

52. Krishna Goswami
53. Duluchowdhry
54. Monosoma Roy,
55. Sabita Roy
56. Aktari Begum
57. Mani Dey
58. Lakshmi Chandra Das
59. Alpana Chakrabarty
60. ~~W. N. S. S. S.~~
61. Reba Saha Roy
62. Mitali Ghosh (Kumari)
62. Bisakha Biswas (Mondal)
64. Santanu Dutta (Dey)
65. Kum Kum Das
66. Md. Abdul Khaleque Maimuddin
67. Amitare Saha
68. Saraswati ~~Saha~~
69. Lima Das (Saha)
70. Chanchala Das
71. Reba Dutta
72. Miroti Choudhary
73. Santana Mukherjee
74. Gita Mukherjee

Order No. 181

Dated, Malda, the 30th December, 2013

Whereas in pursuance of the Order communicated vide no. 1154/MA/C-10/3S-30/2012 Dated Kolkata, the 9th December, 2013 of Joint Secretary to the Government of West Bengal, Department of Municipal Affairs, the maximum age limit for the Contractual Personnel engaged in 52 ULBs covered under "Urban Primary Health Care Services", presently being funded by Department of Municipal Affairs shall be 60 years excepting those engaged as Medical Officers or Specialist Doctor:

Whereas in the light of this Order, the following Contractual Personnel engaged under "Urban Primary Health Care Services" in this ULB have attained 60 years of age or more:

Hence, service of the following Contractual Personnel engaged under "Urban Primary Health Care Services" in this ULB is hereby terminated on 31.12.13:

The above decision has been adopted in the meeting No.09 dt.24.12.13 in the Board of Councillors.

Sl. No	Block No.	Name of the Employee	Designation	Date of Birth
1	2	Renuka Adhikary	HHW	31.12.1948
2	5	Sefali Kar	HHW	01.07.1946
3	15	Sova Das	HHW	22.02.1944
4	20	Mira Rani Jha	HHW	01.10.1951
5	41	Pratima Majumder	HHW	04.01.1952
6	52	Suniti Dutta	HHW	16.09.1952
7	57	Debi Mishra	HHW	20.09.1951
8	-	Nayan Kumar Biswas	CCSK	13.02.1949
9	-	Aloka Chakraborty	ANM	24.01.1940
10	-	Bamapada Mukharjee	UHIO	01.02.1944


Chairman,

Englishbazar Municipality, Malda

Memo No.

2065/11/13.14 (22)

Date,

30.12.2013

Copy forwarded for favour of information and taking necessary action to:

1. ☒ Smt. Sefali Kar
2. The Joint Secretary, Municipal Affairs, Govt. of West Bengal, Writers Building, Kol - 1
3. Director, SUDA, ILGUS Bhawan, H.C Block, Salt Lake, Kolkata-106
4. The Project Officer, Health, SUDA, H.C Block, Salt Lake, Kolkata-106
5. The Addl. District Magistrate (G) & Project Director, UPHCS, Malda.
6. The Councillor-in-charge, UPHCS, E.B.M.
7. Executive Officer, E.B.M., Malda
8. Finance Officer, E.B.M., Malda
9. Accountant Asstt. UPHCS, E.B.M.
10. Dealing Asstt. UPHCS, E.B.M.
11. M.O., UPHCS, E.B.M.
12. Subrata Roy, Dealing Asstt., Matrisadan, E.B.M with a request to take over the charges from UHIO.
13. Sri/Smt. _____, concerned FTS will look after the specific works so far assigned to the said concerned contractual HHW until further order.
14. Office Copy, E.B.M.


Chairman,

Englishbazar Municipality, Malda

OFFICE OF THE DISTRICT COORDINATOR
Health, Family, Welfare,

N O T I C E

Date, 8.3.2000,

For the smooth work of IPP-VIII(Extn.) under RCH Project following Honorary Health Workers (HHW) have been engaged with monthly honorarium as per Govt. Rules of SUDA, Govt. of West Bengal from 1st September, 1999 to work in their blocks in their respective wards. This engagement is on purely extra temporary basis till the continuation of the RCH Project or until further order which ever is earlier.

<u>Municipal Ward No.</u>	<u>Municipal Block No.</u>	<u>Name of H.H.W. (Regular)</u>
1.	1.	Sabitri Halder (Ghosh).
1.	2.	Renuka Adhikary.
1.	3.	Pratima Chowdhury.
1.	4.	Lakshmi Das.
2.	5.	Sukla Ghosh (Sarkar).
2.	6.	Rita Sarkar.
3.	7.	Tuku Paul.
3.	8.	Ratan Das.
3.	9.	Ira Adhikary.
3.	10.	Hina Mandal.
3.	11.	Bandana Ghosh.
4.	12.	Pravamyee Debi.
7.	14.	Gita Mukherjee.
8.	15.	Sova Das.
8.	16.	Sunanda Chowdhury.
8.	17.	Lila Rajak.
9.	18.	Jayanti Dutta.
9.	19.	Tanjima Khatun.
9.	20.	Mira Rani Jha.
9.	21.	Baby Basak.
10.	22.	Kalyani Kundu.
10.	23.	Sudha Karmakar.
11.	24.	Latika Mahato.
11.	25.	Jahanara Begam.
11.	26.	Dwiti Baral.
11.	27.	Basanti Ghosh.
12.	28.	Minati Chowdhury.
12.	29.	Reba Dutta.
13.	30.	Chanchala Das.
13.	31.	Lila Sarkar.
13.	32.	Swantana Mukherjee.
14.	33.	Monorama Roy.
14.	34.	Sabita Roy.
15.	35.	Monowara Begam.
15.	36.	Dulu Chowdhury.
16.	37.	Pratima Majumdar.
16.	38.	Jasmin-Ara-Begam.
17.	39.	Jayanti Ghosh <i>ganguly</i>
17.	40.	Anju Chowdhury.
17.	41.	Rakha Roy.
18.	42.	Anwar Bibi.
18.	43.	Sabita Das.
19.	44.	Gopa Das.
19.	45.	Rina Bibi.
20.	46.	Safeda Bibi.
20.	47.	Papia Sarkar.
21.	48.	Bisakha Biswas.
21.	49.	Akhtari Begam.
21.	50.	Reba Saha (Roy).
21.	51.	Mahamaya Sen.

Contd. 2.

<u>Municipal Ward No.</u>	<u>Municipal Block No.</u>	<u>Name of H.H.W. (Regular)</u>
22.	52.	Suniti Dutta.
22.	53.	Nehima Dey.
22.	54.	Maya Biswas.
23.	55.	Swarnawati Das.
23.	56.	Soma Chha.
23.	57.	Debi Misra.
23.	58.	Sikha Das Sarkar.
23.	59.	Utpala Das (Sarkar).
23.	60.	Shampa Das Majumdar.
23.	61.	Supriti Ghosh Das.
24.	62.	Santana Das.
24.	63.	Lakshmi Biswas.
24.	64.	Sukla Barman.
24.	65.	Sabita Roy Mukherjee.
25.	66.	Arati Ghosh.
25.	67.	Chhabi Ghosh.
25.	68.	Sabitri Barman.
25.	69.	Rina Roy.


 Chairman,
 Englishbazar Municipality, Halda.

No. 2076/VIII-11/99-2000(3). Date, 8.3.2000.
 Copy forwarded for information and wide publication to :-
 1). Project Director, IPP-VIII (Extn.), Halda.
 2). Sri A.K. Singha, S.A., E.B.M.
 3). Notice Board, E.B.M.


 Chairman,
 Englishbazar Municipality, Halda.

M.B./

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/538/09/357

Date 25.03.2014

From : Director, SUDA

To : Sri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.

Sub. : Filling up of vacant posts under Urban Primary Health Care Services
(UPHCS), Baidyabati Municipality.

Sir,

Enclosed kindly find herewith communications of the Chairman, Baidyabati Municipality vide no. 2280/A-106 dt. 27.02.2014 addressed to the Hon'ble Minister-in-Charge, Municipal Affairs Department, forwarded by PS to MIC which speaks for itself.

The Committee (constituted as per notification of MA vide no. 821/MA/C-10/3S-37/2009 dt. 13.12.2011) has submitted a report along with recommendation on 05.06.2012 after examining the issues relating to policy framework for engagement of personnel in various posts under the Urban Primary Health Care Services.

This is to mention here that guidelines for filling up the vacancies for different posts under UPHCS had been sought for from the Department vide this office memo no. SUDA-Health/538/09/533 dt. 29.12.2009, SUDA-Health/538/09/696 dt. 15.03.2010, SUDA-Health/538/09/70 dt. 27.06.2011, SUDA-Health/538/09/168 dt. 24.09.2012, SUDA-Health/538/09/305 dt. 10.01.2013, SUDA-Health/538/09/328 dt. 13.02.2013, SUDA-Health/538/09/11 dt. 09.04.2013, SUDA-Health/538/09/223 dt. 28.10.2013 and SUDA-Health/538/09/261 dt. 19.12.2013. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Enclo. : As stated.

Yours faithfully,



Director, SUDA

SUDA-Health/538/09/357/1(1)

Dt. .. 25.03.2014

CC

PS to Minister-in-Charge, Municipal Affairs Department



Director, SUDA



2632-6554

Office : 2632-0443

Satyajit Roy Bhawan : 2632-3605

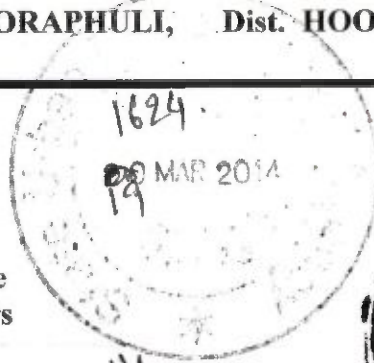
Fax : 91-33-2632-0443

OFFICE OF THE MUNICIPAL COUNCILLORS BAIDYABATI**P.O. SHEORAPHULI, Dist. HOOGHLY, PIN - 712 223**

Memo. No.2280/A-106

Date.27.02.2014

To
The Hon'ble Minister-in-Charge
Department of Municipal Affairs
Govt.of West Bengal
Writers' Building,
Kolkata-700001



PO(K)

2/3/14

PS/MA/313-D/2014
19.03.14**Sub: - Prayer for Engagement of 51 Nos. of Personnel (Contractual) against Vacant Posts under UPHCS**

Respected Sir,

I bring to your kind knowledge that due to completion of the age of 60 years at present 51 Nos. of posts of different categories under UPHCS have fallen vacant since 01.01.2014 under this Municipality.

The normal works of Health Scheme are being hampered to a great extent due to want of those employees. In this context I like to mention here that in this respect I have made correspondance with the Director, SUDA, ILGUS Bhavan, Salt Lake vide this office Memo No. 2109 / A - 28 Dt. 10.02.2014 (copy enclosed) but no reply has yet been received by this office.

Therefore, I fervently request you for according permission for engagement of 51 Nos. of suitable contractual employees against the vacant post to run the works of Health Scheme smoothly under this Municipality.

A copy of the post-wise vacant position under UPHCS is enclosed herewith for your kind consideration.

With regards.

Yours faithfully,

Encl: -i) Copy of the Post-Wise Vacant Position List.
ii) Copy of Memo No. 2109 / A - 28 Dt. 10.02.2014

As devised by HMIE MA&UD
Forwarded to Director SUDA
for kind perusal.

(Ajoy Pratap Singh)
Chairman

Baidyabati Municipality

ARUPRATAN MUKHOPADHYAY
Private Secretary to
Minister-in-Charge
Municipal Affairs and Urban
Development Deptts.
Govt. of West Bengal

180314

Office : 76720143
Pradyut Roy Bhawan : 26-11-2015
Fax : 91-33 7672-1143

OFFICE OF THE MUNICIPAL COUNCILLORS BAIDYABATI
P.O. SHEORAPHULI, Dist. HOOGHLY, PIN - 712 223

Memo. No.2109 /A-28

Date.10.02.2014

To
The Director
Govt.of West Bengal
State Urban Development Agency(SUDA)
Health Wing,Ilgus Bhavan
H-C Block,Sector-III,
Bidhannagar
Calcutta-700091
West Bengal

Sub: - Prayer for Engagement of 51 Nos. of Personnel against Vacant Post under UPHCS

Ref: - This Office Memo No. 2039 / A - 28 Dated 28.01.2014

Sir,

With reference to the above this is for your kind information that at present 51 Nos. of posts of different categories have fallen vacant under UPHCS. Most of vacant posts arise due to discontinuance of service of the Health Workers (HHWS) and Supervisors (FTS & STS) who have attained the age of 60 years w.e.f. 01.01.2014 under UPHCS.

The works of Health Scheme are being hampered to a great extent due to want of the adequate numbers of employees under this Municipality.

In the above context you are requested to accord permission for recruitment against those vacant posts so that we may engage suitable employees after obtaining your kind permission.

A copy of the post-wise vacant position under UPHCS is enclosed herewith for your kind consideration.

With regards.

Yours faithfully,

Encl: - As Stated.

10.2.2014

(Ajoy Pratap Singh)
Chairman
Baidyabati Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS BAIDYABATI
P.O. SHEORAPHULL Dist. HOOGHLY, PIN - 712 223

Memo. No. 2039/A-28

Date. 29.01.2014

(REVISED)

Ref:-SUDA-Health/538/09/278(49) dt.13.01.2014

Sub:Post-wise vacant position for the personnel engaged under UPHCS

Sl.No.	Category of Post	Sanction No.	Vacancy as on 30.12.2013	Vacancy as on 31.12.2013 due to termination as per order of MA Dept.	Total No. of Vacancy
01.	Health Officer	01	Nil	Nil	Nil
02.	Assistant Health Officer	01	Nil	Nil	Nil
03.	Part Time Medical Officer(PTMO)	05	03	Nil	03
04.	Clerk	03	03	Nil	03
05.	First Tier Supervisor(Fts)	17	04	03	07
06.	Second Tier Supervisor(STS)	04	04	Nil	04
07.	Health Workers(HHWS)	85	11	22	33
08.	G.D.A.	01	Nil	Nil	Nil
09.	Attendant	04	Nil	01	01
10.	Sweeper	03.	Nil	Nil	Nil
	Total	124	25	26	51

Yours faithfully

Ajoy Pratap Singh
Chairman
Baidyabati Municipality



Chandernagore Municipal Corporation, 712 136

From : **Ram Chakraborty**
Mayor

No.IA/3M/2014/5

Dated: 24/01/2014

To,
Sri B. C. Patra,
Joint Secretary to the
Govt. of West Bengal,
Writer's Building, Kolkata-700 001

POCH



Ref: 1154/MA/C-10/3S-30/2012, dated-09/12/2013
Sub: Prayer for consideration of some post-termination benefit for
contractual personnel engaged in UPHCS scheme

Sir,

In compliance with the above referred Govt. order, all contractual health personnel engaged under UPHCS scheme, who have attained 60 yrs. of age or more as on 31/12/2013, have been terminated. This group of personnel includes various grass-root level HHWs, FTSs, Gr.D staff etc. who had been serving the urban poor population with commitment and success for the last 25yrs. or more. Most of these grass-root level workers come from a very weak financial background and their source of sustenance is the honorium they receive under this scheme. Post-termination it shall be very difficult for them to earn a livelihood for the bare necessities of life. On humanitarian ground, I pray for consideration of some post-termination benefit for these personnel engaged under UPHCS scheme. I hope you consider this matter with kindness and compassion.

Thanking you,

Mayor

Chandernagore Municipal
Corporation

Copy to :-

- ✓ 1. The Director, SUDA
2. MMIC(Health)
- 3.. Commissioner, C.M.C.
4. H.O., C.M.C.
5. R/file

Mayor



SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/538/09/349

Date 14.03.2014

From : Director, SUDA

To : Sri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.

Sub. : Post-wise vacant position for the personnel engaged under UPHCS at Raiganj Municipality.

Sir,

Communication of the Chairman, Raiganj Municipality vide no. 134/UPHCS/RM dt. 06.03.2014 which speaks for itself, is forwarded to you.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA

SUDA-Health/538/09/349/1(1)

Dt. .. 14.03.2014

CC

The Chairman, Raiganj Municipality


Director, SUDA



Office of the BOARD OF COUNCILLORS
RAIGANJ MUNICIPALITY
RAIGANJ, UTTAR DINAJPUR

an Primary Health Care Services
Raiganj Municipality

Memo No... 134/U.P.H.C.S./RM.

Dated... 06/03/14.

To,

The Director

State Urban Development Agency(SUDA)

ILGUS BHAVAN,

HC Block, Sector -III

Bidhannagar, Salt Lake City, Kolkata-700106

382

8.8.14

**Sub : Postwise vacant position for the personnel engaged under
UPHCS at Raiganj Municipality .**

Ref : SUDA-Health/538/09/278(49) dtd. 13.01.2014 .

Sir,

With reference to the above, this is to bring to your kind notice that the following five(05) HHW & FTS have attained the age of 60(sixty) years. Considering their valuable services, so far rendered and in view of the fact that public service may be hampered to a great extent in their absence, the Board of Councillors in a meeting dtd. 24.02.2014 has resolved that their services shall not be discontinued. Also the Govt. of West Bengal has considered in many cases the retired employees and re-employ them up to sixty five(65) years of age.

We request your favour to consider the cases of the aforesaid employees for not terminating their services.

A line of confirmation will be highly appreciated.

Yours faithfully,

Pratibha Sen
Chairman 6.3.14

Raiganj Municipality

Encl :-

Copy of resolution in the meeting dtd. 24.02.2014.

Extract of B.O.C meeting dt. 24.02.2014

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16.

To discuss and to take decision on the Joint application letter Submitted by Manata-Ramni Paul & Other 4 (four) H.H.W & F.T.S of UPHCS, Raiganj Municipality regarding expiration of their Service term as per G.O No. SUDA-Health/538/09/278 (49) dt: 13-01-2014.

উক্ত আলাচনী বিষয়ে Joint by. Deptt of Municipal Affairs এর প্রায় -1154/MA/c-10/35-30/2012. dt 9/12/2013 এর পরিশোধিত SUDA কর্তৃক প্রেরিত প্রায় নং SUDA-Health/538/09/278 (49) dt: 13-01-2014 তারিখের 31.12.2013 তারিখের উপর নির্ভর করে UPHC (IPP-VIII extn) কর্মসূচী এর সকল কর্মসূচীতে বৃদ্ধির ক্ষেত্রে ৬০ বছর বয়সের উপর কোন অতিরিক্ত কর্তৃত্ব উক্ত contractual কর্মসূচী Post wise Vacant Position সূচীকৃত হয় Director, SUDA এ প্রেরণ করার নির্দেশ প্রদান করা হয়েছে।

উল্লিখিত নির্দেশ সূচীকৃত বিষয়ের উপর বিচারিত আলাচনী আলোচনায় বিচার করা হয় যে ৬০ বছর অতিক্রান্ত কর্মসূচী মাসারা contractual basis এ মাসারি Honorarium ১২ মাসের মধ্যে প্রাপ্ত পরিশোধিত দায়িত্ব ও দায়িত্বের মাধ্যমে কাজ করে এসেছেন, এতদ্বারা তাহাদের Terminate করিলে UPHC এর কাজের প্রতিষ্ঠান জনস্বাস্থ্য পরিষদে মাসারি সমস্যা সৃষ্টি হবে। এতদ্বারা উক্ত কর্মসূচী মাসারি পরিষদে বৃদ্ধির ক্ষেত্রে ৬০ বছর বয়সের উপর কোন কর্মসূচী ৫ বছর Extend করিয়া পুনরায় কর্ম বয়স বৃদ্ধি করা হয়েছে। বৃদ্ধির ক্ষেত্রে ৬০ বছর অতিক্রান্ত এমন কর্মসূচী (H.H.W-4, F.T.S-1) সূচী ৫ জন মৃত ও কর্মসূচী ১২ জন চিহ্নিত Vacant আছে।

উপর উক্ত আলোচনী বিষয়ে বিচারিত বিচার বিষয়টি ৬০ বছর অতিক্রান্ত কর্মসূচী প্রদানের পরিশোধিত এবং জনস্বাস্থ্য পরিষদে বৃদ্ধির ক্ষেত্রে প্রাপ্ত পরিশোধ বৃদ্ধির ক্ষেত্রে উল্লিখিত H.H.W ও F.T.S কর্মসূচী সমস্ত জনস্বাস্থ্য পরিষদ এবং অন্য চার(৪) জন UPHC সূচী Terminate না করার সিদ্ধান্ত অনুমোদিত ও প্রস্তুত আছে। এতদ্বারা উক্ত সিদ্ধান্তের অনুমতি প্রদানের জোতাবে প্রেরণ করা অনুমোদন প্রদানের দায়িত্ব ও সমস্ত পৌরসভা মাসারি উপর লুপ্ত করা হয়।

* * *

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* * *

ATTESTED
Munirul Karim
Chairman
Raiganj Mu. 6.3.14

স্বাক্ষর :-

তারিখ :- 28/02/2014

স্বাক্ষর

পৌরসভা

বৃদ্ধির ক্ষেত্রে (পৌরসভা)



Stabil - 60 years
Patra

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/538/09/278(49)**

Date **13.01.2014**

From : Director, SUDA

To : The Mayor,

..... Municipal Corporation

: The Chairman / Chairperson,

..... Raiganj..... Municipality

Sub. : Post-wise vacant position for the personnel engaged under UPHCS.

Sir / Madam,

I am to refer to the order of Department of Municipal Affairs vide no. 1145/MA/C-10/3S-30/2012 dt. 09.12.2013 regarding termination of personnel who have attained 60 years of age or more, if any, on 31.12.2013.

You are requested to forward information by **17.01.2014** relating to post-wise vacant position for the personnel engaged under UPHCS as per format given below for onward transmission to the Department of Municipal Affairs :

Sl. No.	Category of Post	Sanction No.	Vacancy as on 30.12.2013	Vacancy as on 31.12.2013 due to termination as per order of MA Dept.	Total No. of Vacancy

This may be treated as most urgent.

Thanking you,

Yours faithfully

WJ
Director, SUDA

SUDA-Health/538/09/278(49)/1(1)

CC

Shri B.C. Patra, Jt. Secretary, Dept. of MA

Dt. .. 13.01.2014

WJ
Director, SUDA

**Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata - 700 001**

o: 1154/MA/C-10/3S-30/2012

Dated Kolkata the 9th December, 2013

ORDER

The Governor, in supersession of all previous orders, is pleased hereby to direct that the maximum age limit for contractual personnel engaged in fifty two (52) Urban Local Bodies covered under "Urban Primary Health Care Services" (hereinafter referred to as UPHCS), presently being funded by Department of Municipal Affairs shall be 60 years excepting those engaged as Medical Officers or Specialists Doctor.

This order shall take effect from 01.01.2014.

The term of engagement of those contractual personnel, who have attained 60 years of age or more, any, or likely to attain 60 years of age before 01.01.2014, shall terminate on 31.12.2013.

By order of the Governor

Sd/- B.C. Patra
Joint Secretary to the
Government of West Bengal

o: 1154/1(60)/MA/C-10/3S-30/2012

Dated Kolkata the 9th December, 2013

Copy forwarded for information and necessary action to the:-

- 1) Mayor/Chairperson, _____ Municipal Corporation/Municipality, P.O. _____, Dist. _____
- 2) Director, State Urban Development Agency, ILGUS Bhavan, HC Block, Salt Lake, Kolkata - 700 106.
- 3) Director of Local Bodies, Government of West Bengal, Purta Bhavan, Salt Lake, Kolkata - 700 091.
- 4) Project Officer (Health), State Urban Development Agency, ILGUS Bhavan, HC Block, Salt Lake, Kolkata - 700 106.
- 5) Joint Secretary, Finance Department, Government of West Bengal, 'Nabanna', Howrah
- 6) Joint Secretary, Health & Family Welfare Department, Government of West Bengal, Swasthya Bhavan, GN-29, Sector-V, Salt Lake, Kolkata - 700 091.
- 7) P.S. to MIC, Municipal Affairs & Urban Development Departments.
- 8) Guard File of Cell-10.


Joint Secretary to the
Government of West Bengal

O/C

URBAN PRIMARY HEALTH CARE SERVICES
Raiganj Municipality.
Raiganj ,Uttar Dinajpur

Memo - 108/UPHCS/RM

Date: 18.01.2014

FROM - Chairman.
Raiganj Municipality.
Uttar Dinajpur.

To. Dr. Shibani Goswami
Project Officer.
Health, SUDA.

Sub: Post-wise vacant position for the personal engaged
under UPHCS of Raiganj Municipality.

Ref:-Your letter no:-SUDA-Health/538/09/278(49)
Dated-13.01.2014.

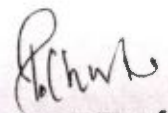
Sir,

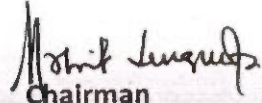
With reference to be above ,I am to furnish herewith the information being
filled in your prescribed proforma in respect of post-wise vacant position of
various engaged in UPHCS, Raiganj Municipality for favour of your kind
information and necessary action.

Thanking You.

Prepared by -

18/01/2014
Health Assistant
Raiganj Municipality


18/01/14
Councillor-In-Charge
U. P. H. C. S.
Raiganj Municipality


Chairman
Raiganj Municipality
Chairman,
Raiganj Municipality
18.1.14
18/1/2014

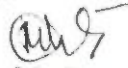
URBAN PRIMARY HEALTH CARE SERVICES

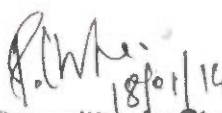
**Raiganj Municipality.
Raiganj ,Uttar Dinajpur**

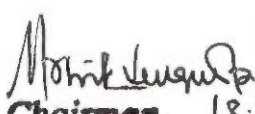
Memo - 108/UPHCS/RM

Date: 18/01/2013

L NO.	Category of Post	Sanction No.	Vacancy as On 30.12.13	Vacancy as On 31.12.13 due to termination as par order of MA dept.	Total No. of Vacancy
1	F.T.S.	14	-	1	1
2	H.H.W.	70	2	4	6
3	Clerk cum Store Keeper	2	-	-	-
4	Night Guard	1	-	-	-
5	A.N.M	4	-	-	-
6	Specialist Dr	3	-	-	-
7	P.T.M.O.	4	1	-	1
8	Attendant	4	-	-	-
9	M.O	2	-	-	-
10	G.N.M.(2 Reteard)	3	-	-	-
11	Sweeper	4	-	-	-
12	Lab Tachnicion	1	-	-	-
13	U.H.I.O.	1	-	-	-
14	Total :	113	3	5	8

Prepared by

Health Assistant
Raiganj Municipality
18/01/2014


18/01/14
Councillor-In-Charge
U. P. H. C. S.
Raiganj Municipality


Chairman, 18.1.14
Raiganj Municipality
18/1/2014



Urban Primary Health Care Services
Raiganj Municipality

URBAN PRIMARY HEALTH CARE SERVICES.

Raiganj Municipality.
Raiganj, Uttar Dinajpur.

MEMO NO. 123 /UPHCS/ R.M

DATE: 10/02/14

FROM –Vice Chairman.
Raiganj Municipality.
Uttar Dinajpur.

TO- Dr. Shibani Goswami
Project Officer.
Health, SUDA.

SUB.- Please arrange the staff strength & Equipment (M.H)

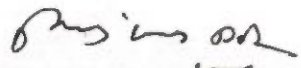
To improve the functioning of the Maternity home and field work.

The following staff strength & Equipment required.

- 1) Health Officer.
- 2) Child care unit Equipment & staff strength.
- 3) Mini Ambulance.
- 4) Two P.L Phototherapy Machine.

You are requested to sanction Staff & fund .

Your early action is solicited.


Vice Chairman 10/2/14
Raiganj Municipality
10/2/14

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.SUDA-Health/538/09/330(06)

Date04.03.2014

From : Director, SUDA

To : The Chairman / Chairperson,
Bally / Baranagar / Bidhannagar / Burdwan /
Darjeeling / Naihati Municipality

Sub. : Post-wise vacant position for the personnel engaged under UPHCS -
Reminder - 4.

Ref. : This office earlier communication vide no. SUDA-Health/538/09/278(49)
dt. 13.01.2014, SUDA-Health/538/09/287(13) dt. 27.01.2014,
SUDA-Health/538/09/313(10) dt. 18.02.2014 and SUDA-Health/538/09/321(08)
dt. 24.02.2014.

Sir / Madam,

I am to refer to the order of Department of Municipal Affairs vide no. 1145/MA/C-10/3S-30/2012 dt. 09.12.2013 regarding termination of personnel who have attained 60 years of age or more, if any, on 31.12.2013.

You are requested to forward the said information by **10.03.2014** relating to post-wise vacant position for the personnel engaged under UPHCS to facilitate release of fund from this end for payment of salary w.e.f. 01.01.2014.

This may be treated as **most urgent**.

Thanking you.

Yours faithfully


Director, SUDA

Contd. to P-2.

- 2 -

SUDA-Health/538/09/330(06)/1(06)

Dt. .. 04.03.2014

CC

The Executive Officer, Municipality


Director, SUDA

SUDA-Health/538/09/330(06)/2(1)

Dt. .. 04.03.2014

CC

Shri B.C. Patra, Jt. Secretary, Dept. of MA


Director, SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/538/09/321(08)

Date24.02.2014

From : Director, SUDA

**To : The Chairman / Chairperson,
Bally / Baranagar / Bidhannagar / Burdwan / Darjeeling /
Khardah / Naihati / Uttarpara Kotrung Municipality**

**Sub. : Post-wise vacant position for the personnel engaged under UPHCS -
Reminder - 3.**

Ref. : This office earlier communication vide no. SUDA-Health/538/09/278(49) dt. 13.01.2014, SUDA-Health/538/09/287(13) dt. 27.01.2014 and SUDA-Health/538/09/313(10) dt. 18.02.2014.

Sir / Madam,

I am to refer to the order of Department of Municipal Affairs vide no. 1145/MA/C-10/3S-30/2012 dt. 09.12.2013 regarding termination of personnel who have attained 60 years of age or more, if any, on 31.12.2013.

You are requested to forward the said information by **27.02.2014** relating to post-wise vacant position for the personnel engaged under UPHCS to facilitate release of fund from this end for payment of salary w.e.f. 01.01.2014.

This may be treated as **most urgent**.

Thanking you.

Yours faithfully

Director, SUDA

Contd. to P-2.

- 2 -

SUDA-Health/538/09/321(08)/1(08)

Dt. .. 24.02.2014

CC

The Executive Officer, Municipality


Director, SUDA

SUDA-Health/538/09/321(08)/2(1)

Dt. .. 24.02.2014

CC

Shri B.C. Patra, Jt. Secretary, Dept. of MA


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No. **SUDA-Health/538/09/313(10)**

Date **18.02.2014**

From : Director, SUDA

**To : The Mayor,
Durgapur Municipal Corporation**

**: The Chairman / Chairperson,
Alipurduar / Bally / Baranagar / Bidhannagar / Burdwan /
Darjeeling / / Khardah / Naihati / Uttarpur Kotrung Municipality**

**Sub. : Post-wise vacant position for the personnel engaged under UPHCS -
Reminder - 2.**

**Ref. : This office earlier communication vide no. SUDA-Health/538/09/278(49)
dt. 13.01.2014 and SUDA-Health/538/09/287(13) dt. 27.01.2014.**

Sir / Madam,

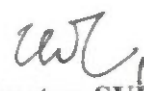
I am to refer to the order of Department of Municipal Affairs vide no. 1145/MA/C-10/3S-30/2012 dt. 09.12.2013 regarding termination of personnel who have attained 60 years of age or more, if any, on 31.12.2013.

You are requested to forward the said information by **21.02.2014** relating to post-wise vacant position for the personnel engaged under UPHCS to facilitate release of fund from this end for payment of salary w.e.f. 01.01.2014.

This may be treated as **most urgent**.

Thanking you.

Yours faithfully


Director, SUDA 18/2/2014

Contd. to P-2.

