

Ari. Gane DADA
- 15% of HD value
enhanced in
Siliguri
Exhibition
centre

English Bazar	OPD cum MH	Handed over	
Jalpaiguri	-do-	To be handed over by 19.10.2001	MED/ ULB
Kharagpur	-do-	To be handed over by 1.10.2001, Electric connection by 1 st week of October, 2001	MED/ ULB/ PD
Raiganj	-do-	Handed over	
Siliguri	-do-	Handed over	
Asansol	2 HAUs 2 OPD cum MH 5 HAUs & 1 MS	Completion by December, 2001 -do- March, 2002	MED/ ULB/ PD

water connection.

B. Ambulance Shed and Generator Room:

(1.5 lakhs)

Provision of generator room
at Darjeeling

Construction completed in all the ULBs except Siliguri, Darjeeling, Burdwan, Kharagpur, Alipurduar. —	Follow-up by : - MED will check the position and take up appropriate measures. - At Siliguri, the said construction may be undertaken by Municipal Corporation if MED can not execute
All these constructions are to be completed by November 15, 2001.	

C. Bio-Waste Management for OPD cum MH:

Guidelines have already been issued by Health Wing, SUDA followed by reminder	Action :- - Implementation by MED for construction of Pits - by ULB for ancillary procurements / arrangements.
--	--

D. Functioning of OPD cum MH

Name of ULB	Functioning Status		Follow-up by
	OPD	MH	
Balurghat	Functioning from HP	Will start functioning from 21.10.2001 after electrical installation	ULB/PD
Burdwan	-do-	Start from 15.11.2001	ULB/PD
Durgapur	-do-	Start from 7.10.201	ULB/PD
English Bazar	Functioning from OPD	Functioning	
Darjeeling	Functioning from HP	Not functioning	ULB/PD
Kharagpur	-do-	Start from 15.11.2001	ULB/PD

Raiganj	Functioning from OPD	Not functioning	ULB/PD
Siliguri	-do-	Functioning	

E. Imposition of User's charges/ Creation of Health Fund :

Status/ Decisions	Follow-up by
Some of the ULBs have imposed User's charges for BPL as also APL clienteles. The rates are variegated.	
Implementation of uniform rate of charges for the BPL clienteles	ULBs / PD

F. Delivery of Quality Service Care :

Quality service care	Follow-up by
To be ensured and maintained both for BPL as also APL patients	ULB/ SUDA

G. GIS

Status	Follow- up by
<ul style="list-style-type: none"> - Entry of required information already done in some of the ULBs. - Remaining to be completed early - Data validation is required by an independent agency - The World Bank's Bench Mark on GIS requires specific out-put formats to generate periodic reports on Health out-comes. - By December 31, 2001 at least 3 Municipalities should generate monthly reports on RCH outcomes. - Chief of Health, IPP-VIII, CMDA has developed specific output format 	ULB/ SUDA

H. Utilisation Certificate :

U/C	Follow-up by
Regular submission of U/Cs on monthly frequency in the prescribed manner. This matter is extremely important for preferring reimbursement claim and obtaining of further fund	ULB/ SUDA / PD

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-15/98(Pt-VI)/1365

01.03.2002

Ref No.

Date

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)

..... Municipality / Municipal Corporation

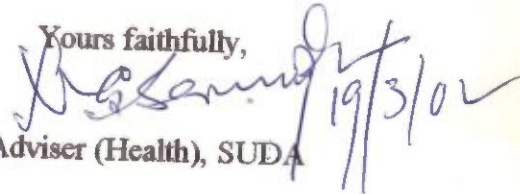
Sub: Functioning of OPD cum MH under IPP-VIII-(Extn.)
- Service-performance Report there of : -

Sir,

Enclosed, please find here-with a copy of the prescribed proforma on service performance report of OPD cum MH under IPP-VIII-(Extn.).

You are therefore requested to kindly arrange for furnishing the monthly service performance report by the 10th of the following month.

Encl : as stated.

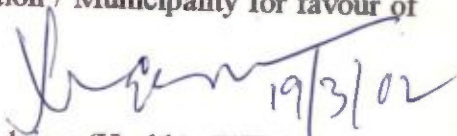
Yours faithfully,

Adviser (Health), SUDA

No..SUDA-15/98(Pt-VI)/1365/1

dt.01.03.2002

CC

Mayor / Chairperson Municipal Corporation / Municipality for favour of
information and necessary action.


Adviser (Health), SUDA

Gos/LH/ULB/p-37

SERVICE PERFORMANCE OF OPD & MH.
UNDER IPP-VIII-(Extn.)-
FOR THE MONTH OF -----
NAME OF ULB -----

DATE OF FUNCTIONING OF OPD -----

(A) O.P.D

Speciality	Sex	B. P. L.		Non- B. P. L.	
		New Cases	Old Cases	New Cases	Old Cases
General Medicine	Male				
	Female				
	Children more than 5 yrs.				
Obstetrics & Gynecology	Pregnant women				
	Other than pregnant women				
Paediatrics	Infant (under 1 yr.)				
	Children (1 - 4 yrs.)				

(B) MATERNITY HOME

Date of functioning of M.H. -----

Items	B.P.L.			Non-B P L		
	Admission	Discharge	Other-wise	Admission	Discharge	Other-wise
1. Delivery						
a) Normal						
b) With complication						
2. Medical termination of pregnancy (MTP)						
3. Tubectomy operation done						
4. D & C						
5. Other cases, If any (please specify) :-						
a) -----						
b) -----						

The informations obtained from the authorities of New Barrackpore Municipality in this regard is furnished below:—

Sl. no.	Functionaries	Appointed by =	Hours of duty	Honorarium Salaries	Fund from
1.	Anaesthetist	U.B. - on Contract basis	On call, when required	Rs. 100/00 per case minimum Rs. 2000/00 per month.	Self generated by the M.H.
2.	Radiologist	"	Attends all cases, daily in the evening.	Rs. 10/00 per case.	"
3.	Pathologist	"	Examines all specimens daily & prepares reports.	Rs. 3,500/00 per month	"
4.	O.T. nurse	"	8 hours.	Rs. 3,000/00 per month.	"

* The radiologist is assisted by a radiographer, who is ^{appointed} on monthly salary basis.

The P.O., LPP-M (Extn) may like to see for needful fl.

Sd/-
20.2.02
M.S., LPP-8 (Extn)

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA- 15/98(Pt-VI)/1179

Date 21.01.2002

From: Adviser(Health)
SUDA

To : The Project Director
IPP-VIII-(Extn.)
----- Municipality

Sir,

The World Bank Review Mission is scheduled to visit on 13.02.2002.

You are requested to furnish information as per format given below on the activities of the OPD with M.H.

Reply by return FAX by 22.01.2002 is requested.

This is most urgent.

Yours faithfully,

Adviser(Health)

21.01.2002

SUDA- 15/98(Pt-VI)/ 1179(10)

C.C

The Mayor / Chair person, -----Municipal Corporation / Municipality for favour of kind information and necessary action.

ACTIVITIES OF OPD & MH

1. TOTAL No. of patients treated (Old & New)
2. Total No. of Normal delivery cases attended
3. No. of MTP done.
4. No. of D & C done.
5. User charges collected.

6. No. of Ligation done

Adviser(Health)

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA- 15/98(Pt-VI)/1179
Ref No.

21.01.2002
Date

**From: Adviser(Health)
SUDA**

**To : The Project Director
IPP-VIII-(Extn.)
----- Municipality**

Sir,

The World Bank Review Mission is scheduled to visit on 13.02.2002.

You are requested to furnish information as per format given below on the activities of the OPD with M.H.

Reply by return FAX by 22.01.2002 is requested.

This is most urgent.

Yours faithfully,

[Signature]
Adviser(Health)
21/1/02
21.01.2002

SUDA- 15/98(Pt-VI)/ 1179(10)

C.C

The Mayor / Chair person, -----Municipal Corporation / Municipality for favour of kind information and necessary action.

ACTIVITIES OF OPD & MH

1. TOTAL No. of patients treated (Old & New)
2. Total No. of Normal delivery cases attended
3. No. of MTP done.
4. No. of D & C done.
5. User charges collected.

6. No. of Ligation done .

[Signature]
Adviser(Health)
21/1/02

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-15/98(Pt-VI)1180**

Date **22.01.2002**

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation

Sub: Operationalisation of OPD Cum M. H. under IPP-VIII-(Extn.)

Sir,

You are requested to kindly inform if the OPD cum MATERNITY HOME under IPP-VIII-(Extn.) has been operationalised or not. In case of non-operationalisation as yet, the reasons for the same along with steps taken by you to overcome the constraints may please be intimated.

Your reply by return Fax (no.033-359-3184) is solicited.

Yours faithfully,

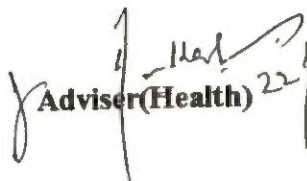

Adviser(Health)

22/01/2002
22.01.2002


SUDA-15/98(Pt-VI) / 1180 (10)

C.C

The Chairperson / Mayor, -----, Municipality/ Municipal Corporation for favour of kind information and necessary action.


Adviser(Health) 22/01/2002

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-VI)1180

Date 22.01.2002

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation


Sub: Operationalisation of OPD Cum M. H. under IPP-VIII-(Extn.)

Sir,

You are requested to kindly inform if the OPD cum MATERNITY HOME under IPP-VIII-(Extn.) has been operationalised or not. In case of non-operationalisation as yet, the reasons for the same along with steps taken by you to overcome the constraints may please be intimated.

Your reply by return Fax (no.033-359-3184) is solicited.

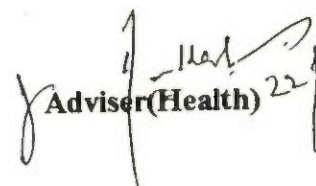
Yours faithfully,


Adviser(Health)
22/01/2002
22.01.2002

SUDA-15/98(Pt-VI) / 1180 (10)

C.C

The Chairperson / Mayor, -----, Municipality/ Municipal Corporation for favour
of kind information and necessary action.


Adviser(Health) 22/01/2002

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-15/98(Pt-VI)1180**

Date **22.01.2002**

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation


Sub: Operationalisation of OPD Cum M. H. under IPP-VIII-(Extn.)

Sir,

You are requested to kindly inform if the OPD cum MATERNITY HOME under IPP-VIII-(Extn.) has been operationalised or not. In case of non-operationalisation as yet, the reasons for the same along with steps taken by you to overcome the constraints may please be intimated.

Your reply by return Fax (no.033-359-3184) is solicited.

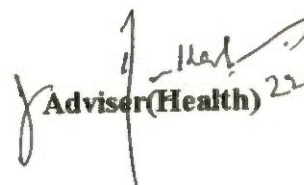
Yours faithfully,


Adviser(Health)
22/01/2002
22.01.2002

SUDA-15/98(Pt-VI) / 1180 (10)

C.C

The Chairperson / Mayor, -----, Municipality/ Municipal Corporation for favour
of kind information and necessary action.


Adviser(Health) 22/01/2002

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

SUDA-15/98(Pt-VI)/1037

Date

02.01.2002

From: Adviser(Health)
SUDA

To : The Project Director
IPP-VIII-(Extn.)

----- **Municipal Corporation / Municipality**

Sub: Filling up the proforma for cases undergoing sterilisation operation

Sir,

Enclosed please find a copy of the proforma for cases undergoing sterilisation operation. Items of information as noted in the proforma are to be maintained in a Register.

Copy of such statement with those information may please be submitted to this office for tabulation and data analysis at quarterly frequency.

Enclo: as stated

SUDA- 15/98(Pt-VI)/1036(10)

02.01.2002

C.C

The Mayor / Chair person, -----Municipal Corporation / Municipality for favour of kind information and necessary action.

Yours faithfully,
[Signature]
Adviser(Health) 2/1/02

[Signature]
Adviser(Health) 2/1/02

**Proforma to be filled-in for cases attending sterilisation camp
for Sterilisation Operation**

Sl No	Items	Information
1	Name of Municipality / Corporations	
2	Family Identification No.	
3.	a) Name of the Clientele	
	b) Age of the Clientele	
	c) Educational Status	
4.	a) Husband's Name	
	b) Age of Husband	
	c) Educational Status	
5.	Religion	
6.	No. of Pregnancies Occurred	
7.	No. of living child / children according to birth order	
	Sl No.	Male /Female
	Present Age (Yrs. / Months)	
	1.	
	2.	
	3.	
	4.	
	Above (if any)	
8.	a) Whether previously any method of temporary contraception used.	Yes // No.
	b) If Yes, mention the method	
9.	Source of knowledge about sterilisation	

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-VI)/1036

Date 02.01.2002

From: Adviser(Health)
SUDA

To : The Project Director
IPP-VIII-(Extn.)
----- Municipal Corporation / Municipality

Sub: Post Review by the procurement specialist

Sir,

Enclosed kindly find herewith the format sent by World Bank on the above subject. You are requested kindly to fill in the format for the period - since inception to December, 2001 and forward it to the undersigned for early transmission to the World Bank.

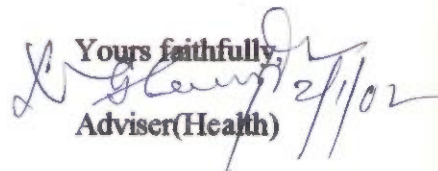
Enclo: as stated

SUDA- 15/98(Pt-VI)/1036(10)

02.01.2002

C.C

The Mayor / Chair person, -----Municipal Corporation / Municipality for favour of
kind information and necessary action.

Yours faithfully,

Adviser(Health)


Adviser(Health)

RecipientFullName

-2-

October 18, 2001

List of Contracts Not Subject to Prior Review

(To be updated on a quarterly Basis)

WB Credit/ Loan No.:

Name of the Project:

Report Date:

Sl. No.	Description of Goods/Works/ Consultancy	Procurement Method (NCB/Direct Contracting/National or International Shopping /QCBS/FBS)	Name of the Contractor/ Supplier/Consultant	Contract No & date	Value of Contract	Remarks

DCM/l/s

c:\docume~1\wb193637\locals~1\temp\post audit review lett.doc

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

SUDA-15/98(Pt-VI)/1037

Date

02.01.2002

From: Adviser(Health)
SUDA

To : The Project Director
IPP-VIII-(Extn.)

----- Municipal Corporation / Municipality

Sub: Filling up the proforma for cases undergoing sterilisation operation

Sir,

Enclosed please find a copy of the proforma for cases undergoing sterilisation operation. Items of information as noted in the proforma are to be maintained in a Register.

Copy of such statement with those information may please be submitted to this office for tabulation and data analysis at quarterly frequency.

Enclo: as stated

Yours faithfully
[Signature]
Adviser(Health) 2/1/02

SUDA- 15/98(Pt-VI)/1036(10)

02.01.2002

C.C

The Mayor / Chair person, -----Municipal Corporation / Municipality for favour of
kind information and necessary action.

[Signature]
Adviser(Health) 2/1/02

o/c

**Proforma to be filled-in for cases attending sterilisation camp
for Sterilisation Operation**

Sl No	Items	Information
1	Name of Municipality / Corporations	
2	Family Identification No.	
3.	a) Name of the Clientele	
	b) Age of the Clientele	
	c) Educational Status	
4.	a) Husband's Name	
	b) Age of Husband	
	c) Educational Status	
5.	Religion	
6.	No. of Pregnancies Occurred	
7.	No. of living child / children according to birth order	
	SL No.	Male /Female
	Present Age (Yrs. / Months)	
	1.	
	2.	
	3.	
	4.	
	Above (if any)	
8.	a) Whether previously any method of temporary contraception used.	Yes // No.
	b) If Yes, mention the method	
9.	Source of knowledge about sterilisation	

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

Date

SUDA-15/98(Pt-VI)/581/1

28.11.2001

From: Adviser(Health)
SUDA

To : The Mayor /Chairman
----- Municipal Corporation / Municipality

Sub: Requirement for X-ray Machine, and Ultra Sonography Scanner

Sir,

The World Bank / Govt. of India have *approved* for procurement of one each of the above gadgets to enhance diagnostic facilities.

You are requested to intimate if these gadgets are required by you. In this connection, it is stated that the procurement procedure for the same have already been initiated and now it is the time to place work order. Incidentally, it may be mentioned that post-project maintenance of these gadgets including their running is to be undertaken by the ULB.

Your reply may kindly be transmitted through FAX by 5.12.2001 positively.

The matter is extremely urgent.

Yours faithfully,

[Signature]
Adviser(Health)

28/11/01

SUDA-15/98(Pt-VI)/581/1(3)

28.11.2001

C.C

The Project Director, IPP-VIII-(Extn.), ----- Municipality/ Municipal Corporation for
favour of kind information and necessary action.

[Signature]
Adviser(Health)

28/11/01

SUDA-15/98(Pt-VI) 581/1(4)

28.11.2001

C.C

Secretary , MA Dept. for favour of kind information.

Adviser(Health)

SUDA**STATE URBAN DEVELOPMENT AGENCY****"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-II)/48

Date 17.5.2000

From: Adviser(Health)
S. U. D. A

To: The Project Director, IPP-VIII(Extn)

Sub: Engagement of Additional Man-Power at ULB
under IPP-VIII(Extn)

Sir,

In the Administrative Approval of Govt. of India
the following posts have been provided at each ULB level
under the project;

1.	CD Specialist	- 1	- 8000/-
2.	PHN(Training)	-1	-6000/-
3.	Accounts Assistant	- 1	-6000/-
4.	Clerk	- 1	-3500/-

The above mentioned posts may be filled up immediately
following the Guide Lines issued vide no. 288-S/98 dated
28th July'1998. The engagement of the personnel will be
temporary on contract basis. The initial period of engagement
shall be for 3 months. Incidentally it is stated that on
creation of the posts they be engaged upto the end of the
project period (30.6.2001).

The contractual remuneration of retired Govt. employees
can be fixed as per usual norms subject to the ceiling
stipulated above.

Action taken in the matter may kindly be intimated
urgently.

Yours faithfully,

(Adviser, Health)

dated 17.5.2000

no. 15/98(Pt-II)/48(1)

Chairperson, _____ -for kind information
action.

Tel No. : 358 6403/6421/5767, Fax No. 358 5800

(Adviser, Health)

Local Coordination Committee (LCC) constituted at the level of each Municipality / Municipal Corporation with the following persons :

1. Mayor / Chairperson, Municipal Corporation / Municipality.	Chairman
2. One Women Councillor	Member
3. MMIC / Member Chairman in Council / Councillor in Charge (Urban Poverty Eradication Cell.	Member
4. Project Director	Member Convenor
5. Project Officer, SJSRY	Member
6. Health Officer of the ULB	Member
7. Executive Officer of the ULB	Member
8. One Member nominated by Project Coordinator	Member
9. A representative of District Magistrate	Member
10. A representative of CMOH	Member
11. Local Executive Engineer, MED	Member

Proposed Composition of Working Group for monitoring progress of IPP-VIII Extn. at each ULB level :

1. District Magistrate	Chairman
2. Project Director, IPP-VIII Extn.	Member
3. Councillor in Charge Health	Member
4. CMOH	Member
5. Representative of Red Cross	Member
6. Representative of IMA	Member
7. CD Specialist / AHO	Member-Convenor

IPP VIII EXTENSION / RCH Sub Project Asansol

**Talking Points / Urgent work list for Meeting of MIC, UD & MA.,
Govt. of West Bengal with the Mayor /Chairpersons and
Project Directors of 10 ULBs implementing
IPP-VIII(Ext) / RCH Sub Project Asansol
to be held on 18.05.2000 at 12 noon at SUDA**

- A. Approval of the project received from the Govt. of India.
Project outlay-Rs. 41.20 crores.
- B. Project period - upto June 2001.
- C. Urgent work list for implementation of project :

I. SERVICE OPERATION

- a) at block level all except Siliguri by June 2000
For Siliguri by end of July'2000
- b) at SHP level - establishment & functioning of SHPs by June 2000.
- c) at HP level (Temporary accommodation) by June 2000
- d) at OPD level (hiring of temporary accommodation) by July 2000
- e) at Maternity Home level (hiring services at private hospitals / Nursing Homes for essential obstetric care for normal deliveries by May 2000

II. MAN POWER

- a) At SHP level :
 - i. Completion of training of remaining No. of HHWs by July 2000
[Siliguri, Jalpaiguri, English Bazar]
 - ii. Selection / Training of FTSs by July 2000

- b) At HP level :
- i. ANMP / Pt-MO / Store Keeper-Cum—Clerk / engagement. by Mid June 2000
 - ii. Hiring of services of MO and ANM on secession fee basis by June 2000
[MO – Rs. 175.00 per session
ANM – Rs.150.00 per session]
- c) At OPD level by June 2000
Specialist Doctors – Medicine, Paediatrics,
Obs & Gyn
- d) i) At management & Supervision Cell at ULB level by June 2000
- ↳ CD Specialist – 1
 - ↳ PHN (Training) – 1
 - ↳ Accounts Assistant – 1
 - ↳ Clerk - 1
- ii) Assistant Health Officer (AHO) Post is not sanctioned by GOI as such. May be considered for engagement on daily fee basis @ Rs.150/- per working day – the expenditure may be made out of “Consultancy” fund.

III. CIVIL CONSTRUCTION

- a) ULBs to handover permissive possession of the encumbrance free land to MED for construction of health facilities. (35 HPs & 11 OPDs with Maternity Homes)
- b) MED to issue work orders for all units by 31st May and ensure commencement of work at site by 15th June 2000.
- c) MED to submit work plan indicating physical & financial progress unit wise by 15th June 2000.
- d) ULBs to submit list of girls' school (Primary) for repair / renovation / provision of basic facilities indicating likely estimate for each school by 15th June 2000.
- e) SUDA to approve list by 30th June & works to commence by 31st July 2000. Work to be undertaken by ULBs.
- f) ULBs to submit the list of Sub Health posts indicating ownership status, facilities to be provided and estimated amount required by 31st May 2000. Approval by SUDA by 30th June 2000. Works to be completed by August 2000.

IV. Procurement of furniture by ULB for HPs and SHPs etc.

- Procurement list provided to ULBs completion of procurement (if not already completed) by Mid June 2000.
- Collection of stores from SUDA by end May 2000.

V. IEC ACTIVITIES.

Orientation on IEC at SUDA by 2nd and 3rd week of June 2000.

- Participants :
 - ↳ Project officer.
 - ↳ Councillor in charge of Health
 - ↳ Concerned women councillors.
 - ↳ Health Officer
 - ↳ Asst. Health Officer
 - ↳ Auxiliary Nurse Midwife / Public Health Nurse
 - ↳ Part-time Medical Officer.
- Poster, News Magazine – to be published by the ULB.
- To identify mother leader @ 2 per block – capacity building – conduction of group meeting sessions @ 2 per month by July 2000.

VI. NGO involvement in the project activities by June 2000

As on 15.05.2000

Total Fund Received from CMDA	34209000.00
Expenditure as on 15.5.2000	20964605.00
Balance	13244395.00

10

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

Date

SUDA-15/98(Pt-VI) / 474

1.11.2001

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation

Sir,

Enclosed, kindly find herewith copy of the proformas * for process indicators (Infrastructure and Man-power, Maternity and child Health Care) sent by Govt. of India.

This is for your kind information and with the request to furnish the information to be undersigned in due course. Information under column no. 1,2,& 3 in each of the proformas relate to base line data, as on March 31, 2002 and June 30, 2002 respectively.

Encl: *

Yours faithfully,
[Signature]
Adviser(Health) 1/11/01

SUDA-15/98(Pt-VI) / 474 (t-10)

1.11.2001

C.C

The Chairperson / Mayor, ----- Municipality/ Municipal Corporation for favour
of kind information and necessary action.

[Signature]
Adviser(Health) 1/11/01

No.L.19017/7/2001-APS (Vol. II)

Ministry of Health & Family Welfare
(Department of Family Welfare)

OFFICE OF THE CHIEF OF HEALTH
760
10/1/49
★

- Shri Sujit Bannerjee,
Principal Secretary,
Health & Family Welfare Department,
Government of Uttar Pradesh,
LUCKNOW.

In continuation of this Ministry's letter of even number dated

the 19th July, 2001, on the above subject, conveying extension of the World Bank assisted IPP-VIII project period upto 30th June, 2002, I now directed to convey the administrative approval of the Government of India for extension of the project upto 30th June, 2002 and revision of the Project cost to Rs. 429.41 crores for the additional activities approved for implementation after the mid-term review in the cities of Bangalore, Delhi, Hyderabad and Kolkata in 1998 and all activities in 94 additional cities/towns of Andhra Pradesh, Karnataka and West Bengal and logistic development component in the states of Uttar Pradesh and Tamilnadu.

