रक. रेछे. १म. लि. भुनियन ठर्घम् ही

Batch-2

চন্ননগর পৌর নিগর(সুস্যা দপ্তর)

পূর্ণঘান - 80

णात. मि. এरें हे . प्लायन अव टिएकि की अग्र : 83 पिनिहे

- ४। गर्डकी पाएम त्रोपन मण्डल
 - (क) रिसाद्माविन 12 शा %
 - (খ) জন্ডিস
 - (গ) বন্ধী
 - (घ) 12 घः तिथी वाका ना नण
- १। চাঘড়ার নীচে कि कि টিকে দেওয়া যায়
 - (可) BCG
 - (খ) পোলিও
 - (१) एशा हो है वि
 - (घ) राघ
- ৩। 5 ঘাসের বিশ্বার পাতনা পায়্য়থানা রুপীর চিকিৎসা
 - (ক) বাইরের দুধ কধ করে শুধু ঘায়ের দুধ খাওয়ানো
 - (খ) পাতনা করে WHO : ORS খাতয়ানো
 - (१) जाल इ जन मित्र म् ग्रा
 - (ঘ) তারে-তা দ্বোয়ার ঘাবে। **যথো**
- 81 ARI এর কারণ
 - (হ) জন বগ-ত
 - (४) गमा
 - (গ) ভাইরাস
 - (ঘ) ছ্ঞাক
- ৫। পরিবার পরিকলনা পুকলে
 - '(ক) নিজারের সন্তয় লাইলেশন করা যায়
 - (খ) 40 বছরের মহিলাকে o.c.p. না দেওয়া
 - (গ) R T I আএকতকে কগারটি না দেওয়া
 - (ঘ) ঘহিলাদের কশ্যোঘ পুরুষদের কশ্যোঘ থেকে বেশী কার্যকরী
- ৬। শিশুদের বিকাশ অঘ্রাভাবিক
 - (क) ४० पाट्य दाँगेर ना शाजल
 - (४) 3 घाट्य चाटक प्रत्थ ना शक्त
 - (१) 18 याष्ट्र वावा या ना वना भारत
 - (घ) 6 चारम चाए ग७ ना रल।

91 PNC (BA CHE

- (ক) 6 সভাহে জরায় প্রাক পর্ভবতী অবস্থায় ফিরে যায়
- (খ) কুকের দুখ খাওয়ানোর আ লে স্তনের বোঁটা স্পিরিট তুলো দিয়ে পরিষ্টার করে দেওয়া।
 - (গ) গর্ভ নিরোধক বট্টি মরবরাহ করা
 - (ঘ) জুর হলে শুধু প্যারামিটাঘল ট্যাবলেট দেওয়া

৮। কোন্টি লঠিক

- (ক) যু পিং কাশির পরে যদা আএকাণের স্ভাবনা বেড়ে যায়
- (খ) ধনু ন্টজারে আএনত ব্যতি / শিশু সংজ্থায়ীন থাকে
- (গ) পোলিওর টাকা ইন্জেক্লানের ঘাধারে দিলে বেদী নিরাপদ
- (ध) যদা রোগের টীকা নিলেও যদা হতে পারে।

১। নবজাতকের মত্র - পঠিক

- (ক) মাভাবিকভাবে না কাঁদলে প্রথমে নাক পরিস্কার করে তারপর মুধের নানা পরিস্কার করতে হয় ।
- (খ) পুথঘ ঘালে কোন টীলা না প্রদান
- (গ) যায়ের দুধ না পেলে গরুর দুধ চিনি ও জল যিপিয়ে থাওয়ানো
- (ঘ) সিজার হওয়া আয়ের শিশুকে পুথম দিন কৌটোর দুধ খাওয়ানো ।

- (ক) বাড়ী বাড়ী নিয়ে টীনাকরণ বেশী নার্যকরী
- (খ) শিশুর ডায়ারিয়া হলেও তাকে পোলিও টীকা পুদান করা উচিত
- (গ) যি গি গোলার জন প্রয়োজনে কলের জল ফুটিয়ে ঘরের তাপমাএায় এনে ব্যবহার করা যেতে পারে
- (ঘ) বি সি টে টাকা দেওয়ার তিন দিনের মধ্যেও ফোম্কা হতে পারে ১

CHANDERNAGORE MUNICIPAL CORPORAION

Evaluation Report of R.C.H & F.P Training Programme under Health component of K.U.S.P. Organised by Chandernagore Municipal Corporation.

Name of the HAU : C.U.D.P-III(2nd Unit)

Date-31.10.07 & 01.11.07

Batch No. 3

SI. No.	Name of the Trainee	Designation	Pre- evaluation Score (Out of 40 Marks)	Post- evaluation Score (Out of 40 Marks)
1.	Maya Dutta	F.T.S	30	36
2.	Minati Sengupta	F.T.S	20	37
3.	Rina Modak	F.T.S	26	40
4.	Bulu Sarkar	F.T.S	28	40
5.	Santa Nandi	F.T.S	22	40
6.	Itu Mondal	F.T.S	24	39
7.	Manju Das	H.H.W	12	35
8.	Chhya Chandra	21	14	37
9.	Parbati Nayek	11	20	34
10.	Dayamayee Choudhury	13	17	30
11.	Ira Bar	,,	19	36
12.	Soumita Bhattacharya	11	18	38
13.	Rina Sarkar	11	20	39
14.	Jhuma Mukherjee		30	40
15.	Shyamali Banik	11	18	38
16.	Kalyani Das	11	14	40
17.	Susama Chakraborty	,,	21	35
18.	Shikha Pal	31	24	40
19.	Tultul Deb	11	28	34
20.	Ruma Hazra	33	27	39
21.	Shanti Koley	11	09	34
22.	Shila Ghosh		18	39
23.	Pratistha Das	,,	22	40
24.	Shanti Banerjee	11	14	30
25.	Gouri Kabiraj	13	21	38
26.	Pranati Pakrey	,,	06	25
27.	Shibani Mukherjee	11	24	37
28.	Rekha Bhar	10.00	28	35
29.	Arati Biswas	11	26	39
30.	Shyamali Pal	1)	12	40
31.	Swapna Pal	21	17	38
32.	Nilima Samanta	1)	26	40
33.	Krishna Chowdhury		30	40
34.	Saraswati Sarkar	- 11	20	
35.	Swapna Surul	11	32	40
_	Tripti Mitra	11	22	30 33

Sandip Igharh Health Officer Chandernagore Municipal Corporation.

