

MONTHLY REPORT OF MUNICIPALITY FOR COMMUNITY BASED PRIMARY HEALTH CARE SERVICES IN 63 NON-KMA ULBS

Report for the month of - **APRIL-2008 TO JANUARY-2009**Year: **2008-2009****Basirhat**

Municipality

No. of reporting SCs. - **8****POSITION AS ON 1ST APRIL, - 2008**

- | | |
|---|--|
| 1) No. of Beneficiary Families - 10609 | 2) No. of Beneficiary Population - 53409 |
| 3) No. of Eligible Couples - 6220 | 4) No. of Infants (under 1 Year) - 852 |
| 5) No. of Children (1 to <5 years) - 4674 | |

Sl. No.	Services	Performance in the reporting month	Cumulative performance since April-2008
1	Ante Natal Care		
1.1	Ante Natal cases Registered		
	(a) New - (i) Before 12 weeks	25	265
	(ii) After 12 weeks	38	489
	(b) Old		
1.2	No. of Pregnant women who had 3 check-ups	33	406
1.3	Total No. of high risk pregnant women		
	a) Attended	16	205
	b) Referred	1	26
1.4	No. of TT doses		
	a) TT1	23	263
	b) TT2	29	271
	c) Booster	3	48
1.5	No. of pregnant women under treatment for Anaemia		
1.6	No. of pregnant women given prophylaxis for Anaemia	28	250
2	Natal Care		
2.1	Total No. of deliveries conducted		
	a) Normal	26	345
	b) Forceps	3	29
	c) Caesar	18	213
2.2	Place of delivery		
	a) Home	12	147
	b) Institution	35	440
2.3	Age of mother at the time of delivery		
	a) Less than 20 years	5	107
	b) 20 years and above	42	480
2.4	No. of complicated Delivery cases referred to Govt./Non Govt. Hospital/ Nursing Home/ Maternity Homes	21	242

Contd.....

Sl. No.	Services	Performance in the reporting month		Cumulative performance since April-2009	
		M	F	M	F
3	Pregnancy Outcome				
3.1	No. of births				
	a) Live births	21	26	*281	303
	b) Still births	0	0	3	1
3.2	Order of birth in 3.1 (a) (live births)				
	a) 1st	12	8	151	138
	b) 2nd	7	10	85	115
	c) 3+	2	8	45	50
3.3	New born status of births in 3.1 (a) (live births)				
	a) Less than 2.5 Kg.	4	4	32	27
	b) 2.5 Kg. or more	14	17	189	203
	c) Weight not recorded	3	5	60	73
3.4	High risk new born				
	a) No. Attended	5	4	34	30
	b) No. Referred	0	0	14	10
4	Post Natal Care				
4.1	No. of women received 3 post natal check-ups	7		137	
4.2	No. of Complicated cases referred	1		4	
5	Maternal Deaths				
5.1	During Pregnancy	0		0	
5.2	During Delivery	0		0	
5.3	Within 6 weeks of delivery	0		1	
6	RTI / STI	M	F	M	F
6.1	Cases detected	0	0	1	1
6.2	cases treated	0	0	1	1

Contd.....

* Twins - 1 (Nov.-2008)
Total Twins - 1

7. Immunization & Prophylaxis :

	During the month	Cumulative since April - 2009
No. of Sessions planned	3	7
No. of Sessions held	1	4
No. of outreach Sessions held		

		During the month				Cumulative since April - 2009					
		Under - 1 Yr.		Above - 1 Yr.		Under - 1 Yr.			Above - 1 Yr.		
		Male	Female	Male	Female	Male	Female	Total	Male	Female	Total
BCG		25	28			279	288	567			
DPT	DPT - 1	30	32			295	306	601			
	DPT - 2	27	34			281	278	559			
	DPT - 3	24	30			229	232	461			
OPV	OPV - 0	21	20			270	277	547			
	OPV - 1	27	32			328	324	652			
	OPV - 2	26	34			316	309	625			
	OPV - 3	24	29			269	262	531			
Hepatitis - B	Hep - 1	21	26			89	89	178			
	Hep - 2	22	22			53	60	113			
	Hep - 3	17	27			22	38	60			
Measles		12	21			197	198	395			
Fully immunized Children under 4 years	Having BCG+3 doses of OPV & DPT+ Measles	12	21			197	198	395			
VITAMIN - A	Dose - 1	10	20			259	257	516			
Children more than 18 months	DPT Booster			13	9				239	217	456
	OPV Booster			13	9				260	238	498
VITAMIN - A	Dose - 2			15	22				432	371	803
	Dose - 3			14	15				294	287	581
	Dose - 4			3	12				229	215	444
	Dose - 5			4	6				164	311	475
Children more than 5 yrs.	DT - 1			4	4				113	84	197
	DT - 2			6	6				80	69	149
Children more than 10 yrs.	TT - 1			9	5				78	40	118
	TT - 2			4	1				26	14	40
Children more than 16 yrs.	TT - 1			0	0				9	3	12
	TT - 2			0	0				3	0	3
No. of Children received IFA				19	28				93	95	188
UNTOWARD REACTION											
1. Reported deaths associated with immunization											
2. No. of cases of abscess											
3. Other Complications											

Contd.....

Sl. No.	Services	Performance in the reporting month			Cumulative performance since April-2008		
		Male	Female	Total	Male	Female	Total
8	Vaccine preventable diseases for under 5 years children						
	a) Diphtheria						
	i) Cases						
	ii) Deaths						
	b) Poliomyelitis						
	i) Cases						
	ii) Deaths						
	c) Neo Natal Tetanus						
	i) Cases						
	ii) Deaths						
	d) Tetanus other than Neo Natal						
	i) Cases						
	ii) Deaths						
	e) Whooping Cough						
	i) Cases					1	0
	ii) Deaths					0	0
	f) Measles						
	i) Cases	2	3	5	85	77	162
	ii) Deaths	0	0	0	0	0	0
8.1	Other specified communicable diseases						
	a) Malaria						
	i) Cases				8	4	12
	ii) Deaths				0	0	0
	b) Tuberculosis						
	i) Cases				1	0	1
	ii) Deaths				0	0	0
	c) Leprosy						
	i) Cases				1	0	1
	ii) Deaths				0	0	0
9	ARI under 5 years (Pneumonia)						
	a) Cases	30	35	65	130	127	257
	b) Treated with Co-trimoxazole	30	35	65	129	120	249
	c) Deaths	0	0	0	0	0	0
10	Acute Diarrhoeal Diseases under 5 years						
	a) Cases	33	35	68	188	197	385
	b) Treated with ORS	33	35	68	186	195	381
	c) Deaths	0	0	0	0	0	0
11	Child Deaths						
	a) under 1 week				1	0	1
	b) 1 week to under 1 month				1	0	1
	c) 1 month to under 1 year						
	d) 1 year to under 5 years						

Contd.....

Sl. No.	Services	No. of Eligible Couple already protected (as existing on 31st March preceding year and thereafter total of each previous month of current year)	Performance in the reporting month		Cumulative performance since April-2008 including carried over performance
			No. of New Acceptors	Nos. of Discontinued OR taken off for crossing Eligible age	
		(a)	(b)	(c)	(a+b+c)
12	Contraceptive Services				
12.1	Male Sterilisation				
	a) Conventional	42	1	0	43
	b) No Scalpel	10	0	0	10
12.2	Female Sterilisation				
	a) Abdominal	520	13	5	528
	b) Laparoscopic	176	15	2	189
12.3	Total IUD insertions	73	7	2	78
12.3.1	Cases followed up	0	6	0	
12.3.2	Complications	0	0	0	0
12.4	No. of CC users				
	a) No. of OP users	1000	84	10	1074
	b) No. of condom users	577	55	7	625
12.5	Total Nos. protected by all methods (12.1+12.2+12.3+12.4)	2398	175	26	2547
12.6	No. of Eligible Couples accepted sterilization		Performance in the reporting month		Cumulative performance since April-2008
12.6.1	Having upto 2 living children	438	17	4	451
12.6.2	having 3 or more children	310	12	3	319
12.7	No. of CC distributed				
12.7.1	No. of OP Cycle distributed				
12.7.2	No. of Condom distributed				
13	Abortions				
	a) Spontaneous				3
	b) No. of MTPs done				1
	c) Deaths				0
14	Deaths				
	a) Maternal Deaths (as in Sl. No.-5)		0		1
	b) Child Deaths (as in Sl. No.-11)		0		2
	c) Other Deaths except Sl. No. 5 & 11		5		47
14.1	Total Deaths = Sl. No.-14 (a+b+c)		5		50
15	IEC Activities	Held		Attendance	
		Topics	No. Held	Male	Female
	1. Group Discussion				
	2. Deployment of Folk Media				
	3. Others (Specify)				

Date:

Mihir Kumar Mishra
Signature of H.O./M.O.

Medical Officer,
Community Based
Primary Health
Care Services,
Basirhat Municipality,

Community Based Primary Health Care Services

Basirhat Municipality

Immunization Camp Report (At a Glance)

Dated: 20/11/2008 to 20/01/2009

Sub-centre No.	B.C.G.	D.P.T	OPV "0" DOSE	OPV	MEASLES	VETAMINE 'A' OIL	DT	TT (10YEARS)	TT (16YEARS)	HEP-"B"
Total	51	330	6	330	58	251	22	52	14	314

Shewior Komakar

Signature of S.I.

Sanitary Inspector,

C. B. P. H. C. S.

Basirhat Municipality

Melin Kumar Shikta

Signature of M.O.

Medical Officer,

Community Based

Primary Health

Care Services,

Basirhat Municipality

Community Based Primary Health Care Services

Basirhat Municipality

Immunization Camp Report

Dated: 20/01/2009

Sub-centre No.	B.C.G.	D.P.T				OPV "0"	OPV				MEASLES	VETAMINE 'A' OIL										DT		TT(10YEARS)		TT(16YEARS)		HEP-"B"								
		I	II	III	B		I	II	III	B		1	2	3	4	5	6	7	8	9	I	II	B	I	II	B	I	II	III							
2	6	7	3	4	1	0	6	4	4	1	4	5	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	13	7	3
5	4	13	11	12	4	0	13	11	12	4	12	13	3	0	0	0	0	0	0	0	2	0	1	2	0	0	0	0	0	0	0	0	0	32	20	8
6	2	4	8	8	1	0	4	7	8	1	3	4	1	0	2	0	0	0	0	0	3	0	10	28	1	0	3	0	0	0	0	0	11	11	18	
7	8	10	13	11	0	0	11	13	10	0	0	2	10	0	2	0	1	0	0	0	3	1	0	0	0	0	0	0	0	0	0	15	17	10		
Total	20	34	35	35	6	0	34	35	34	6	19	24	14	0	4	0	1	0	0	0	9	1	12	30	1	0	3	0	0	0	71	55	39			

ANC I - 1
ANC II - 1

Signature of S.I.

Shewin Kanwaha

Sanitary Inspector.

C. B. P. H. C. S.

Basirhat Municipality

Signature of M.O.

Mohi Kumar Mishra

Medical Officer,

Community Based

Primary Health

Care Services,

Basirhat Municipality.

Community Based Primary Health Care Services

Basirhat Municipality

Immunization Camp Report

Dated: 20/11/2008

Sub-centre No.	B.C.G.	D.P.T					OPV					MEASLES	VETAMINE 'A' OIL										DT	TT(10YEA RS)		TT(16YEA RS)		HEP-"B"					
		I	II	III	B		I	II	III	B			1	2	3	4	5	6	7	8	9	I		II	B	I	II	B	I	II	III		
2	6	11	3	2	24	4	11	3	2	24	5	15	53	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	1	1
5	0	13	9	6	9	0	13	9	6	9	0	8	5	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	0	7	5	5	8	0	7	5	5	8	4	11	13	7	3	4	4	0	0	0	0	0	0	0	0	0	0	0	0	0	17	0	2
7	13	18	7	3	4	1	18	7	3	4	9	11	10	3	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	13	0	0	
Total	19	49	24	16	45	5	49	24	16	45	18	45	81	13	5	5	5	0	0	0	0	0	0	37	1	3							

Signature of S.I.

Arifur Rahman
Signature of M.O.

Sanitary Inspector,
C.B.P.H.C.S.
Basirhat Municipality

Medical Officer,
Community Based
Primary Health
Services,
Basirhat Municipality

Community Based Primary Health Care Services under Basirhat Municipality

Performance Report of Municipalities NFD-MDA 2008 as on 29/12/2008 to 31/12/2008, North 24 Parganas

Name of the Municipality - Basirhat Municipality

Sl. No.	No. of the ward(location)	Eligible Population	Population covered in MDA	No. of DEC Tab Supplied	No. of DEC Tab administered	Balance of Tablet at BPHC/	No. of cases (Morbidity Survey)						Total				
							Hydrocele		Hand Swelling		Leg Swelling		Other Swelling		Male	Female	Total
							Male	Female	Male	Female	Male	Female	Male	Female	Total		
1	Dhalittha	5883	5607	18500	15300	3200											
2	Nalkora	4469	4185	11250	10951	299			1	1	2		4	3	5		
3	Dandirhat	4870	3601	9620	9600	20					1	2		1	2		
4	Amtala	2745	2160	5880	5870	10						4			4		
5	Naihati	5162	4479	12811	11888	923									4		
6	Munsefpara	6132	4775	16500	12689	3811											
7	Goyalpota	4511	3889	11750	10548	1202					1			1	1		
8	Sainpala	4209	4436	12600	12081	519						2			2		
9	Town Hall	4452	3550	9300	8905	395					1				3		
10	Sainpala	5017	3559	10143	9708	435							3	5	5		
11	Bazarpara	4036	3362	9150	9047	103								2	8		
12	Trimohini	4077	3688	9900	9790	110									2		
13	Dalalpara	5879	4382	12000	11917	83											
14	Kalibaripara	4649	3666	9750	9391	359											
15	Taparchar	5238	4392	12500	12043	457											
16	Harishpur	4088	3984	10125	10094	31							1		1		
17	Bagati Road	2925	2438	7654	6602	1052									3		
18	Bhabla	3973	4343	11846	11698	148									3		
19	Tantra	4658	4056	11250	10825	425											
20	Tantra Daspara	5530	4289	11400	11379	21					2			2	4		
21	Khanpara	4599	3994	11250	10861	389			1		2			2	6		
22	Jirakpur	4830	5036	12501	12501	0											
Total 22 Wards		101932	87871	247680	233688	13992			2	3	8	16	3	11	13	30	43

Mihir Kumar Datta

Signature of M.O. / H.O.

Medical Officer,

Community Based

Primary Health Care

Basirhat Municipality

Community Based Primary Health Care Services under Basirhat Municipality

Special Report of Mass Drug Administration-2008 for North 24 Parganas District

Name of the BPHC / Municipality : **Basirhat**

Total No. of Village / Ward : **22**

1. Total Population : **1, 13,271**

A) Census on 2001 : **1,13,120**

B) As on December-2008 : **1,41,396**

2. Targeted Population for MDA-2008 : **1, 01,932**

3. Total No. of Population covered in MDA-2008 : **87,871**

4. Total No. of house as on December-2008 : **28,279**

5. Total No. of house covered in MDA-2008 : **21,967**

6. Total No. of DEC Tablets required for MDA-2008 : **2, 50,000**
(Targeted population x 2.1/2 Tabs.)

7. Total No. of DEC Tablets supplied in MDA-2008 : **2, 47,680**

A) Stock in hand on 01/12/2008 : **20,680**

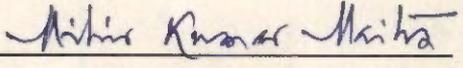
B) Received on...../12/2008 : **2,27,000**

Total : **2, 47,680**

8. Total No. of DEC Tablets administered in MDA-2008 : **2, 33,688**

9. Total No. of DEC Tablets balance in hand after MDA-2008 : **13,992**

10. Remarks, If any.....



Signature of Medical Officer

Medical Officer,
Community Based
Primary Health
Care Services,
Basirhat Municipality.

Community Based Primary Health Care Services

Basirhat Municipality

Sub-centre wise Clinic Report For the Month of July-08 to January-09

No.of reporting Sub-Centre	Monthly Sc.wise Patients	Total No. of Patients
1	06+25+8+13+55+105+116+143	471
2	10+12+18+60+78+135+101+183	597
3	17+02+31+31+74+67+216	438
4	04+43+28+32+26+207+120+293	757
5	11+39+09+12+64+57+39	231
6	01+47+27+56+105+86+152	474
7	04+77+10+12+45+80+194	422
8	04+44+13+05+66+75+138	362
Total		3752

Anil Kumar Maitra

Signature of Medical Officer

Medical Officer,

Community Based

Primary Health

Care Services

Basirhat Municipality

Community Based Primary Health Care Services

Basirhat Municipality

Awareness Camp Report For the Month of August-2208 to February - 2009

No. of reporting Sub-Centre	Topics	No. of Camp Held	Male	Female	Total
1	Diarriha, A.N.C. & CHILD CARE	9	37	246	283
2	Diarriha, A.N.C. & CHILD CARE	9	31	285	316
3	Diarriha, A.N.C. & CHILD CARE	9	29	258	287
4	Diarriha, A.N.C. & CHILD CARE	8	25	196	221
5	Diarriha, A.N.C. & CHILD CARE	9	40	271	311
6	Diarriha, A.N.C. & CHILD CARE	9	33	370	403
7	Diarriha, A.N.C. & CHILD CARE	8	25	281	306
8	Diarriha, A.N.C. & CHILD CARE	8	26	263	289
Total		69	246	2170	2416

Mishir Kumar Mishra
Signature of Medical Officer

Medical Officer,
Community Based
Primary Health
Care Services,
Basirhat Municipality

**COMMUNITY BASED PRIMARY HEALTH CARE SERVICES
BASIRHAT MUNICIPALITY**

Compilation Report of Vitamin-A Oil under C.B.P.H.C.s of Basirhat Municipality			
Ward No.	9-12 Months	12-36 Months	36-60 Months
1	21	70	44
2	5	55	39
3	1	17	16
4	7	37	35
5	6	55	57
6	2	57	17
7	4	32	19
8	3	31	21
9	5	37	40
10	3	21	6
11	0	21	17
12	12	43	38
13	0	44	33
14	0	10	24
15	8	29	26
16	10	60	58
17	7	12	14
18	13	46	53
19	4	59	55
20	0	35	45
21	2	21	19
22	0	25	25
Total	113	817	701

Mihir Kumar Maity
Signature of M.O. / H.O.

**Medical Officer,
Community Based
Primary Health
Care Centre,
Basirhat Municipality**

**Community Based Primary Health Care Services
Basirhat Municipality**

Health Camp Report

Ward No.	Date	Place	Total Patients
6	24/11/2008	Paschim Dandirhat Primary School	131

Measles Out break Camp Report

Ward No.	Date	Place	Population	Measles Cases
11	1/8/2008	Daspara near Sun Club, Patrapara	497	51
12	1/8/2008	Trimohini Paschimpara	355	8
14	21/02/2009	Bhabanipur	150	3
16	12/8/2008	Harishpur Charpara	400	51
16	21/02/2009	Harishpur Charpara	400	43
15	21/02/2009	Rajbanshipara kathapara	617	18
18	21/02/2009	Mathpara, Daspara, Mahamaya colony	1225	25
21	21/02/2009	Chhotojirakpur battala	788	8

Shikha Kumar Shikha

Medical Officer,
Community Based
Primary Health
Care Services,
Basirhat Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/53/08/397

Date05.02.2009

From : Director, SUDA

**To : The Chairman
Basirhat Municipality**

**Sub. : Arrear payment of enhanced Honorarium for grass root level
Health functionaries out of existing CBPHCS fund.**

Ref. : Your communication bearing memo no. BM-CBPHCS-78 dt. 30.01.2009.

Sir,

With reference to above, approval is hereby accorded for arrear payment of enhanced Honorarium for grass root level Health functionaries out of existing CBPHCS fund, as requested for.

You are requested kindly to book the expenditure under the A/C head "Honorarium" and submit the Statement of Expenditure (SOE) along with receipted copies of bills & vouchers in due course.

Thanking you.

Yours faithfully,

Director, SUDA

Dt. .. 05.02.2009

SUDA-Health/53/08/397/1(2)

Copy forwarded for kind information to :

1. Accounts Assistant, Basirhat Municipality
2. Finance Officer, CBPHCS, SUDA

Director, SUDA

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No. B.M.C.B.P.H.C.S - 78

Date 3/10/2009

From :

Sri Narayan Mukherjee
Chairman, Basirhat Municipality



To
The Director
SUDA (Health wing)
H-C Block, sector-III
Bidhan Nagar
Kolkata-91(West Bengal)

Sub:- Arrear payment of enhanced honararium in
report of grass root level Health functionaries
WORKING under CBPHCS of Basirhat Municipality.

~~xxx~~

Ref:- This office memo No. BM/CBPHCS/41 datd;-19.11.08

Sir,

With reference to above, I am to inform you that enhanced ~~MEMORANDUM~~ honararium of H.H.W. workers from ~~30th~~ June 2007 to March 2008 i.e. 10(ten months) amounting to Rs. 94,500.00(ninety ~~fix~~ four thousand five hundred only) and enhanced honararium for F.T.S. from May 2008 to Sept, 2008 i.e. 5 (five) months amounting to Rs. 30,000.00 (thirty thousand) i.e. total ~~xxxx~~ amount of Rs.1,24,500.00 is being paid out of the balance fund lying with hand.

This may please be approved.

Thanking ~~n~~ you.

Yours faithfully

[Signature]
Chairman

Basirhat Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ...SUDA-Health/53/08/379

Date 15.01.2009.....

From : Director, SUDA

**To : The Chairman
Basirhat Municipality**

Sub : Approval for conveyance expenses for implementation, supervision & monitoring of Community Based Primary Health Care Service Programme at Basirhat Municipality.

Sir,

With reference to your communication bearing no. BM/CBPHCS/58 dt. 17.12.2008, approval is hereby accorded for conveyance expenses not exceeding Rs. 8,000/- (Rupees Eight thousand) only per month for implementation, supervision & monitoring of activities under CBPHCS.

The expenditure is to be made out of existing CBPHCS fund available with you and is to be booked under the A/C head "Operating Cost – Mobility".

Thanking you.

Yours faithfully,


Director, SUDA

Dt. .. 15.01.2009

SUDA-Health/53/08/379/1(2)

CC

- 1. Accounts Asstt., Basirhat Municipality**
- 2. Finance Officer, CBPHCS, Health, SUDA**


Director, SUDA

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHATNorth 24 Parganas

From:

Sri Narayan Mukherjee

Chairman, Basirhat Municipality.

Ref. No. *BM/CAPHCS/58*

Dated: 17/12/2008

To

The Director

State Urban Development Agency

Health Wing, ILGUS Bhavan, HC Block, Sector -III,
Bidhannagar, Kolkata - 700091.*To place in MS.*

Sub: Hiring of Vehicle for implementation, Supervision & monitoring of Community Based Primary Health Care Programme.

Ref. No. : SUDA-63 ULBs/22/323 dated 05.12.2008.

Sir,

We would like to thank you for considering our proposal for Hiring of Vehicle for implementation, Supervision & monitoring of Community Based Primary Health Care Programme. As there was no sanction in the budget for travel purpose we provided only Fuel charges to Doctors attending Sub-centre and other personnel have not been granted any travel allowance. We are giving bellow the tentative travelling cost required for implementation, Supervision & monitoring of C.B.P.H. Care Programme.

Designation	Purpose	Amount (Rs.)
CIC, Health	Monitoring Visit	2000.00
Doctor (2Nos.)	Clinic Visit, Health Camp, Awareness Camp, Field Visit, Attend different meeting seminar, workshop.	4000.00
Sanitary Inspector	Health Camp, Awareness Camp, Field Visit.	1000.00
Health Assistant	Health Camp, Awareness Camp, Field Visit.	500.00
Others official	Various Purpose	500.00
	Total	8000.00

Also enclosing herein the Xerox copy of actual expenditure incurred for last five months ending November 2008.

We request you to kindly consider the proposal for better implementation of the programme.

Thanking You

Yours faithfully

Chairman

Basirhat Municipality

*Chairman,***BASIRHAT MUNICIPALITY.**

Bill No - 26
Head Code - 15

BILL VOUCHER NO. 25

PAID BY CHEQUE NO. 205006

To attend clinics at different subcentres.
Chairman.

Total distance covered on:-

- 21.07.08 → S.C. 3,4,5 → 7 K.M.
- 22.07.08 → S.C. 3,4,5, Mahisadam → 13 K.M.
- 23.07.08 → S.C. 1,2,3,4 → 25 K.M.
- 24.07.08 → S.C. 5,7,8 → 10 K.M.
- 26.07.08 → S.C. 5,8,6 → 11 K.M.
- 27.07.08 → S.C. 7 → 19 K.M.
- 29.07.08 → S.C. 7 → 9 K.M.
- 30.07.08 → S.C. 1,2,3,4 → 25 K.M.
- 31.07.08 → Mahisadam → 10 K.M.
- 1.08.08 → S.C. 4 → 7 K.M.
- 2.08.08 → S.C. 5,6,7,8 → 13 K.M.
- 6.08.08 → S.C. 1,2,3,4 → 24 K.M.
- 9.08.08 → S.C. 5,6,7,8 → 13 K.M.
- 12.08.08 → Mahisadam → 10 K.M.
- 13.08.08 → S.C. 1,2,3,4 → 24 K.M.
- 14.08.08 → Mahisadam → 19 K.M.