A statement giving component wise break-up of the revised cost is enclosed at Annexure-A.

2. The increase in the cost (except for Uttar Pradesh and Tamilnadu) would be met upto 90% by the Central Government and the remaining 10% would be met by the State Government. The recurring liability of the project after the expiry of the project period would be borne by the State Government.

3. The progress of the project will be monitored through monthly progress reports which would be submitted on every 10th of the following month. In addition, the monitoring of the progress of the project will also be done through process indicators (copy enclosed at Annexure-B) in the areas of maternal health, immunization, ORT, etc.

4. The expenditure involved will be met from within the sanctioned Demand No. 40 Family Welfare Major Head 2211 Family Welfare 00.108 Selected Area Programs (including India Population Projects) 06. Projects through Autonomous/Voluntary Organisations/Societies 06.01 Externally Aided Component - 06.01.31 Grants-in-aid (Plan) for the year 2001-02.

5. This issues with the approval of the Joint Secretary & Financial Advisor vide his Dy. No.5991/2001 dated the 21st September, 2001.

Yours faithfully,

J. K. Trikha

(J. K. TRIKHA)

Under Secretary to the Government of India

Copy for information and necessary action to:

1. All the Project Directors (IPP-VIII) (Sh. Gopal Krishna, Secy. emd n Calcutta)
2. The Director of Audit, Central Revenues, New Delhi.
3. The Accountant General, Govt. of Andhra Pradesh, Hyderabad.
4. The Accountant General, Government of Karnataka, Bangalore.
5. The Accountant General, Government of West Bengal, Kolkata.
6. The Accountant General, Government of Uttar Pradesh, Lucknow.
7. The Accountant General, Government of Tamilnadu, Chennai.
8. Ministry of Finance (Department of Economic Affairs/Department of Expenditure)/Planning Commission.
9. Pay & Accounts Officer, Min. of Health & F.W., Nirman Bhawan, New Delhi.
10. Controller of Aid Accounts, Deptt. of Economic Affairs, Ministry of Finance, New Delhi.

11. Finance-I/Budget and AO(AP)/DO(AP)
12. The Cabinet Secretariat, Rashtrapati Bhawan, New Delhi with reference to their O.M.No.CCEA/12/2001(i) dated 16.7.2001.
13. Dr. G.N.V.Ramana, Sr. Public Health Specialist, World Bank, 70, Lodi Estate, New Delhi-110 003.
14. PS to MOS/Secretary (FW)/JS(RCH)/JS(FA)

Jk Trikha

(J. K. TRIKHA)

Under Secretary to the Government of India

STATEMENT SHOWING CATEOGORWISE ALLOCATIONS TO DIFFERENT STATES/CITIES COVERED UNDER IPP-VIII PROJECT

ANNEXURE - A

Amount in Lakhs

Particulars	Bangalore	Delhi	Hyderabad	Kolkata	Andhra Pr.	Karnataka	West Bengal	Gujarat	Tamil Nadu	MHWP	Total
Capital											
Civil Works	2492.18	2385.01	1264.92	2220.70	2054.00	1199.86	1462.83	1156.60	910.00		17348.06
Departmental Charges											
Land		690.00									690.00
Sub-total	2492.18	2075.01	1264.92	2220.70	2054.00	1199.86	1462.83	1156.60	910.00		17938.06
Non-recurrent Expend.											
Furniture	101.42	177.92	87.82	355.42	142.75	72.80	205.79	700.58*	20.00		1862.50*
Equipment	322.02	407.85	486.95	947.06	66.03	192.20	440.86		180.00		3062.01
Vehicles	167.66	115.72	--	152.81		115.00	66.00				627.20
Books, ITC & Tng. Material	84.42	42.21	4.52			22.20	112.08				266.53
IRM & PM supplies	112.83					44.14					156.97
Health Fee		7.00									7.00
Drugs	178.61	391.99	266.58	936.60	324.97	52.13	289.74				2440.82
Training	88.24	62.94	81.29	600.39	52.99	30.00			26.00		961.95
ITC			396.08	366.55	270.52	50.00					1083.15
Consultancy & Professional Fees	206.11	122.74	198.54	47.05	120.00	112.60	105.79				922.83
Contract for innovative schemes (revolving fund)	256.77	398.28	389.45	286.83	1406.81		322.95				3070.90
Sub-Total	1518.25	1757.76	2011.31	3792.71	2401.77	691.27	1694.21	700.58	226.00		14663.86
TOTAL	4010.44	4832.77	3276.24	7023.41	5455.77	1892.07	3117.04	1857.18	1136.00		32599.92
Reserving Expenditure											
Addl. Staff Salaries	859.58	2298.27	1219.01	318.23	46.40	355.64	121.68	70.00	36.00		5234.81
Non. to Health Workers	161.84	145.06		2098.91		5.40	474.89				2886.10
Consumables	--	75.14	15.80	28.94		4.80	125.55				250.22
Rent	15.21		9.62	80.15		6.00	26.35		20.00		167.23
Operation & Maintenance	236.40	242.00	75.82	252.28	211.32	74.27	524.45	55.00	48.00	50.00	1812.89
Sub-total	1223.23	2761.47	1320.26	2808.61	257.72	348.11	1202.96	125.00	116.00	50.00	10361.36
GRAND TOTAL	5283.67	7594.24	4596.50	9832.02	5713.49	2239.18	4400.00	1982.18	1250.00	50.00	42961.28

INFRASTRUCTURE AND MANPOWERProcess Indicators

Sl. No.	Indicator	At the start of the project	At the end of each year of completion of the Project	At the end of the Project
1.	<u>No. of Health Posts</u> - Without Doctors - Without ANMs			
2.	<u>No. of Maternity Centres</u> - Without Doctors - Without facilities for safe delivery - With trained Doctors but without MTP equipment - With MTP facilities but without trained Doctors			

MATERNITY AND CHILD HEALTH CARE

Process Indicators

Sl. No.	Indicator	At the start of the project	At the end of each year of completion of the Project	At the end of the Project
1.	No. of Diarrhoea cases among children * treated with ORT * Referred to Maternity Centre/Distt. Hospital			
2.	ARI/Pneumonia cases among children * Treated * Referred to Maternity Centre/Distt. Hospital			
3.	Family Planning Practices Number practising: * Sterilisation * IUD * Conventional Contraceptive * Oral Pill * Any other			

MATERNITY AND CHILD HEALTH CARE

Process Indicators

Population covered by the Health Post _____
 Regular updating (Annual) of the Eligible Couple Register Yes/No _____
 No. of Eligible Couples _____
 No. of women aged 15-49 years _____
 Expected number of births _____
 No. of children aged 0-5 years _____

Indicator	At the start of the Project	At the end of each year of completion of the Project		At the end of the Project
- No. of Pregnant women				
- No. of MTP				
- % early AN registration (<20 weeks)				
- % detected as high risk pregnancies				
- % of high risk pregnancies referred to Maternity homes/District Hosp.				
- % of AN mothers given TT				
- % of AN mothers given IFA Tablets				
- % of AN mothers who completed three visits				
- % institutional deliveries				
- % of new born for which birth weight was taken within 24 hours after birth				
- % of live births with birth weight <2.5 kg.				
- % of infants immunised				
* BCG				
* DPT				
* OPV				
* Measles				
* First dose of "Vitamin-A"				

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-IV)/629.

Date 23.11.2000

From: Adviser(Health)
SUDA

To: The Chairman/ Mayor
~~English Bazar~~ Municipality/ Municipal Corporation

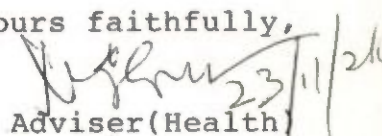
Sub: Supply of Exhibition Set and Translite Box
under IPP-VIII(Extn).

Sir,

An Exhibition Set of 10 panels and a Translite Box on IPP-VIII(Extn) are under despatch from this office and will reach you by the end of this month.

You are requested to make necessary arrangement to receive these.

Yours faithfully,


Adviser(Health)

Memo No.SUDA-15/98(Pt-IV)/629(1)

dated 23.11.2000

C.C

Project Director, IPP-VIII(Extn) ~~English Bazar~~ for
favour of kind information & necessary action.


Adviser(Health)

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-15/98(Pt-IV)/629.

Date23.11.2000

From: Adviser(Health)
SUDA

To: The Chairman/ Mayor
~~Talpaiguri~~ Municipality/ Municipal Corporation

Sub: Supply of Exhibition Set and Translite Box
under IPP-VIII(Extn).

Sir,

An Exhibition Set of 10 panels and a Translite Box on IPP-VIII(Extn) are under despatch from this office and will reach you by the end of this month.

You are requested to make necessary arrangement to receive these.

Yours faithfully,

[Signature] 23/11/2000
Adviser(Health)

Memo No.SUDA-15/98(Pt-IV)/629(1)

dated 23.11.2000

C.C

Project Director, IPP-VIII(Extn)-----
for
favour of kind information & necessary action.

[Signature] 23/11/2000
Adviser(Health)

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-15/98(Pt-IV)/629.

Date23.11.2000

From: Adviser(Health)
SUDA

To: The Chairman/ Mayor
~~-----Kharagpur-----~~ Municipality/ Municipal Corporation

Sub: Supply of Exhibition Set and Translite Box
under IPP-VIII(Extn).

Sir,

An Exhibition Set of 10 panels and a Translite Box on IPP-VIII(Extn) are under despatch from this office and will reach you by the end of this month.

You are requested to make necessary arrangement to receive these.

Yours faithfully,

[Signature] 23/11/2000
Adviser(Health)

Memo No.SUDA-15/98(Pt-IV)/629(1)

dated 23.11.2000

C.C

Project Director, IPP-VIII(Extn)~~-----Kharagpur-----~~ for
favour of kind information & necessary action.

[Signature] 23/11/2000
Adviser(Health)

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-IV)/629.

Date 23.11.2000

From: Adviser(Health)
SUDA

To: The Chairman/ Mayor
---*Siliguri*-----Municipality/ Municipal Corporation

Sub: Supply of Exhibition Set and Translite Box
under IPP-VIII(Extn).

Sir,

An Exhibition Set of 10 panels and a Translite Box on IPP-VIII(Extn) are under despatch from this office and will reach you by the end of this month.

You are requested to make necessary arrangement to receive these.

Yours faithfully,

[Signature] 23/11/2000
Adviser(Health)

Memo No.SUDA-15/98(Pt-IV)/629(1)

dated 23.11.2000

C.C

Project Director, IPP-VIII(Extn)---*Siliguri*----- for
favour of kind information & necessary action.

[Signature] 23/11/2000
Adviser(Health)

SUDA

● **STATE URBAN DEVELOPMENT AGENCY**

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref. No. SUDA-15/98(Pt-VI)/397

Date 20.7.2001

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation
& RCH Sub-Project Asansol

Sub: Bio-Waste management scheme in Maternity Homes and
OPDs under IPP-VIII-(Extn.) & RCH Sub-Project Asansol

Sir,

Reference is invited to this office communication bearing memo no.SUDA-15/98(Pt-V)/276 dt. 26.7.2001 (vide copy enclosed),on the above subject wherein you were requested to take action immediately.

Most of the OPD cum MH buildings have been constructed and are to be made functioning in no time. Provision of Bio-Waste management is a must for such an operationalised Health Facility. The Bank's assistance for IPP-VIII-(Extn.) has of late been extended upto June 30, 2002. A very short period is therefore available for making such provision.

It is therefore requested to take up the issue right earnest according to the guide line granted to you. The Review Mission of World Bank is scheduled to visit the project soon and therefore implementation of the scheme should be expedited .

A feed back on the subject may kindly be granted to us.

Encl: as stated

Yours faithfully

[Signature]
Adviser(Health) 21/9/01

SUDA-15/98(Pt-V) / 397 (1)

20.9.2001

C.C

The Chairperson / Mayor, ----- Municipality/ Municipal Corporation for favour
of kind information and necessary action.

L.B. Sangur
Adviser(Health) 20/9/01

SUDA-15/98(Pt-V) / 397 (2)

20.9.2001

C.C

The Chief Engineer, MED for favour of kind information and taking necessary action urgently. The
requisition for placement of fund may kindly be placed to Health Wing, SUDA immediately.

L.B. Sangur
Adviser(Health) 20/9/01

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA 15/98(Pt-V)/ 276
Ref No.

26.7.2001 Date

From: Adviser (Health),
SUDA

To : The Project Director, IPP-VIII-(Extn.)
----- Municipality/ Municipal Corporation
& RCH Sub-Project Asansol

Sub : Bio-Waste management scheme in Maternity Homes
and OPDs under IPP-VIII-(Extn.), and RCH Sub-Project

Sir,

The undersigned is directed to communicate sanction on the above subject.
The components along with cost for the above scheme is as under:

1. Civil Construction — cost of burial pits [two units at a time]
@ Rs.2.37 lakhs x 13 [11 under IPP-VIII-(Extn.) + 2 under RCH Sub-Project,
Asansol] = Rs.30.81 lakhs. These works may be undertaken by MED as per the
approved engineering design.(enclosed).
2. Purchase of 13 covered cycle vans 1 for each M.H. cum OPD for transportation of the
infected waste from the Health Institution to burial pits
@ Rs.12000/- per MH Cum OPD x 13 = Rs.1,56,000/-
3. (a) Procurement of disposables per MH Cum OPD per year : five no.
of plastic vats with cover, plastic bags (inner lining) of 4 colours
@ Rs.6300/- x 2 (one time replacement) per unit x 13 = Rs.1,63,800/-
(b) Purchase of chemical disinfectants, Kerosine Oil @ Rs.3,000/- per MH Cum
OPD x 13 = Rs.39,000/-
(c) Procurement of rubber gum boots, rubber gloves @ Rs.1500/- per MH Cum OPD
x 13 = Rs.19,500/-
TOTAL of 3 (a) + (b) + (c) = Rs.2,22,300/-

Contd. P-2

Tel/Fax No.: 359-3184

4. Operation and Maintenance :

(a) Salary of Cycle Van Puller @ Rs.100/- per day x 3 days per week
x 52 weeks x 13 = Rs.2,02,800/-

(b) Contingency @ Rs.12,000/- p.a. per MH Cum OPD x 13 = Rs.1,56,000/-

TOTAL of 4 (a) + (b) = Rs.3,58,800/-

GRAND TOTAL 1 + 2 + 3 + 4 = Rs.38,18,100/-

{ IPP-VIII-(Extn.) == Rs.32,30,700/- }
{ RCH Sub-Project Asansol == Rs.5,87,400/- }

Action on Sl.No. 1 will be done by MED and the remaining Sl. Nos. 2 to 4 by ULBs.

Concerned ULBs are requested to take action immediately. CE, MED may please take-up the work, at the earliest and place requisition for placement of fund. The expenditure will be met from the respective project head- innovative scheme.

Yours faithfully,
L. S. Sanjay 26/7/01
Adviser(Health)

SUDA-15/98(Pt-V)/276(12)

26.7.2001

C.C

CE, MED

Mayor/ Chairperson.-----Municipal Corporation Municipality

For favour of kind information & necessary action.

L. S. Sanjay 26/7/01
Adviser(Health)

SUDA

HEALTH WING

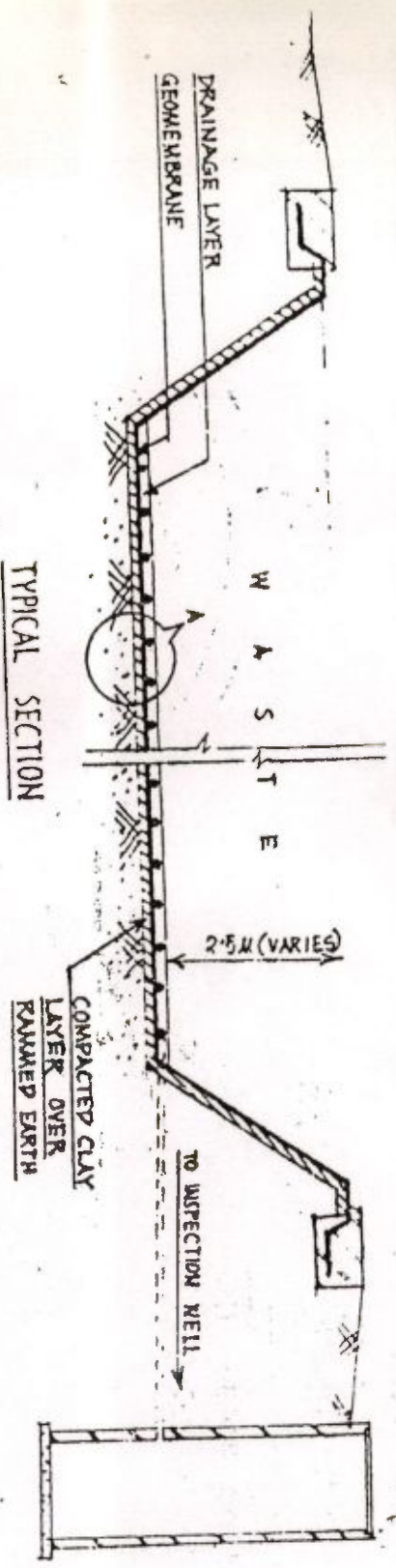
-3-

SUDA-15/98(Pt-V)/276(12/2)
C.C
Secretary, MA Dept.
Special Secretary
- for kind information.

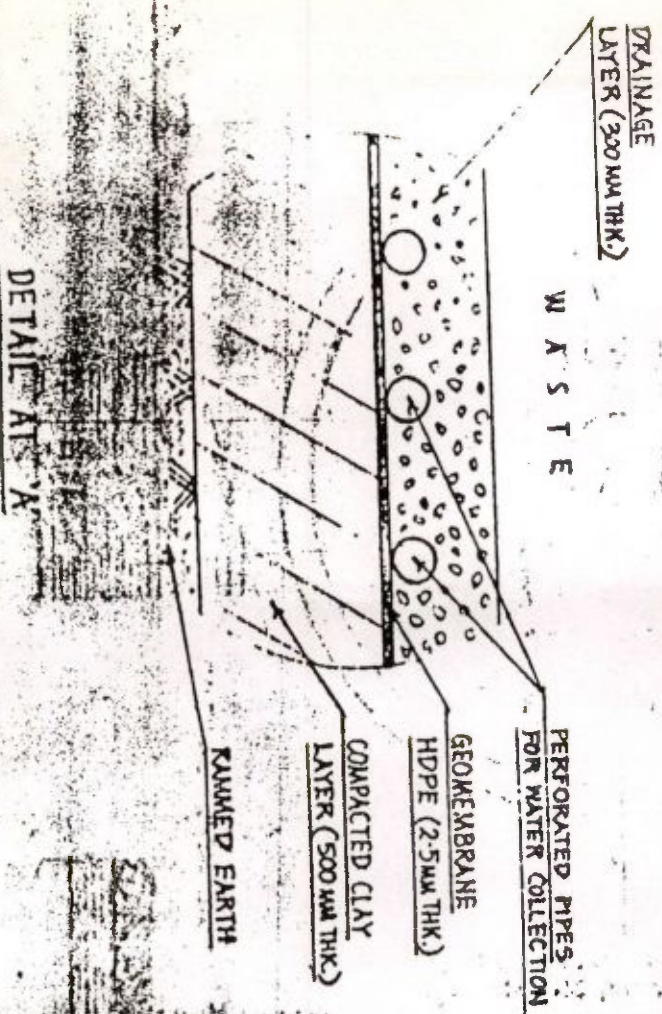
26.7.2001

N. B. Sangar
Adviser(Health) 26/7/01

One Letterhead



TYPICAL SECTION



DETAIL AT 'A'

NOTE :
HYDRAULIC CONDUCTIVITY OF COMPACTED CLAY LAYER = 10^{-7} CM/SEC.

STATE HEALTH SYSTEMS DEVELOPMENT PROJECT - II

SCHEMATIC DESIGN OF BURIAL PIT
FOR INFECTIOUS WASTE COLLECTION

BASIC Dwg



SUDA**● STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.

Date

SUDA-15/98(Pt-VI) / 391

19.9.2001

**From: Adviser(Health)
SUDA****To: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation****Sub: Functioning of OPD under IPP-VIII-(Extn.); current status
Sir,**

The OPD services catering three Specialities viz. Medicine, Obs & Gyn. and Paediatrics was to be started under IPP-VIII-(Extn.). The current status of functioning of the OPD may kindly be furnished as per format given below:

Current Status Of Functioning Of OPD				
Specialities	Place			Remark
	OPD cum MH	HP	Others(specify)	
Medicine				
Obs & Gynae				
Paediatrics				

Put (✓) mark at appropriate places.

You are requested kindly to furnish the information urgently. Reply through FAX (033 3593184) will be appreciated.

SUDA-15/98(Pt-V) / 391

C.C

The Chairperson / Mayor, ----- Municipality/ Municipal Corporation for favour
of kind information and necessary action.

Yours faithfully
[Signature]
Adviser(Health)
19.9.2001

[Signature]
Adviser(Health) 19/9/01

SUDA

● **STATE URBAN DEVELOPMENT AGENCY**

HEALTH WING

"ILGUS BHAVAN"

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.

Date **6.9.2001**.....

SUDA-15/98(Pt-V) / 351

**From: Adviser(Health)
SUDA**


**To: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation**

**Sub: Extension of tenure of the Project – IPP-VIII-(Extn.);
10 Additional Towns of West Bengal for one year beyond June 30, 2001**

Sir,

Govt. of India have since accorded approval towards extension of the tenure of the Project –IPP-VIII-(Extn.) in 10 additional towns of West Bengal for one year beyond June 30, 2001.

This is for your kind information.

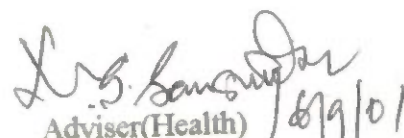
Yours faithfully,

Adviser(Health)

6.9.2001

SUDA-15/98(Pt-V) / 351 (1)

C.C

The Chairperson / Mayor, ----- Municipality/ Municipal Corporation for favour
of kind information.


Adviser(Health) / 6/9/01

SUDA

● **STATE URBAN DEVELOPMENT AGENCY**

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
SUDA-15/98(Pt-V) / 350 West Bengal 5.9.2001

From: Adviser(Health)
Ref No. SUDA.....

Date

To: The Project Director
IPP-VIII-(Extn.)

----- **Municipality / Municipal Corporation**

Sub: Service Delivery in OPD cum Maternity Homes
Under IPP-VIII-(Extn.).

Sir,

Reference is invited to the review of World Bank Mission during August 21, 2001. The Aide Memoire thereof granted by the Mission may be perused (vide copy enclosed *). The Bench Marks laid at Annexure II of the Aide Memoire may be seen in connection with starting of service delivery in OPD cum MHs, and submission of U/Cs.

All the ten Maternity Homes in all of the Project Towns excepting Alipurduar should start delivering of the services by October 31, 2001. In case of Alipurduar the Bench Mark is December 31, 2001.

Claims for fund is to be forwarded to Govt. of India by September 30, 2001. For this purpose pending U/Cs should be received by SUDA latest by Mid- September, 2001 for scrutiny and despatch of these to CMDA. This is extremely important, otherwise release of further fund by Govt. of India will not be possible resulting in constraints of further flow of fund to the ULBs.

You are requested to peruse the above Bench Marks and take appropriate action as indicated.

Encl: *

SUDA-15/98(Pt-V) / 350(i)

C.C

Yours faithfully,

Adviser(Health)

5.9.2001

The Chairperson / Mayor, ----- Municipality/ Municipal Corporation for favour
of kind information and necessary action.

Adviser(Health)

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.
SUDA-15/98(Pt-V) / 335

Date
31.8.2001

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation

Sub: Strengthening of Ante-Natal Check-ups

Sir,

The World Bank Review Mission during its visit to Calcutta on August 21, 2001 have laid down meticulous emphasis on the issue of Ante-Natal Check-ups. Early registration of pregnancies and periodical Ante-Natal Check-ups (at least three times) are the essential components. Target for the said service has already been circulated vide this office memo no. SUDA-15/98(Pt-V) 121 dated 1.6.2001.

You are requested to grant us periodical feed back on the subject.

SUDA-15/98(Pt-V) / 335(b)

Yours faithfully,

Adviser(Health)

31/8/01
31.8.2001

C.C

The Chairperson / Mayor, ----- Municipality/ Municipal Corporation for favour
of kind information and necessary action.