। एन हिल्लान स्वर्धना है १०० । एक रेडे. এम. भि. अगर्पन सर्वम् हो (b) Batch - 3 চন্দ্ৰৰ পোৱ নিগম (সাম্যা দণ্ডর) --- চাম - তাই চন্দ্ৰো চন্দ্ৰাদ্ৰ - ক্ৰাণ্ড प्राचित विक विरेष्ठ प्रत्नायन निक् [For cupp-in, 2 md unit] প्रधान - 80 जिल्ला १९ । सिक्स हा - सिन्दि निक रें। कि मान अस् कर् कार्र पूर्ण पूर्ण परकारिक हैं। (१०)) 61 (२) उण्हण ५। जूतोत का सामानुस्कृत समानातामङ्ग (१५) াদ (খ) দেশ্ববারী বিশেষার আত জামারীচ লাচতিরী লক্ষার্ডি (৮) (१) भू देवजी बुष्ठा जल्य 10 किसिके बाद केंपलि (१) (ঘ) তাগে 3-এর বেশী জীবিত স্তান খাগলে (११) जानसकाय के निवास ०० प्रकार कि प्रावस्थात (११) (ক) 1 সংতাহ তাতর তির্বার DP স টোরালেওমানা (()) (খ) যায়ের টাকাত্যাকর কেন্ট্র্য় সালতে প্রত্যাত্ত প্রকৃত্তির (ম) । ব (গ) 1 उहरतर विष्टूर 2 लिए IU. Wit A oil यालयाता) (च) всс 0.5 ml ज प्रथम का कर्ने का कार्य कर (४) -এ কি থাকে UI WHO -ORS (ক) সোটিযায় ক্লোৱাইড 3.5 প্রাম (খ) পুলোজ 25 গ্রাঘ (अर्थन के जिल्ला में के में के (গ) পটানিয়াম বাইকার্বোনেট 1.5 (ঘ) লোডিয়াম সাইটুেট 3.5 গ্রাম ক্রমেন্ট্র (৬)) বারে বারে ARI - এর বারণ ি(ক) শিশুর ঘরে সিগারেট খাওয়া (শ) থিচুনি রোগ লংগরোর গালাত – চদেই তা চদার্গনি ৮) 10 8 (গ) নিয়মিত অখ্ তুলসীপাতা না খাওয়ানো নাক্ষর ((৪)) (ঘ) ভিটাঘন-এর অভাবস্থা দিন্তল ক্রেয়া টোল ব্রেয়ালন (৩)) পরিবার পরিক্র পনা করনে লাভ 19 যৌণ্ রোগের থেকে স্বাদা (খ) শিশুদের বৃদ্ধি ও বিস্পে সহায়ক দেশে পুরুষ ও নারীর অনুপাত রদা (1) কানসারের হার হ্রাস^{স তব-}াত চল হাত তালিল (되)

为。"[P] 本 [P *] 的[P] -1 6

৬। নবজাতকের বিপদ মংকেত

- (ক) জন্মর টিক পরেই ওজন করে যাওয়া প্রথম সংতাহে
- (४) मुध रन् न रस् या७मा
- (গ) শুধু যায়ের দুধ থাওয়া সত্তে নিনে ১০ বার পায়ধানা
- (ঘ) কুড় পেট গৈন্ডা হয়ে যাওয়া

91 MTP कतारा

- (ক) পর্তাবস্থায় প্রদাব যাত্রণা ও ঠার আলে যে সেন সময় করা যায়
- (খ) যে কোন MBBS পাণ করা ডাওপর করতে পারেন
- (গ) দদ হাতে গুৰুই নিৱাপদ
- (ঘ) বেষরকারী জায়নাতেও করানো যায়

৮। লেন্ট সটক

- (ক) হাঘে ঘশ্তিক জাএশত হতে পারে
- (४) धन् चे कारत रूपिन ए जाउन ए राज नारत
- (१) शाएं यमा यस गाउ
- (ঘ) পোলিওতে সামুত-এ আএকত যতে গারে

১। गर्जव श - कार् हि मिक

- (ক) গ্ৰহণ সাড়ে নয় আস্
- (খ) জুপের নড়াচড়া অনুভূত হয় 3 মাষে
- (গ) নবজাতকের টিটেনাস প্রতিরোধে তাকে কোন টীকা দেওয়া হয় না

(अ) सम्भाष्ट्रक विद्याल अविद्याप वाष्ट्र द्वार देखन राजन र ए स

(घ) प्रान्ध्रोगाउँ ए क्याता प्रम् हि ९

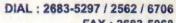
১০। পর্তনিরোধক অবস্থা - কোন্টি গঠিক

वर्षाव र दा - रेजाकृति, क्रिकेट

THE PART OF STREET

- (র) যার জ্তান হয় নি তারে OCP দেওয়া তানু টিং
- (খ) কথারটি হাতে হাতে দেওয়া ঠিক নয়
- (ু) পিন ও ক্ষেত্র একপর্মে ব্যবহার করা ভালো
- (प) লোন ব্যবস্থাই 100% কার্যকরী নয়।

(a) employed the state of the same of



FAX: 2683-5068

HELP LINE: 12666



Chandernagore Municipal Corporation, 712 136

No.VII/HAU/Misc./CMC/ 140/'07-08

Date-16/10 /2007

From:- Health Officer

To,
The Health Expert,
C.M.U, K.U.S.P
ILGUS BHABAN
H.C. Block Sector
Salt Lake City
Kolkata-106

5

Respected Madam/Sir,

This is for your kind information that we have successfully completed the 2nd Batch to 12th Batch Training programme of Adolescent Health Care on & from 31.08.2007 to 16.10.2007.

I am sending the Pre. And Post. Evaluation sheet for each of the participant for your kind perusal.

Thanking you,

Yours faithfully,

Health Officer, Chandernagore Municipal Corporation.