- 2 -

SUDA-Health/538/09/313(10)/1(10)

Dt. .. 18.02.2014

CC

- 1. The Commissioner, Durgapur Municipal Corporation**
- 2. The Executive Officer, Municipality**


Director, SUDA

SUDA-Health/538/09/313(10)/2(1)

Dt. .. 18.02.2014

CC

Shri B.C. Patra, Jt. Secretary, Dept. of MA


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/538/09/287(13)**

Date **27.01.2014**

From : Director, SUDA

**To : The Mayor,
Durgapur Municipal Corporation**

**: The Chairman / Chairperson,
Alipurduar / Bally / Baranagar / Bidhannagar / Burdwan /
Darjeeling / Hooghly Chinsurah / Kharagpur / Khardah /
Naihati / Rajarhat Gopalpur / Uttarpura Kotrung Municipality**

Sub. : Post-wise vacant position for the personnel engaged under UPHCS.

**Ref. : This office earlier communication vide no. SUDA-Health/538/09/278(49)
dt. 13.01.2014.**

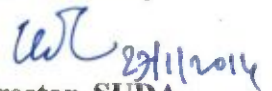
Sir / Madam,

You are requested to forward information by **31.01.2014** relating to post-wise vacant position for the personnel engaged under UPHCS to facilitate release of fund from this end for payment of salary w.e.f. 01.01.2014.

This may be treated as most urgent.

Thanking you.

Yours faithfully


Director, SUDA

SUDA-Health/538/09/287(13)/1(13)

CC

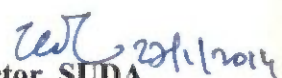
- 1. The Commissioner, Durgapur Municipal Corporation**
- 2. The Executive Officer, Municipality**

Dt. .. 27.01.2014

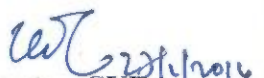
SUDA-Health/538/09/287(13)/2(1)

CC

Shri B.C. Patra, Jt. Secretary, Dept. of MA


Director, SUDA

Dt. .. 27.01.2014


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-Health/538/09/286

Date 27.01.2014

From : Director, SUDA

**To : The Principal Secretary
Department of Municipal Affairs
Writers' Building.**

**Sub. : A status on post-wise no. of persons terminated on 31.12.2013 by the 52
ULBs implementing UPHCS.**

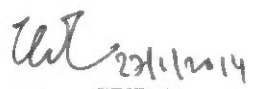
Sir,

Apropos order no. 154/A/C-10/3S-30/2012 dt. 09.12.2013 of Department of Municipal Affairs, out of 52 Urban Local Bodies (ULBs), 39 have submitted a status on post-wise termination of personnel which is enclosed herewith for your kind perusal.

Thanking you.

Enclo. : As stated.

Yours faithfully,


Director, SUDA

Post-wise No. of Person terminated on 31.12.2013 as per Order No. 1154/A/C-10/3S-30/2012 dt. 09.12.2013 of MA Department
As on 31.12.2013

Sl. No.	ULBs	H A U					E S O P D				M H		ULB LEVEL		Total
		HHW	FTS	STS	Clerk	GDA	Sweeper	Pharmacist	Nurse	Nurse	Lab. Tech	GDA	UHIO		
1	Alipurduar	Information not sent												0	
2	Asansol MC	3	3	1										7	
3	Baidyabati	20	2			1								23	
4	Bally	Information not sent												0	
5	Balurghat	1												1	
6	Bansberia	9	2	2						1				14	
7	Baranagar	Information not sent												0	
8	Barasat	22	6	2										30	
9	Barrackpore	8	5	4		1								18	
10	Baruipur	14	5											19	
11	Bhadreswar	12	4			1				4				21	
12	Bhatpara	19	4		1	1			1	2				28	
13	Bidhannagar	Information not sent												0	
14	Budge Budge	7	2											9	
15	Burdwan	Information not sent												0	
16	Champdany	13	2	3		1								19	
17	Chandernagore MC	16	2			1		1				1		21	
18	Darjeeling	Information not sent												0	
19	Dum Dum	2												2	
20	Durgapur MC	Information will be sent after MIC Meeting												0	
21	Englishbazar	7		1	1								1	10	
22	Garulia	20	2											22	
23	Gayeshpur	4	1	1		1				3				10	
24	Halisahar	3	2			1								6	
25	Hooghly Chinsurah	Information not sent												0	
26	Howrah MC	23	3	4	1	1								32	
27	Jalpaiguri	Not due for termination												0	
28	Kalyani			2										2	
29	Kamarhati	Not terminated												0	
30	Kanchrapara	7	3	3										13	
31	Kharagpur	Information not sent												0	
32	Khardah	Information not sent												0	
33	Kolkata MC	144	51	1										196	
34	Konnagar	7	2	1										10	
35	Madhyamgram	9	3	1										13	
36	Mahesthala	15	4		1	1							1	22	
37	Naihati	Information not sent												0	
38	New Barrackpore	8	2	1	2									13	
39	North Barrackpore	24	6	1	1	2	1	1			1			37	
40	North Dum Dum	10	1			1			1					13	
41	Panihati	18	2	3	2	1								26	
42	Pujali	6	1	1										8	
43	Raiganj	4	1											5	
44	Rajarhat Gopalpur	Information not sent												0	
45	Rajpur Sonarpur	16	2	1				2	1	1	1			24	
46	Rishra	Not due for termination												0	
47	Serampore	1				1	3							5	
48	Siliguri MC	9	6											15	
49	South Dum Dum	12	1	5				1	1	3	1			24	
50	Titagarh	5		3	1				2					11	
51	Uluberia	6	2					1		2				11	
52	Uttarpara Kotrung	Information not sent												0	
	Total =>	504	132	41	10	15	4	6	6	16	3	1	2	740	

* Some of the Nurses & UHIO had been engaged after retirement.

** 13 ULBs did not submit information - Estimated no. of Health functionaries for termination may be 130. In addition to 740 nos. as mentioned in the table above.

**Post-wise No. of Person terminated on 31.12.2013 as per Order No. 1154/A/C-10/3S-30/2012 dt. 09.12.2013 of MA Department
As on 27.01.2014**

Sl. No.	ULBs	H A U				E S O P D				M H		ULB LEVEL		Total
		HHW	FTS	STS	Clerk	GDA	Sweeper	Pharmacist	Nurse	Nurse	Lab. Tech	GDA	UHIO	
1	Alipurduar	Information not sent												0
2	Asansol MC	3	3	1										7
3	Baidyabati	20	2			1								23
4	Bally	Information not sent												0
5	Balurghat	1												1
6	Bansberia	9	2	2						1				14
7	Baranagar	Information not sent												0
8	Barasat	22	6	2										30
9	Barrackpore	8	5	4		1								18
10	Baruipur	14	5											19
11	Bhadreswar	12	4			1				4				21
12	Bhatpara	19	4		1	1			1	2				28
13	Bidhannagar	Information not sent												0
14	Budge Budge	7	2											9
15	Burdwan	Information not sent												0
16	Champany	13	2	3		1								19
17	Chandernagore MC	16	2			1		1				1		21
18	Darjeeling	Information not sent												0
19	Dum Dum	2												2
20	Durgapur MC	Information will be sent after MiC Meeting												0
21	Englishbazar	7		1	1								1	10
22	Garulia	20	2											22
23	Gayeshpur	4	1	1		1				3				10
24	Halisahar	3	2			1								6
25	Hooghly Chinsurah	Information not sent												0
26	Howrah MC	23	3	4	1	1								32
27	Jalpaiguri	Not due for termination												0
28	Kalyani			2										2
29	Kamarhati	Not terminated												0
30	Kanchrapara	7	3	3										13
31	Kharagpur	Information not sent												0
32	Khardah	Information not sent												0
33	Kolkata MC	144	51	1										196
34	Konnagar	7	2	1										10
35	Madhyamgram	9	3	1										13
36	Mahestala	15	4		1	1							1	22
37	Naihati	Information not sent												0
38	New Barrackpore	8	2	1	2									13
39	North Barrackpore	24	6	1	1	2	1	1			1			37
40	North Dum Dum	10	1			1			1					13
41	Panihati	18	2	3	2	1								26
42	Pujali	6	1	1										8
43	Raiganj	4	1											5
44	Rajarhat Gopalpur	Information not sent												0
45	Rajpur Sonarpur	16	2	1				2	1	1	1			24
46	Rishra	Not due for termination												0
47	Serampore	1				1	3							5
48	Siliguri MC	9	6											15
49	South Dum Dum	12	1	5				1	1	3	1			24
50	Titagarh	5		3	1				2					11
51	Uuberia	6	2					1		2				11
52	Uttarpara Kotrung	Information not sent												0
	Total =>	504	132	41	10	15	4	6	6	16	3	1	2	740

* Some of the Nurses & UHIO had been engaged after retirement.

** 13 ULBs did not submit information - Estimated no. of Health functionaries for termination may be 130. In addition to 740 nos. as mentioned in the table above.

SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/538/09/278(49)**Date **13.01.2014****From : Director, SUDA****To : The Mayor,**..... **Municipal Corporation****: The Chairman / Chairperson,**..... **Municipality****Sub. : Post-wise vacant position for the personnel engaged under UPHCS.****Sir / Madam,**

I am to refer to the order of Department of Municipal Affairs vide no. 1145/MA/C-10/3S-30/2012 dt. 09.12.2013 regarding termination of personnel who have attained 60 years of age or more, if any, on 31.12.2013.

You are requested to forward information **by 17.01.2014** relating to post-wise vacant position for the personnel engaged under UPHCS as per format given below for onward transmission to the Department of Municipal Affairs :

Sl. No.	Category of Post	Sanction No.	Vacancy as on 30.12.2013	Vacancy as on 31.12.2013 due to termination as per order of MA Dept.	Total No. of Vacancy

This may be treated as most urgent.

Thanking you.

Yours faithfully

**Director, SUDA****SUDA-Health/538/09/278(49)/1(1)****CC****Shri B.C. Patra, Jt. Secretary, Dept. of MA****Dt. .. 13.01.2014****Director, SUDA**

SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal****Ref No. SUDA-Health/538/09/261****Date 19.12.2013****From : Director, SUDA****To : Sri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.****Sub. : Filling up of vacant posts under Urban Primary Health Care Services
(UPHCS), Bhatpara and Uluberia Municipality.****Sir,**

Enclosed kindly find herewith communications of the Chairman, Bhatpara Municipality vide no. U-5/DR-1/3574 dt. 07.12.2013 and the Chairman, Uluberia Municipality, vide no. UM/1760 dt. 06.11.2013, which speaks for itself.

The Committee (constituted as per notification of MA vide no. 821/MA/C-10/3S-37/2009 dt. 13.12.2011) has submitted a report along with recommendation on 05.06.2012 after examining the issues relating to policy framework for engagement of personnel in various posts under the Urban Primary Health Care Services.

This is to mention here that guidelines for filling up the vacancies for different posts under UPHCS had been sought for from the Department vide this office memo no. SUDA-Health/538/09/533 dt. 29.12.2009, SUDA-Health/538/09/696 dt. 15.03.2010, SUDA-Health/538/09/70 dt. 27.06.2011, SUDA-Health/538/09/168 dt. 24.09.2012, SUDA-Health/538/09/305 dt. 10.01.2013, SUDA-Health/538/09/328 dt. 13.02.2013, SUDA-Health/538/09/11 dt. 09.04.2013 and SUDA-Health/538/09/223 dt. 28.10.2013. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA

SUDA-Health/538/09/261/1(2)

Dt.. 19.12.2013

CC

The Chairman, Bhatpara / Uluberia Municipality


Director, SUDA

OFFICE OF THE MUNICIPAL COUNCILLORS, BHATPARA

Address: 1/1, West Ghoshpara Road, P.O. - Kankinara, Dist.24 Parganas, Pin - 743126

Tele: 2581-2082, 2581-9515, 2581-9514, Fax: 2581-1318, email: bhat 09@ yahoo.com

From:

Arjun Singh, M.L.A.
Chairman
Bhatpara Municipality

To:

The Director
Health SUDA, ILGUS Bhawan
Salt Lake City,
Kolkata-106

Ref. No. U-5/DR-1 / 1315

Date. 27.06.2013.

Sub: Approval of Engagement in vacant Post of Health workers in Health Units & Revision of Honorarium in Urban Primary health care services(IPP-VIII).

Sir,

After our board took over the charge of Municipality we gave several reminders to your office and given letter to MIC -Municipal affairs (E-7/DR-II/1056 dated 20.06.11) for filling up the vacant posts in IPP-VIII health units. I personally discussed with MIC on 21.06.2011 where I was informed that a committee headed by Director Suda has been formed, but no result yet.

As we did not get any approval from SUDA, to run our health Units smoothly for proper service, we engaged 15 H.H.W.S, 3 Attendants, 1 Clerk, 1 F.T.S. in health Units in vacant post after following proper procedure (Approved in B.O.C. - 31.03.12) after informing you and sent for approval to your office (Ref No. O-5/DR-1/6050 dated 31.3.12).

Still we did not get any approval and honorarium of those health workers, Attendants etc. are being paid from Municipal fund for Public interest, which is a big Burden for us.

In the meantime 3 more health worker Posts became vacant.

We have total sanction 192 HHW's in health Units (35 HHW in HAU No-1 to 4 and 26 HHW's in HAU No- 5&6).

Please approve the engagement in vacant post of health units otherwise it is impossible to run Public health services.

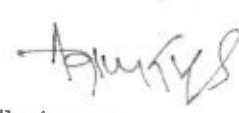
We also request you to urgently enhance the honorarium & contingency amount of M.O., P.T.M.O., Nurses and other staffs in Maternity Hospital & health units of Urban Primary Health Care Services of Municipality, which is due for long time.

All these matters are very essential for proper running of health establishment of Bhatpara Municipality and I would request you to take appropriate action.

Thanking you,

Yours faithfully,

Enclo: Copy of Previous Letters.
Copy to MIC Municipal Affairs


Chairman
Bhatpara Municipality

OC Arjun Singh
ms

28/6/13

OFFICE OF THE MUNICIPAL COUNCILLORS, BHATPARA

Address: 1/1, West Ghosh para Road, P.O. - Kankinara, Dist.24 Parganas(N), Pin - 743126

Tele: 2581-2082, 2581-9515, 2581-9514, Fax: 2581-1318, email; bhat 09@ yahoo.com

From:

Arjun Singh, M.L.A.

Chairman

Bhatpara Municipality

To:

The Director

SUDA,ILGUS Bhawan.

Salt Lake City.

Kolkata - 106.

Ref. No...U-5/DR-1/3574.

Date. 07-12-2013.

Sub: Approval of Engagement in vacant Post of Health Workers in Health Units & Revision of Honorarium in Urban Primary health care services (IPP-VIII).

Sir,

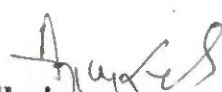
We have given you a letter (Ref no. U-5/DR-1/1315 dated 27.06.13) which was received by your office on 28.6.2013 regarding approve of Engagement of 15 H.H.Ws, 3 attendants, 1 Clerk, 1 F.T.S. in health Units in vacant Posts, which engagement done by us to runs our health units smoothly, following proper procedure (Approved in B.O.C dt. 31.3.12), after informing you, sent for approval to your office Ref.No-05/DR-1/6050 dated-31.3.2012.

Please consider our case as we have to pay their honorarium from our Municipal fund which has become a burden. All the above posts are approved posts. (We have total sanction 192 H.H.W's in health Units, 35 H.H.W. in H.A.U. 1 to 4 and 26 H. H. W's in HAU 5&6).

Please give approval for the engagements. I am sending copy of previous letter.

Thanking you,

Encl: i) Copy of Previous letters.


Chairman

Bhatpara Municipality

ULUBERIA MUNICIPALITYULUBERIA :- HOWRAH.

Ref. No. UM/.....

Date.....13

To

The Director,
SUDA ,Health Wing,
ILGUS Bhawan,HC Block,Sector-III,
Bidhannagar,
Kolkata – 700 091.



Sir,

Under the programme of Urban Primary Health Care Services in Uluberia Municipality few posts (HHW,STS,FTS, Clerk etc) and lying vacant for a long period – the vacancies are on the basis of sanctioned during CUDP-III and IPP-8 Programme.

Would you kindly allow us to fill-up those posts and ,inform the procedure of selection.

For early response please.

Yours faithfully,

sd/-
(Shri Debdas Ghosh),
Chairman,
Uluberia Municipality.

Memo No.UM/ 1760/1(2) Dated 06.11.2013

Copy forwarded for information and necessary action to:

- ✓ 1. The Project Officer,Health ,SUDA,ILGUS Bhawan,Salt-Lake,
Kolkata – 700 091.
2. The Vice Chairman,Uluberia Municipality.

Chairman,
Uluberia Municipality.



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/538/09/223

Date 28.10.2013

From : Director, SUDA

To : Sri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.

Sub. : Filling up of vacant posts under Urban Primary Health Care Services (UPHCS), Hooghly Chinsurah, Baidyabati and Kalyani Municipality.

Sir,

Enclosed kindly find herewith communications of the Chairman, Hooghly Chinsurah Municipality vide no. 4048/HD-HC/HCM dt. 13.09.2013, the Chairman, Baidyabati Municipality, vide no. 973/A-28 dt. 30.08.2013 and the Chairman, Kalyani Municipality vide no. 5823/KM dt. 09.09.2013, which speaks for itself.

The Committee (constituted as per notification of MA vide no. 821/MA/C-10/3S-37/2009 dt. 13.12.2011) has submitted a report along with recommendation on 05.06.2012 after examining the issues relating to policy framework for engagement of personnel in various posts under the Urban Primary Health Care Services.

This is to mention here that guidelines for filling up the vacancies for different posts under UPHCS had been sought for from the Department vide this office memo no. SUDA-Health/538/09/533 dt. 29.12.2009, SUDA-Health/538/09/696 dt. 15.03.2010, SUDA-Health/538/09/70 dt. 27.06.2011, SUDA-Health/538/09/168 dt. 24.09.2012, SUDA-Health/538/09/305 dt. 10.01.2013, SUDA-Health/538/09/328 dt. 13.02.2013 and SUDA-Health/538/09/11 dt. 09.04.2013. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA

SUDA-Health/538/09/223/1(3)

Dt.. 28.10.2013

CC

The Chairman, Hooghly Chinsurah / Baidyabati / Kalyani Municipality


Director, SUDA

কল্যাণী পৌরসভা : কল্যাণী : নদীয়া

পত্রাঙ্ক : ৫৮২৬/১০.১২

তারিখ : ০২.০২.১৬

প্রেরক : নির্বাহী আধিকারিক
কল্যাণী পৌরসভা

প্রতি : মাননীয় প্রকল্প আধিকারিক
রাজ্য নগর উন্নয়ন সংস্থা (স্বাস্থ্য)
ইলগাস ভবন
রুক - এইচ.সি, সেক্টর-৩
বিধাননগর, কলকাতা - ১০৬।



মহাশয়া,

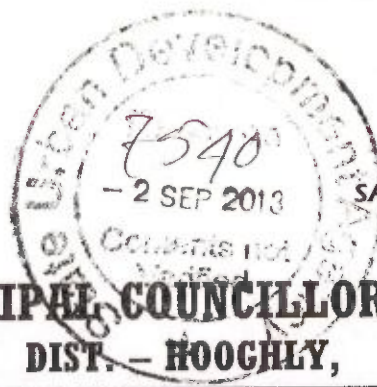
আপনাকে অবহিত করা হচ্ছে যে, কল্যাণী পৌরসভার অধীন আরবান প্রাইমারী হেলথ কেয়ার সার্ভিসেস এ ৩৫ জন স্বাস্থ্যকর্মীর মধ্যে বর্তমানে একজন প্রয়াত হয়েছেন ও একজন শারীরিক অসুস্থতার কারণে কাজে ইস্তফা দিয়েছেন ফলে উক্ত কর্মীদের জন্য নির্ধারিত ব্লক দুইটিতে স্বাস্থ্য পরিষেবার ব্যঘাত ঘটছে।

আপনি অবহিত আছেন যে ২০ নং ওয়ার্ডটি কল্যাণী পৌরসভায় নতুন সংযোজিত হওয়ায় সেখানে আরবান প্রাইমারী হেলথ কেয়ার সার্ভিসেস এর কোন স্বাস্থ্য পরিকাঠামো গড়ে ওঠেনি। ২০ নং ওয়ার্ডে আনুমানিক ৭৫০০ লোকের বসবাস এবং এই এলাকার আধিকাংশ মানুষ অর্থনৈতিকভাবে দুর্বল। উক্ত এলাকায় স্বাস্থ্য পরিষেবা দেওয়া অত্যন্ত জরুরী। এ-ব্যাপারে রাজ্য নগর উন্নয়ন সংস্থার অনুমোদন চেয়ে এই পৌরসভা থেকে পত্র দেওয়া হয়েছে, এই পত্রের কোন উত্তর এখনও প্যাওয়া যায় নাই। পত্রের অনুলিপি সংলগ্নী করা হ'ল।

এমতাবস্থায় দুইটি অনুমোদিত ও ২০ নং ওয়ার্ডের ক্ষেত্রে অন্তত পাঁচজন মোট ৭ (সাত) জন স্বাস্থ্যকর্মীর জরুরী ভিত্তিতে অনুমোদন দেওয়ার জন্য মাননীয় পৌরপ্রধান মহাশয়ের নির্দেশমত আপনাকে বিশেষভাবে অনুরোধ জানাই।

সংলগ্নী : পত্রে যা উল্লেখিত।

ভবদীয়
সি. না. সাহা
১২/২/১৬
নির্বাহী আধিকারিক
কল্যাণী পৌরসভা
১২.০২.১৬



2632-6554

OFFICE: 2632-0443

SATYAJIT ROY BHAVAN: 2632-3605

FAX: 91-33-2632-0443

OFFICE OF THE MUNICIPAL COUNCILLORS BAIDYABATI

P.O. – SHEORAPHULI, DIST. – HOOGHLY, PIN – 712 223

MEMO NO. 973 / A – 28

DATE 30-AUG-13

To
The Director
Govt. of West Bengal
SUDA, Health Wing, State Urban Development Agency
'ILGUS BHAVAN', HC Block, Sector – III
Bidhannagar, Kolkata – 700091

PO (M)
I 5/9/13

Municipal Ref.: - Memo No. 1606 / A – 106 Dated 17.12.2012

Your Ref. No.: - SUDA / Health / 538 / 09 / 306 Dated 10.01.2013

Respected Sir,

In response to the Municipal reference, you were pleased to response by above reference, wherefrom it is evident that policy decision is under consideration of concerned department.

In this connection please do accord necessary permission / approval to fill up the vacant posts mentioned in reference dated 17.12.2012 at the earliest considering the interest of public at large and oblige thereby.

Thanking you.

Yours faithfully,

(Ajay Pratap Singh)
Chairman

Baidyabati Municipality



HOOGHLY – CHINSURAH MUNICIPALITY

Pipulpati

P.O. & Dist. : Hooghly

Phone : 2680-2319/3166 , Fax No. 2680 - 6091

From : **Sri Gouri Kanta Mukherjee**
The Chairman
Hooghly-Chinsurah Municipality

Memo No. **4048** /HD-HC/HCM
Date. **13/09** /2013

To
Mr. B.C. Parta
Jt. Secretary
Department of Municipal Affairs
Writer's Building
Kol - I



PO(H)
2
1991/17

Sub : To fill up the vacant Honorary Health Workers (HHW's) of CUDP - III & IPP - VIII, HP of Hooghly-Chinsurah Municipality

Sir,

This is to inform you that there are fourty post of Honorary Health Workers are lying vacant in our two Health Project – CUDP –III and IPP – VIII (Urban Slums) for a pretty long years from which our Health activities are being held up to a great extent and the same time, the undersigned, inform that, for this, our **Immunisation Programme, Antenatal and Postnatal activities, Promoting Nutritionl Programme, Treatment of minor aliments programme etc** are being hampered for long period and for this many backward area within our Hooghly-Chinsurah Municipal areas are not covered due to Dearth of Honorary Health Workers.

Now I would request you to sanction the above said post of HHWS's in our project in the interest of Municipal poor people.

Thanking you,

Sincerely yours,

(Sri Gouri Kanta Mukherjee)
Chairman
Hooghly-Chinsurah Municipality
Dated **13/09/2013**

Memo Nso. **4048/2/HD-HC/HCM**

Copy forwarded to the :

- 1) Director SUDA, ILGUS BHABAN, H.C. Block, Sector III Biddhannagar, Kolkata -- 700 106
- 2) C.I.C., (Health), HCM

For information and taking necessary action please.

(Sri Gouri Kanta Mukherjee)
Chairman
Hooghly-Chinsurah Municipality



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/538/09/11

Date 09.04.2013

From : Director, SUDA

To : Sri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.

Sub. : Filling up of vacant posts under Urban Primary Health Care Services (UPHCS), Bhadreswar Municipality.

Sir,

Enclosed kindly find herewith communications of the Chairman, Bhadreswar Municipality vide no. Health/ 1607 & 1608 dt.11.03.2013, which speaks for itself.

The Committee (constituted as per notification of MA vide no. 821/MA/C-10/3S-37/2009 dt. 13.12.2011) has submitted a report along with recommendation on 05.06.2012 after examining the issues relating to policy framework for engagement of personnel in various posts under the Urban Primary Health Care Services.

This is to mention here that guidelines for filling up the vacancies for different posts under UPHCS had been sought for from the Department vide this office memo no. SUDA-Health/538/09/533 dt. 29.12.2009, SUDA-Health/538/09/696 dt. 15.03.2010, SUDA-Health/538/09/70 dt. 27.06.2011, SUDA-Health/538/09/168 dt. 24.09.2012 , SUDA-Health/538/09/305 dt. 10.01.2013 and SUDA-Health/538/09/328 dt. 13.02.2013 . The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

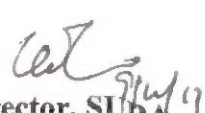
Thanking you.

Enclo. : As stated.

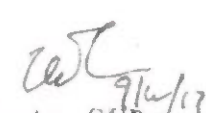
SUDA-Health/538/09/11/1(1)

CC
Chairman, Bhadreswar Municipality

Yours faithfully,


Director, SUDA

Dt.. 09.04.2013


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/538/09/328**

Date **13.02.2013**

From : Director, SUDA

To : Sri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.



Sub. : Filling up of vacant posts under Urban Primary Health Care Services (UPHCS), Chandernagore Municipal Corporation, Serampore & Kharagpur Municipality.

Sir,

Enclosed kindly find herewith communications of the Mayor, Chandernagore Municipal Corporation vide no. VII/UPHCS/12-13/10 dt. 21.12.2012, of the Chairman, Serampore Municipality vide no. SM/UPHCS/18/13 & SM/UPHCS/19/13 dt. 08.02.2013 and of the Chairman, Kharagpur Municipality vide no. 23 IPP-VIII (Extn.)-I-1/13 dt. 04.02.2013, which speaks for itself.

The Committee (constituted as per notification of MA vide no. 821/MA/C-10/3S-37/2009 dt. 13.12.2011) has submitted a report along with recommendation on 05.06.2012 after examining the issues relating to policy framework for engagement of personnel in various posts under the Urban Primary Health Care Services.

This is to mention here that guidelines for filling up the vacancies for different posts under UPHCS had been sought for from the Department vide this office memo no. SUDA-Health/538/09/533 dt. 29.12.2009, SUDA-Health/538/09/696 dt. 15.03.2010, SUDA-Health/538/09/70 dt. 27.06.2011, SUDA-Health/538/09/168 dt. 24.09.2012 and SUDA-Health/538/09/305 dt. 10.01.2013. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA

SUDA

● **STATE URBAN DEVELOPMENT AGENCY**

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-Health/538/09/328

Date 13.02.2013

From : Director, SUDA

**To : Sri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.**

Sub. : Filling up of vacant posts under Urban Primary Health Care Services (UPHCS), Chandernagore Municipal Corporation, Serampore & Kharagpur Municipality.

Sir,

Enclosed kindly find herewith communications of the Mayor, Chandernagore Municipal Corporation vide no. VII/UPHCS/12-13/10 dt. 21.12.2012, of the Chairman, Serampore Municipality vide no. SM/UPHCS/18/13 & SM/UPHCS/19/13 dt. 08.02.2013 and of the Chairman, Kharagpur Municipality vide no. 23 IPP-VIII (Extn.)-I-1/13 dt. 04.02.2013, which speaks for itself.

The Committee (constituted as per notification of MA vide no. 821/MA/C-10/3S-37/2009 dt. 13.12.2011) has submitted a report along with recommendation on 05.06.2012 after examining the issues relating to policy framework for engagement of personnel in various posts under the Urban Primary Health Care Services.

This is to mention here that guidelines for filling up the vacancies for different posts under UPHCS had been sought for from the Department vide this office memo no. SUDA-Health/538/09/533 dt. 29.12.2009, SUDA-Health/538/09/696 dt. 15.03.2010, SUDA-Health/538/09/70 dt. 27.06.2011, SUDA-Health/538/09/168 dt. 24.09.2012 and SUDA-Health/538/09/305 dt. 10.01.2013. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA

KHARAGPUR MUNICIPALITY

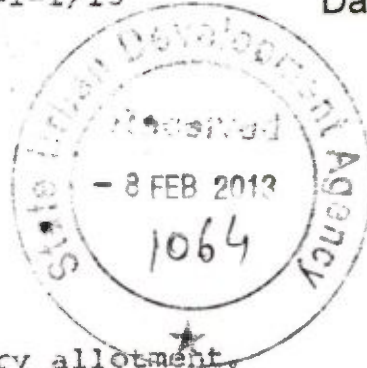
I.P.P. - VIII (EXTN)

Memo No. : 23 I.P.P. VIII (Extn)-I-1/13

Date 04.02.2013

To,

The Director, SUDA,
ILGUS Bhavan,
H-C Block, Sector-III,
Salt Lake,
Kolkata-700106.



POC(4)
[Signature]
12/1/13

Sub: Health Officer necessary allotment.

Attention: Dr. Shibani Goswami, Project Officer(Health) SUDA.

Sir,

Kindly refer to my memo no.-122, I.P.P.-VIII(Extn), dt.22.3.2012 and earlier correspondences in the above matter.

I am enclosing a copy of the above said memo and request your kind action.

yours faithfully,

[Signature]

(Tushar Chowdhury)
Vice-Chairman-in-charge
Kharagpur Municipality



KHARAGPUR MUNICIPALITY

I.P.P. - VIII (EXTN)

Memo No. : 122 I.P.P. VIII (Extn) -I-1/12

Date 22.3.12

To,

The Director, SJDA,
ILSUS Bhavan,
H-C Block, Sector-III,
Salt Lake,
Kolkata-700106.

Sub: Health Officer-necessary allotment.

Sir,

Kindly refer to my correspondence in the above captioned matter.

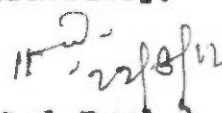
It may be stated that unlike other Municipalities, we are going without a Health Officer for years and the need for engagement of Health officer cannot be over-stated.

It may kindly be appreciated that we are often called upon to send our Health Officer to represent us in district/State level meetings/conferences on health related programme and absence of Health Officer from such meetings makes our position embarrassing.

In this above content, we propose to engage and experienced M.B.B.S. with necessary orientation for service at grass-root level.

Since provision of health Officer is an integral part of our collective Health programme under IPP-VIII(Extn), I would request you kindly to fix an allotment for such post out of available fund, in the manner in which ~~exhixes~~ G.D.M.O's are provided for.

yours faithfully,



(Jahar Lal Paul)
Chairman
Kharagpur Municipality



**OFFICE OF THE MUNICIPAL COUNCILLORS
SERAMPORE**

1, N.S. Avenue, Serampore, Dist. Hooghly, West Bengal, Pin-712201

Website : www.seramporemunicipality.net * E-mail : searamporemunicipality@hotmail.com

Office Phone : 2662-0310, Office Fax : 2662-3651, Resi. : 2672 0000

From

Sri Amiya Mukherjee

Chairman

Serampore Municipality

To

The Director,

SUDA, (Health),

ILGUS Bhavan, HC Block, Sector-III,

Bidhannagar, Kolkata 700106

Memo No: SM/UPHCS/19/13

Dated: 08.02.2013

Sub: Engagement of Clerical Staff.

Ref: Urban Primary Health Care Service



Sir,

You are well concerned that there are 5 (Five) HAUs within Serampore Municipality under Urban Primary Health Care Service and out of the 5 (Five) HAUs only 4 (Four) Clerical Staffs engaged in 4 (Four) HAUs.