Adviser(Health)

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.
SUDA-15/98(Pt-V) / 335

Date
31.8.2001

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation

Sub: Strengthening of Ante-Natal Check-ups

Sir,

The World Bank Review Mission during its visit to Calcutta on August 21, 2001 have laid down meticulous emphasis on the issue of Ante-Natal Check-ups. Early registration of pregnancies and periodical Ante-Natal Check-ups (at least three times) are the essential components. Target for the said service has already been circulated vide this office memo no. SUDA-15/98(Pt-V) / 121 dated 1.6.2001.

You are requested to grant us periodical feed back on the subject.

SUDA-15/98(Pt-V) / 335(b)

Yours faithfully,

[Signature]
Adviser(Health)

31/8/01
31.8.2001

C.C

The Chairperson / Mayor, ----- Municipality/ Municipal Corporation for favour
of kind information and necessary action.

[Signature]
Adviser(Health)

31/8/01

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.
SUDA-15/98(Pt-V) / 335

Date
31.8.2001

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation

Sub: Strengthening of Ante-Natal Check-ups

Sir,

The World Bank Review Mission during its visit to Calcutta on August 21, 2001 have laid down meticulous emphasis on the issue of Ante-Natal Check-ups. Early registration of pregnancies and periodical Ante-Natal Check-ups (at least three times) are the essential components. Target for the said service has already been circulated vide this office memo no. SUDA-15/98(Pt-V) / 121 dated 1.6.2001.

You are requested to grant us periodical feed back on the subject.

SUDA-15/98(Pt-V) / 335b)

Yours faithfully,

Adviser(Health)

31/8/01
31.8.2001

C.C

The Chairperson / Mayor, ----- Municipality / Municipal Corporation for favour
of kind information and necessary action.

Adviser(Health)

Guideline For Functioning of Specialists' OPD

1. A suitable display board to be placed at the entrance indicating days and hours for different specialities i.e. General Medicine, Gynecology & Obstetrics, Paediatrics, and the like.
2. On the wall of the corridor, Board indicating the name of the specialist with days and hours of consultation may be kept as per annexure - 1.
3. All the Project Beneficiaries have already been provided with family identity card. At the time of visit of patients to the OPD, the family card should be presented at reception counter. If a beneficiary is referred from SHP, a Referral Slip should be issued from the said Health Facility.
4. The OPD complex is to be provided with the following Counters / Rooms with proper label - Reception cum Registration Room, Waiting Hall, General Duty Medical Officer's Room, Chambers for different specialists, Laboratory Room, Dispensary Room and Toilets for male and female.
5. At the reception counter a suitable staff should be detailed for registration and issuance of OPD ticket to the concerned patient with a running serial on annual basis (Annexure- II).
6. After registration, the patient has to report to the General Duty Medical Officer who will refer the patient after preliminary examination to the concerned specialist.
7. The specialist will render advice to the patient. The specialist will keep a record of the disease [Provisional Diagnosis] according to the card number of the patient which is to be handed over to the GDMO at the end of session.
8. The GDMO will maintain OPD Register (Annexure - III) and enter name of the disease against the patient in the specified column of the OPD Register at the end of the day.
9. The patient will visit the dispensary with the OPD ticket after getting advice from the specialist for collection of the prescribed medicine. The medicines requirement for the patient however will be restricted for 3 days only.
10. The pharmacist will maintain a sub-stock ledger of the medicines. He will put up requisition fortnightly for supply of medicines from the main store.
11. For determination of user's fee for BPL & non-BPL patients, the Madhyamgram instance issued vide guideline under Memo No.SUDA-15/98(Pt.V)/112 dt.31.05.2001 and letter No. SUDA-15/98(pt.V)/156 dt. 15.06.2001 issued by the Secretary, M.A. Dept. may be considered depending local situation.
12. This guideline is not a exhaustive one. This may be modified by the concerned ULBs as will be deemed suitable and practicable by them for better functioning of the OPDs keeping in view future sustenance of the facilities.

L. S. Bangar
29/6/01

Annexure – I

Name of Specialities	Name of Specialist	Day of Working	Hours of Working
General Medicine			
Gynaecology & Obstetrics			
Paediatrics			

Annexure – II

Ticket for OPD Patient

Name of OPD-cum- Maternity Home.

No. Date of Issue.

Name Age Sex

Disease

Annexure – III

Sl. No.	Date	New Cases					Old Cases
		OPD card No.	Name of Patients	Age	Sex	Prov. Diagnosis	OPD No.

L. S. Rangnath
29/6/01

Guideline For Functioning of Specialists' OPD

1. A suitable display board to be placed at the entrance indicating days and hours for different specialities i.e. General Medicine, Gynecology & Obstetrics, Paediatrics, and the like.
2. On the wall of the corridor, Board indicating the name of the specialist with days and hours of consultation may be kept as per annexure - 1.
3. All the Project Beneficiaries have already been provided with family identity card. At the time of visit of patients to the OPD, the family card should be presented at reception counter. If a beneficiary is referred from SHP, a Referral Slip should be issued from the said Health Facility.
4. The OPD complex is to be provided with the following Counters / Rooms with proper label - Reception cum Registration Room, Waiting Hall, General Duty Medical Officer's Room, Chambers for different specialists, Laboratory Room, Dispensary Room and Toilets for male and female.
5. At the reception counter a suitable staff should be detailed for registration and issuance of OPD ticket to the concerned patient with a running serial on annual basis (Annexure- II).
6. After registration, the patient has to report to the General Duty Medical Officer who will refer the patient after preliminary examination to the concerned specialist.
7. The specialist will render advice to the patient. The specialist will keep a record of the disease [Provisional Diagnosis] according to the card number of the patient which is to be handed over to the GDMO at the end of session.
8. The GDMO will maintain OPD Register (Annexure - III) and enter name of the disease against the patient in the specified column of the OPD Register at the end of the day.
9. The patient will visit the dispensary with the OPD ticket after getting advice from the specialist for collection of the prescribed medicine. The medicines requirement for the patient however will be restricted for 3 days only.
10. The pharmacist will maintain a sub-stock ledger of the medicines. He will put up requisition fortnightly for supply of medicines from the main store.
11. For determination of user's fee for BPL & non-BPL patients, the Madhyamgram instance issued vide guideline under Memo No.SUDA-15/98(Pt.V)/112 dt.31.05.2001 and letter No. SUDA-15/98(pt.V)/156 dt. 15.06.2001 issued by the Secretary, M.A. Dept. may be considered depending local situation.
12. This guideline is not a exhaustive one. This may be modified by the concerned ULBs as will be deemed suitable and practicable by them for better functioning of the OPDs keeping in view future sustenance of the facilities.

X B. Bangar
29/6/01

Guideline For Functioning of Specialists' OPD

1. A suitable display board to be placed at the entrance indicating days and hours for different specialities i.e. General Medicine, Gynecology & Obstetrics, Paediatrics, and the like.
2. On the wall of the corridor, Board indicating the name of the specialist with days and hours of consultation may be kept as per annexure - 1.
3. All the Project Beneficiaries have already been provided with family identity card. At the time of visit of patients to the OPD, the family card should be presented at reception counter. If a beneficiary is referred from SHP, a Referral Slip should be issued from the said Health Facility.
4. The OPD complex is to be provided with the following Counters / Rooms with proper label - Reception cum Registration Room, Waiting Hall, General Duty Medical Officer's Room, Chambers for different specialists, Laboratory Room, Dispensary Room and Toilets for male and female.
5. At the reception counter a suitable staff should be detailed for registration and issuance of OPD ticket to the concerned patient with a running serial on annual basis (Annexure- II).
6. After registration, the patient has to report to the General Duty Medical Officer who will refer the patient after preliminary examination to the concerned specialist.
7. The specialist will render advice to the patient. The specialist will keep a record of the disease [Provisional Diagnosis] according to the card number of the patient which is to be handed over to the GDMO at the end of session.
8. The GDMO will maintain OPD Register (Annexure - III) and enter name of the disease against the patient in the specified column of the OPD Register at the end of the day.
9. The patient will visit the dispensary with the OPD ticket after getting advice from the specialist for collection of the prescribed medicine. The medicines requirement for the patient however will be restricted for 3 days only.
10. The pharmacist will maintain a sub-stock ledger of the medicines. He will put up requisition fortnightly for supply of medicines from the main store.
11. For determination of user's fee for BPL & non-BPL patients, the Madhyamgram instance issued vide guideline under Memo No.SUDA-15/98(Pt.V)/112 dt.31.05.2001 and letter No. SUDA-15/98(pt.V)/156 dt. 15.06.2001 issued by the Secretary, M.A. Dept. may be considered depending local situation.
12. This guideline is not a exhaustive one. This may be modified by the concerned ULBs as will be deemed suitable and practicable by them for better functioning of the OPDs keeping in view future sustenance of the facilities.

L. S. Sanghvi
29/11/01



IPP-VII (Extn.)
SUDA

SUDA

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ. সি. ব্লক, সেক্টর-৩, বিধান নগর, কলিকাতা ৭০০ ০৯১, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector-III, Bidhannagar, Calcutta 700 091, West Bengal

ক্রমিক নং SUDA-15/98(Pt.V)/204

তারিখ 29.06.2001

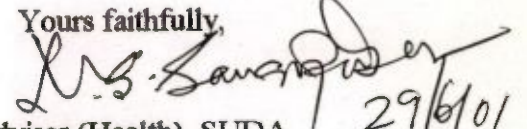
From : Adviser (Health),
SUDA

To : Project Director,
IPP-VIII-(Extn.)

Sir,

A guideline for functioning of Specialist OPD is forwarded herewith for your kind information and necessary action.

Encl. as stated

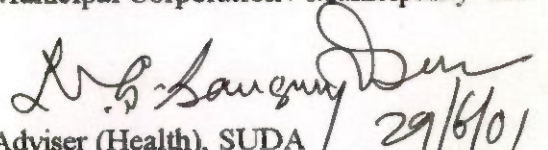
Yours faithfully,

Adviser (Health), SUDA 29/6/01

No..SUDA-15/98(Pt.V)/204 (10)

dt.. 29.06.2001

CC :-

1. Mayor / Chairperson, Municipal Corporation / Municipality for
kind information and necessary action.


Adviser (Health), SUDA 29/6/01

L.H/p126

৭৮

SUDA

IPP-VIII (Extn.) *Conner Service*
HEALTH, SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-15/98(Pt-V) /303

Ref No.

Date14.8.2001

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)

----- Municipality / Municipal Corporation

Sub: Submission of Utilisation Certificate under IPP-VIII (Extn).

Sir,

You are aware that the fund flow system under IPP-VIII-(Extn.) have since been developed for the purpose of disbursement of fund from Health Wing, SUDA. On receipt of Utilisation Certificate to the tune of 70% qualify for disbursement of further fund. U/C therefore should be submitted correctly so that these are admitted to Audit. Certain deficiencies have been observed in the submitted U/Cs. The major one is—Pay Order not signed by the Competent Authority, Project Director or Chairperson of the ULB. This deficiency consequently result in non-admittance of the U/C by IPP-VIII - CMDA Audit leading to non- release of reimbursement.

You are therefore requested to kindly take note of this particular point while submitting U/Cs.

Further, you are requested to submit U/Cs in regard to expenditure incurred within June 30, 2001 immediately.

Yours faithfully,

L. S. Sangupta
Adviser(Health) 14/8/01

SUDA-15/98(Pt-V) / 303

14.8.2001

C.C

The Chairperson / Mayor, -----
of kind information and necessary action.

Municipality/ Municipal Corporation for favour

L. S. Sangupta
Adviser(Health) 14/8/01

SUDA

IPP-VIII (Extn.)
HEALTH, SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-15/98(Pt-V) /303

Ref No.

Date14.8.2001

From: Adviser(Health)
SUDA

To: The Project Director
IPP-VIII-(Extn.)

----- Municipality / Municipal Corporation

Sub: Submission of Utilisation Certificate under IPP-VIII (Extn).

Sir,

You are aware that the fund flow system under IPP-VIII-(Extn.) have since been developed for the purpose of disbursement of fund from Health Wing, SUDA. On receipt of Utilisation Certificate to the tune of 70% qualify for disbursement of further fund. U/C therefore should be submitted correctly so that these are admitted to Audit. Certain deficiencies have been observed in the submitted U/Cs. The major one is—Pay Order not signed by the Competent Authority—Project Director or Chairperson of the ULB. This deficiency consequently result in non-admittance of the U/C by IPP-VIII - CMDA Audit leading to non- release of reimbursement.

You are therefore requested to kindly take note of this particular point while submitting U/Cs.

Further, you are requested to submit U/Cs in regard to expenditure incurred within June 30, 2001 immediately.

Yours faithfully,

[Signature]
Adviser(Health) 14/8/01

SUDA-15/98(Pt-V) / 303

14.8.2001

C.C

The Chairperson / Mayor, ----- Municipality/ Municipal Corporation (for favour
of kind information and necessary action.

[Signature]
Adviser(Health) 14/8/01

SUDAIPP-VIII (Extn.)
HEALTH, SUDA *Conner service***STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-15/98(Pt-V) /306

Date
14.8.2001From: Adviser(Health)
SUDATo: The Project Director
IPP-VIII-(Extn.)
----- Municipality / Municipal Corporation

Sub: Operationalisation of OPD cum MH under IPP-VIII-(Extn.)

Sir,

Reference is invited to this office communication no. SUDA-15/98(Pt-V)/112 dt. 31.5.2001.

You are requested to intimate the current position of Man-power at OPD cum MH through FAX immediately in the following format:-

Health Man -Power	No.	
	Approved	In Position
Medical Officer	2	
Nurse	3	
Lab Technician cum Store-Keeper	1	
Specialist Doctors in 3 Disciplines	3	

It is learnt that the World Bank Review Mission is scheduled to pay visit in the State sometime during the month of September , 2001 and witness operationalisation of OPD cum MHs under IPP-VIII-(Extn.). You are therefore requested to ensure the said operationalisation at an early date , if not done already. A latest brief on the status may kindly be granted.

SUDA-15/98(Pt-V) / 306

C.C

The Chairperson / Mayor, ----- Municipality/ Municipal Corporation for favour
of kind information and necessary action.

Yours faithfully,

[Signature]
Adviser(Health)14/8/01
14.8.2001*[Signature]*
Adviser(Health)

14/8/01

CMDA

29 JUN 2001



**Calcutta
Metropolitan
Development
Authority**

Proshasan Bhavan, Plot No. DD-1, Sector-1,

Bidhannagar, Kolkata-700 064.

No:120/CMDA(Prog)/FW(USP)/59/95,

Dated, the 27th June, 2001.

From : Shri K. K. Pal,
Administrative Officer(Programme), CMDA.

To : The Chairman,
Jalpaiguri Municipality,
P.O. & Dist : Jalpaiguri.

Subject : Paid absence on Maternity /
Miscarriage to H.H.W., IPP-VIII(Extn).

1 r.

With reference to your letter No.841/
M dated 14 - 06 - 2001 on the above subject I am
directed to send herewith a copy of Memo No.107/
CMDA/Sectt(Prog)/FW(USP)/59/95 dated 27 - 03 - 97 as
desired by you.

Yours faithfully,

Sd/-

Enclo : As stated.

Administrative Officer(Programme), CMDA

✓ No:120/1/CMDA(Prog)/FW(USP)/59/95, Dated, the 27th June, 2001.

Copy with copy of enclosure alongwith a
copy of order No.840/MA/C-10/3L-1/2001 dated 25.05.2001
from M.A. Department forwarded to Dr. N. G. Gangopadhyay,
Adviser and Team Co-ordinator, CSIP Health Programme, Unnayan
Bhavan, Block-G (1st floor) for information and necessary
action.

Enclo : As stated.

Administrative Officer(Programme), CMDA

1-8/TW (US)/CMA
Diary No. 9.4.9
Date 3.7.4.9

CALCUTTA METROPOLITAN DEVELOPMENT AUTHORITY
3A, WALKER ROAD, CALCUTTA-700 017.

No: 107 /CADA/SecLt.(Prog)/FW(USP)/59/95.

Dated : 27.03.1997

M E M O R A N D U M

Sub : Paid Absence on Maternity and Abortion/
Miscarriage to Honorary Female Staff of
all categories engaged in IPP/CUDP-III/
CSIP Health Programme under C.M.D.A.

The question of extending the benefit of 'Paid Absence on Maternity and Abortion/Miscarriage' to different categories of female staff working on honorarium basis in IPP VIII/CUDP-III/CSIP Health Programme was under the consideration of the Authority for sometime past.

After careful consideration of the matter it has been decided that -

- a) Female workers of all categories who are working on honorarium basis in IPP VIII/CUDP-III/CSIP Health Programme and have been engaged for a minimum period of one year may be allowed "Paid absence on Maternity" for a period of 12 weeks. This period of 12 weeks may cover any period from 8 months of pregnancy upto the end of 3rd month of lactation.
- b) "Paid Absence on Maternity" would be admissible for one occasion only.
- c) "Paid Absence on Abortion/Miscarriage" would also be admissible to such eligible female workers as described in (a) above, for a maximum duration of 42 days from the date of occurrence of abortion/miscarriage.
- d) "Paid Absence on Abortion/miscarriage" would be admissible only on one occasion in addition to the "Paid Absence on Maternity" as mentioned at (b) above.
- e) During these periods of "Paid Absence on Maternity" and "Paid Absence on Abortion/miscarriage" all such female honorary workers will be eligible for honorarium.
- f) The application for leave should be supported by appropriate medical certificate i.e. by a medical practitioner registered with National or the State Medical Council.

Contd.....

9) The 'Paid absence on Accident and Abortion/miscarriage' so granted herein will not be applicable to such category of personnel who are regular employees of the State Govt. or Corporations/Municipalities, even if, they may work for IPP VIII/CMDA-III/CHP Health Programme on part time basis with additional remuneration. Such regular employees will be governed by the leave Rules of their respective parent body.

This will take effect from 1st April, 1997.

This order issued with the approval of the Competent Authority at C.M.D.A.

34/- N. Chatterjee
Secretary, C.M.D.A.

No: 107/1(54)/CMDA/Secct (Prog)/Fg (UGP) -59/95.

Dated: 27.03.1997.

Copy Forwarded for information and necessary action to :-

- 1) The Mayor, Calcutta Municipal Corporation/Howrah Municipal Corporation/Chandannagar Municipal Corporation
- 2) The Chairman, Municipality/Notified Area.
- 3) The Municipal Commissioner, CMC/NAAC.
- 4) The Adviser, PPH/UGP, CMDA.
- 5) The D.G.O.F, CMDA.
- 6) The Chief of Health, CMDA.
- 7) The Adviser, Health, CMDA.
- 8) The Director, HPU, CMDA.
- 9) The Deputy Secretary (Estab.), CMDA.
- 10) The Deputy Secretary (Programme), CMDA.
- 11) The A.C.F.A., IPP-VIII, CMDA.
- 12) The A.C.F.A., HPU, CMDA.

*Dr. S. K. Mukherjee
Sd/-, 18/4/97
Circulate please
9/4/97*

Bokar
(B.C. CHAKRABORTY)
Deputy Secretary (Estab.)
C. M. D. A.

391 25/6

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.

CENTRAL RECEIVED

C. S. CELL (HQ) CMDA

NO 956/B

DATE 22/6/01...

No. 840/MA/C-10/3L-1/2001. Dated, Kolkata, The 25th May, 2001.

Sub. : Paid Absence on Maternity and Abortion/Miscarriage to
Honorary Female Staff of all categories engaged in IPP-VIII
(Extn.)/R.C.H. Sub-Project Asansol.

ORDER

based

Maternity Leave to honorarium/female workers of all categories
at grass-root level under IPP-VIII(Extn.) Programme and RCH Sub-
project, Asansol will be guided in terms of CMDA's Memo. No. 107/CMDA/
Seott.(Prog.)/FW(USP)/59/95 dated 27.3.97 as these programmes are
nearly extension projects of the original IPP-VIII being implemented
by the CMDA.

Special Secretary,

No. 840/1(135)/MA/C-10/3L-1/2001. Dated, Kolkata, The 25th May, 2001.

Copy forwarded for information to :-

1. The Adviser, Health, SUDA,
'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake City, Kolkata-700100.
2. The Director & Chief Executive,
SUDA, 'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake, Kolkata-700106.
3. The Chief Engineer, Municipal Engineering Directorate,
Bikash Bhawan, Salt Lake, Kolkata - 700 106.
4. The Chief Executive Officer, CMDA, 3A, Auckland Place, Kolkata-700017.
5. The Secretary, CMDA, 3A, Auckland Place, Kolkata-700 017.
6. The Director, Health Programme Unit, CMDA, 3A, Auckland Place,
Kolkata - 700 017.
7. The Deputy Secretary, Establishment, CMDA.
8. The Deputy Secretary, Works, C.M.D.A.
9. The Mayor/Chairman, _____ Corporation/Municipality,

P.O.: _____ : Dist: _____

10. The Chief of Health, IPP-VIII, CMDA.

11. The Chief Executive Officer, Asansol Municipal Corporation,
P.O.: Asansol, Dist: Burdwan.

Special Secretary.

See P.O. 24/6

9/2/01
02 05 01

STATE URBAN DEVELOPMENT AGENCY

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-120/96(Pt-III)/293

Date 2.4.2000

From: Adviser(Health)
S. U. D. ATo: The Project Director,
RCH Sub-Project, Asansol &
C.E.O, Asansol Municipal Corporation.
AsansolSub: Selection of Trainee-1st Tier Supervisors from
amongst the HHWs working at the HAUs established
under RCH Sub-Project, Asansol

Sir,

The HHWs working at the HAUs, established in your Municipal Corporation under RCH Sub Project, have already completed six months acquired experience in field work.

As per norms laid down for their purpose of selection of 1st Tier Supervisors, they are to be selected from amongst the HHWs who have at least six months working experience.

It is therefore requested to kindly select the Trainee- 1st Tier Supervisors @ 1 per Sub-Centre from amongst the HHWs working at the same sub centre under respective HHWs already established and sub-centre functioning in the Municipal Corporation area.

While selecting the candidates for placement in training, following criteria may kindly be taken into consideration.

A. Essential Requisite.

- i. The age limit should be 35 years and above.
- ii. She should have executed her duties properly while working as HHW- check list are as follows:

Attendance and Field activities/performance and
Compilation of Base Line Survey data, family
schedule/performance for maintaining records and
registers/performance during conduction of
immunisation-sessions and family planning services.

Contd,...2/-

SUDA

- iii. She should possess leadership quality.
- iv. She should qualify in the written test as per the questionnaire developed for the purpose.
- v. She should also qualify in the vivavoce before a selection committee constituted for the purpose.
- preliminary* < The committee will consist of:
- Health Officer- ULB
- Assistant Health Officer- RCH Sub-Project.
- Representative from - SUDA.
- The committee will submit its recommendation to the LCC for ~~ratification~~ *final selection*.

B. Minimum Educational Qualification.

Class-VIII passed and is able to read and write.

C. Desirable Qualification

School final and above. *Preference should be given to such candidates.*

On selection, the list of the candidates may please be sent to this office. The training schedule will be provided by SUDA . Training is to be conducted at the ULB level followed by the post-evaluation test for trainees.

During training period they will draw honorarium & contingency as HHW.

They will be engaged as 1st Tier Supervisor after successful completion of training.

After engagement, the resultant vacancies thus created will be filled up from the empanelled candidates normally from the same Block/Ward following the guidelines in this regard and after having confirmation from this end.

Yours faithfully,

L.B. Sonu
(Adviser, Health)

4/2/2000

Memo no. SUDA-120/96(Pt-III)/293(1)

dated 4.2.2000

C.C

The Mayor, Asansol Municipal Corporation-for favour of kind information and necessary action.

9c *L.B. Sonu*
(Adviser, Health)

4/2/2000



G. Balachandhran, I.A.S.
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

D.O. No. SUDA-15/98(Pt.V) 157

Dated... 15.06.2001

Dear *Shri Bandhan,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.

3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,
G. Balachandhran
Secretary
Municipal Affairs Department

*Dis. to: Bandhan, IAS
Alkda. ...*



G. BALACHANDHRAN, I.A.S.,

SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA - 700 001
&
CHAIRMAN, SUDA

Ph. : 91-033-215 1216

Fax : 91-033-215 1216
Dated: 15.06.2001

SUDA- 15/98(Pt.V)156

To
The Project Director
IPP- VIII (Extn.)

o/c

..... Municipal Corporation/ Municipality

Sub: Operationalisation of OPD cum MH under IPP-VIII (Extn.)

Sir,

The OPD cum MH constructed under IPP-VIII (Extn.) has to be operationalised immediately. As the World Bank's Fund Assistance for the project is scheduled to terminate on June 30 of 2001, the operationalisation should be completed by that date. Therefore, all expenditures should be booked and utilisation supported by vouchers should be sent to SUDA office by 30.06.2001. Please take necessary action on the same on priority basis.

