

রাজ্য নগর উন্নয়ন সংস্থা
STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচসি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-13015(20)/1/2021-HFA SEC-SUDA/413

Date. 06.06.2022

From : Shri Joly Chaudhuri, WBCS(Exe.),
 Additional Secretary, UD & MA Department &
 Additional Mission Director (Housing)

To : Chairman / Commissioner
 All Municipal Corporation / Municipality/ N.A.A.

Sub : Guidelines for engagement of ‘Prokolpo Bandhu’ from amongst the members of Self Help Groups under the ‘Swayamsiddha’ Programme’

Sir/ Madam,

Apropos the captioned subject, on analysis of the progress report of the ‘**Banglar Bari**’ Scheme (upto the month of April 2022), we are up against the challenge to ground **2.86 lakh** Dwelling Units (DUs) and complete another **1.46 lakh** DUs presently in progress. Apart from other interventions, it has been felt that a constant supervision and monitoring of the beneficiaries in the implementation of the DUs is required.

As approved by the Department, it has been decided to engage members of the Self Help Groups under the **Swayamsiddha** program as ‘**Prokolpo Bandhu**’ to act as the facilitators for the beneficiaries and also to be the connection between the ULB and the beneficiary. This is expected to fill in the gap of constant supervision and monitoring of the beneficiaries and to reach out to the ULBs to expedite the progress of implementation.

The modus operandi for the identification, role & responsibilities of the ‘**Prokolpo Bandhu**’ shall be as follows :

- i) Identification and selection of ‘**Prokolpo Bandhu**’ (women Members from Self Help Groups of **Swayamsiddha**) fulfilling the following criteria.
 - (a) The ‘**Prokolpo Bandhu**’ should have at least passed the secondary level.
 - (b) She should be preferably from the same locality.
 - (c) Well-versed with the local culture & customs.
 - (d) Familiar with the local area.
- ii) ULBs to organise orientation of the ‘**Prokolpo Bandhu**’ about their roles and responsibilities in the ‘**Banglar Bari**’ Scheme.
- iii) A maximum of **100 DUs** are to be allocated to each ‘**Prokolpo Bandhu**’.
- iv) The Nodal Officer/ CLTC of the ULB to schedule a day-wise visit plan for the ‘**Prokolpo Bandhu**’.
- v) **The ‘Prokolpo Bandhu’ are to be handed over a list of beneficiaries allotted to them..**
- vi) The ‘**Prokolpo Bandhu**’ should reach out to each and every beneficiary allotted to her to monitor and supervise the implementation and connect with the Municipalities/ Municipal Corporation.
- vii) ULB to provide ‘**Prokolpo Bandhu**’ with a handbook (template annexed) to record the physical progress on the date of visit and constraints if any.

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- viii) Beneficiaries having very slow progress are to be identified and flagged separately for resolution of the issues (if any) affecting the progress of the implementation.
- ix) The '**Prokolpo Bandhu**' will also be assigned for the 5 stages of Geo Tagging.
- x) Once identified and trained the '**Prokolpo Bandhu**' shall not be changed except in cases where the performance has been reviewed to be poor despite repeated efforts and wait for approval from SUDA.
- xi) The milestone-based incentive for one DU is to be disbursed to the '**Prokolpo Bandhu**' as detailed below.

SL	Stage	Geo Tagging (DUs)	Monitoring & Supervision	Total
1	Not Started Level	₹ 40.00	₹ 0.00	₹ 40.00
2	Foundation Level	₹ 40.00	₹ 60.00	₹ 100.00
3	Lintel Level	₹ 40.00	₹ 60.00	₹ 100.00
4	Roof Level	₹ 40.00	₹ 60.00	₹ 100.00
5	Completion Level	₹ 40.00	₹ 120.00	₹ 160.00
	Total	₹ 200.00	₹ 300.00	₹ 500.00

- xii) Normally the payment shall be disbursed on a quarterly basis. Required funds for disbursement of the incentive shall be made from SUDA.
- xiii) SUDA is in the process to organise cluster-based orientation programme of the '**Prokolpo Bandhu**' and the training is expected to be completed by the end of June, 2022. Copy annexure (Annexure-A) From the 1st of July, 2022, all '**Prokolpo Bandhu**' to be on the ground discharging their assigned tasks.
- xiv) The ULB-wise number of '**Prokolpo Bandhu**' to be identified and trained is annexed. (Annexure-B)
- xv) The Nodal SLTC of the ULBs shall coordinate with the Nodal Officer/ CLTC.