Name of the school: Harishnagar Haripriga Balika Vidyeleya

Batch No. 2 (hvo)

Dated: 31.8.07 & 1.9.07

61		Dated: 31.8.67 4 1.9
No. Name of Trainee	Pre-evalutation Score	Post evaluation Score
Benastree Thara	08	09
2. Debashnee Maily (A) D/o Krishna Ch. Maily	06	08
3. Tanushree koley	09	09
4. kimpa Jana	08	08
5. Malibika Maily	07	08
6 Lata Manna	05	08
7. Supriya Samanta	07	09
8. Preganka Maily	09	09
9. basante Maily	08	09
10. Tayanti Hanra	06	09
11. Swate Mazi	06	08
12. Prizanka De	07	08
13. Delegani Manna	07	08
14. Sushila Das Mondol	06	80
15. Tiya Manna	06	08
16. Somfashnee Maji	07	69
17. Suparna Sasmol	04	08
18. Karni Hembram	07	08
19. Rakhi Jana	.06	08
20. Haimanti Dalui	07	09
21. Debastree Maily (15) D/o hampada	07	09
22. Dunete Manna	07	1 09
23. Munmun Sanbia	09	1 09
24. Shrabani Bhowmick	04	08
25. Ranu Denre	07	10
	131	

Health Officer, Chandersing of Corporation

Name of the school:	Chandernagore	2 Sarada Sadha
Name of the school:	dyaloga for G	imls' Dated: 05.9.07
No. Name of Trainee	Pre-evalutation Score	Post evaluation Score
Sova Roy	10	10
2. Lakshmi Paul	08	oq
3. Saraswati Paul	09	10
1. Paromita Mitra	08	10
5. Sujata Chowdhurry	07	09
Dulan Sadhukhan	06	08
Rakhi Saha	08	09
8. Reshma Chowdhupy	08	09
- Madhumita Sukla	06	08
Dubriti Das	06	08
11. Arpita Kundu	08	08
Chaina Banik	09	10
13. Tanuspee Ghosal	08	09
14. Parbati Biswas	06	09
16. Debika Sen	06	08
17. Nalanita Sas	10	10
18. Chaitali Pramanik	09	09
19. Swapna Mallick 20. Bandana Mahato	08	10
21. Shipra Banerjee	10	10
22. Debassee Pramanick	07	08
Protima Biswas	08	09
- Lakshmi Ravi Kouth	10	10
Thuman &as	1009	09

Health Officeral Charleternagone Municipal

Name of the school: Krishna Bhabini Navi Siksha Mandir.

S1. Batch No. 4 (Jour)		Dated: 10.9.07
No. Name of Trainee	Pre-evalutation Score	Post evaluation Score
- Kakoli Paramanik	07	08
2. Japosi das	0-5	08
3. Rituparna Sabui	07	09
· Madhurima das	07	10
Reshma Yayen	08	89
habani Bhakta	07	09
7. Susmita das	06	09
Kia Sarkar	08	09
Payel Das	05	08
10. Avinandita Banorjee	07	1 09
Rivi Thosh	06	09
Shanti Pati	05	08
Kimpa Bhattacharya	05	08
- Volechita Chakraborti	04	08
15. Urmila Mondal	08	09
16. Rehana Parbin	07	09
17. Rinki Samaddar	06	09
18. Manya Chandra	05	08
19. Tiyasa Basu	07	09
20. Prama Chatterjee	06	08
21. Ajanta Karmakar 22. Pival: K	- 08	10
22. Piyali Kumar 23. Rimta San	1 06	09
Rimpa Sas	07	09
24. Debjari Ghosh	08	09
25. Tulika Karmakar	y 09	10

Health fficer Chandernagore Municipal

Name of the school: Pralartak Mari Mandir.

	Batch No. 5 (five)		Dated: 13.9.07
Sl.	Name of Trainee	Pre-evalutation Score	Post evaluation Score
1.	Anita Sau	07	09
2.	Shipa Sas	08	09
3.	Pampa Bag	07	10
4.	Sonali Pupta	07	09
5.	Beauty Holdon	05	08
6	Sudha Mondal	05	09
7.	Mahua Sarker	05	08
8.	Shampa Adhikari	07	09
9.	Arpita Shosh	06	09
10.	Baishali Das	06	08
11.	Debolina Das	06	09
12.	Mounita Wandy	06	08
13.	Kakali Sarkar	06	09
14.	Tharna Adhikary	05	08
15.	Rupa Mondal	08	10
	Aparna Shoshal	07	09
17.	Amina Khatun A	06	09
18.	Amina Khatun (B)	06	10
-	Shyamali oley	05	08
20.	Zileani Das	05	08
21.	Albarna Pal	05	0.8
22.	Atoshi Mondal	06	08
Markethan	Sanjukta Banerjee	07	09
24.	Rimi Bissons	07	09
25.	Sang'ita Mondal	06	09
		XVA	

Health of icen Chandernagore Municipal

	Name of the school :	21. 1: . W	Siksha
	Batch va / (a) 5	Mausani U	
Sl.	Batch No. 6 (Six)		Dated: 17.9.07
No.	Name of Trainee	Pre-evalutation Score	Post evaluation Score
1.			30016
-	Namita Pramanik	07	09
2.	Lipika Pal	08	10
3.	Nayana Das	09	10
4.	Shova Sas Bairagy	08	09
5.	Saheli Sengupta	06	09
6	Mithu Pal	08	09
7.	Mamoni Roy	09	10
8.	Licia Manna	05	08
9.	Rita Sen	06	08
10.	Sandhya Shasmal	06	09
11.	Rimba Sas	09	10
12.	Papy Orno	lo	10
13.	Rina Hazra	08	09
14.	Soma Los	10	10
15.	Madhurima Das	10	10
16.	Soli Paul	06	0.8
17.	estation Khatun	08	09
13.	Anita Patra	08	09
19.	Monita Roy	07	09
20.	Agomani Das	0.6	88
21.	Rupa Bag	07	09
22.	Anita Adak	06	09
M-marketine	Francti stdigiri	07	09
24.	Sumita Santra	06	08
25.	Mousumi Bayri	08	09
		VIIA	

Health Of Leaf Chaffernagore Municipal Corporation Municipal Corporation

Name of the school:	Vauspara H	igh Seland
Batch No. 7 (Seven)		Dated: 20.9.07
No. Name of Trainee	Pre-evalutation Score	Post evaluation Score
- Chandra Sanloui	05	09
2. Sangita Yhosh	06	08
3. Priya das	06	09
4. Manimala Adak	07	10
5. Ruksana Khatun	03	10
Riya Stdak	07	10
7. Mithu Ruides	08	10
litty Sas	07	09
2. Tanuja Khatun	07	08
10. Strutcha Mandal	06	89
Tandra Sanki	07	10
Tratima Tudu	10	10
13. Kalcita Saren	06	08
14. Salma Tudu 15. Balma Tudu	OY	10
16. Dayma	0.6	69
17. Mounita Hamlin	08	10
18. Chaifali Maghi	08	09
20 2 m	06	09
21. Dirika Ray	05	09
22. Libika Paking	- 06	0
23. Basanti Malik	06	10
24. Kalpana Ruidas	04	08
25. Baisakhi Malik	n 05	09
	XV.	