2. The use pattern of OPD has already been made known to you in the minutes of meeting sent to you vide this office memo No. 738(23)/MA C-10 2E-1 2000 Pt. dated 23.04.2001 in item No. 17 (Copy enclosed). Please follow the same.

3. The OPD should be open to referred cases of BPL patients as well as to non-BPL patients. The fees of the specialists per patient may be determined by the respective ULB (subject to maximum of Rs.50) and the same may be charged from both BPL and non-BPL patients. However, only Rs.10/- may be collected from each of the BPL patients and the rest of the fees may be charged to NSDP fund given to the ULB by M.A Department.

4. 20% of the total fees charged by the doctor may be deducted from him & credited to the OPD as overhead charge.

Yours faithfully,

Secretary to the Govt. of West Bengal
Municipal Affairs Department

Encl: As stated

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.

No. 738(23)/MA/C-10/2E-1/2000Pt. Dated, Kolkata, The 23rd April, 2001.

From: A. K. Datta,
Deputy Secretary to the Govt. of West Bengal.

- To : 1) Shri Prabh Das, IAS, Chief Executive Officer,
Calcutta Metropolitan Development Authority,
3A, Auckland Place, Kolkata-700 017.
- : 2) Shri Debashish Sen, IAS,
Secretary, Calcutta Metropolitan Development Authority,
3A, Auckland Place, Kolkata - 700 017.
- : 3) Dr. D.K. Roy, Director & Chief Executive, SUDA,
'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake, Kolkata-700 091.
- : 4) Dr. N.G. Gangopadhyay, Director,
Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata-700 017.
- : 5) Shri S.K. Mukherjee, Chief Engineer,
Municipal Engineering Directorate, Bikash Bhawan, Salt Lake, Kolkata-91.
- : 6) Dr. R.N. Kar, Health Programme Unit, CMDA, 3A, Auckland Place,
Kolkata - 700 017.
- : 7) Dr. Shibani Goswami, Health Programme Unit, CMDA.,
3A, Auckland Place, Kolkata - 700 017.
- : 8) Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation,
P.O.: Siliguri, Dist: Darjeeling.
- : 9) Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corporation,
Durgapur, City Centre, P.O.: Durgapur, Dist:- Burdwan.
- : 10) Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation,
P.O.: Asansol, Dist: Burdwan.
- : 11) Shri Shibapada Bhowmick, Chairman, Jalpaiguri Municipality,
P.O.: & Dist: Jalpaiguri.
- : 12) Shri K. Chowdhury, Chairman, Englishbazar Municipality,
P.O.: English Bazar, Dist: Malda.
- : 13) Shri Suren Mondal, Chairman, Burdwan Municipality, P.O.: & Dist: Burdwan.
- : 14) Shri Rabishankar Pandey, Chairman, Kharagpur Municipality,
P.O.: Kharagpur, Dist: Midnapore.
- : 15) Shri A.K. Bhowmick, Chairman, Alipurduar Municipality,
P.O.: Alipurduar Court, Dist: Jalpaiguri.
- : 16) Smt. Sucheta Biswas, Chairman, Balurghat Municipality,
P.O.: Balurghat, Dist: West Dinajpur.
- : 17) Shri Arnab Roy, IAS., Chief Executive Officer,
Siliguri-Jalpaiguri Development Authority & Project Director,
Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
- : 18) Shri Manju Nalu Prasad, IAS., Chief Executive Officer,
Asansol-Durgapur Development Authority & Project Director,
Durgapur Municipal Corporation, City Centre, P.O.: Durgapur, Dist: Burdwan.
- : 19) Shri Goutam Ghosh, Additional District Magistrate,
Dakshin Dinajpur & Project Director, Balurghat Municipality,
P.O.: Balurghat, Dist: Dakshin Dinajpur.
- : 20) Shri Manish Jain, IAS., Addl. District Magistrate, Burdwan & P.D.,
Burdwan Municipality, P.O.: & Dist: Burdwan.
- : 21) District Planning Officer, Jalpaiguri, P.O. & Dist: Jalpaiguri.
- : 22) Health Officer, Durgapur Mupl. Corpn., P.O.: Durgapur, Dist: Burdwan.
- : 23) Councillor-in-Charge, Health, Englishbazar Municipality,
P.O.: Englishbazar, Dist: Malda.

Sub.: Proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extension) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol.

Sir,

I am directed to send herewith a copy of the proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extn.) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol, for your information.

Enclo: As stated.

Yours faithfully,

A.K. Datta
Deputy Secretary.

No.738/1(3)/MA/C-10/2E-1/2000Pt.Dated,Kolkata,The 23rd April,2001.

Copy with a copy of the enclosure forwarded
for information to -

1. P.A. to the Secretary,
Municipal Affairs Department.
2. P.A. to the Joint Secretary,
Municipal Affairs Department.
3. P.S. to Minister-in-Charge of this Department.

an *an* *an*
an *an* *an*
Deputy Secretary.

Proceedings of the Meeting on review of IPP-VIII (Extension)

Programme in the conference room attached to C.M.'s Secretariat
on 10.4.2001 at 12'o noon

Members present :

1. Shri G. Balachandhran, IAS, Secretary, Municipal Affairs Department
2. Shri Prabh Das, IAS, C.E.O., C M D A
3. Shri Debashish Sen, IAS, Secretary, C M D A
4. Dr D.K. Roy, Director & C.E., SUDA
5. Dr N.G. Gangopadhyay, Director, Health Programme Unit, CMD A
6. Shri S.K. Das, Joint Secretary, M.A. Department
7. Shri S.K. Mukherjee, Chief Engineer, M.E. Dte.
8. Dr R.N. Kar, Health Programme Unit, C M D A
9. Dr Shibani Goswami, - Do -
10. Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation
11. Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corpn.
12. Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation
13. Shri Sibapada Bhowmick, Chairman, Jalpaiguri Municipality
14. Shri K. Chowdhury, Chairman, Englishbazar Municipality
15. Shri Suren Mondal, Chairman, Burdwan Municipality
16. Shri Rabishankar Pandey, Chairman, Kharagpur Municipality
17. Shri A.K. Bhowmick, Chairman, Alipurduar Municipality
18. Smt Sucheta Biswas, Chairperson, Balurghat Municipality
19. Shri Arnab Roy, IAS, C.E.O., SUDA & P.D., S.M.C.
20. Shri Manju Nath Prasad, IAS, C.E.O., A D D A & P D, Durgapur M.C
21. Shri Goutam Ghosh, A D M, Dakshin Dinajpur & P D, Balurghat Mun.
22. Shri Manish Jain, IAS, A D M, Burdwan & P D, Burdwan Municipality
23. District Planning Officer, Jalpaiguri
24. Health Officer, Durgapur Municipal Corporation
25. Councillor-in-Charge, Health, Englishbazar Municipality

Minister-in-Charge, Municipal Affairs & Urban Development Department presided over the meeting. At the outset MIC informed that the IPP VIII (Extn) got the extension from the World Bank upto June, 2002. Initiating discussion, MIC Briefly described the objects of the meeting and reviewed the progress of work on the IPP-VIII (Extn). Programme in 10 Non-C.M.A. Municipal Towns and R.C.H. Project at Asansol.

sc/2342001

Detailed discussions the following decisions were taken :

Decision arrived	Follow-up by..
Handing over of the constructed health facilities should be immediate.	CE-MED, Chairman, Project Director.
2. Difficulties of water connection in the constructed health facilities should be taken care of by the concerned ULBs, PDs to report completion by 25.04.2001.	Chairman, Project Director.
3. Problem of Electric supply to the constructed health facilities shall be taken up by Secretary, MA to have discourse with Power Secretary.	Secretary
4. The approach road to connect health facilities may be constructed, where necessary out of the fund placed to the concerned ULBs. Such funds may be drawn out of NSDP and the like. Completion report on this to be sent by PDs to Secretary, MA.	Chairman, Project Director
5. As to the problem faced in engagement of Security personnel and Sweeper - a mechanism may be evolved by the Secretary, MA for solution. Practice adopted in IPP-VIII, Kolkata may also be studied.	Secretary
6. All the project towns should have Health Officer in the ULBs. Absence of such personnel in any ULBs may be filled up urgently with sanction of such a post.	Chairman, Project Director, Secretary -MA & Secretary - Health.
7. Regarding non-availability of FP materials and vaccines, Adviser (Health) will prepare a note and submit to Secretary, MA.	Adviser (Health).
8. Generation of awareness is the fundamental issue for promotion of institutional deliveries, not merely release of money will help the issue. The awareness campaign should be intensified with the intention of proper penetration amongst the beneficiaries. Hoardings with appropriate picture/message in local dialect should be fixed at the slum pockets. TV spots should be given periodically. Local cable channels may be utilised carrying specific messages of the projects including service schedule, activities etc. A quarterly journal may be produced on the project issues. This journal will be a conjoint one with IPP-VIII	Chairman, Project Director, Secretary, SUDA
9. All the constructed health facilities should be operationalised, and the rented accommodation for these to be released within 15 days of taking over constructed buildings. This norms has to be adhered to strictly.	CE, Chairman, Project Director.
10. Performance targets for each of the ULBs should be set on by annual basis by SUDA and communicated to all concerned. Performance in point of time shall be matched against such targets.	SUDA
11. Fund provided for providing basic facilities @ Rs. 35000/- per sub-health post unit should be fully utilised.	Chairman, Project Director.
12. The Ambulance for the projects should be procured at the earliest. This will facilitate ambulation of maternity and other cases including referral.	SUDA

Decision arrived

Follow-up by.

- | Decision arrived | Follow-up by. |
|---|---|
| 3. Service Schedule including days and time of rendering different service activities should be documented at the face of each health facilities. | Chairman,
Project
Director |
| 14. All the health facilities should be utilized fully. Innovative thoughts may be developed in chalking out the sustainable service schedules. A guideline on the issue may be developed by SUDA incorporating service components, operational strategies, list of care providers, fiscal provision, imposition of user charges etc. | SUDA,
Chairman,
Project
Director |
| 15. Out of the First Tier Supervisors engaged, incumbents having Higher Secondary qualification may be considered for admission into nursing training. A note accordingly may be prepared by Adviser(Health) and submitted to Secretary, MA for taking further action. | Adviser
(Health) |
| 16. Enhancement of the rate of honorarium for the Doctors may be considered by the respective ULBs and expense may be borne out of its fund released for other projects.
It is proposed that the health component of National Slum Development Programme may be converged with the IPP-VIII-(Extn.) & RCH-Asansol programmes as the target group for all the programme are same. Under NSDP there is a provision that for carrying out health support to mothers & children, the community can raise fund to engage the require doctors or nurse or any other supporting staff, provided that the community has to raise funds to pay the persons engaged. To meet up the additional expenditure towards engaging PTMO, Nurses, the municipality may explore the possibilities of utilising provision of fund made in the guide line of NSDP where it is mentioned that for such purpose collection of each rupee by the community will entitle the community to get Rs.5/- from NSDP project. | Chairman,
Project
Director |
| 17. The OPD cum MAT Home constructed under IPP-VIII (Extn.) & RCH Sub-Project Asansol may be utilised by the various specialists to run the specialists' clinics. Under the projects only 3 disciplines (Gen. Medicine, Paediatrics, OBG & GYN.) are aimed at Municipalities/Corporations may add further services in the Maternity Home cum OPDs at their own arrangement and expenses for the targetted population. The time schedule for operation of different clinics may be determined by the ULBs. Efforts should be taken for maximum utilisation of the building in respect of space & time. User's fee (beneficiary, non-beneficiary) as will be decided by the ULBs may be charged to generate health fund for supporting the fees of the consultants and Q&M Costs. | Chairman,
Project
Director |

//4//

Civil Construction Status :

Facility	Target	Status
<u>For IPP-VIII(Extn)</u>		
H.P.		
a) Without medical store	25	Completed - 25
b) With medical store	10	Completed - 6 Will be completed by 30.4.2001 - 3 Will be completed by 31.5.2001 - 1.
OPD cum Maternity Homes	11	Completed - 7 Will be completed by 30-4-2001 - 3 Will be completed by 31-5-2001 - 1
<u>For RCIInSub-Project</u> <u>nsol</u>	13	Completed - 5 Will be completed by July 2001 - 1 Will be completed by Dec. 2001 - 2 Will be completed by Mar., 2002 - 5
HAUS		
Medical Store	1	Will be completed by Mar-2002
OPD cum MAT Home	2	Will be completed by by Aug.-2001 - 1 Will be completed by Dec.-2001 - 1

To be taken by CE, M.E.D.

- i) All completed structures to be handed over to the concerned authorities immediately.
- ii) Remaining structures scheduled to be adhered to strictly.

The meeting ended with thanks to the Chair.

Sd/- Asok Bhattacharya
20.4.01.



0/c

G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

D.O. No.SI/DA-15/98(PLV)/ 157

Dated...15.06.2001

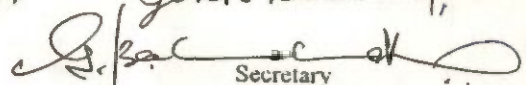
Dear *Sri Mohan,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.

3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To,
Sri.Hradesh Mohan, IAS
District Magistrate,
Dakshin Dinajpur.



G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

SUDA-15/98(Pt.V)/ 157

D.O. No.

Dated **15.06.2001**

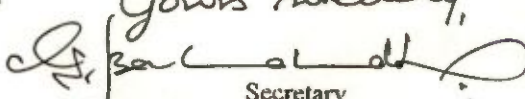
Dear *Shri Agarwal,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.

3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To,
Sri. Monaj Agarwal, IAS
District Magistrate,
Uttar Dinajpur.



G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632


- 2 -

D.O. No. **SUDA-15/98(Pt.V)/ 157**

Dated. **15.06.2001**

C.C.

- i. Project Director, IPP-VIII-(Extn.) & CEO, ADDA, Durgapur
- ii. Project Director, IPP-VIII-(Extn.) & CEO, SJDA, Siliguri
- iii. Project Director, IPP-VIII-(Extn.) & ADM
- iv. Mayor, Durgapur Municipal Corporation
- v. Mayor, Siliguri Municipal Corporation
- vi. Chairperson, Municipality.

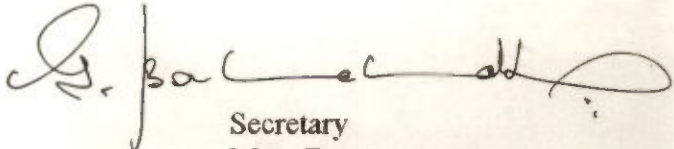

Secretary
M.A. Deptt.

No.SUDA-15/98(Pt.V)/ 140

Date..13.06.2001

C.C.

- PS to MIC for information of MIC, MA & UD
PS to MOS for information of MOS, MA


Secretary
M.A. Deptt.

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.

No. 738(23)/MA/C-10/2E-1/2000Pt. Dated, Kolkata, The 23rd April, 2001.

From: A. K. Datta,

Deputy Secretary to the Govt. of West Bengal.

- To :
- 1) Shri Prabh Das, IAS, Chief Executive Officer, Calcutta Metropolitan Development Authority, 3A, Auckland Place, Kolkata-700 017.
 - 2) Shri Debashish Sen, IAS, Secretary, Calcutta Metropolitan Development Authority, 3A, Auckland Place, Kolkata - 700 017.
 - 3) Dr. D.K. Roy, Director & Chief Executive, SUDA, 'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake, Kolkata-700 091.
 - 4) Dr. N.G. Gangopadhyay, Director, Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata-700 017.
 - 5) Shri S.K. Mukherjee, Chief Engineer, Municipal Engineering Directorate, Bikash Bhawan, Salt Lake, Kolkata-91.
 - 6) Dr. R.N. Kar, Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata - 700 017.
 - 7) Dr. Shibani Goswami, Health Programme Unit, CMDA., 3A, Auckland Place, Kolkata - 700 017.
 - 8) Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
 - 9) Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corporation, Durgapur, City Centre, P.O.: Durgapur, Dist:- Burdwan.
 - 10) Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation, P.O.: Asansol, Dist: Burdwan.
 - 11) Shri Shibapada Bhowmick, Chairman, Jalpaiguri Municipality, P.O.: & Dist: Jalpaiguri.
 - 12) Shri K. Chowdhury, Chairman, Englishbazar Municipality, P.O.: English Bazar, Dist: Malda.
 - 13) Shri Suren Mondal, Chairman, Burdwan Municipality, PO:&Dist:Burdwan.
 - 14) Shri Rabishankar Pandey, Chairman, Kharagpur Municipality, P.O.: Kharagpur, Dist: Midnapore.
 - 15) Shri A.K. Bhowmick, Chairman, Alipurduar Municipality, P.O.: Alipurduar Court, Dist: Jalpaiguri.
 - 16) Smt. Sucheta Biswas, Chairman, Balurghat Municipality, P.O.: Balurghat, Dist: West Dinajpur.
 - 17) Shri Arnab Roy, IAS., Chief Executive Officer, Siliguri-Jalpaiguri Development Authority & Project Director, Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
 - 18) Shri Manju Nalu Prasad, IAS., Chief Executive Officer, Asansol-Durgapur Development Authority & Project Director, Durgapur Municipal Corporation, City Centre, P.O.: Durgapur, Dist: Burdwan.
 - 19) Shri Goutam Ghosh, Additional District Magistrate, Dakshin Dinajpur & Project Director, Balurghat Municipality, P.O.: Balurghat, Dist: Dakshin Dinajpur.
 - 20) Shri Manish Jain, IAS., Addl. District Magistrate, Burdwan & P.D., Burdwan Municipality, P.O.: & Dist: Burdwan.
 - 21) District Planning Officer, Jalpaiguri, P.O. & Dist: Jalpaiguri.
 - 22) Health Officer, Durgapur Mupl. Corpn., P.O.: Durgapur, Dist: Burdwan.
 - 23) Councillor-in-Charge, Health, Englishbazar Municipality, P.O.: Englishbazar, Dist: Malda.

Sub.: Proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extension) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol.

Sr,

I am directed to send herewith a copy of the proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extn.) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol, for your information.

Enclo: As stated.

Yours faithfully,

A.K. Datta
Deputy Secretary.

contd. 2..

// 2 //

No. 738/1(3)/MA/C-10/2E-1/2000 Pt. Dated, Kolkata, The 23rd April, 2001.

Copy with a copy of the enclosure forwarded
for information to -

1. P.A. to the Secretary,
Municipal Affairs Department.
2. P.A. to the Joint Secretary,
Municipal Affairs Department.
3. P.S. to Minister-in-Charge of this Department.

an *an* *an*
an *an* *an*
Deputy Secretary.

Sub: Proposed
Review of the
in-10 Non-City

Proceedings of the Meeting on review of IPP-VIII (Extension)

Programme in the conference room attached to C.M.'s Secretariat
on 10.4.2001 at 12'o noon

Members present :

1. Shri G. Balachandhran, IAS, Secretary, Municipal Affairs Department
2. Shri Prabh Das, IAS, C.E.O., C M D A
3. Shri Debashish Sen, IAS, Secretary, C M D A
4. Dr D.K. Roy, Director & C.E., SUDA
5. Dr N.G. Gangopadhyay, Director, Health Programme Unit, CMD A
6. Shri S.K. Das, Joint Secretary, M.A. Department
7. Shri S.K. Mukherjee, Chief Engineer, M.E. Dte.
8. Dr R.N. Kar, Health Programme Unit, C M D A
9. Dr Shibani Goswami, - Do -
10. Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation
11. Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corpn.
12. Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation
13. Shri Sibapada Bhowmick, Chairman, Jalpaiguri Municipality
14. Shri K. Chowdhury, Chairman, Englishbazar Municipality
15. Shri Suren Mondal, Chairman, Burdwan Municipality
16. Shri Rabishankar Pandey, Chairman, Kharagpur Municipality
17. Shri A.K. Bhowmick, Chairman, Alipurduar Municipality
18. Smt Sucheta Biswas, Chairperson, Balurghat Municipality
19. Shri Arnab Roy, IAS, C.E.O., SUDA & P.D., S.M.C.
20. Shri Manju Nath Prasad, IAS, C.E.O., A D D A & P D, Durgapur M.C.
21. Shri Goutam Ghosh, A D M, Dakshin Dinajpur & P D, Balurghat Mun.
22. Shri Manish Jain, IAS, A D M, Burdwan & P D, Burdwan Municipality
23. District Planning Officer, Jalpaiguri
24. Health Officer, Durgapur Municipal Corporation
25. Councillor-in-Charge, Health, Englishbazar Municipality

Minister-in-Charge, Municipal Affairs & Urban Development Department presided over the meeting. At the outset MIC informed that the IPP VIII (Extn) got the extension from the World Bank upto June, 2002. Initiating discussion, MIC Briefly described the objects of the meeting and reviewed the progress of work on the IPP-VIII (Extn). Programme in 10 Non-C.M.A. Municipal Towns and R.C.H. Project at Asansol.

sc/2342001

Detailed discussions the following decisions were taken :

Decision arrived	Follow-up by
Handing over of the constructed health facilities should be immediate.	CE-MED, Chairman, Project Director.
2. Difficulties of water connection in the constructed health facilities should be taken care of by the concerned ULBs, PDs to report completion by 25.04.2001.	Chairman, Project Director.
3. Problem of Electric supply to the constructed health facilities shall be taken up by Secretary, MA to have discourse with Power Secretary.	Secretary
4. The approach road to connect health facilities may be constructed, where necessary out of the fund placed to the concerned ULBs. Such funds may be drawn out of NSDP and the like. Completion report on this to be sent by PDs to Secretary, MA.	Chairman, Project Director
5. As to the problem faced in engagement of Security personnel and Sweeper - a mechanism may be evolved by the Secretary, MA for solution. Practice adopted in IPP-VIII, Kolkata may also be studied.	Secretary
6. All the project towns should have Health Officer in the ULBs. Absence of such personnel in any ULBs may be filled up urgently with sanction of such a post.	Chairman, Project Director, Secretary - MA & Secretary - Health.
7. Regarding non-availability of FP materials and vaccines, Adviser (Health) will prepare a note and submit to Secretary, MA.	Adviser (Health)
8. Generation of awareness is the fundamental issue for promotion of institutional deliveries, not merely release of money will help the issue. The awareness campaign should be intensified with the intention of proper penetration amongst the beneficiaries. Hoardings with appropriate picture/message in local dialect should be fixed at the slum pockets. TV spots should be given periodically. Local cable channels may be utilised carrying specific messages of the projects including service schedule, activities etc. A quarterly journal may be produced on the project issues. This journal will be a conjoint one with IPP-VIII	Chairman, Project Director, Secretary, SUDA
9. All the constructed health facilities should be operationalised, and the rented accommodation for these to be released within 15 days of taking over constructed buildings. This norms has to be adhered to strictly.	CE, Chairman, Project Director.
10. Performance targets for each of the ULBs should be set on by annual basis by SUDA and communicated to all concerned. Performance in point of time shall be matched against such targets.	SUDA
11. Fund provided for providing basic facilities @ Rs. 35000/- per sub-health post unit should be fully utilised.	Chairman, Project Director.
12. The Ambulance for the projects should be procured at the earliest. This will facilitate ambulation of maternity and other cases including referral.	SUDA

Decision arrived

Follow-up by.

- | 3. Service Schedule including days and time of rendering different service activities should be documented at the face of each health facilities. | Chairman, Project Director |
|--|----------------------------------|
| 14. All the health facilities should be utilized fully. Innovative thoughts may be developed in chalking out the sustainable service schedules. A guideline on the issue may be developed by SUDA incorporating service components, operational strategies, list of care providers, fiscal provision, imposition of user charges etc. | SUDA, Chairman, Project Director |
| 15. Out of the First Tier Supervisors engaged, incumbents having Higher Secondary qualification may be considered for admission into nursing training. A note accordingly may be prepared by Adviser(Health) and submitted to Secretary, MA for taking further action. | Adviser (Health) |
| 16. Enhancement of the rate of honorarium for the Doctors may be considered by the respective ULBs and expense may be borne out of its fund released for other projects.
It is proposed that the health component of National Slum Development Programme may be converged with the IPT-VIII-(Extn.) & RCH-Asansol programmes as the target group for all the programme are same. Under NSDP there is a provision that for carrying out health support to mothers & children, the community can raise fund to engage the require doctors or nurse or any other supporting staff, provided that the community has to raise funds to pay the persons engaged. To meet up the additional expenditure towards engaging PMO, Nurses, the municipality may explore the possibilities of utilising provision of fund made in the guide line of NSDP where it is mentioned that for such purpose collection of each rupee by the community will entitle the community to get Rs.5/- from NSDP project. | Chairman, Project Director |
| 17. The OPD cum MAT Home constructed under IPP-VIII (Extn.) & RCH Sub-Project Asansol may be utilised by the various specialists to run the specialists' clinics. Under the projects only 3 disciplines (Gen. Medicine, Paediatrics, OBG & GYN.) are aimed at Municipalities/Corporations may add further services in the Maternity Home cum OPDs at their own arrangement and expenses for the targetted population. The time schedule for operation of different clinics may be determined by the ULBs. Efforts should be taken for maximum utilisation of the building in respect of space & time. User's fee (beneficiary, non-beneficiary) as will be decided by the ULBs may be charged to generate health fund for supporting the fees of the consultants and Q&M Costs. | Chairman, Project Director |

//4//

Civil Construction Status :

Facility	Target	Status
<u>For IPP-VIII(Extn)</u>		
H.P.		
a) Without medical store	25	Completed - 25
b) With medical store	10	Completed - 6 Will be completed by 30.4.2001 - 3 Will be completed by 31.5.2001 - 1.
OPD cum Maternity Homes	11	Completed - 7 Will be completed by 30-4-2001 - 3 Will be completed by 31-5-2001 - 1
For RCIInSub-Project isol	13	Completed - 5 Will be completed by July 2001 - 1 Will be completed by Dec. 2001 - 2 Will be completed by Mar., 2002 - 5
HAUS		
Medical Store	1	Will be completed by Mar-2002
OPD cum MAT Home	2	Will be completed by by Aug.-2001 - 1 Will be completed by Dec.-2001 - 1

To be taken by CE, M.E.D.