All concerned are being informed.

Yours faithfully,

Enclo : As stated.

Bandhu 06.06.2022
Additional Secretary, UD & MA Dept.
&

Additional Mission Director (Housing)

Date. 06.06.2022

SUDA-11015(21)/1/2019/ 413 /1(6)

Copy forwarded for kind information to :

- (1) District Magistrate, All-District
- (2) Executive Officer, All Municipal Corporation / Municipality/ N.A.A
- (3) Finance Officer, All Municipal Corporation / Municipality/ N.A.A
- (4) Nodal Staff assign for 'Banglar Bari' / CLTC, All Municipal Corporation / Municipality/ N.A.A
- (5) Nodal SLTC, 'Banglar Bari' Cell SUDA
- (6) Private Secretary to Hon'ble MOS(IC), UD & MA Department, Govt. of West Bengal.
- (7) PS to Principal Secretary, UD & MA Department, Govt. of West Bengal.

Bandhu 06.06.2022
Additional Secretary, UD & MA Dept.
&
Additional Mission Director (Housing)

**Cluster wise residential training plan for Master Trainer of
'Prokolpo Bandhu' Scheme for 2 Days.**

Annexure -A

SL No	SLTC	District	Name of the ULB	Ward	DUs in NS & FL	Prokolpo Bandhu' allotted	Master Trainer	Cluster wise tentative Date
1	Probal Ghosh	Alipurduar	Alipurduar	20	2790	28	1	16/06/2022 to 17/06/2022 (1st Cluster)
2		Cooch Behar	Coochbehar	20	1657	16	1	
3		Cooch Behar	Dinhata	16	2056	20	1	
4		Cooch Behar	Haldibari	11	1223	12	1	
5		Cooch Behar	Mathabhanga	12	1592	16	1	
6		Cooch Behar	Mekhliganj	9	925	9	1	
7		Cooch Behar	Tufanganj	12	1229	12	1	
8		Jalpaiguri	Dhupguri	16	4526	46	1	
9		Jalpaiguri	Jalpaiguri	25	5221	52	2	
10		Jalpaiguri	Mal	15	3051	30	1	
11		Darjeeling	Darjeeling	32	1693	17	1	
12		Darjeeling	Kurseong	20	1426	14	1	
13		Darjeeling	Mirik (NA)	9	1003	10	1	
14		Darjeeling	Siliguri	47	6529	65	2	
15		Kalimpong	Kalimpong	23	1854	19	1	
16	Kinshuk Mazumdar	Uttar Dinajpur	Dalkhola	16	4401	44	1	
17		Uttar Dinajpur	Islampur	17	2200	22	1	
18		Uttar Dinajpur	Kaliaganj	17	3474	35	1	
19		Uttar Dinajpur	Raiganj	27	7436	75	2	