Total → 230 K.M.s

CHECKED

Approximate consumption of Petrol is 23 litres
Rs. 1200.00 (Rupees Twelve hundred only)

Medical Officer,
Community Based
Primary Health
Care Services,
Basirhat Municipality.

Finance Officer,
BASIRHAT MUNICIPALITY.

Chairman,
BASIRHAT MUNICIPALITY
M. B. B. S. (Calk)

Assesed.
Chairman,
BASIRHAT MUNICIPALITY 14/11/08

Seen by Mr. C. G. C.
21/8/08
Contingency fund
22/08/08

BILL

PAID BY CHECK NO. 205019
02-02/10/08

To attend clinics at different Subcentres.
Distance covered on -

PAID & CANCELLED

Approved
Chairman
30/9/08

- 16.8.08 → S.C. 6 → 5 KM.
- 18.8.08 → Mahishim → 10 KM.
- 21.8.08 → Inn Camp → 7 KM.
- 22.8.08 → S.C. 7 → 9 KM.
- 23.8.08 → S.C. 5, 6, 7, 8 → 24 KM.
- 25.8.08 → S.C. 8 → 8 KM.
- 27.8.08 → S.C. 12, 34 → 25 KM.
- 28.8.08 → Harishpur (H.K.) → 7 KM.
- 29.8.08 → S.C. 5 (A.C.) → 5 KM.
- 30.8.08 → S.C. 5, 6, 7, 8 → 13 KM.
- 1.9.08 → Mahishim → 10 KM.
- 3.9.08 → S.C. 2, 3, 4 → 24 KM.
- 4.9.08 → Mahishim
S.C. 5 (A.C.) → 17 KM.
- 6.9.08 → S.C. 5, 6, 7, 8 → 13 KM.
- 10.9.08 → S.C. 400 3, 6 → 14 KM.
- 17.9.08 → S.C. 12, 34 → 24 KM.
- 24.9.08 → S.C. 12, 34 → 24 KM.

Requested for Rs 2045/-
Two thousand
forty five only

Chairman
02.10.08

Total distance covered → 239 KM.

Approximate consumption of Petrol is 23.9 litres costing Rs. 1250.00 approx.
Cost of Engine oils & lubricants Rs. 795.00

Total Rs 2045.00
(Rupees Two Thousand forty five only.)

Received

Member
Chairman-in-Charge
BASIRHAT MUNICIPALITY
Assistant
C. V. R. H. C. S.
BASIRHAT MUNICIPALITY

Finance Officer
BASIRHAT MUNICIPALITY
M. S. R. S. Coll.

Attested
Chairman, 12/11/08.
BASIRHAT MUNICIPALITY

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref.No.
SUDA-63 ULBs/22/08/323

05.12.2008

From : Director, SUDA

**To : The Chairman
Basirhat Municipality**

**Sub. : Hiring of vehicle by Basirhat Municipality for implementation, supervision
& monitoring of Community Based Primary Health Care Service Programme.**

Ref. : Your communication bearing no. B.M. CBPHCS-21 dt. 30.09.2008.

Sir,

With regard to your proposal for hiring car for official movement of the Medical Officer in connection with implementation of CBPHCS, you are requested to furnish the following information during last five months :

- a) Copies of tour programme in connection with CBPHCS implementation, supervision & monitoring,
- b) Actual expenditure involved for such mobility.

Thanking you.

Yours faithfully,



Director, SUDA

**COMMUNITY BASED PRIMARY HEALTH CARE SERVICES
IN 63 NON-KMA ULBS**

SUMMARY ON ESTIMATED PROJECT BUDGET

(Rs. in lakhs)

Sl. No.	Item of Expenditure	Yr. 1	Yr. 2	Yr. 3	TOTAL
NON - RECURRING					
1.	Equipment	105.00	115.00	14.75	234.75
2.	Furniture	85.00	30.00	7.00	122.00
3.	Construction				
	a) Sub-Centre	550.00	586.00	0.00	1136.00
	b) OPD cum Maternity Home	0.00	300.00	300.00	600.00
	c) OPD	60.00	90.00	0.00	150.00
4.	I.E.C. AIDs & Materials	10.00	30.00	23.00	63.00
5.	Renovation works	21.15	21.15	0.00	42.30
6.	Base Line Survey	4.37	0.00	0.00	4.37
7.	Family Schedule, Training Manual, HMIS Format & Kit Bag	130.00	5.98	5.00	140.98
8.	Strengthening of existing Maternity Homes & Dispensaries	120.00	60.00	30.00	210.00
	SUB - TOTAL	1085.52	1238.13	379.75	2703.40
RECURRING					
9.	Honorarium	72.92	253.65	253.66	580.23
10.	Salaries	175.63	175.88	175.89	527.40
11.	Rent	33.96	33.96	16.92	84.84
12.	Training	36.40	32.80	32.00	101.20
13.	Drug	135.84	411.68	411.68	959.20
14.	I.E.C.	11.39	35.39	35.39	82.17
15.	Operating Cost	242.66	274.29	274.29	791.24
	SUB - TOTAL	708.80	1217.65	1199.83	3126.28
	GRAND - TOTAL	1794.32	2455.78	1579.58	5829.68

PROJECT BUDGET

Cost Estimate for 63 ULBs proposed under the project for 3 Years

Item of Expenditure	Cost (Rs. in lakhs)
1. <u>At Block Level</u>	
i) Honorarium for HHWs @ Rs. 1000/- p.m. for 1266 HHWs 1266 HHWs x 30 months x 1000/- = 379.80 lakhs	379.80
ii) Expenses for block level meetings - an inter action with community members and opinion leaders @ 1 meeting of 30 persons for every month for each block cost Rs. 5/- per person per meeting. 1266 x 30 months x 5/- x 30 participants = 56.97	56.97
SUB – TOTAL	436.77
2. <u>At Sub-Centre Level</u>	
i) Construction for 50% of Sub-Centre i.e. 142 @ Rs. 8 lakhs per Sub-Centre = 142 x 8 lakhs = 1136 lakhs	1136.00
ii) Repair & renovation of 50% of Sub-Centre @ Rs. 0.30 lakh per Sub-Centre = 141 x Rs. 0.30 lakh	42.30
iii) Service charge (rental) @ Rs. 1000/- p.m. = 283 x 24 months x 1000/- = 67.92 lakhs = 141 x 12 months x 1000/- = 16.92 lakhs	67.92 16.92
iv) Procurement of Furniture @ Rs. 20,000/- per SC for 283 SCs = 20,000/- x 283 = 56.60 lakhs	56.60
v) Procurement of Equipment @ Rs. 25,000/- per SC for 283 SCs = 25,000/- x 283 = 70.75 lakhs	70.75
vi) Sundries @ Rs. 750/- per month per SC for 30 months = 750/- x 30 months x 283 = 63.68 lakhs	63.68
vii) Honorarium for FTS @ Rs. 1,170/- p.m. for 24 months = 283 x 24 months x 1,170/- = 79.47 lakhs	79.47
SUB – TOTAL	1533.64

Item of Expenditure	Cost (Rs. in lakhs)
3. <u>At OPD Level</u>	
i) Construction for additional accommodation of 30 constructed Sub-Centres for running OPD = 30 nos. x 5.00 lakhs = Rs. 150.00 lakhs	150.00
ii) Procurement of Furniture @ Rs. 0.20 lakh per OPD = 70 OPD x 0.20 lakhs = Rs. 14.00 lakhs	14.00
iii) Procurement of Equipment @ Rs. 0.50 lakh per OPD = 70 OPD x 0.50 lakhs = Rs. 35.00 lakhs	35.00
iv) Procurement of Drug @ Rs. 2.00 lakh per year per OPD = 70 OPD x 2.00 lakhs x 2 years = Rs. 280.00 lakhs	280.00
v) Doctors fee @ Rs. 300/- per clinic per week for 3 Doctors = 300/- x 12 clinics x 24 months x 70 OPD = Rs. 60.48 lakhs	60.48
vi) Fee for Dispenser @ Rs. 150/- per clinic per week = 150 x 12 clinics x 24 months x 70 OPD = Rs. 30.24 lakhs	30.24
vii) Sundries @ Rs. 1,500/- per month per OPD = 1500/- x 24 months x 70 OPD = Rs. 25.20 lakhs	25.20
SUB – TOTAL	594.92

Item of Expenditure	Cost (Rs. in lakhs)
4. <u>At Management & Supervision Cell at ULB Level</u>	
i) Furniture @ Rs. 0.80 lakh = 0.80 lakh x 63 = 50.40 lakhs	50.40
ii) Equipment @ Rs. 1.50 lakh (including Computer) = 1.50 lakh x 63 = 94.50 lakhs	94.50
iii) Procurement of Family Schedule @ Rs. 14/- per schedule for 2.38 lakhs family = 2.38 lakhs x 14 = 33.32 lakhs	33.32
iv) Procurement of Training Manual	2.00
v) Procurement of HMIS format @ Rs. 0.70/- per format = 2.38 lakhs family x 2 rounds p.m. x 30 months x 0.70/-	99.96
vi) Procurement of Kit bag @ Rs. 450/- per bag = 1266 x 450/- = 5.70 lakhs	5.70
vii) Drugs @ Rs. 0.96 lakhs per year per Sub-Centre for 2.5 years = 0.96 lakhs x 283 x 2.5 years = 679.20 lakhs	679.20
ix) Remuneration :	
a) Health Officer @ Rs. 8,000/- x 36 months x 63 ULBs	181.44
b) Computer Asstt. @ Rs. 5,000/- x 36 months x 63 ULBs	113.40
c) Multipurpose Helper cum Clerk cum Store Keeper @ Rs. 3,350/- x 36 months x 63 ULBs	75.98
d) Medical Officer @ Rs. 6,000/- x 36 months x 42 nos.	90.72
x) Sundries including hiring of vehicle on requirement basis @ Rs. 0.30 lakhs per month for 3 years 0.30 lakhs x 36 months x 63 ULBs	680.40
SUB TOTAL	2107.02

Item of Expenditure	Cost (Rs. in lakhs)
5. Future provision for establishment of Maternity Home at 10 ULBs	600.00
SUB TOTAL	600.00
6. Strengthening of 6 nos. of existing Municipal Maternity Home including dispensary @ Rs. 35.00 lakhs x 6 = 210.00 lakhs	210.00
SUB TOTAL	210.00
7. <u>Co-ordinating, Management & Supervision Cell at State HQ Level</u>	
i) Technical Adviser @ Rs. 23,000/- for 36 months	8.28
ii) Project Officer @ Rs. 22,000/- for 36 months	7.92
iii) Medical Officer @ Rs. 12,000/-x10 MOs for 36 months	43.20
iv) Nutritionist @ Rs. 10,000/- x 4 Nutritionist for 36 months	14.40
v) Finance Officer @ Rs. 8,000/- for 36 months	2.88
vi) Accounts Asstt. @ Rs. 3,350/- for 36 months x 3	3.62
vii) MIES Officer @ Rs. 8,000/- for 36 months x 2	5.76
viii) Computer Asstt. @ Rs. 8,000/- for 36 months x 2	5.76
ix) Clerk cum Store Keeper @ Rs. 3,350/- for 36 months x 2	2.41
x) Multipurpose Helper @ Rs. 2,600/- for 36 months x 2	1.87
xi) Hiring of Vehicle @ Rs. 0.12 lakhs per month for 3 years 0.12 lakhs x 3 vehicles x 36 months = 12.96 lakhs	12.96
xii) Sundries @ Rs. 0.25 lakhs per month for 3 years 0.25 lakhs x 36 months = 9.00 lakhs	9.00
xiii) Furniture @ Rs. 1.00 lakhs	1.00
xiv) Equipment	3.00
SUB TOTAL	122.06

Item of Expenditure	Cost (Rs. in lakhs)
8. <u>Training</u>	
i) Sensitization of Stakeholders	
a) At ULBs Level @ Rs. 5,000/- per ULB - 2 such sessions for each ULB - $5000/- \times 2 \times 63 = 6.30$ lakhs	6.30
b) At State HQ level - Rs. 10,000/- per sessions (50 participants in a session) - 4 such sessions to cover 63 ULBs $10000/- \times 4 = 0.40$ lakhs	0.40
ii) Training for HHWs @ 0.50 lakhs per ULB (0.50 x 63 ULB)	31.50
iii) Local Training (orientation / re-orientation) for Medical, FTS and Paramedics @ Rs. 50,000/- per year per ULB for 2 years $50,000/- \times 63 \times 2 = 63.00$ lakhs	63.00
iv) Procurement of Equipment (Overhead Projector etc.) and Furniture @ Rs. 0.50 lakh per ULB 0.50 lakhs x 63 ULBs = 63 lakhs	31.50
SUB - TOTAL	132.70
9. <u>I.E.C.</u>	
i) I.E.C. materials e.g. flipchart, poster, banner, printed materials, hoardings etc. @ Rs. 1.00 lakhs per ULB for 63 ULB 1.00 lakhs x 63 = 63 lakhs	63.00
ii) Deployment of traditional media @ Rs. 20000/- per year per M & S Cell for 2 years $20,000/- \times 63 \times 2 = 25.20$ lakhs	25.20
SUB - TOTAL	88.20
10. <u>Documentation</u>	
Participatory Need Assessment / Survey for Base Line Data	4.37
For initial data bank, universal base line data collection for 29116 (15% of total households) in 63 municipalities and its compilation / computation @ Rs. 15/- per household. $29116 \times 15 = 4.37$ lakhs	
SUB - TOTAL	4.37
GRAND TOTAL	5829.68

OFFICE OF THE MUNICIPAL COUNCILORS OF BASIRHAT
North 24 Parganas

Ph. No. 735-412, 265-316, 265-224

Ref. No. B.M.C.B.P.H.C.S - 21

Date: 30/9/08

From,

Narayan Mukherjee
Chairman, Basirhat Municipality

To,
The Director, S.U.D.A.,
(Health Wing), 'ILGUS BHAVAN'
H.C. Block Sec. - III,
Salt Lake,
Kolkata - 700 091



Subject: Permission for hiring a Car for the Doctors to attend in
Sub centre under C.B.P.H.C.S of Basirhat Municipality.

Sir/Madam,

With reference to above I am to inform you that services of a Car is urgently required by the Medical Officers engaged for the above programme to attend the 8(Eight) Nos. of Sub-centre. For this purpose we may please be allowed to hire a Car as and when required for the above purpose. Rupees -7000.00 (Seven thousand Only) may be required as hire charge per month.

Necessary approval may please be given so that we may take by the expenditure out of this A/c head "Operating Cost".

Thanking You.



Yours faithfully,


Chairman
Basirhat Municipality

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No. ..SUDA-63-ULBs/22/08/335

Date24.12.2008

From : Director, SUDA**To : The Chairman
Basirhat Municipality****Sub. : Health Camp in 22 nos. of Ward at Basirhat Municipality.****Sir,**

You may be aware that all the Health services are to be rendered through Sub-Centre already established under CBPHCS to maintain continuity of Health activities.

However, with reference to your communication bearing no. BM/CBPHCS/50 dt. 10.12.2008, you are requested to forward the following information :

- Objective of Health camp,
- Instead of regular service, why it is Health camp ?
- What are the activities will be taken up in each of the Health camps ?
- Who will be in-charge of Health camp and other Health functionaries will be involved ?
- To whom the services of the camp will be provided ?
- How the services the camp will be sustained ?

Thanking you.

Yours faithfully,

**Director, SUDA**

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref.No: B.M/c.B.P.H.C.S/- 50

Date, Basirhat: 10.12.08.....

From,

Narayan Mukherjee
Chairman, Basirhat Municipality

To,
The Director,
S.U.D.A. (Health Wing)
ILGUS BHAVAN,
HC Block, Sector-III,
Bidhannagar, Kolkata- 700 091

*Health camp for 22 wards
subjective
activity
only to be arranged*



Subject: Permission of Health Camp in 22 Nos. of wards of Basirhat Municipality.

Madam,

With due respect I am to inform you that we want to arrange 22 Nos. of Health Camp in our 22 Nos. of respective wards of Basirhat Municipality.

So, I request you to give necessary orders for the above said purpose.

Thanking You.

Yours faithfully,

Narayan Mukherjee
Narayan Mukherjee
Chairman,
Basirhat Municipality

Chairman,
BASIRHAT MUNICIPALITY

PROPOSED BUDGET FOR HEALTH CAMP

Description of activities	Unit Cost per Camp	No of Camp/ Unit	Amount
Doctors -4 No. @Rs.1500/-	6000	22	132000
Nurse - 2@Rs. 500/-	1000	22	22000
IEC material	1000	22	22000
Advertisement- Miking & Leaflet	1000	22	22000
Travelling Cost			
Doctors -4 No. @Rs.250/-	1000	22	22000
Others - Nurse, Health Worker, and others	1000	22	22000
Tiffin, Tea & misc. - 30No. @Rs.100/-	3000	22	66000
Decorators	2000	22	44000
Contengency and Management Cost	4000	22	88000
	20000		440000

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

Phone: 265-412, 265-316 & 265-224
E-mail: basirhatmunicipality@yahoo.com

From: North 24 Parganas

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.

Ref. No. *BM/CPHCS/85*

O/C



Dated: 30/12/2008

To
The Secretary
District Planning Committee Health Sub- Committee &
Chief Medical Officer of Health
North 24 Parganas , Barasat.

Sub: Submission of Budget Estimate for the Year 2009-10
Ref. No. 4596 dated 01/12/2008

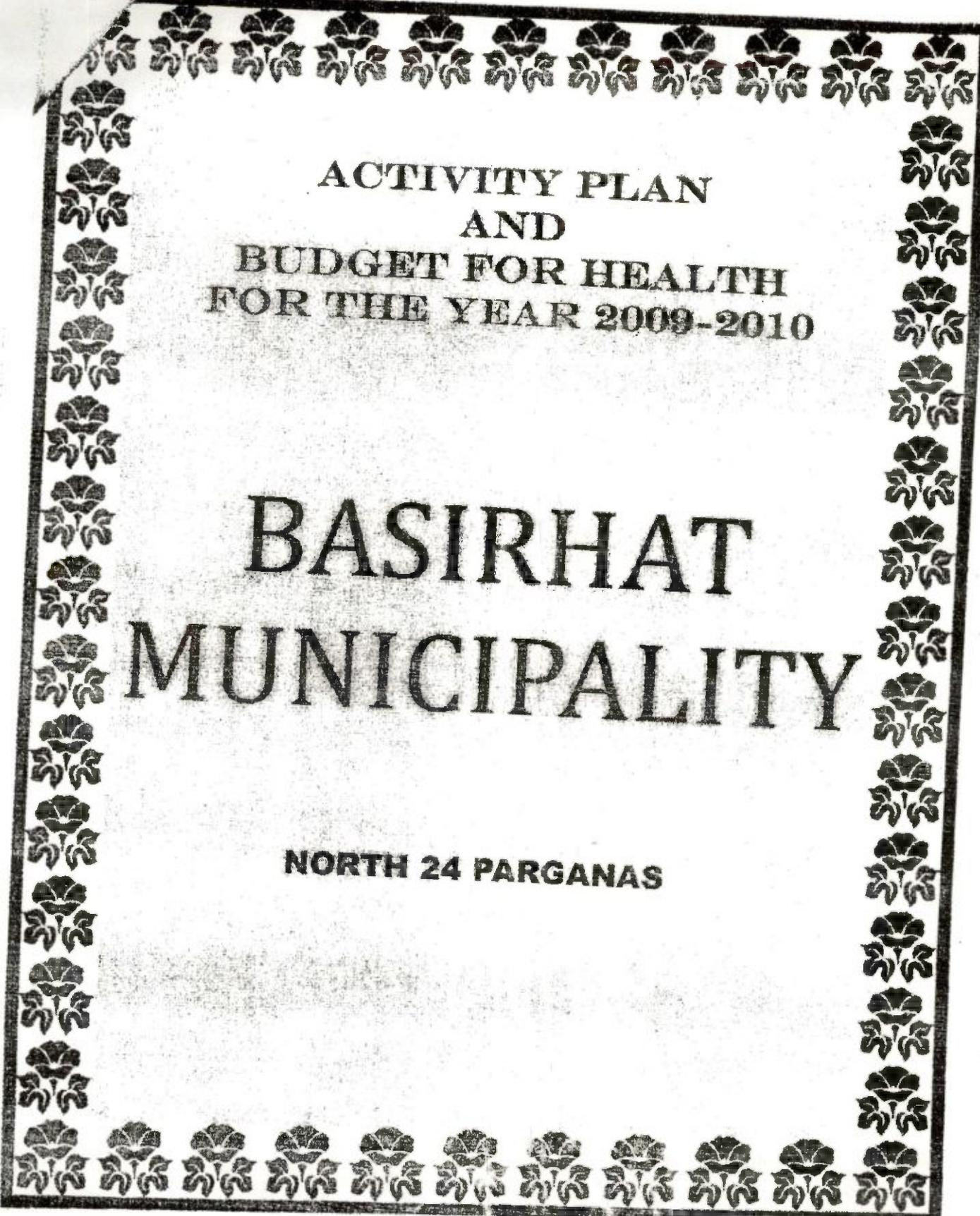
Sir,
In reference to the above and as discussed in Consultative meeting on 16th December 2008 at Titumir Hall, Zilla Parishad Building, Barasat, North 24 Parganas I am submitting the estimated budget for 2009-10 of Health project as required by you. The Budget Estimate is duly approved by the Board of Council (BOC) meeting dated 29th December 2008.

Thanking You

Yours faithfully

[Signature]
Chairman
Basirhat Municipality

RECEIVED
NOT VERIFIED
[Signature]
30/12/08
S. K. S. S. S.
North 24 Parganas

A decorative border with a repeating floral motif surrounds the central text.

**ACTIVITY PLAN
AND
BUDGET FOR HEALTH
FOR THE YEAR 2009-2010**

**BASIRHAT
MUNICIPALITY**

NORTH 24 PARGANAS

BASIRHAT MUNICIPALITY
NORTH 24 PARGANAS

ACTIVITY PLAN & BUDGET FOR THE YEAR 2009 - 10

Issue	Objectives	Activities	Time Frame				Estimated Budget
			Q1	Q2	Q3	Q4	
Maternal Health (Safe Motherhood)	Complete Ante Natal And Post Natal Check up	Strengthening Sub-Centre facility by increasing No. of sub-centre from 8 to 22	✓	✓			480000
		Awareness Camp (ANC and PNC Checkups)	✓	✓	✓	✓	158400
	Increasing Institutional Delivery and Decreasing Maternal Mortality Rate (MMR)	Extension of Matri Sadan Building for a separate Delivery Care Unit	✓	✓	✓		5000000
Child Health	Neo-Natal Care	Development of Diagnostic Centre including HIV/AIDS Testing Facility through Ppp	✓	✓	✓		500000
		Setup of Newborn Care unit with Nebulisation facility- NICU Ventilation, Resuscitation & Photo Therapy facility, Baby warmer, Ambo Bag, Sucker Machine.					1000000
	Decreasing Infant Mortality Rate (IMR)	Routine Immunization Camp	✓	✓	✓	✓	660000
		Awareness Camp (Exclusive Breast Feeding)	✓	✓	✓	✓	52300
Family Planning	Decreasing Unwanted Pregnancy and Unsafe Abortion	Awareness Camp (Promotion Various family Planning method)	✓	✓	✓	✓	79200
		Vasectomy Camp - NSV					100000
	Sterilisation Camp	Tubectomy Camp - Minilap					100000
		Intrauterine Device (IUD) Camp					100000

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.
SUDA-63 ULBs/22/08/323

Date
05.12.2008

From : Director, SUDA

**To : The Chairman
Basirhat Municipality**

**Sub. : Hiring of vehicle by Basirhat Municipality for implementation, supervision
& monitoring of Community Based Primary Health Care Service Programme.**

Ref. : Your communication bearing no. B.M. CBPHCS-21 dt. 30.09.2008.

Sir,

With regard to your proposal for hiring car for official movement of the Medical Officer in connection with implementation of CBPHCS, you are requested to furnish the following information during last five months :

- a) Copies of tour programme in connection with CBPHCS implementation, supervision & monitoring,
- b) Actual expenditure involved for such mobility.

Thanking you.

Yours faithfully,



Director, SUDA

OFFICE OF THE MUNICIPALCOUNCILLORS OF BASIRHAT
North 24 Parganas

Ref. No. *B.M.C.B.P.H.C.S-21*

Date: *30/9/08*

From,

Narayan Mukherjee
Chairman, Basirhat Municipality



PO/H)
5/10



To,
The Director, S.U.D.A.,
(Health Wing), 'ILGUS BHAVAN'
H.C. Block Sec.- III,
Salt Lake,
Kolkata - 700 091

Subject : Permission for hiring a Car for the Doctors to attend in Sub centre under C.B.P.H.C.s of Basirhat Municipality.

Sir/Madam,

With reference to above, I am to inform you that services of a Car is urgently required by the Medical Officers engaged for the above programme to attend the 8(Eight) Nos. of Sub-centre. For this purpose we may please be allowed to hire a Car as and when required for the above purpose. Rupees.-7000.00 (Seven thousand Only) may be required as hire charge per month.

Necessary approval may please be given so that we may take by the expenditure out of this A/c head "Operating Cost".

Thanking You.

Yours faithfully,

Chairman
Basirhat Municipality

Notes of Dr. DC at pg-2.

Notes are self-explanatory.

Submitted for kind instruction.

S. Prasad
22.07.08

Director
S. Prasad

Sub. : Enquiry report regarding selection of personnel in respect of M&S Cell at Basirhat Municipality under CBPHC.

Visited Basirhat Municipality on 14.07.2008.