- i) All completed structures to be handed over to the concerned authorities immediately.
- ii) Remaining structures scheduled to be adhered to strictly.

The meeting ended with thanks to the Chair.

Sd/- Asok Bhattacharya
20.4.01.

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.

No. 736(23)/MA/C-10/2E-1/2000Pt. Dated, Kolkata, The 23rd April, 2001.

From: A. K. Datta,
Deputy Secretary to the Govt. of West Bengal.

- To :
- 1) Shri Prabh Das, IAS, Chief Executive Officer, Calcutta Metropolitan Development Authority, 3A, Auckland Place, Kolkata-700 017.
 - 2) Shri Debashish Sen, IAS, Secretary, Calcutta Metropolitan Development Authority, 3A, Auckland Place, Kolkata - 700 017.
 - 3) Dr. D.K. Roy, Director & Chief Executive, SUDA, 'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake, Kolkata-700 091.
 - 4) Dr. N.G. Gangopadhyay, Director, Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata-700 017.
 - 5) Shri S.K. Mukherjee, Chief Engineer, Municipal Engineering Directorate, Bikash Bhawan, Salt Lake, Kolkata-91.
 - 6) Dr. R.N. Kar, Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata - 700 017.
 - 7) Dr. Shibani Goswami, Health Programme Unit, CMDA., 3A, Auckland Place, Kolkata - 700 017.
 - 8) Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
 - 9) Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corporation, Durgapur, City Centre, P.O.: Durgapur, Dist:- Burdwan.
 - 10) Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation, P.O.: Asansol, Dist: Burdwan.
 - 11) Shri Shibapada Bhowmick, Chairman, Jalpaiguri Municipality, P.O.: & Dist: Jalpaiguri.
 - 12) Shri K. Chowdhury, Chairman, Englishbazar Municipality, P.O.: English Bazar, Dist: Malda.
 - 13) Shri Suren Mondal, Chairman, Burdwan Municipality, PO:&Dist:Burdwan.
 - 14) Shri Rabishankar Pandey, Chairman, Kharagpur Municipality, P.O.: Kharagpur, Dist: Midnapore.
 - 15) Shri A.K. Bhowmick, Chairman, Alipurduar Municipality, P.O.: Alipurduar Court, Dist: Jalpaiguri.
 - 16) Smt. Sucheta Biswas, Chairman, Balurghat Municipality, P.O.: Balurghat, Dist: West Dinajpur.
 - 17) Shri Arnab Roy, IAS., Chief Executive Officer, Siliguri-Jalpaiguri Development Authority & Project Director, Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
 - 18) Shri Manju Nalu Prasad, IAS., Chief Executive Officer, Asansol-Durgapur Development Authority & Project Director, Durgapur Municipal Corporation, City Centre, P.O.: Durgapur, Dist: Burdwan.
 - 19) Shri Goutam Ghosh, Additional District Magistrate, Dakshin Dinajpur & Project Director, Balurghat Municipality, P.O.: Balurghat, Dist: Dakshin Dinajpur.
 - 20) Shri Manish Jain, IAS., Addl. District Magistrate, Burdwan & P.D., Burdwan Municipality, P.O.: & Dist: Burdwan.
 - 21) District Planning Officer, Jalpaiguri, P.O. & Dist: Jalpaiguri.
 - 22) Health Officer, Durgapur Mupl. Corpn., P.O.: Durgapur, Dist: Burdwan.
 - 23) Councillor-in-Charge, Health, Englishbazar Municipality, P.O.: Englishbazar, Dist: Malda.

Sub.: Proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extension) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol.

Sir,

I am directed to send herewith a copy of the proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extn.) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol, for your information.

Enclo: As stated.

Yours faithfully,

A.K. Datta
Deputy Secretary.

// 2 //

No. 738/1(3)/MA/C-10/2E-1/2000 Pt. Dated, Kolkata, The 23rd April, 2001.

Copy with a copy of the enclosure forwarded
for information to -

1. P.A. to the Secretary,
Municipal Affairs Department.
2. P.A. to the Joint Secretary,
Municipal Affairs Department.
3. P.S. to Minister-in-Charge of this Department.

an *an* *an*
Deputy Secretary.

Up: Proceeding of
Review of the
In-10 Non-Gr/

Proceedings of the Meeting on review of IPP-VIII (Extension)

Programme in the conference room attached to C.M.'s Secretariat
on 10.4.2001 at 12'o noon

Members present :

1. Shri G. Balachandhran, IAS, Secretary, Municipal Affairs Department
2. Shri Prabh Das, IAS, C.E.O., C M D A
3. Shri Debashish Sen, IAS, Secretary, C M D A
4. Dr D.K. Roy, Director & C.E., SUDA
5. Dr N.G. Gangopadhyay, Director, Health Programme Unit, CMD A
6. Shri S.K. Das, Joint Secretary, M.A. Department
7. Shri S.K. Mukherjee, Chief Engineer, M.E. Dte.
8. Dr R.N. Kar, Health Programme Unit, C M D A
9. Dr Shibani Goswami, - Do -
10. Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation
11. Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corpn.
12. Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation
13. Shri Sibapada Bhowmick, Chairman, Jalpaiguri Municipality
14. Shri K. Chowdhury, Chairman, Englishbazar Municipality
15. Shri Suren Mondal, Chairman, Burdwan Municipality
16. Shri Rabishankar Pandey, Chairman, Kharagpur Municipality
17. Shri A.K. Bhowmick, Chairman, Alipurduar Municipality
18. Smt Sucheta Biswas, Chairperson, Balurghat Municipality
19. Shri Arnab Roy, IAS, C.E.O., SUDA & P.D., S.M.C.
20. Shri Manju Nath Prasad, IAS, C.E.O., A D D A & P D, Durgapur M.C
21. Shri Goutam Ghosh, A D M, Dakshin Dinajpur & P D, Balurghat Mun.
22. Shri Manish Jain, IAS, A D M, Burdwan & P D, Burdwan Municipality
23. District Planning Officer, Jalpaiguri
24. Health Officer, Durgapur Municipal Corporation
25. Councillor-in-Charge, Health, Englishbazar Municipality

Minister-in-Charge, Municipal Affairs & Urban Development Department presided over the meeting. At the outset MIC informed that the IPP VIII (Extn) got the extension from the World Bank upto June, 2002. Initiating discussion, MIC Briefly described the objects of the meeting and reviewed the progress of work on the IPP-VIII (Extn). Programme in 10 Non-C.M.A. Municipal Towns and R.C.H. Project at Asansol.

sc/2342001

Detailed discussions the following decisions were taken :

Decision arrived	Follow-up by..
Handing over of the constructed health facilities should be immediate.	CE-MED, Chairman, Project Director.
2. Difficulties of water connection in the constructed health facilities should be taken care of by the concerned ULBs, PDs to report completion by 25.04.2001.	Chairman, Project Director.
3. Problem of Electric supply to the constructed health facilities shall be taken up by Secretary, MA to have discourse with Power Secretary.	Secretary
4. The approach road to connect health facilities may be constructed, where necessary out of the fund placed to the concerned ULBs. Such funds may be drawn out of NSDP and the like. Completion report on this to be sent by PDs to Secretary, MA.	Chairman, Project Director
5. As to the problem faced in engagement of Security personnel and Sweeper - a mechanism may be evolved by the Secretary, MA for solution. Practice adopted in IPP-VIII, Kolkata may also be studied.	Secretary
6. All the project towns should have Health Officer in the ULBs. Absence of such personnel in any ULBs may be filled up urgently with sanction of such a post.	Chairman, Project Director, Secretary MA & Secretary Health.
7. Regarding non-availability of FP materials and vaccines, Adviser (Health) will prepare a note and submit to Secretary, MA.	Adviser (Health).
8. Generation of awareness is the fundamental issue for promotion of institutional deliveries, not merely release of money will help the issue. The awareness campaign should be intensified with the intention of proper penetration amongst the beneficiaries. Hoardings with appropriate picture/message in local dialect should be fixed at the slum pockets. TV spots should be given periodically. Local cable channels may be utilised carrying specific messages of the projects including service schedule, activities etc. A quarterly journal may be produced on the project issues. This journal will be a conjoint one with IPP-VIII	Chairman, Project Director, Secretary, SUDA
9. All the constructed health facilities should be operationalised, and the rented accommodation for these to be released within 15 days of taking over constructed buildings. This norms has to be adhered to strictly.	CE, Chairman, Project Director.
10. Performance targets for each of the ULBs should be set on by annual basis by SUDA and communicated to all concerned. Performance in point of time shall be matched against such targets.	SUDA
11. Fund provided for providing basic facilities @ Rs. 35000/- per sub-health post unit should be fully utilised.	Chairman, Project Director.
12. The Ambulance for the projects should be procured at the earliest. This will facilitate ambulation of maternity and other cases including referral.	SUDA

Decision arrived	Follow-up by.
3. Service Schedule including days and time of rendering different service activities should be documented at the face of each health facilities.	Chairman, Project Director
14. All the health facilities should be utilized fully. Innovative thoughts may be developed in chalking out the sustainable service schedules. A guideline on the issue may be developed by SUDA incorporating service components, operational strategies, list of care providers, fiscal provision, imposition of user charges etc.	SUDA, Chairman, Project Director
15. Out of the First Tier Supervisors engaged, incumbents having Higher Secondary qualification may be considered for admission into nursing training. A note accordingly may be prepared by Adviser(Health) and submitted to Secretary, MA for taking further action.	Adviser (Health)
16. Enhancement of the rate of honorarium for the Doctors may be considered by the respective ULBs and expense may be borne out of its fund released for other projects. It is proposed that the health component of National Slum Development Programme may be converged with the IPP-VIII (Extn.) & RCH-Asansol programmes as the target group for all the programme are same. Under NSDP there is a provision that for carrying out health support to mothers & children, the community can raise fund to engage the require doctors or nurse or any other supporting staff, provided that the community has to raise funds to pay the persons engaged. To meet up the additional expenditure towards engaging PTMO, Nurses, the municipality may explore the possibilities of utilising provision of fund made in the guide line of NSDP where it is mentioned that for such purpose collection of each rupee by the community will entitle the community to get Rs.5/- from NSDP project.	Chairman, Project Director
17. The OPD cum MAT Home constructed under IPP-VIII (Extn.) & RCH Sub-Project Asansol may be utilised by the various specialists to run the specialists' clinics. Under the projects only 3 disciplines (Gen. Medicine, Paediatrics, OBG & GYN.) are aimed at Municipalities/Corporations may add further services in the Maternity Home cum OPDs at their own arrangement and expenses for the targetted population. The time schedule for operation of different clinics may be determined by the ULBs. Efforts should be taken for maximum utilisation of the building in respect of space & time. User's fee (beneficiary, non-beneficiary) as will be decided by the ULBs may be charged to generate health fund for supporting the fees of the consultants and Q&M Costs.	Chairman, Project Director

//4//

Civil Construction Status :

Facility	Target	Status
<u>For IPP-VIII(Extn)</u>		
H.P.		
a) Without medical store	25	Completed - 25
b) With medical store	10	Completed - 6
		Will be completed by 30.4.2001 - 3
		Will be completed by 31.5.2001 - 1.
OPD cum Maternity Homes	11	Completed - 7
		Will be completed by 30-4-2001 - 3
		Will be completed by 31-5-2001 - 1
<u>For RCIInSub-Project</u>	13	Completed - 5
<u>nsol</u>		Will be completed by July 2001 - 1
HAUS		Will be completed by Dec. 2001 - 2
		Will be completed by Mar., 2002 - 5
Medical Store	1	Will be completed by Mar-2002
OPD cum MAT Home	2	Will be completed by by Aug.-2001 - 1
		Will be completed by Dec.-2001 - 1

to be taken by CE, M.E.D.

- i) All completed structures
to be handed over to the
concerned authorities immediately.
- ii) Remaining structures scheduled to be adhered to strictly.

The meeting ended with thanks to the Chair.

Sd/- Asok Bhattacharya
20.4.01.

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.

No. 738(23)/MA/C-10/2E-1/2000Pt. Dated, Kolkata, The 23rd April, 2001.

From: A. K. Datta,
Deputy Secretary to the Govt. of West Bengal.

- To : 1) Shri Prabh Das, IAS, Chief Executive Officer,
Calcutta Metropolitan Development Authority,
3A, Auckland Place, Kolkata-700 017.
- : 2) Shri Debashish Sen, IAS,
Secretary, Calcutta Metropolitan Development Authority,
3A, Auckland Place, Kolkata - 700 017.
- : 3) Dr. D.K. Roy, Director & Chief Executive, SUDA,
'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake, Kolkata-700 091.
- : 4) Dr. N.G. Gangopadhyay, Director,
Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata-700 017.
- : 5) Shri S.K. Mukherjee, Chief Engineer,
Municipal Engineering Directorate, Bikash Bhawan, Salt Lake, Kolkata-91.
- : 6) Dr. R.N. Kar, Health Programme Unit, CMDA, 3A, Auckland Place,
Kolkata - 700 017.
- : 7) Dr. Shibani Goswami, Health Programme Unit, CMDA.,
3A, Auckland Place, Kolkata - 700 017.
- : 8) Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation,
P.O.: Siliguri, Dist: Darjeeling.
- : 9) Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corporation,
Durgapur, City Centre, P.O.: Durgapur, Dist:- Burdwan.
- : 10) Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation,
P.O.: Asansol, Dist: Burdwan.
- : 11) Shri Shibapada Bhowmick, Chairman, Jalpaiguri Municipality,
P.O.: & Dist: Jalpaiguri.
- : 12) Shri K. Chowdhury, Chairman, Englishbazar Municipality,
P.O.: English Bazar, Dist: Malda.
- : 13) Shri Suren Mondal, Chairman, Burdwan Municipality, P.O.: & Dist: Burdwan.
- : 14) Shri Rabishankar Pandey, Chairman, Kharagpur Municipality,
P.O.: Kharagpur, Dist: Midnapore.
- : 15) Shri A.K. Bhowmick, Chairman, Alipurduar Municipality,
P.O.: Alipurduar Court, Dist: Jalpaiguri.
- : 16) Smt. Sucheta Biswas, Chairman, Balurghat Municipality,
P.O.: Balurghat, Dist: West Dinajpur.
- : 17) Shri Arnab Roy, IAS., Chief Executive Officer,
Siliguri-Jalpaiguri Development Authority & Project Director,
Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
- : 18) Shri Manju Nalu Prasad, IAS., Chief Executive Officer,
Asansol-Durgapur Development Authority & Project Director,
Durgapur Municipal Corporation, City Centre, P.O.: Durgapur, Dist: Burdwan.
- : 19) Shri Goutam Ghosh, Additional District Magistrate,
Dakshin Dinajpur & Project Director, Balurghat Municipality,
P.O.: Balurghat, Dist: Dakshin Dinajpur.
- : 20) Shri Manish Jain, IAS., Addl. District Magistrate, Burdwan & P.D.,
Burdwan Municipality, P.O.: & Dist: Burdwan.
- : 21) District Planning Officer, Jalpaiguri, P.O. & Dist: Jalpaiguri.
- : 22) Health Officer, Durgapur Mupl. Corpn., P.O.: Durgapur, Dist: Burdwan.
- : 23) Councillor-in-Charge, Health, Englishbazar Municipality,
P.O.: Englishbazar, Dist: Malda.

Sub.: Proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extension) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol.

Sir,

I am directed to send herewith a copy of the proceedings of the meeting held on 10.4.2001 in connection with review of the progress of work on the IPP-VIII(Extn.) Programme in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol, for your information.

Enclo: As stated.

Yours faithfully,

A.K. Datta
Deputy Secretary.

contd. 2.

// 2 //

No.738/1(3)/MA/C-10/2E-1/2000Pt.Dated,Kolkata,The 23rd April,2001.

Copy with a copy of the enclosure forwarded
for information to -

1. P.A. to the Secretary,
Municipal Affairs Department.
2. P.A. to the Joint Secretary,
Municipal Affairs Department.
3. P.S. to Minister-in-Charge of this Department.

on an and
Deputy Secretary.

Approved: P.O. 10/10/01
Review of the
In-10/10/01

Proceedings of the Meeting on review of IPP-VIII (Extension)

Programme in the conference room attached to C.M.'s Secretariat
on 10.4.2001 at 12'o noon

Members present :

1. Shri G. Balachandhran, IAS, Secretary, Municipal Affairs Department
2. Shri Prabh Das, IAS, C.E.O., C M D A
3. Shri Debashish Sen, IAS, Secretary, C M D A
4. Dr D.K. Roy, Director & C.E., SUDA
5. Dr N.G. Gangopadhyay, Director, Health Programme Unit, CMD A
6. Shri S.K. Das, Joint Secretary, M.A. Department
7. Shri S.K. Mukherjee, Chief Engineer, M.E. Dte.
8. Dr R.N. Kar, Health Programme Unit, C M D A
9. Dr Shibani Goswami, - Do -
10. Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation
11. Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corpn.
12. Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation
13. Shri Sibapada Bhowmick, Chairman, Jalpaiguri Municipality
14. Shri K. Chowdhury, Chairman, Englishbazar Municipality
15. Shri Suren Mondal, Chairman, Burdwan Municipality
16. Shri Rabishankar Pandey, Chairman, Kharagpur Municipality
17. Shri A.K. Bhowmick, Chairman, Alipurduar Municipality
18. Smt Sucheta Biswas, Chairperson, Balurghat Municipality
19. Shri Arnab Roy, IAS, C.E.O., SUDA & P.D., S.M.C.
20. Shri Manju Nath Prasad, IAS, C.E.O., A D D A & P D, Durgapur M.C
21. Shri Goutam Ghosh, A D M, Dakshin Dinajpur & P D, Balurghat Mun.
22. Shri Manish Jain, IAS, A D M, Burdwan & P D, Burdwan Municipality
23. District Planning Officer, Jalpaiguri
24. Health Officer, Durgapur Municipal Corporation
25. Councillor-in-Charge, Health, Englishbazar Municipality

Minister-in-Charge, Municipal Affairs & Urban Development Department presided over the meeting. At the outset MIC informed that the IPP VIII (Extn) got the extension from the World Bank upto June, 2002. Initiating discussion, MIC Briefly described the objects of the meeting and reviewed the progress of work on the IPP-VIII (Extn). Programme in 10 Non-C.M.A. Municipal Towns and R.C.H. Project at Asansol.

Detailed discussions the following decisions were taken :

Decision arrived

Follow-up by..

Handing over of the constructed health facilities should be immediate.

CE-MED,
Chairman,
Project Director
TOR.

2. Difficulties of water connection in the constructed health facilities should be taken care of by the concerned ULBs, PDs to report completion by 25.04.2001.

Chairman,
Project Director.

3. Problem of Electric supply to the constructed health facilities shall be taken up by Secretary, MA to have discourse with Power Secretary.

Secretary

4. The approach road to connect health facilities may be constructed, where necessary out of the fund placed to the concerned ULBs. Such funds may be drawn out of NSDP and the like. Completion report on this to be sent by PDs to Secretary, MA.

Chairman,
Project
Director

5. As to the problem faced in engagement of Security personnel and Sweeper - a mechanism may be evolved by the Secretary, MA for solution. Practice adopted in IPP-VIII, Kolkata may also be studied.

Secretary

6. All the project towns should have Health Officer in the ULBs. Absence of such personnel in any ULBs may be filled up urgently with sanction of such a post.

Chairman,
Project Director,
Secretary
-MA & Secretary
- Health.

7. Regarding non-availability of FP materials and vaccines, Adviser (Health) will prepare a note and submit to Secretary, MA.

Adviser
(Health).

8. Generation of awareness is the fundamental issue for promotion of institutional deliveries, not merely release of money will help the issue.

Chairman,
Project
Director,
Secretary, SUDA

The awareness campaign should be intensified with the intention of proper penetration amongst the beneficiaries. Hoardings with appropriate picture/message in local dialect should be fixed at the slum pockets. TV spots should be given periodically. Local cable channels may be utilised carrying specific messages of the projects including service schedule, activities etc. A quarterly journal may be produced on the project issues. This journal will be a conjoint one with IPP-VIII

9. All the constructed health facilities should be operationalised, and the rented accommodation for these to be released within 15 days of taking over constructed buildings. This norms has to be adhered to strictly.

CE, Chairman,
Project
Director.

10. Performance targets for each of the ULBs should be set on by annual basis by SUDA and communicated to all concerned. Performance in point of time shall be matched against such targets.

SUDA

11. Fund provided for providing basic facilities @ Rs. 35000/- per sub-health post unit should be fully utilised.

Chairman,
Project
Director.

12. The Ambulance for the projects should be procured at the earliest. This will facilitate ambulation of maternity and other cases including referral.

SUDA

Decision arrived

Follow-up by.

- | 3. Service Schedule including days and time of rendering different service activities should be documented at the face of each health facilities. | Chairman, Project Director |
|---|----------------------------------|
| 14. All the health facilities should be utilized fully. Innovative thoughts may be developed in chalking out the sustainable service schedules. A guideline on the issue may be developed by SUDA incorporating service components, operational strategies, list of care providers, fiscal provision, imposition of user charges etc. | SUDA, Chairman, Project Director |
| 15. Out of the First Tier Supervisors engaged, incumbents having Higher Secondary qualification may be considered for admission into nursing training. A note accordingly may be prepared by Adviser(Health) and submitted to Secretary, MA for taking further action. | Adviser (Health) |
| 16. Enhancement of the rate of honorarium for the Doctors may be considered by the respective ULBs and expense may be borne out of its fund released for other projects.
It is proposed that the health component of National Slum Development Programme may be converged with the IPT-VIII-(Extn.) & RCH-Asansol programmes as the target group for all the programme are same. Under NSDP there is a provision that for carrying out health support to mothers & children, the community can raise fund to engage the require doctors or nurse or any other supporting staff, provided that the community has to raise funds to pay the persons engaged. To meet up the additional expenditure towards engaging PTMO, Nurses, the municipality may explore the possibilities of utilising provision of fund made in the guide line of NSDP where it is mentioned that for such purpose collection of each rupee by the community will entitle the community to get Rs.5/- from NSDP project. | Chairman, Project Director |
| 17. The OPD cum MAT Home constructed under IPP-VIII (Extn.) & RCH Sub-Project Asansol may be utilised by the various specialists to run the specialists' clinics. Under the projects only 3 disciplines (Gen. Medicine, Paediatrics, OBG & GYN.) are aimed at Municipalities/Corporations may add further services in the Maternity Home cum OPDs at their own arrangement and expenses for the targetted population. The time schedule for operation of different clinics may be determined by the ULBs. Efforts should be taken for maximum utilisation of the building in respect of space & time. User's fee (beneficiary, non-beneficiary) as will be decided by the ULBs may be charged to generate health fund for supporting the fees of the consultants and Q&M Costs. | Chairman, Project Director |

//4//

Civil Construction Status :

Facility	Target	Status
<u>For IPP-VIII(Extn)</u>		
H.P.		
a) Without medical store	25	Completed - 25
, With medical store	10	Completed - 6
		Will be completed by 30.4.2001 - 3
		Will be completed by 31.5.2001 - 1.
OPD cum Maternity Homes	11	Completed - 7
		Will be completed by 30-4-2001 - 3
		Will be completed by 31-5-2001 - 1
<u>For RCIInSub-Project</u>	13	Completed - 5
<u>nsol</u>		Will be completed by July
HAUS		2001 - 1
		Will be completed by Dec.
		2001 - 2
		Will be completed by Mar.,
		2002 - 5
Medical Store	1	Will be completed by Mar-2002
OPD cum MAT Home	2	Will be completed by
		by Aug.-2001 - 1
		Will be completed by
		Dec.-2001 - 1

to be taken by CE, M.E.D.