20		Dakshin Dinajpur	Balurghat	25	2120	21	1	
21		Dakshin Dinajpur	Buniyadpur	14	2095	21	1	
22		Dakshin Dinajpur	Gangarampur	18	2707	27	1	
23		Maldah	English Bazar	29	1969	19	1	
24		Maldah	Old Malda	20	2795	28	1	
25	Samar Nandi	Birbhum	Bolpur	20	5027	50	2	20/06/2022 to 21/06/2022 2nd Cluster
26		Birbhum	Dubrajpur	16	3201	32	1	
27		Birbhum	Nalhati	16	3197	32	1	
28		Birbhum	Rampurhat	18	3017	30	1	
29		Birbhum	Sainthia	16	3199	32	1	
30		Birbhum	Suri	19	5071	51	2	
31		Purba Bardhaman	Barddhaman	35	4017	41	1	
32		Purba Bardhaman	Dainhat	14	1277	12	1	
33		Purba Bardhaman	Gushkara	16	1400	14	1	
34		Purba Bardhaman	Kalna	18	1576	16	1	
35		Purba Bardhaman	Katwa	20	2018	20	1	
36		Purba Bardhaman	Memari	16	769	8	1	
37		Murshidabad	Beldanga	14	1275	12	1	
38		Murshidabad	Berhampore	28	1382	14	1	
39		Murshidabad	Dhuliyan	21	7573	76	2	
40		Murshidabad	Domkal	21	10612	106	3	
41		Murshidabad	Jangipur	21	4570	45	1	
42		Murshidabad	Jiaganj Azimganj	17	4574	45	1	
43		Murshidabad	Kandi	18	2230	22	1	
44		Murshidabad	Murshidabad	16	3225	32	1	
45	Prosenjit Roy	Paschim Bardhaman	Asansol	106	10229	102	3	
46		Paschim Bardhaman	Durgapur MC	43	4667	47	1	
47	Devjani Ganguly	Nadia	Birnagar	14	517	5	1	24/06/2022 to 25/06/2022 (3rd - Cluster)
48		Nadia	Coopers Camp	12	530	5	1	
49		Nadia	Krishnanagar	24	1392	14	1	
50		Nadia	Nabadwip	24	3634	37	1	
51		Nadia	Santipur	24	2195	22	1	
52	Karabi Banerjee	Nadia	Taherpur	13	1840	19	1	
53		Nadia	Chakdah	21	4134	42	1	
54		Nadia	Gayeshpur	18	1047	11	1	
55		Nadia	Haringhata	17	1104	11	1	
56		Nadia	Kalyani	21	2839	29	1	
57	Paromita Banerjee Bera	Nadia	Ranaghat	20	2126	21	1	
58		Howrah	Howrah MC	66	1471	15	1	
59		Howrah	Uluberia	32	15282	153	4	
60		Hooghly	Arambagh	19	2843	28	1	
61		Hooghly	Baidyabati	23	2645	26	1	
62		Hooghly	Bansberia	22	2169	22	1	

Prosenjit Roy
06.06.2022

Joly Chaudhuri, WBCS (Exe.)
Additional Secretary
UD & MA Department
Govt. of West Bengal
and
Additional Director, SUDA