All available documents were collected and enclosed herewith.

SN	Complaints	Observations
1	Notification for receipt of application were displayed in few notice boards, not routed through Employment exchange or leading Newspapers.	Notification receipt of application were displayed on Notice Board. Copy of the notice collected & enclosed. Notification was not done through Employment Exchange or Newspaper advertisement Annexure No. 1 - Copy of the Notice
2	No written test was held for selection.	Decision regarding written examination was not taken by MHFWC members during the Selection Committee meeting. Conduction of such written test is mandatory was not given in SUDA guideline. Score sheet of the viva examination duly signed by all the Selection Committee members were collected and enclosed herewith. As per guidelines of SUDA the MHFWC members present during the interview (Selection Committee): Rep. of Chairman, of the ULB CIC, Health Rep. of NGO ACMOH Rep. of CDS Rep. of SUDA Rep. of Supdt. of Govt. Hospital Annexure No. 2 - Score Sheets
3	Inspite of complaint lodged regarding the selection process, the manpower engaged were paid out of the fund for honorarium of health workers in the absence of approval of the authority	The above personnel of M&S Cell were engaged since 18.03.2008 but their honorarium was withheld due to complaint lodged by the applicant. After verification, no sufficient ground was found to cancel the selection, the matter was dropped and ULB was informed. Honorarium along with arrears were paid after they received our letter on 28.05.08. (Memo no. SUDA-Health/63ULB/08/06) Annexure No. 3- No objection letter from SUDA

Gangsi De
Med Specialist
SUDA
Signature

Date - 21. 07. 08

(Health)

Sub. : Complaint of Smt. Rubi Mitra with regard to irregular appointment of manpower at M & S Cell, Basirhat Municipality under Community Based Primary Health Care Services.

Enclosed the copy of communication of PS to MIC, MA & UD Dept. bearing no. 248/PS/2008 dt. 12.06.2008 along with complaint letter lodged by Smt. Rubi Mitra. In this connection it is to mention here that the Dept. had issued order bearing no. 111/MA/C-10/3S-55/2005 dt. 02.02.2007 towards contractual appointment of staff under CBPHC wherein Municipal Level Health & Family Welfare Committee was vested with the responsibility for selection of the candidates.

The complaints of Smt. Mitra are (a) Notification for receipt of applications were displayed in few notice boards, not routed through Employment Exchange or insertion in leading newspapers, (b) No written test was held, (c) Though Smt. Krishna Majumder, Ex. Vice-Chairperson and Standing Councillor, Basirhat Municipality lodged a complaint, the manpower engaged were paid out of the fund for honorarium of Health workers in absence of approval of the Authority.

In respect of (a) & (b) it is to state that no specific guideline for selection process was issued by the Dept. and Municipal Level Health & Family Welfare Committee (MHFWC) was given the full responsibility for selection. Actually what selection process was adopted by MHFWC is not known to us. In that case shall we request DLB to depute one Officer to make local query and submit a report. With regard to (c) above it is stated that there was no sufficient ground found to cancel the selection of the personnel by the Committee and the matter was dropped. Accordingly the ULB was informed. Copies of Note sheet in respect of complaints lodged by Smt. Krishna Majumder and our reply bearing no. SUDA-Health/63 ULBs/08/66 dt. May 28, 2008 are enclosed.

Submitted.

[Signature]
19.06.08

Dr. Gopi Day may pl. submit a report on the issues raised by the complainant.

[Signature]
20/7/08

Visited Basirhat on 14.7.08 for the purpose of collection of information regarding the above issue. Report submitted.
16.7.08

*CP-①

**CP-②

CP-③

O.M. SUDA-Health
08/23
19-06-08.
Director, SUDA

Dr. Day

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

*Sent to High Court
two speed post with
A/D. 22.7.08*

Ref No **SUDA-Health/63 ULBs/08/144**

Date**17.07.2008**

From : Director, SUDA

**To : Sri Kallol Kumar Basu
Ld. Advocate, High Court
M/S Mitter & Boral
11, Old Post Office Street
(1st floor), Kolkata - 700 001.**

Ref : Your communication dt. 28.06.2008.

Sir,

With regard to para1, this to intimate you that the interview for selection of personnel at Management & Supervision (M & S) Cell, Basirhat Municipality was conducted on 07.02.2008 by the Municipal Level Health & Family Welfare Committee(MHFWC). The chairman of the Municipality is the Chairman of the MHFWC. The result sheet lies in the custody of the Municipality.

With regard to para-2, Guideline of the Dept. of Municipal Affairs bearing no. 111-MA/C-10/3S-55/2005 dt. 02.02.2007 in this regard is enclosed.

Thanking you.

Encl. : As stated

OK

Yours faithfully,

Director, SUDA

SUDA-Health/63 ULBs/08/144/1(1)

Dt. .. 17.07.2008

CC

Chairman, Basirhat Municipality *for information
and necessary action.*

Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No **SUDA-Health/63 ULBs/08/144**

Date17.07.2008

From : Director, SUDA

**To : Sri Kallol Kumar Basu
Ld. Advocate, High Court**

Ref : Your communication dt. 28.06.2008.

Sir,

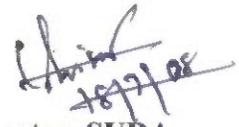
With regard to para1 , this to intimate you that the interview for selection of personnel at Management & Supervision (M &S) Cell , Basirhat Municipality was conducted on 07.02.2008 by the Municipal Level Health & Family Welfare Committee(MHFWC). The chairman of the Municipality is the Chairman of the MHFWC. The result sheet should be in the custody of the MHFWC.

With regard to para2, Guideline of the Dept. of Municipal Affairs bearing no.111-MA/C-10/38-55/2005 dt. 02.02.2007 in this regard is enclosed.

Thanking you.

Yours faithfully,

Enclo: As stated


18/7/08
Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/08/144

Date17.07.2008

From : Director, SUDA

**To : Sri Kallol Kumar Basu
Ld. Advocate, High Court**

Ref : Your communication dt. 28.06.2008.

Sir,

With regard to para 1, this to intimate you that the interview for selection of personnel at Management & Supervision (M &S) Cell, Basirhat Municipality was conducted on 07.02.2008 by the Municipal Level Health & Family Welfare Committee (MHFWC). The chairman of the Municipality is the Chairman of the MHFWC. The result sheet should be in the custody of the MHFWC. Municipality.

With regard to para 2, Guideline of the Dept. of Municipal Affairs bearing no.111-MA/C-10/3S-55/2005 dt. 02.02.2007 in this regard is enclosed.

Thanking you.

Yours faithfully,

Enclo: As stated

Chin
18/7/08
Director, SUDA

JC

Kamal Kumar Basu

B. Com (Hons), L. L. B.
Advocate, High Court



M/S Mitter & Boral
11, Old Post Office Street
(1st Floor) Kolkata - 700001
Ph. (033)2248 1626 (off)
(033)2422 4131 ®
Mob-9830422089

Immediate

*2656
04/08/08*

Date :- 28.06.2008.

PO (H)

This is extremely urgent. Pl. furnish the required information immediately. 24/08/08

To
Dr. Chhanda Sarkar
Director, S.U.D.A
H.C. Block, Sector-III
Salt Lake, Kolkata 700091.

Re :- An application under Section 6 of the Right to Information Act, 2005

My Client :- Rubi Mitra

Dear Madam,

Under instruction of my above noted client I request you to supply me the following information under statutory provision of Law (Under Section 6 of the Right to Information Act.) :-

1. Result Sheet of Smt. Rubi Mitra and others whose interview held on 7.2.2008 for the post of 'Health Assistants,' under community based primary health care service of Basihat Municipality.
2. *of* Guidelines/rules for procedure of appointment at the said post 'Health Assistant'.

Kindly sent the above information to my client Rubi Mitra or me within one (1) month from date of received ^{pt} of this letter/notice/communication. My client is ready to bear all expenses required for sending such information to her. Kindly accomodate.

As per statutory provision I am affixing court fees of Rs. 10 herewith.

Thanking you.

Yours faithfully,

Kamal Kumar Basu

Advocate

Sub. : Problem in running the Municipal Matrisadan
(Maternity Home) Basirhat Municipality and solution thereof.

Ref. : Communication bearing Memo No. 542/MA/C-10/3S-11/2008
dt. 16.05.2008 along with enclosures from the Joint Secretary,
MA Dept. addressed to the Director, SUDA, endorsed to the
undersigned by Director, SUDA for offering views.

Comments / Views are offered as under :

From the documents enclosed it is seen that the said Matrisadan started functioning w.e.f 18.03.2000 with OPD services only, with the co-operation of local doctors. The indoor service started from 28.02.2005 vide CMOH, North 24 Pgs Reg. No. 949/995/996/997/N/2005.

The Matrisadan is accommodated in a two storied building and having outdoor, indoor, OT and different diagnostic facilities. To meet the need of health care services of the people of the locality, the municipality desires to strengthen the existing services with engagement of more number of doctors and technicians and procurement of some equipments for Indoor, outdoor and pathology department, USG machine, X-Ray machine, ECG machine, Computer and some essential drugs as well.

As the Municipality is not in a position at present to maintain the institution due to paucity of fund they want to extend the Matrisadan and to convert Matrisadan to Basirhat Municipality Hospital to meet huge recurring expenditure towards medicines, salaries etc for which sanction of sufficient fund is required. The Chairman has requested to the Hon'ble MIC, MA & UD for sanction of a Special Grant of Rs.1,38,58,100/- for development of Matrisadan. From the break-up of costs it is seen that Rs. 44,97,000/- is annual requirement as recurring expenditure towards payment of salaries to staff.

How the Municipality will maintain and sustain the activities of the Matrisadan meeting such huge recurring expenditure has not been indicated.

In this connection it may be mentioned that CBPHC programme has been implemented at Basirhat Municipality among others. In CBPHC programme there is no provision for Maternity Home. Nearest Govt. hospital has been earmarked for referral system. In Basirhat Municipality one S.D. hospital is existing which could be utilized whenever needed.

Sanction of such grant, which includes recurring expenditure also, is likely to create precedence and other Municipalities who are running Maternity Home may forward such request to the Govt. for grant.

It is not known whether this type of grant was ever granted by the MA Dept. to any ULB. Records may be available with the Dept.

It has been experienced that many of Municipalities who are having Maternity Home under different health programmes are facing difficulties to run their Matrisadan due to non-availability of adequate no. of medical professionals especially the specialist doctors, nurses and some category of paramedics with meager amount of salaries and for paucity of adequate fund as well to meet the recurring expenditure.

Contd. to P-2.

To tide over the crisis it will, perhaps, be better for the Municipality to explore the possibility to strengthen the services and run their Matrisadan with Public Private Partnership (PPP) which is now being advocated by the Health Dept. of both GoWB and GOI as well.

Submitted.

Director
SUDA

N.G. Gangopadhyay
4/6/08
[Dr. N.G. Gangopadhyay]
Advisor, Health, SUDA

may be communicated to the Deptt.

Minist
4/6/08

As per instruction the file is sent to
JA. Secy. M.A.D.

PO(H)

JA. Secy. M.A.D.

09.06.08



Prin (Health)
may pl offer
his view.
23/5-

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS, KOLKATA.

No. 542/MA/C-10/3S-11/2008

Dated, Kolkata, the 16th May, 2008.

From : Joint Secretary to the Government of West Bengal.

To : The Director,
State Urban Development Agency,
West Bengal,

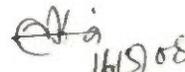
Sub : Regarding problems in running the Municipal Matrisadan
(Maternity Home), Basirhat Municipality.

Madam,

In enclosing a copy of the letter No. 2432 dt. 1.2.2008 of Basirhat Municipality,
I am directed to request you to kindly offer your comments and to let this Department
know if any other ULBs has previously got approval to any such proposal

Yours faithfully,

Enc. As stated.


16/5/08
Joint Secretary.

243
17.4.08

①

②

Phone: 265-412, 265316, 265-224

OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS

821-
128
20.2.5

Ref. No. 2439

Date 02.02.2008

From :-
Sri Karayan Mukherjee
Chairman, Basirhat Municipality.



To
The Secretary to the Govt. of West Bengal
Department of Municipal Affairs,
Writers Buildings
Kolkata - 700001.

J S / Dm
12/2

Sub:- Reg. Problems in running the Municipal
Matrisadan (Maternity Home) and solution there of.

PC
12/12/08
S/M
Ref/2A (SM)
19/2/08

Respected Sir,

Kindly lend me some of your valuable moments so that I may be in a position to appraise you of the difficulties to run the maternity home under the title Basirhat Municipal Matrisadan.

The concept of running such a Matrisadan first came in the mind of the local M. P. The Board agreed to cater the health need of the poor through such an Institution and accordingly the premises of the Matrisadan was constructed with M.P. LAD Fund.

The Matrisadan started functioning w.e.f 18.03.2000 with OPD only. The local doctors were kind enough to extend their hand of cooperation to run OPD.

With the growing demand of the urban and rural poor of the near by locality the indoor was started from 28.02.05 as per C.M.O of Health, North 24 pargs Reg. No 949/995/996/997/N/2005.

[Signature]
PTO
1/2/08

Basirhat Municipality
North 24 Parganas

(2)

At present the following benefits are extended to the patients -

*

- (1) 1. ECC 2. USC 3. Pathology 4. Indoor with Bed. 5. OPD 6. Eye 7. Dental.
- (2) Daily average OPD patients are around 150.
- (3) The indoor capacity is found to be insufficient to demand.
- (4) The OPD caters services of (a) Medicine (b) Surgery (c) Gyno (d) Pediatric (e) Dental (f) Cardiology (g) Eye and (h) Dermatology.

So long local specialist doctors of the above wings have kind enough to render their service almost honorary.

The population strength of the Municipality is above 1.15 lacs and the Municipality has 22 wards. The atmospheric condition is not sufficiently good enough specially the drinking water supply is in adequate as such time has come to think our growing need of the health service to the poor people of the locality including the rural areas of the nearby locality and distance also. The Matrisadan ran by the Municipality having an area of hear by 20 bighas of land in one compact area has immense scope to open / diversify the health service in different wing as stated already. We need the service in different wings as stated already. We need the service the fruitful to the people of the locality as such the wings already functioning be strengthen immediately with sufficient fund and with employment or more physicians and necessary technicians.

PTO

Hence our need comes to provide health service to all as such we require 1) Four full time Medical officer 2) Specialist physicians (part time) 3) A. O. 4) Nurse - 8. 5) Cashier 6) Accountant 7) Computer operator 8) Clerk-2. 9) Store keeper 10) Compunder 11) Attendant 12) Sweeper-3 13) Cook - 2. 14) Guard - 4 15) Mali 16) Ambulance 17) Receptionist - 2 18) Driver - 2 & Cleaner - 2 19) Technicians - (a) Pathology (b) ECG (c) X - ray 19) Attendant - pathology - 2 USG - 1 Out door - 2 Office - 1 OT - 1 X - ray - 1 Indoor - 10

We want to convert Matrisadan to Basirhat Municipality Hospital to meet the huge recurring expenditure for maintenance to machines, medicines, chemicals reagent, salary of doctors, nurse, staff, etc. sanction of sufficient fund is required.

So, I am to enclose here with necessary proposal along with statement of proposed budget for favour of necessary action.

Thanking you.

Encl:- As stated

yours faithfully


Narayan Mukherjee.
Chairman
Basirhat Municipality.

Chairman,
BASIRHAT MUNICIPALITY.

(4)

5

Phone 265-412268316, 265-224

OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS

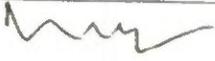
Ref. No.

Date.....200

Proposal for estimated cost of development project of
Basirhat Municipal Maternity Home at Moylakhola, Basirhat

(1) Staff requirement (including existing) with their proposed
salary :-

Doctors / Staff	Full/Part time	No	Salary P. M.	Yly Salary
M. O. (including 1 Dental)	Full	4	20,000/-	960,000/-
Specialist	Part time	15	8,000/-	14,40,000/-
Administrative officer	Full	1	8,000/-	96,000/-
Nurse	"	8	5,000/-	48,00,000/-
Cashier	"	1	5,000/-	60,000/-
Accountant	"	1	5,000/-	60,000/-
Computer operator	"	1	5,000/-	60,000/-
Clerk	"	1	5,000/-	60,000/-
Store keeper	"	1	5,000/-	60,000/-
Compunder	"	2	5,000/-	120,000/-
Cook	"	2	3,000/-	72,000/-
Attendant	"	18	21,00/-	4,53,600/-
Sweeper	"	3	21,00/-	75,600/-
Guard	"	4	21,00/-	10,0800/-
Mali	"	1	21,00/-	25,200/-
Driver	"	2	3,000/-	72,000/-
Cleaner	"	2	21,00/-	50,400/-
Receptionist	"	2	3,000/-	72,000/-
Technician	"	3	5,000/-	180,000/-
			Total	Rs. 44,97,600/-


Chairman
Basirhat Municipality.

Chairman
BASIRHAT MUNICIPALITY.

(5)

4

OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS

Ref. No.

Date.....200

Pathology Department.

Details of operators :-

1. Micro scope (Olympus) with Binocular
2. centrifuge with four tube.
3. Incubator Thermostatic
4. Autoclave
5. Water Bath
6. Balance Double pan with weight Box
7. Haemocyto meter
8. Micro pipette (fixed volume)
9. Micro pipette (variable volume)
10. Counting chamber
11. Haemoglobino Meter
12. Hot air oven 12 x12 x 14 thermostat
13. Timer
14. Needle cutter
15. Analyzer

Total estimatesRs40,00,000/-


Chairman
Basirhat Municipality.

Basirhat Municipality

(6)

OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS

Ref. No.

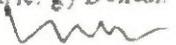
Date.....200

Indoor (Tool & Machine)

1. Side control O.T. cover and Top with S.T.D. Accessories	Rs	1,50,000/-
2. 7 Bulb Halozen O. T. light ceiling model	Rs.	80,000/-
3. ANESTHESIA Machine with alarming system "ESSAB" pattern	Rs.	80,000/-
4. Bain circuit Complete set,	Rs.	10,000/-
5. Nosal connector.....	Rs	20,000/-
6. Suction apparatus ¼ HP crompton Motor. Rs.		40,000/-
7. Auto clave (12" x 12") Aluminum body 1.5 kg rex beater.....	Rs	45,000/-
8. instrument sterilizer (20 x 10 x 80)	Rs.	40,000/-
9. Stainless steel drying drum 9" x 9"	Rs.	1,500/-
10. Stainless steel drying drum 9" x 11"	Rs.	2,000/-
11. M. S. General Bed	Rs.	3,000/-
12. Semi Fowler Bed x 6.....	Rs.	8,000/-
13. Bed side locker.....	Rs.	1,000/-
14. Saline Stand 1600x12.....	Rs.	12,000/-
15. Labor table Alu Top.....	Rs.	10,000/-
16. Pulse Oximetre with plethy Smograpay.....	Rs.	70,000/-
17. O.T. Disinfectors (Aerosol).....	Rs.	20,000/-
18. Photo therapy Machine		
20. Dia tharm ahy water connective system	Rs.	16,0000/-
21. Medicine urgent	Rs.	30,000/-

Rs. - 7,82,500/-

- * Generator..... Rs. 1,50,000/-
* OUT DOOR (Different type of machine) .. Rs. 19,50000/-
A) Eye. b) Ent c) Cardio. d) Ortho. e) Gyno f) Pediatric. g) Dental.


Chairman
Basirhat Municipality.

Chairmen,
BASIRHAT MUNICIPALITY.

(7)

2

OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS

Ref. No.

Date.....200

USG

Details of appraisers appliances

1. USG (Sonolme Adra) with probe (adult, child)	Rs. 10,00,000.
2 Stabilizer (Semkonic)	Rs. 8,000.
3 Dark Room with Machine	Rs. 1,70,000.
4. Computer Machine and Electric Type Machine	Rs. 40,000.

	Rs. - 12,18,000/-

ECG

1. B.P.L Machine.	Rs - 2,00,000/-
-------------------	-----------------

X Ray

X ray Machine (Heavy)	Rs. - 10,00,000/-
-----------------------	-------------------

Computer Machine

Computer Machine (2000)	Rs. - 60,000/-
-------------------------	----------------


Chairman
Basirhat Municipality.
Chairman,
BASIRHAT MUNICIPALITY.

(8)

OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS

Ref. No.

Date.....200

Total of Proposed Budget :

Indoor	7,82,500/-
Generator	1,50,000/-
Out Door	19,50,000/-
Pathology	40,00,000/-
FSG	12,18,000/-
ECG	2,00,000/-
X Ray	10,00,000/-
Computer Machine	60,000/-
Salary	44,97,600/-
Total	Rs. 1,38,58,100

Rupees One core thirty eight laos fifty eight thousand one hundred only



Chairman
Basirhat Municipality.

Chairman,
BASIRHAT MUNICIPALITY.

Phone : 265-412, 265-316 & 265-224

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

NORTH 24 PARGANAS

Date... 12/05/2008...

Ref. No. 161.....

From :-

Pri Narayan Mukherjee
Chairman, Basirhat Municipality.

To

The Director
SUDA, Health Wing
ILGUS Bhavan
H-C Block, Sector -III
Bidhan Nagar, Kolkata-700091



Sub:- Engagement of 2 FTSS and subsequent filling up of the resultant vacancies of regular HHWs from the panel candidates under community Based ~~Primary~~ Primary Health Care services

Sir,

With reference to your Memo No. SUDA-Health/63 ULBS/08/09(7) dated 22.04.08, I am to inform you that the following trainee FTSS be engaged as regular 2 FTSS with effect from 2.05.08.

This is for your information.

1. Chandana Gain of Basirhat
2. Purnima Saha of Basirhat
3. Tapasi Kundu of Basirhat
4. Kajali Roy of Basirhat
5. Sarmistha Dalal of Basirhat
6. Dipa Dey of Basirhat
7. Aparna Sarkar of Basirhat
8. Srabanti Dey of Basirhat

[Signature]
Chairman

Basirhat Municipality

শ্রীমতী কল্যাণ



শ্রীমতী কল্যাণ

শ্রীমতী কল্যাণ

শ্রীমতী

Phone : 265-412, 265-316 & 265-224

**OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
NORTH 24 PARGANAS**

Ref. No.160.....

Date...12.05.2008...

From :-

Pri Narayan Mukherjee

Chairman, Basirhat Municipality.

To

The Director,
SUDA, Health Wing
ILGUS Bhavan, H-C Block,
Sector-III Bidhan Nagar, Kolkata-91
West Bengal

Sub:- Engagement of FTSS and subsequent filling up
of the resultant vacancies of regular HWs
from the panel candidate under Community
Based Primary Health Care Services.

Sir,

With reference to your Memo no. SUDA- Health/63 ULBS/
08/09(7) dated 22.04.08 I am to inform you that the resultant
vacancies of the HWs be filled up from the pannel candidates
of HWs with effect from 2nd May 2008.

This is for your information.

1. Jhuma Hazra of Basirhat
2. Sumitra Paul of Basirhat
3. Momata Mondal of Basirhat
4. Selima Bibi of Basirhat
5. Bula Mondal (Sarkar) of Basirhat
6. Suchitra Saha of Basirhat
7. Morium Bibi of Basirhat
- ~~8. Ratna Dey of Basirhat~~
8. Ratna Dey of Basirhat

[Signature]
Chairman

Basirhat Municipality

2	Towel Clip	12	50.00	600.00
3	Consumable Articles like gloves sheets etc.	100	200.00	20000.00
	Sub-Total			33100.00
	Less (Coir Foam) for Adult	10	1250.00	12500.00

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

NORTH 24 PARGANAS

Ref. No.130.....

Date. 05/05..... 200..8.....

From :-

Pri Narayan Mukherjee

Chairman, Basirhat Municipality.

To
The Director,
SUDA, Ilgus Bhavan
Bidhan nagar, H-C Block
Sector III , Kol- 700091



Sir,

In reference to your letter No. SUDA - Health/63 ULBs/08/14, dt.- 28.04.08 I am to inform you that I had to attend the Assembly Committee, West Bengal Legislative Assembly on the date of Interview (on 07.02.2008).

I, therefore nominated Sree Dipak Ghosh, Councillor-in-Charge (P.W.D.) to represent the undersigned. It may be mentioned herewith Sk. Sahidullah, Chairman-in-Council (Health) was also on the selection Committee and was present all along till the interview came to an end.

Yours faithfully

Chairman

Basirhat Municipality

RO(H)
25/5/08

To
Dr. Chhanda Sarkar,
Director S.U.D.A.,
H.C. Block, Sector - III
Salt Lake, Kolkata - 700091.

Sub : Irregularities and manipulation in appointment of Primary Health Care
Service in the Basirhat Municipality, North 24 Parganas.

Respected Madam,

I beg most respectfully to draw your kind attention the following facts.

That I applied for the post of a Health Assistant under Basirhat Municipality few months ago and was asked to appear before the Interview Board on 7.2.08 at the Chairman, Basirhat's Office.

That only after a Viva - Voce I was informed that the result will be announced after words. That of late I have come to know that the vacancy has been filled in.

That I think proper justice has not been made in the Oral Test and Oral Test can not only be the Criteria of judging the merit of a candidate.

That it has come to my knowledge that the instant post along with some other posts have been filled without taking any approval from your kind end.

In the predicament I most fervently pray to your esteemed end to kindly cause an enquiry into the matter and give order for cancellation of such motivated appointment else there will be no way on my part to take shelter to the court of law.