You are requested to provide necessary order so that one Clerical Staff may be engaged as early as possible in the remaining HAU abiding all the terms & conditions formulated by your kind end

Thanking you,

Yours faithfully,

Chairman,

Serampore Municipality

**OFFICE OF THE MUNICIPAL COUNCILLORS
SERAMPORE**

1, N.S. Avenue, Serampore, Dist. Hooghly, West Bengal, Pin-712201

Website : www.seramporemunicipality.net * E-mail : seramporemunicipality@hotmail.com

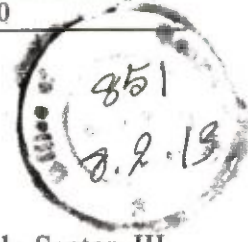
Office Phone : 2662-0310, Office Fax : 2662-3651, Resi. : 2672 0000

From

Sri Amiya Mukherjee
Chairman
Serampore Municipality

To

The Director,
SUDA,(Health),
ILGUS Bhavan, HC Block, Sector-III,
Bidhannagar, Kolkata 700106



Memo No: SM/UPHCS/18/13

Dated: 08.02.2013

Sub: Engagement of First Tier Supervisor in the Vacancy.

Sir,

This to inform you that there are 34 nos. of Health Centers providing Primary Health Care services within Serampore Municipality area. But there are only 28 nos. of First Tier Supervisors who are engaged in the service.

You are requested to provide necessary order so that 6 nos. of First Tier Supervisors may be engaged as early as possible in the remaining 6 nos. of Health Centers abiding all the terms & conditions formulated by your kind end

Thanking you,

Yours faithfully,

Chairman,
Serampore Municipality

HHW SCHEME

Jangipur Municipality

P.O.: Raghunathganj ★ Dist.: Murshidabad ★ PIN : 742 225

Memo No.: JM/HHW/10.24/013



To
Dr. Shibani Goswami
The Project Officer
Health Wing, SUDA
HC. - Block, Sector- III
Bidhannagar, Kolkata - 91

Sub : Recruitment in vacant post (caused by death)

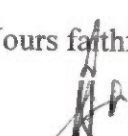
Madam,

This is to inform you that two Honourary Health Workers (HHW) named Sulekha Das and Najema Bibi died on 10.09.12 & 27.01.13 respectively. This is, two vacant posts are urgently required to fulfil.

This is for your kind information and taking necessary action.

Thanking you.

Yours faithfully


Chairman
Jangipur Municipality



HELP LINE : 12666

DIAL : (033) 2683 5297 / 2562 / 6706

FAX : 2683-5068

E-mail : chandernagorecorporation@yahoo.co.in

Website : www.chandernagorecorporation.co.in

Chandernagore Municipal Corporation, 712 136

Memo No. VII/UPHCS/12-13/ 10

Date- 21.12.2012

From: Sri Ram Chakraborty
Mayor, C.M.C



PO (H)
21/12/12

To
The Director
SUDA ,Ilgus Bhaban,
Sector-III,Kolkata-106

Sub.:- Reminder for filling up of the existing vacant posts under UPHCS Health Scheme run by Chandernagore Municipal Corporation.

Ref. :- VII/IPP-VIII/'11-12/06 dated-05.07.11 & VII/CUDP-III/'11-'12/06 dated -05.07.11

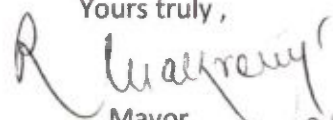
Sir,

I would like to inform you that some part-time Posts of existing Health Project are left vacant for some time due to resignation/death of the Post holders. In this regards, I had already furnished two letters vide MemoNo. VII/IPP-VIII/'11-'12/06 dated-05.07.11 & VII/CUDP-III/'11-'12/06 dated -05.07.11, but no fruitful reply has been received by us till date, so, I am sending a reminder of the appeal for approval of filling up of existing vacant posts of UPHCS (earlier named as IPP-VIII & CUDP-III) programme. In that way, we can render better services to the beneficiary population of C.M.C area.

Hoping for an urgent reply.

Thanking you,

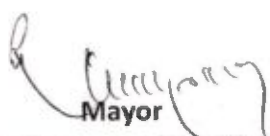
Yours truly,


Mayor
Chandernagore Municipal Corporation



Name of Health Project : UPHCS
under Chandernagore Municipal Corporation

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no in Position at Present	Vacancy at Present (As on 21.12.2012)
1	Block	93	93	*****
2	Sub-center	18	18	*****
3	HAU	3	3	*****
4	P.T.M.O	4	0	4
	S.T.S	2	1	1
5	F.T.S	18	16	2
6	H.H.Ws	93	87	6
7	*Part-time Clerk *(Permanent Employee of CMC)	2	1	1
8	Attendant/G.D.A	4	2	2
9	Sweeper	1	1	1


 Mayor
 Chandernagore Municipal Corporation

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/538/09/305**

Date **10.01.2013**

From : Director, SUDA

To : ✓ Sri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.



Sub. : Filling up of vacant posts under Urban Primary Health Care Services
[formerly known as CUDP III, IPP-VIII, CSIP, IPP-VIII (Extn.) and RCH
Sub-Project].

Sir,

Enclosed kindly find herewith communications of the Chairman, Baidyabati Municipality vide no. 1606/A-106 dt. 17.12.2012, which speaks for itself.

The Committee (constituted as per notification of MA vide no. 821/MA/C-10/3S-37/2009 dt. 13.12.2011) has submitted a report along with recommendation on 05.06.2012 after examining the issues relating to policy framework for engagement of personnel in various posts under the Urban Primary Health Care Services.

This is to mention here that guidelines for filling up the vacancies for different posts under different Health Programmes had been sought for from the Department vide the office memo no. SUDA-Health/538/09/533 dt. 29.12.2009, SUDA-Health/538/09/696 dt. 15.03.2010, SUDA-Health/538/09/70 dt. 27.06.2011 and SUDA-Health/538/09/168 dt. 24.09.2012. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-Health/538/09/305

Date 10.01.2013

From : Director, SUDA

To : Sri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.

Sub. : Filling up of vacant posts under Urban Primary Health Care Services
[formerly known as CUDP III, IPP-VIII, CSIP, IPP-VIII (Extn.) and RCH
Sub-Project].

Sir,

Enclosed kindly find herewith communications of the Chairman, Baidyabati Municipality vide no. 1606/A-106 dt. 17.12.2012, which speaks for itself.

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You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA



2632-6554

OFFICE: 2632-0443

SATYAJIT ROY BHAWAN: 2632-3605

FAX: 91-33-2632-0443

OFFICE OF THE MUNICIPAL COUNCILLORS BAIDYABATI

P.O.-SHEORAPHULL, DIST.-HOOGHLY, PIN-712 223

Memo No. 1606 / A - 106

Date 17-Dec-12

To
The Director
Govt. of West Bengal
SUDA, Health Wing
ILGUS Bhawan
HC Block, Sector - III
Bidhannagar, Kolkata - 700091



PO (H)
2
9/1/13

Sub: - Seeking Permission for filling up of the Vacant Posts under Health Programme (IPP - VIII + CUDP - III) of Baidyabati Municipality

Sir/Madam,

With reference to the above subject this is for your kind information that several posts under Health Programme Schemes namely IPP - VIII & CUDP - III are lying vacant under this Municipality. Due to shortage of those officers & staffs the adequate health service to the people is being hampered to a great extent. A copy of the vacancy position as on August 2012 of IPP - VIII & CUDP - III is annexed herewith for your kind consideration.

In this context you are requested to give your opinion about the filling up of the vacant posts noted in the annexed sheet. It will be better if you kindly accord necessary permission / approval for filling up of the said vacant post from your end, then we can take initiative to fill up those vacant posts.

So you are requested to issue necessary order in this respect so that we can fill up those vacant posts at the earliest.

With regards.

Yours faithfully,

(Ajay Pratap Singh)
Chairman
Baidyabati Municipality

BAIDYABATI MUNICIPALITY



2632 - 6554
Office : 2632-0443
Satyajit Roy Bhawan : 2632-3605
Fax : 91-33-2632-0443

OFFICE OF THE MUNICIPAL COUNCILLORS BAIDYABATI

P.O. SHEORAPHULI, Dist. HOOGHLY, PIN - 712 223

Vacancy Position as on August-2012(IPP-VIII(I), (IPP-VIII(II), CUDDP-III,

Name of the post	Sanctioned Strength	Men in Position	Vacancy Position	Cause of Vacancies
Health Officer	01	01	Nil	
Assistant Health Officer	01	01	Nil	
Part Time Medical Officer(PTMO)	05	02	03	02 Left the job, 01 Expired
Clerk	03	Nil	03	01 Expired, 02 Expelled out
First Tier Supervisor(Fts)	17	13	04	03 Left the job, 01 Expired
Second Tier Supervisor(STS)	04	Nil	04	02 Expelled out, 02 Vacant
Health Workers(HHWS)	85	75	10	05 Left the job, 01 Upgraded to FTS, 04 Expired
G.D.A.	01	01	Nil	
Attendant	04	04	Nil	
Sweeper	03.	03.	Nil	
Total	124	100	24	

Ajoy Pratap Singh
Chairman
Baidyabati Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/538/09/169

Date 24.09.2012

From : Director, SUDA

To : The Chairman
Halisahar Municipality

Sub. : Filling-up of the vacant posts under CUDP III and IPP-VIII,
Halisahar Municipality.

Ref. : Your communication bearing no. 62/G-13 dt. 25.04.2012.

Sir,

I am to inform you that the matter on filling up the vacant posts has been referred to the Department for policy decision. Necessary action will be taken on receipt of decision from the Department.

Yours faithfully,



Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/538/09/170**

Date **24.09.2012**

From : Director, SUDA

To : The Chairman
Khardah Municipality

Sub. : Filling-up of the vacant posts under CUDP III and IPP-VIII,
Khardah Municipality.

Ref. : Your communication bearing no. KDHM/636/1/12 dt. 07.07.2012 &
KDHM/637/12 dt. 10.07.2012.

Sir,

I am to inform you that the matter on filling up the vacant posts has been referred to the Department for policy decision. Necessary action will be taken on receipt of decision from the Department.

Yours faithfully,



Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/538/09/171**

Date **24.09.2012**

From : Director, SUDA

To : The Chairman
Rajarhat Gopalpur Municipality

Sub. : Filling-up of the vacant posts under IPP-VIII,
Rajarhat Gopalpur Municipality.

Ref. : Your communication bearing no. 1195/RGM-227/12 dt. 16.07.2012.

Sir,

I am to inform you that the matter on filling up the vacant posts has been referred to the Department for policy decision. Necessary action will be taken on receipt of decision from the Department.

Yours faithfully,


Director, SUDA

STATE URBAN DEVELOPMENT AGENCY

"ILGUS BHAVAN"

Ref No. SUDA-Health/538/09/172

Date **24.09.2012**

**To : The Chairperson
New Barrackpore Municipality**

Ref. : Your communication bearing no. NBM/Health/2009/12 dt. 31.07.2012.

I am to inform you that the matter on filling up the vacant posts has been referred to the Department for policy decision. Necessary action will be taken on receipt of decision from the Department.

Yours faithfully,


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. ~~SUDA-Health~~/538/09/173

Date 24.09.2012

From : Director, SUDA

To : The Chairman
Maheshtala Municipality

Sub. : Filling-up of the vacant posts under IPP-VIII,
Maheshtala Municipality.

Ref. : Your communication bearing no. 394/1/3/IVB/MN/11 dt. 16.08.2012.

Sir,

I am to inform you that the matter on filling up the vacant posts has been referred to the Department for policy decision. Necessary action will be taken on receipt of decision from the Department.

Yours faithfully,



Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/538/09/168

Date 24.09.2012

From : Director, SUDA

To : Sri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.

Sub. : Filling up of vacant posts under Urban Primary Health Care Services
[formerly known as CUDP III, IPP-VIII, CSIP, IPP-VIII (Extn.) and RCH
Sub-Project].

Sir,

Enclosed kindly find herewith communications of the Chairman, Halisahar Municipality vide no. 62/G-13 dt. 25.04.2012, Chairman, Khardah Municipality vide no. KDHM/636/12 dt. 07.07.2012 & KDHM/637/12 dt. 10.07.2012, Chairman, Rajarhat Gopalpur Municipality vide no. 1195/RGM-227/12 dt. 16.07.2012, Chairperson, New Barrackpore Municipality vide no. NBM/Health/2009/12 dt. 31.07.2012 and Chairman, Maheshtala Municipality vide no. 394/1/3/IVB/MN/11 dt. 16.08.2012, which speaks for itself.

The Committee (constituted as per notification of MA vide no. 821/MA/C-10/3S-37/2009 dt. 13.12.2011) has submitted a report along with recommendation on 05.06.2012 after examining the issues relating to policy framework for engagement of personnel in various posts under the Urban Primary Health Care Services.

This is to mention here that guidelines for filling up the vacancies for different posts under different Health Programmes had been sought for from the Department vide the office memo no. SUDA-Health/538/09/533 dt. 29.12.2009, SUDA-Health/538/09/696 dt. 15.03.2010 and SUDA-Health/538/09/70 dt. 27.06.2011. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.

Director, SUDA



Tel/Fax No.: 359-3184

IPP-VIII, SUDA



NEW BARRACKPORE MUNICIPALITY

NEW BARRACKPORE, NORTH 24-PARGANAS

CHAIRPERSON : SMT. NIRMIKA BAGCHI
VICE-CHAIRMAN : SRI MANOJ KUMAR NIYOGI

No.: NBM/Health/ 2009/12

Date : 31-07-2012

To
The Director,
SUDA. ILGUS Bhavan,
Bidhannagar,
Kolkata - 700106.



PO (H)
K/Bin

Subject: Approval of appointment of 2 HHWs
Ref : Our letter No. NBM/Health/3197/10 dated 31-12-2011

Sir/Madam,

I beg to inform you that we already are in short of 2 HHWs who died a long time ago and these 2 posts remained vacant till then. We also asked for approval for appointment to these posts.

But no order has yet been passed. The fields of those workers remained unattended for a long time and to meet the demands of the beneficiaries two lady have been appointed temporarily. Our Health Officer & Assistant Health Officer have trained them and the FTS & STS supervised and modulated their field works.

Now your order for approval of appointment is necessary in this regard. Kindly do the needful,

Thanking you,

Yours faithfully,

aghi

Chairperson
New Barrackpore Municipality

Chairperson
New Barrackpore Municipality



OFFICE OF THE MUNICIPAL COUNCILLORS OF KHARDAH
KHARDAH MUNICIPAL OFFICE
B.T.ROAD, KHARDAH, NORTH 24-PARGANAS, KOLKATA - 700 117

No:

Date:

From: **Taposh Paul,**
Chairman, Khardah Municipality

To,
Mr. Firhad Hakim,
 Hon'ble Minister-in-Charge,
 Municipal Affairs Department,
 Govt. of West Bengal,
 Writers' Buildings,
 Kolkata - 700 001

POCH)

D

18/7/12



Sub: Filling up of vacancy of Health Worker under CUDP-III & IPP-VIII.

Respected Sir,

In encroaching upon your valuable time, I beg to state that for the last few years several post of Health Workers under CUDP-III & IPP-VIII at Khardah Municipal area remains vacant for which health care and health treatment of poor women at our area has not been properly served due to lack of sufficient health worker.

On several occasions the Municipal Authority of Khardah has pointed out this issue to the Director of SUDA for his immediate action so that we could engage few health workers for rendering better services to the local people. But, inspite of our best effort, it appears that 9 (Nine) post of health worker remains vacant till date.

In view of above circumstances, I beg to request you to kindly instruct the Director, SUDA, Illgus Bhawan, Salt Lake City to take early step for engagement of 9 (Nine) post in favour of this municipality.

Your kind and expedite action in this matter is solicited.

Yours faithfully,

Sd/- (T.Paul)

Chairman

Khardah Municipality

Copy to: KD HM/ 636/112 dt: 7/7/12

- ✓ 1. The Director, SUDA, Illgus Bhawan, HC Block, Sector - III, Salt Lake, Bidhannagar, Kolkata - 700 106
2. The Councillor-in-Charge, Health Deptt., Khardah Municipality
3. The Health Officer, Khardah Municipality

For information and necessary action

Taposh Paul

Chairman

Khardah Municipality

Chairman

Khardah Municipality

Phone: 2553 3060 / 2583 4943, FAX: 2563 1171

Email: khardahmunicipality@yahoo.co.in



OFFICE OF THE MUNICIPAL COUNCILLORS OF KHARDAH
KHARDAH MUNICIPAL OFFICE
B.T.ROAD, KHARDAH, NORTH 24-PARGANAS, KOLKATA - 700 117

No: KD.HM/637/12

Date: 10.07.12

From: Sri Taposh Paul,
Chairman, Khardah Municipality

To,
The Director,
S U D A
ILGUS BHAVAN
Salt Lake
Kolkata- 700106



Sub: Appointment in the Post of G.D.A, H.H.W, 1st tier Supervisor & Pt. time M.O.

Sir,

I beg to inform you that a good number of health workers post are lying vacant from some time past in this Municipality for which we are facing a lot of difficulties. The posts which are lying vacant are as follows;

1. One G.D.A for C.U.D.P - III
2. One G.D.A for IPP VIII unit II
3. One H.H.W for C.U.D.P - III
4. Three H.H.W for I.P.P VIII unit II
5. One Supervisor for I P.P. VII unit III
6. One 1st tier Supervisor for I PP VII unit II
7. One 1st tier Supervisor for I PP VII unit I

A part from that Health works the following part time Medical Officers are also required immediately.

- | | | |
|----------------------|-------|--------------|
| 1. IPP VIII unit I | ----- | Vacant 1 no. |
| 2. IPP VIII unit II | ----- | Vacant 2 no. |
| 3. IPP VIII unit III | ----- | Vacant 1 no. |

Therefore, considering the above picture you humbly requested to approve their post and sanction many kindly be given as early as possible. Otherwise, the Health service will continue to disrupted for the coming days.

So, kindly take immediately action to solve the problem.

Yours Sincerely,

Taposh Paul
Chairman
Khardah Municipality
Khardah Municipality

Phone: 2553 3060 / 2583 4943, FAX: 2563 1171

Email: khardahmunicipality@yahoo.co.in

PS/-

HALISAHAR MUNICIPALITY

No. 62/G-13

Date. 25.4.12

From
The Chairman
Halisahar Municipality

To
The Director
SUDA

112
10.5.12

Attention: Dr. S. Goswami
Sub: Vacancies in IPP-VIII & CUDP-III health units

Madam,

The long standing issue of unfilled vacancies IPP-VIII & CUDP-III health units has been creating voids in the health delivery system. Request for filling of such vacancies from our end have not yielded any result till date. I am again projecting the vacancies with a request to fill them up at the earliest.

PROJECT	UNIT	POST	SANCTIONED	IN POSITION	VACANT
IPP-VIII	I	PTMO	2	0	2
		HHW	35	32	3
		FTS	7	5	2
		STS	2	1	1
		CLERK	1	0	1
		ATTENDANT	2	2	0
		SWEeper	1	0	1
	II	PTMO	2	0	2
		HHW	35	31	4
		FTS	7	7	0
		STS	2	1	0
		CLERK	1	1	0
		ATTENDANT	2	2	0
		SWEeper	1	0	1
CUDP-III	I	PTMO	2	0	2
		HHW	30	26	4
		FTS	6	5	1
		STS	1	0	1

Thanking you.

Yours faithfully,

Rashy
Chairman
Halisahar Municipality

Office Of The Rajarhat - Gopalpur Municipality

RAGHUNATHPUR, KOLKATA-700 059

ESTD. - 1994

CHAIRMAN :

TAPASH CHATTERJEE

VICE-CHAIRMAN :

Ref. No. 1083/R.G.M.-42/12

Date. 5.07.2012

To,
The Director (Health Wing)
SUDA
Saltlake



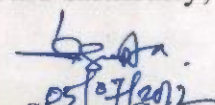
Sub :- Submission of Vacancy list of IPP-VIII, Health Project.

Sir,

This is for your kind information that some important post for IPP-VIII Health project are remain vacant for last few month. List of Vacancy is enclosed herewith . Please take necessary action .

Thanking you,

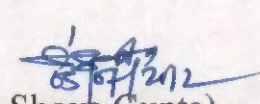
Yours faithfully,


(Dr. Shova Gupta)
Health Officer

Rajarhat-Gopalpur Municipality

Copy to :-

1. Hon'ble Chairman, R.G.M
2. Vice Chairman, R.G.M
3. Executive Officer, R.G.M
4. Finance Officer, R.G.M
5. Accountant, R.G.M


(Dr. Shova Gupta)
Health Officer

Rajarhat-Gopalpur Municipality

RAJA IPI

S L · N O	NAME OF POST	TOTAL	H.A.U-I		
			SANCTION POST	SANCTION	EXISTING
1	A.H.O	1			
2	P.T.M.O	12	2	2	
3	OFFICE STAFF	24	4	4	
4	S.T.S	12	2	2	
5	F.T.S	38	7	7	
6	H.H.W	190	35	33	



MAHESHTALA MUNICIPALITY

MAHESHTALA SOUTH 24 PARGANAS

Phone : 2490-1651, 2490-3389

Fax :- 2490-9296, Email : maheshtalamunicipality@gmail.com

Memo No. /IVB/MM/11

Date : 16/08/2012

To

The Hon'ble Minister in Charge,
Municipal Affairs & Urban Development Department,
Writers' Building, Kolkata - 70001.

PO(H)
108/1



Sub :- Filling up of vacant posts of IPP VIII Health Project.

Sir,

This is to inform you that following vacant posts of IPP VIII Health Project of this Municipality are existing for last few years, for which we are facing various problems during delivering Health services under IPP VIII along with various National Health Programmes like Pulse Polio Immunization Programme, RNTCP, NLEP etc to the huge population (4,49,423 as per census 2011) of this Municipality.

Sl. No.	Name of the Posts	No. of Vacancy
01	Second Tier Supervisor (STS)	12
02	First Tier Supervisor (FTS)	01
03	Honorary Health Works (HHW)	04
04	Clerk Cum Store Keeper	03
05	Attendants	05

Considering the above facts, the filling up of such vacant posts are very much essential.

You are therefore, requested to take early action for sanctioning necessary approval in this regard.

Yours faithfully,

sdt

Chairman

Maheshtala Municipality

Memo No. 394/1/3/IVB/MM/11

Date : 16/08/2012

Copy forwarded for information & necessary action to :-

1. The Principal Secretary, to the Government of West Bengal
Municipal Affairs Department
2. Director, SUDA, ILGUS Bhavan, Salt Lake City, Kol-91
3. Dr. Shibani Goswami, Project Officer
IPP-VIII, SUDA

Chairman

Maheshtala Municipality

Chairman

Maheshtala Municipality



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/538/09/255

Date19.12.2011

From : Director, SUDA

To : Shri B.C. Patra
Jt. Secretary
Department of Municipal Affairs
Writers' Building.

Sub. : Engagement of different categories of personnel
in Bongaon and Garulia Municipality.

Sir,

I am to refer to your communication vide no. 779/MA/C-10/3S-19/2011 dt. 01.12.2011 on the subject mentioned above.

The following facts are detailed below relating to prayer of the Chairperson, Bongaon Municipality addressed to the Hon'ble Chief Minister :

- Community Based Primary Health Care Services (CBPHCS) in 63 Non-KMA ULBs with the fund assistance from the Department of Health & Family Welfare have been launched in February, 2006 wherein Bongaon is one of those 63 Non-KMA ULBs. Communication of DHFW vide no. HFW/HSDI/URBAN Health/02/05/38/06 dt. 21.02.2006 in this regard is enclosed at **Flag – A**.
- Regarding engagement of Health manpower for implementation of CBPHCS, posts for HHW, FTS, Health Officer, Medical Officer (for the ULBs having more than 40,000 population), Sanitary Inspector, Accounts Assistant, Computer Assistant, Health Assistant, Multipurpose Helper cum Clerk cum Storekeeper have been sanctioned. Guideline in Bengali, Notification of the Department of Municipal Affairs vide no. 111/MA/C-10/3S-55/2005 dt. 02.02.2007 are enclosed at **Flag – B**.
- There is no post for Pharmacist as well as no fund provision for the purpose.

Contd. to P-2.

- 2 -

With regard to prayer of the Chairman, Garulia Municipality addressed to the Secretary, Department of Municipal Affairs relating to appointment of Pharmacist cum Storekeeper, the following facts are stated below :

- The post of Pharmacist at Extended Specialised Out Patient Department (ESOPD) of IPP-VIII is sanctioned one vide communication of the Department of Municipal Affairs bearing no. 689/MA/N/C-10/1G-7/2002 dt. 09.07.2004 at **Flag – C** as well as to mention NSP-9 of file no. MA/P/C-10/1G-5/2007(Pt.) wherein the post have been sanctioned by the Finance Department (the said file is lying with the Department).
- There might not be any objection to accord approval for engagement of the Pharmacist, in absence of which, it is too difficult to dispensing medicine at ESOPD.
- Regarding filling up of existing vacancies under CUDP III, CSIP, IPP-VIII, IPP-VIII (Extn.) and RCH Sub-Project, Asansol, a number of communications have already been made to the Department for issuance of necessary guidelines.

Thanking you.

Yours faithfully,



Director, SUDA

Enclo. : As stated.



**Government of West Bengal
Municipal Affairs Department
Writers' Buildings, Kolkata.**

PO(H)
[Signature]

No. 779/MA/C-10/38-39/2011

Dated, Kolkata the 1st December, 2011.

From : Shri B. C. Patra
Joint Secretary to the Government of West Bengal.

✓ To : The Director, SUDA,
ILGUS Bhavan, HC Block,
Salt Lake City Sector-III,
Kolkata- 106.

Sub : Engagement of different categories of personnel in
Bongaon Municipality & Garulia Municipality.

Sir,

I am directed to enclose a copy of forwarding letter vide No. HF/0/MA/3392 /HAD/12M-197-11 dated 31.10.11 received from the Deptt. of Health & Family Welfare with a copy of representation from the Chairman, Bongaon Municipality vide No.B/M-1026 dated 18.08.2011 & also a copy of letter vide No. 508 dated 21.11.2011 from the Chairman, Garulia Municipality on the subject stated above and to request you to examine the matters and to offer your views with necessary documents.

Yours faithfully,
[Signature]
Joint Secretary

14304
- 2002011

Government of West Bengal
Municipal Affairs Department
Municipal Buildings, Kolkata

60(H)

Signature

Dated, Kolkata the 1st December, 2011

No. 7374/WC-1052-2011

From : Joint Secretary to the Government of West Bengal
To : The Director, SUDA,
TGT'S Bhawan HC Block,
San Lake City Sector-III,
Kolkata-190.

Sub: Management of different categories of personnel in
Bongara Municipality & Garulia Municipality.

I am directed to enclose a copy of forwarding letter vide No. BWD/21/332
dated 21.10.11 received from the Deptt. of Health & Family
Welfare with a copy of representation from the Chairman, Bongara Municipality
and 70 BMD-1020 dated 19.08.2011 & also a copy of letter vide No. 208 dated
22.11.2011 from the Chairman, Garulia Municipality on the subject stated above and
to request you to examine the matter and to offer your views with necessary
documents.

Yours faithfully,
Signature
Joint Secretary

2440-1028
25-11-2011
Telephone No. 2561-5061 chairman_garulia@rediffmail.com Fax no. 2540-8432 (033)

Office of the Councillors, Garulia Municipality

P.O. Garulia, Dist - North 24 Parganas

Sri Sunil Singh

Chairman, Garulia Municipality

Memo No. 508

Date: 21-11-11

To
The Secretary
Municipal Affairs Dept.
Govt. of West Bengal
Writers' Building



Sub : Approval for appointing one Pharmacist -cum-Store keeper in
Garulia Municipality, North 24 parganas.

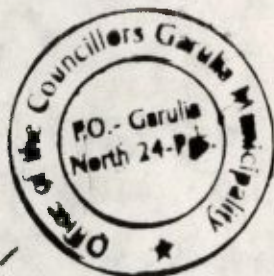
Sir,

With due respect I would like to inform you that Sri Amal Kr. Bose was posted a Pharmacist -cum-Store keeper at ESOPD building under Garulia Municipality. Sri Bose died on 05.06.11 since then the said post is lying vacant. The Municipality is facing trouble to give service to the people in respect of Medical treatment. So, a Pharmacist -cum-Store keeper is urgently required in the ESOPD building under Garulia Municipality.

Therefore, I pray to your kind end to take necessary action so that one Pharmacist -cum-Store keeper may be appointed in this Municipality for the interest of Public.

Thanking you,

Yours faithfully,



Chairman
Garulia Municipality

Initial for
Sec DA
25/11

7420-1037
28-11-2011

10
14(25.11)

Government of West Bengal
Department of Health & Family Welfare
M.A. Branch
SWASTHYA BHAWAN
GN-29, Sector-V, Salt Lake City
Kolkata - 700 091.

No. HF/O/MA/3392/HAD/12M-197-11.

Date: 31.10.2011.

From: The Joint Secretary to the Govt. of West Bengal.



✓ To: The Joint Secretary,
Government of West Bengal,
Municipal Affairs Department,
Writers' Buildings,
Kolkata - 700 001.

Sir,

Please find herewith a photocopy of the representation made by the Chairman, Bangaon Municipality which is self explanatory. I have been directed to inform you to take necessary action from your end.

Thanking you,

Yours faithfully,

Loual Bose

Joint Secretary,
Govt. of West Bengal.

No. HF/O/MA/3392/HAD/12M-197-11/1(1).

Date: 31.10.2011.

Copy forwarded to Mrs. Jyotsna Addhaya, Chairman, Bangaon Municipality, P.O. Bangaon, Dist. North 24 Parganas, PIN: 743225.

Joint Secretary,
Govt. of West Bengal.

4876-50/2011
28-11-11

HACPB)
for SUDA
26/11
28.11.11

No. D. 1532 M-HFW

Date 01 SEP 2011

STD Code No. : 05215

Phone : 255021

Fax : 257641

Office of the Bongaon Municipality

BONGAON, NORTH 24 PARGANAS.

SMT. JYOTSNA ADHYA
Chairperson

Ref. No. : 1532 M-HFW - 01/09/2011

Dated : 18.08.2011

মাননীয় স্বাস্থ্যমন্ত্রী, পশ্চিমবঙ্গ সরকার,
স্বাস্থ্য ভবন, বিধাননগর, সেক্টর - V,
কোলকাতা - ৭০০১০৬

বিষয় :- বনগাঁ পৌরসভায় একজন স্থায়ী চিকিৎসক ও একজন ফার্মাসিষ্ট নিয়োগের জন্য আবেদন।

শ্রদ্ধেয়া মহাশয়া,

সর্বপ্রথমে বনগাঁবাসীর পক্ষ থেকে আপনাকে জানানই আমাদের শ্রদ্ধা-ভালবাসা শুভেচ্ছা ও অভিনন্দন। উত্তর ২৪ পরগনা জেলার সীমান্তবর্তী শহর বনগাঁ পৌরসভার জনসংখ্যা এক লক্ষ আট হাজার আট শত সাতাশি জন। জনসংখ্যার ৪৫% দারিদ্রসীমার নীচে। এই শহরের গরীব মানুষের স্বাস্থ্য পরিষেবা দেওয়ার জন্য পৌরসভার পক্ষ থেকে যথাসাধ্য প্রচেষ্টা করা হচ্ছে। জাতীয় স্বাস্থ্য কর্মসূচী রূপায়ন সার্থক করতে পৌরসভার পক্ষ থেকে উদ্যোগ গ্রহন করে রাজ্য সরকারকে সর্বদা সহযোগিতা করা হয়।

কিন্তু অত্যন্ত দুঃখের বিষয় পৌরসভায় কোন স্থায়ী চিকিৎসক ও ফার্মাসিষ্ট না থাকার ফলে আমাদের স্বাস্থ্য পরিষেবার কাজ করতে অসুবিধা হচ্ছে। রাজ্য সরকারের কাছে আমাদের বিনীত আবেদন যে - অবিলম্বে পৌরসভায় একজন স্থায়ী চিকিৎসক ও একজন ফার্মাসিষ্ট নিয়োগের ব্যবস্থা গ্রহন করা হউক যাহাতে আমরা স্বাস্থ্য পরিষেবার কাজ সুষ্ঠুভাবে পালন করতে পারি অথবা উক্ত চিকিৎসক ও ফার্মাসিষ্ট চুক্তির ভিত্তিতে নিয়োগ পরিবার জন্য পৌরসভাকে দায়িত্ব ও তাহাদের বেতনের জন্য প্রয়োজনীয় অর্থের ব্যবস্থা পরিবার জন্য রাজ্য সরকারের দৃষ্টি আকর্ষণ করছি।

আশাকরি আপনি আমাদের আবেদন সহানুভূতির সাথে বিবেচনা করিবেন।

শ্রদ্ধা ও অভিনন্দন সহ

(শ্রীমতী জ্যোৎস্না আঢ়া)

চেয়ারপার্সন

বনগাঁ পৌরসভা

অনুলিপি দেওয়া হলো অবগতি ও যথাযথ ব্যবস্থা গ্রহণের জন্য -

১) মাননীয় পৌরমন্ত্রী, পশ্চিমবঙ্গ সরকার, মহাকরন, কোলকাতা - ৭০০ ০০১

২) মাননীয় সচিব, স্বাস্থ্য ও পরিবার কল্যান দপ্তর, পশ্চিমবঙ্গ সরকার

স্বাস্থ্য ভবন, বিধাননগর, সেক্টর - V, কোলকাতা - ৭০০:০৬

sdf
Chairperson
BONGAON MUNICIPALITY



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/538/09/89

Date 28.07.2011

From : Director, SUDA

To : Dr. Kallol Kr. Mukherjee
Jt. Secretary
Department of Municipal Affairs
Writers' Building.