SL No	SLTC	District	Name of the ULB	Ward	DUs in NS & FL	Prokolpo Bandhu' allotted	Master Trainer	Cluster wise tentative Date
63	Paromita Banerjee Bera	Hooghly	Bhadreshwar	22	1722	18	1	24/06/2022 to 25/06/2022 (3rd - Cluster)
64		Hooghly	Chamdany	22	4196	42	1	
65		Hooghly	Chandernagore	33	5281	52	2	
66		Hooghly	Dankuni	21	1835	18	1	
67		Hooghly	Hoogly Chinsurah	30	1328	13	1	
68		Hooghly	Konnagar	20	386	4	1	
69		Hooghly	Rishra	23	2832	28	1	
70		Hooghly	Sreerampore	29	4713	47	2	
71		Hooghly	Tarakeshwar	15	669	6	1	
72		Hooghly	Uttarpara Kotrung	24	649	6	1	
73		North 24 Parganas	Bidhannagar	41	10960	109	3	
74	Prosenjit Roy	Purulia	Jhalda	12	2089	21	1	27/06/2022 to 28/06/2022 (4th - Cluster)
75		Purulia	Purulia	23	3063	31	1	
76		Purulia	Raghunathpur	13	2565	26	1	
77		North 24 Parganas	Ashoknagar Kalyangarh	23	8109	81	2	
78		North 24 Parganas	Baduria	17	2388	24	1	
79		North 24 Parganas	Barasat	35	5661	57	2	
80		North 24 Parganas	Basirhat	23	5539	56	2	
81		North 24 Parganas	Bongaon	22	2998	30	1	
82		North 24 Parganas	Gobardanga	17	2023	20	1	
83		North 24 Parganas	Habra	24	4455	44	1	
84		North 24 Parganas	Madhyamgram	28	2620	26	1	
85		North 24 Parganas	New Barrackpore	20	1430	15	1	
86		North 24 Parganas	Taki	16	1207	12	1	
87		Kolkata	Kolkata MC	144	2076	21	1	
88	Karabi Banerjee	North 24 Parganas	Baranagar	34	208	2	1	
89		North 24 Parganas	Barrackpore	24	801	8	1	
90		North 24 Parganas	Bhatpara	35	5184	52	2	
91		North 24 Parganas	Dum Dum	22	270	2	1	
92		North 24 Parganas	Garulia	21	940	9	1	
93		North 24 Parganas	Halisahar	23	2744	27	1	
94		North 24 Parganas	Kamarhati	35	1273	13	1	
95		North 24 Parganas	Kanchrapara	24	284	3	1	
96		North 24 Parganas	Khordah	22	1141	11	1	
97		North 24 Parganas	Naihati	31	1817	18	1	
98		North 24 Parganas	North Barrackpore	23	1309	13	1	
99		North 24 Parganas	North Dum Dum	34	3419	34	1	
100		North 24 Parganas	Panihati	35	2966	30	1	
101		North 24 Parganas	South Dum Dum	35	943	9	1	
102		North 24 Parganas	Titagarh	23	567	6	1	
103	Rik Dutta Chaudhuri	Bankura	Bankura	24	2507	25	1	30/06/2022 to 01/07/2022 (5th - Cluster)
104		Bankura	Bishnupur	19	2306	23	1	
105		Bankura	Sonamukhi	15	590	6	1	
106		South 24 Parganas	Baruipur	17	1514	16	1	
107		South 24 Parganas	Budge Budge	20	2522	25	1	
108		South 24 Parganas	Diamond Harbour	16	1548	16	1	
109		South 24 Parganas	Joynagar Mazilpur	14	1380	13	1	
110		South 24 Parganas	Maheshtala	35	6501	65	2	
111		South 24 Parganas	Pujali	16	1760	18	1	
112		South 24 Parganas	Rajpur Sonarpur	35	2852	29	1	
113	Kuntal Mahata	Jhargram	Jhargram	18	1356	14	1	
114		Paschim Medinipur	Chandrakona	12	1772	18	1	
115		Paschim Medinipur	Ghatal	17	783	8	1	
116		Paschim Medinipur	Kharagpur	35	1933	19	1	
117		Paschim Medinipur	Kharar	10	807	9	1	
118		Paschim Medinipur	Kshirpai	10	3003	30	1	
119		Paschim Medinipur	Midnapore	25	2749	28	1	
120		Paschim Medinipur	Ramjibanpur	11	2380	24	1	
121		Purba Medinipur	Contai	21	4314	43	1	
122		Purba Medinipur	Egra	14	2276	22	1	
123		Purba Medinipur	Haldia	29	3814	38	1	
124		Purba Medinipur	Panskura	18	585	6	1	
125		Purba Medinipur	Tamralipta	20	2054	21	1	
				2938	351812	3517	147	

Chandhu
06.06.2022

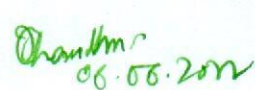
Joly Chaudhuri, WBCS (Exe.)