Dated : Basirhat
the 5th May, 2008

Yours faithfully,

Rubi Mitra

(Rubi Mitra)

W/O. - Jishu Mitra

Vill. - Sainpala,

Gopal Chandra Dutta Road

P.O. - Basirhat, Dist. - North 24 Parganas.

Pin - 743411

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

NORTH 24 PARGANAS

Ref. No. 161.....

Date 12.05.2008.....

From :-

Pri Narayan Mukherjee

Chairman, Basirhat Municipality.

To

The Director
SUDA, Health Wing
ILGUS Bhavan
H-C Block, Sector -III
Bidhan Nagar, Kolkata-700091



Sub:- Engagement of ~~2~~ FTSS and subsequent filling up of the resultant vacancies of regular HHWS from the panel candidates under community Based ~~Primary~~ Primary Health Care services

Sir,

With reference to your Memo No. SUDA-Health/63 ULBS/08/09(7) dated 22.04.08, I am to inform you that the following trainee FTSS be engaged as regular ~~2~~ FTSS with effect from 2.05.08.

This is for your information.

- ✓ 1. Chandana Gain of Basirhat
- ✓ 2. Purnima Saha of Basirhat
- ✓ 3. Tapasi Kundu of Basirhat
- ✓ 4. Kajali Roy of Basirhat — Ghosh
- ✓ 5. Sarmistha Dala of Basirhat
- ✓ 6. Dipa Dey of Basirhat
- ✓ 7. Aparna Sarker of Basirhat — Ghosh
- ✓ 8. Srabanti Dey of Basirhat

Chairman

Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

NORTH 24 PARGANAS

Ref. No.160.....

Date...12/05... 200...8

From :-

Pri Narayan Mukherjee

Chairman, Basirhat Municipality.

To
The Director,
SUDA, Health Wing
ILGUS Bhavan, H-C Block,
Sector-III Bidhan Nagar, Kolkata-91
West Bengal



12/05/08 (H)
12/5

Sub:- Engagement of FTSS and subsequent filling up of the resultant vacancies of regular HHWS from the panel candidate under Community Based Primary Health Care Services.

Sir,

With reference to your Memo no. SUDA- Health/63 ULBS/08/09(7) dated 22.04.08 I am to inform you that the resultant vacancies of the HHWS be filled up from the pannel candidates of HHWS with effect from 2nd May 2008.

This is for your information.

1. Jhuma Hazra of Basirhat
2. Sumitra Paul of Basirhat
3. Momata Mondal of Basirhat
4. Selima Bibi of Basirhat
5. Bula Mondal (Sarkar) of Basirhat
6. Suchitra Saha of Basirhat
7. Morium Bibi of Basirhat
- ~~8. Ratna Dey of Basirhat~~
8. Ratna Dey of Basirhat

[Signature]

Chairman

Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
NORTH 24 PARGANAS

Ref. No.130.....

Date. 13/5/08 200..8.....

From :-

Pri Narayan Mukherjee
Chairman, Basirhat Municipality.



PO(H)
145

To
The Director,
SUDA, Ilgus Bhavan
Bidhan nagar, H-C Block
Sector III , Kol- 700091

Sir,

In reference to your letter No. SUDA - Health/63 ULBs/
08/14, dt.- 28.04.08 I am to inform you that I had to attend the
Assembly Committee, West ~~Benapokrajak~~ Bengal Legislative
Assembly on the date of Interview (on 07.02.2008).

I, therefore nominated Sree Dipak Ghosh, Councillor-
in-Charge (P.W.D.) to represent the undersigned. It may be
mentioned herewith Sk. Sahidullah, Chairman-in-Council (Health)
was also on the selection Committee and was present all along
till the interview came to an end.

Yours faithfully

Chairman

Basirhat Municipality

Enclosed the communication of the chairman, Bardhaman Municipality bearing no. 130 dt. 05.05.2008 in reply to our query.

The chairman informed that Sri Deepak Ghosh, Councillor - In-charge (PUD) represented him as the chairman had to attend Assembly Committee, WBZA held on the date of interview i.e. 07.02.2008, for selection of personnel under Mas cell of CBAPIC.

In view of the clarification furnished by the Chairman, as above, a decision is to be taken whether the constitution of Selection Committee is in order or not.

Submitted for further instruction.

Director, SUDA

S. S. S. S. S.
25.5.08

SUDA

0/e 59

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.
SUDA-Health/63 ULBs/08/09(7)

Date ...**22.04.2008**

From : Director, SUDA

To : The Chairman
Basirhat / Beldanga / Tarakeswar / Gangarampur
Katwa / Sainthia / Sonamukhi Municipality

**Sub. : Engagement of FTSs and subsequent filling up of the resultant
Vacancies of regular HHWs from the panel candidates under Community
Based Primary Health Care Services.**

Sir,

The Trainee First Tier Supervisors of your ULB have successfully completed the job orientation training held at SUDA during 7-11 April , 2008.

Hence, the trainee FTSs now be engaged as regular FTSs with effect from 2nd May , 2008. The FTSs will be in position at the sub centre for the purpose of strengthening primary health care activities. The job responsibility chart is enclosed. Each FTS is entitled to get honorarium @ Rs. 1,170/- (Rupees one thousand one hundred & seventy) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-FTS".

The resultant vacancies of the HHWs who have been upgraded to FTSs, are to be filled up from the panel candidates of HHWs with effect from 02.05.2008. These HHWs be suitably deployed accordingly as regular HHWs. Each of these HHWs is entitled to get honorarium @ Rs. 1,000 (Rupees One thousand) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-HHW".

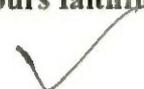
A feed back in respect of engagement of FTSs and newly engaged HHWs (along with their names) in the resultant vacancies is to be forwarded to the undersigned by 15.05.2008 for office records.

Thanking you.

Enclo. : As stated

0/e

Yours faithfully,


Director, SUDA

- 2 -

SUDA-Health/63 ULBs/08/09(7)/1(7)

Dt. .. 22.04.2008

Copy forwarded for kind information to :

**DM, North 24 Parganas / Murshidabad / Hooghly /
Dakshin Dinajpur / Burdwan / Birbhum / Bankura District**

Director, SUDA

SUDA-Health/63 ULBs/08/09(7)/2(7)

Dt. .. 22.04.2008

Copy forwarded for kind information to :

**CMOH, North 24 Parganas / Murshidabad / Hooghly /
Dakshin Dinajpur / Burdwan / Birbhum / Bankura District**

Director, SUDA

SUDA-Health/63 ULBs/08/09(7)/3(3)

Dt. .. 22.04.2008

Copy forwarded for kind information to :

- 1. Project Officer, Health, SUDA**
- 2. Finance Officer, SUDA**
- 3. Finance Officer, Health, SUDA**

Director, SUDA

Sub. : Complaint regarding selection of personnel in respect of M & S Cell at Basirhat Municipality under CBPHC.

Smt. Krishna Majumder, Ex. Vice-Chairman and Standing Councillor, Basirhat Municipality in her communication dt. 19.03.2008 complained that the Selection Committee was not constituted as per guideline of SUDA in respect of selection personnel at M & S Cell under CBPHC.

On scrutiny, the processes undertaken by the ULB in respect of the said selection are as under :

Letter No. & Date	Process / Activity	Remarks
ULB Letter no. 2212(4) dt. 16.01.2008 -c/p-(1)	Forwarded a copy of notice to Director, SUDA for her information with regard to selection & contractual appointment of personnel at M & S Cell.	Last date for receipt for such applications for 5 nos. of posts was within 24.01.2008 upto 2 p.m. -c/p-(1)
ULB Letter no. 2433 dt. 01.02.2008 -c/p-(2)	Intimating date of interview for such selection on 07.02.2008 at 11 a.m. with cop to other members of MHFWC i.e. rep. of DM, Sub-Divisional of MO, ANMOH, CIC, Health, NHO rep. and president of CDS.	Shri Tarak Dutta was detailed as representative of SUDA. -c/p-(2)
ULB Letter no. 2677(7) dt. 29.02.2008 -c/p-(3)	Intimating MHFWC members to be present in its meeting to be held on 12.03.2008 for contractual staff selection at M & S Cell.	Since the selection was already over and the meeting was routine one, any SUDA representative was not detailed.
ULB Letter no. 2795(3) - 2799(3) dt. 14.03.2008 -c/p-(4)	The Chairman issued appointment letter to each of the 5 persons separately for joining in the post within 7 days from the date of receipt of said letter.	Copy forwarded to Director, SUDA for information.
Complaint of Smt. Krishna Majumder dt. 19.03.2008 -c/p-(5)	The complaint was that the Selection Committee (MHFWC) was not constituted as per guideline of SUDA.	As per guideline of SUDA the MHFWC (who is responsible for selection) constitutes as under : Chairman, of the ULB - Chairman CIC, Health - Member Rep. of DM - Member Rep. of NGO - Member ACMOH - Member HO, of ULB - Member Secretary President, CDS - Member Rep. of SUDA - Co-opted Member Supdt. of Govt. Hospital - Invitee Member A copy of communication of SUDA dt. 06.06.2006 is enclosed. -c/p-(5)

Letter No. & Date	Process / Activity	Remarks
SUDA Letter No. 769 dt. 25.03.2008 CFP-4	On receipt of complaint letter the Chairman was requested to submit the name and designation of Selection Committee members including invitee, if any, and to held up engagement of those personnel till further communication from this end.	
ULB letter no. 23 dt. 03.04.2008 CFP-8	The Chairman informed that the following members of MHFWC were present during selection : Chairman representative Shri Dipak Ghosh – Member, CIC Sub-Div. MO, ACMOH, The rep. of SUDA Md. Liyakat Ali, NGO Kajali Roy, CDS Sk. Sahidulla, CIC, Health	It is observed that the Chairman was not present during selection. It is not clear whether it is in order that member – CIC can represent Chairman at Selection Committee. The Chairman confirmed that the selected personnel already joined in the post with effect from 18.03.2008 before receipt of this office letter dt. 25.03.2008.

Submitted for necessary instruction.

Director, SUDA

J. S. Ghosh
24.04.08

CIP-2

Phone : 265-412, 265-316 & 265-224

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

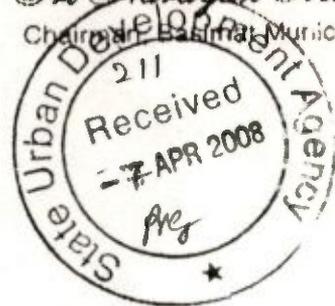
North 24 Parganas

Ref. No. 23

From :

Date 03/04/2008

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.



To
The Director, SUDA
"Health Wing"
ILGUS Bhavan
H-C Block, Sector-III
Bidhan Nagar
Kolkata-91

Sub:- Complaint regarding selection of personnel in respect of Management & Supervision cell at Basirhat Municipality under Community Based Primary Health Care Services

Sir,
with reference to your Memo No. SUDA-Health/63 ULBS/07/769 dt.- 25.03.08, I am to inform you that an interview for selection of Staff was held on 7.02.08 at Municipal office. The following members of the Municipal level Health and Family Welfare committee were present in the interview board.

1. Chairman's representative:- Sri Dipak Ghosh, Member Chairman-in-Council
2. Sub-Divisional medical Officer, Basirhat
3. A.C.M.C.H. Basirhat
4. Representative of SUDA (Health Wings)
5. Md. Liyakat Ali, N.G.O.
6. Kajali Roy, CDS
7. Sk. Sahidulla, C-I-C (Health)

It may be mentioned herewith that the interview for the selection of above category of staff was taken on 07.02.08 and not on 07.03.08.

We have already issued appointment letters to the candidates of different categories and all of them have joined their respective duties and have ^{been} discharging their duties with effect from 18.03.08.

This is for your kind ~~information~~ information.

Yours faithfully

Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No.59.....

From :

Date...16/04.2008...

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.



To
The Director, SUDA
"Health Wing"
Ilgus Bhavan
H-C Block, Sector-III
Bidhan Nagar
Kolkata-91

Sub:- Complaint regarding selection of personnel in respect of Management and Supervision cell at Basirhat Municipality under community Based Primary Health care services.

Ref:- This office memo no. 23 dated- 3.4.08

Sir,

Asper verbal discussion with you I am to inform you that ~~this~~ the following persons who are members of Interview Board were invited to attend the Interview Board on 7.02.08 at 11 AM. at Basirhat Municipal meeting hall for taking interviews for selection of candidates vide this office Memo No. as noted below.

This is for your information.

1. The Director SUDA, Health Wing-- Vide Memo No. 2433 dt. 01.02.08
2. The District Magistrate or his representative -- Vide Memo. No. 2433(6)/1
Date.- 01.02.08
3. The Sub-Divisional Medical Officer, Basirhat-- Vide Memo No. 2433(6)/2
Date- 01.02.08
4. A.C.M.O.H. Basirhat North 24 Parganas-- Vide Memo No. 2433(6)/3
~~Date-02.02.08~~ Date- 01.02.08
5. Sk. Sahidulla, C-I-C (health) Basirhat Municipality-- Vide Memo No. 2433(6)/4, Date- 01.02.08
6. Md. Liyakat Ali (NGO) Basirhat --- Vide Memo No. 2433(6)/5
Date-01-02-08
7. Kajali Roy(president) C.D.S. -- Vide Memo No. 2433(6)/6 Date.-01.02.08

Yours faithfully

[Signature]
Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No.59.....

From:

Date...16/2.4.2008...

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.

To
The Director, SUDA
"Health Wing"
Ilgus Bhavan
H-C Block, Sector-III
Bidhan Nagar
Kolkata-91



Sub:- Complaint regarding selection of personnel in respect of Management and Supervision cell at Basirhat Municipality under community Based Primary Health care services.

Ref:- This office memo no. 23 dated- 3.4.08

Sir,

As per verbal discussion with you I am to inform you that ~~this~~ the following persons who are members of Interview Board were invited to attend the Interview Board on 7.02.08 at 11 AM. at Basirhat Municipal meeting hall for taking interviews for selection of candidates vide this office Memo No. as noted below.

This is for your information.

1. The Director SUDA, Health Wing-- Vide Memo No. 2433 dt. 01.02.08
2. The District Magistrate or his representative -- Vide Memo. No. 2433(6) Date.- 01.02.08
3. The Sub-Divisional Medical Officer, Basirhat-- Vide Memo No. 2433(6)/2 Date- 01.02.08
4. A.C.M.C.H. Basirhat North 24 Parganas-- Vide Memo No. 2433(6)/3 ~~Date-02.02.08~~ Date- 01.02.08
5. SK. Sahidulla, C-I-C (health) Basirhat Municipality-- Vide Memo No. 2433(6)/4, Date- 01.02.08
6. Md. Liyakat Ali (NGO) Basirhat --- Vide Memo No. 2433(6)/5 Date-01-02-08
7. Kajali Roy(president) C.D.S. -- Vide Memo No. 2433(6)/6 Date.-01.02.08

Yours faithfully

Wms
Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No.59.....

From :

Date...16/04.2008...

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.

To
The Director, SUDA
"Health Wing"
Ilgus Bhavan
H-C Block, Sector-III
Bidhan Nagar
Kolkata-91



Sub:- Complaint regarding selection of personnel in respect of Management and Supervision cell at Basirhat Municipality under community Based Primary Health care services.

Ref:- This office memo no. 23 dated- 3.4.08

Sir,

As per verbal discussion with you I am to inform you that ~~this~~ the following persons who are members of Interview Board were invited to attend the Interview Board on 7.02.08 at 11 AM. at Basirhat Municipal meeting hall for taking interviews for selection of candidates vide this office Memo No. as noted below.

This is for your information.

1. The Director SUDA, Health Wing-- Vide Memo No. 2433 dt. 01.02.08
2. The District Magistrate or his representative -- Vide Memo. No. 2433(6) Date.- 01.02.08
3. The Sub-Divisional Medical Officer, Basirhat-- Vide Memo No. 2433(6)/2 Date- 01.02.08
4. A.C.M.O.H. Basirhat North 24 Parganas-- Vide Memo No. 2433(6)/3 ~~Date-02.02.08~~ Date- 01.02.08
5. Sk. Sahidulla, C-I-C (health) Basirhat Municipality-- Vide Memo No. 2433(6)/4, Date- 01.02.08
6. Md. Liyakat Ali (NGO) Basirhat --- Vide Memo No. 2433(6)/5 Date-01-02-08
7. Kajali Roy(president) C.D.S. -- Vide Memo No. 2433(6)/6 Date.-01.02.08

yours faithfully

[Signature]
Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No. 23

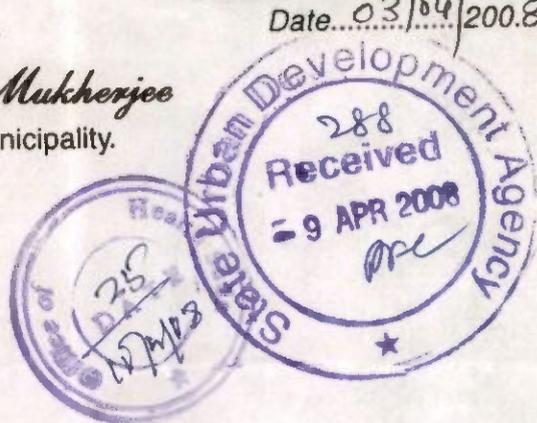
From :

Date... 03/04/2008:....

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.

To
The Director, SUDA
"Health Wing"
ILGUS Bhavan
H-C Block, Sector-III
Bidhan Nagar
Kolkata-91

P.O. (H)
09/04/08



Sub:- Complaint regarding selection of personnel in respect of Management & Supervision cell at Basirhat Municipality under Community Based Primary Health Care Services

Sir,

with reference to your Memo No. SUDA-Health/63 ULBS/07/769 dt.- 25.03.08, I am to inform you that an interview for selection of Staff was held on 7.02.08 at Municipal Office. The following members of the Municipal level Health and Family Welfare committee were present in the interview board.

1. Chairman's representative:- Sri Dipak Ghosh, Member Chairman-in-Council
2. Sub-Divisional medical Officer, Basirhat
3. A.C.M.C.H. Basirhat
4. Representative of SUDA (Health Wings)
5. Md. Liyakat Ali, N.G.O.
6. Kajali Roy, CDS
7. Sk. Sahidulla, C-I-C (Health)

It may be mentioned herewith that the interview for the selection of above category of staff was taken on 07.02.08 and not on 07.03.08.

We have already issued appointment letters to the candidates of different categories and all of them have joined their respective duties and have ^{been} discharging their duties with effect from 18.03.08.

This is for your kind ~~information~~ information .

Yours faithfully

Chairman
Basirhat Municipality

Phone : 265-412, 265-316 & 265-224

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No.15.....

Date 03/04/2008

From:

Sri Narayan Mukherjee
Chairman, Basirhat Municipality

To

The Project Officer
Health Wings, SUDA
H-C Block, Sector-III
Bidhan Nagar, Kolkata-91

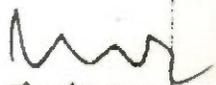
Sub:- Training for First Tier Supervisors
under CBPHC

Sir,

With reference to your Memo No. SUDA-Health/
63 WRAA/07/765(7) dated 24.3.08. I am to inform you that
selected FTSS ~~18x~~ (8 Nos) will participate the residential
training programme which will be held from 7th April to
11 th April' 2008 at SUDA.

This is for your information please.

Yours faithfully


Chairman

Basirhat Municipality

	Kakali Sarkar	16 1/2	15 1/2	32	
14	Saromistha Datta	22	22	44	Selected
15	Tapasi Paul (Kundu)	19 1/2	20	39 1/2	Selected

Evaluation Sheet for selection of First Tier Supervisor

Municipality

Sl. No.	Name of HHW	Written Test Score (25)	Viva Voce (25)	Total Marks (50)	Remarks
1	Anguara Khatun	17 1/2	16	33 1/2	
2	Kajale Roy	16	24	40	Select ²
3	Lina Biswas (Palit)	17 1/2	17	34 1/2	
4	Purnima Sana	21 1/2	20	41 1/2	Select ²
5	Reba Halder	18	14	32	
6	Surupa Biswas	17	15	32	
7	Dipa Dey	21 1/2	21 1/2	43	Select ²
8	Chandana Choin (Mandol)	18	22	40	Select ²
9	Kajal Ghosh	17 1/2	15 1/2	33	
10	Aparna Das	20	20	40	Select ²
11	Sukla Ghosh	20	14	34	
12	Mira Khatun	20	13	33	
13	Kakali Sarkar	16 1/2	15 1/2	32	
14	Sayamistha Dalal	22	22	44	Select ²
15	Tapasi Paul (Kundu)	19 1/2	20	39 1/2	Select ²
16	Swabanti Dey (Biswas)	20 1/2	20	41 1/2	Select ²

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.SUDA-Health/63 ULBs/07/769

Date25.03.2008

From : Director, SUDA

To : The Chairman
Basirhat Municipality

Sub. : Complaint regarding selection of personal in respect of Management & Supervision Cell at Basirhat Municipality under Community Based Primary Health Care Services.

Sir,

A complaint dt. 19.03.2008 has been received by the undersigned from Smt. Krishna Majumder, Ex. Vice-Chairman, & Standing Councillor, Basirhat Municipality in respect of selection of personnel at M & S Cell at your ULB under CBPHC services.

In this connection, you are requested to submit the name & designation of the Selection Committee members including invitee, if any, along with copies of your official communication inviting them to conduct the said selection held on 07.03.2008 within 7th April, 2008 positively. Engagement of the selected personnel is to be held up till further communication from this end.

Thanking you.

Yours faithfully,



Director, SUDA

Dt. .. 25.03.2008

SUDA-Health/63 ULBs/07/769/1(1)

Copy forwarded for kind information to :

Smt. Krishna Majumder, Ex Vice-Chairman &
Standing Councillor, Basirhat Municipality

Director, SUDA

AO(H)
Pl. best is
this



✓
20/3

Thank you

MASSACHUSETTS DEPARTMENT OF HEALTH SERVICES

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
North 24 Parganas

Ref. No.

Dated, Basirhat, 14/03/2008

From:

Sri Narayan Mukherjee
Chairman, Basirhat Municipality

To
Sri/ Smt.

Dr. Mihir Kumar Majumdar
Basirhat.



Sub: Contractual engagement as *Medical Officer*

With reference to his/ her application for engagement as *Medical Officer* and on the basis of the interview held subsequently by this Municipality on *07-02-2008* I am to inform him/her that he/she has been selected for engagement as *Medical Officer* In this Municipality under Community Based Health Care Service with fixed monthly emolument of Rs. *6000/-* (Rupees *Six thousand*) on contract basis for one year for the present with effect from the date of his/ her joining.

He/ She is requested to report to the undersigned within 7 (seven) days from the date of receipt of this letter. He/ she is also requested to produce all relevant testimonials in original for verification on the date of joining

This is in pursuance of M.A. Department's Letter No. 111/ MA/ C-10/ 35-55/ 2005 dated 02.12.2007.

Sdf
Chairman
Basirhat Municipality

Memo No. *2794 (3)* Dated *14.3.08*
Municipal Office, Basirhat

Copy forwarded for information and necessary action to:-

1. Jt. Secretary to the Govt. of W.B., Municipal Affairs Deptt. Writers' Building, Kol- 1
2. Director of Local Bodies, Govt. of W.B., Purta Bhawan, Salt Lake City, Kol-91
3. Director, SUDA, ILGUS Bhawan, Salt Lake City, Kol-91
4. Executive Officer, Basirhat Municipality
5. Finance Officer, Basirhat Municipality
6. Member, CIC (Health), Basirhat Municipality

[Signature]
Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
North 24 Parganas

Ref. No.

Dated, Basirhat, 14/03/2008

From:

Sri Narayan Mukherjee
Chairman, Basirhat Municipality



To
Sri/ Smt. Dr. Dwipayan Nath.
Basirhat.

Sub: Contractual engagement as Medical officer

With reference to his/ her application for engagement as and on the basis of the interview held subsequently by this Municipality on 07-02-2008 I am to inform him/her that he/she has been selected for engagement as In this Municipality under Community Based Health Care Service with fixed monthly emolument of Rs. 6000/- (Rupees Six thousand) on contract basis for one year for the present with effect from the date of his/ her joining.

He/ She is requested to report to the undersigned within 7 (seven) days from the date of receipt of this letter. He/ she is also requested to produce all relevant testimonials in original for verification on the date of joining

This is in pursuance of M.A. Department's Letter No. 111/ MA/ C-10/ 35-55/ 2005 dated 02.12.2007.

Self
Chairman
Basirhat Municipality

Memo No. 2795(2) Dated 14.3.08
Municipal Office, Basirhat

Copy forwarded for information and necessary action to:-

1. Jt. Secretary to the Govt. of W.B., Municipal Affairs Deptt. Writers' Building, Kol- 1
2. Director of Local Bodies, Govt. of W.B., Purta Bhawan, Salt Lake City, Kol-91
3. Director, SUDA, ILGUS Bhawan, Salt Lake City, Kol-91
4. Executive Officer, Basirhat Municipality
5. Finance Officer, Basirhat Municipality
6. Member, CIC (Health), Basirhat Municipality

Self
Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
North 24 Parganas

Ref. No.

Dated, Basirhat, 14/ 03/ 2008

From:

Sri Narayan Mukherjee
Chairman, Basirhat Municipality



To
Sri/ Smt.

Souvik Karmakar
Sainpala, S. N. Mozamdar Road.
Basirhat.

Sub: Contractual engagement as *Sanitary Inspector*

With reference to his/ her application for engagement as and on the basis of the interview held subsequently by this Municipality on *07-02-2008* I am to inform him/her that he/she has been selected for engagement as In this Municipality under Community Based Health Care Service with fixed monthly emolument of Rs. *5500/-* (Rupees: *Five thousand and Five hundred*) on contract basis for one year for the present with effect from the date of his/ her joining.