Health Fire M. Chandernagore Municipal

Name of the school: Batch No. 8 (Eight)		Dated: 27.9.07
Name of Trainee	Pre-evalutation Score	Post evaluation Score
Priyanka Shosh	04	08
Suparna Mandon	08	09
Suchismita De	08	09
Sarmer Son	08	09
Souri Ghosal	68	lo
Sulekha Kuri	07	09
Satakshi das	68	09
Nazma Khatun	07	09
Tanima Banerjee	08	09
· Angana North	08	09
· Mummun Halder	07	09
· Piyali Nandan	04	09
· Ruma Khatun	07	09
· Rina Ley	04	67
· Rajeswari Phatterjee	05	09
villokeparna Nayek	07	08
· Priyanka Roy	07	68
· Mousumi Jana	05	08
· Mukta Shosal	08	09
Chhanda Faul	66	09
· Priyanka Bairagi	06	08
Papiya Biswas	08	09
Risbana Khatun	05	08
Sunita Sharma	05	08
· Halima Khatun	06	09

Health of Icam Chandernadore Municipal

Name of the school : Indumati finds High School

Batch No. 10 (ten)		Dated : 05.10.07
No. Name of Trainee	Pre-evalutation Score	Post evaluation Score
- Sakina Khatun	58	10
2. Mithu Pal	07	08
3. Priti Tayswal	06	08
Maya Mahato	03	09
Chandri Mondal	04	08
6 Sabitori Rabidas	07	09
Doli Rajak	07	0-9
8. Sangita Sur	08	0-9
Sahana Danu	09	10
10. Israt Janha Khatun	07	09
II. Shalo Blothal	09	10
Marku Chandler	09	10
Dupriya Sos	09	10
14. Sharamila Xal	09	09
15. Sakuntala Pal 16. Nagma Khatun	-80	09
Nagma Khatun	09	10
- cananara hatin	1 09	09
18. Ruksana Khatun	07	10
19. Putul Khatiek	66	08
20. Priyanka Mitra 21. Saliya Pal	0.5	08
22 Daliya Pal	07	0-9
22. Moumita Pal	09	69
(handa Khalim	6/9	09
24. Suchitra Mondal	08	00
25. Papla Sas	1 09	10
	XII	

Health Cfred Corporation Municipal

Batch No. 11 (Eleven)		Dated: 11.10.07
Name of Trainee	Pre-evalutation Score	Post evaluation Score
Tapati Debnath	07	08
Rinka Saha	65	08
Mita Wasker	06	10
Sharmila Samanta	03	08
Hirni Bhowniek	09	10
Monalisa Danerjee	07	69
Panannya Sen	67	09
Mousumi Sanbui	04	08
Moli Pal	05	09
Pagel Ghosh	05	09
Indrani Posusani	06	0-9
Susnita Mitra	oy	08
Mnuesa Tosh	07	09
Rumsu Dhattacharyya	106	10
Eshita Bhattachanua	09	10
Ruchipa Rakshit	06	68
Tutika lukher 188	06	09
Supriya Saha	05	
Eeshita Chatterjee Porbita Adhikary	05	09
401	08	10
- Laborer	08	- 09
Derbarne Narkat	06	10
Sharmila Ghostal	08	10
manuta Day.	1 07	09
Aramita Say. Chandana Pal	07	

Health of Chander Municipal Corporation unicipal

Name of the school: Subhash Vidya Mandin

Batch No. 12 (twelve)		Dated: 15. 10.07
No. Name of Trainee	Pre-evalutation Score	Post evaluation Score
1.		
Chandra Adhikary	06	09
2. Kakali Pal	06	69
3. Dipa Shali	07	10
Samarpita Sutta	07	10
Daliya lebosh	07	10
· Taromita Sulta	10	(0
Sima Kundu	89	10
8. Sunita Mag	09	10
9. Sipra Halder	09	(0
- Donita Disums	09	(0
Mandini Soxlar	08	09
- takhi than	C8	09
13. Montu Sulta	08	10
14. Sujata Sorker	08	09
15. Rubi Dapari	10	10
16. Sati Sasquota	06	09
17. Sampa gal	05	10
19. Malorna Sebrath	06	89
- LIGHER TUNDE	07	10
20. Rifta Mohanta	07	10
21. Jayeeta Yhosh	07	10
22. Manman Biswas	05	09
Tabali Sutta	08	09
- Swatz Pal	08	10
25. Sandhya haha	08	10
	Vo.	

Health of the chandens ore Municipal



KOLKATA URBAN SERVICES FOR THE POOR CHANGE MANAGEMENT

Dt. .. 21.09.07

Memo No. .. CMU-94/2003(Pt. V)/1660

From: Arnab Roy

Project Director, CMU

To

: The Chairman

Purulia Municipality

543, A.N. Mukherjee Street,

P.O.- Purulia, Dist.- Purulia, PIN - 723 101.

Sub. : Training and exchange visit for a team of Purulia Municipality to

Kalyani Municipality in respect of extension of Community Led Total

Sanitation (CLTS).

Sir,

Following to sensitization session and triggering on Community Led Total Sanitation (CLTS) at slums of your ULB on 14.09.07, it is felt that orientation training and visit to Kalyani Municipality to witness actual CLTS activities will be fruitful for the personnel concerned. The team may comprised of CIC - 1, CDO of HHW scheme - 1, representatives of slum community - 6 nos. and representatives of the local NGO - 2 nos.