Additional Secretary
UD & MA Department
Govt. of West Bengal

and
Additional Director, SUDA

ULB wise total allotment of 'Prokolpo Bandhu' for Dwelling Units in Non- Started & Foundation Level

SL No	District	Name of the ULB	Ward	DUs in NS & FL	Prokolpo Bandhu'
1	Alipurduar	Alipurduar	20	2790	28
2	Bankura	Bankura	24	2507	25
3	Bankura	Bishnupur	19	2306	23
4	Bankura	Sonamukhi	15	590	6
5	Birbhum	Bolpur	20	5027	50
6	Birbhum	Dubrajpur	16	3201	32
7	Birbhum	Nalhathi	16	3197	32
8	Birbhum	Rampurhat	18	3017	30
9	Birbhum	Sainthia	16	3199	32
10	Birbhum	Suri	19	5071	51
11	Cooch Behar	Coochbehar	20	1657	16
12	Cooch Behar	Dinhata	16	2056	20
13	Cooch Behar	Haldibari	11	1223	12
14	Cooch Behar	Mathabhanga	12	1592	16
15	Cooch Behar	Mekhliganj	9	925	9
16	Cooch Behar	Tufanganj	12	1229	12
17	Dakshin Dinajpur	Balurghat	25	2120	21
18	Dakshin Dinajpur	Buniyadpur	14	2095	21
19	Dakshin Dinajpur	Gangarampur	18	2707	27
20	Darjeeling	Darjeeling	32	1693	17
21	Darjeeling	Kurseong	20	1426	14
22	Darjeeling	Mirik (NA)	9	1003	10
23	Darjeeling	Siliguri	47	6529	65
24	Hooghly	Arambagh	19	2843	28
25	Hooghly	Baidyabati	23	2645	26
26	Hooghly	Bansberia	22	2169	22
27	Hooghly	Bhadreshwar	22	1722	18
28	Hooghly	Champdany	22	4196	42
29	Hooghly	Chandernagore	33	5281	52
30	Hooghly	Dankuni	21	1835	18
31	Hooghly	Hoogly Chinsurah	30	1328	13
32	Hooghly	Konnagar	20	386	4
33	Hooghly	Rishra	23	2832	28
34	Hooghly	Sreerampore	29	4713	47
35	Hooghly	Tarakeshwar	15	669	6
36	Hooghly	Uttarpara Kotrung	24	649	6
37	Howrah	Howrah MC	66	1471	15
38	Howrah	Uluberia	32	15282	153
39	Jalpaiguri	Dhupguri	16	4526	46
40	Jalpaiguri	Jalpaiguri	25	5221	52
41	Jalpaiguri	Mal	15	3051	30
42	Jhargram	Jhargram	18	1356	14
43	Kalimpong	Kalimpong	23	1854	19


 Joly Chaudhuri, WBSCS (Exe.)
 Additional Secretary
 UD & MA Department
 Govt. of West Bengal
 and
 Additional Director , SUDA