He/ She is requested to report to the undersigned within 7 (seven) days from the date of receipt of this letter. He/ she is also requested to produce all relevant testimonials in original for verification on the date of joining

This is in pursuance of M.A. Department's Letter No. 111/ MA/ C-10/ 35-55/ 2005 dated 02.12.2007.

[Signature]
Chairman
Basirhat Municipality

Memo No. *2796 (3)* Dated *14.3.08*
Municipal Office, Basirhat

Copy forwarded for information and necessary action to:-

1. Jt. Secretary to the Govt. of W.B., Municipal Affairs Deptt. Writers' Building, Kol- 1
2. Director of Local Bodies, Govt. of W.B., Purta Bhawan, Salt Lake City, Kol-91
3. Director, SUDA, ILGUS Bhawan, Salt Lake City, Kol-91
4. Executive Officer, Basirhat Municipality
5. Finance Officer, Basirhat Municipality
6. Member, CIC (Health), Basirhat Municipality

[Signature]
Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
North 24 Parganas

Ref. No.

Dated, Basirhat, 14/03/2008

From:

Sri Narayan Mukherjee
Chairman, Basirhat Municipality



To

Sri/ Smt.

Raju Das

.....
64 R.N. Mukherjee Road
Basirhat,

Sub: Contractual engagement as *Computer Assst.*

With reference to his/ her application for engagement as and on the basis of the interview held subsequently by this Municipality on *07-02-2008* I am to inform him/her that he/she has been selected for engagement as In this Municipality under Community Based Health Care Service with fixed monthly emolument of Rs. *5000/-* (Rupees *Five thousand*) on contract basis for one year for the present with effect from the date of his/ her joining.

He/ She is requested to report to the undersigned within 7 (seven) days from the date of receipt of this letter. He/ she is also requested to produce all relevant testimonials in original for verification on the date of joining

This is in pursuance of M.A. Department's Letter No. 111/ MA/ C-10/ 35-55/ 2005 dated 02.12.2007.

[Signature]
Chairman
Basirhat Municipality

Memo No. *2797* Dated *14.3.08*

Municipal Office, Basirhat

Copy forwarded for information and necessary action to:-

1. Jt. Secretary to the Govt. of W.B., Municipal Affairs Deptt. Writers' Building, Kol- 1
2. Director of Local Bodies, Govt. of W.B., Purta Bhawan, Salt Lake City, Kol-91
3. Director, SUDA, ILGUS Bhawan, Salt Lake City, Kol-91
4. Executive Officer, Basirhat Municipality
5. Finance Officer, Basirhat Municipality
6. Member, CIC (Health), Basirhat Municipality

[Signature]
Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
North 24 Parganas

Ref. No.

Dated, Basirhat, 14/ 03/ 2008

From:

Sri Narayan Mukherjee
Chairman, Basirhat Municipality



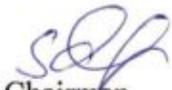
To
Sri/ Smt. Ruchmaprasad Banu
Bhawani Pur, Basirhat.

Sub: Contractual engagement as Accounts Assst.

With reference to his/ her application for engagement as and on the basis of the interview held subsequently by this Municipality on 07-02-2008..... I am to inform him/her that he/she has been selected for engagement as In this Municipality under Community Based Health Care Service with fixed monthly emolument of Rs. Five thousand (Rupees 5000/-.....) on contract basis for one year for the present with effect from the date of his/ her joining.

He/ She is requested to report to the undersigned within 7 (seven) days from the date of receipt of this letter. He/ she is also requested to produce all relevant testimonials in original for verification on the date of joining

This is in pursuance of M.A. Department's Letter No. 111/ MA/ C-10/ 35-55/ 2005 dated 02.12.2007.


Chairman
Basirhat Municipality

Memo No. 2798(3) Dated 14.3.08
Municipal Office, Basirhat

Copy forwarded for information and necessary action to:-

1. Jt. Secretary to the Govt. of W.B., Municipal Affairs Deptt. Writers' Building, Kol- 1
2. Director of Local Bodies, Govt. of W.B., Purta Bhawan, Salt Lake City, Kol-91
3. Director, SUDA, ILGUS Bhawan, Salt Lake City, Kol-91
4. Executive Officer, Basirhat Municipality
5. Finance Officer, Basirhat Municipality
6. Member, CIC (Health), Basirhat Municipality


Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
North 24 Parganas

Ref. No.

Dated, Basirhat, 14/03/2008

From:

Sri Narayan Mukherjee
Chairman, Basirhat Municipality



To
Sri/ Smt.

Pradip Das
Barofirumpur, Basirhat.

Sub: Contractual engagement as *Multipurpose Helper Cum. Sr. Clerk.*

With reference to his/ her application for engagement as and on the basis of the interview held subsequently by this Municipality on *07-02-2008* I am to inform him/her that he/she has been selected for engagement as In this Municipality under Community Based Health Care Service with fixed monthly emolument of Rs. *5000/-* (Rupees. *Five thousand*) on contract basis for one year for the present with effect from the date of his/ her joining.

He/ She is requested to report to the undersigned within 7 (seven) days from the date of receipt of this letter. He/ she is also requested to produce all relevant testimonials in original for verification on the date of joining

This is in pursuance of M.A. Department's Letter No. 111/ MA/ C-10/ 35-55/ 2005 dated 02.12.2007.

[Signature]
Chairman
Basirhat Municipality

Memo No. *2299 (3)* Dated *14.3.08*
Municipal Office, Basirhat

Copy forwarded for information and necessary action to:-

1. Jt. Secretary to the Govt. of W.B., Municipal Affairs Deptt. Writers' Building, Kol- 1
2. Director of Local Bodies, Govt. of W.B., Purta Bhawan, Salt Lake City, Kol-91
3. Director, SUDA, ILGUS Bhawan, Salt Lake City, Kol-91
4. Executive Officer, Basirhat Municipality
5. Finance Officer, Basirhat Municipality
6. Member, CIC (Health), Basirhat Municipality

[Signature]
Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
North 24 Parganas

Ref. No.

Dated, Basirhat, 14/03/2008

From:

Sri Narayan Mukherjee
Chairman, Basirhat Municipality



To

Sri/ Smt. Piyali Muzamda

Mahamaya Colony, Bhabla
Basirhat.

Sub: Contractual engagement as Health Asst.

With reference to his/ her application for engagement as and on the basis of the interview held subsequently by this Municipality on 07-02-2008 I am to inform him/her that he/she has been selected for engagement as In this Municipality under Community Based Health Care Service with fixed monthly emolument of Rs. 5000/- (Rupees Five thousand) on contract basis for one year for the present with effect from the date of his/ her joining.

He/ She is requested to report to the undersigned within 7 (seven) days from the date of receipt of this letter. He/ she is also requested to produce all relevant testimonials in original for verification on the date of joining

This is in pursuance of M.A. Department's Letter No. 111/ MA/ C-10/ 35-55/ 2005 dated 02.12.2007.


Chairman
Basirhat Municipality

Memo No. 2800 (3) Dated 14.3.08
Municipal Office, Basirhat

Copy forwarded for information and necessary action to:-

1. Jt. Secretary to the Govt. of W.B., Municipal Affairs Deptt. Writers' Building, Kol- 1
2. Director of Local Bodies, Govt. of W.B., Purta Bhawan, Salt Lake City, Kol-91
3. Director, SUDA, ILGUS Bhawan, Salt Lake City, Kol-91
4. Executive Officer, Basirhat Municipality
5. Finance Officer, Basirhat Municipality
6. Member, CIC (Health), Basirhat Municipality


Chairman
Basirhat Municipality

Evaluation Sheet for selection of First Tier Supervisor

Municipality



Sl. No.	Name of HHW	Written Test Score	Viva Voce	Total Marks	Remarks
		(25)	(25)	(50)	
1	Anguara Khatun	17 1/2	16	33 1/2	
2	Kajali Roy	16	24	40	Selectd.
3	Lina Biswas (Palit)	17 1/2	17	34 1/2	
4	Purnima Sana	21 1/2	20	41 1/2	Selectd.
5	Reba Halder	18	14	32	
6	Surupa Biswas	17	15	32	
7	Dipa Dey	21 1/2	21 1/2	43	Selectd.
8	Chandana Chakraborty (Himal)	18	22	40	Selectd.
9	Kajal Ghosh	17 1/2	15 1/2	33	
10	Aparna Das	20	20	40	Selectd.
11	Sukta Ghosh	20	14	34	
12	Mira Khatun	20	13	33	
13	Kakali Sarkar	16 1/2	15 1/2	32	
14	Saromistha Dalal	22	22	44	Selectd.
15	Tapasi Paul (Kundu)	19 1/2	20	39 1/2	Selectd.
16	Srabanti Dey (Biswas)	20 1/2	20	41 1/2	Selectd.

Sabit Kumar Labin

NIT 2/11/06 11:31:08

Sulish Kumar Mahtab

SK Shabidulla

BANSI NIGIT MUNICIPAL
(PH & HEALTH SUPERINTENDENT)

10(H)
 Pl. last is
 this
 L
 20/3


To
 Dr. Chanda Sarkar,
 Director,
 S. O. P.,
 H. C. Basirhat, Sector-III
 Salt Lake,
 Kolkata-700091.

Sub : Gross irregularities in the Basirhat
 Municipality regarding selection of staff
under Primary Health-care Services.

Respected Sir,

I have the honour to draw your kind attention to
 the subject matter captioned above and solicit your immediate
 intervention for redressal of the irregularities.

The interview committee for the selection of candidate
 to the posts of (1) Medical Officer, (2) Sanitary Inspector,
 (3) Computer Assistant, (4) Accounts Asst. (5) Helper-cum-store-
 keeper, (6) Health Assistant, has been constituted most
 illegally violating the guidelines framed by the Municipal
 affairs Dept. Govt. of West Bengal and directed to U.L.B.s
 vide Memo No.11 M/C-10/35-55/2005 for compliance.

And such illegally constituted interview committee
 has selected candidates on their own will. Even, it is reported
 that marks-sheet of your respondents have been changed, to
 their own sweet-will.

Perhaps, for all these reasons people of Basirhat
 are saying that there has been a big amount of under-hand-deal
 in the process of selecting candidates.

In this circumstances may I request your good-self to
 investigate into the matter and immediately and not to give
 approval to the so call panel prepared by the so call interview
 committees in the public interest until the ~~investigation~~
 investigation is over.

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No. 2720

From:

Date..12/03.2008

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.

To
The Director
SUDA- (Health Wing)
ILGUS Bhavan
H.C.Block, Sector-III
Salt Lake
Kolkata-91



Chhom
19.3.08

Sub:- Contractual appointment of Staff in
connection with running the Community
Based Primary Health Care Services

Sir/Madam,

With reference to above, I am to inform you that the following persons have duly been selected for appointment on contractual basis by the Municipal Level Health and Family Welfare community at their meeting held on 12.03.08 in connection with running the ~~community~~ community Based Primary Health care service of this Municipality.

This is for your information please.

1. Dr. Mihir Kumar Maitra, Medical Officer
2. Sr. Dwipayan Nath, Medical Officer
3. Sri Souvik Karmakar, Sanitary Inspector.
4. Sri Raju Das, Computer Assistant.
5. Sri Rudraprosad Basu, Accounts Asstt.
6. Sri Prodip Das, Multipurpose Helper Cum SK, clerk
7. Piyali Majumder, Health Assistant.

Yours faithfully

[Signature]
Chairman

Basirhat Municipality

		monthly total	(b)	(c)	(a + b + c)
		(a)			
12	Contraceptive Services				
12.1	Male Sterilisation				
	a) Conventional	2	-	-	2
	b) No Scalpel				
12.2	Female Sterilisation				
	a) Abdominal	1333	-	-	1337
	b) Laparoscopic				
12.3	Total IUD insertions	2	-	-	2
12.3.1	Cases followed up				
12.3.2	Complications				
12.4	No. of CC users				
	a) No. of OP users	937	15	2	953
	b) No. of Condom users	200	0	1	204
12.5	Total Nos. protected by all methods (12.1+12.2+12.3+12.4)	2474	25	3	2498
12.6	No. of Eligible Couples accepted sterilization		Performance in the reporting month		Cumulative performance Since April 2007
12.6.1	Having upto 2 living children	800	-	-	803
12.6.2	Having 3 or more living children	535	-	-	536
12.7	No. of CC distributed				
12.7.1	No. of OP Cycle distributed				
12.7.2	No. of Condoms distributed				
13.	Abortions				
	a) Spontaneous		2		7
	b) No. of MTPs done				2
	c) Deaths				
14	Deaths				
	a) Maternal Deaths (as in Sl. No. 5)				2
	b) Child Deaths (as in Sl. No. 11)				13
	c) Other Death except Sl. No. 5 & 11		6		71
14.1	Total Death = Sl. No. 14 (a + b + c)		7		86

15.	IEC Activities	Held	File
		Topics	

Signature of HO / AHO

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
North 24 Parganas

Ref No. 2677(7)

Date 29.02.08

From:
Sri. Narayan Mukherjee
Chairman, Basirhat Municipality

To
Sri/Smt. Director, SUDA, Health Wing.

Madam
How to
depute?
10.3.08
Dr. Dey
may pl.
attend
Union
17/3/08



SUB- The contractual staff selection in connection with running the community based primary health care services

Sir/ Madam,

A meeting of Basirhat Municipal Level Health and Family Welfare Committee will be held on 12.03.2008 at 11:00 AM at Basirhat Municipal Meeting Hall.

As you or your representative is in the committee, you are requested to make it convenient to attend the said meeting.

Yours sincerely,

Chairman
Basirhat Municipality
Chairman,
BASIRHAT MUNICIPALITY.

Memo no. 2677(7) Date 29.2.08

Copy forwarded to-

1. Director, SUDA, Health Wing
2. S.D.M.O, Basirhat S.D. Hospital
3. A.C.M.O.H. Basirhat, (N) 24 Parganas
4. Sk. Sahidulla, (CIC) Health
5. Md. Liaquat Ali, (NGO) Basirhat
6. Kajali Roy, (President), CDS
7. Representative of D.M., Barasat, (N) 24 Parganas

Chairman
Basirhat Municipality
Chairman,
BASIRHAT MUNICIPALITY.

Evaluation Sheet for selection of First Tier Supervisor

Basirhat Municipality

Sl. No.	Name of HHW	Written Test Score	Viva Voce	Total Marks	Remarks
		(25)	(25)	(50)	
1	Anjuna Khatun	17½	16	33½	
2	Kajali Ray	16	24	40	Select
3	Lina Biswas (Patil)	17½	17	34½	
4	Purnima Saha	21½	20	41½	Select
5	Reba Halder	18	14	32	
6	Sumpa Biswas	17	15	32	
7	Dipa Dey	21½	21½	43	Select
8	Chandana Gain (Halder)	18	22	40	Select
9	Kajal Ghosh	17½	15½	33	
10	Aparna Das	20	20	40	
11	Sukla Ghosh	20	14	34	Select
12	Mira Khatun	20	13	33	
13	Kakali Sarker	16½	15½	32	
14	Sharmista Dalal	22	22	44	Select
15	Tapasi Paul (Kundu)	19½	20	39½	Select
16	Shrabanti Dey (Biswas)	20½	20	40½	Select

D:\Dr. Goswami\RCH - 63 ULB\Letter Head.doc

Salil Kumar Lahiri
MIES Officer-7/3/08
SUDA (Head Office)

Dr. Kishu Kumar Mishra, 7.3.08
SK. Shrikeshava
7/3/08

*Mr. Zabin
to
Attended
29.2.08*

Phone : 265-412, 265-316 & 265-224

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No. 2673

From :

Date 27.2.2008

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.

To
The Director, SUDA
Health Wing,
ILGUS Bhavan
H-C Block, Sector-III
Bidhan Nagar
Kolkata-700091



Sub:- Guideline of functioning of Sub-Centre(S.C under community Based Primary Health care Services Programme.

Sir,

In continuation to this office order no. 2591 dt. 22.2.2008, I am to inform you that 1st year supervisor selection under H.H.W. ~~scheme~~ scheme will be made on 7th March 2008 at 12 noon at the Municipal Office.

You are earnestly requested to depute your representative on the date and at the time as fixed above.

Thanking you.

Yours faithfully

[Signature]
Chairman
Basirhat Municipality

Chairman,
BASIRHAT MUNICIPALITY

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No. 2591

Date 22-2-2008

From:

Sri Narayan Mukherjee
Chairman, Basirhat Municipality

To
The Director, SUDA
Health Wing,
ILGUS BHAWAN
H.C. Block, Sector-III
Bidhan Nagar
Kolkata-700091



Sub: Guideline on functioning of Sub-Center (SC) under
Community Based Primary Health Care Services
Programme

Sir,

In reference to your Memo No. SUDA-HEALTH/63 ULBs/07/591(44)
Dated 12.12.2007, we beg to inform you the following items
for your kind perusal.

- 1) 6 Months completed
- 2) Report forwarded to SUDA
- 3) Works are running
- 4) Report will be submitted soon for 3 months.
- 5) 8 No. sub-Center have along been identified.
- 6) partly purchased and the remaining items will be purchased
within 7 days.
- 7) Medical officer have been selected and engagement order
will be issued very soon.
- 8) Not yet started.

Yours faithfully,

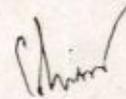
[Signature]
Chairman
Basirhat Municipality
Chairman,
BASIRHAT MUNICIPALITY.

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/63 ULBs/07/694**Date**22.02.2008****From : Director, SUDA****To : The Chairman
Basirhat Municipality****Sub. : Proposal for strengthening Maternity Home services,
Basirhat Municipality.****Ref. : Your communication bearing no. 2431 dt. 01.02.2008.****Sir,**

It is learnt that DDP for five years is being prepared by your Municipality. Hence, the proposal for strengthening of Maternity Home in respect of purchase of ambulance, necessary equipment and engagement of manpower may be kept under Health component of DDP.

Thanking you.

Yours faithfully,

**Director, SUDA**

**OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS**

Ref. No. **2431**.....

Date **07.02.2008**

From :-

**Sri Narayan Mukherjee
Chairman, Basirhat Municipality.**

To

**The Director,
Health wing,
Ilgas Ghavan (SUDA)
H.C. Block, Sector - 3
Salt lake, Kolkata - 700091**



**Sub:- Reg. Problems in running the Municipal
Matrisadan(Maternity Home) and solution there of.**

Respected Sir,

Kindly lend me some of your valuable moments so that I may be in a position to appraise you of the difficulties to run the maternity home under the title Basirhat Municipal Matrisadan.

The concept of running such a Matrisadan first came in the mind of the local M. P. The Board agreed to cater the health need of the poor through such an Institution and accordingly the premises of the Matrisadan was constructed with M.P. LAD Fund.

The Matrisadan started functioning w.e.f 18.03.2000 with OPD only. The local doctors were kind enough to extend their hand of cooperation to run OPD.

PTO

At present the following benefits are extended to the patients -

*

- (1)1. ECG 2. USG 3. Pathology 4. Indoor with Bed. 5. OPD 6. Eye 7. Dental.
- (2) Daily average OPD patients are around 150.
- (3) The indoor capacity is found to be insufficient to demand.
- (4) The OPD caters services of (a)Medicine(b)Surgery(c)Gyno (d) Pediatric (e) Dental (f) Cardiology (g) Eye and (h) Dermatology.

So long local specialist doctors of the above wings have kind enough to render their service almost honorary.

The population strength of the Municipality is above 1.15 lacs and the Municipality has 22 wards. The atmospheric condition is not sufficiently good enough specially the drinking water supply is in adequate as such time has come to think our growing need of the health service to the poor people of the locality including the rural areas of the nearby locality and distance also. The Matrisadan ran by the Municipality having an area of hear by 20 bighas of land in one compact area has immense scope to open / diversify the health service in different wing as stated already. We need the service in different wings as stated already. We need the service the fruitful to the people of the locality as such the wings already functioning be strengthen immediately with sufficient fund and with employment or more physicians and necessary technicians.

PTO

Hence our need comes to provide health service to all as such we require 1. There full time Medical officer 2. Specialist physicians (part time)3. A. O. 4. Nurse 5. Cashier 6. Accountant 7. Computer operator 8. Clerk 9. Store keeper 10. Compunder 11.Attendant 12.Sweeper-3 15.Cook - 2. 14.Guard - 4. 15. Mali.16.Ambulance 17. Receptionist - 2 18.Driver - 2 & Cleaner - 2 20. Technicians - (a)Pathology
(b)ECG
(c) X - ray
21. Attendant - pathology - 2
USG - 1
Out door - 2
Office - 1
OT - 1
X - ray - 1
Indoor - 10

We want to convert Matrisadan to Basirhat Municipality Hospital for meet the huge recurring expenditure for maintenance to machines, medicines, chemicals reagent, salary of doctors, nurse, staff, etc. sanction of sufficient fund is required.

So, I am to enclose here with necessary proposal along with statement of proposed budget for favour of necessary action.
Thanking you.

Encl:- As stated

yours faithfully



Narayan Mukherjee.

Chairman

Basirhat Municipality.

**Chairman,
BASIRHAT MUNICIPALITY.**

**OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS**

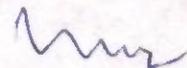
Ref. No.

Date.....200

Proposal for estimated cost of development project of
Basirhat Municipal Maternity Home at Moylakhola, Basirhat

(1) Staff requirement (including existing) with their proposed salary :-

Doctors / Staff	Full/Part time	No	Salary P. M.	Yly Salary
M. O. (including 1 Dental)	Full	4	20,000/-	960,000/-
Specialist	Part time	15	8,000/-	14,40000/-
Administrative officer	Full	1	8,000/-	96,000/-
Nurse	"	8	5,000/-	48,0000/-
Cashier	"	1	5,000/-	60,000/-
Accountant	"	1	5,000/-	60,000/-
Computer operator	"	1	5,000/-	60,000/-
Clerk	"	1	5,000/-	60,000/-
Store keeper	"	1	5,000/-	60,000/-
Compunder	"	2	5,000/-	120,000/-
Cook	"	2	3,000/-	72,000/-
Attendant	"	18	21,00/-	4,53,600/-
Sweeper	"	3	21,00/-	75,600/-
Guard	"	4	21,00/-	10,0800/-
Mali	"	1	21,00/-	25,200/-
Driver	"	2	3,000/-	72,000/-
Cleaner	"	2	21,00/-	50,400/-
Receptionist	"	2	3,000/-	72,000/-
Technician	"	3	5,000/-	180,000/-
			Total	Rs. 44,97,600/-



**Chairman
Basirhat Municipality.**

**Chairman,
BASIRHAT MUNICIPALITY.**

OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS

Ref. No.

Date.....200

Pathology Department.

Details of operators :-

1. Micro scope (Olympus) with Binocular
2. centrifuge with four tube.
3. Incubator Thermostatic
4. Auto clave
5. Water Bath
6. Balance Double pan with weight Box
7. Haemocyto meter
8. Micro pipette (fixed volume)
9. Micro pipette (variable volume)
- 10.Counting chamber
- 11.Haemoglobino Meter
- 12.Hot air oven 12 x12 x 14 thermostat
- 13.Timer
- 14.Needle cutter
- 15.Analyzer

Total estimatesRs40,00,000/-



Chairman
Basirhat Municipality.

Chairman,
BASIRHAT MUNICIPALITY,

**OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS**

Ref. No.

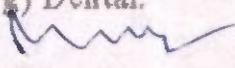
Date.....200

Indoor (Tool & Machine)

1. Side control O.T. cover and Top with S.T.D . Accessories	Rs.	1,50,000/-
2. 7 Bulb Halozen O. T. light ceiling model ..	Rs.	80,000/-
3 ANESTHESIA Machine with alarming system "ESSAB" pattem	Rs.	80,000/-
4. Bain circuit Complete set.....	Rs.	10,000/-
5. Nosal connector.....	Rs	20,000/-
6. Suction apparatus ¼ H.P. crompton Motor..	Rs.	40,000/-
7. Auto clave (12" x 12") Aluminum body 1.5 kg rex beater.....	Rs.	45,000/-
8. instrument sterilizer (20 x 10 x 80).....	Rs.	40,000/-
9. Stainless steel drening drum 9" x 9".....	Rs.	1,500/-
10. Stainless steel drening drum 9" x 11".....	Rs.	2,000/-
11. M. S. General Bad	Rs.	3,000/-
12. Semi Fowler Bed x 6.....	Rs.	8,000/-
13. Bed side locker.....	Rs.	1,000/-
14. Saline Stand 1000x12.....	Rs.	12,000/-
15. Labor table Alu Top.....	Rs.	10,000/-
16. Pulse Oximetre with plethy Sm ograpay....	Rs.	70,000/-
17. O.T. Disinfectors (Aerosol).....	Rs.	20,000/-
18. Photo therapy Machine		
20. Dia tharmahy water connective system	Rs.	16,0000/-
21. Medicine urgent	Rs.	30,000/-

Rs. - 7,82,500/-

* Genarator..... Rs. 1,50,000/-
* OUT DOOR (Different type of machine)..... Rs. 19,50000/-
A) Eye. b) Ent. c) Cardio. d) Ortho. e) Gyno f) Pediatric. g) Dental.


Chairman
Basirhat Municipality.
Chairman,
BASIRHAT MUNICIPALITY.

OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS

Ref. No.