- i) All completed structures to be handed over to the concerned authorities immediately.
- ii) Remaining structures scheduled to be adhered to strictly.

The meeting ended with thanks to the Chair.

Sd/- Asok Bhattacharya
20.4.01.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

Date

SUDA-15/98(Pt-V)/ 151

14.6.2001

From: Adviser(Health)
SUDA

To: The Project Director,
IPP-VIII-(Extn.) /RCH Sub-Project
----- Municipality/ Municipal Corporation

Sir,

Order* of MA Dept. bearing no. 840/MA/C-10/32-1/2001 dt. 25th May, 2001 along with CMDA's Memo no. *107/CMDA Sectt. (Prog.)/ FW (USP 59/95) dt 27.3.97 are forwarded to you for kind perusal and taking necessary action.

Encl. : *

Yours faithfully,
[Signature]
Adviser(Health) 14/6/01

SUDA-15/98(Pt-V)/151

14.6.2001

C.C

The Chairperson / Mayor,----- Municipality/ Municipal Corporation for
favour of kind information and necessary action.

[Signature]
Adviser(Health) 14/6/01

[Handwritten mark]

[Handwritten mark]

List of ULBs under IPP-VIII-(Extn.)

Sl. No.	Name of ULBs
1.	Alipurduar
2.	Balurghat
3.	Bardhaman
4.	Darjeeling
5.	Durgapur
6.	English Bazar
7.	Jalpaiguri
8.	Kharagpur
9.	Raiganj
10.	Siliguri

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.

No. 738(23)/MA/C-10/2E-1/2000Pt. Dated, Kolkata, The 23rd April, 2001.

From: A. K. Datta,
Deputy Secretary to the Govt. of West Bengal.

- To : 1) Shri Prabh Das, IAS, Chief Executive Officer,
Calcutta Metropolitan Development Authority,
3A, Auckland Place, Kolkata-700 017.
- : 2) Shri Debashish Sen, IAS,
Secretary, Calcutta Metropolitan Development Authority,
3A, Auckland Place, Kolkata - 700 017.
- : 3) Dr. D.K. Roy, Director & Chief Executive, SUDA,
'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake, Kolkata-700 091.
- : 4) Dr. N.G. Gangopadhyay, Director,
Health Programme Unit, CMDA, 3A, Auckland Place, Kolkata-700 017.
- : 5) Shri S.K. Mukherjee, Chief Engineer,
Municipal Engineering Directorate, Bikash Bhawan, Salt Lake, Kolkata-91
- : 6) Dr. R.N. Kar, Health Programme Unit, CMDA, 3A, Auckland Place,
Kolkata - 700 017.
- : 7) Dr. Shibani Goswami, Health Programme Unit, CMDA.,
3A, Auckland Place, Kolkata - 700 017.
- : 8) Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation,
P.O.: Siliguri, Dist: Darjeeling.
- : 9) Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corporation,
Durgapur, City Centre, P.O.: Durgapur, Dist:- Burdwan.
- : 10) Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation,
P.O.: Asansol, Dist: Burdwan.
- : 11) Shri Shibapada Bhowmick, Chairman, Jalpaiguri Municipality,
P.O.: & Dist: Jalpaiguri.
- : 12) Shri K. Chowdhury, Chairman, Englishbazar Municipality,
P.O.: English Bazar, Dist: Malda.
- : 13) Shri Suren Mondal, Chairman, Burdwan Municipality, PO:&Dist:Burdwan.
- : 14) Shri Rabishankar Pandey, Chairman, Kharagpur Municipality,
P.O.: Kharagpur, Dist: Midnapore.
- : 15) Shri A.K. Bhowmick, Chairman, Alipurduar Municipality,
P.O.: Alipurduar Court, Dist: Jalpaiguri.
- : 16) Smt. Sucheta Biswas, Chairman, Balurghat Municipality,
P.O.: Balurghat, Dist: West Dinajpur.
- : 17) Shri Arnab Roy, IAS., Chief Executive Officer,
Siliguri-Jalpaiguri Development Authority & Project Director,
Siliguri Municipal Corporation, P.O.: Siliguri, Dist: Darjeeling.
- : 18) Shri Manju Nalu Prasad, IAS., Chief Executive Officer,
Asansol-Durgapur Development Authority & Project Director,
Durgapur Municipal Corporation, City Centre, P.O.: Durgapur, Dist: Burdwan.
- : 19) Shri Goutam Ghosh, Additional District Magistrate,
Dakshin Dinajpur & Project Director, Balurghat Municipality,
P.O.: Balurghat, Dist: Dakshin Dinajpur.
- : 20) Shri Manish Jain, IAS., Addl. District Magistrate, Burdwan & P.D.,
Burdwan Municipality, P.O.: & Dist: Burdwan.
- : 21) District Planning Officer, Jalpaiguri, P.O. & Dist: Jalpaiguri.
- : 22) Health Officer, Durgapur Mupl. Corpn., P.O.: Durgapur, Dist: Burdwan.
- : 23) Councillor-in-Charge, Health, Englishbazar Municipality,
P.O.: Englishbazar, Dist: Malda.

Sub.: Proceedings of the meeting held on 10.4.2001 in connection with
review of the progress of work on the IPP-VIII(Extension) Programme
in 10 Non-CMA Municipal Towns and the R.C.H. Project at Asansol.

Sir,

I am directed to send herewith a copy of the proceedings of the
meeting held on 10.4.2001 in connection with review of the progress of
work on the IPP-VIII(Extn.) Programme in 10 Non-CMA Municipal Towns and
the R.C.H. Project at Asansol, for your information.

Enclo: As stated.

Yours faithfully,

A.K. Datta
Deputy Secretary.

// 2 //

No.738/1(3)/MA/C-10/2E-1/2000Pt.Dated,Kolkata,The 23rd April,2001.

Copy with a copy of the enclosure forwarded
for information to -

1. P.A. to the Secretary,
Municipal Affairs Department.
2. P.A. to the Joint Secretary,
Municipal Affairs Department.
3. P.S. to Minister-in-Charge of this Department.

an *an* *an*
an *an*
Deputy Secretary.

Proceedings of the Meeting on review of IPP-VIII (Extension)

Programme in the conference room attached to C.M.'s Secretariat
on 10.4.2001 at 12'o noon

Members present :

1. Shri G. Balachandhran, IAS, Secretary, Municipal Affairs Department
2. Shri Prabh Das, IAS, C.E.O., C M D A
3. Shri Debashish Sen, IAS, Secretary, C M D A
4. Dr D.K. Roy, Director & C.E., SUDA
5. Dr N.G. Gangopadhyay, Director, Health Programme Unit, CMD A
6. Shri S.K. Das, Joint Secretary, M.A. Department
7. Shri S.K. Mukherjee, Chief Engineer, M.E. Dte.
8. Dr R.N. Kar, Health Programme Unit, C M D A
9. Dr Shibani Goswami, - Do -
10. Shri Bikash Ghosh, Mayor, Siliguri Municipal Corporation
11. Shri Rathindra Mohan Roy, Mayor, Durgapur Municipal Corpn.
12. Shri S.K. Mukherjee, Mayor, Asansol Municipal Corporation
13. Shri Sibapada Bhowmick, Chairman, Jalpaiguri Municipality
14. Shri K. Chowdhury, Chairman, Englishbazar Municipality
15. Shri Suren Mondal, Chairman, Burdwan Municipality
16. Shri Rabishankar Pandey, Chairman, Kharagpur Municipality
17. Shri A.K. Bhowmick, Chairman, Alipurduar Municipality
18. Smt Sucheta Biswas, Chairperson, Balurghat Municipality
19. Shri Arnab Roy, IAS, C.E.O., SUDA & P.D., S.M.C.
20. Shri Manju Nath Prasad, IAS, C.E.O., A D D A & P D, Durgapur M.C.
21. Shri Goutam Ghosh, A D M, Dakshin Dinajpur & P D, Balurghat Mun.
22. Shri Manish Jain, IAS, A D M, Burdwan & P D, Burdwan Municipality
23. District Planning Officer, Jalpaiguri
24. Health Officer, Durgapur Municipal Corporation
25. Councillor-in-Charge, Health, Englishbazar Municipality

Minister-in-Charge, Municipal Affairs & Urban Development Department presided over the meeting. At the outset MIC informed that the IPP VIII (Extn) got the extension from the World Bank upto June, 2002. Initiating discussion, MIC Briefly described the objects of the meeting and reviewed the progress of work on the IPP-VIII (Extn). Programme in 10 Non-C.M.A. Municipal Towns and R.C.H. Project at Asansol.

Detailed discussions the following decisions were taken :

Decision arrived	Follow-up by..
1. Handing over of the constructed health facilities should be immediate.	CE-MED, Chairman, Project Director.
2. Difficulties of water connection in the constructed health facilities should be taken care of by the concerned ULBs, PDs to report completion by 25.04.2001.	Chairman, Project Director.
3. Problem of Electric supply to the constructed health facilities shall be taken up by Secretary, MA to have discourse with Power Secretary.	Secretary
4. The approach road to connect health facilities may be constructed, where necessary out of the fund placed to the concerned ULBs. Such funds may be drawn out of NSDP and the like. Completion report on this to be sent by PDs to Secretary, MA.	Chairman, Project Director
5. As to the problem faced in engagement of Security personnel and Sweeper - a mechanism may be evolved by the Secretary, MA for solution. Practice adopted in IPP-VIII, Kolkata may also be studied.	Secretary
6. All the project towns should have Health Officer in the ULBs. Absence of such personnel in any ULBs may be filled up urgently with sanction of such a post.	Chairman, Project Director, Secretary -MA & Secretary - Health.
7. Regarding non-availability of FP materials and vaccines, Adviser (Health) will prepare a note and submit to Secretary, MA.	Adviser (Health)
8. Generation of awareness is the fundamental issue for promotion of institutional deliveries, not merely release of money will help the issue. The awareness campaign should be intensified with the intention of proper penetration amongst the beneficiaries. Hoardings with appropriate picture/message in local dialect should be fixed at the slum pockets. TV spots should be given periodically. Local cable channels may be utilised carrying specific messages of the projects including service schedule, activities etc. A quarterly journal may be produced on the project issues. This journal will be a conjoint one with IPP-VIII	Chairman, Project Director, Secretary, SUDA
9. All the constructed health facilities should be operationalised, and the rented accommodation for these to be released within 15 days of taking over constructed buildings. This norms has to be adhered to strictly.	CE, Chairman, Project Director.
10. Performance targets for each of the ULBs should be set on by annual basis by SUDA and communicated to all concerned. Performance in point of time shall be matched against such targets.	SUDA
11. Fund provided for providing basic facilities @ Rs. 35000/- per sub-health post unit should be fully utilised.	Chairman, Project Director.
12. The Ambulance for the projects should be procured at the earliest. This will facilitate ambulation of maternity and other cases including referral.	SUDA

Decision arrived

Follow-up by.

- | Decision arrived | Follow-up by. |
|---|---|
| 13. Service Schedule including days and time of rendering different service activities should be documented at the face of each health facilities. | Chairman,
Project
Director |
| 14. All the health facilities should be utilized fully. Innovative thoughts may be developed in chalking out the sustainable service schedules. A guideline on the issue may be developed by SUDA incorporating service components, operational strategies, list of care providers, fiscal provision, imposition of user charges etc. | SUDA,
Chairman,
Project
Director |
| 15. Out of the First Tier Supervisors engaged, incumbents having Higher Secondary qualification may be considered for admission into nursing training. A note accordingly may be prepared by Adviser(Health) and submitted to Secretary, MA for taking further action. | Adviser
(Health) |
| 16. Enhancement of the rate of honorarium for the Doctors may be considered by the respective ULBs and expense may be borne out of its fund released for other projects.
It is proposed that the health component of National Slum Development Programme may be converged with the IPP-VIII-(Extn.) & RCH-Asansol programmes as the target group for all the programme are same. Under NSDP there is a provision that for carrying out health support to mothers & children, the community can raise fund to engage the require doctors or nurse or any other supporting staff, provided that the community has to raise funds to pay the persons engaged. To meet up the additional expenditure towards engaging PTMO, Nurses, the municipality may explore the possibilities of utilising provision of fund made in the guide line of NSDP where it is mentioned that for such purpose collection of each rupee by the community will entitle the community to get Rs.5/- from NSDP project. | Chairman,
Project
Director |
| 17. The OPD cum MAT Home constructed under IPP-VIII(Extn.) & RCH Sub-Project Asansol may be utilised by the various specialists to run the specialists' clinics. Under the projects only 3 disciplines(Gen. Medicine, Paediatrics, OBG & GYN.) are aimed at Municipalities/Corporations may add further services in the Maternity Home cum OPDs at their own arrangement and expenses for the targetted population. The time schedule for operation of different clinics may be determined by the ULBs. Efforts should be taken for maximum utilisation of the building in respect of space & time. User's fee(beneficiary, non-beneficiary) as will be decided by the ULBs may be charged to generate health fund for supporting the fees of the consultants and QM Costs. | Chairman,
Project
Director |

//4//

Civil Construction Status :

Facility	Target	Status
<u>For IPP-VIII(Extn)</u>		
H.P.		
a) Without medical store	25	Completed - 25
.. With medical store	10	Completed - 6 Will be completed by 30.4.2001 - 3 Will be completed by 31.5.2001 - 1.
OPD cum Maternity Homes	11	Completed - 7 Will be completed by 30-4-2001 - 3 Will be completed by 31-5-2001 - 1
<u>For RCIInSub-Project</u>	13	Completed - 5
<u>nsol</u>		Will be completed by July 2001 - 1
HAUS		Will be completed by Dec. 2001 - 2 Will be completed by Mar., 2002 - 5
Medical Store	1	Will be completed by Mar-2002
OPD cum MAT Home	2	Will be completed by by Aug.-2001 - 1 Will be completed by Dec.-2001 - 1

To be taken by CE, M.E.D.

- i) All completed structures to be handed over to the concerned authorities immediately.
- ii) Remaining structures scheduled to be adhered to strictly.

The meeting ended with thanks to the Chair.

Sd/- Asok Bhattacharya
20.4.01.

g) The "Paid Absence on Maternity and Abortion/miscarriage" so granted herein will not be applicable to such category of personnel who are regular employees of the State Govt. or Corporations/Municipalities, even if, they may work for IPP VIII/CUDP-III/CSIP Health Programme on part time basis with additional remuneration. Such regular employees will be governed by the Leave Rules of their respective parent body.

This will take effect from 1st April, 1997.

This order issued with the approval of the Competent Authority at C.M.D.A.

Sd/- N. Chatterjee
Secretary, C.M.D.A.

N.:107/1(54)/CMDA/Sectt(Prog)/FW(USP)-59/95. Dated: 27.03.1997.

Copy forwarded for information and necessary action to :-

- 1) The Mayor, Calcutta Municipal Corporation/Howrah Municipal Corporation/Chandannagar Municipal Corporation.
- 2) The Chairman-----Municipality/Notified Area.
- 3) The Municipal Commissioner, CMC/HMC.
- 4) The Adviser, PPI&OSD, CMDA.
- 5) The D.O.O.F, CMDA.
- 6) The Chief of Health, CMDA.
- 7) The Adviser, Health, CMDA.
- 8) The Director, HPU, CMDA.
- 9) The Deputy Secretary (Estab.), CMDA.
- 10) The Deputy Secretary (Programme), CMDA.
- 11) The A.C.F.A., IPP-VIII, CMDA.
- 12) The A.C.F.A., HPU, CMDA.

Beharabarty
(B.C. CHAKRABORTY)
Deputy Secretary (Programme)
C. M. D. A.

CALCUTTA METROPOLITAN DEVELOPMENT AUTHORITY
3A, AUCKLAND PLACE, CALCUTTA-700 017.

No: 107 /CMDA/Sectt(Prog)/FW(USP)/59/95.

Dated : 27.03.1997

M E M O R A N D U M

Sub : Paid Absence on Maternity and Abortion/
Miscarriage to Honorary Female Staff of
all categories engaged in IPP/CUDP-III/
CSIP Health Programme under C.M.D.A.

The question of extending the benefit of 'Paid Absence on Maternity and Abortion/Miscarriage' to different categories of female staff working on honorarium basis in IPP VIII/CUDP-III/CSIP Health Programme was under the consideration of the Authority for sometime past.

After careful consideration of the matter it has been decided that -

- a) Female workers of all categories who are working on honorarium basis in IPP VIII/CUDP-III/CSIP Health Programme and have been engaged for a minimum period of one year may be allowed "Paid Absence on Maternity" for a period of 12 weeks. This period of 12 weeks may cover any period from 8 months of pregnancy upto the end of 3rd month of lactation.
- b) "Paid Absence on Maternity" would be admissible for one occasion only.
- c) "Paid Absence on Abortion/Miscarriage" would also be admissible to such eligible female workers as described in (a) above, for a maximum duration of 42 days from the date of occurrence of abortion/miscarriage.
- d) "Paid Absence on Abortion/miscarriage" would be admissible only on one occasion in addition to the "Paid Absence on Maternity" as mentioned at (b) above.
- e) During these periods of "Paid Absence on Maternity" and "Paid Absence on Abortion/miscarriage" all such female honorary workers will be eligible for honorarium.
- f) The application for leave should be supported by appropriate medical certificate i.e. by a medical practitioner registered with National or State

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.



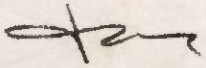
No. 840/MA/C-10/3L-1/2001. Dated, Kolkata, The 25th May, 2001.

29 MAY 2001

Sub. : Paid Absence on Maternity and Abortion/Miscarriage to
Honorary Female Staff of all categories engaged in IPP-VIII
(Extn.)/R.C.H. Sub-Project Asansol.

ORDER

based
Maternity Leave to honorarium/female workers of all categories
at grass-root level under IPP-VIII(Extn.) Programme and RCH Sub-
project, Asansol will be guided in terms of CMDA's Memo. No.107/CMDA/
Sectt.(Prog.)/FW(USP)/59/95 dated 27.3.97 as these programmes are
nearly extension projects of the original IPP-VIII being implemented
by the CMDA.


Special Secretary.

No. 840/1(135)/MA/C-10/3L-1/2001. Dated, Kolkata, The 25th May, 2001.

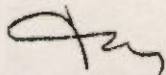
Copy forwarded for information to :-

1. The Adviser, Health, SUDA,
'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake City, Kolkata-700106.
2. The Director & Chief Executive,
SUDA, 'ILGUS BHAWAN', HC Block, Sector-III, Salt Lake, Kolkata-700106.
3. The Chief Engineer, Municipal Engineering Directorate,
Bikash Bhawan, Salt Lake, Kolkata - 700 106.
4. The Chief Executive Officer, CMDA, 3A, Auckland Place, Kolkata-700017.
5. The Secretary, CMDA, 3A, Auckland Place, Kolkata-700 017.
6. The Director, Health Programme Unit, CMDA, 3A, Auckland Place,
Kolkata - 700 017.
7. The Deputy Secretary, Establishment, CMDA.
8. The Deputy Secretary, Works, C.M.D.A.
9. The Mayor/Chairman, _____ Corporation/Municipality,

P.O.: _____ : Dist: _____.

10. The Chief of Health, IPP-VIII, CMDA.

11. The Chief Executive Officer, Asansol Municipal Corporation,
P.O.: Asansol, Dist: Burdwan.


Special Secretary.

12/05/01
02-05-01

SUDA-15/98(Pt.V)/ 157

15.06.2001

C.C.

- i. Project Director, IPP-VIII-(Extn.) & CEO, ADDA, Durgapur
- ii. Project Director, IPP-VIII-(Extn.) & CEO, SJDA, Siliguri
- iii. Project Director, IPP-VIII-(Extn.) & ADM
- iv. Mayor, Durgapur Municipal Corporation
- v. Mayor, Siliguri Municipal Corporation
- vi. Chairperson, Municipality.


Secretary
M.A. Deptt.

No.SUDA-15/98(Pt.V)/ 140

Date..13.06.2001

C.C.

PS to MIC for information of MIC, MA & UD
PS to MOS for information of MOS, MA


Secretary
M.A. Deptt.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

Date

SUDA-15/98(Pt-V)/ 151

14.6.2001

From: Adviser(Health)
SUDA

To: The Project Director,
IPP-VIII-(Extn.) /RCH Sub-Project
----- **Municipality/ Municipal Corporation**

Sir,

Order* of MA Dept. bearing no. 840/MA/C-10/32-1/2001 dt. 25th May, 2001 along with CMDA's Memo no.*107/CMDA/Sectt. (Prog.)/ FW (USP/59/95) dt 27.3.97 are forwarded to you for kind perusal and taking necessary action.

Encl. : *

SUDA-15/98(Pt-V)/151

Yours faithfully,
[Signature]
Adviser(Health) 14/6/01

14.6.2001

C.C

The Chairperson / Mayor,----- Municipality/ Municipal Corporation for
favour of kind information and necessary action.

[Signature]
Adviser(Health) 14/6/01

9c



OK

G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

SUDA-15/98(Pt.V)/157

D.O. No.

15.06.2001
Dated.....

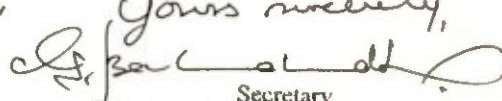
Dear *Shri Agarwal,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.

3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To.
Sri. Monaj Agarwal, IAS
District Magistrate,
Uttar Dinajpur.



G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

D.O. No. SUDA-15/98(Pt.V)/ 157

Dated 15.06.2001

Dear *Sri Bardhan,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.
3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,
G. Balachandhran
Secretary
Municipal Affairs Department

To,
Sri. A. R. Bardhan, IAS
District Magistrate,
Malda.



OK

G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

D.O. No. SUDA-15/98(Pt.V)/ 157

Dated... 15.06.2001

Dear *Shri Bardhan,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.
3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,
G. Balachandhran
Secretary
Municipal Affairs Department

To,
Sri. A. R. Bardhan, IAS
District Magistrate,
Malda.

SUDA-15/98(Pt.V)/ 157

15.06.2001

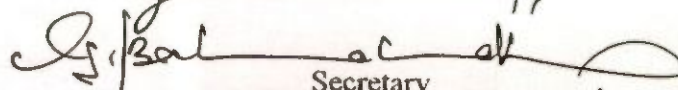
Dear *Shri Rao,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.

3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To,
Sri. M.V. Rao, IAS
District Magistrate,
Midnapore.

SUDA-15/98(Pt.V)/ 157

15.06.2001

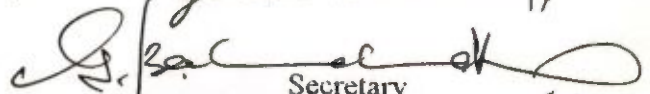
Dear *Sri Mohan,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.
3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,


Secretary
Municipal Affairs Department

To,
Sri.Hridesh Mohan, IAS
District Magistrate,
Dakshin Dinajpur.

SUDA-15/98(Pt.V)/ 157

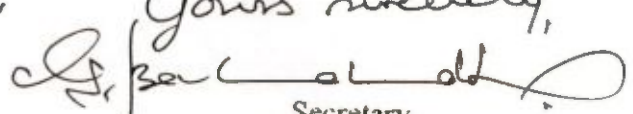
15.06.2001

Dear *Shri Agarwal,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.
3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To.
Sri. Monaj Agarwal IAS
District Magistrate,
Uttar Dinajpur.

SUDA-15/98(PLV)/157

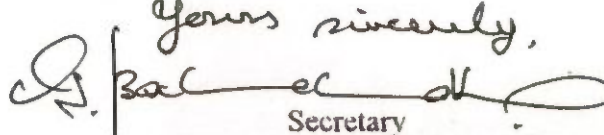
15.06.2001

Dear Shri Singh,

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.
3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To,
Sri. Swami Singh, IAS
District Magistrate,
Burdwan.

SUDA-15/98(Pt.V)/ 157

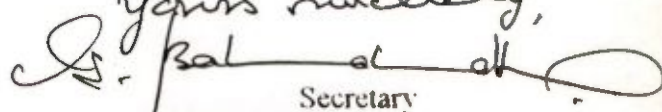
15.06.2001

Dear *Shri Bardhan,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.
3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

yours sincerely,

Secretary
Municipal Affairs Department

To,
Sri. A. R. Bardhan, IAS
District Magistrate,
Malda.