For the purpose, such training programme at Kalyani Municipality is organized during 27 & 28th September, '07. The itinerary is as under:

Data	Events	Remarks	
Date 26.09.07	Leave Purulia by train at night.	2 nd sleeper class ticket be booked by the Municipality for the all the participants.	
	Reach Howrah rly. Station	Ticket be provided by Purulia	
	To catch train from Howrah to Bandel Jn.	Municipality	
27.09.07	From Bandel to Kalyani.	Transportation arrangement be made by the Kalvani Municipality	
	Stay at Kalyani and attend training sessions and field visits during 27.09.07 & 28.09.07.	Arrangement will be made by the Kalyani Municipality.	
	Leave Kalyani Municipality and reach	Transportation arrangement be made by the Kalyani Municipality Ticket be provided by Purulis	
28.09.07	From Bandel Jn. to Howrah rly. Station by local train.	Municipality	
	From Howrah to Purulia.	2 nd sleeper class ticket be booked by th Municipality for the all the participants	

Contd. to P-2.

E:\Dr. Goswams\KUSP\Letter Head ULBs doc



You are requested to depute the members of the said team not exceeding ten (10) heads to participate in the training programme at Kalyani Municipality. Contact person of Kalyani Municipality is Dr. K. Bakshi (Mob. No. 93391 27701)

Expenditure for the purpose is to be made out of KUSP fund available with you ULB and to be booked under the A/C head "Support to Health Sector". Statement of Expenditure is to be submitted to Accounting Support Agency in due course.

Thanking you.

Yours faithfully,

Project Director, CMU

Memo No. .. CMU-94/2003(Pt. V)/ 1660/1(3)

Dt. .. 21.09.2007

Copy forwarded to:

- 1. Accountant, Purulia Municipality
- 2. Community Development Officer, HHW Scheme, Purulia Municipality
- 3. AFC, Purulia Municipality

Project Director, CMU

Memo No. .. CMU-94/2003(Pt. V)/ 1660/2(2)

Dt. .. 21.09.2007

Copy forwarded to:

- 1) Chairman Kalyani Municipality
- 2) Asstt. Health Officer, Kalyani Municipality

Project Director, CMU

Memo No. .. CMU-94/2003(Pt. V)/ 1660/3(4)

Dt. .. 21,09,2007

Copy forwarded to:

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Accounts Officer, CMU
- 4) Accounting Support Agency

Project Director, CMU

*Memo No. SDLM/UHIP/117/07.08

Phone: 2551-2357 2551-2743

Office of the Councillors of South Dum Dum Municipality 21.09.0 ATA - 7.4

NAGERBAZAR

Date: 14-9-07

The Project Director, CMU, KUSP, Salt Lake, Kolkata.

Dear Sir,

Sub: Training schedule of Adolescent Health Care Programme.

Enclosed please find herewith details training schedule of Adolescent girls in South Dum Dum Municipality under Health component of KUSP. Please note that dates may be changed in special circumtances.

Kindly acknowledge receipt.

Thanking you,

Yours faithfully,

Jum Dum Municipatiff

Trainer: - H.O / PTMO/Gynaceologust & Child Specialist

wareness Training Schedule of Adolescent Girls in South Dum Dum Municipality under Health Component of KUSP

Batch No.	Date.	Time	Training Centre.
1	21. 9. 07	11 AM -3.30 PM	HAU-I, Ramgarh.
2	22. 9. 07	46	66
2	21. 9. 07	12Noon-4 PM	- 66
-	22. 9. 07	66	66
3	28. 9. 07	11 AM -3.30 PM	66
-	29. 9. 07	66	46
4	28. 9. 07	12Noon-4.30 PM	66
-	29. 9. 07	44	66
5	4. 10. 07	11 AM - 3.30 PM	HAU-III Satgachi.
-	5. 10. 07	66	66
6	4. 10. 07	12 AM – 4 PM	66
140	5. 10. 07	66	44
7	5. 10. 07	11 AM. – 3 PM	HAU-II,Dighirpar
-	6. 10. 07	**	66
8	5.10.07	12 AM – 4 PM.	66
-	6.10.07		66
9	8. 10.07	12Noon -4PM.	HAU-III,Satgachi.
	9. 10.07	66	66
10	8. 10.07	11AM – 3PM.	66
-	9. 10.07	66	64
11	26.10.07	11AM -3PM.	HAU-I, Ramgarh.
-	27.10.07	66	66
12	26.10.07	12Noon-4PM.	66
	27.10.07	66	66
13	29.10.07	11AM -3 PM.	66
	30.10.07	66	66
14	29.10.07	12Noon - 4PM.	64
-	30.10.07	66	66
15	2. 11.07	11 AM -3.30PM	HAU-V, Kalindi.
-	3.11.07	66	66
16	2.11.07	12Noon -4PM.	66
	3.11.07	66	66
17	6.11.07	11AM - 4PM.	66
-	7.11.07	66	66
18	6.11.07	12Noon - 4PM.	66
4	7.11.07	66	45
19	15.11.07	12Noon – 4PM.	HAU-VI,Panchyet Bhavan.
-	16.11.07	66	66
20	15.11.07	11AM - 3.30PM.	66
•	16.11.07	66	66
			189 14/9/02

TRAINER: - H.O.: P.T.M.O.s. Gynaceologist, and Dum Mundalist.

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reply-to sumit bakshi <bakshibabu@rediffmail.com>

to a dfidhhw@gmail.com

cc bakshidada@gmail.com

date 4 Oct 2007 03:15:37 -0000

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please finde attachment on CLTS





CLTS.doc 33K <u>View as HTML Open as a Google document Download</u>

Profile of the DIGUDIH Slum of Purulia Municipality.

1. Name: -

- The slum is nearly 70 years old and popularly known as Digudih Para.
- This is learned from the older people the slum is named after some Digu Bouri. But gradually with changing time and with the change in its demographic composition, the slum derives its present name Digudih.

2. Location: -

- Digudih comes under ward number 08. And their present councilor is Samim Dad Khan.
- The slum is just 11/2 Km from both bus stand and station.
- It's located behind of the District Correctional Home.

3. Demographic Profile: -

- The total population of the ward is 5852. But the population of the slum is not known, as no survey was conducted in the locality.
- Total house hold in the slum is nearly 500 +
- 90% of the population is Muslim and rests are schedule caste from the Hindu religion.
- Average family size is 8+

4. Occupation: -

• Mostly engaged in transport industry as casual worker and some work as tailor. Female member of the community work as maid in nearby area.

Community Led Total Sanitation Programme

Feed back from NGO representative: -

· Learning: -

- o Speech of Dr. Santanu Jha.
- o Initial approach of Natural leaders.
- o Group Discussion of Natural Leader their humble & polite approach towards community members.
- Visit of the teams has created a huge enthusiasm in community in regarding the Programme

Suggestion: -

- There was a lack of communication during the field visit in between natural leaders and NGO.
- All the queries of community members could not be answered due to time constraints.
- o Counseling of family member need to be done.