Date.....200

Details of apparatuses appliances

1. USG (Sonoline Adra) with probe (adult,child)	Rs. 10,00,000.
2. Stabilizer (Semkonic).....	Rs. 8,000.
3. Dark Room with Machine.....	Rs. 1,70,000.
4. Computer Machine and Electric Type Machine.....	Rs. 40,000.
<hr/>	
	Rs. - 12,18,000/-

ECG

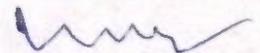
1. B.P.L. Machine. 2 lakes propose	Rs. - 2,00,000/-
---------------------------------------	------------------

X Ray

X ray Machine (Heavy) 10 lakes propose	Rs. - 10,00,000/-
---	-------------------

Computer Machine

Computer Machine (2000) 60 thousand propose	Rs. - 60,000/-
--	----------------



Chairman
Basirhat Municipality.

Chairman,
BASIRHAT MUNICIPALITY.

OFFICE OF THE MUNICIPAL COUNCILLORS
OF BASIRHAT
NORTH 24 PARGANAS

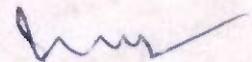
Ref. No.

Date.....200

Total of Proposed Budget,

Indoor	7,82,500/-
Generator	1,50,000/-
Out Door	19,50,000/-
Pathology	40,00,000/-
USG	12,18,000/-
ECG	2,00,000/-
X Ray	10,00,000/-
Computer Machine	60,000/-
Salary	44,97,600/-
Total	Rs. 1,38,58,100

Rupees One oore thirty eight laos fifty eight thousand one hundred only.



Chairman
Basirhat Municipality.

Chairman,
BASIRHAT MUNICIPALITY.

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No. 2433.....

From :

Date 1.02.2008.....

Sri Narayan Mukherjee

Chairman, Basirhat Municipality



To
The Director
SUDA
Health Wing
H.C. Block, Sec-III
Kolkata-91

Sub:- Interview for Selection of Staff in
connection with running the Community
Based Primary Health Care Service
(H.H.W. Scheme)

Attn: Mr. P. C. Roy
Pl. attend

Sir,

Interview will be taken by the members of the Municipal level Health & Family Welfare Committee on 07.02.08 at 11 A.M. at Basirhat Municipal Meeting Hall for selection of staffs for H.H.W. Scheme of Basirhat Municipality.

You are earnestly requested to be present or depute your representative on the date and time as fixed.

Thanking you.

Yours faithfully

Chairman
Basirhat Municipality

Memo No.

Date.

Municipal Office, Basirhat

Copy forwarded to the members of the Municipal level Health and family welfare committee with the request to be present on the date and at the time as fixed above.

- 1) The District Magistrate or his representative.
- 2) Sub-Divisional Medical Officer, Basirhat, S.D. Hospital
- 3) A.C.M.O.H. Basirhat North 24 Parganas
- 4) S.K. Sahidulla, C.I.C. (Health)
- 5) Md. Liyakat Ali (NGO) Basirhat
- 6) Kajali Roy (President C.D.S.)

Basirhat,
BASIRHAT MUNICIPALITY.

- 2 -

with a copy to the undersigned
You are requested to communicate with the CMOH concerned and submit filled in Application Form for empanelment in respect of implementation of the scheme.

A feed back in this regard may kindly be granted to the undersigned.

Thanking you.

Yours faithfully,

Enclo. : As stated.

SDr
Director, SUDA
Dt. .. 09.01.2008

SUDA-Health/DFID/07/142(2)/1(3)

Copy forwarded for kind information to :

1. Shri A.K. Das, Commission (FW) & Spl. Secretary, West Bengal, DHFW.
2. Dr. Nila Mukherjee, Jt. DHS & SFWO, DHFW.
3. Dy. Director of Health services (FW).

SDr
Director, SUDA
Dt. .. 09.01.2008

SUDA-Health/DFID/07/142(2)/2(1)

Copy forwarded to :

CMOH, Howrah - for kind information and taking further necessary action.

SDr
Director, SUDA
Dt. .. 09.01.2008

SUDA-Health/DFID/07/142(2)/3(1)

Copy forwarded to :

Health Officer, Uluberia Municipality

SDr
Director, SUDA
Dt. .. 09.01.2008

SUDA-Health/DFID/07/142(2)/4(1)

Copy forwarded to :

Project Officer, Health, SUDA

Unid
Director, SUDA

File
22.1.08

Phone : 265-412, 265-316 & 265-224
OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
North 24 Parganas

Date 16.01.2008

Ref. No. 22.12.(4)

From:

Sri Narayan Mukherjee
Chairman, Basirhat Municipality

To

The Director
SUDA - (Health Wing)
ILCUS Bhavan
H.C. Block, Sec.-III
Salt Lake
Kol- 91



Sir,

Enclosed please find a copy of Notice no. 2212
dt. 16.1.08. regarding contractual appointment in connection
with running the community based primary health care
service under Basirhat Municipality.

This is for your information please.

Yours faithfully

[Signature]
Chairman
Basirhat Municipality

Enclos:- As stated above.

NOTICE :-

Memo No. 2212 Dt-16.01.08.

Due to some unavoidable circumstances interview for one year contractual appointment in connection with running the community based primary Health Care Services under Basirhat Municipality for the following posts is hereby cancelled.

Willing candidates may apply for the following post within 24.1.08 upto 2 P.M. Those who have already applied and appeared before the interview board, need not apply further.

The staff to be recruited for the post which are given below:-

Sl.No.	Category of Staff	Education qualification	Experience	No. of Post	Contractual pay per month
1.	Sanitary Inspector	H.S. Certificate	2yrs. in the related field course in the subject specify	1 No.	Rs. 5500.00
2.	Computer Asstt.	Graduate from a recognised university	Knowledge in M.S. Office & computer application and Tally	1 No.	Rs. 5000.00
3.	Accounts Asstt.	should be preferably commerce Graduate from a recognised University	Having Experience in accounts and knowledge in accounting Govt./Semi Govt.	1 No.	Rs. 5000.00
4.	Multipurpose Helper Cum Store-keeper clerk	Graduate from any recognised University	Having Knowledge and experience in office work in Govt./Semi Govt.	1 No.	Rs. 5000.00
5.	Health Assistant	Madhyamik	Having Knowledge & experience in community based health programme for 2 Yrs.	1 No.	Rs. 5000.00

(Age in all category of Staff will be applicable for Municipal employees. (18-37 Yrs.)

Memo No. 2212 (1) Date: 16.01.08.

Basirhat Municipal Office

copy forwarded to :

The S.D.O., Basirhat with the request to publish the same in his office notice Board

The Block Dev. Officer, Basirhat Dev. Block.

The post Master, Basirhat

Chairman,
Basirhat Municipality
16.01.08

Chairman,
Basirhat Municipality
16.01.08

16. Your petitioner states that inspite of receiving the said letter dated December 19, 2006 the respondent authorities did nothing but passed the Order of termination vide Order No.12 dated December 26, 2006 under the Memo No. DFID/31/06/1(4) and in the said impugned order, the respondent authority directed your petitioner to hand over the charge of the office with files and papers etc. to one Kakali Das, who is also a First Tier Supervisor of the said scheme.

A copy of the said order is annexed herewith and marked as Annexure "P-8".

17. Your petitioner states that on receiving the aforesaid Order of removal your petitioner promptly replied to that and stated therein that without taking any prior approval from the State Urban Development Agency, West Bengal, the respondent authority cannot remove anybody at any time and your petitioner also stated therein that the respondent authority issued the show cause only to your petitioner but the respondent authority did not issue show cause to and/or nothing to say about Community Development Officer, Public Health Nurse, Oxilary Nurse Midwifery, H.O. & Honorary Health Workers. Such representation has been received by the office of the Councilors, Cooch Behar Municipality, Cooch Behar on December 29, 2006 by putting its seal.

535 File
24/12/07

Phone : 265-412, 265-316 & 265-224

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No.1979.....

From :

Date 04.12.2007.....

P.O.(H)
24/12

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.



To Sri/ Smt. *Director of SUDA, Health wing,*
H.C. Block, sec-III, Kol.-91

SUB:- The contractual staff selection & interview, in connection with rining the community Based Primary Health care services.

Sir/Madam,

A meeting of Basirhat Municipal Level Health and Family welfare committee will be held on 11.12.2007. at 3-00 P.M. at Basirhat Municipal Meeting hall.

As you or your representative is on the committee, you are requested to make it convenient to attend the said meeting.

Your sincerely,

[Signature]
chairman

Basirhat Municipality.

Chairman,
BASIRHAT MUNICIPALITY.

Memo No-.....Date.....

copy forwarded to-

- (1) Director, SUDA, Health wing, H.C.-Block, sec.- III, Kol.-91.
- (2) S.D.M.O. Basirhat S.D. Hospital.
- (3) A.C.M.O.H. Basirhat, (N)24 PAG.
- (4) S.K. shashidulla.(C.I.C.) Health.
- (5) MD. Liagat Ali (NGO.) Basirhat.
- (6) Kajali Roy, President, CDS.

[Signature]
chairman

Basirhat Municipality.

Chairman,
BASIRHAT MUNICIPALITY.



Preventive measures taken by Basirhat Municipality for "Dengu" and Chikunguniya under H.H.S. Scheme.

Health Centres have been opened in ward no. 1, 2, and 3 and 500 hundred (five hundred) patients were attended in the Health Centre on 27.10.07 and 31.10.07 respectively. The following Doctors were present in the Health Centre named as :-

- 1) Dr. Indra, Basirhat Mahakuma Hospital
- 2) Dr. Manimala, -DO-
- 3) Dr. Mihir Kr. Mi Maitra, Basirhat

D.D.T. and bleaching powder are spreading in different corner of ward no. 1 to 6.

One Health Centre will be opened on 2.11.07 at Paschim Dandihat Primary school in ward no. 6 of this Municipality.


01.11.07

Member
Chairman-in-Council
BASIRHAT MUNICIPALITY
(P.H.E. & HEALTH DEPT.)

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/63 ULBs/07/345**

Date16:08:2007

**From : Dr. Shibani Goswami
Project Officer
Health, SUDA**

**To : The Chairman
Basirhat Municipality**

**Sub. : Training of HHWs in connection with Community
Based Primary Health Care Services.**

Sir,

This is to intimate you that Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA will be visiting to your ULB to impart training to regular HHWs including panel candidates on Family Schedule, Baseline Survey Format and HMIS during 17-18 August, 2007. No training fee is to be provided by you to Shri Lahiri.

You are requested kindly to make necessary arrangement for his accommodation on the above mentioned dates.

Thanking you.

Yours faithfully,



Project Officer

Dt. .. 16.08.2007

SUDA-Health/63 ULBs/07/345/1(1)

CC

Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA



Project Officer

SUDA

53 014
STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK. SECTOR-III, BIDHANNAGAR. CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/63 ULBs/07/338**

Date **14.08.2007**

From : Director, SUDA

To : The Chairman
Ashokenagar Kalyangarh / Baduria / Basirhat /
Bongaon / Gobardanga / Habra / Taki Municipality

Sub. : Ensuring involvement of CMOH and District Health Office in
implementation of Community Based Primary Health Care Services.

Sir,

Enclosed, kindly find herewith a copy of communication bearing no. HFW/CFW/331/HS-1003/07 dt. 31st July, 2007 of the Project Director, HSDI, Commissioner. FW & Special Secretary, Dept. of Health & Family Welfare. addressed to the Chief Medical Officer of Health of all the districts.

This is for your kind information and necessary action.

Thanking you.

Encl. : As stated.

Yours faithfully,


Director, SUDA

CMOH, Cooch Behar

Copy forwarded for kind information to :

SUDA-Health/63 ULBs/06/

10.08.2006

Director, SUDA

District Magistrate, Cooch Behar

Copy forwarded for kind information to :

SUDA-Health/63 ULBs/06/

10.08.2006

Director, SUDA

Yours faithfully,

Thanking you.

On receipt of the required information of your ULB as detailed in the Remarks Column of the above Table, the next stage for implementation of the programme will be taken up consequently.

ULBs	List of ward-wise BPL population (a)	Municipal map showing ward boundary along with no. of BPL population (b)	Constitution of MHFWC (c)	Opening of a separate Bank A/C (d)	Remarks
Dinhata	Yes	Yes	No	No	To submit (c) & (d)
Tufanganj	Yes	Yes	No	No	To submit (c) & (d)
Mathabhanga	Yes	Yes	No	No	To submit (c) & (d)
Haldibari	No	Yes	No	No	To submit (a), (c) & (d)
Mekhliganj	Yes	Yes	No	No	To submit (c) & (d)

hereunder :

From this office record, status on information already submitted by the ULBs is tabulated

After opening the Bank A/C, A/C No. & Name of the Bank is to be forwarded.

Executive Officer.

d) Opening of a separate Bank A/C in the name of "HHW Scheme, Municipality" where the joint signatory will be Chairman / Vice-Chairman and Finance Officer /

Director, SUDA

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No.

From :

Sh. Sahidul Haque
Member, Chairman

Date: 21/08/2007.....



TO

The Chairman

Basirhat Municipality
Basirhat 24 Parganas (N)

স্বাস্থ্য বিভাগে
নামসংখ্যক চৌবমল্লার-প্রেক্ষাগৃহ নির্মাণ কর্মসূচী-ব-৩৮নং
কার্যক্রম অনুযায়ী-৩৩ নং কার্যক্রম অনুযায়ী-নির্মাণ কর্মসূচী-
প্রেক্ষাগৃহের কার্যক্রম পূরণ কাজে বিলম্ব হইলেন। বর্তমান তিনি-
I.C.D.S এর সহযোগিতা পাইয়া নির্মাণে উৎসাহিত হইয়াছেন। প্রেক্ষাগৃহের-
কার্যক্রম পূরণে উৎসাহিত হইয়াছেন।
এই কার্যক্রম-৩৩ নং কার্যক্রম অনুযায়ী-নির্মাণ কর্মসূচী-
০২/০৮/২০০৭ তারিখের ৩৩ নং কার্যক্রম অনুযায়ী-নির্মাণ কর্মসূচী-
অনুযায়ী হইতে নিম্নলিখিত বর্ণনা হইল।

Copy Forwarded to:

- ① The Director, SUDA,
Health wing, Iqbal Bhawan,
H.C. Block, Sector III Bidhanagar
KOL-91

Sh. Sahidul Haque
21/08/07
Member
Chairman-in-Council,
BASIRHAT MUNICIPALITY,
(P.H.S. & HEALTH DEPTT.)

- ② The S.I.D.M.O
- ③ The A.C.M.O.H

His resignation accepted with effect from 21/8/07
১১/৮/০৭

SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/07/196

Date02:07:2007

From : Director, SUDA

To : The Chairman
Basirhat Municipality

Sub. : Forwarding score obtained by regular HHWs & panel candidates who had undergone training in respect of Community Based Primary Health Care Services.

Sir,

You are requested kindly to forward the score of pre & post evaluation examination obtained by regular HHWs and panel candidates who had undergone training in respect of Community Based Primary Health Care Services. The said score against each of the candidate is to be given as per proforma given below by 13th July, 2007.

A) For Regular HHWs				
Sl. No.	Name	Ward No.	Pre-evaluation Score obtained	Post-evaluation Score obtained
B) For Panel candidates				

Thanking you.

Yours faithfully,

Director, SUDA

53 CIC

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.SUDA-Health/63 ULBs/07/135(10)

Date11.06.2007

From : Director, SUDA**To : The Chairman**
Haldibari / Mirik / Tarakeshwar / Haldia / Kharar / Khirpai /
Taherpur / Bongaon / Basirhat / Habra Municipality**Sub. : Procurement of Drugs for Sub -Centres under Community
Based Primary Health Care Services.**

Sir,

To implement clinics services from the Sub-Centres, it is high time to procure drugs for Sub-Centres as per approved list which is enclosed.

Procurement is to be done by the ULB concerned through their Procurement Committee already constituted for the purpose, following the Government procurement norms. Fund already placed with the ULB is to be utilized for the purpose. Further fund will be released on submission of requisition as per proforma already provided only after acceptance by SUDA at least 70% of SOE of earlier fund released to you.

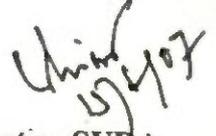
The expenditure is to be booked under the A/C head - "Drug". Statement of Expenditure (SOE) is to submitted by 10th of the following month and Utilisation Certificate (UC) at the end of each quarter.

You are requested to undertake such procurement at the earliest so that the primary health care services could be extended to the beneficiaries.

Thanking you.

Encl. : As stated.

Yours faithfully,

**Director, SUDA**

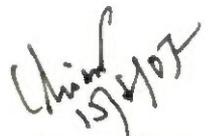
Contd. to P-2.

- 2 -

SUDA-Health/63 ULBs/07/135(10)/1(7)

Dt. .. 11.06.2007

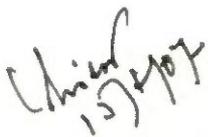
Copy forwarded for kind information to :

CMOH, Cooch Behar / Darjeeling / Hooghly / Medinipur (East) /
Medinipur (West) / Nadia and North 24 Parganas District
Director, SUDA

SUDA-Health/63 ULBs/07/135(10)/2(10)

Dt. .. 11.06.2007

Copy forwarded for kind information to :

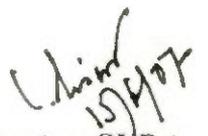
AFC, Haldibari / Mirik / Tarakeshwar / Haldia / Kharar / Khirpai /
Taherpur / Bongaon / Basirhat / Habra Municipality
Director, SUDA

SUDA-Health/63 ULBs/07/135(10)/3(1)

Dt..11.06.2007

Copy forwarded for kind information to :

Finance Office, SUDA


Director, SUDA

OFFICE OF THE MUNICIPAL COUNCILORS OF BASIRHAT

North 24 Parganas

Ref. No. 416/01

From

Date 21.05.2007

Tri Narayan Mukherjee

Chairman, Basirhat Municipality



28 MAY 2007

NOTICE

In terms of Memo No. SUDA-Health/63 0103/ 2-05 dated 17.05.2007 of the Director of SUDA, Calcutta, it is to notify that the following names are hereby selected as regular candidates of HHWs under community Based Primary Health Care services.

<u>Sl.No.</u>	<u>Name of the Selected HHWs</u>	<u>Sl.No.</u>	<u>Name of the Selected HHWs</u>
1.	Puspanjali Bhattacharyya	20.	Aparna Biswas
2.	Chandana Gain	21.	Smriti Gain (Das)
3.	Arati Haritashan	22.	Lipa Dey
4.	Fazila Bibi	23.	Sahana Khatoon
5.	Swapna Sankar	24.	Anjana Das
6.	Purnima Saha	25.	Murshahi Nath
7.	Monika Roy	26.	Amia Bibi
8.	Sukla Ghosh	27.	Tajam Khatoon
9.	Reba Mukherjee	28.	Piyali Dey.
10.	Monisha Dey (Mondal)	29.	Sunita Mondal
11.	Maya Mondal	30.	Swalanti Dey (Biswas)
12.	Anjura Khatoon	31.	Isyati Sankar
13.	Tanushri Pal (Chandra)	32.	Kakali Roy
14.	Jhuma Guna	33.	Lata Biswas (Kali)
15.	Saraswati Mondal (Bafadar)	34.	Tapasi Kundu
16.	Kakali Sankar	35.	Mira Khatoon
17.	Amiya Das	36.	Suparna Biswas (Ghoshal)
18.	Monena Khatoon	37.	Shanishtha Dalal
19.	Kajal Ghosh	38.	Tapati Mukherjee

The above regular HHWs are hereby informed that their commencement of function will take effect from 1st June, 2007.

Memo No. 416/01 Date 21/05/2007
Municipal office, Basirhat.

[Signature]
Chairman
Basirhat Municipality.

Copy Forwarded to the-

1. Director, SUDA (Health wing)
Ilgus Bhavan, HC Block, Sector-III, Bidhannagar,
KOL-91.
2. The A.C.M.O.H., Basirhat
3. The S.D.M.O. Basirhat.

[Signature]
Chairman,
BASIRHAT MUNICIPALITY.

[Signature]
Chairman
Basirhat Municipality.

[Signature]
Chairman,
BASIRHAT MUNICIPALITY.



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ...SUDA-Health/63 ULBs/07/107(2)

Date23.05.2007

From : Director, SUDA

To : The Chairman
Basirhat / Habra Municipality

**Sub. : Procurement of Furniture and Equipment for Sub -Centres
under Community Based Primary Health Care Services.**

Sir,

On completion of Honorary Health Workers' training for 45 days , you have engaged regular HHWs and have identified premises for 8 (eight) nos. of sub-centres for implementation of primary health care services under CBPHC.

The minimum no. of clinics which are to be held in each of the sub-centres are as under :

- Ante natal / Post natal care & Family Welfare clinic – once / twice per month
- Immunisation Clinic – once per month
- Growth Monitoring Clinic – once per month
- Treatment Clinic by Doctor – once in a week
- Health Awareness programme – twice per month

To implement such clinic services from the sub-centres , it is high time to equip the sub-centres with necessary Furniture and Equipment as per approved list which are enclosed at Annexure -I & II respectively.

Procurement is to be done by the ULB concerned through their Procurement Committee already constituted for the purpose, following the Government procurement norms. Fund already placed with the ULB is to be utilized for the purpose. Further fund will be released on submission of requisition as per proforma already provided only after acceptance by SUDA at least 70% of SOE of earlier fund released to you.

Contd. to P-2.

OK

- 2 -

The expenditure is to be booked under the A/C head –“Furniture / Equipment” separately as will be applicable. Statement of Expenditure (SOE) is to be submitted by 10th of the following month and Utilisation Certificate (UC) at the end of each quarter.

You are requested to undertake such procurement at the earliest so that the primary health care services could be extended to the beneficiaries.

Thanking you.

Yours faithfully,

Encl. : As stated.

SUDA-Health/63 ULBs/07/107(2)/1(1)
CMOH, North 24 Parganas District

✓
Director, SUDA

Dt. .. 23.05.2007

SUDA-Health/63 ULBs/07/107(2)/2(2)
AFC, Basirhat / Habra Municipality

✓
Director, SUDA

Dt. .. 23.05.2007

SUDA-Health/63 ULBs/07/107(2)/3(1)

✓
Director, SUDA

Dt. .. 23.05.2007

Finance Office, SUDA

✓
23/5
Director, SUDA

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No.**SUDA-Health/63 ULBs/07/85**Date**17.05.2007**

From : Director, SUDA

To : The Chairman
Basirhat MunicipalitySub. : Commencement of functioning of regular HHWs under Community
Based Primary Health Care Services.

Ref. : Your communication dt. 16.05.2007.

Sir,

With reference to above, the following activities are to be undertaken by your ULB :

- The names of regular candidates (Thirty eight nos.) only is to be listed and put up in the notice board of ULB, asking them to function as HHW with effect from 21st May, 2007 and inform Director, SUDA accordingly with regard to date of joining of HHWs.
- The Chairman of the ULB is to allocate the area of operation for each HHW.
- One HHW will cover a population not exceeding 1,000 BPL contained in a single ward. A ward having less than 1,000 BPL population will have one HHW.
- The HHW shall be responsible for Primary Health Care of BPL families under her jurisdiction and be responsible for both public health and health statistical data collection for the entire population within the ward.
- The ward Councillor will monitor and supervise the activity at ward level.
- HHW Kit bag along with contents provided by SUDA is to be given to all the regular HHWs only.
- To start with, HHW will conduct baseline survey of the allotted BPL families as per the proforma already provided by SUDA, to be checked and scrutinized by HO / MO / SI, who will compile the data ward-wise and ULB-wise.
- Job responsibility of the HHW (working hours 12-00 Noon to 4-00 P.M. of each working day) is :
 - fortnightly home visit to each BPL families,
 - motivate the community to avail health services – collection of data and filling up of Family Schedule,
 - treatment of minor ailments at door step, distribution of drugs for three days maximum,
 - registration of pregnancy within 12 weeks,
 - identification of danger signs of pregnancy and its referral,
 - act as depot holder of ORS, Nirodh, OCP, Iron Folic Acid tablet etc.,
 - counselling on child nutrition and immunization,

Contd. to P-2

- counselling adolescents for physical, psychological and nutritional growth,
- promotion of IEC activities including group discussion with the community on awareness generation towards Primary Health Care, Public Health and National Health Programmes,
- assisting implementation of ongoing National Health Programmes,
- preparation and submission of fortnightly HMIS report,
- ensure community participation.
- Honorarium for HHWs will be @ Rs. 1,000/- per HHW per month with effect from the date of commencement of their work.

Furthermore, the following preliminary activities be initiated simultaneously so that primary health care services can be provided to the community.

- Accommodation for 8 (Eight) nos. of Sub-Centres are to be identified.
- Suitable accommodation for Sub-Centre be in municipal / community building or Club / CBO accommodation. **Preference should be given for municipal / community accommodation.**
- The Sub-Centre should preferably contain one room (size = 10' x 8') for setting up clinical room and covered waiting space for the beneficiaries, toilet and water facilities.
- The Sub-Centre is to be located in such a way that maximum number of BPL population could have easy access to it.
- As per Project proposal, the service charge (rental) should not exceed Rs. 1,000/- per month per Sub-Centre which includes electricity, water & sweeping / cleaning charges. These rental charges will only be applicable for the Sub-Centre accommodated in Club / CBO accommodation. There will be no rental charges for the Sub-Centre accommodated in municipal / community accommodation.

Further instruction will follow in due course. A feed back on the above mentioned activities be forwarded to the undersigned.

Thanking you.