Sub. : Filling up of vacant posts under CUDP III & IPP-VIII,
Chandernagore Municipal Corporation.

Sir,

Enclosed kindly find herewith communications of the Mayor, Chandernagore Municipal Corporation vide no. VII/CUDP III/11-12/06 and VII/IPP-VIII /11-12/06 dt. 05.07.2011, which speaks for itself.

This is to mention here that guidelines for filling up the vacancies for different posts under different Health Programmes had been sought for from the Department vide the office memo no. SUDA-Health/538/09/533 dt. 29.12.2009, SUDA-Health/538/09/696 dt. 15.03.2010 and SUDA-Health/538/09/70 dt. 27.06.2011. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Enclo. : As stated.

Yours faithfully,


Director, SUDA



HELP LINE : 12666

DIAL : 2683 5297 / 2562 / 6706

FAX : 2683 5068

E-mail : chandernagorecorporation@yahoo.co.in

Website : www.chandernagore.org

CHANDERNAGORE MUNICIPAL CORPORATION, WEST BENGAL (INDIA) PIN - 712 136

Memo No. VII/IPP-VIII/11-12/06

Date- 05.07.2011

From: Sri Ram Chakraborty
Mayor, C.M.C

To
The Director
SUDA (Health Wings),
Ilgus Bhaban, Sector-III,
Kolkata-106



Sub:- Appeal for filling up the existing vacant Posts under
IPP-VIII Health Scheme run by Chandernagore Municipal Corporation.

Sir/Madam,

I would like to inform you that some part-time Posts of existing Health Project are left vacant for some time due to resignation/death of the Post holders. In this circumstances, I would request you to give approval for filling up the existing vacant Posts under IPP-VIII Health Scheme run by our ULB. So that we can run the project smoothly.

In this regards, I would like to mention that we had already submitted such appeal to you without any fruitful result. I shall be grateful if you kindly consider our appeal this time round.

Waiting in anticipation.



Yours truly,

R. Chakraborty

Mayor

Chandernagore Municipal
Corporation



Name of Health Programme : IPP-VIII
under Chandernagore Municipal Corporation

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no in Position at Present	Vacancy at Present	Under the Health Scheme of IPP-VIII
1	Block	33	33	*****	IPP-VIII
a.	Sub-center	06	06		IPP-VIII
2.	HAU	1	1	*****	IPP-VIII
a.	A.H.O	1	1	*****	IPP-VIII
b.	P.T.M.O	2	0	2	IPP-VIII
c.	S.T.S	2	2	0	IPP-VIII
d.	F.T.S	6	6	0	IPP-VIII
e.	H.H.Ws	33	32	1	
f.	Part-time Clerk-cum-Storekeeper	1	0	1	IPP-VIII
g.	Attendant/G.D.A	2	1	1	IPP-VIII
h.	Sweeper	1	1	0	IPP-VIII

Sandip Ghosh
Health Officer

Chandernagore Municipal Corporation

R. Chatterjee
Mayor

Chandernagore Municipal Corporation



HELP LINE : 12666

DIAL : 2683 5297 / 2562 / 6706

FAX : 2683 5068

E-mail : chandernagorecorporation@yahoo.co.in

Website : www.chandernagore.org

CHANDERNAGORE MUNICIPAL CORPORATION, WEST BENGAL (INDIA) PIN - 712 136

Memo No. VII/CUDP-III/11-12/06

Date- 05.07.2011

From: Sri Ram Chakraborty
Mayor, C.M.C

To
The Director
SUDA (Health Wings),
Ilgus Bhaban, Sector-III,
Kolkata-106



Sub.: - Appeal for filling up the existing vacant Posts under
CUDP-III Health Scheme run by Chandernagore Municipal Corporation.

Sir/Madam,

I would like to inform you that some part-time Posts of existing Health Project are left vacant for some time due to resignation/death of the Post holders. In this circumstances, I would request you to give approval for filling up the existing vacant Posts under CUDP-III Health Scheme run by our ULB. So that we can run the project smoothly.

In this regards, I would like to mention that we had already submitted such appeal to you without any fruitful result. I shall be grateful if you kindly consider our appeal this time round.

Waiting in anticipation.



Yours truly,

Ram Chakraborty
Mayor 5/7/11
Chandernagore Municipal
Corporation

Name of Health Programme : CUDP-III
under Chandernagore Municipal Corporation

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no in Position at Present	Vacancy at Present (As on 05.07.2011)	Under the Health Scheme of CUDP-III(I & II Unit)
1	Block	60	60		CUDP-III, I & II
a.	Sub-center	12	12		CUDP-III, I & II
2.	HAU	2	2		CUDP-III, I & II
A.	P.T.M.O	2	0	2	CUDP-III, I & II
B.	F.T.S	12	11	1	CUDP-III, I & II
C.	H.H.Ws	60	57	3	CUDP-III, I & II
D.	*Part-time Clerk *(Permanent Employee of CMC)	2	1	1	CUDP-III, I & II
E.	Attendant/G.D.A	2	0	2	CUDP-III, I & II

Sandip Ghosh
Health Officer 05/07/11
Chandernagore Municipal Corporation

P. Beary
Mayor 5/7/11
Chandernagore Municipal Corporation

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No. SUDA-Health/538/09/84

Date12.07.2011

From : Director, SUDA

**To : Dr. Kallol Kr. Mukherjee
Jt. Secretary
Department of Municipal Affairs
Writers' Building.**

**Sub. : Sanction of one post of Urban Health Improvement Organiser (UHIO) for
each town under IPP-VIII and IPP-VIII (Extn.).**

Sir,

With reference to your communication vide no. 1058/MA/C-10/2S-14/2009 dt. 27.12.2010,
information relating to UHIO is enclosed at Annexure – I, as desired.

Enclo. : As stated.

Yours faithfully,


Director, SUDA

UHIP, KMDA

URBAN HEALTH IMPROVEMENT PROGRAMME

Kolkata Metropolitan Development Authority

Unnayan Bhavan, Bidhannagar, 'G' Block, 3rd floor, Kolkata - 700 091.☎ : 2334-5257/2337-0697/2358-6771. FAX No. : 2358-3931 E-mail : cidalpp8@vsnl.net

No. 879 /KMDA/A-35/UHIP(IPP-VIII)/03

Date: 17.02.2004

The Officer on Special Duty,
Health, KMDA.To : The Chairman,
Bansberia Municipality
P.O. Bansberia, Dist-Hooghly.Sub : Approval of engagement of Shri Biswajit Banerjee as Urban Health Improvement
Organiser of Bansberia Municipality for post project maintenance works of IPP-VIII.

Ref : The Correspondence resting with your memo no. 8244 dated 04.02.2004.

Sir,

With reference to above, this is to convey the approval of the Competent Authority in KMDA to the engagement of Shri Biswajit Banerjee, S/O Late Nabani Banerjee of Sahaganj (Bamunpara), P.O. Chinsurah, Dist-Hooghly who has been selected and recommended by you for the post of Urban Health Improvement Organiser for post project maintenance works of IPP-VIII under the Bansberia Municipality with effect from his date of joining the assignment.

The engagement of Shri Banerjee so approved shall be on a year-to-year contract with a consolidated monthly remuneration of Rs. 4,500.00 (Rupees four thousand five hundred only) which is to be equally shared between the Govt. and your Municipality for the initial year and this financial support from Govt. will be withdrawn in a tapering scale in such a way that from the fifth year the financial responsibility for the post will vest on the Municipality.

The order for engagement of Shri Banerjee may kindly be issued by your municipality on the basis of this approval and a copy of this engagement order together with a copy of joining report of Shri Banerjee may kindly be furnished to this office in due course for admitting the claim of the Municipality for release of 50% of the remuneration in respect of the appointment on contract to the post for the initial year subject to the availability of fund from the M.A. Deptt., Govt. of West Bengal.

Yours faithfully,

OSD, Health, KMDA
Dated: 17.02.2004

- for favour of information

- for information and
necessary action.

OSD, Health, KMDA

No. /KMDA/A-35/UHIP(IPP-VIII)/03

Copy forwarded to :

1. The Secretary, Municipal Affairs Deptt. Govt. of West Bengal, Writers' Buildings, Kolkata - 700 001.
2. The Special Secretary, KMDA and Project Director, IPP-VIII
3. Dr. K.J. Mukherjee, Dy. Chief of Health, UHIP (IPP-VIII).
4. The Accounts Officer, UHIP (IPP-VIII).

Annexure - I

The post of Urban Health Improvement Organiser (UHIO) has been sanctioned for the ULBs implementing IPP-VIII and IPP-VIII (Extn.).

ULB-wise positioning of UHIO along with present remuneration provided by the ULB is detailed below :

Sl. No.	Name of ULBs	Positioning of UHIO	Present remuneration provided by the ULB (In Rs.)
IPP-VIII			
1	Baidyabati	-	-
2	Bally	-	-
3	Bansberia	Yes	8,000/-
4	Baranagar	Yes	7,500/-
5	Barasat	-	-
6	Barrackpore	-	-
7	Bhadreswar	-	-
8	Bhatpara	-	-
9	Bidhannagar	Yes	5,000/-
10	Budge Budge	-	-
11	Chamdpany	-	-
12	Chandernagore MC	-	-
13	Dum Dum	Yes	8,000/-
14	Garulia	-	-
15	Gayeshpur	-	-
16	Halisahar	-	-
17	Hooghly Chinsurah	-	-
18	Howrah MC	-	-
19	Kalyani	Yes	7,500/-
20	Kamarhati	-	-
21	Kanchrapara	-	-
22	Khardah	-	-
23	Konnagar	-	-
24	Madhyamgram	Yes	6,250/-
25	Maheshtala	Yes	7,500/-
26	Naihati	-	-
27	New Barrackpore	-	-
28	North Barrackpore	Yes	6,500/-
29	North Dum Dum	-	-
30	Panihati	-	-
31	Pujali	Yes	7,500/-
32	Rajarhat Gopalpur	-	-
33	Rajpur Sonarpur	Yes	4,500/-
34	Rishra	-	-
35	Serampore	-	-
36	South Dum Dum	-	-
37	Titagarh	-	-
38	Uluberia	-	-
39	Uttarpara Kotrung	Yes	6,500/-

Goswami

Contd. to P-2.

Sl. No.	Name of ULBs	Positioning of UHIO	Present remuneration provided by the ULB (In Rs.)
IPP-VIII (Extn.)			
1	Alipurduar	Yes	4,000/-
2	Balurghat	Yes	6,750/-
3	Burdwan	-	-
4	Darjeeling	-	-
5	Durgapur MC	-	-
6	English Bazar	Yes	5,000/-
7	Jalpaiguri	-	-
8	Kharagpur	Yes	8,000/-
9	Raiganj	Yes	6,250/-
10	Siliguri MC	Yes	10,500/-

• **Existing no. of UHIO :**

- Out of total 49 sanctioned post of UHIO, 17 nos. are in position.

• **Mode of engagement :**

- Communication of KMDA vide no. 879/KMDA/A-35/UHIP(IPP-VIII)/03 dt. 17/18.02.2004 is referred to **(copy enclosed at Annexure – II)** relating to mode of engagement of UHIO in Bansberia Municipality under IPP-VIII. It may be seen that the candidate had been selected and recommended by the ULB – submitted to KMDA by the ULB for obtaining approval – KMDA accorded approval for engagement on a year to year contract with a consolidated monthly remuneration.

• **Present remuneration** of UHIO varies 4,000/- to 10,500/-. The remuneration of UHIO shall be Rs. 6,250/- based on initial consolidated remuneration and time to time enhancement wherein 50% sharing by Dept. of MA and 50% by the respective ULBs.

• **Nature of their job :**

- To look after administration & financial matter of the Health Programme.
- To implement orders & instructions issued by SUDA.
- To correspond with Government and other organization.
- To submit periodical report and returns.
- To organize & manage various special Programme e.g. Public Health Programme, Routine Immunization Programme etc.
- To supervise maintenance of stock register.
- Any other duties assign by the Chairman time to time.

• **Selection criteria** for UHIO is not available with SUDA.

• A committee may be constituted by the Department to assess need for services of UHIO to ascertain required nos. of post of UHIO to be created.

[Signature]

133

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS, KOLKATA

AD (H)
51

No.1058/MA/C-10/2S-14/2009

Dated, Kolkata,
the 27th December, 2010.

From : Sni M;N.Pradhan,
Joint Secretary to the Govt. of West Bengal.

To : The Director, S.U.D.A., ILGUS BHAVAN,
HC-Block, Salt Lake City, Sec-III,
Kolkata-700 106.

Sub : Sanction of one post of Urban Health Improvement
Organiser (UHIO) for each town under IPP-VIII and
IPP-VIII (Extn.).

Ref : Your Letter No.SUDA-Health/120/09/481 dt.30.11.2009,
No.SUDA-Health/120/08/619 dt.09.02.2010 & No.SUDA-
Health/538/08/290 dt.02.11.2010.

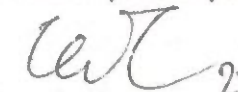
Madam,

With reference to your letters stated above, I am directed
to say that the following information are required to be obtained
from your end :-

- 1) Total Nos. of UHIO working at present in U.L.Bs along with
mode of their engagement
- 2) Present remuneration of the UHIO
- 3) Nature of their job
- 4) Total nos. of posts of UHIO to be created

Kindly make these available to this Department.

Yours faithfully,


Joint Secretary.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.SUDA-Health/538/09/70

Date24.06.2011
27

From : Director, SUDA

**To : Dr. Kallol Kr. Mukherjee
Jt. Secretary
Department of Municipal Affairs
Writers' Building.**

**Sub. : Filling up of vacancy in respect of HHW and other personnel at ULB level
for the Health Programmes which are in O & M Phase.**

Sir,

I am to refer to the meeting of MIC, MA & UD held on 09.06.2011 at SUDA Conference Hall wherein the issue on the subject mentioned above was discussed.

Proposal in this regard had already been submitted to you vide no. SUDA-Health/525/09/49 and SUDA-Health/538/09/48 dt. 02.06.2011 (copy enclosed for ready reference).

You are requested to take further necessary action.

Yours faithfully,

Encls. : As stated


Director, SUDA

Statement showing ULB-wise no. of wards, total BPL population, estimated no. of required HHWs and ~~existing~~ ^{sanctioned} HHWs under Health Programmes namely IPP-VIII, CUDP III, CSIP, IPP-VIII (Extn.) and RCH Sub-Project, Asansol

Sl. No.	ULB	Health Programme	No. of Wards	Ward-wise BPL Population (Total)	Estimated no. of required HHWs	Sanctioned no. of HHWs under Health Programmes
1	Baidyabati	IPP-VIII & CUDP III	22	19781	26	83
2	Bally	IPP-VIII & CUDP III	29	16176	30	127
3	Bansberia	IPP-VIII & CUDP III	22	28916	29	99
4	Baranagar	IPP-VIII & CUDP III	33	16258	35	60
5	Barasat	IPP-VIII & CUDP III	30	58336	54	229
6	Barrackpore	IPP-VIII & CUDP III	24	17535	28	81
7	Baruipur	CUDP III	17	10688	18	24
8	Bhadreswar	IPP-VIII & CUDP III	20	24137	25	115
9	Bhatpara	IPP-VIII	35	82367	73	187
10	Bidhannagar	IPP-VIII	23	18411	32	35
11	Budge Budge	IPP-VIII & CUDP III	20	27108	31	84
12	Chamdany Total	IPP-VIII & CUDP III	22	20302	24	94
13	Chandernagore MC	IPP-VIII & CUDP III	33	22417	35	93
14	Dum Dum	IPP-VIII & CUDP III	22	5817	21	51
15	Garulia	IPP-VIII & CUDP III	21	23960	30	98
16	Gayeshpur	IPP-VIII & CUDP III	18	17797	20	65
17	Halisahar	IPP-VIII & CUDP III	23	27164	29	99
18	Hooghly Chinsurah	IPP-VIII & CUDP III	30	28154	35	153
19	Howrah MC	IPP-VIII & CUDP III	50	97627	94	388
20	Kalyani	IPP-VIII	19	19842	26	33
21	Kamarhati	IPP-VIII	35	47596	52	134
22	Kanchrapara	IPP-VIII & CUDP III	24	26892	31	93
23	Khardah	IPP-VIII & CUDP III	21	14466	23	132
24	Konnagar	IPP-VIII & CUDP III	19	10347	20	60
25	Madhyamgram	IPP-VIII	23	27128	32	96
26	Maheshtala	IPP-VIII	35	105835	88	205
27	Naihati	IPP-VIII & CUDP III	28	35262	37	99
28	New Barrackpore	IPP-VIII & CUDP III	19	5397	19	75
29	North Barrackpore	IPP-VIII & CUDP III	22	16877	24	111
30	North Dum Dum	IPP-VIII & CUDP III	30	36741	38	127
31	Panihati	IPP-VIII & CUDP III	35	27760	37	193
32	Pujali	IPP-VIII	15	9542	15	35
33	Rajarhat Gopalpur	IPP-VIII	2	51142	50	187
34	Rajpur-Sonarpur	IPP-VIII & CUDP III	33	48341	49	159
35	Rishra	IPP-VIII & CUDP III	23	24077	29	119
36	Serampore	IPP-VIII & CUDP III	25	17125	28	157
37	South Dum Dum	IPP-VIII	35	16153	37	200
38	Titagarh	IPP-VIII	23	8240	23	105
39	Uduberia	IPP-VIII & CUDP III	18	129508	107	130
40	Uttarpara Kotrung	IPP-VIII & CUDP III	24	13515	25	128
41	Uttarpara MC	IPP-VIII & CUDP III	141	197845	207	773
Total				1462500	1461	5490

Sl. No.	ULB	Health Programme	No. of Wards	Ward-wise BPL Population (Total)	Estimated no. of required HHWs	Sanctioned no. of HHWs under Health Programmes
1	Alipurduar	IPP-VIII (Extn.)	20	30133	29	39
2	Balurghat	IPP-VIII (Extn.)	23	26692	29	65
3	Burdwan	IPP-VIII (Extn.)	35	70064	63	136
4	Darjeeling	IPP-VIII (Extn.)	32	18902	34	78
5	Durgapur	IPP-VIII (Extn.)	43	129132	107	229
6	English Bazar	IPP-VIII (Extn.)	25	63741	56	71
7	Jalpaiguri	IPP-VIII (Extn.)	25	35036	37	46
8	Kharagpur	IPP-VIII (Extn.)	30	137460	106	112
9	Raiganj	IPP-VIII (Extn.)	26	58288	54	70
10	Siliguri Mc	IPP-VIII (Extn.)	47	125790	111	244
	Total			695238	626	1090

Sl. No.	ULB	Health Programme	No. of Wards	Ward-wise BPL Population (Total)	Estimated no. of required HHWs	Sanctioned no. of HHWs under Health Programmes
1	Asansol MC	RCH	50	161047	134	387
	Total			161047	134	387

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/538/09/48

Date02.06.2011

From : Director, SUDA

To : Dr. Kallol Kr. Mukherjee
Jt. Secretary
Department of Municipal Affairs
Writers' Building.

Sub. : Issuance of guideline relating to selection and engagement of Health manpower under the O & M phase of Urban Health Programmes i.e. CUDP III, CSIP, IPP-VIII, IPP-VIII (Extn.) and RCH Sub-Project.

Sir,

I am to refer to your discussion with Project Officer, Health, SUDA, held at your chamber on 31.05.2011 on the subject mentioned above. In this connection, this office earlier communication vide no. SUDA-Health/538/09/533 dt. 29.12.2009 and SUDA-Health/538/09/696 dt. 15.03.2010 are also referred to.

However, a copy of draft modified guidelines regarding selection procedure to different posts under Urban Health Programmes other than Honorary Health Workers (HHW) and First Tier Supervisors (FTS) is forwarded to you again (at Annexure – A) for approval to make the entire process of selection and engagement of Health functionaries a comprehensive one.

The selection procedure earlier prevailed vis-à-vis proposed changes for the posts other than HHWs & FTSs is also placed herewith (at Annexure – B) for your consideration.

Yours faithfully

Enclo. : As stated.


Director, SUDA

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Calcutta.

Dated, Calcutta, the 13th May 1999.

No. 112/C-9/2A-19/97

Resolution

The Governor has been pleased to constitute a Selection Committee in each of the districts of Howrah, Hooghly, North 24-Parganas and South 24-Parganas for selection of Assistant Health Officer to be recruited on contract basis, in connection with the implementation of TPE Project VIII in the municipalities in CMDA Area, with the following members :-

- | | | |
|--|---|------------------|
| 1. Mayor/Chairman of the concerned Municipality/Corporation | - | Chairman |
| 2. Dy. Chief Medical Officer of Health | - | Member |
| 3. S.D.O. of the concerned Sub-Division or his representative | - | Member |
| 4. Deputy/Assistant Director of Local Bodies of the concerned division | - | Member |
| 5. A representative of Chief of Health, C.M.D.A. | - | Member Secretary |

The Selection Committee as constituted above will issue advertisements in local newspaper inviting application from candidates having the requisite qualification and experience prescribed in Government Order No. 111/M.A/O/C-9/2A-19/87dt. 13.5.99 and select a suitable candidate after interview and forward its recommendation to the Government.

By order of the Governor
sd/- H. Misra,
Joint Secretary.

Dated, Calcutta, the 13th May 1999.

No. 112/1(9)/C-9/2A-19/97

Copy forwarded for information to :-

1. Secretary, C.M.D.A.
2. Director of Local Bodies, West Bengal, Furta Bhavan, Salt Lake.
3. Mayor/Chairman, _____ Corporation/Municipality.
4. Treasury Officer _____
5. Accountant General West Bengal, Treasury Buildings, Calcutta-1
6. Finance Department of this Government.
7. Health Department of this Government.
8. S.D.O. _____
9. Home (PSAR) Department of this Government.
10. D.M. _____ District.

Joint Secretary.

The selection procedure for the posts other than HHW & FTS

Category of Posts	Selection procedure earlier prevailed	Proposed changes
STS	• The ULB was to inform KMDA regarding vacancy • KMDA asked the ULB to float notification for obtaining applications • Applications along with relevant documents were forwarded by the ULB to KMDA • KMDA informed the ULB about interview date which was used to held at KMDA • After taking interview list of selected candidates were sent to the ULB by KMDA for engagement by the ULB • After engagement the ULB was to forward the date of joining of the candidates to KMDA for release of relevant fund.	• Notice inviting applications is to be floated by the ULB for the sanctioned vacant posts. • Municipal Level Health & Family Welfare Committee will select the suitable candidates for the posts. • The list of finally selected candidates is to be approved by the BOC in its meeting. • The Chairman / Mayor of the ULB is to engage the personnel as per approved terms and conditions currently prevailing. • Panel of the selected candidates against each of the posts will remain valid for a maximum period of 2 (two) years. • Information in respect of engagement of personnel is to be forwarded by the ULB to Director, SUDA.
Specialist Doctors / Radiologist / Pathologist / Sonologist / Medical Officer (Full Time & Part Time) / Medical Supervisor		
PHN / GNM / ANM		
Administrative Management Professional		
Pharmacist cum Storekeeper / Lab. Technician / Radiographer / Technician		
Clerk cum Storekeeper		
Statistical Assistant & Accounts Assistant		
Urban Health Improvement Organiser (UHIO)		
Attendant	• The ULB was to select, engage and inform KMDA.	
Sweeper		
Night Guard		
Ayah		
Assistant Health Officer	• As per resolution of Department of Municipal Affairs bearing no. 112/C-9/2A-19/97 dt. 13th May, 1999 (at Annexure - C), the Selection Committee was to advertise inviting application, select a suitable candidate after interview and forward its recommendation to the Government.	

DRAFT**Annexure - A****Selection criteria of Health functionaries under Urban Health Programmes**

Sl. No.	Name of Post	Minimum Educational Qualification	Minimum Working Experience	Age limit for first entry
1.	Honorary Health Worker (HHW)	Class VIII Pass	Aptitude in social work	25 to 35 years
2.	First Tier Supervisor (FTS)	Madhyamik Pass and is able to do simple arithmetic calculation	6 months working experience as HHW	25 to 36 years
3.	Second Tier Supervisor (STS) - At ULB level	ANM course from recognized Nursing Council / University	Adequate knowledge & experience in the field of Public Health including MCH, training & vaccination - 2 (two) years	Age as applicable for Municipal Employees or retired within the age group of 62 years
4.	Asstt. Health Officer (AHO)	MBBS	02 (two) years	Upto 61 years
5.	Specialist Doctor - At ESOPD & MH	MBBS & specialised degree / diploma in the respective field	1 (one) year in related field	Do
6.	Medical Officer (Part time / Full time) - At ULB, ESOPD & MH	MBBS	1 (one) year	Do
7.	Public Health Nurse (PHN) - At HAU	Public Health Nursing pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in Public Health for 2 years in case of fresher	Do
8.	Nurse - At ESOPD & MH	GNM course from recognized Nursing Council / University	Adequate knowledge & experience in Maternity Home including MCH, training & vaccination - 2 (two) years	Age as applicable for Municipal Employees or retired within the age group of 62 years
9.	Administrative Management Professional – for Diagnostic Centre (DC)	Diploma in Hospital Management from recognized University	01 (one) year	Age as applicable for Municipal Employees
10.	Pharmacist - At ESOPD	Pharmacy pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in related field for 2 years in case of fresher	Upto 61 years
11.	Lab. Technician, Technician and Radiographer - At ESOPD, MH & DC	Course in respective field pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in related field for 2 years in case of fresher	Do

Contd. to P-2.

Sl. No.	Name of Post	Minimum Educational Qualification	Minimum Working Experience	Age limit for first entry
12.	Clerk cum Storekeeper and Cashier cum Clerk - At ULB, ESOPD & MH	Graduate from recognized University in case of Clerk cum SK and Commerce Graduate from recognized University in case of Cashier cum Clerk	Should have knowledge & experience in office / related work for 2 (two) years	Age as applicable for Municipal Employees
13.	Attendant	Madhyamik Pass	Should have knowledge & experience in office work for 2 (two) years	Do
14.	Sweeper	-	2 (two) years in related work	Do
15.	Night Guard	Class VIII Pass	Should have experience for 2 (two) years	Do
16.	Ayah	Class VIII Pass and trained in course on Ayah from recognized Institute	Should have knowledge & experience as Ayah for 2 (two) years	Do

Department has already approved selection criteria for HHW & FTS at Sl. No. 1 & 2.

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Calcutta.

No. 112/C-9/2A-19/97

Dated, Calcutta, the 13th May 1999.

Resolution

The Governor has been pleased to constitute a Selection Committee in each of the districts of Howrah, Hooghly, North 24-Parganas and South 24-Parganas for selection of Assistant Health Officer to be recruited on contract basis, in connection with the implementation of IPP Project VIII in the municipalities in CMDA Area, with the following members :-

- | | | |
|--|---|------------------|
| 1. Mayor/Chairman of the concerned Municipality/Corporation | - | Chairman |
| 2. Dy. Chief Medical Officer of Health | - | Member |
| 3. S.D.O. of the concerned Sub-Division or his representative | - | Member |
| 4. Deputy/Assistant Director of Local Bodies of the concerned division | - | Member |
| 5. A representative of Chief of Health, C.M.D.A. | - | Member Secretary |

The Selection Committee as constituted above will issue advertisements in local newspaper inviting application from candidates having the requisite qualification and experience prescribed in Government Order No. 111/MW/O/2-9/2A-19/87dt. 13.5.99 and select a suitable candidate after interview and forward its recommendation to the Government.

By order of the Governor
sd/- H. Misri.
Joint Secretary.

No. 112/1(9)/C-9/2A-19/97

Dated, Calcutta, the 13th May 1999.

Copy forwarded for information to :-

1. Secretary, C.M.D.A.
2. Director of Local Bodies, West Bengal, Forta Bhavan, Salt Lake.
3. Mayor/Chairman, _____ Corporation/Municipality.
4. Treasury Officer _____
5. Accountant General West Bengal, Treasury Buildings, Calcutta-1
6. Finance Department of this Government.
7. Health Department of this Government.
8. S.D.O. _____
9. Home (PRR) Department of this Government.
10. D.M. _____ District.

Joint Secretary.

The selection procedure for the posts other than HHW & FTS

Category of Posts	Selection procedure earlier prevailed	Proposed changes
STS	• The ULB was to inform KMDA regarding vacancy • KMDA asked the ULB to float notification for obtaining applications • Applications along with relevant documents were forwarded by the ULB to KMDA • KMDA informed the ULB about interview date which was used to held at KMDA • After taking interview list of selected candidates were sent to the ULB by KMDA for engagement by the ULB • After engagement the ULB was to forward the date of joining of the candidates to KMDA for release of relevant fund.	• Notice inviting applications is to be floated by the ULB for the sanctioned vacant posts. • Municipal Level Health & Family Welfare Committee will select the suitable candidates for the posts. • The list of finally selected candidates is to be approved by the BOC in its meeting. • The Chairman / Mayor of the ULB is to engage the personnel as per approved terms and conditions currently prevailing. • Panel of the selected candidates against each of the posts will remain valid for a maximum period of 2 (two) years. • Information in respect of engagement of personnel is to be forwarded by the ULB to Director, SUDA.
Specialist Doctors / Radiologist / Pathologist / Sonologist / Medical Officer (Full Time & Part Time) / Medical Supervisor		
PHN / GNM / ANM		
Administrative Management Professional		
Pharmacist cum Storekeeper / Lab. Technician / Radiographer / Technician		
Clerk cum Storekeeper		
Statistical Assistant & Accounts Assistant		
Urban Health Improvement Organiser (UHIO)	<i>The ULB has to select and forward to KMDA for approval.</i>	
Attendant	• The ULB was to select, engage and inform KMDA.	
Sweeper		
Night Guard		
Ayah		
Assistant Health Officer	• As per resolution of Department of Municipal Affairs bearing no. 112/C-9/2A-19/97 dt. 13th May, 1999 (at Annexure - C), the Selection Committee was to advertise inviting application, select a suitable candidate after interview and forward its recommendation to the Government.	