SL No	District	Name of the ULB	Ward	DUs in NS & FL	Prokolpo Bandhu'
44	Kolkata	Kolkata MC	144	2076	21
45	Maldah	English Bazar	29	1969	19
46	Maldah	Old Malda	20	2795	28
47	Murshidabad	Beldanga	14	1275	12
48	Murshidabad	Berhampore	28	1382	14
49	Murshidabad	Dhuliyan	21	7573	76
50	Murshidabad	Domkal	21	10612	106
51	Murshidabad	Jangipur	21	4570	45
52	Murshidabad	Jiaganj Azimganj	17	4574	45
53	Murshidabad	Kandi	18	2230	22
54	Murshidabad	Murshidabad	16	3225	32
55	Nadia	Birnagar	14	517	5
56	Nadia	Chakdah	21	4134	42
57	Nadia	Coopers Camp	12	530	5
58	Nadia	Gayeshpur	18	1047	11
59	Nadia	Haringhata	17	1104	11
60	Nadia	Kalyani	21	2839	29
61	Nadia	Krishnanagar	24	1392	14
62	Nadia	Nabadwip	24	3634	37
63	Nadia	Ranaghat	20	2126	21
64	Nadia	Santipur	24	2195	22
65	Nadia	Taherpur	13	1840	19
66	North 24 Parganas	Ashoknagar Kalyangarh	23	8109	81
67	North 24 Parganas	Baduria	17	2388	24
68	North 24 Parganas	Baranagar	34	208	2
69	North 24 Parganas	Barasat	35	5661	57
70	North 24 Parganas	Barrackpore	24	801	8
71	North 24 Parganas	Basirhat	23	5539	56
72	North 24 Parganas	Bhatpara	35	5184	52
73	North 24 Parganas	Bidhannagar	41	10960	109
74	North 24 Parganas	Bongaon	22	2998	30
75	North 24 Parganas	Dum Dum	22	270	2
76	North 24 Parganas	Garulia	21	940	9
77	North 24 Parganas	Gobardanga	17	2023	20
78	North 24 Parganas	Habra	24	4455	44
79	North 24 Parganas	Halisahar	23	2744	27
80	North 24 Parganas	Kamarhati	35	1273	13
81	North 24 Parganas	Kanchrapara	24	284	3
82	North 24 Parganas	Khardah	22	1141	11
83	North 24 Parganas	Madhyamgram	28	2620	26
84	North 24 Parganas	Naihati	31	1817	18
85	North 24 Parganas	New Barrackpore	20	1430	15
86	North 24 Parganas	North Barrackpore	23	1309	13
87	North 24 Parganas	North Dum Dum	34	3419	34
88	North 24 Parganas	Panihati	35	2966	30
89	North 24 Parganas	South Dum Dum	35	943	9
90	North 24 Parganas	Taki	16	1207	12

Joly Chaudhuri
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UD & MA Department
Govt. of West Bengal
and
Additional Director , SUDA

SL No	District	Name of the ULB	Ward	DUs in NS & FL	Prokolpo Bandhu'
91	North 24 Parganas	Titagarh	23	567	6
92	Paschim Bardhaman	Asansol	106	10229	102
93	Paschim Bardhaman	Durgapur MC	43	4667	47
94	Paschim Medinipur	Chandrakona	12	1772	18
95	Paschim Medinipur	Ghatal	17	783	8
96	Paschim Medinipur	Kharagpur	35	1933	19
97	Paschim Medinipur	Kharar	10	807	9
98	Paschim Medinipur	Kshirpai	10	3003	30
99	Paschim Medinipur	Midnapore	25	2749	28
100	Paschim Medinipur	Ramjibanpur	11	2380	24
101	Purba Medinipur	Contai	21	4314	43
102	Purba Medinipur	Egra	14	2276	22
103	Purba Medinipur	Haldia	29	3814	38
104	Purba Medinipur	Panskura	18	585	6
105	Purba Medinipur	Tamralipta	20	2054	21
106	Purulia	Jhalda	12	2089	21
107	Purulia	Purulia	23	3063	31
108	Purulia	Raghunathpur	13	2565	26
109	South 24 Parganas	Baruipur	17	1514	16
110	South 24 Parganas	Budge Budge	20	2522	25
111	South 24 Parganas	Diamond Harbour	16	1548	16
112	South 24 Parganas	Joynagar Mazilpur	14	1380	13
113	South 24 Parganas	Maheshtala	35	6501	65
114	South 24 Parganas	Pujali	16	1760	18
115	South 24 Parganas	Rajpur Sonarpur	35	2852	29
116	Uttar Dinajpur	Dalkhola	16	4401	44
117	Uttar Dinajpur	Islampur	17	2200	22
118	Uttar Dinajpur	Kaliaganj	17	3474	35
119	Uttar Dinajpur	Raiganj	27	7436	75
120	Purba Bardhaman	Bardhaman	35	4017	41
121	Purba Bardhaman	Dainhat	14	1277	12
122	Purba Bardhaman	Gushkara	16	1400	14
123	Purba Bardhaman	Kalna	18	1576	16
124	Purba Bardhaman	Katwa	20	2018	20
125	Purba Bardhaman	Memari	16	769	8
			2938	351812	3517

Chaudhuri
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