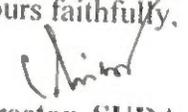
SUDA-Health/63 ULBs/07/85/1(1)
C.C.
DM, North 24 Parganas

SUDA-Health/63 ULBs/07/85/2(1)
C.C.
CMOH, North 24 Parganas

SUDA-Health/63 ULBs/07/85/3(2)
C.C.

1. Finance Officer, SUDA
2. Finance Officer, Health Wing, SUDA

Yours faithfully,


Director, SUDA
Dt. .. 17.05.2007

Director, SUDA
Dt. .. 17.05.2007

Director, SUDA
Dt. .. 17.05.2007

Director, SUDA

- counselling adolescents for physical, psychological and nutritional growth.
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Thanking you.

Yours faithfully,

Sd/xy

Director, SUDA

Dt. .. 17.05.2007

SUDA-Health/63 ULBs/07/85/1(1)

C.C.

DM, North 24 Parganas

Sd/xy

Director, SUDA

Dt. .. 17.05.2007

✓ SUDA-Health/63 ULBs/07/85/2(1)

C.C.

CMOH, North 24 Parganas

Chinn

Director, SUDA

Dt. .. 17.05.2007

SUDA-Health/63 ULBs/07/85/3(2)

C.C.

1. Finance Officer, SUDA

2. Finance Officer, Health Wing, SUDA

Director, SUDA

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK. SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.SUDA-Health/63 ULBs/07/85

Date17.05.2007

From : Director, SUDA**To : The Chairman
Basirhat Municipality****Sub. : Commencement of functioning of regular HHWs under Community
Based Primary Health Care Services.****Ref. : Your communication dt. 16.05.2007.**

Sir,

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Contd. to P-2

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Thanking you.

Yours faithfully.

sd/xx

Director, SUDA

Dt. .. 17.05.2007

[Signature]

Director, SUDA

Dt. .. 17.05.2007

[Signature]

Director, SUDA

Dt. .. 17.05.2007

[Signature]

Director, SUDA

SUDA-Health/63 ULBs/07/85/1(1)

C.C.

✓ DM, North 24 Parganas

SUDA-Health/63 ULBs/07/85/2(1)

C.C.

CMOH, North 24 Parganas

SUDA-Health/63 ULBs/07/85/3(2)

C.C.

1. Finance Officer, SUDA

2. Finance Officer, Health Wing, SUDA

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK. SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No.**SUDA-Health/63 ULBs/07/85**Date**17.05.2007**From : **Director, SUDA**To : **The Chairman
Basirhat Municipality**Sub. : **Commencement of functioning of-regular HHWs under Community
Based Primary Health Care Services.**Ref. : **Your communication dt. 16.05.2007.**

Sir,

With reference to above, the following activities are to be undertaken by your ULB :

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 - act as depot holder of ORS, Nirodh, OCP, Iron Folic Acid tablet etc.,
 - counselling on child nutrition and immunization,

Contd. to P-2

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No.

From :

Date.....200.....

Shri Narayan Chatterjee

Chairman, Basirhat Municipality,

To
The Director
SUDA, Ilgus Bhavan
Sector III, Salt Lake,
Kolkata

SUB:- completion of ~~work~~ ^{H.H.W.S} of the ~~work~~ ^{work}
Under community health ~~work~~ ^{work} Primary
Health care services
Ref:- SUDA - Health/63 6110/30/244 of 29.1.07

Sir,

With reference to above I am to inform you that the training covering a period of 45 days ^{over} concerning the procedure as detailed in the instructions has been completed successfully on the 15th May, 2007.

This is for favour of your kind review and taking necessary action ~~at~~ at your end.

Thanking you.

Yours faithfully

[Signature]
Chairman

Basirhat Municipality

Chairman
BASIRHAT MUNICIPALITY

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK. SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

08.05.2007

SUDA-Health/63 ULBs/07/60

Date

**From : Dr. Shibani Goswami
Project Officer
Health, SUDA**

**To : The Chairman
Basirhat Municipality**

**Sub. : Training of HHWs in connection with Community
Based Primary Health Care Services.**

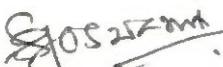
Sir,

This is to intimate you that Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA will be visiting to your ULB to impart training to regular HHWs including panel candidate on Family Schedule, Baseline Survey Format and HMIS during 09-10 May, 2007. No training fee is to be provided by you to Shri Lahiri.

You are requested kindly to make necessary arrangement for his accommodation on the above mentioned dates.

Thanking you.

Yours faithfully,

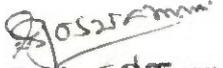

Project Officer

Dt. .. 08.05.2007

SUDA-Health/63 ULBs/07/60/1(1)

CC

Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA


Project Officer

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
NORTH 24 PARGANAS

Ref. No. 235

Date 19.4. 2007

From :

Sri Narayan Mukherjee
Chairman, Basirhat Municipality

NOTICE

1. S. K. Sahidulla, Member, C.I.C
2. S. D. M. O, Basirhat S. D. Hospital
3. A. C. M. O. II Basirhat
4. Kajali Roy, CDS.
5. Lisquat Ali, N. G. O.
6. Representative, SUDA (Health).
7. Representative, District Magistrate, North 24-Parganas.

*Community Based Municipal Health Care Service
Under Basirhat Municipality*

A meeting of Basirhat Municipal Health and Family Welfare (M. M. C.) committee
will be held on 24.04.2007 at 4.00 P.M. at the Municipal Meeting hall.

As a committee member, you are requested to please attend the meeting and make it
Convenient



Chairman
Basirhat Municipality
Chairman,
BASIRHAT MUNICIPALITY.

OFFICE OF THE MUNICIPAL COUNCELLORS OF BASIRHAT
NORTH 24 PARGANAS

29/3/1

Date: 01-03-2007

From

Sri Narayan Mukherjee
Chairman, Basirhat Municipality

NOTICE

The following selected H.H.W.S. of this Municipality are hereby informed that the training for Community based Primary Health Care Service will be held on 20-03-2007 at Basirhat Municipal Maitrisadan at 2:00 P.M. They are directed to attend the training programme as per schedule noted above.

Chairman
Basirhat Municipality

Sl.No.	Name of the Selected H.H.W.S.	Sl.No.	Name of the Selected H.H.W.S.
01	Puspangali Bhattacharyya	26	Sandra Bibi
02	Chandana Gain	27	Liptra Khatoon
03	Arati Han (Aich)	28	Niyati Dey
04	Fazila Bibi	29	Smrita Mondal
05	Swapna Sarkar	30	Srismita Dey (Biswas)
06	Purnima Saha	31	Niyati Sarkar
07	Monika Roy	32	Saheli Roy
08	Sukla Ghosh	33	Lina Biswas (Palit)
09	Reba Haider	34	Tapashi Kundu
10	Monisha Dey (Kundu)	35	Mira Khatoon
11	Maya Mondal	36	Sarupa Biswas (Ghosal)
12	Anjura Khatun	37	Sharmistha Dalal
13	Tanushri Pal (Manna)	38	Tapati Mukherjee
14	Jhuma Guha	39	Soma Guha (Majumder)
15	Saraswati Mondal (Dafadar)	40	Jhuma Hazra
16	Kakali Sarkar	41	Shreeta Pal
17	Amiya Das	42	Monita Mondal
18	Momena Khatoon	43	Selma Bibi
19	Kajal Ghosh	44	Bela Mondal (Sarker)
20	Aparna Biswas	45	Sushanta Saha
21	Amanjari Das	46	Sharmista Mondal
22	Dipa Dey	47	Tanvira Bibi
23	Sahida Khatoon	48	Kajal Dey
24	Anjana Das	49	Mangla Palit
25	Madhabi Nath	50	Swati Landa

Memo No. 2990/1 date 7.3.07
Municipal Office, Basirhat

Copy forwarded for information to

- 1) The Director, SUDA (Health wing), H.G.U.S BHOWANI 1st Block, Sector-III, Bidhannagar, Kolkata - 91
- 2) The C.M.O., North 24 Parganas, Basirhat.
- 3) The A.C.M.O.H., Basirhat
- 4) The S.D.M.O., Basirhat


Chairman
Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No.

From:

Date.....200.....

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.

To
The.....
Trainer of H.H.W.S.
Community Based and Primary
health care services.
Under Basirhat Municipality

Sub:- Training for H.H.W.S.

Sir/Madam,

This is for your information that an urgent Meeting about subject in connection with community Based Primary health care will be held on 12.3.07 at 12 P.M. at Primeses of this Municipality.

You are hereby requested to make it convenient to attend the meeting.

Yours faithfully

[Signature]

Chairman

Basirhat Municipality

Copy forwarded to:-

Memo No...3003..... Date, 03.03.07.

- 1) A.C.M.O.H. Basirhat
- 2) S.D.M.O. Basirhat S.D. Hospital.
- 3) Director of SUDA
ILGUS Bhabam, Salt Lake, Kolkata-91
- 4) ~~Kalyan~~ Liyaquat Ali (U.G.O.) Basirhat.
- 5) S.K. Sahidulla. (C.I.C) Health.

[Signature]

Chairman

Basirhat Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No.

Date

12.03.07

Sri Narayan Mukherjee
Chairman, Basirhat Municipality

To
The.....
Trainer of K.H.W.S.
Community Based and Primary
health care services.
Under Basirhat Municipality

Sub:- Training for K.H.W.S.

Sir/Madam,

This is for your information that an urgent Meeting about subject in connection with community based Primary health care will be held on 12.3.07 at 12 P.M. at Premises of this Municipality.

You are hereby requested to make it convenient to attend the meeting.

Yours faithfully



Chairman

Basirhat Municipality

Copy forwarded to:-

Memo No. 3003 Date 03.03.07

- 1) A.C.M.O.H. Basirhat
- 2) S.D.M.C. Basirhat S.D. Hospital.
- 3) Director of SUDA
ILGUS Bhaban. Salt Lake, Kolkata-91
- 4) ~~K.H.W.S.~~ Liyaquat Ali (H.S.C.) Basirhat.
- 5) S.K. Sahidulla. (C.I.C) Health.



Chairman
Basirhat Municipality

**OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
NORTH 24 PARGANAS**Ref. No 2517Date 09.01.2007

From :

Sri Narayan Mukherjee
Chairman, Basirhat Municipality

To
The Director,
SUDA
Health wing
ILGUS Bhavan, H.C. Block, Sector-III,
Bidhan Nagar, Kolkata-91.

Ref. : Suda-Health/63 ULB/06/183(60) Dated 15.11.2006Sub : Selection of trainee Honorary Health workers (H.H.W.S)
under the Basirhat Municipality. North 24 parganas.

Sir,

With reference to above I am to inform you that the selection committee duly formed by this Municipality had selected fifty (50) Honorary Health Workers (H.H.W.S) from the 126 applicants through viva voce and examination of individual particulars and 2(two) Doctors and 2 (two) Nursing Personnel as trainers.

Names of the said 50 H.H.W.S. are enclose herewith for favour of your kind perusal and approval and for further follow up actions in view of the above referred letter.

Thanking you.

Enclo : List of H.H.W.S.

Yours faithfully,

+ Selected doctors as nurses


Chairman
Basirhat Municipality

Memo No. _____ date _____

Chairman,
BASIRHAT MUNICIPALITY.

Copy forwarded for information to :-

- 1) Superintendent Basirhat Hospital
- 2) A.C.M.O.H. Basirhat
- 3) C.M.O.H. Basirhat Basasal


Chairman
Basirhat Municipality
Chairman,
BASIRHAT MUNICIPALITY.

R-38

D-12

List of Selected Doctors, Nursing Personnel and H.H.W.S.

Selected Doctors, Nursing Personnel.

1. Dr. Mihir Kr. Maitra, Doctor.
2. Dr. Banani Ghosh, M.O. Basirhat S.D. Hospital.
3. Smt. Momota Ray, N.S., - Do -
4. Kalpana Ray, P.H.N - Do -

Selected H.H.W.S.

- | | |
|--|--|
| 1. Puspanjali Bhattacharyya, | 33. Lina Biswas (Palit) |
| 2. Chandana Gain | 34. Tapashi Kundu |
| 3. Arati Hari (Aich) | 35. Mira Khatoon |
| 4. Fazila Bibi | 36. Surupa Biswas (Ghosal) |
| 5. Swapna Sarkar | 37. Sharmistha Dalal |
| 6. Purnima Sana | 38. Tapati Mukherjee |
| 7. Monika Roy | 39. Niyati Sarkar <i>Soma Guha (Majumder)</i> |
| 8. Sukla Ghosh | 40. Jhuma Hazra |
| 9. Reba Halder | 41. Sumitra Pal |
| 10. Monisha Dey (Kundu) | 42. Momota Mondal |
| 11. Maya Mondal | 43. Selima Bibi |
| 12. Anjura Khatun | 44. Bula Mondal (Sarker) |
| 13. Tanushri Pal (Manna) | 45. Suchitra Saha |
| 14. Jhuma Guha | 46. Moumita Mondal |
| 15. Saraswati Mondal (Dafadar) | 47. Moriom Bibi |
| 16. Kakali Sarkar | 48. Ratna Dey |
| 17. Amiya Das | 49. Manju Palit |
| 18. Momena Khatoon | 50. Jyostna Kundu. |
| 19. Kajal Ghosh | |
| 20. Aparna Biswas | |
| 21. Amari Gain (Das) | |
| 22. Dipa Dey | |
| 23. Sahida Khatoon | |
| 24. Anjana Das | |
| 25. Madhabi Nath | |
| 26. Ambia Bibi | |
| 27. Tajma Khatoon | |
| 28. Piyali Dey | |
| 29. Sunita Mondal | |
| 30. Sribanti Dey (Biswas) | |
| 31. Soma Guha (Majumder) <i>Niyati Sarkar</i> | |
| 32. Kajali Roy | |

41 No

BASIRHAT MUNICIPALITY

Niyati Sarkar
Chairman,



Chairman
Basirhat Municipality

Memo No:- BSH/1057
Date:- 26/12/06

To
The Chairman
Basirhat Municipality
Basirhat, North 24 Parganas

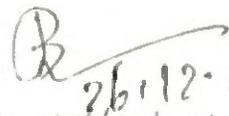
Sub :-Trainers training in connection with onising training of honorary health workers(H.H.W.S.)Of your Municipalityunder Community Based primary Health Care Services.

Sir, I am sending One Doctor and two Nursing Personnel for the above subject. Their names are as follows :-

- 1:- Dr.Banani Ghosh. (M.O)
2. Smt. Mamata Roy (N.S)
- 3.Smt. Kalpana Roy (P.H.N.)

Thanking you.

Yours faithfully


26.12.06

the superintendent
of S.D Hospital

Dr. M. K. Maitra

MBBS (Cal)

Moitra Clinic

Sir R. N. Mukherjee Road, Basirhat, North 24 Parganas.
9:30 am to 1 pm & 5-30 pm to 8-30 pm, Saturday Closed

Residence

Vill. Mirzapur, PO- Basirhat College, North 24 Parganas
7 am to 8-30 am & 4 pm to 5pm

Ref. No. SUDA Health/63 ULBs/06/217(15)

Date. 4.1.07.

TO THE Chairman.
Basirhat Municipality.
Basirhat.

Sub: - Forwarding names of trainees in connection with
entire training of Honorary Health Workers (H.H.Ws)
of your Municipality under Community Based Primary
Health Care Services.

Respected Sir, I beg to inform you that I am eager to
work as 'trainer to SUDA' (Doctor) under Basirhat
Municipality.

Maitra
Dr. Mihir Kumar Maitra.
M. B. B.S.
Reg No. 31538
(W.B.M.C)

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
NORTH 24 PARGANAS

Ref. No. 2492/2 Health Wings.

Date: 02/01/07 2006

From :-

Pri Narayan Mukherjee
Chairman, Basirhat Municipality.

To *Director of SUDA.*
The..... (Member)
Community Based Primary Health and Family
welfare committee under Basirhat Municipality.

Sub:- Final selection of N.R.W.S.

Sir,

This is for your information that an urgent Meeting & about subject in connection with community Based primary Health care will be held on 04.01.2007 at ~~2:00 P.M.~~ ^{11:00 AM} at the premises of this Municipality.

You are hereby requested to ~~make~~ make it convenient to attend the Meeting.

Yours faithfully

Pri Narayan Mukherjee
Chairman
Basirhat Municipality

Copy forwarded to :-

Memo No. 2492/2 Date: 02/01/07

- 1) A.C.M.O.H. Basirhat
- 2) Director of SUDA, ILGUS Bhaban, Salt Lake, Kolkata-91
- 3) S.D.M.O. Basirhat S.D. Hospital
- 4) Liyaquat Ali (N.G.O.) Basirhat.
- 5) S.K. Sahidulla (C.I.C.) Health.

Talked with the chairman over telephone on 2nd Jan. Final selection has already been done. Meeting on 4.1.07 has been called to approve the list of N.R.W.S. selected. Informed chairman that Rep of SUDA would meet on 4th Jan and he is requested to forward the list of N.R.W.S. to Director, SUDA.

Pri Narayan Mukherjee
Chairman
Basirhat Municipality

02/01/07

3.1.07

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No. 2360/2

From :

Date 11.12.06

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.



To *Director of* The (Member)
SUDA
community Based primary health and
family welfare committee under
Basirhat Municipality

sub:- Interview and final selection of H.H.W.S.

sir,

This is for your information that an urgent Meeting about above subject in connection with community based primary health care will be held on 18.12.06. at 2-00 P.M. at the premises of this Municipality. (*Municipal Office*)

You are hereby requested to make it convenient to attend the Meeting.

chairman

Basirhat Municipality.

Chairman,
BASIRHAT MUNICIPALITY.

copy Forwarded to:-

Memo No. 2360/2 Date 11.12.06

- 1) A.C.M.O.H. Basirhat
- ✓ 2) Director of SUDA
ILGUS Bhaban
Salt Lake, Kolkata-91
- 3) S.D.M. O.
Basirhat S. D. Hospital
- 4) Liyaquat Ali (N.G.O.) Basirhat
- 5) S.K. Sahidulla (C.I.C.) Health

Chairman

Basirhat Municipality

Chairman,
BASIRHAT MUNICIPALITY.

933737374

Mr. S. K. Sahidullah
Chairman

Phone No. 265-816 & 265-224

OFFICE OF THE MUNICIPAL COUNCILORS OF BASIRHAT

North 2A Poronog

Date

From

File No. 380

Chairman, Basirhat Municipality



To The Director of SUDA
Community Based Primary Health and
Family Welfare Committee under
Basirhat Municipality

Sub: Interview and final selection of H.H.W.S.

Sir,

This is for your information that an urgent meeting about
above subject in connection with community based primary
health care will be held on 18.12.06 at 2-00 P.M. at the
premises of this Municipality.

You are hereby requested to make it convenient to
attend the meeting.

Chairman
Basirhat Municipality

Chairman
BASIRHAT MUNICIPALITY

Copy Forwarded to:-
Memo No. 380/06 Date 11.12.06

- 1) A.C.M.O.H. Basirhat
- 2) Director of SUDA
LIGGS Bhaban
Salt Lake, Kolkata-91
- 3) S.D.M. O.
Basirhat S. D. Hospital
- 4) Dy. Commr. A.I. (N.G.O.) Basirhat
- 5) S.K. Sahidullah (C.I.C.) Health

Chairman
Basirhat Municipality

Chairman
BASIRHAT MUNICIPALITY

PO(স)



23 NOV 2006

বিজ্ঞপ্তি

বসিরহাট শহরের দারিদ্র সীমার নীচে বসবাসকারী জন সাধারণের নিকট থেকে মহিলা স্বেচ্ছাসেবী স্বাস্থ্যকর্মী পদের জন্য দরখাস্ত আহ্বান করা হয়েছিল। যাহার পত্রাংক নং- ২০০৫(৭), তারিখ - ০৪।১১।২০০৬।

উক্ত বিজ্ঞপ্তির আবেদনপত্র জমা দেওয়ার সময় (২নং কলাম) ইংরাজী- ১৭।১১।২০০৬ তারিখের পরিবর্তে আগামী ইং- ২৪।১১।২০০৬ তারিখ বিকাল ৪ টা পর্যন্ত জমা নেওয়া হইবে।।

বিজ্ঞপ্তির অন্য অংশ নিয়ম ও পরিবর্তিত থাকিবে।।

জ্ঞাতার্থে ও ব্যাপক প্রচারের উদ্দেশ্যে সংশ্লিষ্ট কার্যালয়ের নোটিশ বোর্ডে প্রদর্শনের অনুরোধ সহ অনুলিপি প্রেরণ করা হইল।।

Memo no. 2147(7)/6 dt. 17/11/06

- ১। নোটিশ বোর্ড, বসিরহাট পৌরসভা।
- ২। মহকুমা শাসক, বসিরহাট।
- ৩। জেলা স্বাস্থ্য আধিকারিক, বারাসাত, উত্তর ২৪ পরগণা।
- ৪। সহ মূখ্য স্বাস্থ্য আধিকারিক, বসিরহাট।
- ৫। সুপারিনটেন্ডেন্ট, বসিরহাট মহকুমা হাসপাতাল।
- ৬। রাজ্য নগর উন্নয়ন সংস্থা।
- ৭। অফিস কপি।



চৌধুরী চন্দ্রমা চক্রবর্তী
 (প্রিন্সিপাল চিকিৎসা চক্রবর্তী)
 পৌরস্বাস্থ্য ও পরিবার কল্যাণ
 কমিটি, বসিরহাট পৌরসভা।
 উত্তর ২৪ পরগণা।।

বিজ্ঞপ্তি

এতদ্বারা বসিরহাট শহরের দারিদ্রসীমার নীচে বসবাসকারী জনসাধারণ-এর নিকট থেকে মহিলা স্বেচ্ছাসেবী স্বাস্থ্যকর্মী পদের জন্য দরখাস্ত আহ্বান করা হচ্ছে।

এই পদের জন্য প্রার্থীগণের যোগ্যতা নিম্নরূপ :

- ১। প্রার্থীকে অবশ্যই মহিলা হতে হবে।
- ২। বি.পি.এল. তালিকাভুক্ত হতে হবে।
- ৩। ২৫ থেকে ৩৫ বছরের মধ্যে বয়স হতে হবে।
- ৪। বিবাহিত হওয়া বাঞ্ছনীয়।
- ৫। ন্যূনতম অষ্টম শ্রেণি পাশ হতে হবে।
- ৬। সামাজিক কাজ করার আগ্রহ এবং অভিজ্ঞতা বাঞ্ছনীয়।

আবেদনপত্রের সঙ্গে দেয় প্রমাণপত্র :

- ১। বয়সের প্রমাণ পত্র।
- ২। শিক্ষাগত যোগ্যতার প্রমাণ পত্র।
- ৩। বাসস্থানের প্রমাণ পত্র কেবলমাত্র সাংসদ, বিধায়ক, চেয়ারম্যান, বসিরহাট পৌরসভা। সংশ্লিষ্ট কাউন্সিলর কর্তৃক হওয়া চাই।
- ৪। রেশন কার্ড এবং ভোটার পরিচয় পত্র (নিজস্ব ভোটার পরিচয় পত্র না থাকলে পিতার কিংবা স্বামীর ভোটার পরিচয়পত্র সংগে দিতে হবে)।

আবেদন পত্র : আবেদনপত্রের নমুনা অনুযায়ী সাদা কাগজে লিখিত বা ছাপানো এবং অবশ্যই স্বাক্ষরিত হওয়া চাই।

আবেদন পত্র জমা দেওয়ার নিয়ম ও সময় :

- ১। শংসাপত্র আবেদন পত্র মুখবন্ধ খামে জমা দিতে হবে। খামের উপরে অবশ্যই প্রার্থীর নাম ও পূর্ণ ঠিকানা ওয়ার্ড নং সহ দিতে হবে।
- ২। আবেদনপত্র ভরা খামটি ১৭/১১/২০০৬ তারিখের মধ্যে বসিরহাট পৌরসভায় কার্যনির্বাহী আধিকারিক-এর দপ্তরে বেলা ১১টা থেকে বিকাল ৪টা পর্যন্ত নেওয়া হবে। শুধুমাত্র প্রাথমিক নির্বাচিত প্রার্থীদেরই ইন্টারভিউ করার জন্য বসিরহাট পৌরসভা অফিসে ডাকা হবে। ইন্টারভিউ-এর তারিখ জানিয়ে নোটিশ জারী করা হবে। প্রার্থীদের ইন্টারভিউ-এর জন্য চিঠি পাঠানো হবে না।

বিলুপ্তিকরণ :

মুখখোলা খামে দেয় আবেদনপত্র। কাটাকুটি। নমুনার সঙ্গে পরিবর্তন বা অন্যভাবে ত্রুটিযুক্ত আবেদনপত্র বাতিল বলে গণ্য হবে। কোন তথ্য গোপন করে যদি কেউ কাজে নিযুক্ত হন এবং পরে সেই তথ্য জানাজানি হয় তাহলে কোনরূপ কারণ না দেখিয়ে তাকে বরখাস্ত করা হবে।

জ্ঞাতার্থে ও ব্যাপক প্রচারের উদ্দেশ্যে সংশ্লিষ্ট কার্যালয়ের নোটিশ বোর্ডে প্রদর্শনের অনুরোধ সহ অনুলিপি প্রেরণ করা হলো।

- ১। নোটিশ বোর্ড, বসিরহাট পৌরসভা।
- ২। মহকুমা শাসক, বসিরহাট।
- ৩। জেলা স্বাস্থ্য আধিকারিক, বারাসাত, উত্তর ২৪ পরগনা।
- ৪। সহ মুখ্য স্বাস্থ্য আধিকারিক, বসিরহাট।
- ৫। সুপারিন্টেন্ডেন্ট, বসিরহাট মহকুমা হাসপাতাল।
- ৬। রাজ্য নগর উন্নয়ন সংস্থা (সুডা)।
- ৭। অফিস কপি।

নাম

(নারায়ণ মুখার্জী)

সভাপতি

পৌর স্বাস্থ্য ও পরিবার কল্যান কমিটি
বসিরহাট পৌরসভা
উত্তর ২৪ পরগনা।

স্বেচ্ছাসেবী স্বাস্থ্যকর্মী নিয়োগের আবেদন পত্র

- ১। আবেদনকারিনীর নাম :
- ২। আবেদনকারিনীর পিতা / স্বামীর নাম :
- ৩। ঠিকানা (ওয়ার্ড নং সহ) :
- ৪। বয়স :
- ৫। শিক্ষাগত যোগ্যতা :
- ৬। বি.পি.এল তালিকার ক্রমিক নং :
- ৭। সামাজিক / সেবামূলক কাজে অভিজ্ঞতা থাকলে তার বিবরণ :

উপরোক্ত বিবরণ আমার জ্ঞান বিশ্বাসমতে সত্য।

আবেদনকারিনীর স্বাক্ষর

বিঃ দ্রঃ- শিক্ষাগত যোগ্যতা, বয়স, স্থায়ী বাসিন্দা (ওয়ার্ড নং সহ) ইত্যাদির প্রমাণপত্র সহ নিজ হস্তে উপরোক্ত ছকে পূরণ করে ০৬/১১/২০০৬ থেকে ১৭/১১/২০০৬ পর্যন্ত বেলা ১১ টা থেকে বিকাল ৪ টা মধ্যে বসিরহাট পৌরসভা অফিসে জমা দিতে হবে।

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ...**SUDA-Health/63 ULBs/06/61**

Date**19.09.2006**

From : Director, SUDA

**To : The Chairman
Basirhat Municipality**

**Sub. : Release of 1st installment of fund worth Rs. 3,06,000.00 towards
expenditure in connection with Community Based Primary Health Care
Service in 63 Non-KMA ULBs.**

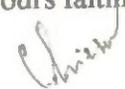
Sir,

An A/C payee demand draft bearing no. 319907 dt. 14.09.2006, on SBI, Salt Lake for an amount of Rs. 3,06,000/- (Rupees Three lakhs six thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in 63 Non-KMA ULBs.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

Financial guideline is enclosed herewith. You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the said guideline.