DRAFT

Annexure - A

Selection criteria of Health functionaries under Urban Health Programmes

Sl. No.	Name of Post	Minimum Educational Qualification	Minimum Working Experience	Age limit for first entry
1.	Honorary Health Worker (HHW)	Class VIII Pass	Aptitude in social work	25 to 35 years
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3.	Second Tier Supervisor (STS) - At ULB level	ANM course from recognized Nursing Council / University	Adequate knowledge & experience in the field of Public Health including MCH, training & vaccination - 2 (two) years	Age as applicable for Municipal Employees or retired within the age group of 62 years
4.	Asstt. Health Officer (AHO)	MBBS	02 (two) years	Upto 61 years
5.	Specialist Doctor - At ESOPD & MH	MBBS & specialised degree / diploma in the respective field	1 (one) year in related field	Do
6.	Medical Officer (Part time / Full time) - At ULB, ESOPD & MH	MBBS	1 (one) year	Do
7.	Public Health Nurse (PHN) - At HAU	Public Health Nursing pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in Public Health for 2 years in case of fresher	Do
8.	Nurse - At ESOPD & MH	GNM course from recognized Nursing Council / University	Adequate knowledge & experience in Maternity Home including MCH, training & vaccination - 2 (two) years	Age as applicable for Municipal Employees or retired within the age group of 62 years
9.	Administrative Management Professional – for Diagnostic Centre (DC)	Diploma in Hospital Management from recognized University	01 (one) year	Age as applicable for Municipal Employees
10.	Pharmacist - At ESOPD	Pharmacy pass from recognized Govt. / Govt. approved institute	Adequate knowledge & experience in related field for 2 years in case of fresher	Upto 61 years
11.	Lab. Technician, Technician and Radiographer - At ESOPD, MH & DC	Course in respective field pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in related field for 2 years in case of fresher	Do

Contd. to P-2.

Sl. No.	Name of Post	Minimum Educational Qualification	Minimum Working Experience	Age limit for first entry
12.	Clerk cum Storekeeper and Cashier cum Clerk - At ULB, ESOPD & MH	Graduate from recognized University in case of Clerk cum SK and Commerce Graduate from recognized University in case of Cashier cum Clerk	Should have knowledge & experience in office / related work for 2 (two) years	Age as applicable for Municipal Employees
13.	Attendant	Madhyamik Pass	Should have knowledge & experience in office work for 2 (two) years	Do
14.	Sweeper	-	2 (two) years in related work	Do
15.	Night Guard	Class VIII Pass	Should have experience for 2 (two) years	Do
16.	Ayah	Class VIII Pass and trained in course on Ayah from recognized Institute	Should have knowledge & experience as Ayah for 2 (two) years	Do

Department has already approved selection criteria for HHW & FTS at Sl. No. 1 & 2.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.
SUDA-Health/538/09/35

Date
27.05.2011

From : Director, SUDA

To : Dr. Kallol Kr. Mukherjee
Jt. Secretary
Dept. of Municipal Affairs
Writers' Building.

Sub. : Filling up of vacant posts under IPP-VIII, Bhatpara Municipality.

Sir,

Enclosed kindly find herewith communications of the Chairman, Bhatpara Municipality vide no. U-5/541 dt. 14.05.2011 (1st reminder) which speaks for itself.

In this connection I am to refer to this earlier communication vide no. SUDA-Health/538/09/392 dt. 28.01.2011.

This is to mention here that guideline for filling up the vacancies for different posts under different Health Programmes had been sought for from the Department vide the office memo no. SUDA-Health/538/09/533 dt. 29.12.2009 and SUDA-Health/538/09/696 dt. 15.03.2010. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

**Ref No.
SUDA-Health/538/09/444(14)**

Date23.03.2011

From : Director, SUDA

To : The Mayor / Chairman

Durgapur Municipal Corporation

Bally / Garulia / Gayeshpur / Kamarhati / Khardah

Konnagar / Naihati / New Barrackpore / Pujali

Rajarhat-Gopalpur / Uluberia / Darjeeling / English Bazar Municipality

**Sub. : Sanction of one post of Urban Health Improvement Organiser (UHIO)
for each town under IPP-VIII and IPP-VIII (Extn.).**

Sir,

With reference to this office earlier communication vide no. SUDA-Health/538/09/371(50) dt. 11.01.2011 (copy enclosed for ready reference) on the subject mentioned above, this is to inform you that required information are yet to be received from your ULB.

You are requested to furnish the said information by 8th April, 2011 positively.

Yours faithfully,

Enclo: As stated


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/538/09/371(50)

Date11.01.2011

From : Director, SUDA

To : The Mayor / Chairman

..... Municipal Corporation / Municipality

**Sub. : Sanction of one post of Urban Health Improvement Organiser (UHIO)
for each town under IPP-VIII and IPP-VIII (Extn.).**

Sir,

With reference to the subject as mentioned above, you are requested to furnish the following information by 31st January, 2011, as desired by the Dept. of Municipal Affairs :

- Whether UHIO is working at present, if yes, state mode of his / her engagement.
- Present remuneration of the UHIO.
- Nature of job of UHIO.

Yours faithfully,



Director, SUDA

SUDA

Ann: Anto, Kamarhati Mpe.

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.
SUDA-Health/538/09/444(14)

Date23.03.2011

From : Director, SUDA

To : The Mayor / Chairman

Durgapur Municipal Corporation
Bally / Garulia / Gayeshpur / Kamarhati / Khardah
Konnagar / Naihati / New Barrackpore / Pujali
Rajarhat-Gopalpur / Uluberia / Darjeeling / English Bazar Municipality

Sub. : Sanction of one post of Urban Health Improvement Organiser (UHIO)
for each town under IPP-VIII and IPP-VIII (Extn.).

Sir,

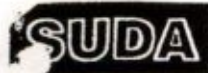
With reference to this office earlier communication vide no. SUDA-Health/538/09/371(50) dt. 11.01.2011 (copy enclosed for ready reference) on the subject mentioned above, this is to inform you that required information are yet to be received from your ULB.

You are requested to furnish the said information by 8th April, 2011 positively.

Yours faithfully,

Encl: As stated


Director, SUDA



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/538/09/371(50)

Date11.01.2011

From : Director, SUDA

To : The Mayor / Chairman

.....Municipal Corporation / Municipality

Sub. : Sanction of one post of Urban Health Improvement Organiser (UHIO)
for each town under IPP-VIII and IPP-VIII (Extn.).

Sir,

With reference to the subject as mentioned above, you are requested to furnish the following information by 31st January, 2011, as desired by the Dept. of Municipal Affairs :

- Whether UHIO is working at present, if yes, state mode of his / her engagement.
- Present remuneration of the UHIO.
- Nature of job of UHIO.

Yours faithfully,

Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ...~~SUDA-Health~~/538/09/411

Date11.02.2011

From : Director, SUDA

To : Dr. Kallol Kr. Mukherjee
Jt. Secretary
Dept. of Municipal Affairs
Writers' Building.

Sub. : Filling up of vacant posts under CUDP III and IPP-VIII,
Hooghly Chinsurah Municipality.

Sir,

Enclosed kindly find herewith communications of the Chairman, Hooghly Chinsurah Municipality vide nos. 309/HD-HC/HCM, 311/HD-HC/HCM and 312/HD-HC/HCM dt. 20.01.2011 in connection with filling up of vacant post for Clerk cum Storekeeper under IPP-VIII, FTS & GDA under CUDP III.

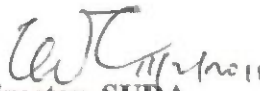
This is to mention here that guideline for filling up the vacancies for different posts under different Health Programmes had been sought for from the Department vide the office memo nos. SUDA-Health/538/09/533 dt. 29.12.2009 and SUDA-Health/538/09/696 dt. 15.03.2010. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,

Enclo. : As stated.


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/118/08/412

Date11.02.2011

From : Director, SUDA

To : The Chairman
Hooghly Chinsurah Municipality

Sub. : Filling up of vacant posts under CUDP III and IPP-VIII,
Hooghly Chinsurah Municipality.

Sir,

With reference to your communication bearing nos. 309/HD-HC/HCM, 311/HD-HC/HCM and 312/HD-HC/HCM dt. 20.01.2011, this is to inform you that the matter has already been referred to the Dept. of Municipal Affairs for issuance of necessary guidelines in this regard.

Yours faithfully,


Director, SUDA 12/2/2011

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ..SUDA-Health/538/09/392

Date28.01.2011

From : Director, SUDA

To : Shri M.N. Pradhan
Joint Secretary to the
Govt. of West Bengal,
Department of Municipal Affairs.

Sub. : Filling up of vacant posts under IPP-VIII,
Bhadreswar, Bhatpara and Konnagar Municipality.

Sir,

Enclosed kindly find herewith communications of the Chairman, Bhadreswar Municipality vide no. Health/9314 dt. 31.12.2010, of the Chairman, Bhatpara Municipality vide no. U-5/6081 dt. 22.01.2011 and of the Chairman, Konnagar Municipality vide no. Admn/28/SUDA/1761 dt. 05.01.2011, which speaks for itself.

This is to mention here that guideline, for filling up the vacancies for different posts under different Health Programmes had been sought for from the Department vide the office memo no. SUDA-Health/538/09/533 dt. 29.12.2009 and SUDA-Health/538/09/696 dt. 15.03.2010. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Encl. : As stated.

Yours faithfully,



Director, SUDA

OFFICE OF THE MUNICIPAL COUNCILLOR, KONNAGAR
73, G.T.ROAD (WEST), KONNAGAR, HOOGHLY, WEST BENGAL.

Sri Bappaditya Chatterjee
Chairman

Ref.No. *Admn/28/SUDA/1761*

Date :05.01.2011

To *Project office*
The Director, SUDA (Health Wing)
ILGUS BHABAN, H.C. Block,
Sector-III, Bidhannagar,
Kolkata-700091.



Sub : Filling up of vacant post of HHW.

Ref : Your letter No.SUDA-Health/124/08/324 dt.06.12.2010.

Respected Madam,

With reference to your above letter, we are hereby confirming you that, the following HHW vacant post are exist in our Municipality.

Programme	No. of Sanctioned post	Actual No. in Position	No. of Vacancy
CUDP-III	36	35	1
IPP-VIII	42	37	5

This is for your kind information & necessary action.

Thanking you,

S
Chairman
Konnagar Municipality
Konnagar Municipality

Phone Office: 2674-0210, 2674-2123
Phone Hospital: 2674-7740
E-Mail konnagar.municipality@gmail.com

Fax: 033-2674-0210
Phone Ambulance & Water Works: 2674-7545
Website: www.konnagarmunicipality.org

Office of the Municipal Councillors, Bhatpara

[Address: 1/1, West Ghoshpara Road, P.O. Kanajnara, District: North 24 Parganas. PIN-743 126]

Ph: 2581-2082, 2581-9515, 2581-9514. Fax: 2581-1318. Email : bhat_09@yahoo.com & bhatparamunicipality@gmail.com

From:

Sri. Arjun Singh, M.L.A
Chairman, Bhatpara Municipality.

To:

The Project Director, SUDA
"ILGUS BHAVAN", H.C. Block, Sec-III,
Bidhannagar, Kolkata-700091.
West Bengal.

Ref. No: U-5/6081.....



PO (H) Dt: 22/01/2011

Sub: Vacant Post of IPPVIII in Bhatpara Municipality.

Sir,

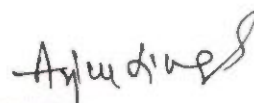
The following post of IPP-VIII, in different units lying vacant since long,

- 1) H.H.W'S - 8,
- 2) Attendant - 3,
- 3) S.T.S- 11,
- 4) P.T.MO - 2,
- 5) F.T.S - 1,
- 6) Clerk - 1.

Kindly extend your order of sanction at the earliest to fill up the vacancies.

Thanking you,

Yours faithfully


Chairman

Bhatpara Municipality

OFFICE OF THE MUNICIPAL COUNCILLORS
BHADRESWAR, HOOGHLY

Memo No. Health- 9314

Dated: 30.12.2010

From: Sri Dipak Chakrabarty
Chairman, Bhadreswar Municipality.

To,
The Director.
State Urban Development Agency
H C Block, Sector III, Salt Lake City
Kolkata - 91

PO(H)
Urban
✓ 314
10 JAN 2011

Sub: Prayer for permission of filling up of the approved vacant
Post under IPP-VIII Health Programme.

Ref: This office memo no Health - 7108 Dated on 04.10.2010

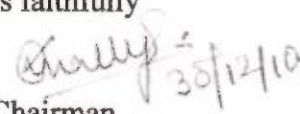
Sir,

With reference to above, I am to request you to kindly accord necessary permission
for filling up of the posts at an early date.

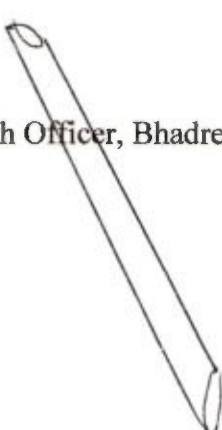
1. Administrative Manager RDC.IPPVIII.
2. Urban Health Improvement Organizer (UHIO) M.Office, IPP-VIII.
3. HHW in place of FTS at Digra, Health Administrative Unit, IPP-VIII.

Thanking you,

Yours faithfully


Chairman
Bhadreswar Municipality

Copy- forwarded to the Health Officer, Bhadreswar Municipality for information and
necessary action.


Chairman
Bhadreswar Municipality

012
OFFICE OF THE MUNICIPAL COUNCILLORS
BHADRESWAR, HOOGHLY

Memo No. Health-7108.

Dated: 04.10.2010

From: Sri Dipak Chakrabartty
Chairman, Bhadreswar Municipality.

To,
The Director.
State Urban Development Agency
H C Block, Sector III, Bidhannagare
Kolkata - 91

Sub: Prayer for permission of filling up of the approved vacant
Post under of IPP-VIII scheme.

Sir,

With reference to above, I am to request you to kindly accord approval and forward the Guideline for filling up of the following vacant posts under IPP-VIII scheme at an early date.

- | | |
|--|---------------------|
| 1. Administrative Manager | RDC.IPPVIII. |
| 2. Urban Health Improvement Officer (UHIO) | M.Office, IPP-VIII. |
| 3. HHW in place of FTS at Digra, Health Administrative Unit, IPP-VIII. | |

Thanking you,

Yours faithfully

Chally
Chairman

Bhadreswar Municipality



SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/108/08/393**

Date**28.01.2011**

From : **Director, SUDA**

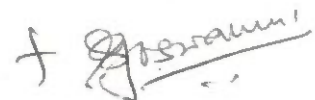
To : **The Chairman
Bhadreswar Municipality**

**Sub. : Filling up of vacant posts under IPP-VIII,
Bhadreswar Municipality.**

Sir,

With reference to your communication bearing no. Health/9314 dt. 31.12.2010, this is to inform you that the matter has already been referred to the Dept. of Municipal Affairs for issuance of necessary guidelines in this regard.

Yours faithfully,



Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/109/08/394

Date28.01.2011

From : Director, SUDA

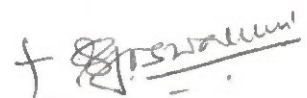
To : The Chairman
Bhatpara Municipality

Sub. : Filling up of vacant posts under IPP-VIII,
Bhatpara Municipality.

Sir,

With reference to your communication bearing no. U-5/6081 dt. 22.01.2011, this is to inform you that the matter has already been referred to the Dept. of Municipal Affairs for issuance of necessary guidelines in this regard.

Yours faithfully,


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/109/08/395**

Date**28.01.2011**

From : Director, SUDA

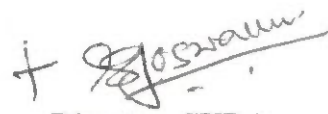
To : The Chairman
Konnagar Municipality

Sub. : Filling up of vacant posts under CUDP III & IPP-VIII,
Konnagar Municipality.

Sir,

With reference to your communication bearing no. Admn/28/SUDA/1761 dt. 05.01.2011, this is to inform you that the matter has already been referred to the Dept. of Municipal Affairs for issuance of necessary guidelines in this regard.

Yours faithfully,


Director, SUDA

OFFICE OF THE MUNICIPAL COUNCILLORS
BHADRESWAR, HOOGHLY

Memo No. Health- 9311

Dated: 30.12.2010

31

From: Sri Dipak Chakrabarty
Chairman, Bhadreswar Municipality.

To,
The Director,
State Urban Development Agency
H C Block, Sector III, Salt Lake City
Kolkata - 91

PO/H
12/1

Sub: Prayer for permission of filling up of the approved vacant
Post under IPP-VIII Health Programme.

Ref: This office memo no Health - 7108 Dated on 04.10.2010

Sir,

With reference to above, I am to request you to kindly accord necessary permission
for filling up of the posts at an early date.

1. Administrative Manager RDC IPP-VIII.
2. Urban Health Improvement Organizer (UHO) M.C Office, IPP-VIII.
3. HHW in place of FTB at Diga, Health Administrative Unit, IPP-VIII.

Thanking you,

Yours faithfully,

Shalish
30/12/10

Chairman
Bhadreswar Municipality

Copy- forwarded to the Health Officer, Bhadreswar Municipality for information and
necessary action.

Chairman
Bhadreswar Municipality

Office of the Municipal Councillors
BHADRESWAR, HOOGHLY

Memo No. Health/7108

Dated: 04.10.2010

From: Sri Dipak Chakrabarty
Chairman, Bhadreswar Municipality

To:
The Director
State Urban Development Agency
H.C. Block, Sector III, Bidhannagar
Kolkata - 91

Sub: Prayer for permission of filling up of the approved vacant
Post under of IPP-VIII scheme.

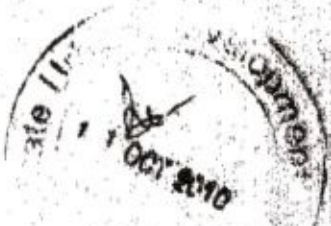
With reference to above, I am to request you to kindly accord approval and forward
the Guideline for filling up of the following vacant posts under IPP-VIII scheme at an
early date.

1. Administrative Manager. RDC IPP-VIII.
2. Urban Health Improvement Officer (UHIO). M. Office, IPP-VIII.
3. H.W. in place of F.T.S. at Dign. Health Administrative Unit, IPP-VIII.

Thanking you,

Yours faithfully,

[Signature]
Chairman
Bhadreswar Municipality



SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.SUDA=Health/538/09/371(50)

Date11:01.2011

From : Director, SUDA

To : The Mayor / Chairman

..... Municipal Corporation / Municipality

**Sub. : Sanction of one post of Urban Health Improvement Organiser (UHIO)
for each town under IPP-VIII and IPP-VIII (Extn.).**

Sir,

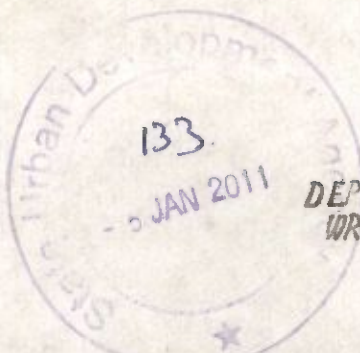
With reference to the subject as mentioned above, you are requested to furnish the following information by 31st January, 2011, as desired by the Dept. of Municipal Affairs :

- Whether UHIO is working at present, if yes, state mode of his / her engagement.
- Present remuneration of the UHIO.
- Nature of job of UHIO.

Yours faithfully,



Director, SUDA



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS, KOLKATA

NO (H)
51

No. 1058/MA/C-10/2S-14/2009

Dated, Kolkata,
the 27th December, 2010.

From : Sri M.N. Pradhan,
Joint Secretary to the Govt. of West Bengal.

To : The Director, S.U.D.A., ILGUS BHAVAN,
HC-Block, Salt Lake City, Sec-III,
Kolkata-700 106.

Sub : Sanction of one post of Urban Health Improvement
Organiser (UHIO) for each town under IPP-VIII and
IPP-VIII (Extn.).

Ref : Your letter No. SUDA-Health/120/09/481 dt. 30.11.2009,
No. SUDA-Health/120/08/619 dt. 09.02.2010 & No. SUDA-
Health/538/08/290 dt. 02.11.2010.

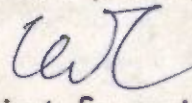
Madam,

With reference to your letters stated above, I am directed
to say that the following information are required to be obtained
from your end :-

- 1) Total Nos. of UHIO working at present in U.L.Bs along with
mode of their engagement
- 2) Present remuneration of the UHIO
- 3) Nature of their job
- 4) Total nos. of posts of UHIO to be created.

Kindly make these available to this Department.

Yours faithfully,


Joint Secretary.

dk/

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.SUDA-Health/203(Pt.-1)/08/368

Date06.01.2011

From : Director, SUDA

To : The Chairman
Burdwan Municipality

Sub. : Filling up of vacant posts under IPP-VIII (Extn.),
Burdwan Municipality.

Sir,

With reference to your communication bearing no. 167/H/VI-6 dt. 28.12.2010, this is to inform you that the matter has already been referred to the Dept. of Municipal Affairs for issuance of necessary guidelines in this regard.

Yours faithfully,



Director, SUDA

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal****Ref No.SUDA-Health/128/08/367****Date06.01.2011****From : Director, SUDA****To : The Chairman
New Barrackpore Municipality****Sub. : Filling up of vacant posts under CUDP III & IPP-VIII,
New Barrackpore Municipality.****Sir,**

With reference to your communication bearing no. NBM/Health/3177/10 dt 31.12.2010, this is to inform you that the matter has already been referred to the Dept. of Municipal Affairs for issuance of necessary guidelines in this regard.

Yours faithfully,**Director, SUDA**

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/538/09/366

Date06.01.2011

From : Director, SUDA

**To : Shri M.N. Pradhan
Joint Secretary to the
Govt. of West Bengal
Department of Municipal Affairs.**

Sub. : Filling up of vacant posts under CUDP III, IPP-VIII, New Barrackpore Municipality and IPP-VIII (Extn.), Burdwan Municipality.

Sir,

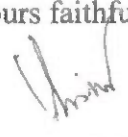
Enclosed kindly find herewith communications of the Chairman, New Barrackpore Municipality vide no. NBM/Health/3177/10 dt. 31.12.2010 and of the Chairman, Burdwan Municipality vide no. 167/H/VI-6 dt. 28.12.2010, which speaks for itself.

This is to mention here that guideline for filling up the vacancies for different posts under different Health Programmes had been sought for from the Department vide the office memo no. SUDA-Health/538/09/533 dt. 29.12.2009 and SUDA-Health/538/09/696 dt. 15.03.2010. The guidelines are yet to be received.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,


Director, SUDA

Enclo. : As stated.

BURDWAN MUNICIPALITY

BURDWAN

Ref.No.167/H/VI

Date. ...28/12/10

From : Chairman,
Burdwan Municipality
Burdwan.



To : Director,
SUDA
West Bengal.

Sub : Information regarding vacancies under IPP-VIII (Extn.).

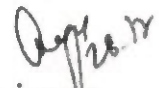
Sir,

With reference to your communication vide no. SUDA-Health/203(pt.)/08/337 Dt. 13.12.2010, I may submit the information as per format given below to take for further action.

Post	Sanctioned No.	Existing No.	No. of Vacancies
HHW	136	134	2
FTS	27	26	1
UHIO	1	0	1
Clerk cum Storekeeper at HAU	5	4	1
NURSE	3	2	1

Thanking You,

Yours faithfully,


Chairman
Burdwan Municipality

NEW BARRACKPORE MUNICIPALITY

NEW BARRACKPORE, KOLKATA-700 131

Chairperson : Smt. Nirnika Bagchi
Vice-Chairman : Sri Manoj Kumar Niyogi

No. : NBM/ Health/ 3177/10

Date : 31-12-2010

To
The Project Officer,
~~GMU~~, SUDA
ILGUS Bhavan,
Bidhan Nagar
Kolkata - 700106.



Sir,

I like to inform you the status of IPP-VIII & CUDP-III Health Programmes

IPP-VIII:

No. of sanctioned posts of HHWs in IPP-VIII	55
No. of Present position of HHWs working	54
No. of Vacant posts of HHWs	1

CUDP-III:

No. of sanctioned posts of HHWs in CUDP-III	20
No. of Present position of HHWs working	19
No. of Vacant posts of HHWs	1

Therefore 1 Post of HHW in IPP-VIII & one post of HHW in CUIDP-III are vacant. Kindly provide us the guidelines for filling up these two post with fresh appointment of HHWs and their training.

Thanking you,

Yours faithfully,

Bagchi

Chairperson
New Barrackpore Municipality

Chairperson

New Barrackpore Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. **SUDA-Health/123/08/364**

Date**03.01.2011**

From : Director, SUDA

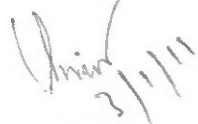
**To : The Chairman
Khardah Municipality**

**Sub. : Filling up of vacant posts of GDA under CUDP III,
Khardah Municipality.**

Sir,

With reference to your communication bearing no. KDH.M/1106/10 dt. 19.12.2010, this is to inform you that the matter has already been referred to the Dept. of Municipal Affairs for issuance of necessary guidelines in this regard.

Yours faithfully,



Director, SUDA



STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/538/09/363

Date31.12.2010

From : Director, SUDA

To : Shri M.N. Pradhan
Joint Secretary to the
Govt. of West Bengal
Department of Municipal Affairs.

Sub. : Filling up of vacant posts of GDA under CUDP III,
Khardah Municipality.

Sir,

Enclosed kindly find herewith communication of the Chairman, Khardah Municipality vide no. KDH.M/1106/10 dt. 19.12.2010, which speaks for itself.

This is to mention here that guidelines for filling up the vacancies for different posts under different Health Programmes had been sought for from the Department vide the office memo no. SUDA-Health/538/09/533 dt. 29.12.2009 and SUDA-Health/538/09/696 dt. 15.03.2010 (copy of which are enclosed for ready reference). The guidelines are yet to be received.

It is not only the Khardah Municipality but other ULBs from time to time are also requesting for obtaining approval from SUDA in connection with filling up the existing vacancies of Health functionaries.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Yours faithfully,

Encl. : As stated.

Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/538/09/363

Date31.12.2010

From : Director, SUDA

To : Shri M.N. Pradhan
Joint Secretary to the
Govt. of West Bengal
Department of Municipal Affairs.

Sub. : Filling up of vacant posts of GDA under CUDP III,
Khardah Municipality.

Sir,

Enclosed kindly find herewith communication of the Chairman, Khardah Municipality vide no. KDH.M/1106/10 dt. 19.12.2010, which speaks for itself.

This is to mention here that guidelines for filling up the vacancies for different posts under different Health Programmes had been sought for from the Department vide the office memo no. SUDA-Health/538/09/533 dt. 29.12.2009 and SUDA-Health/538/09/696 dt. 15.03.2010 (copy of which are enclosed for ready reference). The guidelines are yet to be received.

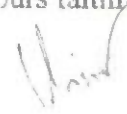
It is not only the Khardah Municipality but other ULBs from time to time are also requesting for obtaining approval from SUDA in connection with filling up the existing vacancies of Health functionaries.

You are requested to look into the matter for issuance of necessary guidelines in this regard.

Thanking you.

Encls. : As stated.

Yours faithfully,


Director, SUDA



OFFICE OF THE MUNICIPAL COUNCILLORS OF KHARDAH
KHARDAH MUNICIPAL OFFICE
B.T.ROAD, KHARDAH, NORTH 24-PARGANAS, KOLKATA – 700 117

No: 1KDH/1106/10

Date: 16.12.10

From: Sri Taposh Paul
Chairman, Khardah Municipality

To,
The Director,
State Urban Development Agency
ILGUS Bhavan, Sector-III
H.C. Block, Salt Lake
Kolkata – 700106



24/12
24/12

Sub: Seeking permission for Recruitment to a vacant of G.D.A

Dear Madam,

I am to inform you the fact that a post of G.D.A sanctioned under G.O No – H/PHP/308/3D-2/85 dated -2-3-1987 is lying vacant for long due to death of Smt. Dipali Roy. The vacancy hampers the work progress of CUDP-III Health Programme badly. Smt. Sunita Saha as selected in panel is found suitable for filling the vacant post.

It will be most helpful if you kindly permit us to recruit Smt. Sunita Saha to the above mentioned post.

Thanking you,

Yours faithfully,

Taposh Paul
Chairman
Khardah Municipality

Encl: Copy of the order under reference (panel order)

Phone: 2553-3060 / 2583-4943, FAX: 2553-3060
Email: khardahmunicipality@yahoo.co.in

Sm/-

ORDER

According to an earlier decision in a meeting of the Board of Commissioners, the Health Officers and the Part-time Medical Officer of the H.A.U. took interview of 26 Candidates, who failed to be selected as Honorary Health Workers earlier, for filling up 2 vacant posts of G.D.A. sanctioned under G.O.No. H/HP/308/3D-2/85 dated 2-3-1987. The interview was held at 12 noon on 4-9-89 and the following candidates with address mentioned below their names were selected and kept in the panel, respectively.

A) Selected :-

- 1) Sm. Suchitra Adhikary, D/O. Sri Gopal Adhikary,
Old Calcutta Road (Dangapara), P.O. Rahara, Ward - 3.
- 11) Sm. Dipali Roy, W/O. Sri Bimal Roy,
Thana Road, Khardah, Ward No - 14.

B) Kept in Panel

- 1) Sm. Swapna Majumder, Sri Swapan Majumder,
Old Calcutta Road (Dangapara), P.O. Rahara, Ward - 3.
- 11) Sm. Sunita Saha, D/O. Sri Ramandra Saha,
Shyam Sundar Nagar, Kulinpara, Khardah, Ward No - 14.

The Candidates of the selected group are now temporarily engaged as G.D.A.'s (General Duty Attendants) in the Health Administrative Unit at a consolidated remuneration of Rs. 300/- (Rupees three hundred only) per month on no work no pay basis on the following terms and conditions :-

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/538/08/290**

Date**02.11.2010**

From : Director, SUDA

**To : Shri M.N. Pradhan
Joint Secretary to the
Govt. of West Bengal
Department of Municipal Affairs.**

**Sub. : Sanction of one post of Urban Health Improvement Organiser (UHIO)
for each town under IPP-VIII and IPP-VIII (Extn.) for post project
maintenance work.**

Sir,

With reference to your letter no. 658/MA/C-10/2S-14/2009 dt. 09.08.2010, replies on the points raised by you are as given hereunder seriatim :

- i) Proceedings of the 5th meeting of the Apex Advisory Committee held on 22.03.2004 on UHIO is enclosed which will speak for itself.

In the said proceedings, it may be seen that a decision was arrived at on fixation of the sharing of cost of remuneration of UHIO from the 2nd year of engagement.

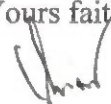
There is no other documents available pertaining to UHIO with Health Wing, SUDA.

A committee may be constituted by the Department to assess need for services of UHIO.

- ii) Presently the existing funding pattern for UHIO is 50:50 sharing between the Department and the ULB.

Enclo. : As stated.

Yours faithfully,


Director, SUDA

5. Miscellaneous :

Fixation of the sharing of the cost of remuneration of Urban Health Improvement Organizer from the 2nd. year.

The G.O. No. 85/MA/P/C-10/2S-2/2003 dated 14th January, 2003 issued by the M.A. Deptt. sanctioning one post of Urban Health Improvement Organizer in each town under IPP-VIII & IPP-VIII (Extension) for post project maintenance work stipulates that the monthly remuneration of Rs. 4,500/- (consolidated) is to be shared equally between the Government and the concerned Local Body for the first year and this financial support from the Government will be withdrawn in a tapering scale in such a way that from the 5th year the financial responsibility for the post will vest on the concerned Urban Local Body.

As some of the recruits to the post of Urban Health Improvement Organizer will enter the 2nd year of their retention from April, 2004 a reference has been made to the Municipal Affairs Department to fix-up the Government's contribution towards the remuneration of the Urban Health Improvement Organizer in the subsequent years i.e. 2nd, 3rd, & 4th year. The said G.O. was issued with the concurrence of the Finance Department vide their U.O. No. G-4 dated 20.01.2003.

Secretary, Municipal Affairs Department observed that the issue had been under examination and the existing cost sharing ratio i.e. 50:50 between the Government and the concerned Urban Local Bodies might continue for the 2nd year pending receipt of Govt. order in this regard.

Anju Kar

(Smt. Anju Kar)
M.O.S., MA Deptt.