Feed back from C.D.O.

· Learning: -

- Prevalence of the problem and relevance of sanitation program even in to days time.
- There is a myth that "No Subsidized Sanitation Program" will not be successful as it's very costly – But after the sensitization program that myth is eroded from the mind of participants. Even the Councilor are also asking that when the program will start in their area.
- It's presumed that no subsidized model is too costly and people will not accept the model offered under the CLTS Programme, but during the field visit it's found that people are very much satisfied with the model offered to them.

Suggestion: -

- A team needs to be groomed as Natural Leader in line with the "Kalyani Model" to work in Purulia Municipality.
- Teacher of the Primary School may be involved in the Programme as they hold some clout in the area and also associated with the people for many years as teacher and even in recent times they are working with H & FW Dept. in many health programme.

Installation of First Sanitary Latrine under C.L.T.D. Programme in Purulia Municipality: -

o Date: - 16.09.07

o Venue: - Digudih Para

Name of the beneficiary: - Kasinath Bouri

Occupation: - Van Driver

During the field visit on 15.09.07 by Natural Leaders and NGO representative, a group discussion was held in the area. After the discussion a man from the locality named Kasinath Bouri, met the Natural Leader and told them that he is interested to have sanitary latrines in his home but is it possible to build with so little cost? After prolonged discussion and satisfying his many queries kasinath invite them on 16.099.07 to his house with a request to guide him through to construct such a latrine. And on 16.09.07 a sanitary latrine was constructed in Kasinath's House with his own physical labour and involving a little cost of Rs. 300/-. Every member of house was very delighted even the people from the neighborhood were also hovering in Kashinath's house to witness the matter. But, with utter surprise NGO people in their visit the day after the installation found that the latrine is lying idle and not even used. When contacted Kashinath's said he is very ashamed that large number of people is visiting his house every day to see his latrine, he will construct more bigly and pucca latrine in near future along with septic tank, so, that nobody can consider him poor or marginalized.

A huge enthusiasm ended in such a silent way





HELP LINE: 12666

Chandernagore Municipal Corporation, 712 136

No.VII/HAU/Misc./CMC/ 104/'07-08

Date-30/08 /2007

From:- Health Officer

To, The Health Expert, C.M.U, K.U.S.P **ILGUS BHABAN** H.C. Block Sector-3. Salt Lake City Kolkata-106

Respected Madam/Sir,

This is for your kind information that we have successfully completed the 1st Batch Training programme of Adolescent Health Care on & from 27.08.2007 to 28.08.2007.

I am sending the Pre. And Post. Evaluation sheet for each of the participant for your kind perusal.

Thanking you,

Yours faithfully,

Health Officer. Chandernagore Municipal Corporation.

	Name of the school:	Lalbagan B	alika Vidyalaya
	Batch No. 1 (one) (Full Max		
Sl.	Name of Trainee	Pre-evalutation Score	Post evaluation Score
1.	Payoli De	06	08
2.	Altria Kundu	07	09
3.	Soumi Bhor	06	08
4.	Sunita Das	06	08
5.	Prily Show	06	07
6	Snija Hibra	07	08
7.	Rumki Sil	05	08
8.	Soma Ruidas	02	09
9.	Anila Ram	06	09
	Rama Das	06	07
11.	Kanika Das	88	08
12.	Mousumi Gope	05	80
13.	Dipte Biswas	07	09
14.	Champa Sil-	07	08
15.	Sukanya Debsharma	07	08
10.	Madhirie Kunolu	08	69
17.	Salarupa Santra	67	08
19.	Lipika Das	05	07
20	Munmun Biswas	05	08
21	Papiya Challerjie	07	09
27	Fayete Dry	07	08
23.	Rimon Charactery	08	09
24	Pinky Show	05	08
440	Prizal Pal	06	07
25.	Mondol Mondol	64	07

FAX: (033) 2470-1540 PHONE: 2470-1885/1224

OFFICE OF THE COUNCILLORS BUDGE BUDGE MUNICIPALITY

71, Mahatma Gandhi Road, Budge Budge, 24-Parganas.(s)

From:

BHULU KANTI SARKAR

CHAIRMAN

BUDGE BUDGE MUNICIPALITY

Ref. No. 1177

Sri Arnab Roy, Project Director, CMU, KUSP, ILGUS BHAVAN, HC Block, Salt Lake City, Kolkata.



Residence:

17/4, A.M. Ghosh Road, P.O. & P.S. - Budge Budge, Dist. - South 24-Parganas.

Phone: 2480 2140

Dated: 30.8.6

Dr. Gransenton

Sub: Adolescent Health Care Programme of Budge-Budge Municipality.

Dear Sir,

I am to inform you that Sensitization of Adolescents are now on-going in our Municipality. Adolescent girl - Nargisa Khatoon, aged 17 years of Ward No. - 19 attended the Training Programme and after completion of two days training she complains of Primary amenorrhea to our Health Officer. The Health Officer advised her for attending to our Adolescent friendly clinic. She was then referred to our specialist centre - Dr. A. K. Jana, Gynecologist, for details investigation.

- Her secondary sexual characters are well developed (Breast, pubic hair)
- Valva = Normal, No Vagina
- USG of Lower abdomen Reveals Both Ovaries = Normal Uterus = Rudimentary

This is clear case of Mullarian agenesis or R.K.H. syndrome.

This adolescent needs vagino-plasty operation for her marriage and sexual practice after her marriage. She has been explained in details regarding her problem and prognosis.

Financial condition of the family is not good for having this delegate operation. I am requesting your honour to help this adolescent for this operation in Govt. Hospital or financially if possible from your project. Awaiting your early response in this regard.

Thanking you,

Yours faithfully,

Chairman,

Budge-Budge Municipality

Doscus De Light Ho, Brose Brose my 2 Sungern of Lody Depution of 12 9.02. The wester is to be taken my MAN FW commissioner. & gar

.Memo No. SDDM/UHIP/83/07-08

2551 2357

Phone: 2551 2743

2549 8388

Office of the Councillors of South Dum Dum Municipality

Nager Bazar, Kolkata-74

From !