Yours faithfully,


Director, SUDA

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT NORTH 24 PARGANAS

Ref. No.1536.....

Date...19.9.2006.....

From :-

Pri Narayan Mukherjee
Chairman, Basirhat Municipality.



To *Director of SUDA.*

Agar Dhaban H.C. Block.

See - III Vol - 91 -

SUB: Formation of one selection committee for selection of H H WS.

This is for your information that an urgent meeting of Municipal health and family welfare committee will be held on 25.09.06 at 2-00 P.M. in the meeting hall of the undersigned to discuss the following Agenda.

- (A) Discussion of guideline to select H H WS. formation of selection committee.

He is requested to make it convenient to attend the said meeting positively.

Yours faithfully

[Signature]
Chairman
Basirhat Municipality.

Memo No- 1536. Dt. 19.9.06

- (1) ✓ ACMOH. Basirhat.
(2) ✓ Representative of SUDA.
(3) SDMO. Basirhat.
(4) President of CDS.
(5) Representative of D.M. North 24 pag.
(6) S.K. sahidulha (CIC) Health.
(7) Representative of N.G.O.
MD. Liyakat Ali

Yours faithfully

[Signature]
Chairman
Basirhat Municipality.

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.SUDA-Health/63 ULBs/06/106

Date19.09.2006

From : Director, SUDA

To : The Chairman

Banshet Municipality

Sub. : Constitution of Procurement Committee for procurement of items to be undertaken by the ULB in connection with Community Based Primary Health Care Service in 63 Non-KMA ULBs.

Sir,

A Procurement Committee is constituted at Municipal Level comprising of the following members for procurement of items to be undertaken by the Municipality in connection with Community Based Primary Health Care Services in 63 Non-KMA ULBs.

Sl. No.	Members	Designation
1.	Chairman of the ULB	Chairman
2.	Chairman in Council Health	Member
3.	Health Officer	Member
4.	ACMOH	Member
5.	Executive Officer	Member – Convenor
6.	Finance Officer	Member

The list for the items i.e. furniture and equipment for training purpose and furniture for Management & Supervision (M & S) Cell, to be procured by the ULB for the present are enclosed indicating the specification, quantity for each of the items to be procured and the total cost limit. The other lists for procurement will be forwarded to you in due course.

Procurement is to be done by the Municipality through the said Procurement Committee maintaining the Government norms. Fund already placed with your Municipality under the HHW Scheme is to be utilized for such procurement. The expenditure is to be booked under the A/C head "Equipment and Furniture" as the case may be. Statement of Expenditure (SOE) and Utilisation Certificate (UC) be submitted accordingly as per Financial Guideline already forwarded to you.

Contd. to P-2.

- 2 -

Since, the training of Honorary Health Workers (HHWs) is to be initiated by you shortly and office of M & S Cell is to set up to implement the activities under the said scheme, procurement is to undertaken by you at the earliest to speed up the entire process of implementation.

Thanking you.

Yours faithfully,

Enclo. : As stated.

Sd/-
Director, SUDA

19.09.2006

SUDA-Health/63 ULBs/06/106/100

CC

Finance Officer, SUDA

(Signature)
19/9/06
Director, SUDA

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT
NORTH 24 PARGANAS

Ref. No.1395.....

Date..06.08.2006.....

From :-

Pri Narayan Mukherjee
Chairman, Basirhat Municipality.



To

The Director
SUDA, Ilgus Bhavan
H.C.Block, Sector-III
Bidhan Nagar, Kolkata-700091

Sir,

With reference to your Memo No.SUDA/67/2006 dated 06.06.2006, I am sending copy of resolution adopted by the members of the ~~XXXXXX~~ Municipal community Health and family welfare ~~society~~ society and also copy of the resolution of the members of M.M.C. adopted at their meeting held on 4.08.06 and 5.9.06 respectively which will ~~speak~~ speak for themselves.

Please do the needful in the matter.

Yours faithfully,

A handwritten signature in blue ink, appearing to be "Pri Narayan Mukherjee".

Chairman
Basirhat Municipality
Chairman,
BASIRHAT MUNICIPALITY.

Enclos: AS stated above.

মিটিং রেজল্যুশন বহি

এস. জি. এস. ওয়াই
এস. এইচ. ডি /
গ্রাম উন্নয়ন কমিটি /
ক্রাফ/ সমিতি

মিটিং-এর ক্রমিক সংখ্যা : — ১

মিটিং-এর তারিখ :

মিটিং-এর স্থান : — বঙ্গবন্ধু স্মরণ দিবস

মিটিং-এর সময় : বেলা - ২-৪pm.

উপস্থিত সভ্যগণের নাম

- ১। S.K. Shalidulla (C.I.E) Health (স) Basirhat Municipality -
- ২। Dr. Bikas Chandra Gayen S.D.K.O. (Representative)
- ৩। Gour Mohan Sarkar A.C.M.H. (Representative)
- ৪। Tuskar Sarkar, A.C.M.O.H. Office (Representative)
- ৫। Subin kumar Das (S.O. Basirhat Municipality)
- ৬। Sanat kr. Bhattacharya (Sanitary Assist.) (Sanitary Assist) & Store Keeper, Basirhat Municipality

ক্রমিক
সংখ্যা

রেজল্যুশন

৩। সভ্যগণ সিদ্ধান্ত হইল: বঙ্গবন্ধু স্মরণ দিবসে জাতীয়
স্বাস্থ্য ও পরিষ্কার সপ্তাহের কর্মসূচিতে (এম. এম. ডি.)
সিউনিমিত্তকম: প্রবেশদ্রোষ্ট: জরুরি উক্ত: প্রকল্প কারি প্রকল্প
সংক্রান্ত- হইলেন।

- ১। প্রথম পরিষেবা: (সি, আই, সি) প্রাপ্য বি-এম;
- ২। দ্বিতীয়: মোহন সরকার (স.সি.এম, ড, এম.ডি) জরুরি
- ৩। তৃতীয়: সরকার
- ৪। চতুর্থ: দাস (এম, আই, বি.এ)
- ৫। পঞ্চম: জরুরি প্রকল্প (সেবাসি-অ্যান্ডি)
- ৬। ডাঃ বিজয়া স্ত্রী গাঙ্গুলি (সিউনিমিত্ত) এম.ডি, এম.ডি.

সভ্যগণ সিদ্ধান্ত হইল: বঙ্গবন্ধু স্মরণ দিবসে জাতীয়
স্বাস্থ্য ও পরিষ্কার সপ্তাহের কর্মসূচিতে (এম. এম. ডি.)
সিউনিমিত্তকম: প্রবেশদ্রোষ্ট: জরুরি উক্ত: প্রকল্প কারি প্রকল্প
সংক্রান্ত- হইলেন।

S.K. Shalidulla
Member

Chairman-in-Council,
BASIRHAT MUNICIPALITY
P.O. B. & HEALTH DEPT.

মিটিং রেজল্যুশন বহি

এস. জি. এস. ওয়াই./
এস. এইচ. জি./
গ্রাম উন্নয়ন কমিটি/
ক্রাব/সমিতি

মিটিং-এর ক্রমিক সংখ্যা : — ১
 বসিরহাট পৌরসভার সভাপতি
 মিটিং-এর তারিখ : ০৪/০৮/০৭
 মিটিং-এর স্থান :
 মিটিং-এর সময় : বেলা - ২ ঘটিকায়

উপস্থিত সভ্যগণের নাম

১।		৮।	
২।	Sik. Shahidulla	৯।	
৩।	(সি) আমর বিহার	১০।	
৪।	ফাজলী বর	১১।	
৫।		১২।	
৬।		১৩।	
৭।		১৪।	

রেজল্যুশন

ক্রমিক সংখ্যা

১) গণনা কমিটি হতে ১৫ বর্ষিক পরিকল্পনা প্রস্তুত করা হবে।
 ২) গণনা কমিটি হতে নির্দিষ্ট নির্দেশিত পরিমাণের
 মাসিক হিসাব (guide line) প্রস্তুত করা হবে।

- ১) নবাবপুর ইউনিয়ন, মুন্সিপুর
- ২) মেয়র মহোদয়ের - অফিসের ২০ নম্বর (সি) আমর
- ৩) অফিসের কোয়ার্টার - A.C.M.O.H এর পরিদর্শন (সি) আমর
- ৪) অফিসের কোয়ার্টার - সি. ডি. এন-২

গণনা কমিটি হতে প্রাপ্ত H. H. B. Scheme
 এর নম্বর ১০৮/০৬ এর অফিসের নম্বর ১০৮/০৬
 ও অফিসের নম্বর ১০৮/০৬ Account থেকে হিসাব প্রস্তুত
 করা হবে।
 Executive Officer - সি. ডি. এন-২, অফিসের নম্বর ১০৮/০৬
 F.O এর - ১৫ জি. এ. এ. এর নম্বর ১০৮/০৬
 ২০৮ নম্বর কোয়ার্টারের Account থেকে হিসাব প্রস্তুত
 করা হবে।

০৪/০৮/০৭
 Chairman,
BASIRHAT MUNICIPALITY.

বঙ্গদেশ - ত্রিভুজ - পূর্ব - পশ্চিম - ২৬ ফেব্রুয়ারি

মিটিং রেজল্যুশন বাই

এস. জি. এস. ওয়াই.
এস. এইচ. জি./
গ্রাম উন্নয়ন কমিটি
ক্রাব/সমিতি

মিটিং-এর ক্রমিক সংখ্যা : - ২

মিটিং-এর তারিখ : ১০-০৬-০৬

মিটিং-এর স্থান :- বাবিলপুর - পল্লীসংলগ্ন - পূর্ব - পশ্চিম - এর সময় : বেলা - ২-০০ ঘটিকা

উপস্থিত সভ্যগণের নাম

সভাপতি - বেজলুল্লাহ

- ১। সভাপতি - বেজলুল্লাহ - সভাপতি
- ২। সভ্য - সফিউল্লাহ - সি. জাহাঙ্গীর
- ৩। গৌরু মোহন মল্লিক - বিঃসেঃ
- ৪। স. সি. এম. ও. মল্লিক
- ৫। জে. এল. বাবুল - সি. ডি. এম.
- ৬।
- ৭।
- ৮।

সভাপতি - বেজলুল্লাহ

S.K. Shakhullos

গৌরু মোহন মল্লিক
কাজলী কল্যাণ

ক্রমিক
সংখ্যা

রেজল্যুশন

১। পূর্বে সভাপতি - বেজলুল্লাহ - সভাপতি হইল :
পাটনাবাস - ত্রিভুজ - পূর্ব - পশ্চিম - (নিম্নোক্ত) (বেজলুল্লাহ)
নিম্নলিখিত - বেজলুল্লাহ - সভাপতি হইল :

- ১। সভ্য সফিউল্লাহ, সি. জাহাঙ্গীর, পূর্ব - পশ্চিম
- ২। গৌরু মোহন মল্লিক - (সি. সি. এম. ও. মল্লিক) - সভাপতি
- ৩। সফিউল্লাহ, সি. জাহাঙ্গীর, বাবিলপুর - পূর্ব - পশ্চিম
- ৪।
- ৫।
- ৬।

পূর্ব - পশ্চিম - নিম্নোক্ত - বিখ্যাত - গণসংগঠন - নিম্নোক্ত
সভাপতি হইল :
নিম্নোক্ত - সভাপতি হইল :

Chairman, BABRIJAT MUNICIPALITY

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/06/ 03

Date 07.08.2006

From : Director, SUDA

To : The Chairman

S. T. Basirhat
Santipally Municipality**Sub. : Grass root level manpower & health facilities under Community Based Primary Health Care Service in 63 Non-KMA ULBs.**

Sir / Madam,

Apropos project proposal with regard to community based primary health care service in 63 Non-KMA ULBs, approved by the Dept. of Health & Family Welfare, the grass root level manpower & health facilities admitted for your ULB is indicated in the table below :

No. of HHWs (Regular)	1 st Panel for replacement of HHWs to be upgraded to FTSS	2 nd Panel for filling of the vacancies, if required in future (10% of regular HHWs)	Total No. of HHWs to be selected and trained	No. of regular HHWs to be engaged after completion of training	No. of Sub-Centres	No. of FTSS
38	8	4	50	38	8	8

N.B. : HHW = Honorary Health Worker,

FTS = First Tier Supervisor

- During selection of HHWs, no. of regular candidates & both the 1st & 2nd panel candidates are to be strictly adhered to. The list of both the panel candidates are to be prepared serially on merit basis. Guideline for selection of HHWs is enclosed.
- Total no. of regular HHWs and the panel candidates should undergo job orientation training.
- After completion of training only the regular HHWs are to be engaged.
- No. of Sub-Centres as specified in the table are to be identified more or less centrally to the BPL population to be served under that particular Sub-Centre to facilitate easy access.
- FTSS for Sub-Centre are to be selected for amongst the HHWs working at least for six (6) months. Detail guideline will be issued in due course.
- Working hours of grass root level manpower will be from 12 Noon to 4 P.M.

Contd. to P-2.

- Honorarium for grass root level manpower are as under :

Grass root level manpower	HHW	FTS
Honorarium per person per month (Amount in Rs.)	1,000/-	1,170/-

You are requested kindly to take necessary action with regard to selection of HHWs and identification of accommodation for Sub-Centres.

SUDA-Health/63 ULBs/06/03/1(1)
 Copy forwarded for kind information to :
 District Magistrate, North 24 Parganas

Yours faithfully,

Chinn
 Director, SUDA

07.08.2006

Chinn
 Director, SUDA

OFFICE OF THE MUNICIPAL COUNCILLORS OF BASIRHAT

North 24 Parganas

Ref. No. 1069.....

From :

Date 02.08.2006.....

Sri Narayan Mukherjee
Chairman, Basirhat Municipality.

A meeting of Basirhat Municipal Health and Family Welfare Committee will be held on 10.8.06 at 2 p.m. at the Municipal meeting hall.

As you or your representative are on the Committee, you are requested to make convenient to please attend the meeting

Yours sincerely

Narayan Mukherjee

Chairman,
BASIRHAT MUNICIPALITY.

Enclose copy

1. A letter of Director of SUDA
2. Committee Format.

সুডা

SUDA

রাজ্য নগর উন্নয়ন সংস্থা
STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেকটর-৩, বিধাননগর, কলকাতা ৭০০০৯১, পশ্চিমবঙ্গ।
"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700091, West Bengal.

ক্রমিক নং: সুডা/- ৩৭/২০০৬/৬৭০ (৬৭)

তারিখ: ০৬.০৬.০৬

প্রেরক : অধিকর্তা

প্রাপক : পৌরপ্রধান

বান্ধিবহাট পৌরসভা

Mr. Sachindran +
Bhattacharya are
Sanat Bhatia
requested to participate
in the meeting on the
our Municipal
14-06-06

মহাশয় / মহাশয়া,

আপনি নিশ্চয় অকাত আছেন যে আমাদের রাজ্যের ১২৬টি পৌরসভার মধ্যে যে ৬৩টি পৌরসভাতে কোনও সুনির্দিষ্ট স্বাস্থ্য কর্মসূচি চালু ছিল না, সেই পৌরসভাগুলিকে সম্প্রতি 'কমিউনিটিভিত্তিক স্বাস্থ্য পরিষেবা কর্মসূচি'র আওতায় আনা হয়েছে। যে সব পৌরসভাতে এই কর্মসূচি রূপায়ণ করা হবে সেই পৌরসভাগুলির তালিকা এবং উপরোক্ত কর্মসূচির রূপরেখা সহজলভ্য একটি পুস্তিকা এই চিঠির সঙ্গে সংলগ্ন করা হল।

এই কর্মসূচি রূপায়ণ করার জন্য রাজ্যের স্বাস্থ্য ও পরিবার কল্যাণ দপ্তর থেকে অর্থ বরাদ্দও পাওয়া গিয়েছে। কিন্তু সম্প্রতি অনুষ্ঠিত স্থানসভা নির্বাচনের মডেল আচরণ বিধি চালু থাকার জন্য এতদিন কোনও কাজ শুরু করা যায়নি। এখন অক্লিষে কাজ শুরু করার জন্য পৌরসভাকে পর্যায়ক্রমে কর্মপরিকল্পনা গ্রহণ করতে হবে। এই বিষয়ে আলোচনার জন্য আগামী ১৬ জুন, ২০০৬ তারিখে সুডার কনফারেন্স হলে বেলা ০২.০০ থেকে ০৪.০০ পর্যন্ত একটি আলোচনা সভার আয়োজন করা হয়েছে। এই আলোচনাসভাতে আপনাকে আপনার পৌরসভার প্রধান কার্যালয় ভারপ্রাপ্ত কাউন্সিলর এবং স্বাস্থ্য অধিকর্তা (যদি থাকে) সহ যোগদান করতে অনুরোধ জানানো হচ্ছে। আলোচনার সুবিধার্থে আপনাকে নিম্নলিখিত তথ্যগুলি সঙ্গে আনতে অনুরোধ জানানো হচ্ছে :

পর্যায় পাতায়

- ১) প্রতিটি ওয়ার্ডের মোট জনসংখ্যা এক স্বর্ণজয়ন্তী শহরী রোজগার যোজনার সমীক্ষার ভিত্তিতে তৈরি ওয়ার্ডের বি.পি.এল. জনসংখ্যা।
- ২) স্বাস্থ্য পরিষেবা প্রদানের উদ্দেশ্যে সাবসেন্টার খোলার জন্য পৌর এলাকাতে পৌরসভার বা অন্য কোনও পরিকাঠামো আছে কিনা?
- ৩) পৌরসভাতে কম্যুনিটি কেন্দ্র বা ঐ জাতীয় কোনও কেন্দ্র থাকলে তার অবস্থান।
- ৪) পৌরসভাতে স্বাস্থ্য ও পরিবার কল্যাণ কমিটি গঠিত হয়েছে কিনা ও সেই কমিটি নিয়মিতভাবে সভা করছে কিনা?
- ৫) পৌরসভাতে স্বাস্থ্য, শিক্ষা ও দারিদ্র্য সংক্রান্ত বিষয়ে স্ট্যান্ডিং কমিটি গঠিত হয়েছে কিনা ?
- ৬) ওয়ার্ডের জনসংখ্যা সহ পৌরসভার ওয়ার্ডের সীমানা চিহ্নিত করা মানচিত্র।
- ৭) পৌরসভাতে স্বাস্থ্য আধিকারিক/ মেডিক্যাল অফিসার / স্যানিটারি ইনস্পেক্টর -এর কোন পদ আছে কিনা ? যদি থাকে, তাহলে বর্তমানে পদগুলি পূর্ণ আছে কিনা?

কীত -

[Handwritten Signature]

অধিকর্তা

পৌরসভা স্তরে ক্রমিক

পৌরসভার বাস্তব ও পরিবার কল্যাণ কর্মসূচির সদস্যসূচী :

- | | | |
|----|--|-------------------|
| ১। | পৌরসভার পৌরত্ব | সভাপতি |
| ২। | বাস্তব পরিবার কল্যাণ কর্মসূচির সদস্যসূচী | সদস্য |
| ৩। | ক্রমাগতসংক্রমণ প্রতিষ্ঠান | সদস্য |
| ৪। | স্থায়ী এম.জি.ও. সের প্রতিষ্ঠান | সদস্য |
| ৫। | সার-ডিভিশনের এ.বি.এম.ও.এইচ. | সদস্য |
| ৬। | পৌরসভার সের কর্মসূচী | সদস্য - সূচী |
| ৭। | ক্রমিকসূচীর তেজগোপনেট সোনারহাট সভাপতি | সদস্য |
| ৮। | সের আহবান তেজগোপনেট এজেন্সীর সভাপতি | বিশেষভাবে নিযুক্ত |
| ৯। | সেখানেই বাস্তবায়নের সুপারিশক্রমে | ক্রমিক |

পৌরসভা স্তরে বিভিন্নবিপ্যাব ম্যানেজমেন্ট সেশন (এম.এম.সি.)

এম.এম.সি. - র সদস্যসূচী :

- | | |
|----|--|
| ১। | সের কর্মসূচী |
| ২। | মেকানিক্যাল কর্মসূচী - যে পৌরসভার জনসংখ্যা ৪০,০০০-র বেশী |
| ৩। | ক্রমাগতসংক্রমণ প্রতিষ্ঠান |
| ৪। | সার-ডিভিশনের সের কর্মসূচী |
| ৫। | সার-ডিভিশনের সের কর্মসূচী |
| ৬। | সের কর্মসূচী |

পৌরসভার করণীয় প্রাথমিক কাজ

- ১। পৌরসভার বাস্তব ও পরিবার কল্যাণ কর্মসূচী গঠন।
- ২। প্রকল্প সূচীতে কাজসূচী, ওয়ার্ড কর্মসূচী ও সি.ডি.এস. সদস্যসূচী জানানো।
- ৩। প্রকল্পের জন্য ব্যাঙ্ক "MUV Scheme - Municipality" নামে আলাদা অ্যাকাউন্ট খোলা।
- এই অ্যাকাউন্টের সূচী পরিবার কল্যাণ সেশন / ডায়ালগ সেশন / অফিস সেশন / অফিস সেশন।
- অ্যাকাউন্ট নং সূচীতে জানানো।

পৌরসভার করণীয় প্রাথমিক কাজ

- ১। প্রতি ওয়ার্ডের মোট জনসংখ্যা এবং সূচী জমাটী পরীক্ষা রোজগার মোজামা সীমার ভিতরে তৈরী বি.পি.এল. জনসংখ্যা সূচীতে জানানো।
- ২। সার-ডিভিশনের জন্য সূচী নির্ধারণ।
- ৩। পৌরসভার বিভিন্নবিপ্যাব ম্যানেজমেন্ট সেশন (এম.এম.সি.) সেশন গঠন।

भारतीय स्टेट बैंक
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पास बुक क्र० :
Pass Book No. :

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Address ANY TWO/CM, VCM & FIN/OFFICER

खातावही क्रमांक :
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व्यवसाय :
Occupation :

प्रबंधक
MANAGER
STATE BANK OF INDIA
Basirhat

Op.: AT

खाता क्रमांक :
Account No. 01100050654

BASIRHAT MUNICIPALITY

[1] WARD NO	[2] POPULATION AS CENSUS 2001	[3] POPULATION As Survey Report (MURCH) 2006	[4] 30% B.P.L.FAMILY AS PER CENSUS- 2001	[5] 30% B.P.L.FAMILY AS SURVEY REPORT (MURCH) 2006
1	7201	9013	432	540
2	4509	5636	270	335
3	5227	6533	314	391
4	2878	3597	173	216
5	5971	7463	358	477
6	6218	7772	373	466
7	5122	6402	307	384
8	5808	7260	348	435
9	5885	7356	353	440
10	4737	5921	284	355
11	3575	4468	214	288
12	4768	5960	286	357
13	6383	7978	382	478
14	6291	7863	377	471
15	5828	7285	349	437
16	4399	5491	263	329
17	2782	3477	167	208
18	4384	5480	263	328
19	4906	6132	294	367
20	5441	6801	326	408
21	5660	7075	339	424
22	5147	6433	308	385
TOTAL	113120	141396	6780	8519

x5
42595

Approved

Narayan Mulya
21-06-06
Chairman,
BASIRHAT MUNICIPALITY.