Chairperson, Apex Advisory Committee
for Urban Health Improvement Programme

(Apex Advisory Committee)

b) Service by Medical Team :

		(Rupees)
i)	Cost of School Health visits by Medical Team @ Rs. 34,500/- per Municipality.	2,07,000.00
	TOTAL	2,07,000.00

c) Equipment :

		(Rupees)
i)	Equipment @ Rs. 1,000/- per municipality	6,000.00
	TOTAL	6,000.00

d) Transport Cost :

		(Rupees)
i)	Transport Cost for carrying logistics to School and back @ Rs.1,800/- per municipality	10,800.00
	TOTAL	10,800.00

e) Logistic Support :

		(Rupees)
i)	Printing of 40,000 School Health Cards (to be arranged by UHIP Headquarters) @ Rs. 1.90 per card	76,000.00
	TOTAL	76,000.00

f) Contingent Expenditure :

		(Rupees)
i)	Purchase of First Aid Box 240 nos. @ Rs. 500/-	1,20,000.00
ii)	Contingency at Municipal level @ Rs. 300/- per municipality	1,800.00
iii)	Other Contingent expenditure including First Aid Training by St. Ambulance Association (UHIP Headquarters Expenditure)	40,000.00
	TOTAL	1,61,800.00

GRAND TOTAL : , 4,92,500.00

It was submitted that all these proposed activities would require at least 6 months' time for operationalisation.

As such the initial phase of the Project would require further extension upto September, 2004.

The Committee approved the proposal.

B) Proposal for support to the existing Diagnostic Units at Madhyamgram and South Dum Dum Municipalities for rendering services under UHIP:

The upgradation of 4 (four) Regional Diagnostic Centres to provide advanced Serological tests relating to HIV/AIDS, Hepatitis B etc. and facilities for Biopsy, Culture and Sensitivity test and also to monitor the quality assurance system had already been taken up as per the guidelines stipulated in the Project document with the approval of the Apex Advisory Committee.

Madhyamgram & South Dum Dum Municipalities have no RDC but were provided with a small Diagnostic Unit attached to the Maternity Home under IPP-VIII.

The two Municipalities have expanded the services of the Diagnostic Units to meet the burgeoning demand of the local people out of their own fund.

The two ULBs now requested for UHIP support for upgrading the services at the Diagnostic Units at their disposal so as to fulfil the UHIP objectives.

The two ULBs prayed for manpower support and support for new equipments, medicines etc. and O&M cost from the Project within the ambit of the Project guidelines.

The Project provides 4 (four) Specialists, 4(four) Technicians, 2(two) Clerk -cum- Typists and 2 (two) Sweepers for each RDC. The annual honorarium cost would be Rs. 3.80 lakh. Disposable, X-ray plate, Chemicals etc. would cost Rs. 1.56 lakh per year and O&M cost is Rs. 36,000/- per year for each RDC. Over and above the Project provides for Renovation/Repair cost @ Rs. 5.75 lakh per RDC and equipment @ Rs. 3,00,000/- per RDC.

The Committee deliberated the issue and approved the proposal for manpower support and support for equipments/medicines and O&M cost including renovation/expansion of the Diagnostic Unit Building to carry forward the objectives of Urban Health Improvement Plan.

C) School Health Programme:

The Committee noted that the ongoing School Health Programme in 120 Primary Schools in 6 (six) identified Municipalities was nearing completion and the ULBs were of the view that the second phase of the programme covering 120 Primary Schools should be taken up immediately.

The Committee approved the proposal at a cost of Rs. 4,92,500.00.

The detailed cost break-up is as follows:-

a) Training

		(Rupees)
i)	Training to teachers and others for 4 days inclusive of First Aid Training @ Rs. 4,000/- per municipality and remuneration to Local Faculty members @ Rs.900/- per municipality	29,400.00
ii)	Contingencies for Training @ Rs. 250/- per municipality	1,500.00
	TOTAL	30,900.00

- **Municipal level Health & Family Welfare Committee :-**

The Committee reviewed the latest position as at Annexure-'B'.

The Committee observed that 8 ULBs were yet to constitute the Municipal level Health & Family Welfare Committee in the KMA and 3 ULBs in the IPP-VIII(Extension) area.

The Committee requested KMDA to pursue the issue with the defaulting ULBs in the KMA.

Project Officer, Health Unit, SUDA submitted that despite persuasion Darjeeling, Siliguri & Alipurduar had not so far constituted the Municipal level Health & Family Welfare Committee and requested for intervention from the Municipal Affairs Department in this regard.

The Committee decided that the Municipal Affairs Department would take up the issue with the 3 ULBs under IPP-VIII (Extension) for constitution of the Municipal level Health & Family Welfare Committee at the earliest.

- **Baseline Survey on RCH :-**

It was reported that the draft final report regarding the baseline survey on RCH had been finalised and the final report was under preparation and would be placed before the Committee in the next meeting.

- **Non-functioning of the Maternity Home constructed under IPP-VIII:**

While discussing the issue, Project Officer, Health SUDA pointed out that Burdwan & Alipurduar Municipalities had not as yet made the Municipal level Maternity Home building constructed under IPP-VIII (Extension) functional.

As regards Baranagar, the Committee had requested for a latest status report as to the operationalization of the Maternity Home building constructed under IPP-VIII at Baranagar. The Chairperson of Baranagar Municipality in her report dated 13.03.2004 stated that some construction work had been undertaken to make the existing Maternity Home building more effective and she further informed that the functioning of the Maternity Home under IPP-VIII would be effective within one month.

The Committee decided that a meeting would be taken by the Chairperson of the Apex Advisory Committee on a date convenient to her with the Chairpersons of Burdwan, Alipurduar & Baranagar Municipalities to settle the issue.

- **Consideration of the Draft Project Report on Support to Health Sector under Kolkata Urban Health Services for the poor.**

Chairperson kindly read out the thrust areas of the Draft Project Report on Support to Health Sector under Kolkata Urban Health Services for the Poor.

Secretary, Municipal Affairs Department was of the opinion that the ULBs should be focused on the preventive health care services rather than on the curative side.

It was necessary to strengthen the preventive health care services at the grass root level by enlarging the scope for detecting other diseases like Cancer etc. It was also pointed out that the preventive health care services might not be meaningful without back-up curative services. The back-up curative services would be necessary to buttress the preventive health care services for the benefit of the urban poor and for lessening the burden on the Government health facilities in the core city.

Concluding the discussion Chairperson opined that the following areas needed thrust in the Draft Project Report :-

The Committee was also informed that the Municipal Chairpersons also requested for providing a Data Entry Operator from the Project on contract basis on a monthly consolidated remuneration of Rs. 3000/-.

The cost would be shared by the Project and the Urban Local Bodies based on the same parameter for sharing the recurring cost component of the input as incorporated in the Memorandum of Understanding (MOU) between the Urban Local Bodies and the KMDA and from the 5th year the entire cost would devolve on the Urban Local Bodies.

The Committee deliberated on the two proposals and approved the proposal for purchase of six PCs for the six Urban Local Bodies in connection with the computerization of health data. The fund would be provided by re-appropriations among the budget items as approved in the 4th meeting of the Apex Advisory Committee.

As regards the Data Entry Operator, the Committee noted that there are already existing manpower provided under IPP-VIII by the M.A. Department and also additional manpower provided under UHIP at the RDC, Maternity Home.

The Committee was of the view that the existing manpower should be suitably re-deployed to act as Data Entry Operator.

It was reported that the entire MIS will be ready and operational within 6 months i.e. September, 2004.

- **Creation of Health Development Fund:**

The latest status as shown in Annexure 'A' in respect of the ULBs in the KMA and IPP-VIII (Extension) area was reviewed.

The Committee noted that 10 ULBs under IPP-VIII (Extension) had already opened Health Development Fund Account but 5 ULBs in the KMA were yet to open separate Health Development Fund Account.

The Committee requested KMDA to prevail upon the 5 ULBs so that the separate Health Development Fund Account was opened by them without any further delay.

- **Collection of Registration Fees :**

The Committee reviewed the latest position as shown in Annexure 'A' and noted that under IPP-VIII(Extension) all the 10 ULBs had been collecting Registration Fees from beneficiary families through the Honorary Health Workers but under IPP-VIII only 23 ULBs had been collecting the Registration Fees and 5 ULBs had taken steps to collect the Registration Fees.

The Committee requested KMDA to pursue the issue with the defaulting ULBs and the latest status be placed before the next meeting of the Committee.

The Committee also noted that the basic objective of such collection of Registration fees from beneficiary families would be defeated if the collection is made @ Rs. 2/- per beneficiary family at a time per month.

It should be on visit basis i.e. Re. 1/- per visit of the Honorary Health Worker to a beneficiary family in a fortnight so as to ensure the interaction of the Honorary Health Workers with the beneficiary family at least twice in a month.

Such collection should be supported by the signature of the head of the beneficiary family in the relevant Register and the Health Officer/ Asstt. Health Officer should regularly monitor it.

15 APR 2004

Proceedings of the 5th meeting of the Apex Advisory Committee on Urban Health Improvement Programme held on 22.03.2004 at 4.00 P.M. in the VIP Conference Room, Unnayan Bhavan, Bidhannagar, Kolkata- 700 091.

MEMBERS PRESENT:

- | | | |
|--|---|-----------------|
| 1. Smt. Anju Kar, Minister of State,
Municipal Affairs Deptt., Govt. of West Bengal | - | Chairperson |
| 2. Secretary,
Municipal Affairs Deptt., Govt. of West Bengal | - | Member |
| 3. Chief Health Officer, KMC | - | Member |
| 4. Director, SUDA | - | Member |
| 5. Dr. N. G. Gangopadhyay | - | Member |
| 6. Special Secretary, KMDA | - | Member Convenor |

OTHERS PRESENT:

1. Shri M. M. Saha, OSD, Health, KMDA
2. Dr. K. L. Mukherjee, Dy. Chief of Health, KMDA
3. Dr. Shibani Goswami, Project Officer, Health Wing, SUDA
4. P. Aich Bhowmick, Project Officer, IEC, UHIP, KMDA

Smt. Anju Kar, Minister of State, Municipal Affairs Deptt., Government of West Bengal and Chairperson of the Apex Advisory Committee presided over the meeting.

The items outlined in the agenda were taken up and the decisions are as follows :-

Confirmation of the Proceedings of the 4th Meeting of the Apex Advisory Committee held on 11.12.2003.

The Committee confirmed the proceedings of the 4th Meeting of the Apex Advisory Committee.

1. Review of the follow-up actions on the decisions of the 4th Meeting of the Apex Advisory Committee.

• Strengthening of MIES:

The Committee was informed that the Centre for Implementation of Integrated Technology (CIIT) of KMDA was assigned the task of development of Health Information System under the EC assisted Urban Health Improvement Plan in six identified Municipalities at a cost of Rs.8.96,400.00.

CIIT had already initiated preliminary action and an interactive meeting was held with the Chairpersons and others of 6 identified Municipalities to fix-up the priorities.

The training component would be taken up first and was expected to be completed within April, 2004.

The Committee was apprised that the Municipal Chairpersons of 6 identified Municipalities had requested for providing one more PC out of the Project fund as the existing one provided under IPD-VIII was insufficient to take the load. The cost of 6 (six) PCs would be around Rs. 2.40 lakh.

SUDA**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/538/08/290**Date **02.11.2010****From : Director, SUDA****To : Shri M.N. Pradhan
Joint Secretary to the
Govt. of West Bengal
Department of Municipal Affairs.****Sub. : Sanction of one post of Urban Health Improvement Organiser (UHIO)
for each town under IPP-VIII and IPP-VIII (Extn.) for post project
maintenance work.****Sir,**

With reference to your ^{letter} communication vide no. 658/MA/C-10/2S-14/2009 dt. 09.08.2010, ^{reply} the report on the points raised by you is as under: *are as given hereunder verbatim:*

- i) Regarding creation / filling up of UHIO and the need for the same in the ULBs

Following to Dept. GO No. 85/MA/P/C-10/2S-2/2003 dt. 14.01.2003 ^{of the department} record available with Health Wing, SUDA, ^{is} the proceedings of the 5th meeting of the Apex Advisory Committee held on 22.03.2004 on UHIO (copy enclosed for ready reference). *which will speak for itself.*

In the said proceedings, it may be seen that a decision was arrived at on fixation of the sharing of cost of remuneration of UHIO from the 2nd year of engagement.

There is no other documents available pertaining to UHIO with Health Wing, SUDA.

to assess
Need for services of UHIO may be assessed by a suitable committee ^{it may} to be constituted by the Department.

- ii) Regarding necessary funding pattern for the expenses on this account -

Presently the existing funding pattern for UHIO is 50:50 sharing between the Department and the ULB.

Thanking you.

Yours faithfully,

Enclo. : As stated.

Director, SUDA

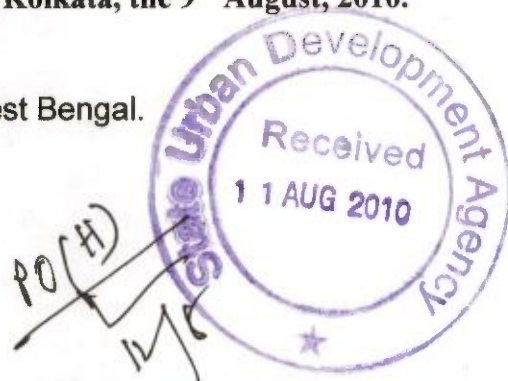
GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
WRITERS' BUILDINGS, KOLKATA.

No. 658/MA/C-10/2S-14/2009.

Dated, Kolkata, the 9th August, 2010.

From : Joint Secretary to the Government of West Bengal.

To : The Director,
State Urban Development Agency,
Ilgus Bhavan, H.C. Block, Sector - III,
Bidhannagar, Kolkata - 700 106.



Sub : Sanction of one post of Urban Health Improvement Organiser for each town under IPP - VIII & IPP - VIII (Extn.) for post project maintenance work.

Sir,

I am directed to say that in terms of this Department's G.O. No. 85/MA/P/C-10/2S-2/2003 dt. 14.1.2003 (copy enclosed), approval was accorded to the sanction of one post of Urban Health Improvement Organiser (UHIO) for each town under IPP-VIII & IPP-VIII (Extn.) for post project maintenance work with a monthly remuneration of Rs. 4,500/-.

In this regard, a proposal has been received from the Chairman, Bhadreswar Municipality (copy enclosed) praying for fresh engagement of one such UHIO whose term of appointment was expired w.e.f. 31.8.2009.

In the circumstances, I would like to request you to furnish a detail report on the following points as early as possible :

- i) Regarding creation/filling up of post of UHIO & the need for the same in ULBs.
- ii) Regarding necessary funding pattern for the expenses on this account.

Yours faithfully,


Joint Secretary.

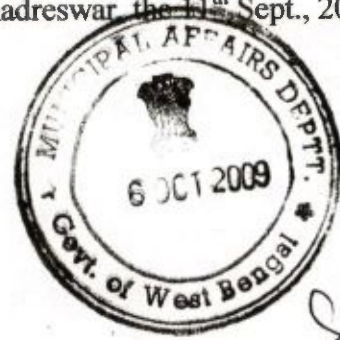
-09/12/09- 18
**OFFICE OF THE MUNICIPAL COUNCELLORS
BHADRESWAR**

Memo No. Heala/5311

Dated, Bhadreswar, the 11th Sept., 2009

From Sri Mahendra Pratap Singh,
Chairman, Bhadreswar Municipality.

To The Joint Secretary,
Department of Municipal Affairs,
Govt. of West Bengal, Writers' Buildings,
Kolkata - 700001.



Sub: Sanction of one post of Urban Health Improvement Organizer for each town
under IPP-VIII and IPP-VIII (Extended for post project maintenance work).

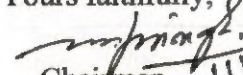
Ref: Memo No. 85/MA/P/C-10/28-2/2003 dated 14/01/2003

Sir,

With reference to above I am to inform you that the service of Sri Harulal Ghosh who was appointed as Urban Health Improvement Organizer has not been extended with effect from 31/08/2009.

You are, therefore, requested to kindly issue necessary order for fresh engagement for the said post at an early date.

Yours faithfully,


Chairman,
Bhadreswar Municipality.

Memo No.

Dated, Bhadreswar, the 11th Sept., 2009

Copy forwarded to :

- 1) The Officer-on-Special Duty (Health), KMDA, Unnayan Bhawan, Salt Lake City, Kolkata - 91.
- 2) The Health Officer, Bhadreswar Municipality
- for information and necessary action.

Chairman,
Bhadreswar Municipality.

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17

Department of Municipal Affairs
Government of West Bengal
Writers' Buildings: Kolkata.

No. 85/MA/P/C-10/2S-2/2003 dated: the 14th January, 2003.

From : The Joint Secretary to the Government of West Bengal.

To : (I) The Chief Executive Officer, KMDA.

(II) The Adviser (Health), SUDA.

Sub: Sanction of one post of Urban Health Improvement
Organiser for each town under IPP - VIII and IPP-VIII
(Extension) for post project maintenance work.

The undersigned is directed by order of the Governor to say that the Governor has been pleased to sanction one post of Urban Health Improvement Organiser for each town under IPP - VIII and IPP-VIII(Extension) for post project maintenance work with a monthly remuneration of Rs.4500/- (consolidated) which is to be equally shared between the Government and the concerned local body for the initial year and this financial support from Government will be withdrawn in a tapering scale in such a way that from the fifth year full financial responsibility for the post will vest on to the concerned urban local body.

The concerned urban local body may select a suitable person having adequate experience of community development work including administrative/financial management & engagement may be made on a year-to-year contract.

2. The charge is debitable to the relevant head of account from which grant for similar expenses are met.
3. This order issues with the concurrence of the Finance Department vide their U.O. No. G 4 dated 02.01.2003.
4. The Principal Accountant General(A&E), West Bengal and other concerned have been informed.


Joint Secretary.

No.85/MA/P/C-10/2S-2/2003 dated: the 14th January, 2003.

Copy forwarded to :-

- (1) The Principal Accountant General(A&E), West Bengal, Treasury Buildings, Kolkata 700001.
- (2) Pay & Accounts Officer, Kolkata Pay & Accounts Office.
- (3) Treasury Officer,
- (4) Principal Secretary, Urban Development Department.
- (5) Secretary, Kolkata Mupl. Development Authority.
- (6) Chief of Health IPP - VIII, Kolkata.
- (7) Director, SUDA.
- (8) Mayor/Chairperson,Dist.....
- (9) P.S. to Minister in Charge/Minister of State of this Deptt.
- (10) P.A. to Secretary of this Deptt.


Joint Secretary.

411

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/126/08/697**

Date**15.03.2010**

From : Director, SUDA

**To : The Chairman
Maheshtala Municipality**

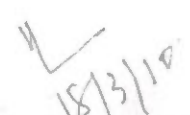
**Sub. : Filling-up of the vacant post for Clerk cum Store Keeper and Attendant
under IPP-VIII, Maheshtala Municipality.**

Ref. : Your communication bearing no. 663/I-A/MM/Sec/690 (estt)dt. 12.02.2010.

Sir,

I am to inform you that the matter on filling up the vacancy for the posts as mentioned above has been referred to the Department for policy decision. Necessary action will be taken on receipt of decision from the Department.

Yours faithfully,


Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No **SUDA-Health/111/08/698**

Date**15.03.2010**

From : Director, SUDA

**To : The Chairman
Budge Budge Municipality**

**Sub. : Filling-up of the vacant post for Honorary Health Worker, Attendant and
Ayah under IPP-VIII, Budge Budge Municipality.**

Ref. : Your communication bearing no. 2642 dt. 26.02.2010.

Sir,

I am to inform you that the matter on filling up the vacancy for the posts as mentioned above has been referred to the Department for policy decision. Necessary action will be taken on receipt of decision from the Department.

Yours faithfully,



Director, SUDA

OFFICE OF THE COUNCILLORS
BUDGE BUDGE MUNICIPALITY

71, Mahatma Gandhi Road, Budge Budge, 24-Parganas.(s), Pin- Kolkata - 700137

Visit Us. : www.BudgeBudgeMunicipality.comE-mail ID : chairman@budgebudgemunicipality.com

From

BHULU KANTI SARKAR

CHAIRMAN

BUDGE BUDGE MUNICIPALITY

Residence :17/4, A.M. Ghosh Road,
P.O. & P.S. - Budge Budge,
Dist. - South 24-Parganas.
Phone : 2480 2140

Ref No

To**The Director**
State Urban Development Agency
HC Block , Salt Lake City

Dated : 26.2.10

Sub :- Filling up the vacant posts of IPP-VIII Project of Budge Budge Municipality.**Madam ,**

I am to inform you that the following posts are now lying vacant due to death of the engaged staffs for the posts which we want to fill up urgently in our Municipality. Project activity is hampered due to the absence of the staffs .

1) Honorary Health Worker :-

HHWS of 2 blocks in ward no -16 and ward no - 18 are lying vacant due to death of HHWS.

2) Attendant :- One post in ESOPD now lying vacant due to death of the attendant.**3) 4 Ayas / Attendant in OT :-** Now lying Vacant .

Please let me know the procedure of filling up the vacant posts.

Sincerely Yours


Chairman 25-2-10

Budge Budge Municipality.

MAHESHTALA MUNICIPALITY

OFFICE OF THE BOARD OF COUNCILLORS

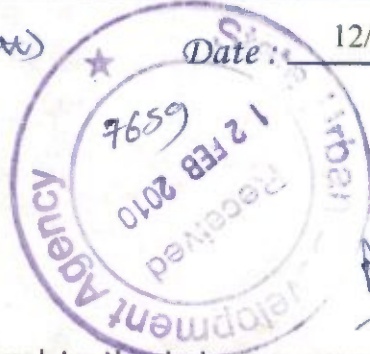
P.O.- MAHESHTALA, DIST. : SOUTH 24 PARGANAS, PIN - 700 141

Phone : 2490-2280, 2490-1651, 2490-3389

Ref. : 663 / I-A/MM / Sec / 690 (e.H)

Date : 12/02/2010

To
The Director,
State Urban Development Agency,
Ilgus Bhavan, H.C. Block, Sector - III,
Bidhannagar, Kolkata - 700106



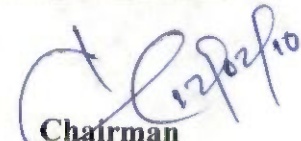
Sub:- Seeking approval to engage personnel to the below mentioned vacant posts under IPP VIII, Health Scheme.

Madam,

With reference to the above subject this is to inform you that the below mentioned posts of IPP - VIII health scheme are lying vacant.

I therefore request you to please give the necessary approval to fillup the following posts.

Name of the post	No. of vacancy
1) Clerk cum Store Keeper	3 (HAU - I, III, V)
2) Attendant	2 (HAU - I, III)


Chairman
Maheshtala Municipality

Memo No: 663/1(4) / I-A/MM / Sec / 690 (e.H) Dated: 12/02/2010

Copy forwarded for information & necessary action to:-

1. Vice Chairman
2. CIC (Health)
3. Health Officer
4. Secretary


Chairman
Maheshtala Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/538/09/696**

Date**15.03.2010**

From : Director, SUDA

**To : The Secretary
Department of Municipal Affairs
Writers' Building
Kolkata.**

**Sub. : Selection and engagement of Health manpower under the O & M phase of
Urban Health Programmes i.e. CUDP III, CSIP, IPP-VIII, IPP-VIII (Extn.)
and RCH Sub-Project.**

Sir,

I am to refer to this office communication vide no. SUDA-Health/538/09/533 dt. 29.12.2009 on the subject mentioned above, forwarding draft modified guidelines regarding selection procedure to different posts under Urban Health Programmes other than Honorary Health Worker (HHW) and First Tier Supervisor (FTS) . A copy is enclosed for ready reference.

Further to the said guideline, it will perhaps be essential to issue guideline to the ULBs on selection criteria of Health functionaries, a draft of which is also enclosed for approval to make the entire process of selection and engagement of Health functionaries a comprehensive one.

Yours faithfully



Director, SUDA

Enclo. : As stated.

Selection criteria of Health functionaries under Urban Health Programmes

Sl. No.	Name of Post	Minimum Educational Qualification	Minimum Working Experience	Age limit for first entry
1.	Honorary Health Worker (HHW)	Class VIII Pass	Aptitude in social work	25 to 35 years
2.	First Tier Supervisor (FTS)	Madhyamik Pass and is able to do simple arithmetic calculation	6 months working experience as HHW	25 to 36 years
3.	Second Tier Supervisor (STS) - At ULB level	ANM course from recognized Nursing Council / University	Adequate knowledge & experience in the field of Public Health including MCH, training & vaccination - 2 (two) years	Age as applicable for Municipal Employees or retired within the age group of 62 years
4.	Asstt. Health Officer (AHO)	MBBS	02 (two) years	Upto 61 years
5.	Specialist Doctor - At ESOPD & MH	MBBS & specialised degree / diploma in the respective field	1 (one) year in related field	Do
6.	Medical Officer (Part time / Full time) - At ULB, ESOPD & MH	MBBS	1 (one) year	Do
7.	Public Health Nurse (PHN) - At HAU	Public Health Nursing pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in Public Health for 2 years in case of fresher	Do
8.	Nurse - At ESOPD & MH	GNM course from recognized Nursing Council / University	Adequate knowledge & experience in Maternity Home including MCH, training & vaccination - 2 (two) years	Age as applicable for Municipal Employees or retired within the age group of 62 years
9.	Administrative Management Professional – for Diagnostic Centre (DC)	Diploma in Hospital Management from recognized University	01 (one) year	Age as applicable for Municipal Employees
10.	Pharmacist - At ESOPD	Pharmacy pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in related field for 2 years in case of fresher	Upto 61 years
11.	Lab. Technician, Technician and Radiographer - At ESOPD, MH & DC	Course in respective field pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in related field for 2 years in case of fresher	Do

Sl. No.	Name of Post	Minimum Educational Qualification	Minimum Working Experience	Age limit for first entry
12.	Clerk cum Storekeeper and Cashier cum Clerk - At ULB, ESOPD & MH	Graduate from recognized University in case of Clerk cum SK and Commerce Graduate from recognized University in case of Cashier cum Clerk	Should have knowledge & experience in office / related work for 2 (two) years	Age as applicable for Municipal Employees
13.	Attendant	Madhyamik Pass	Should have knowledge & experience in office work for 2 (two) years	Do
14.	Sweeper	-	2 (two) years in related work	Do
15.	Night Guard	Class VIII Pass	Should have experience for 2 (two) years	Do
16.	Ayah	Class VIII Pass and trained in course on Ayah from recognized Institute	Should have knowledge & experience as Ayah for 2 (two) years	Do

Department has already approved selection criteria for HHW & FTS at Sl. No. 1 & 2.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. **SUDA-Health/538/09/634**

Date**15.02.2010**

From : Director, SUDA

**To : The Secretary
Department of Municipal Affairs
Writers' Building
Kolkata.**

**Sub. : Selection and engagement of Health manpower under the O & M phase of
Urban Health Programmes i.e. CUDP III, CSIP, IPP-VIII, IPP-VIII (Extn.)
and RCH Sub-Project.**

Sir,

I am to refer to this office earlier communication bearing no. SUDA-Health/538/09/533 dt. 29.12.2009 on the subject mentioned above. Number of Urban Local Bodies (ULBs) implementing Operation & Maintenance phase of CUDP III, CSIP, IPP-VIII, IPP-VIII (Extn.) and RCH Sub-Project are sending proposals to fill up the different vacant posts sanctioned for execution of the programmes. To maintain parity in the matter of recruitment procedure in all the Health programmes, the draft modified guidelines was placed before you.

You are requested to let us know of the decision of the Government in this regard so that the ULBs concerned may be informed accordingly.

Yours faithfully,



Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/538/09/634**

Date **15.02.2010**

From : Director, SUDA

**To : The Secretary
Department of Municipal Affairs
Writers' Building
Kolkata.**

Sub. : Selection and engagement of Health manpower under the O & M phase of Urban Health Programmes i.e. CUDP III, CSIP, IPP-VIII, IPP-VIII (Extn.) and RCH Sub-Project.

Sir,

I am to refer to this office earlier communication bearing no. SUDA-Health/538/09/533 dt. 29.12.2009 on the subject mentioned above. Number of Urban Local Bodies (ULBs) implementing Operation & Maintenance phase of CUDP III, CSIP, IPP-VIII, IPP-VIII (Extn.) and RCH Sub-Project are sending proposals to fill up the different vacant posts sanctioned for execution of the programmes. To maintain parity in the matter of recruitment procedure in all the Health programmes, the draft modified guidelines was placed before you.

The decision of the government
You are requested to let us know of *your approval* in this regard so that the ULBs concerned *may* be informed accordingly.

Yours faithfully,



Director, SUDA

SUDA

● STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ...SUDA-Health/538/09/533

Date29.12.2009

From : Director, SUDA

To : The Secretary
Department of Municipal Affairs
Writers' Building
Kolkata.

Sub. : Selection and engagement of Health manpower under the O & M phase of Urban Health Programmes i.e. CUDP III, CSIP, IPP-VIII, IPP-VIII (Extn.) and RCH Sub-Project.

Sir,

Now proposals are being received by SUDA
This is to intimate you that communications have been received from different ULBs implementing ^{those} Urban Health Programmes which are in O & M phase requesting ^{for grant of approval to} for different posts. Many ULBs are forwarding applications received by them for the vacant posts to ^{fill up} SUDA for obtaining approval which was the usual practice of KMDA. ^{mentioned that such practice was followed by KMDA} You may be aware that CUDP ^{kindly recalled} III, CSIP, IPP-VIII ^{was} were taken over by SUDA from KMDA w.e.f. 01.04.2008. ^{management of health security projects under}

Now To maintain uniformity with ^{regard to filling up different posts under health programmes and under} engagement criteria adopted for different posts in the 11 Non-KMA ULBs implementing HHW Scheme and 63 Non-KMA ULBs implementing Community Based Primary Health Care Services (at Annexure - A), the selection procedure earlier prevailed at KMDA may be modified. In the mean time, selection criteria for the post of HHW & FTS have already been modified and approved (copy enclosed at Annexure - B).

Contd. to P-2.

The selection procedure for the posts other than HHW & FTS earlier prevailed and proposed changes are tabulated hereunder :

Category of Posts	Selection procedure earlier prevailed	Proposed changes
STS	• The ULB was to inform KMDA regarding vacancy • KMDA asked the ULB to float notification for obtaining applications • Applications along with relevant documents were forwarded by the ULB to KMDA • KMDA informed the ULB about interview date which was used to held at KMDA • After taking interview list of selected candidates were sent to the ULB by KMDA for engagement by the ULB • After engagement the ULB was to forward the date of joining of the candidates to KMDA for release of relevant fund	• Notice inviting applications is to be floated by the ULB for the sanctioned vacant posts • Municipal Level Health & Family Welfare Committee will select the suitable candidates for the posts • The list of finally selected candidates is to be ratified by the BOC in its meeting. • The chairman / Mayor of the ULB is to engage the personnel as per latest existing approved terms and conditions • Panel list of the selected candidates against each of the posts will remain valid maximum of 2 (two) years • Information in respect of engagement of personnel is to be forwarded by the ULB to Director, SUDA
Specialist Doctors / Medical Officer full time & part time		
PHN / GNM /ANM		
Administrative Management Professional		
Pharmacist cum Store Keeper / Lab. Technician / Radiographer		
Clerk cum Store Keeper		
Attendant	• The ULB was to select, engage and inform KMDA	
Sweeper		
Night Guard		
Ayah		
Asstt. Health Officer	As per resolution of Department of Municipal Affairs bearing no. 112/C-9/2A-19/97 dt. 13 th May, 1999 (at Annexure – C), the Selection Committee was to advertise inviting application, select a suitable candidate after interview and forward its recommendation to the Govt.	

Engagement criteria of Health functionaries is enclosed (at Annexure – D).

Simplified selection procedure will help to engage Health manpower in the sanctioned approved post in a minimum period of time for smooth implementation of Health activities. We may adopt the proposed selection procedure to maintain uniformity in all the Urban Health Programmes.

Thanking you.

Yours faithfully

Enclo. : As stated.

Director, SUDA



রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং: SUDA-Health/538/09/533

তারিখ: ২৭.১২.২০০৭

From : The Director

To : The Secretary
Department of Municipal Affairs
Writers' Building
Kolkata - 700 001.