SUDA-15/98(Pt.V)/ 157

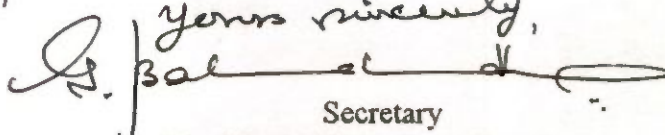
15.06.2001

Dear *Shri Gupta,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.
3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To.
Sri. Subrata Gupta, IAS
District Magistrate,
Jalpaiguri.

15.06.2001

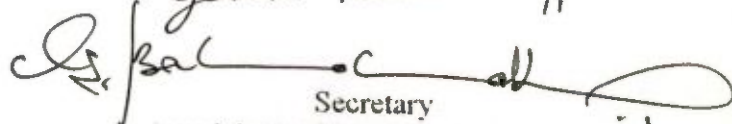
Dear *Shri Verma*,

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.
3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,


Secretary
Municipal Affairs Department

To,
Sri. Anil Verma, IAS
District Magistrate,
Darjeeling.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-V)/131

6.6.2001 Date

From: Adviser(Health)
SUDA

To: The Project Director,
IPP-VIII-(Extn.)
----- Municipality/ Municipal Corporation

Sub: Site for installation of AC Machine in the OPD cum MH
Constructed under IPP-VIII-(Extn.)

Sir,

This is to inform you that procurement have been done for 2 (two) AC Machines in each of the OPD cum MH constructed under the project. Installation of these machines will be one each at the Operation Theatre , and Labour Room

Yours faithfully,
X.S. Sengupta
Adviser(Health) 6/6/01

SUDA-15/98(Pt-V)/131 (11)
C.C

6.6.2001

The Chairman/ Mayor ,----- Municipality/ Municipal Corporation for kind information and necessary action.

gc
Received
13.06.2001
X.S. Sengupta
Adviser(Health) 6/6/01

SUDA-15/98(Pt-V)/131 (11)
C.C

6.6.2001

Sr. Engineer, IPP-VIII-(Extn.), SUDA
M/S Weather Makers, Behala Industrial Estate, 620 Diamond Harbour Road, Calcutta 34
for favour of information and necessary action.

X.S. Sengupta
Adviser(Health) 6/6/01

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-15/98(Pt-V)/131

6.6.2001 Date

From: Adviser(Health)
SUDA

To: The Project Director,
IPP-VIII-(Extn.)
----- Municipality/ Municipal Corporation

Sub: Site for installation of AC Machine in the OPD cum MH
Constructed under IPP-VIII-(Extn.)

Sir,

This is to inform you that procurement have been done for 2 (two) AC Machines in each of the OPD cum MH constructed under the project. Installation of these machines will be one each at the Operation Theatre , and Labour Room

Yours faithfully,
X.S. Banerjee
Adviser(Health) 6/6/01

6.6.2001

SUDA-15/98(Pt-V)/131 (11)
C.C

The Chairman/ Mayor ,----- Municipality/ Municipal Corporation for kind information and necessary action.

9c

X.S. Banerjee
Adviser(Health) 6/6/01

6.6.2001

SUDA-15/98(Pt-V)/131 (11)
C.C

Sr. Engineer, IPP-VIII-(Extn.), SUDA
M/S Weather Makers, Behala Industrial Estate, 620 Diamond Harbour Road, Calcutta 34
for favour of information and necessary action.

X.S. Banerjee
Adviser(Health) 6/6

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No
SUDA-15/98(Pt-V)/118

Date
1.6.2001

From: Adviser(Health)
SUDA

To: The Project Director,
IPP-VIII-(Extn.) / RCH Sub-Project
----- Municipal Corporation/Municipality

Sub: Proceedings of the Review Meeting dt. 10.4.2001 on
IPP-VIII-(Extn.)/ RCH Sub-Project- decision vide item no.7.

Sir,

Your kind attention is drawn on the above. A copy of the letter bearing memo no. H/SFWB/FW/14M-1-97/PartI/1002 (7)/1 dt. KOL, The 25th May, 01 from State Family Welfare Bureau, West Bengal is enclosed in this context. You are requested to contact the concerned Dy. CMOH-III for the purpose.

Encl: As stated.

Yours faithfully,

Adviser(Health)

SUDA-15/98(Pt-V)/118 (11)

1.6.2001

C.C

The Chairman/ Mayor
kind information and necessary action.

Municipality/ Municipal Corporation for

Adviser(Health)

Tel/Fax No.: 359-3184

Government of West Bengal
Directorate of Health Services
State Family Welfare Bureau
P-16, India Exchange Place Extn
K O L K A T A - - 7 0 0 0 7 3

MEMO.NO.H/SFWB/FW/14M-1-97/Part-I

DT. KOL. THE MAY '01

To
The Dy. Chief Medical Officer of Health-III
Jaipauri/DakshinDinajpur/Bardwan/Darjeeling
Malda/Midnapore/Uttar Dinajpur district.



SUB: Ensuring uninterrupted supply of
Family of Family Planning Materials
& Vaccines to IPP-VIII(Extension)
U.L.B.S.

With reference to the subject referred to above this is
to inform you that the copy of letter of the Secretary, M.A. Deptt.
of State Urban Development Agency bearing Memo.no.SUDA-15/98(pt-V)
/28 dated 21-04-2001 is sent herewith which will speak for itself.

Here it is specifically mentioned that the supply of
contraceptives, vaccines etc should be given uninterruptedly to
the concerned authorities.

sd/
By Director of Health Services
West Bengal

Enclosure - As stated

MEMO.NO.H/SFWB/FW/14M-1-97/Part 1/1002(7)/1 DT. KOL. THE 25 MAY '01

Copy forwarded to the :

Secretary, MA Deptt.

✓ State Urban Development Agency
HEALTH WING

"ILGUS BHAVAN"

H.C.BLOCK, SECTOR-III, BIDHAN NAGAR
CALCUTTA 700091

West Bengal

-This has reference to his letter No.SUDA-15/
98(pt-V)/28 dt.21-04-2001

K. J. ...
Dy. Director of Health Services (FW)
West Bengal

Suprobat
R&B23/05

SUDA

(1 copy 10 copies)
5+5

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

SUDA-15/98(Pt-V)/28

From: The Secretary,
To the Govt. of West Bengal
MA Dept.

To: The Secretary,
To the Govt. of West Bengal
Health & FW

Sub: Ensuring uninterrupted supply of Family Planning
Materials and vaccines to IPP-VIII-(Extn.) ULBs.

Sir,

You are aware that IPP-VIII-(Extn.) is implemented with World Bank assistance in ten ULBs of the State outside Calcutta Metropolitan Area. The most important service components are contraception and immunisation. Contraceptives and immunisation materials are obtained by those ULBs from the District Health Authority (CMOH).

It is reported that the said supply is not steady and uninterrupted. As a result, delivery of such services are often jeopardised.

I would therefore request you to kindly take necessary action for steady and uninterrupted supply of contraceptives and vaccines to the concerned ULBs.

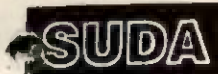
A list of the concerned ULBs is as at annexure.

Encl : As stated.

Yours faithfully,

[Signature]
Secretary, MA Dept. 21/04

Sg.mis/3



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

DO No. : 29-S/H/2001

Date

Dated..Kolkata, the 21st April,2001

G. Balachandhran, IAS
Secretary, MA Dept.
& Chairman, SUDA

**Sub:Power connection / supply to different
Health Facilities Constructed under IPP-VIII-(Extn.)**

My dear

I take the privilege of bringing to your kind notice the problems encountered in getting power connection/ supply to different Health Facilities since constructed under IPP-VIII-(Extn.) in 10 towns of the state. This World Bank assisted project is aimed at providing primary health care services to the low income neighbour-hoods of urban slums, with major focus to women & under five children. This assistance of the Bank shall however cease after June , 2001. Therefore the Health Facilities since constructed should be made functional immediately.

Details are as under :

List of Health Facilities with no power connection









Sl.No	Name of Town	Health Posts	OPD cum Maternity Homes
1.	Alipurduar	-	1
2.	Balurghat	2	1
3.	Bardhaman	5	1
4.	Darjeeling	2	1
5.	English Bazar	1	1
6.	Jalpaiguri	-	1
7.	Kharagpur	1	1
8.	Raiganj	1	1 (Transformer required)
9.	Siliguri	-	1

Contd..2

Tel/Fax No.: 359-3184

NAME OF STAFF ENGAGED	DESIGNA- TION	PER MONTH HONORA- RIUM	TOTAL AMOUNT PAYABLE	SIGNATURE OF P. .G./JRM
--------------------------	------------------	------------------------------	----------------------------	-------------------------

B.F. Rs.25,940/- Rs.25,940/-

Smt. Priti Paul	H.H.W.	Rs. 750=00	(Rs.750=00) Priti Paul	
Smt. Rama Das (Sarkar)	H.H.W.	Rs. 750=00	(Rs.750=00) Rama Das	
Smt. Reldia Pal.	H.H.W.	Rs.750=00	(Rs.750=00) Reldia Pal.	
Smt. Sipra Ghosh	H.H.W.	Rs.750=00	(Rs.750=00) Sipra Ghosh	
Smt. Manjushree Sarkar.	H.H.W.	Rs.750=00	(Rs.750=00) Manjushree Sarkar	
Smt. Anita Panja	H.H.W.	Rs.750=00	(Rs.750=00) Anita Panja	
Smt. Mamata Kundu.	H.H.W.	Rs.750=00	(Rs.750=00) Mamata Kundu	
Smt. Mukti Singha.	H.H.W.	Rs.750=00	(Rs.750=00) Mukti Singha	

TOTAL :-

Rs.31,940=00 Rs.31,940=00

CONTD. . . P-6.

Page..2

I would therefore request you to kindly look into the matter and kindly ensure power connection on top most priority basis since these facilities despite completion remain nonfunctional for want of power connection.

Yours

Dr. G. D. Gautama, IAS
Chairman, WBSEB

C.C.

Project Director, IPP-VIII-(Extn.) *B. Arthaman*..... Municipality / Municipal Corporation with the request to liaise with respective SEB authorities to expedite the process. Please report progress by 10.05.2001.



Secretary, MA Dept.
&
Chairman, SUDA

= 2 =

A sum of Rs. has so far been placed with you. S.L.D.A. has received Utilization Certificate for a sum of Rs. only. Kindly send balance UCA to SUDA [C/o. Dr. N.G. Gangopadhyaya, Adviser (Health)] without further delay.

I plan to visit you town to draw up a time-bound action plan during the course of next 4 weeks or so.

Please keep me informed of the present status of your Project.

I would request District Magistrates of Jalpaiguri, Burdwan, Darjeeling, Uttar Dinajpur and Dakshin Dinajpur districts to propose names of Project Directors for the Project at Alipurdwar, Jalpaiguri, Darjeeling, Siliguri, Burdwan, Raiganj and Balurghat.

Yours sincerely

1) Project Directors, IPP-VIII (Extn)
(Asst. M. Chatterjee)

Kharagpur, Jalpaiguri, English Bazar and Duragpur

2) District Magistrate,
Jalpaiguri, Alipurdwar, D. Dinajpur (Balurghat), Burdwan (Burdwan), Darjeeling (Darjeeling and Siliguri), Uttar Dinajpur (Raiganj)

No. 85(10)/1-5/2000

Copy forwarded to Dr. N.G. Gangopadhyaya, Adviser (Health) S.L.D.A. for favour of information.

Secy. to the Govt. of W. Bengal

Copy forward all am
for 15/12

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.

DO No. : 29-S/H/2001

Date

Dated..Kolkata, the 21st April,2001**G. Balachandhran, IAS
Secretary, MA Dept.
& Chairman, SUDA****Sub:Power connection / supply to different
Health Facilities Constructed under IPP-VIII-(Extn.)**My dear *Gautam,*

I take the privilege of bringing to your kind notice the problems encountered in getting power connection/ supply to different Health Facilities since constructed under IPP-VIII-(Extn.) in 10 towns of the state. This World Bank assisted project is aimed at providing primary health care services to the low income neighbour-hoods of urban slums, with major focus to women & under five children. This assistance of the Bank shall however cease after June , 2001. Therefore the Health Facilities since constructed should be made functional immediately.

Details are as under :

List of Health Facilities with no power connection

Sl.No	Name of Town	Health Posts	OPD cum Maternity Homes
1.	Alipurduar	-	1
2.	Balurghat	2	1
3.	Bardhaman	5	1
4.	Darjeeling	2	1
5.	English Bazar	1	1
6.	Jalpaiguri	-	1
7.	Kharagpur	1	1
8.	Raiganj	1	1 (Transformer required)
9.	Siliguri	-	1


Contd..2

Page..2

I would therefore request you to kindly look into the matter and kindly ensure power connection on top most priority basis since these facilities despite completion remain nonfunctional for want of power connection.

With best wishes & regards,

Yours sincerely,



Dr. G. D. Gautama, IAS
Chairman, WBSEB

C.C.

Project Director, IPP-VIII-(Extn.) Municipality / Municipal Corporation with the request to liaise with respective SEB authorities to expedite the process. Please report progress by 10.05.2001.

Secretary, MA Dept.
&
Chairman, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-15/98(Pt-V)/1009

Ref No.

16.3.2001

Date

To: The Project Director

IPP-VIII-(Extn.),

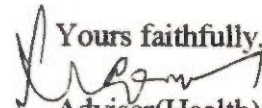
-----Municipality/ Municipal Corporation

Sub: Repair/ Replacement of defective Sphygmomanometers, Stethoscope,
and Thermometers.

Sir,

You are requested to send the defective Sphygmomanometers and Stethoscopes to this office for the purpose of repair/ replacement.

The ~~defective~~ ^{instruments} Thermometers may be replaced locally and the charges borne out of "consumables".

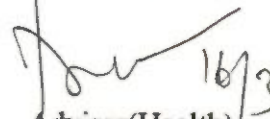
Yours faithfully,

Adviser(Health)

16.3.2001

SUDA-15/98(Pt-V)/1009 (i)

C.C

The Chairman, ----- Municipality/ Municipal Corporation for favour of
kind information & necessary action.


Adviser(Health)

SUDA

STATE URBAN DEVELOPMENT AGENCY

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-15/98(Pt-II)/76

Date 6.6.2000

From: Adviser(Health)
SUDA

To: The Project Director, IPP-VIII(Extn)--
Alipurduar/ Balurghat/ Bardhaman/ Darjeeling
Durgapur/ English Bazar/ Jalpaiguri/ Kharagpur/
Raiganj/ Siliguri

Sub: Items of Expenditure to be borne under SUNDRIES.

Sir,

Partial modification of Annexure-"B" of Guide-
lines communicated to you vide this office memo no.SUDA-
15/98(Pt-II)/52 dated 19.5.2000.

Kindly find enclosed herewith the Guideline regarding
Items of Expenditure to be borne under SUNDRIES.

This is for your information and guidance.

Enclo: as stated

Yours faithfully,
[Signature]
Adviser(Health)
dated 6.6.2000

Memo no.SUDA-15/98(Pt-II)/76 (1-10)

Chairperson/ Mayor,
Municipality/Muni-
cipal Corporation for information and guidance.

[Signature]
Adviser(Health)
dated 6.6.2000

Memo no.SUDA-15/98(Pt-II)/76 (1)

C.C.
The Secretary, MA Deptt. Govt. of W.B for favour of kind
information.

[Signature]
Adviser(Health)

SUNDRIES - ITEMS OF EXPENDITURE

LEVEL	ITEMS OF EXPENDITURE
SHP @ Rs.6000 per year	Fuel Cost for Sterilisation, Transport Charges for Immunisation & Nutrition materials, replacement of MSR, T.A. F.T.S. etc.
HP @ Rs.50,000 per year	TA / DA of Staff, Transportation Cost for collection of Stores / Medicines, Labour Charges, Repair and Replacement of Kit Bags, Hiring charges of generator for laparoscopic camp, conveyance charges of MO. from HP to Beneficiary's residence and sub-health post, incidental charges of holding weekly and monthly meeting, stationeries, postage, duplicating, xeroxing etc.
OPD @ Rs.60,000 per year	Electricity Charges, stationery, replacement of MSR, Transportation Charges for collection of Stores & Medicines, TA for staff, Emergency purchase of life saving Medicines, Contingency for Doctors/Fuel, Incidental Cost for sterilisation and other operation.
MATERNITY HOME @ Rs.50,000 per year	Fuel Cost for generator, replacement of MSR maintenance of sanitation, transport cost for collection of medicines and other stores, purchase of life saving drugs, incidental charges for sterilisation, operation, stationery, TA., electricity charges etc.
MEDICAL STORES @ Rs.62,000 per year	Transport Cost for collection and delivery of Medicines, Loading & Unloading Charges, Electricity Charges, Packing Charges, TA, Stationery, Repairing, Xeroxing etc.
TRAINING @ Rs.13,000 per HP per year.	Stationery, Duplicating, Xeroxing, TA., Incidental Expenses for meetings and Camps etc.
IEC @ Rs.28,000 per ULB per year	Stationery, Xeroxing, Labour Charges, Transport Charges, TA. and Other Incidental Charges etc.
INNOVATIVE PROGRAMME @ Rs.52,000 per HP per year	Maintenance of Records, Fuel Cost, Training Appliances, White Washing, Maps and Charts, Transport Cost, Labour Charge, Stationeries, Xeroxing, TA etc.
MANAGEMENT AND SUPERVISION CELL AT ULB @ Rs.75,000 per ULB per year.	Stationery, Duplicating, Xeroxing, Incidental Expenses for meetings / Conference, TA / DA, Other Miscellaneous Utility Expenses including maintenance, Telephone Charges, Transport Charges, Labour Charge and any other expenses of Contingent Nature etc.

N.B. The Cost estimates towards sundries have been given on yearly basis. On this basis ULBs may work out their approximate monthly requirement of expenditure.

Government of West Bengal
Urban Development Department
18, Rabindra Sarani, Calcutta-1

No. 4485(12)UD/V/M/Estt/GM-11/2000

Dated 15.12.2000

From : Registrar,
U.D.Deptt.

- To :
1. The Chief Executive Officer, CMDA,
3A, Auckland Place, Calcutta-700017
 2. The Chief Executive Officer, HIT
19, G.R Road (South) Howrah-1
 3. The Officer on Special Duty, CIT
P-16, India Exchange Place Extn. Calcutta
 4. The Officer on Special Duty, CMW & SA
32, B.T.B. Bag, Calcutta-1
 5. The Chief Engineering Adviser, U.D.Deptt. Sech Bhawan,
Salt Lake Calcutta.
 6. The Administrator, Bidhannagar, Sech Bhawan, Salt Lake, Cal-91
 7. The Special Engineer, S.L.R & D Circle, Sech Bhawan,
Salt Lake, Calcutta-91
 8. The Estate Manager (Kalyani) & O.S.D. & Ex-Officio Deputy Secy
U.D.Deptt. Kalyani, Nadia.
 9. The Commissioner & Ex-Officio Spl. Secy, U.L.C. Branch of this
Deptt. 12B, Russel St, Calcutta-71
 10. The Deputy Secy. T & C P Branch of this Deptt.
 11. The K & P Branch of this Deptt.
 12. The O.S.D. & Ex-Officio Dy. Secy. of this Deptt. Salt Lake Branch
Sech Bhawan,

Sub : Accountability & efficiency in the administration for ensuring
punctuality in attendance and prompt disposal of work by State
Government Staff/Officers at all levels.

Sir,

I am directed to send herewith a copy of Finance (Audit) Deptt's
Memo No. 10391-F dated 13.12.2000 along with its enclosure for your
information and strict compliance.

Yours faithfully,

Registrar

Enclo : As stated

bd 15/12

No. 4485(12)/1(9)-UD/O/M/Estt/GM/2000

Dated the 15th December, 2000

Copy forwarded for information to all cell in charge of this Deptt. with the
request to show their assistants for proper compliance of the order.

- (1) Asstt. Secretary of this Deptt.
- (2) Registrar of this Deptt.
- (3) Special Officer of this Deptt.
- (4) _____
- (5) _____

Section Officer of this Deptt.
Head Assistant of this Deptt.

Government of West Bengal
Finance Department
Audit Branch
Writers' Buildings
Calcutta-700 001

No. 10391-F

Calcutta, the 13th December, 2000.

MEMORANDUM

In reiteration of all earlier orders, for improving accountability and efficiency in the administration, the Governor is pleased to decide in supersession of all previous orders in this regard that the following instructions be strictly adhered to for ensuring punctuality in attendance and prompt disposal of work by the State Government staff/officers at all levels as well as staff/officers working in different statutory bodies including local self-Government institutions, autonomous bodies and corporations/undertakings owned or substantially controlled by the State Government.

A FOR STAFF AND OFFICERS ENGAGED IN OFFICE DUTY AS WELL AS THOSE WORKING IN HOSPITALS :

(1) Every staff/officer shall sign the relevant Attendance Register noting both the time of arrival and the time of departure.

(2) (a) In all categories of establishments, the grace period for signing the Attendance Register in the morning shall be 15 minutes after the scheduled time and staff/officers reporting for duty after this grace period shall be marked "late".

(b) Staff/officers may be allowed to sign the Attendance Register and record attendance upto and within 45 minutes of the scheduled time of attendance in the morning. Anybody coming thereafter will be marked 'Absent' and will not be allowed to join duty on that day, unless he has been granted 'half-day' casual leave for the first half of the day.

Examples :

If the time for attendance in an office is 10.00 a.m. any staff/officer reporting after 10.15 a.m. will be marked 'late'.

Any employee whose duty is to start, say, at 8.00 a.m. will similarly be marked 'late', if he does not turn up within 8.15 a.m.

NOTE:

In places where attendance is recorded through a Card system, the existing provisions may continue provided these do not exceed the relaxation as enjoyed in para 2(a) and 2(b) above of this Memorandum.

Attendance Registers should be kept with a designated Officer from 15 minutes after the scheduled time of attendance to 15 minutes before the scheduled time of departure. The Attendance Register should be sent to the office where required 15 minutes before the scheduled time of departure so that the employees can put their signature in the departure column. At the scheduled time of departure 'cross marks' will be given against the names of those who have not signed in the departure column.

(d) No staff/officer shall leave office before closing hours without permission of the Controlling Authority i.e. the Head of Office as defined in Rule 5(16A) of the W.B.S.R., Part-I.

(e) One day's casual leave or Compensatory Casual Leave shall be deducted from Casual Leave/Compensatory Casual Leave at the credit of a staff/officer for every three days' late attendance in a calendar month. If a staff/officer has no Casual Leave or Compensatory Casual Leave to his credit, one day's 'Earned Leave' shall be deducted from the accumulated earned leave at his credit for every 3 (three) days' late attendance. Departmental Secretaries and other Superior Officers shall ensure that proper procedures/mechanisms are devised to keep an account of deducted leave.

(f) In general, condonation of late attendance will not be allowed. In only extreme cases, if the controlling authority is satisfied that the delayed arrival of a Government employee in office has been due to dislocation of traffic, heavy rains or similar genuine and convincing circumstances over which the Government employee has no control, such delay may be condoned by the Secretary of the Department in the Secretariat Offices, Head of Directorate in Directorate Offices and the District Magistrate/concerned District

B. FOR THE STAFF/OFFICERS ENGAGED IN FIELD DUTIES

Field staff/officers engaged in various field-duties/project works etc. must attend their placed of work daily and shall submit a programme of work for every week to the Controlling Authority in advance and at the end of the week the detailed field - diary shall also be submitted to the Controlling Authority.

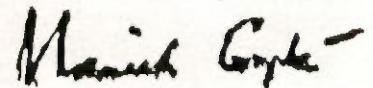
C. Every Department /Directorate should immediately issue detailed orders based on this circular incorporating specific instructions for any distinct characteristics/condition/cadre of the concerned Department/Directorate for implementation of this order.

D. Every Department/Directorate must specifically identify the Officers to be held accountable for supervising the implementation of this order and related instructions.

E. It shall be the duty of the concerned Departmental Secretary, Head of Directorate, Head of Regional Offices etc., Head of Hospitals and District Magistrates to see that these instructions are rigorously followed in all the offices for which surprise visits/inspections should be undertaken by the Departmental Secretary and other superior officers.

F. Performance of employees as well as supervisory officers shall be checked regularly by the Departmental Secretary, who will submit a fortnightly report on all the aspects of this order to the Departmental Minister, and the Departmental Minister may facilitate review of the performance of his Department every month.

G. This order shall take effect from December 15, 2000.



Chief Secretary to the
Government of West Bengal.

level Officers in Regional Offices, provided such dislocation of traffic etc., is of general and very extensive in nature.

