

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।
 "ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal

SUDA-52/2018/ 1911

Dated : 12/02/2019

From : Director, SUDA

To: 1. The Chairperson,
 Municipality / N.A.A
 2. The Municipal Commissioner, Kolkata Municipal Corporation
 3. The Commissioner, Municipal Corporation
 4. The Administrator, Municipality / N.A.A.

Sub: Immediate steps to be taken regarding MIS, Progress in construction and Geo-tagging under PMAY –HFA (U)

Sir/Madam,

You are well aware of the fact that PMAY – HFA (U) being a flagship scheme for housing, is nearing three years of completion since its launch in June 2015.

SUDA receives Progress Reports both online and offline on monthly basis from your ULB where from the physical and financial progress are collated and analyzed. As evident from the online and offline reports, gaps have been observed and accordingly we have communicated to the ULB from time to time with the purpose to strive towards achievement of targets in a time bound manner. It is very pertinent to mention here that, enabling the EWS beneficiaries to occupy their own Dwelling Units is the prime purpose of the scheme and has become very crucial for success of the Mission.

I would take the opportunity of recapitulating the undermentioned important and emergent actions to be taken from the end of the ULBs to ensure better performance and enable the urban poor to have ownership and occupancy of a *Pucca* house.

1. Completion of attachment in MIS & confirmation of final figure by way of removal, validation of invalid aadhars and legal heir cases, if any:

a. Confirmation of beneficiaries:

- It is requested that complete attachment of all approved beneficiaries to be done so as to enable geo-tagging of the Dwelling Units.
- Further, Beneficiaries for whom construction of DUs is not possible as the case may be, need to be removed from the list of beneficiaries attached online into PMAY – MIS and confirmed number of beneficiaries to be communicated to SUDA at the earliest.
- The documents (Death Certificate, Legal Heir Certificate) pertaining to the Legal Heir cases, if any, should be sent SUDA alongwith the list for onward transmission to MoHUA, Govt. of India for needful actions. In the meantime, the construction of Dwelling Units may be continued subject to validity of the documentary evidences.
- In very cases attachment could not be done in MIS due to invalid aadhar though the beneficiaries remained in the approved beneficiary list. ULBs to make effort for such cases with a request to communicate directly to the beneficiaries and resolve the issues at ULB without consuming much time and update the corrected data in MIS accordingly.

Kindly note that the no change in name of the approved beneficiary as per DPR is allowed whatsoever, during uploading of beneficiaries in MIS.

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দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

Tel: 2358-6403/6421/5767, Fax: 2358-5800, E-Mail: wbsudadir@gmail.com

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

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b. **Submission of Monthly Progress Report (MPR):**

- I would request to submit the one-age Progress Report duly filled up and signed at ULB's end and scan copy submitted to hfa.wbsuda@gmail.com by 4th of every month.
- Ministry of Housing and Urban Affairs (MoHUA), Govt. of India, have recently issued communication (Copy enclosed) regarding submission of Physical and Financial Progress online into PMAY - MIS by 5th of every month. This has been set as a mandatory condition for release of Central Assistance. Frequent communications has been made from SUDA for submission of Online MPRs.
- Both the reports should be at par and not vary in any way.

2. **Enhancing the occupancy of the DUs:** SUDA being the State Level Nodal Agency envisages increased occupancy of DUs over the months. From the Progress Reports received at our end, it is understood that, a sizeable number of Dwelling Units are in various stages of progress which can definitely be augmented thereby adopting a suitable work plan for completion and occupancy thereon.

3. **Fast tracking of Geo-tagging:** Several communications have been made from SUDA's end to the ULBs intimating about Geo-tagging issues from time to time. However, gaps are evident from BHUVAN reports downloaded and reviewed at our end on regular basis. Few action points need to be taken up during the Geo-tagging process:

a. **Acceptance of Geo-tagged Photographs by Supervisors:** It has been observed that, significant time gaps exist between capturing of Geo-tag photographs by the Surveyors and acceptance and moderation by the Supervisors. As per the Geo-tagging Advisory issued by MoHUA, GoI, the ULBs should ensure that, acceptance of Geo-tagged Photographs by the Supervisor should be done within 5 days from date of capturing of Geo-tagged photographs of that particular construction stage. If the methodology followed, it will result in minimizing the gap between the physical progress vis-a-vis Geo-tagging.

b. **Geo-tagging of "Not Starter" Houses by Surveyors :** It is of utmost importance that the surveyors must capture Geo-tagged Photographs for Non-starter houses and subsequently be accepted by the Supervisor where beneficiaries are confirmed for construction of Dwelling Unit for the projects sanctioned till date. As a result this will improve the Geo-tagging report as a whole. An advisory on Geo-tagging issued by MoHUA, GoI is attached alongwith for your perusal and necessary actions. (copy enclosed).

4. **Submission of Updated Utilisation Certificate duly authenticated by MEDte:** As per the Scheme guidelines, it is deemed fit to repeat our instruction to submit timely and updated U.Cs project wise, so as to enable us raise request for funds. As per the guidelines, ULBs need to deposit the ULB Contribution for Infrastructure Development works which is 5% of the project cost on the basis of the confirmed number of beneficiaries for the project year. This will enable us to release rest 5% of fund for Infrastructure Development works also subjected to submission of authenticated updated UCs.

I hope that, with an impetus to the aforesaid actions, the overall progress of each projects will be better.

Yours faithfully,

Enclo : As stated



Director, SUDA

দূরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

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SUDA-52/2018/ ১৭১/১(৬)

Dated: ১২.০২.২০১৭

Copy forwarded for information to the :

- 1) Shri Sourav Chaki, Joint Secretary, UD & MA Department & Additional Mission Director (Housing), Government of West Bengal
- 2) Shri Amit Das, Chief Engineer, Municipal Engineering Directorate, Government of West Bengal
- 3) Shri Dipak Naskar, Technology Ugradation Officer, SUDA
- 4) Shri Sandip Gupta, Software Manager, SUDA
- 5) All SLTC Experts
- 6) Sr. PA. to the Principal Secretary UD & MA Department, Government of West Bengal

স্বাক্ষর ১২/২/১৭
Director, SUDA