Sri Srihir Bhatlacharjos Chairman

SOUTH DUM DUM MUNICIPALITY

To The Project Director,

CMU, KUSP, Salt Lake,

Kolkata.

Dated 18-8-07 200

Dear Sir.

Sub: Adolescent Health Care Programme under KUSP.

Enclosed please find herewith necessary information in respect of Adolescent Health Care Programme vide memo no-CMU-94/2003(pt.v)/1004 dated 30-7-07 of CMU, KUSP.

Thanking you,

Yours faithfully,

Chairman.

Shawketany

186

One of the objectives of KUSP is to strengthen existing community based primary & public health care services, wherein implementation of adolescent health care programme by the ULB is an important and vital component of Reproductive & Child Health services. In this context, KUSP has agreed to provide support to your ULB in respect of implementation of adolescent health care programme for one year under Health component.

UNDERTAKING

The Municipal Council undertakes to:

- ➤ Ensure planning and conduct of awareness training of adolescents as described in this office letter vide memo no. CMU-94/2003(Pt. V)/1004 dt. 30.07.2007 and to send to CMU.
- Establish adolescent friendly clinic once in a week at one of the HAUs manned by Doctor, after completion of training of at least 400 nos. of adolescents.
- Ensure activities to be carried out as detailed out.
- Ensure submission of work plan, training schedule and physical progress regularly amd timely.
- > Ensure to continue the activities after one year of implementation of this programme.

Chairman Chairman

South Dum Dum Municipality

South Dum Dum Municipality

South Dum Dum Municipality

Date: 18-807

One of the objectives of KUSP is to strenghthen existing community based primary & public health care services, wherein implementation of adolescent health care programme by the ULB is an important and vital component of Reproductive & Child Health services. In this context, KUSP has

agreed to provide support to your ULB in respect of implementation of adolescent health care

programme for one year under Health component.

UNDERTAKING

The Municipal Council undertakes to:

> Ensure planning and conduct of awareness training of adolescents as described in this office

letter vide memo no. CMU-94/2003(Pt. V)/1003 dt. 30.07.2007 and to send to CMU.

Establish adolescent friendly clinic once in a week at one of the HAUs manned by Doctor, after

completion of training of at least 400 nos. of adolescents.

Ensure activities to be carried out as detailed out.

Ensure submission of work plan, training schedule and physical progress regularly amd timely.

Ensure to continue the activities after one year of implementation of this programme.

Kalyani Municipality

Date: 10-8-2007



CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. V)/1127

Dt. .. 09.08.2007

From: Arnab Roy

Project Director, CMU

To: The Mayor

Chandannagar Municipal Corporation

Merry Park, Burrobazar, P.O.- Chandannagar,

Dist.- Hooghly, PIN - 712 136.

Sub.: Approval for modified time frame in respect of training of adolescents.

Ref.: Your communication bearing memo no. IA/3M/2007/173dt. 07.08.2007.

Sir,

With reference to above, approval is hereby accorded for modified time frame (August to December, 2007) in respect of training of adolescents, as requested for.

Thanking you.

Yours faithfully,

Project Director, CMU

Dt. .. 09.08.2007

Memo No. .. CMU-94/2003(Pt. V)/1127/1(2)

Copy forwarded to:

1. Health Officer, Chandannagar Municipal Corporation

2. AFC, Chandannagar Municipal Corporation

Project Director, CMU

Dt. .. 09.08.2007

Memo No. .. CMU-94/2003(Pt. V)/1127/2(4)

Copy forwarded to:

1. Project Manager, CMU

2. Financial Advisor, CMU

3. Accounts Officer, CMU

4. Accounting Support Agency

Project Director, CMU

C:\Dr. Goswami\KUSP\Letter Head ULBs(1).doc

HELP LINE: 12666

2683-0772 / 2562 (Offi.) 2683-6133 (Resi.)

FAX: 2683-5068

E-mail: chandernagorecorporation@yahoo.co.in Website: www.chandernagore.org



Chandernagore Municipal Corporation, 712 136

From : Amiya Das Mayor

No. IA/3M/2007/173

To, Sri Arnab Roy, I.A.S., Project Director, CMU/KUSP.



August 07, 2007.

Dr. Confe

Sub: - Modification of 'Activities' of Adolescent Health Care Programme in our U.L.B.

Ref: Your communication bearing Memo No. CMU-94/2003(Pt.V)/1005 dated 30.07.2007.

Sir,

Pursuant to your communication under reference & discussion with Dr. Sibani Goswami, Health Expert, CMU, regarding implementation of Adolescent Health Care Programme at our U.L.B., we want a slight modification regarding time frame in the activity column.

The modification is as follows:

Item	Time frame proposed	Modified time frame
Preparation of schedule & conduction of	August to	August to
awareness training programme in batches,	September, 2007	December, 2007
one batch consisting of 25 no. of		
participants, thus covering 500 adolescents.		
Each adolescent programme will be of		
2 days duration.		

This is for your information & kind approval.

Thanking you,

Yours faithfully,

Chandernagore Municipal

Corporation.

2 033 { 2683-0772 / 2562 (Offi.) 2683-6133 (Resi.)

FAX: 2683-5068

E-mail: chandernagorecorporation@yahoo.co.in Website: www.chandernagore.org



Chandernagore Municipal Corporation, 712 136

From: Amiya Das Mayor

No. IA/3M/2007/172

To, Sri Arnab Roy, I.A.S., Project Director, CMU/KUSP.



August 06, 2007



Sub :- Submission of Undertaking for Adolescent Health Care Programme.

Ref: Your communication bearing Memo No. CMU-94/2003(Pt.V)/1005 dt. 30.07.2007.

Sir,

With reference to the above memo, I would like to submit the following undertaking:

- ➤ Ensure planning and conduct of awareness training of adolescents as described in this office letter vide memo no. CMU-94/2003(Pt.V)/1005 dt. 30.07.2007 and to send to CMU.
- Establish adolescent friendly clinic once in a week at one of the HAUs manned by Doctor, after completion of training of at least 400 nos. of adolescents.
- Ensure activities to be carried out as detailed out.
- > Ensure submission of work plan, training schedule and physical progress regularly and timely.
- > Ensure to continue the activities after one year of implementation of this programme.

Mayor

Chandernagore Municipal Corporation.



KOLKATA URBAN SERVICES FOR THE POOR CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/1004

Dt. .. 30.07.2007

From: Arnab Roy

Project Director, CMU

To: The Chairman

South Dum Dum Municipality

Dum Dum Road, P.O.- Nagerbazar,

Dist.- 24 Parganas (North),

PIN - 700 028.