Sub : Selection and engagement of Health manpower under the O & M phase of Urban Health Programmes i.e. CUDP III, CSIP, IPP-VIII, IPP-VIII (Extn.) and RCH Sub-Project.

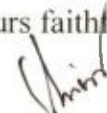
Sir,

It may kindly be recalled that management of health services provided under CUDP III, CSIP, IPP-VIII was taken over by SUDA from KMDA w.e.f. 01.04. 2008. Now proposals are being received by SUDA from different ULBs implementing the above mentioned programmes requesting us to accord permission to ULBs to fill up different vacant posts sanctioned for execution of the programmes. Incidentally it is mentioned that KMDA used to accord approval in this regard though in case of Community Based Health Programmes in 63 ULBs and DFID Assisted Honorary Health Workers Scheme selection of candidate is made by the municipal level Health and Family Welfare Committee and approval is accorded by the Board of Councillors.

Now in order to maintain parity in the matter of recruitment procedure in all the health programmes the practice followed by KMDA may be modified. Draft modified guidelines regarding selection procedure to different posts other than Honorary Health Workers (HHW) and First Tier Supervisor (FTS) is enclosed at Annexure - 'A'.

Enclo : As stated.

Yours faithfully,


Director

Department of Municipal Affairs
Government of West Bengal
Writers' Buildings, Kolkata

Not circulated

No. 849/MA/N/C-10 /1G-7/2002

Dated, Kolkata, the 16th June, 2003

From: D. Mukhopadhyay,
Secretary to the
Government of West Bengal.

To: 1. Shri G. D. Goutama, IAS,
Chief Executive Officer,
Kolkata Metropolitan Development Authority,
Kolkata.
✓ 2. Shri Gopal Banerjee,
Director,
State Urban Development Agency,
Kolkata.

102/
17 JUN 2003
Ry

Dr. G. G. G. G.
P.O.
17/6/03
Office of
17 JUN 2003

Sub: Continuation of IPP – VIII & IPP – VIII (Extension) Programme.

Sir,

This is in modification of our letter 631/MA/N/C-10/1G-7/2002 dated, 28.04.2003. I am to inform you that the functionaries attached to IPP – VIII and IPP – VIII (Extension) as indicated in Annexure – I and II of this letter respectively, may be retained for 1 year from 01.07.2003 under existing terms and conditions.

Yours faithfully,

17.6.03
(D. Mukhopadhyay)
Secretary

Annexure – I

[Enclosure to G.O. No..849./MA/N/C-10/1G-7/2002 Dated, Kolkata, the 16th June, 2003]

Health Administrative Units...116 nos.	
HHW	3713 nos. @ Rs.750/- per head per month
FTS	735 nos. @ Rs. 920/- per head per month
STS	232 nos. @ Rs. 1050/- per head per month
Storekeeper	116 nos. @ Rs. 850/- per head per month
Sweeper	116 nos. @ Rs. 450/- per head per month
Attendant	232 nos. @ Rs. 650/- per head per month
PTMO	232 nos. @ Rs. 1600/- per head per month
ESOPD – 25	
PTMO	50 nos. @ Rs. 1600/- per head per month
Nurses	25 nos. @ Rs. 1200/- per head per month
Laboratory Assistant	25 nos. @ Rs. 850/- per head per month
Pharmacist-cum-Store Keeper	25 nos. @ Rs. 850/- per head per month
Attendant	50 nos. @ Rs. 650/- per head per month
Sweeper	50 nos. @ Rs. 450/- per head per month
Maternity Home with Clinic – 23	
Specialist Doctors in 3 discipline	in each centre @ Rs. 1000/- per head per month
Medical Officer	2 nos. in each centre @ Rs. 5,500/- per head per month
Nurse	3 nos. in each centre @ Rs. 3,500/- per head per month
Ayabs	4 nos. in each centre @ Rs. 1500/- per head per month
Laboratory Tech. Cum Store Keeper	1 no. in each centre @ Rs. 2500/- per head per month
Regional Diagnostic Centre – 8 nos.	
Administrative Management Professional	1 in each centre @ Rs. 3500/- per head per month
Radiologist	1 in each centre @ Rs. 2500/- per head per month
Pathologist	1 in each centre @ Rs. 2500/- per head per month
Sonologist	1 in each centre @ Rs. 2500/- per head per month
Technician & Radiographer	3 in each centre @ Rs. 1500/- per head per month
Cashier-cum-Clerk	1 in each centre @ Rs. 1000/- per head per month
Attendant/Sweeper	2 in each centre @ Rs. 750/- per head per month
Assistant Health Officer	40 nos. @ Rs. 4750/- per head per month
Full time Staff Nurse	40 @ Rs. 3750/- per head per month

17.6.03
Secretary to the
Government of West Bengal

Annexure – II

[Enclosure to G.O. No..849./MA/N/C-10/1G-7/2002 Dated, Kolkata, the 16th June, 2003]

Staff Pattern for IPP – VIII (Extension) – 10 towns

Block level	
Honorary Health Worker	1090 nos. @ Rs. 750/- per head per month
SHP level	
FTS	250 nos. @ Rs. 920/- per head per month
HP level	
PTMO	70 nos. @ Rs. 1600/- per head per month
ANM	70 nos. @ Rs. 1250/- per head per month
Clerk cum Stroke Keeper	35 nos. @ Rs. 850/- per head per month
Attendant	35 nos. @ Rs. 650/- per head per month
Sweeper	35 nos. @ Rs. 450/- per head per month
OPD-cum-Maternity Home level	
Full time Medical Officer	22 nos. @ Rs. 5500/- per head per month
Nurse	33 nos. @ Rs. 3500/- per head per month
Specialist Doctors in 3 Disciplines	33 nos. @ Rs. 1600/- per head per month
Laboratory Technician	11 nos. @ Rs. 1200/- per head per month
Attendant	22 nos. @ Rs. 650/- per head per month
Storekeeper	22 nos. @ Rs. 450/- per head per month
Night Guards	11 nos. @ Rs. 450/- per head per month

17.6.03
Secretary to the
Government of West Bengal



**GOVERNMENT OF WEST BENGAL
MUNICIPAL AFFAIRS DEPARTMENT
WRITERS' BUILDINGS
KOLKATA - 700 001.**

No. ¹¹⁶²/MA/N/C-10/1G-7/2002 Pt.I

Dated, Kolkata, the 18th August, 2003.

From : Shri D. Mukhopadhyay,
Secretary to the
Government of West Bengal.

To: Shri Gopal Banerjee,
Director,
State Urban Development Agency,
Kolkata.

Sub: Continuation of IPP-VIII & IPP- VIII(Extension) Programme.

**Ref: This office Memo. No. 849/MA/N/C-10/1G-7/02
dt. 16.06.2003.**

Sir,

This is in modification of our letter 849/MA/N/C-10/1G-7/2002 dated 16.6.2003. I am to inform you that the functionaries attached to IPP-VIII (Extension) as indicated in Annexure -II of this letter may be retained for 1 year from 01.07.2003 under existing terms and conditions.

Yours faithfully,


(D. Mukhopadhyay)
Secretary.

No. ¹¹⁶²/1(3)/MA/N/C-10/1G-7/2002 Pt.I Dated, Kolkata, the 18th August, 2003.

Copy to :

- ✓ 1) Dr. Sibani Goswami, Project Officer, Health, SUDA;
- 2) P.S. to M.I.C.;
- 3) P.S. to M.O.S.

(By fax)

For information and necessary action.


18.8.03
Secretary.

Annexure – II

[Enclosure to G.O. No. 11621/MA/N/C-10/1G-7/2002 Pt. I Dated, Kolkata, the 18.8.2003]

Staff Pattern for IPP – VIII (Extension) – 10 towns

Block level	
Honorary Health Worker	1090 nos. @ Rs. 750/- per head per month
SHP level	
FTS	250 nos. @ Rs. 920/- per head per month
HP level	
PTMO	70 nos. @ Rs. 1600/- per head per month
ANM	70 nos. @ Rs. 1250/- per head per month
Clerk cum Stroke Keeper	35 nos. @ Rs. 850/- per head per month
Attendant	35 nos. @ Rs. 650/- per head per month
Sweeper	35 nos. @ Rs. 450/- per head per month
OPD-cum-Maternity Home level	
Full time Medical Officer	22 nos. @ Rs. 5500/- per head per month
Nurse	33 nos. @ Rs. 3500/- per head per month
Specialist Doctors in 3 Disciplines	33 nos. @ Rs. 1600/- per head per month
Laboratory Technician cum Storekeeper	11 nos. @ Rs. 1200/- per head per month
Attendant	22 nos. @ Rs. 650/- per head per month
Sweeper	22 nos. @ Rs. 450/- per head per month
Night Guards	11 nos. @ Rs. 450/- per head per month

18.8.03
 Secretary to the
 Government of West Bengal

The selection procedure for the posts other than HHW & FTS

Category of Posts	Selection procedure earlier prevailed	Proposed changes
STS Specialist Doctors /Medical Officer full time & part time PHN/GNM/ANM Administrative Management Professional Pharmacist-cum-Store Keeper/Lab. Technician / Radiographer Clerk-cum-Store Keeper Attendant Sweeper Night Guard Ayah Assistant Health Officer	- The ULB was to inform KMDA regarding vacancy - KMDA asked the ULB to float notification for obtaining applications - Applications along with relevant documents were forwarded by the ULB to KMDA - KMDA informed the ULB about interview date which was used to held at KMDA - After taking interview list of selected candidates were sent to the ULB by KMDA for engagement by the ULB - After engagement the ULB was to forward the date of joining of the candidates to KMDA for release of relevant fund. - The ULB was to select, engage and inform KMDA	- Notice inviting applications is to be floated by the ULB for the sanctioned vacant posts - Municipal Level Health & Family Welfare Committee will select the suitable candidates for the posts. - The list of finally selected candidates is to be approved by the BOC in its meeting - The Chairman/Mayor of the ULB is to engage the personnel as per approved terms and conditions currently prevailing. - Panel of the selected candidates against each of the posts will remain valid for a maximum period of 2 (two) years. - Information in respect of engagement of personnel is to be forwarded by the ULB to Director, SUDA.
As per resolution of Department of Municipal Affairs bearing No. 112/C-9/2A-19/97 dt. 13th May, 1999 (at Annexure - (C), the Selection Committee was to advertise inviting application, select a suitable candidate after interview and forward its recommendation to the Government.		

Engagement criteria of Health functionaries under Urban Health Programmes

Sl. No.	Name of Post	Minimum Educational Qualification	Minimum Working Experience	Age limit for first entry
1.	Honorary Health Worker (HHW)	Class VIII Pass	Aptitude in social work	25 to 35 years
2.	First Tier Supervisor (FTS)	Madhyamik Pass and is able to do simple arithmetic calculation	6 months working experience as HHW	25 to 36 years
3.	Second Tier Supervisor (STS) - At ULB level	ANM course from recognized Nursing Council / University	Adequate knowledge & experience in the field of Public Health including MCH, training & vaccination - 2 (two) years	Age as applicable for Municipal Employees or retired within the age group of 62 years
4.	Asstt. Health Officer (AHO)	MBBS	02 (two) years	Upto 61 years
5.	Specialist Doctor - At ESOPD & MH	MBBS & specialised degree / diploma in the respective field	1 (one) year in related field	Do
6.	Medical Officer (Part time / Full time) - At ULB, ESOPD & MH	MBBS	1 (one) year	Do
7.	Public Health Nurse (PHN) - At HAU	Public Health Nursing pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in Public Health for 2 years in case of fresher	Do
8.	Nurse - At ESOPD & MH	GNM course from recognized Nursing Council / University	Adequate knowledge & experience in Maternity Home including MCH, training & vaccination - 2 (two) years	Age as applicable for Municipal Employees or retired within the age group of 62 years
9.	Administrative Management Professional – for Diagnostic Centre (DC)	Diploma in Hospital Management from recognized University	01 (one) year	Age as applicable for Municipal Employees
10.	Pharmacist - At ESOPD	Pharmacy pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in related field for 2 years in case of fresher	Upto 61 years
11.	Lab. Technician, Technician and Radiographer - At ESOPD, MH & DC	Course in respective field pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in related field for 2 years in case of fresher	Do

Sl. No.	Name of Post	Minimum Educational Qualification	Minimum Working Experience	Age limit for first entry
12.	Clerk cum Storekeeper and Cashier cum Clerk - At ULB, ESOPD & MH	Graduate from recognized University in case of Clerk cum SK and Commerce Graduate from recognized University in case of Cashier cum Clerk	Should have knowledge & experience in office / related work for 2 (two) years	Age as applicable for Municipal Employees
13.	Attendant	Madhyamik Pass	Should have knowledge & experience in office work for 2 (two) years	Do
14.	Sweeper	-	2 (two) years in related work	Do
15.	Night Guard	Class VIII Pass	Should have experience for 2 (two) years	Do
16.	Ayah	Class VIII Pass and trained in course on Ayah from recognized Institute	Should have knowledge & experience as Ayah for 2 (two) years	Do

Department has already approved selection criteria for HHW & FTS at Sl. No. 1 & 2.

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Calcutta.

No. 112/C-9/2A-19/97

Dated, Calcutta, the 13th May 1999.

Resolution

The Governor has been pleased to constitute a Selection Committee in each of the districts of Howrah, Hooghly, North 24-Parganas and South 24-Parganas for selection of Assistant Health Officer to be recruited on contract basis, in connection with the implementation of IPP Project VIII in the municipalities in CMDA Area, with the following members :-

1. Mayor/Chairman of the concerned Municipality/Corporation - Chairman
2. Dy. Chief Medical Officer of Health - Member
3. S.D.O. of the concerned Sub-Division or his representative - Member
4. Deputy/Assistant Director of Local Bodies of the concerned division - Member
5. A representative of Chief of Health, C.M.D.A. - Member Secretary

The Selection Committee as constituted above will issue advertisements in local newspaper inviting application from candidates having the requisite qualification and experience prescribed in Government Order No. 111/MA/O-9/2A-19/87dt. 13.5.99 and select a suitable candidate after interview and forward its recommendation to the Government.

By order of the Governor
sd/- H. Misri.
Joint Secretary.

No. 112/1(9)/C-9/2A-19/97

Dated, Calcutta, the 13th May 1999.

Copy forwarded for information to :-

1. Secretary, C.M.D.A.
2. Director of Local Bodies, West Bengal, Furta Bhavan, Salt Lake.
3. Mayor/Chairman, _____ Corporation/Municipality.
4. Treasury Officer _____
5. Accountant General West Bengal, Treasury Buildings, Calcutta-1
6. Finance Department of this Government.
7. Health Department of this Government.
8. S.D.O. _____
9. Home (PSAR) Department of this Government.
10. D.M. _____ District.

Joint Secretary.

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Calcutta.

No.111/MA/O/C-9/24-19/97

Dated, Calcutta, the 13th May 1999.

From : The Joint Secretary to the
Government of West Bengal.

To : The Director of Local Bodies,
West Bengal.

The Governor has been pleased to approve recruitment of twenty three Assistant Health Officers for the municipalities in C.M.D.A. Area as shown below for a period of one year only, on contract basis, in connection with the implementation of Health and Family Welfare Programme in municipal areas under I.P.P. Project VIII Sponsored by C.M.D.A. = "

- 1) Barasat (2) Chander Nagar (3) Bhadreswar (4) Garulia
- (5) Halisahar (6) Hooghly-Chinsurah (7) Howrah (8) Panlhati
- (9) Bhappara (10) Mahesala (11) North Barrackpore (12)
- Rajarhat-Gopalpur (13) Naihati (14) Kamarkhata (15) Tilagarh
- (16) Serampore (17) Rajpur Sonarpur (18) South Dum Dum
- (19) Uluberia (20) Rishra (21) Bansberia (22) Uttarpara-
- Kotrang (23) North Dum Dum.

The Governor has further been pleased to approve the following recruitment procedure and the duty chart for the aforesaid Assistant Health Officers :-

Method of recruitment : By way of selection through a Selection Committee to be constituted for this purpose.

Qualification : M.B.B.S. with at least two years experience as a private medical practitioner.

Age : Between 25 and 50 years.

Nationality : Must be an Indian Citizen.

Terms & Condition of appointment : An Assistant Health Officer will be appointed on contract basis, for a period of one year only, at a consolidated pay of Rs 3750/- only per month and will not be eligible to draw any other allowances. His appointment may be terminated at any time by giving notice of one month without assigning any reason. He may be allowed 14 days' leave on personal ground in a year.

Duties : (1) An Assistant Health Officer will devote at least 4 hours on each working day in connection with Health & Family Welfare Programme adopted by the municipality under I.P.P. Project VIII.

(2) He will supervise the functioning of Health Administrative Unit under I.P.P. Project VIII.

(3) He will arrange training programmes/workshops for the employees attached to the Health and Sanitary Programmes of the municipality, Honorary Health Workers and private voluntary organisations to be involved in I.P.P. VIII project and for the intended beneficiaries of the proper to create awareness among them about Health and Family Welfare including family planning methods, clean sanitary conditions, women's education, child care and nutrition, first aid, creche program and preventive measures and/or immunisation against Malaria, Tuberculosis, Leprosy, Polio, Typhoid, Measles etc.

III 2 III

(4) He will attend patients on call from the Honorary Health Workers, at the residence of beneficiaries and visit all the sub-centres at least once a week according to predetermined schedule to provide medical check-up and supervise immunisation programmes.

(5) He will submit incidents for Health Administrative Unit to the Central Store for supply of medicines, vaccines etc. through the respective Health Officers.

(6) The ambulatory cases will be referred by him for attendance by a specialist.

(7) Cases requiring hospitalisation or investigations will be recommended and referred by him to the appropriate medical centre.

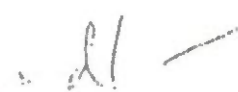
(8) Chairman of the municipality and the Health Officer entrust any other health and sanitary function on him under I.P.P. Project-VIII.

(9) Assistant Health Officer will function under the overall supervision and control of the Chairman and Health Officer.

In discharging aforesaid duties he will work in close contact with other health and sanitary officers and workers of the municipality.

The expenditure for payment of remuneration to the Assistant Health Officers so appointed will be borne by C.M.D.A.

This order issues with the concurrence of the Finance Department vide their Un-Official No. Group 'S' 4561, dated 7.10.98.


Joint Secretary.

MA/111/1(7)/MA/O/C-9/23-19/97

Dated, Calcutta, the 13th May 1999.

Copy to the :

1. Secretary, C.M.D.A.
 2. Director of Local Bodies, West Bengal,
Purta Bhavan, Salt Lake City, Calcutta - 700 091.
 3. Mayor/Chairman,
Corporation/Municipality.
 4. Treasury Officers
 5. Accountant General West Bengal, Treasury Buildings, Calcutta - 1.
 6. Finance Department of this Government.
 7. Health Department of this Government.
 8. D.P.O. District.
- 

State Urban Development Agency, Health Wing, West Bengal

Instruction at NS pg-5.

Procedure for selection of HHWs & FTSs adopted in IPP-VIII (launched in the year 1992-93) and in recently launched Community Based Primary Health Care Services in 63 Non-KMA ULBs in the year 2006 and proposed changes in the selection criteria are tabulated hereunder :

Existing Procedure	Proposed Changes
Selection of HHW under IPP-VIII : • Preferably married women. • Age group 35 to 45 years. • Residing in the same community or project block, if not available may be selected from adjacent project block. • Educational qualification - Class VIII standard. • Selection by Central Selection Committee constituted by KMDA.	In case of fresh selection of HHWs by the ULBs, the criteria for selection may be kept at par with those of CBPHCS Scheme which are as under : • Age group 25 to 35 years. • Educational qualification - Class VIII pass. • Selection by MHFWC. • Other criteria will remain unaltered. • But the HHWs who have already been selected by the Central Selection Committee of KMDA in respect of CUDP III and IPP-VIII may be allowed to be engaged by the respective ULBs.
Selection of HHW under CBPHCS : • Same as above excepting age group which is 25 to 35 years. • Selection by Municipal Level Health & Family Welfare Committee (MHFWC).	
Selection of FTS under IPP-VIII : • To be selected from the existing regular HHWs working for at least six months. • Age 25 to 35 years ^{Age 25 years & above} Minimum qualification - Class VIII pass and is able to read & write in Bengali. • Desirable qualification - School Final & above. • Selection by the Chairman in consultation with Local Co-ordination Committee constituted in connection with implementation of IPP-VIII in the ULB.	• Prior to 1st April, 2008 (programmes have been taken over by SUDA from KMDA w.e.f. 01.04.2008) the FTS candidate who already been selected by the ULBs and approved by KMDA may be allowed to join after necessary training, if not already undergone. • For new selection of FTS after 01.04.2008, selection may be done from existing regular HHWs who are within the age group of 50 years on the day of selection so that the FTS can serve for a considerable period. • If the HHWs within the age group of 50 years are not available keeping other criteria for FTS selection unaltered, selection be done from freshly engaged HHWs after completion of six months experience.
Selection of FTS under CBPHCS : • Age 25 to 36 years. • Minimum qualification - Madhyamik Pass and is able to do simple arithmetic calculation. • Selection by MHFWC.	

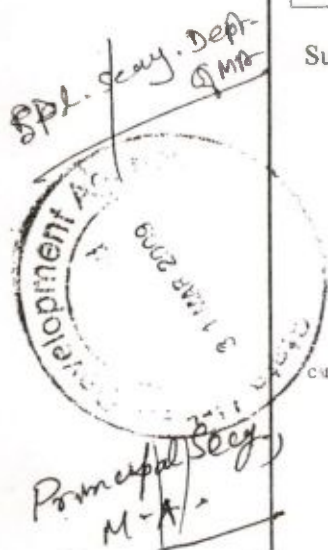
Submitted.

105/22mm
16.03.09

The above clarifications may be seen.

The guidelines for selection of HHW & FTS as proposed may be approved for uniform adoption in all ULBs

C:\Dr. Goswami\RCM-03 ULB\Notesheet.doc



PO(H)
This may be approved
17/3
27/3/09

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.

86/MA/P/C-10/3S-51/2003

Dated Kolkata the 22nd January, 2004.

From : B.K.Saha, I.A.S.
Joint Secretary to the Government of West Bengal.

To : The Principal Accountant General (A&E), West Bengal,
Treasury Buildings, Kolkata - 700001.

Sub : Implementation of a Pilot Project with DFID assistance to launch the Honorary Health Worker Scheme in 11 Municipalities viz. Cooch Behar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Bishnupore, Kalna, Krishnanagar and West Midnapore.

Sir,

I am directed to state that a pilot project with DFID support to extend the Honorary Health Worker Scheme in 11 Municipalities outside KMDA area has been approved by the Government of India vide their letter no.L-19012/46/02 dated 2.12.2003. The project will basically involve Selection/Training and deployment of Honorary Health Worker @ one per 200 B.P.L. households for providing mother child care on IPP pattern. It has been decided to set up of a Central Coordinating Cell at SUDA and a Municipal Management Cell at each of the 11 Municipalities to coordinate and implement the project. The entire funding for the project will be provided by DFID for one year, likely to be extended for five years.

2. After careful consideration of the matter the Governor has now been pleased to accord the administrative approval to the DFID funded pilot project to extend Honorary Health Worker Scheme in 11 Municipalities viz. Cooch Behar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Bishnupore, Kalna, Krishnanagar and West Midnapore and to create a Central Coordinating Cell at SUDA and a Municipal Management Cell in each of the aforesaid Municipalities as per Annexure-'A' and Annexure-'B' for one year for the present with effect from 1.2.2004. The engagement of personnel in the Municipal Management Cell will be made in accordance with the manner prescribed in the booklet in Bengali circulated to them.

3. The Honorarium liabilities against all the posts of the Central Coordinating Cells at SUDA as well as the Municipal Management Cells will be borne out of the project fund to be provided by DFID.

4. This order issues with the concurrence of the Finance Department vide their U.O.No.G-299 dated 15.1.2004.

5. All concerned have been informed.

Yours faithfully,



Joint Secretary
to the Govt. of West Bengal.

Contd....p/2.

Municipal Management Cell (MMC) for 11 Municipalities

[Enclosure to G.O. No. 86/MA/P/C-10/3S-51/2003

Dated, Kolkata, the 22nd January, 2004.]

Sl. No.	Category of Personnel	Qualification	Experience	No. of Post Required @ 1/Mpl.	Person already in place	Person to be procured	Scale of Pay (In Rs.) (If deputed from Govt.)	Consolidated Pay per month per head (In case of contractual engagement)
1.	AHO	MBBS degree from recognised University	Knowledge in Community Health/maternality & Child health programmes.	11	Nil	11	Scale - 16	Rs. 8000/-
2.	Community Development Officer	Bachelor degree for recognised University	Knowledge and field experience in community development activities in State Govt./Central Govt./autonomous body.	11	Nil	11	-Do-	Rs. 8000/-
3.	PHN training	Nursing degree from recognised University	Adequate knowledge & experience in the field of public health including MCH and training.	11	Nil	11	Scale - 9	Rs. 4000/-
4.	Data Entry Operator	Bachelor degree for recognised University and Course in Computer Technology.	Should have knowledge in Data Entry.	11	Nil	11	Scale - 6	Rs. 3350/-
5.	Accounts Assistant	Bachelor degree for recognised University	Should have knowledge experienced in dealing accounting system.	11	Nil	11	Scale - 9	Rs. 4000/-
6.	Clerk cum Store keeper	Bachelor degree for recognised University	Should have knowledge and experience in office work.	11	Nil	11	Scale - 6	Rs. 3350/-
7.	Attendant	School Final	-Do-	11	Nil	11	Scale - I	Rs. 2600/-

OLu

Joint Secretary

C/P-6

Government of West Bengal
Municipal Affairs Department
Writers' Buildings, Kolkata-700 001

No.111-MA/C-10/3S-55/2005

Date :02.02.2007

From : Shri S. K. Bhowmick
Joint Secretary to the Govt. of West Bengal.

To : The Chairperson,
_____ Municipality.

Sub : Contractual appointment of staff in connection with running the Community Based Primary Health Care Services in 63 ULBs and formation of Municipal Management Cell thereunder.

Sir/Madam,

I am directed to request you to kindly proceed immediately for the contractual recruitment of the following categories of staff through due process as per qualification and contractual pay. The selection may be made through the Municipal Level Health and Family Welfare Committee.

Staff to be recruited contractually

Sl. No	Category of staff	Education qualification	Experience	No. to be recruited	Contractual Pay
1.	Medical Officer	MBBS degree from a recognised university	Knowledge in Com.Health/maternity and child health programme	1 (only for these ULBs having more than 40 thousand population)	Rs.6000/- p.m.
2.	Sanitary Inspector	H.S. & Certificate course in the subject specific	2 years in the related field	1	Rs.5500/- p.m.
3.	Computer Asstt.	Graduate from a	Knowledge in M.S.Office, Tally	1	Rs.5000/- p.m.

		recognised university and course in Computer Technology	7.2 etc.		
4.	Accounts Asstt.	Graduate from a recognised university	Adequate experience in handling accounts independently and knowledge in accountings of Govt./Semi-Govt. offices	1	Rs.5000/- p.m.
5.	Multi-purpose Helper-cum-S.K. Clerk	Graduate from any recognised university	Adequate knowledge and experience in office work in Govt./Semi Govt. offices	1	Rs.5000/- p.m.
6.	Health Assistant	Madhyamik	Adequate knowledge and experience in community based health programme for 2 years.	1	Rs.5000/- p.m.

The contractual appointment will be initially for one year renewable for another year on satisfactory performance.

Age in all cases will be as applicable for municipal employees.

Yours faithfully,

 2.2.07
(Joint Secretary)

No.111/1(2)-MA/C-10/3S-55/2005

Date :02.02.2007

Copy forwarded for information and necessary action to.:

- 1) Director of Local Bodies, West Bengal.
- 2) Director, SUDA.

 2.2.07
(Joint Secretary)

Flag - "G"

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Kolkata.

M 86/MA/P/C-10/3S-51/2003

Dated Kolkata the 22nd January, 2004.

From : B.K.Saha, I.A.S.

Joint Secretary to the Government of West Bengal.

To : The Principal Accountant General (A&E), West Bengal,
Treasury Buildings, Kolkata - 700001.

Sub : Implementation of a Pilot Project with DFID assistance to launch
the Honorary Health Worker Scheme in 11 Municipalities viz.
Cooch Behar, Jangipur, Berhampore, Suri, Bolpur, Purulia,
Bankura, Bishnupore, Kalna, Krishnanagar and West Midnapore.

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2. After careful consideration of the matter the Governor has now been pleased to accord the administrative approval to the DFID funded pilot project to extend Honorary Health Worker Scheme in 11 Municipalities viz. Cooch Behar, Jangipur, Berhampore, Suri, Bolpur, Purulia, Bankura, Bishnupore, Kalna, Krishnanagar and West Midnapore and to create a Central Coordinating Cell at SUDA and a Municipal Management Cell in each of the aforesaid Municipalities as per Annexure-'A' and Annexure-'B' for one year for the present with effect from 1.2.2004. The engagement of personnel in the Municipal Management Cell will be made in accordance with the manner prescribed in the booklet in Bengali circulated to them.

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4. This order issues with the concurrence of the Finance Department vide their U.O.No.G-299 dated 15.1.2004.

5. All concerned have been informed.

Yours faithfully,


Joint Secretary
to the Govt. of West Bengal.

Contd....p/2.

Municipal Management Cell (MMC) for 11 Municipalities

[Enclosure to G.O. No. 86/MA/P/C-10/3S-51/2003]

Dated, Kolkata, the 22nd January, 2004.]

Sl. No.	Category of Personnel	Qualification	Experience	No. of Post Required @ 1/Mpl.	Person already in place	Person to be procured	Scale of Pay (In Rs.) (If deputed from Govt.)	Consolidated Pay per month per head (In case of contractual engagement)
1.	AHO	MBBS degree from recognised University	Knowledge in Community Health/maternity & Child health programmes.	11	Nil	11	Scale - 16	Rs. 8000/-
2.	Community Development Officer	Bachelor degree for recognised University	Knowledge and field experience in community development activities in State Govt./Central Govt./autonomous body.	11	Nil	11	-Do-	Rs. 8000/-
3.	PHN training	Nursing degree from recognised University	Adequate knowledge & experience in the field of public health including MCH and training.	11	Nil	11	Scale - 9	Rs. 4000/-
4.	Data Entry Operator	Bachelor degree for recognised University and Course in Computer Technology.	Should have knowledge in Data Entry.	11	Nil	11	Scale - 6	Rs. 3350/-
5.	Accounts Assistant	Bachelor degree for recognised University	Should have knowledge experienced in dealing accounting system.	11	Nil	11	Scale - 9	Rs. 4000/-
6.	Clerk cum Store keeper	Bachelor degree for recognised University	Should have knowledge and experience in office work.	11	Nil	11	Scale - 6	Rs. 3350/-
7.	Attendant	School Final	-Do-	11	Nil	11	Scale - 1	Rs. 2600/-

26

Joint Secretary

C/P-2

Flag-4G

Government of West Bengal
Municipal Affairs Department
Writers' Buildings, Kolkata-700 001

No.111-MA/C-10/3S-55/2005

Date :02.02.2007

From : Shri S. K. Bhowmick
Joint Secretary to the Govt. of West Bengal.

To : The Chairperson,
_____ Municipality.

Sub : Contractual appointment of staff in connection with running the Community Based Primary Health Care Services in 63 ULBs and formation of Municipal Management Cell thereunder.

Sir/Madam,

I am directed to request you to kindly proceed immediately for the contractual recruitment of the following categories of staff through due process as per qualification and contractual pay. The selection may be made through the Municipal Level Health and Family Welfare Committee.