- (g)
- (i) Normally, no officer/staff posted in a District shall leave Head Quarters.
 - (ii) If any officer/staff is required to proceed on leave on personal grounds, he/she shall obtain prior concurrence before departure.
 - (iii) Even when a staff/officer has to leave H.Q. on official duty, he/she shall have to obtain prior written permission from the District Magistrate/concerned District level Officer/Head of the Directorate/or Secretary of the Department as the case may be.
- (h) All Heads of Offices shall maintain up-to-date Leave Register and keep in operation-regular periodic checks.
- (i) The Competent Authority may initiate disciplinary action against a staff/officer for persistent late attendance or persistent early departure from office without permission under the West Bengal Services (Classification, Control and Appeal) Rules, 1971.
- (j) Every staff/officer of the Secretariat Department shall keep record of his daily performance in the Case Book as provided in Section 22 of the West Bengal Secretariat Manual. Staff and officers of the Directorates, Regional Offices etc. shall maintain Case Book/Case Diary /Note Book for recording daily performance. They should record notes in these diary/books of their output with regard to allotted duties. Wherever applicable they should mention the issues handled, meetings attended, site inspections/inspection of sub-ordinate offices conducted etc. during the day. The performance of all employees must be checked regularly by superiors, and the performance of the superior officers shall also be checked similarly by the competent authority. The Departmental Secretaries are to ensure that the role of the concerned 'superior officer' and/or the competent authority is clearly notified and that they are made accountable.

No. 4100-FB

Calcutta, the 13th December 2000

MEMORANDUM

To economise on Government expenditure certain economy instructions were introduced in Finance Budget Memorandum No. 1770-FB, dated the 27th July, 1999 (copy enclosed) and in other circulars. The Government is of the opinion that there is still considerable scope to cut down avoidable revenue expenditure and to increase non-tax revenue. In continuation of what has been said in economy circulars issued earlier, this policy circular is being issued by way of reiteration of certain economy measures already adopted and also by introduction of a few additional measures.

1. The economy measures introduced in previous circulars will continue to be in force.
2.
 - a) No new connection for telephone, cellular phone, pager shall be given. The status of officers entitled to telephone facilities in the office and in the residence, with or without STD facilities, should be clearly mentioned by each department/directorate with approval of the Finance Department. All unauthorized telephone/STD connections be disconnected. All direct telephones at office/residence of officers not covered by norms already laid down to be disconnected. There will be a monetary ceiling on telephone bills of all concerned. Ban on Cellular/Mobile Phones/pagers would be strictly enforced. All existing Cellular/Mobile Phone connections whether sanctioned or operating without sanction would be reviewed by a Committee of Secretaries and all phones found unnecessary would be immediately discontinued. There will be a ceiling on call charges on Cellular/Mobile Phones.
 - b) No new vehicle shall be purchased by any department until further orders.
 - c) The existing restrictions on consumption of fuel i.e. 8 litres and 5 litres per day for operational and non-operational vehicles respectively must be rigorously observed.
 - d) Vehicles must not be used on holidays except in cases of emergency with prior written permission of the concerned Departmental Secretaries. No hired cars would be allowed on holidays. If any hired car is required on holidays, in the bill itself proper authorization has to be enclosed. Every hired car should have properly maintained and attested log book. Same ceilings of mileage as in case of Government car would be applicable to hired cars. No car can be hired on daily basis if required for more than 7 days at a stretch. All cars now being paid at daily rates would be released and hired at a monthly rate. No hiring of car would be allowed without specific approval of Finance Department even if the expenditure on this account is met from project account or paid from LOC/LF A/c. No car should be asked to report for duty more than one hour before officer has to report to office and retained for more than one hour after the officer leaves office.

e) In all cases, the pay bill must contain full description of the names of the incumbents, their pay scales and allowances as well as various deductions. In the case of the School Education Department, the Departmental Officer shall furnish all these particulars in annexures, institution-wise, to be annexed with the claim form as prescribed in Appendix - 3 of Treasury Rules, West Bengal & Subsidiary Rules made thereunder, Volume-II.

f) No casual appointments be made, except in rare cases with prior approval of Finance Department. No reemployment would be allowed on any grounds.

Except for the posts where recruitment is through the Public Service Commission, no vacant post irrespective of the duration of vacancy, can be filled up without prior approval of the Appointments Committee of the Cabinet. Treasury would not pass the salary bill of any new employee, if along with his first salary bill a Government order clearly stating that clearance of Finance Department has been taken for filling up the vacant post is enclosed. This will not apply to promotion posts.

g) All overtime allowances and tiffin allowance will be minimized.

h) Participation in festivals, fairs, exhibitions should be reduced to a minimum.

i) No meetings may be called on holidays at Calcutta unless authorized by the Departmental Ministers or Chief Secretary. In the Districts, except in emergency situations all meetings on holidays are to be avoided.

j) No refreshment except tea/coffee/biscuits can be served in any meetings. Lunch in packets may be served only in meetings when all District level officers are called and if the meeting last for the whole day. In all such cases specific orders of Chief Secretary is to be enclosed with the bill.

k) SPSUs would host lunch/dinners only when absolutely required for their promotional work. No SPSU will provide hired car to any Secretariat/Directorate/District Office. No lunch/dinner would be provided by any SPSU for official meetings of Secretariat/Directorate/District Office. Serving Alcohol/cigarette in any lunch/dinner either by SPSUs or by Government is strictly prohibited under any circumstances.

l) No Foreign trips would be allowed including trips included in EAPs except only in those cases where the entire expenditure is borne by other agencies. All visits outside the State except for meetings called by GOI is banned. In exceptional cases this can be done with prior permission of Chief Secretary.

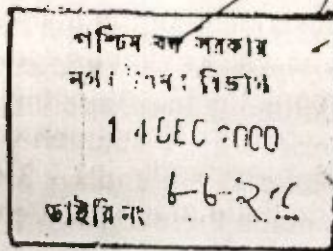
m) No purchase from any SPSU would be made if the full payment is not made in advance.

n) No purchase of equipment/machine/consumables except for immediate requirement would be allowed in February/March of any year.

o) No purchase of equipment/machine would be allowed if one is not satisfied that the office is in a position to install and use the same within a reasonable period of time.

- p) No bills for consumables including medicines, except current purchases, would be cleared in the month of March.
- q) No Home Guard/Police personnel to be posted in any officer's residence except where it is specifically needed for security reasons, and with prior orders of the Chief Secretary.
3. It has been decided that the non-tax revenues of the various Departments/Government corporations/undertakings/local bodies/statutory and autonomous bodies/aided institutions receiving substantial grants from the State Government will have to be doubled by 2002-2003 i.e. in the next three years of the present level of such revenue projected in the budget estimates for 1999-2000. For this the following steps are to be taken:
 - a) All the concerned Departments will take immediate steps for revising the rates of non-tax revenues in consultation with the Finance (Budget) Department so that the anticipated revenue is doubled by 2002-2003 of the present level. Some illustrative examples are given below.
 - b) The user charges for Circuit House, Inspection Bungalow, State Guest House, Banga Bhavan etc. are to be revised upwards in consonance with the revision of the TADA rates.
 - c) Charges of deployment of police personnel in banks/Central Government establishments etc. is to be revised to take into account the revised pay scales after implementation of the Fourth Pay Commission's recommendations and also the various perks which have been given. Such charges must be collected regularly.
 - d) Licence fees for fire arms is also abnormally low at present. There is a strong case for enhancement of the licence fees/licence renewal fees.
 - e) Commerce & Industries Department to take steps for upward revision of Mineral concession fees, royalties, stamping of weights and measures which have not been revised for many years.
 - f) The revenues of the SEB and the State Transport Corporations must increase and pilferage must be minimised.
4. All the above instructions will apply mutatis mutandis to statutory bodies including local self-Government institutions, autonomous body and corporations/undertakings owned or substantially controlled by the State Government and to institutions receiving substantial grants from Government.
5. The Departmental Secretaries will enforce these restrictions in their Departments/attached and subordinate offices and other bodies/agencies in receipt of State Government assistance.
6. These instructions will take effect from December 15, 2000 and will remain in force until further orders.

Sd/-
Manish Gupta
(Chief Secretary)



GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
BUDGET BRANCH
WRITERS' BUILDINGS
CALCUTTA 700 001

No. 1770-FB

Calcutta, the 27th July, 1999

MEMORANDUM

To economise on Government expenditure certain economy instructions were introduced in Finance Budget Memorandum No. 1130-FB, dated the 2nd July, 1992 (copy enclosed) and in other circulars. The Government is of the opinion that there is still considerable scope to cut down avoidable revenue expenditure and to increase non-tax revenue. In continuation of what has been said in economy circulars issued earlier, this policy circular is being issued by way of reiteration of certain economy measures already adopted and also by introduction of a few additional measures.

1. The economy measures introduced in previous circulars will continue to be in force.
2.
 - a) No new connection for telephone, cellular phone, pager shall be given.
 - b) STD facilities will be provided only to the Secretaries, Special Secretaries, Heads of the Directorates, Commissioners of the Divisions, IAs, Range DIGs, DMs, SPs, SDOs, SDPOs. STD facilities now being enjoyed unauthorisedly by any body other than these category of officers except with the specific approval of the Finance Department must be surrendered immediately.
 - c) No new vehicle shall be purchased by any department until further orders.
 - d) The existing restrictions on consumption of fuel i.e. 8 litres and 5 litres per day for operational and non-operational vehicles respectively must be rigorously observed.
 - e) For hiring of a vehicle prior approval of the Finance Department must be obtained. Any vehicle being unauthorizedly hired must be released immediately.
 - f) The Transport Department shall impose, in consultation with the Finance Department, an upper ceiling of daily hiring charges that may be paid for such hiring.
 - g) Vehicles must not be used on holidays except in cases of emergency with

prior written permission of the concerned Departmental Secretaries.

- h) In all cases, the pay bill must contain full description of the names of the incumbents, their pay scales and allowances as well as various deductions. In the case of the School Education Department, the Departmental Officer shall furnish all these particulars in annexures, institution-wise, to be annexed with the claim-form as prescribed in Appendix - 3 of Treasury Rules, West Bengal & Subsidiary Rules made thereunder, Volume-II.

- i) Participation in festivals, fairs, exhibitions should be reduced to a minimum.

3. It has been decided that the non-tax revenues of the various Departments/Government corporations/undertakings/local bodies/statutory and autonomous bodies/aided institutions receiving substantial grants from the State Government will have to be doubled by 2002-2003 i.e. in the next three years of the present level of such revenue projected in the budget estimates for 1999-2000. For this the following steps are to be taken:

- a) All the concerned Departments will take immediate steps for revising the rates of non-tax revenues in consultation with the Finance (Budget) Department so that the anticipated revenue is doubled by 2002-2003 of the present level. Some illustrative examples are given below.
- b) The user charges for Circuit House, Inspection Bungalow, State Guest House, Banga Bhavan etc. are to be revised upwards in consonance with the revision of the TADA rates.
- c) The charge for supplying police personnel to banks/Central Government establishments etc. is to be revised to take into account the revised pay scales after implementation of the Fourth Pay Commission's recommendations and also the various perks which have been given. Such charges must be collected regularly.
- d) The Licence fee for fire arms is also abnormally low at present. There is a strong case for enhancement of the licence fees/licence renewal fees.
- e) Commerce & Industries Department is to take steps for upward revision of Mineral concession fees, royalties, stamping of weights and measures which have not been revised for last many years.
- f) The revenues of SEB and State Transport Corporations must increase and pilferage must be minimised.

4. All the above instructions will apply to statutory bodies including local self-Government institutions, autonomous body and corporations/undertakings owned or substantially controlled by the State Government and to institutions receiving substantial grants from Government.

5. The Departmental Secretaries will enforce these restrictions in their Departments/attached and subordinate offices and other bodies/agencies in receipt of State Government assistance.
6. These instructions take effect from August 1, 1999 and will remain in force until further orders.


Sd/- Manish Gupta
(Chief Secretary)

No. 1770/1(500)-FB

Calcutta, the 27th July, 1999

Copy forwarded for information and necessary action to:

1. Principal Secretary/Secretary _____ Department
2. _____ Special Secretary / Joint Secretary, Finance Department.
3. The _____ Department/Directorate
4. The Commissioner _____ Division.
5. The District Magistrate / District Judge / Superintendent of Police _____ District.
6. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Calcutta.
7. The Pay & Accounts Officer - I/II, Calcutta Pay & Accounts Officer, 81/2/2, Phears Lane, Calcutta - 12.
8. The Treasury Officer, _____


Joint Secretary
Finance Department
Government of West Bengal

Encl. Copy of 1130-FB dated 2nd July, 1992

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

SUDA-15/98(Pt-V)/51

Date

26.4.2001

To: The Project Director
IPP-VIII-(Extn.),

-----Municipality/ Municipal Corporation

**Sub: Orientation training programme of
Accounts Personnel under IPP-VIII-(Extn.)**

Sir,

An orientation training programme for the Accounts Personnel under IPP-VIII-(Extn.) has been schedule on 07.05.2001 at SUDA. The Accounts Assistant under the said project may kindly be deputed for the said training. They should report for undergoing training on 07.05.2001 at 11.00 AM sharp.

Yours faithfully,

U.S. Sangarshay
Adviser(Health) 26/4/01

26.04.2001

SUDA-15/98(Pt-V)/51(10)

C.C

The Chairman, ----- Municipality/ Municipal Corporation for favour of
kind information & necessary action.

U.S. Sangarshay
Adviser(Health) 26/4/01

26.04.2001

SUDA-15/98(Pt-V)/51(1)

FO, Health Wing, SUDA.

U.S. Sangarshay
Adviser(Health) 26/4/01

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.

SUDA-15/98(Pt-V)/69

Date

14.5.2001

To: The Project Director

IPP-VIII-(Extn.),

-----Municipality/ Municipal Corporation

: CE, MED

**Sub: Submission of Utilisation Certificates for fund released
to you under IPP-VIII-(Extn.)**

Sir,

I am to draw your kind attention on the matter of regular submission of U/Cs in respect of fund released under IPP-VIII-(Extn.). The importance of the matter has been discussed in length during various meeting sessions including issuance of circulars from this end.

IPP-VIII, CMDA is releasing fund to Health Wing, SUDA in instalments and the subsequent instalment follows after submission of U/Cs (at least 70%) of the earlier fund. It is therefore incumbent that different ULBs/ MED submit U/Cs regularly on monthly frequency to reach to Health wing, SUDA by 10th of the following month.

You are therefore requested to look into the matter personally and ensure submission of U/Cs in time.

The matter may be given top most priority.

Yours faithfully

[Signature]
Adviser(Health)

14.0452001

SUDA-15/98(Pt-V)/69(10)

C.C

The Chairman, ----- Municipality/ Municipal Corporation for favour of
kind information & necessary action.

SUDA-15/98(Pt-V)/69(1)

FO, Health Wing, SUDA.

[Signature]
Adviser(Health)

14.05.2001

Tel/Fax No.: 359-3184

[Signature]
Adviser(Health)

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ. সি. ব্লক, সেক্টর-৩, বিধান নগর, কলিকাতা ৭০০ ০৯১, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector-III, Bidhannagar, Calcutta 700 091, West Bengal

ক্রমিক নং SUDA-104/2000/126(10)

তারিখ 19.4.2001

From : Shri N.G.Gangopadhyay,
Adviser(Health),SUDA.

To : Shri _____,
ADM/CEO,
&
Project Director,
IPP-VIII Extension

_____ Corporation/Municipality.

Sub: GIS in IPP-VIII Extension towns.

Sir,

You know, the World Bank has agreed to provide GIS facilities in the IPP-VIII Extension Towns. The work for GIS has already been started. The mode of booking for expenditures against GIS will be as follows :


1.	<u>ITEM</u>	<u>Head of booking</u>
(a)	Preparation of holding maps and data-base.	Innovative Scheme.
(b)	Digitisation.	Innovative Scheme.
(c)	Print outs.	Innovative Scheme.
(d)	GIS works computing.	Innovative Scheme.
(e)	Public Awareness Programme.	Innovative Scheme.
(f)	Incremental operative cost.	O & M.

The expenditure incurred by municipalities/corporations may be classified as above and Utilisation Certificate may be sent to Project Officer,IPP-VIII Extension,SUDA. The unutilised funds lying with the municipality/corporation may be utilised for the same.

contd...2

The selection of suitable agencies for data entry, digitisation and GIS Computation has to be done by Corporation Municipality and the payments for the same are also to be made by the Corporation/Municipality.

Yours faithfully,

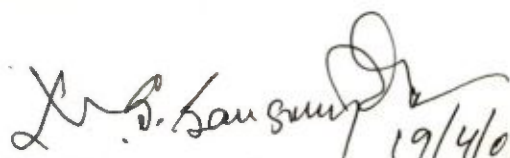

(N.G. Gangopadhyay)
Adviser (Health), SUDA. 19/4/01

No.SUDA-104/2000/126(10)/11

Dated, 19.4.2001

Copy for information to :

1. The Mayor/Chairperson,
_____ Corporation/Municipality.
2. The Director & Chief Executive, SUDA.


(N.G. Gangopadhyay)
Adviser(Health), SUDA. 19/4/01

LIST OF PROJECT DIRECTORS UNDER IPP-VIII-(Extn.)

&


R.C.H. Sub-Project, Asansol

SL No.	ULB	Name of Project Director	Designation	Tel. NO.
1.	Alipurduar	R. N. Biswas	ADM, Jalpaiguri	03561-60913
2.	Balurghat	Goutam Ghosh	ADM, D. Dinajpur	03522-55201
3.	Burdwan	Manish Jain	ADM, Burdwan	95342- 62-428, 63-357
4.	Darjeeling	N. D. Adhikari	ADM, (Development)	0354- 54-233, 54-266
5.	Durgapur	N. M.N. Prasad	CEO – ADDA	95343- 54-6889
6.	English- Bazar	N. Hazra	ADM Malda	03512- 52-381, 96-492, 53-092
7.	Jalpaiguri	R. N. Biswas	ADM, Jalpaiguri	03561- 60-913
8.	Kharagpur	A. Subbiah	ADM, Midnapore	953222- 62-571
9.	Raiganj	G. Ali Khan	ADM, Uttar Dinajpur	03523- 52-381, 96-492, 52-571
10.	Siliguri	Arnab Roy	CEO-SJDA	0353- 52-5647
11.	Asansol	M. Pant.	ADM Asansol	95341- 253111

// 2 //

The Advisory Group will co-ordinate implementation of various components of the project in the field, interaction with the organisations pursuing identical types of works in the areas as well as the Ward Committees, C.D.S. etc. and ensure availability of quality services to the beneficiaries even after June, 2001.

The Advisory Group will meet at least once in a month, review the progress and problems encountered in implementing the project and evolve remedial measures. The proceeding of the meeting shall be communicated to State Government and State Urban Development Agency on a regular basis.



Secretary.

No. 460/1/MA/C-10/3S-12/2000.

Dated, Calcutta, The 29th May, 2000.

Copy forwarded to -

1. Mayor/Chairman - all IPP-VIII(Extn) Towns.
2. Project Director - all IPP-VIII(Extn) Towns.
3. Special Secretary,
Department of Municipal Affairs,
Government of West Bengal.
4. Director & Chief Executive,
State Urban Development Agency,
'ILGUS BHAWAN', Salt Lake City, Calcutta-700 091.
5. Chief Engineer,
Municipal Engineering Directorate,
'BIKASH BHAWAN', Salt Lake City, Calcutta-700 091.
6. Adviser(Health), State Urban Development Agency,
'ILGUS BHAWAN', Salt Lake City, Cal-91


Secretary.

Memo no. SUDA-15/98 (P-II) 1148

Date 5.7.2000

Copy to all officers - IPP-VIII Extn.
5.7.2000.

1. Project Officer
2. C D Specialist-
3. Procurement Specialist-
4. Medical Specialist-
5. Sr. Engineer

P.O. - IPP-VIII Extn.



G. BALACHANDHRAN, I.A.S.,

SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA - 700 001
&
CHAIRMAN, SUDA

Ph. : 91-033-215 1216
Fax : 91-033-235 1632

dt. 15.06.2001.

SUDA-15/98(Pt.V)/156

To
The Project Director
IPP- VIII (Extn.)

..... Municipal Corporation/ Municipality

Sub: Operationalisation of OPD cum MH under IPP-VIII (Extn.)

Sir,

The OPD cum MH constructed under IPP-VIII (Extn.) has to be operationalised immediately. As the World Bank's Fund Assistance for the project is scheduled to terminate on June 30 of 2001, the operationalisation should be completed by that date. Therefore, all expenditures should be booked and utilisation supported by vouchers should be sent to SUDA office by 30.06.2001. Please take necessary action on the same on priority basis.

2. The use pattern of OPD has already been made known to you in the minutes of meeting sent to you vide this office memo No. 738(23)/MA/C-10/2E-1/2000 Pt. dated 23.04.2001 in item No. 17 (Copy enclosed). Please follow the same.
3. The OPD should be open to referred cases of BPL patients as well as to non-BPL patients. The fees of the specialists per patient may be determined by the respective ULB (subject to maximum of Rs.50) and the same may be charged from both BPL and non-BPL patients. However, only Rs.10/- may be collected from each of the BPL patients and the rest of the fees may be charged to NSDP fund given to the ULB by M..A.Department.
4. 20% of the total fees charged by the doctor may be deducted from him & credited to the OPD as overhead charge.

Yours faithfully,

Secretary to the Govt. of Wet Bengal
Municipal Affairs Department

Encl: As stated.



9C

G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

SUDA-15/98(Pt.V)/ 157

15.06.2001

D.O. No.

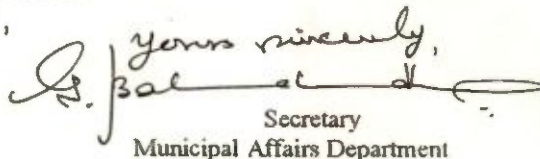
Dated.....

Dear Shri Gupta,

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.
3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To.
Sri. Subrata Gupta, IAS
District Magistrate,
Jalpaiguri.



012

G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

D.O. No. SUDA-15/98(PLV)/157

15.06.2001
Dated

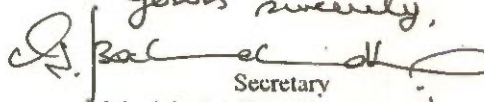
Dear *Shri Singh*.

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.

3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To,
Sri. Swami Singh, IAS
District Magistrate,
Burdwan.



G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

- 2 -

D.O. No. **SUDA-15/98(Pt.V)/ 157**

Dated. **15.06.2001**

C.C.

- i. Project Director, IPP-VIII-(Extn.) & CEO, ADDA, Durgapur
- ii. Project Director, IPP-VIII-(Extn.) & CEO, SJDA, Siliguri
- iii. Project Director, IPP-VIII-(Extn.) & ADM
- iv. Mayor, Durgapur Municipal Corporation
- v. Mayor, Siliguri Municipal Corporation
- vi. Chairperson, Municipality.

Secretary
M.A. Deptt.

No.SUDA-15/98(Pt.V)/ 140

Date..13.06.2001

C.C.

- PS to MIC for information of MIC, MA & UD
PS to MOS for information of MOS, MA

Secretary
M.A. Deptt.



G. Balachandhran, I.A.S.,
SECRETARY
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA — 700 001
&
CHAIRMAN
STATE URBAN DEVELOPMENT AGENCY
Phone No. : 00-91-33-215-1216
Fax No. : 00-91-33-235-1632

SUDA-15/98(Pl.V)/ 157

15.06.2001

D.O. No.

Dated... ..

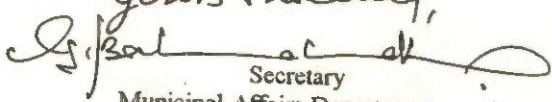
Dear *Shri Rao,*

You are aware that World Bank's funding to the present tenure of IPP-VIII-(Extn.) in 10 ULBs (Siliguri, Darjeeling, Jalpaiguri, Alipurduar, English-Bazar, Raiganj, Balurghat, Bardhaman, Durgapur and Kharagpur) ends in June-30, 2001.

2. Hence compliance of the following is imperative within 30.6.2001:
 - (i) The vacant posts of sanctioned man-power have to be filled-up within this period.
 - (ii) All the schedule of expenditure towards provision of basic facilities to SHPs and renovation of Girls' Primary Schools, procurement of furniture for HPs and SHPs are to be incurred within June-2001 positively.

3. Please give your personal attention & monitor the work through the District Project Director, IPP-VIII-(Extn.) who is your ADM.

With best wishes,

Yours sincerely,

Secretary
Municipal Affairs Department

To,
Sri. M.V. Rao, IAS
District Magistrate,
Midnapore.