Staff to be recruited contractually

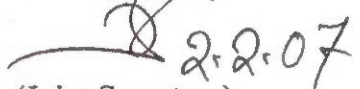
Sl. No	Category of staff	Education qualification	Experience	No. to be recruited	Contractual Pay
1.	Medical Officer	MBBS degree from a recognised university	Knowledge in Com.Health/maternality and child health programme	1 (only for these ULBs having more than 40 thousand population)	Rs.6000/- p.m.
2.	Sanitary Inspector	H.S. & Certificate course in the subject specific	2 years in the related field	1	Rs.5500/- p.m.
3.	Computer Asstt.	Graduate from a	Knowledge in M.S.Office, Tally	1	Rs.5000/- p.m.

		recognised university and course in Computer Technology	7.2 etc.		
4.	Accounts Asstt.	Graduate from a recognised university	Adequate experience in handling accounts independently and knowledge in accountings of Govt./Semi-Govt. offices	1	Rs.5000/- p.m.
5.	Multi-purpose Helper-cum-S.K. Clerk	Graduate from any recognised university	Adequate knowledge and experience in office work in Govt./Semi Govt. offices	1	Rs.5000/- p.m.
6.	Health Assistant	Madhyamik	Adequate knowledge and experience in community based health programme for 2 years.	1	Rs.5000/- p.m.

The contractual appointment will be initially for one year renewable for another year on satisfactory performance.

Age in all cases will be as applicable for municipal employees.

Yours faithfully,

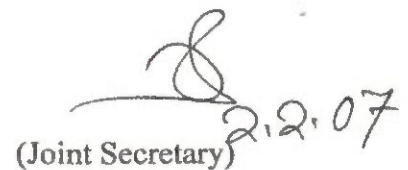

(Joint Secretary)

No.111/1(2)-MA/C-10/3S-55/2005

Date :02.02.2007

Copy forwarded for information and necessary action to.:

- 1) Director of Local Bodies, West Bengal.
- 2) Director, SUDA.


(Joint Secretary)

Engagement criteria of Health functionaries under Urban Health Programmes

Sl. No.	Name of Post	Minimum Educational Qualification	Minimum Working Experience	Age limit for first entry
1.	Honorary Health Worker (HHW)	Class VIII Pass	Aptitude in social work	25 to 35 years
2.	First Tier Supervisor (FTS)	Madhyamik Pass and is able to do simple arithmetic calculation	6 months working experience as HHW	25 to 36 years
3.	Second Tier Supervisor (STS) - At ULB level	ANM course from recognized Nursing Council / University	Adequate knowledge & experience in the field of Public Health including MCH, training & vaccination - 2 (two) years	Age as applicable for Municipal Employees or retired within the age group of 62 years
4.	Asstt. Health Officer (AHO)	MBBS	02 (two) years	Upto 61 years
5.	Specialist Doctor - At ESOPD & MH	MBBS & specialised degree / diploma in the respective field	1 (one) year in related field	Do
6.	Medical Officer (Part time / Full time) - At ULB, ESOPD & MH	MBBS	1 (one) year	Do
7.	Public Health Nurse (PHN) - At HAU	Public Health Nursing pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in Public Health for 2 years in case of fresher	Do
8.	Nurse - At ESOPD & MH	GNM course from recognized Nursing Council / University	Adequate knowledge & experience in Maternity Home including MCH, training & vaccination - 2 (two) years	Age as applicable for Municipal Employees or retired within the age group of 62 years
9.	Administrative Management Professional – for Diagnostic Centre (DC)	Diploma in Hospital Management from recognized University	01 (one) year	Age as applicable for Municipal Employees
10.	Pharmacist - At ESOPD	Pharmacy pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in related field for 2 years in case of fresher	Upto 61 years
11.	Lab. Technician, Technician and Radiographer - At ESOPD, MH & DC	Course in respective field pass from recognized Govt. / Govt. approved Institute	Adequate knowledge & experience in related field for 2 years in case of fresher	Do

Sl. No.	Name of Post	Minimum Educational Qualification	Minimum Working Experience	Age limit for first entry
12.	Clerk cum Storekeeper and Cashier cum Clerk - At ULB, ESOPD & MH	Graduate from recognized University in case of Clerk cum SK and Commerce Graduate from recognized University in case of Cashier cum Clerk	Should have knowledge & experience in office / related work for 2 (two) years	Age as applicable for Municipal Employees
13.	Attendant	Madhyamik Pass	Should have knowledge & experience in office work for 2 (two) years	Do
14.	Sweeper	-	2 (two) years in related work	Do
15.	Night Guard	Class VIII Pass	Should have experience for 2 (two) years	Do
16.	Ayah	Class VIII Pass and trained in course on Ayah from recognized Institute	Should have knowledge & experience as Ayah for 2 (two) years	Do

Department has already approved selection criteria for HHW & FTS at Sl. No. 1 & 2.

Flag-4E

31

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Calcutta.

No.112/C-9/2A-19/97

Dated, Calcutta, the 13th May 1999.

Resolution

The Governor has been pleased to constitute a Selection Committee in each of the districts of Howrah, Hooghly, North 24-Parganas and South 24-Parganas for selection of Assistant Health Officer to be recruited on contract basis, in connection with the implementation of TEP Project VIII in the municipalities in CMDA Area, with the following members :-

1. Mayor/Chairman of the concerned Municipality/Corporation - Chairman
2. Dy. Chief Medical Officer of Health - Member
3. S.D.O. of the concerned Sub-Division or his representative - Member
4. Deputy/Assistant Director of Local Bodies of the concerned division - Member
5. A representative of Chief of Health, C.M.D.A. - Member Secretary

The Selection Committee as constituted above will issue advertisements in local newspaper inviting application from candidates having the requisite qualification and experience prescribed in Government Order No. 111/MAY/O/2-9/2A-19/87dt. 13.5.99 and select a suitable candidate after interview and forward its recommendation to the Government.

By order of the Governor
Sd/- H. Misgri.

Joint Secretary.

No.112/1(9)/C-9/2A-19/97

Dated, Calcutta, the 13th May 1999.

Copy forwarded for information to :-

1. Secretary, C.M.D.A.
2. Director of Local Bodies, West Bengal, Furta Bhavan, Salt Lake.
3. Mayor/Chairman, _____ Corporation/Municipality.
4. Treasury Officer _____
5. Accountant General West Bengal, Treasury Buildings, Calcutta-1
6. Finance Department of this Government.
7. Health Department of this Government.
8. S.D.O. _____
9. Home (P&R) Department of this Government.
10. D.M. _____ District.

Joint Secretary.

Government of West Bengal
Department of Municipal Affairs
Writers' Buildings, Calcutta.

No. 111/NA/O/C-9/2A-19/97 Dated, Calcutta, the 13th May 1999.

From : The Joint Secretary to the
Government of West Bengal.

To : The Director of Local Bodies,
West Bengal.

The Governor has been pleased to approve recruitment of twenty three Assistant Health Officers for the municipalities in C.M.D.A. area as shown below for a period of one year only, on contract basis, in connection with the implementation of Health and Family Welfare Programme in municipal areas under I.P.P. Project VIII sponsored by C.M.D.A. -

- 1) Barasat (2) Chander Nagar (3) Bhadreswar (4) Garulia
- (5) Halisahar (6) Hooghly-Chinsurah (7) Howrah (8) Pandhati
- (9) Bhakpara (10) Mahesala (11) North Barrackpore (12)
- Rajarhat-Gopalpur (13) Nalhati (14) Kamarkhat (15) Tilagarh
- (16) Serampore (17) Rajpur Sonarpur (18) South Dum Dum
- (19) Uluberia (20) Rishra (21) Bangberia (22) Uttarpara-
- Kotrang (23) North Dum Dum.

The Governor has further been pleased to approve the following recruitment procedure and the duty chart for the aforesaid Assistant Health Officers :-

Method of recruitment : By way of selection through a Selection Committee to be constituted for this purpose.

Qualification : M.B.B.S. with at least two years experience as a private medical practitioner.

Age : Between 25 and 50 years.

Nationality : Must be an Indian Citizen.

Terms & Condition of appointment : An Assistant Health Officer will be appointed on contract basis, for a period of one year only, at a consolidated pay of Rs 3750/- only per month and will not be eligible to draw any other allowances. His appointment may be terminated at any time by giving notice of one month without assigning any reason. He may be allowed 14 days' leave on personal ground in a year.

Duties : (1) An Assistant Health Officer will devote at least 4 hours on each working day in connection with Health & Family Welfare Programme adopted by the municipality under I.P.P. Project VIII.

(2) He will supervise the functioning of Health Administrative Unit under I.P.P. Project VIII.

(3) He will arrange framing programmes/workshops for the employees attached to the Health and Sanitary Programmes of the municipality, Honorary Health Workers and private voluntary organisations to be involved in I.P.P. VIII project and for the intended beneficiaries of the proper to create awareness among them about Health and Family Welfare including family planning methods, clean sanitary conditions, women's education, child care and nutrition, first aid, orcha program and preventive measures and/or immunisation against Malaria, Tuberculosis, Leprosy, Polio, Typhoid, Measles etc.

III 2 III

(4) He will attend patients on call from the Honorary Health Workers, at the residence of beneficiaries and visit all the sub-centers at least once a week according to predetermined schedule to provide medical check-up and supervise immunisation programmes.

(5) He will submit incidents for Health Administrative Unit to the Central Store for supply of medicines, vaccines etc. through the respective Health Officers.

(6) The ambulatory cases will be referred by him for attendance by a specialist.

(7) Cases requiring hospitalisation or investigations will be recommended and referred by him to the appropriate medical centre.

(8) Chairman of the municipality and the Health Officer entrust any other health and sanitary function on him under I.P.P. Project-VIII.

(9) Assistant Health Officer will function under the overall supervision and control of the Chairman and Health Officer.

In discharging aforesaid duties he will work in close contact with other health and sanitary officers and workers of the municipality.

The expenditure for payment of remuneration to the Assistant Health Officers so appointed will be borne by C.M.D.A.

This order issues with the concurrence of the Finance Department vide their Un-Official No. Group 'S' 4561 dated 7.10.90.


Joint Secretary.

MA/111/1(7)/MA/O/C-9/2A-19/97

Dated, Calcutta, the 13th May 1999.

Copy to the :

1. Secretary, C.M.D.A.
2. Director of Local Bodies, West Bengal,
Purta Bhavan, Salt Lake City, Calcutta - 700 091.
3. Mayor/Chairman,
Corporation/Municipality.
4. Treasury Officers
5. Accountant General West Bengal, Treasury Buildings, Calcutta - 1.
6. Finance Department of this Government.
7. Health Department of this Government.
8. D.P.A. - District.



State Urban Development Agency, Health Wing, West Bengal

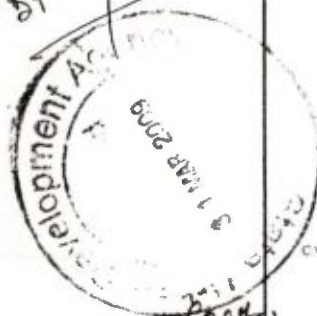
Amendment of NS pg-5.

Procedure for selection of HHWs & FTSs adopted in IPP-VIII (launched in the year 1992-93) and in recently launched Community Based Primary Health Care Services in 63 Non-KMA ULBs in the year 2006 and proposed changes in the selection criteria are tabulated hereunder :

Existing Procedure	Proposed Changes
Selection of HHW under IPP-VIII : • Preferably married women. • Age group 35 to 45 years. • Residing in the same community or project block, if not available may be selected from adjacent project block. • Educational qualification - Class VIII standard. • Selection by Central Selection Committee constituted by KMDA.	In case of fresh selection of HHWs by the ULBs, the criteria for selection may be kept at par with those of CBPHCS Scheme which are as under : • Age group 25 to 35 years. • Educational qualification - Class VIII pass. • Selection by MHFWC. • Other criteria will remain unaltered. • But the HHWs who have already been selected by the Central Selection Committee of KMDA in respect of CUDP III and IPP-VIII may be allowed to be engaged by the respective ULBs.
Selection of HHW under CBPHCS : • Same as above excepting age group which is 25 to 35 years. • Selection by Municipal Level Health & Family Welfare Committee (MHFWC).	
Selection of FTS under IPP-VIII : • To be selected from the existing regular HHWs working for at least six months. • Age 25 to 35 years ^{Age 25 years & above} Minimum qualification - Class VIII pass and is able to read & write in Bengali. • Desirable qualification - School Final & above. • Selection by the Chairman in consultation with Local Co-ordination Committee constituted in connection with implementation of IPP-VIII in the ULB.	• Prior to 1st April, 2008 (programmes have been taken over by SUDA from KMDA w.e.f. 01.04.2008) the FTS candidate who already been selected by the ULBs and approved by KMDA may be allowed to join after necessary training, if not already undergone. • For new selection of FTS after 01.04.2008, selection may be done from existing regular HHWs who are within the age group of 50 years on the day of selection so that the FTS can serve for a considerable period. • If the HHWs within the age group of 50 years are not available keeping other criteria for FTS selection unaltered, selection be done from freshly engaged HHWs after completion of six months experience.
Selection of FTS under CBPHCS : • Age 25 to 36 years. • Minimum qualification - Madhyamik Pass and is able to do simple arithmetic calculation. • Selection by MHFWC.	

Submitted.

BPL. Secy. Dept. GMA



Principal Secy
M-1

16.03.09

The above clarifications may be seen.

The guidelines for selection of HHW & FTS as proposed may be approved for uniform adoption in all ULBs

C:\Dr. Goswami\RCH-03 ULBs\Notesheet.doc

PO(H)
Thru may 4 17/3
29/3/09

HOWRAH MUNICIPAL CORPORATION

I.P.P. - VIII

4, MAHATMA GANDHI ROAD, HOWRAH-711 101

Ref. No. 399(H)/09-10

Date 23/10/09
04/12/09

To
The Director, S U D A.,
'Ilgus Bhavan', Salt Lake,
Kolkata - 700 091.



Sir,

Ref. our previous letter No.66H dated 10.06.09 regarding filling up of vacant post of P.T.M.O. in IPP-VIII Unit-III resulting from resignation of Dr. Ramkrishna Ray. As per verbal discussion applications were invited locally to fill up the post. Dr. Dipak Kumar Lahiri of 4/5/3, Kedar Bhattacharjee Lane, Howrah-4 is primarily selected as P.T.M.O. of above mentioned unit. His application with bio-data is attached herewith.

Kind approval from your end is solicited.

Thanking you,

Yours faithfully,


Deputy Mayor, 23.10.09
Howrah Municipal Corporation 04.12.09

To

The Health Officer,
HOWRAH MUNICIPAL CORPORATION
HOWRAH.

SUB: Application for the
post of PTMO

Dear Sir,

In response to the advertisement
dated _____ I came to know
that a PTMO will be taken of your
corporation. I am offering myself as
a candidate for the same post.

In this connection,
I am enclosing herewith xerox copies
of M.B.B.S passed certificate and
registration Number certificate.

Thanking you

Date: 19.09.2009

Address:

4/5/3 KEDAR
BHATTACHARYA LANE
HOWRAH - 711104

Yours faithfully

Lahiri

(DR. DIPAK KUMAR LAHIRI)
REGD. NO. 41290

UNIVERSITY OF CALCUTTA



This is to certify that

Debankumar Laheri

having completed the curriculum of study and passed in 1980, the examinations required by the Regulations of this University for the Degree of Bachelor of Medicine and Surgery, which has been duly conferred upon him/her. he/she having been admitted to the degree on 14th January, 1983, on his/her fulfilling the conditions laid down in Chapter XLVI of the Regulations of this University, is hereby declared competent and authorised to practise Medicine, Surgery and Midwifery.

Dated at Calcutta, this 24th day of January, 1983.

For the Vice-Chancellor

Second Copy

WEST BENGAL MEDICAL COUNCIL

8 Lyons Range, Third Floor
Kolkata - 700 001

Updated Registration Certificate- 2001-2002

Registration No. : 41290
Date of Original Registration : 08/03/1983
Name : LAHIRI
DR. DIPAK KUMAR
Father's Name : SRI DILIP LAHIRI
Sex : Male
Address : Permanent : 4/5/3, KEDER BHATTACHARYA LANE,
HOWRAH-711104.



Present : 4/5/3, KEDER BHATTACHARYA LANE,
HOWRAH-711104.

Qualification : Basic : M.B.B.S.(CALCUTTA UNIVERSITY), 1983
Additional :

Signature of Applicant Full : Dipak Kumar Lahiri
Specimen : [Signature]

Date : 11/03/2005

sd/-
(D.K.Ghosh)
Registrar

Second copy of updated Certificate
is issued due to loss/defaced

[Signature] 11.3.05
Signature of Registrar

Flay - "B"

**OFFICE OF THE MUNICIPAL COUNCILLORS
BHADRESWAR, DIST. HOOGHLY.**

Memo No: - Health / 6366

Dated: - 11.11.2009.

From: Sri Mahendra Pratap Singh
Chairman, Bhadreswar Municipality.

To
The Director,
SUDA, "Ilgus Bhavan", HC - Block,
BIDHANNAGAR, Kolkatta-106, W.B.



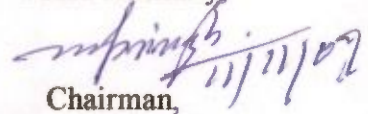
Sub: Approval for the post of Administrative Manager at RDC, IPP-VIII.

Sir,

The post of Administrative Manager at RDC, IPP-VIII in our Municipality is lying vacant. We are in need to fill it. Please give approval and inform the present salary with other eligible criteria.

Thanking you,

Yours faithfully,


Chairman,
Bhadreswar Municipality.

OFFICE OF THE MUNICIPAL COUNCILLORS
BHADRESWAR, DIST. HOOGHLY.

Memo No: - Health / 6367

Dated: - 11.11.2009.

From: Sri Mahendra Pratap Singh
Chairman, Bhadreswar Municipality.

To
The Director,
SUDA, "Ilgus Bhavan", HC - Block,
BIDHANNAGAR, Kolkatta-106, W.B.

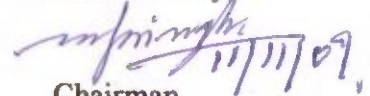
Sub: Approval for the post of Pharmacist at, CUDP- III, ESOPD.

Sir,

The post of Pharmacist in CUDP III ESOPD in our Municipality is lying vacant. We are in need to fill it. Please give approval and inform the present salary with other eligible criteria.

Thanking you,

Yours faithfully,



Chairman,
Bhadreswar Municipality.



HOOGHLY - CHINSURAH MUNICIPALITY

Pipulpati

P.O. & Dist. : Hooghly

Phone : 2680-2319/3166 , Fax No. 2680 - 6091

From : Asit Kumar Chakraborty
Chairman
Hooghly-Chinsurah Municipality

Memo No. 5013 /HD-HC/HCM
Date: 29/10 /2009

To,
✓ The Director
SUDA
ILGUS Bhavan
H.C. Block, Sect. III, Bidhan Nagore
Kol-700091 (W.B.)



29/10/2009
4737

Sub : "Approval of Appointment ENT Surgeon & Dental Surgeon at our ESOPD/IPPVIII ,H.C.M.
on Vaccant Posts"

Sir,

This is to inform you that our ESOPD/IPP VIII under Hooghly-Chinsurah Municipal Health Projects is running in full Swing.

At present the post of ENT Surgeon & Dental Surgeon are lying vaccant.

One Dr. Rajkumar Chaturvedi MBBS(Cal) MS (Ent) & Dr. Biloson Sarkar B.D.S., applied for said two vaccant posts (along with their Bio-Data) respectively as a specialist Doctors under ESOPD, @ Rs.325/- per sitting per day.

In this regard, we have no objection, if you would kindly approve the said specialised vaccancies. So, please sanction the said two specialist posts, if you have no objection from your end.

Thanking you,

Sincerely Yours,

Encl : As stated.

A - ENT.
B - DENTAL

Memo No. 5013/1 /HD-HC/HCM
Copy forwarded to The :

1. Dr. Smt. Sibani Goswami, Health Expert, CMU, ILGUS Bhavan, H.C.Block,Sect.-III,Bidhan Nagore, Saltlake,Kol-91 for information and taking necessary action please.

(Asit Kumar Chakraborty)
Chairman
Hooghly-Chinsurah Municipality
Dated 29/10/2009

(Asit Kumar Chakraborty)
Chairman
Hooghly-Chinsurah Municipality

The Chairman.
Hooghly-Chuchura Municipality.

A
ENT.

Sir,

9 Dr Rajkumar Chaturvedi,
E.N.T Surgeon came to know from reliable sources
that you want to recruit E.N.T Surgeon in
your municipal Hospital.

I would like to attend
the OPD (E.N.T) as E.N.T Surgeon in
your Hospital.

Thanking You.

Dated
17.08.09.

Enclosure
- M.B.B.S &
M.S Certificate

Yours Sincerely,
Dr. Rajkumar Chaturvedi
M.B.B.S (Cal), M.S (ENT)
Cal

35/5, N.S. Road,
Rishra, Hooghly (WB)

Phon. 9831362107

At present there is no E.N.T
Surgeon at our ESOPD. I,
therefore request you for
appointment of the applicant
after necessary approval of
SVDA.

15/10/09
H/A/Am

UNIVERSITY OF CALCUTTA



This is to certify that

Rajkumar Chaturvedi

having completed the curriculum of study and passed in 1997, the examinations required by the Regulations of this University for the Degree of Bachelor of Medicine and Surgery, which has been duly conferred upon him/her, he/she having been admitted to the degree on 17th November, 1999, on his/her fulfilling the conditions laid down in Chapter XLVI of the Regulations of this University, is hereby declared competent and authorised to practise Medicine, Surgery and Midwifery.

Dated at Calcutta, this 16th day of March, 192000.

A. K. Banerjee

Vice-Chancellor

UNIVERSITY OF CALCUTTA



This is to certify that

Rajkumar Chaturvedi

obtained the degree of Master of Surgery
in Otorhinolaryngology

in this University in the year 2005.

Senate House,
The 27th. March, 2006

A. K. Dasgupta
Vice-Chancellor.



WEST BENGAL MEDICAL COUNCIL

8 Lyons Range, Third Floor
Kolkata - 700 001

Updated Registration Certificate- 2001-2002

Registration No. : 55555
Date of Original Registration : 09/11/1999
Name : CHATURVEDI, Dr. RAJKUMAR
Father's Name : DHANANJAY CHATURVEDI
Sex : Male
Address : Permanent : 35A/1, N.S. ROAD,
P.O- RISHRA,
DIST - HOOGHLY - 712248.



Present : 35A/1, N.S. ROAD,
P.O- RISHRA,
DIST - HOOGHLY - 712248.

Qualification : Basic : M.B.B.S.(CALCUTTA UNIVERSITY), 1999
Additional :

Signature of Applicant Full : Rajkumar Chaturvedi
Specimen : RChaturvedi

Date : 06/09/2003


(D.K. Ghosh)
Registrar

No. : SMR-2001-2002/879

Date : 19/12/02

Received with thanks from Dr. Rajkumar Chaturvedi the sum of Rupees One Hundred only Cheque / DD No. 887184- dt 22/01/2002, UCO, Kolkata on account of Updating of State Medical Registration.

Rs.100.00

for West Bengal Medical Council

Signature of Cashier

Handwritten notes:
Dr. Rajkumar Chaturvedi
10.09.09
12/09/09
11/09/09

UNIVERSITY OF CALCUTTA



This is to certify that

Rajkumar Chaturvedi

having completed the curriculum of study and passed in 1997, the examinations required by the Regulations of this University for the Degree of Bachelor of Medicine and Surgery, which has been duly conferred upon him/her, he/she having been admitted to the degree on 17th November, 1999, on his/her fulfilling the conditions laid down in Chapter XLVI of the Regulations of this University, is hereby declared competent and authorised to practise Medicine, Surgery and Midwifery.

Dated at Calcutta, this 16th day of March, 192000.

Attested *Rajkumar Chaturvedi*
10.09.09

Noted
10.09.09

A. K. Banerjee

Vice-Chancellor

UNIVERSITY OF CALCUTTA



This is to certify that

Rajkumar Chaturvedi

obtained the degree of Master of Surgery
in Otorhinolaryngology

in this University in the year 2005.

attested *Atmug* 09.09
Dr. Rajkumar Chaturvedi
M.S., (ENT) M.S., (D.N.)
C.M.A. & H.M.A. No. 1114308

N. Tal
Ministry
11/09/05

A. K. Doneyal

Vice-Chancellor.

Senate House,

The 27th. March, 2006

To

Sub: Pray to join as Dental Surgeon

Sir,

I have come to know from reliable source that you are in urgent need of a Dental Surgeon in your organization. I like to offer my services for the said post.

Kindly note that I have passed BDS in oct 2008 under the West Bengal University of Health & Sciences. The Xerox copies of my Internship completion certificate & Registration certificate are enclosed.

I believe you will consider my application favorably
to give me a fair chance.

Thanking You

Dated - 02.09.09.

Yours faithfully

Dr. Bilson Swakar

Home Address:

200, Jugipara Lane

P.O. Chinsurah

Dist - Hooghly

Pin - 712101

WEST BENGAL

WEST BENGAL
Contact Number - 9433412776 (M)

03326804090 (R)

West Bengal Dental Council

Certificate of registration under the Dentists Act, 1948 (XVI of 1948)

*This is to Certify that the person named below has been registered as a
Dentist under Section 33/34, of the Dentists Act, 1948, (XVI of 1948)*

Name Bilason Sarkar

Father's/Husband's Name Birash Sarkar

Address 200, Jyoti Para Lane, Chinsurah, Dist-Hooghly,
West Bengal, Pin-712101.

Qualification B.S.S (West Bengal University of
Health Sciences), 2008.

Registered number 2338 Part A of the Register

This certificate shall remain in force till 31-12- 20 09



Registrar

Kalyanlay
Registrar
West Bengal Dental Council

Date 29-10- 20 08

Date of first admission into the Register 29-10- 20 08

Self attested
Dr. Bilason Sarkar
02.09.09.

See Reverse



GURUNANAK INSTITUTE OF DENTAL SCIENCES & RESEARCH

157F, Nilgunj Road, Panihati, Kolkata - 700 114

(Recognized by Ministry of Health and Family welfare, Govt. of India and Dental Council of India)
(Affiliated to The West Bengal University of Health Sciences)

Ref. No. GN/121/13-07/264

Date. 01-10-2008

Compulsory Paid Rotating Internship Completion Certificate



This is to Certify that Dr. BILSON SARKAR.....was a bona fide student of Gurunanak Institute of Dental Sciences and Research, Panihati, Kolkata-700 114.

He/She has passed the B.D.S. Final Examination of the West Bengal University of Health Sciences held in AUGUST.....2007.....and has completed one year compulsory paid Rotating Internship Commencing from 01-10-2007.....and during this period he/she has worked in the following departments of Gurunanak Institute of Dental Sciences and Research :

Sl. No.	Name of the Department	Period	
		From	To
1	Oral & maxillofacial Surgery	01-08-08	30-09-08
2	Conservative Dentistry	01-06-08	31-07-08
3	Prosthodontics	01-02-08	31-03-08
4	Periodontics and Community dentistry	01-04-08	31-05-08
5	Orthodontics	01-12-07	31-12-07
6	Paedodontics	01-01-08	31-01-08
7	Oral Pathology and Microbiology & Oral Medicine, Diagnosis and Oral Radiology	01-10-07	30-11-07

The professional Conduct and character of the Internee have been found GOOD.

Self attested
Dr. Bilson Sarkar
02.07.04.



Principal
Gurunanak Institute of Dental Sciences and Research
Panihati, Kolkata-114



To

The Chairman
Hooghly Chinsurah Municipality

Sub: Pray to join as Dental Surgeon

Sir,

I have come to know from reliable source that you are in urgent need of a Dental Surgeon in your organization. I like to offer my services for the said post.

Kindly note that I have passed BDS in oct 2008 under the West Bengal University of Health & Sciences. The Xerox copies of my Internship completion certificate & Registration certificate are enclosed.

I believe you will consider my application favorably & give me a fair chance.

Thanking You

Dated - 02.09.09.

Yours faithfully

Dr. Bilson Sankar

Home Address:

200, Jugipara Lane

P.O. - Chinsurah

Dist. - Hooghly

Pin - 712101

WEST BENGAL

Contact Number - 9433412776 (M)

03326804090 (R)



For more dental Surgeon in
Hooghly. Maybe allowed
for the post. I am in
your service. 02/09/09

West Bengal Dental Council

Certificate of registration under the Dentists Act, 1948 (XVI of 1948)

*This is to Certify that the person named below has been registered as a
Dentist under Section 33/34, of the Dentists Act, 1948, (XVI of 1948)*

Name Bilason Sarkar
Father's/Husband's Name Birash Sarkar
Address 200, Jyoti Para Lane, Chinsurah, Dist-Hooghly,
West Bengal, Pin-712101.
Qualification B.S.S (West Bengal University of
Health Sciences), 2008.
Registered number 2338 Part A of the Register
This certificate shall remain in force till 31-12- 20 09



Registrar

[Signature]

Registrar
West Bengal Dental Council

Date 29-10- 20 08

Date of first admission into the Register 29-10- 20 08

Self attested
Dr. Bilason Sarkar
02.09.09.

See Reverse



GURUNANAK INSTITUTE OF DENTAL SCIENCES & RESEARCH

157F, Nilgunj Road, Panihati, Kolkata - 700 114

(Recognized by Ministry of Health and Family welfare, Govt. of India and Dental Council of India)
(Affiliated to The West Bengal University of Health Sciences)

Ref. No. GM/DSR-57/264

Date 01-10-2008

Compulsory Paid Rotating Internship Completion Certificate



This is to Certify that Dr. BILSON SARKAR was a bona fide student of Gurunanak Institute of Dental Sciences and Research, Panihati, Kolkata-700 114.

He/She has passed the B.D.S. Final Examination of the West Bengal University of Health Sciences held in AUGUST.....2007.....and has completed one year compulsory paid Rotating Internship Commencing from 01-10-2007.....and during this period he/she has worked in the following departments of Gurunanak Institute of Dental Sciences and Research :

Sl. No.	Name of the Department	Period	
		From	To
1	Oral & maxillofacial Surgery	01-08-08	30-09-08
2	Conservative Dentistry	01-06-08	31-07-08
3	Prosthodontics	01-02-08	31-03-08
4	Periodontics and Community dentistry	01-04-08	31-05-08
5	Orthodontics	01-12-07	31-12-07
6	Paedodontics	01-01-08	31-01-08
7	Oral Pathology and Microbiology & Oral Medicine, Diagnosis and Oral Radiology	01-10-07	30-11-07

The professional Conduct and character of the internee have been found GOOD .

Self attested
Dr. Bilson Sarkar
02.09.09.



Principal
Gurunanak Institute of Dental Sciences and Research
Panihati, Kolkata-114



Biloson Sarkar

Cal./WBUHS) Hons.
Consultant Dental Surgeon

Ph. : 9433412776

Chambers :

Chinsurah Hospital Road,
Tues., Thursday : 5pm. - 8pm.
Sat, Sunday : 10am. - 12.30pm.

Kolkata :

Medicon
25B/12A Gopimohan Dutta Lane,
Baghbazar,
(Only by appointment)

Date 01.09.09

For

Age :

Sex :

M/H:

C/C

C/O

Investigation Required :

Advice :

To
The, Chairman
Hooghly Chinsurah Municipality

Sub: Pray to join as Dental Surgeon

 $\sin$

I have come to know from reliable source that you are in urgent need of a Dental Surgeon in your organization. I like to offer my services for the said post.

Kindly note that I have Passed BDS in Oct. 2008 under the West Bengal University of Health & Sciences. The Xerox copy of Registration certificate is enclosed.

I believe you will consider my application favorably & give me a fair chance.

Thanking You

Yours faithfully

Dr. Biloson Sankar -

kindly
under the
Sciences
is enclosed
I see
favorably
Thanking
01.09.09

West Bengal Dental Council

Certificate of registration under the Dentists Act, 1948 (XVI of 1948)

*This is to Certify that the person named below has been registered as a
Dentist under Section 33/34, of the Dentists Act, 1948, (XVI of 1948)*

Name Bilason Sarkar

Father's/Husband's Name Birash Sarkar

Address 200, Jyoti Para Lane, Chinsurah, Dist-Hooghly,
West Bengal, Pin - 712101.

Qualification B. S. S (West Bengal University of
Health Sciences), 2008.

Registered number 2338 Part A of the Register

This certificate shall remain in force till 31-12- 20 09



Registrar

Kalyan Ray
Registrar
West Bengal Dental Council

Date 29-10- 20 08

Date of first admission into the Register 29-10- 20 08

346 211 12
Dr. Bilason Sarkar
01.09.09

See Reverse