Sub. : Implementation of adolescent Health Care Programme in South Dum

Dum Municipality under Health component of KUSP.

Ref.: Your communication bearing no. SDDM/UHIP dt. 04.07.2007.

Sir,

Pursuant to your communication under reference and discussion with Health Officer, a plan for implementation of Adolescent Health Care programme at South Dum Dum Municipality for one year, has been drawn up for your ULB.

Objective of adolescent health care programme

 To promote awareness of adolescents (13 to 19 years) on RCH, HIV / AIDS, improving reproductive hygiene and healthy behavioural practices for prevention and control of STD / HIV / AIDS and women rights.

2. To provide adolescent health care support (for adolescents aged 10 to 19 years) through

adolescent friendly clinic.

Methodology

1. Awareness programme will be conducted initially for 500 nos. of adolescents.

2. Adolescent friendly clinic will be established at one Health Administrative Unit of your ULB once in a week, after completion of training of at least 400 nos. of adolescents.

Activities

Item	Action by	Time Frame
Identification of adolescents who will participate in the awareness programme	ULB	August, 2007
Preparation of schedule and conduction of awareness training programme in batches, one batch consisting of 25 nos. of participants, thus covering 500 adolescents. Each awareness training programme will be of 2 days duration.	CMU, ULB	August to September, 2007
Development of training materials	Already developed by CMU	•

Contd. to P-2.

CADr. Goswami\KUSP\Letter Head ULBs(1).doc



Item	Action by	Time Frame
Development of pre & post evaluation questionnaire for the adolescent of awareness training programme	CMU, ULB	August, 2007
Development of KABB questionnaire for adolescents attending adolescent friendly clinic	CMU, ULB	September to October, 2007
Establishment of adolescent friendly clinic to be held once in a week at one Health Administrative Unit, manned by Doctor (HO / AHO / MO) and the grass root level workers concerned. Initially the clinic will run for one year.	ULB	December, 2007 to January, 2008
During clinic sessions at least 4 FTSs will be trained up by the Doctor on counselling methodology. These FTSs will in turn be able to conduct adolescent clinics independently along with medical professional in the long run.		

COST ESTIMATE

A) Awareness training of adolescents for age group 13 to 19 years (1 Batch will consists of 25 adolescents)

Item of Expenditure	Amount (in Rs.)
Training materials @ Rs. 30/- x 30	900.00
Tea & tiffin @ Rs. 25/- x 30 x 2	1,500.00
Mobiliser fees @ Rs. 10/- x 25	250.00
Trainers fees @ Rs. 200/- x 2 x 2	800.00
Contingency @ Rs. 100/- per day x 2	200.00
Mobility support to the participants @ Rs. 5/- per day x 25 x 2	250.00
TOTAL	3,900.00
Cost for 20 Batches	78,000.00

Contd. to P-3.



B) Establishment of adolescent friendly clinic

Item of Expenditure	Amount (in Rs.)
For provisioning of drug (Folifer, Albendazole, Norfloxacine and Metronidazole) Medicine estimated for 7,000 clients which is 50% of total estimated adolescents Folifer - 7,00,000 tabs Albendazole - 14,000 tabs Norfloxacine - 70,000 tabs Metronidazole - 70,000 tabs Decolic - U - Tablet (mefenamic acid - 250 mg. + diclomine	9,00,000.00
HCL – 10 mg.) – 50,000 tabs Fee for Medical Professional attending adolescent clinic @ Rs. 200/- per clinic per day for 52 weeks	10,400.00
Hemoglobin testing for 5,000 estimated adolescent @ Rs. 5/- (Baseline and terminal Hemoglobin estimation) Rs. 5/- x 5,000 x 2	50,000.00
Provision of stationeries and contingent expenses @ Rs. 200/- per day x 52 clinics	10,400.00
TOTAL	9,70,800.00
SayRs. 9,70,000.00	, -, -, -, -, -, -, -, -, -, -, -, -, -,

Administrative Approval is accorded for the total adolescent health care programme and Financial Sanction is accorded for Rs. 4,01,000/- (Rupees Four lakks one thousand) only for the present being the total training cost for Rs. 78,000/- and one third of clinic cost for Rs. 3,23,000/-. You are requested to meet up the expenditure out of the KUSP Fund available with you. Procurement of medicine is to be done following the DFID norms. Total quantity of medicine may be purchased in 2 to 3 installments, depending upon the consumption pattern.

Work plan, training schedule for each of the month is to be submitted to this office by 16th August, 2007 and physical progress is to be submitted by 10th of the each following month.

An undertaking as per prescribed proforma enclosed is to be forwarded to the undersigned, if agreeable.

Expenditure may be incurred only after sending the said undertaking. The expenditure is to be booked under the A/C head "Support to Health Sector – Adolescent Care". You are also requested to ensure submission of Statement of Expenditure (SOE) and Utilisation Certificate (U.C.) in this regard in each month through Accounting Support Agency accordingly.

Thanking you.

Enclo: As stated

Yours faithfully,

Project Director, CMU

Contd. to P-4.



- 4 -

Memo No. CMU-94/2003(Pt. V)/1004/1(5)

Copy forwarded for kind information to:

- 1. Principal Secretary, Dept. of Municipal Affairs
- 2. PS to MIC, MA & UD
- 3. Directorate of Local Bodies
- 4. Director, SUDA
- 5. Jt. Director, ILGUS

Project Director, CMU

Dt. .. 30.07.2007

Dt. .. 30.07.07

Memo No. CMU-94/2003(Pt. V)/1004/2(2)

Copy forwarded for kind information to:

- 1. Health Officer, South Dum Dum Municipality
- 2. AFC, South Dum Dum Municipality

Memo No. CMU-94/2003(Pt. V)/1004/3(4)

Copy forwarded for kind information to:

- 1. Project Manager, CMU
- 2. Financial Advisor, CMU
- 3. Health Expert, CMU
 - 4. Accounting Support Agency

Project Director, CMU Dt. .. 30.07.2007

Project Director, CMU

One of the objectives of KUSP is to strenghthen existing community based primary & public health care services, wherein implementation of adolescent health care programme by the ULB is an important and vital component of Reproductive & Child Health services. In this context, KUSP has agreed to provide support to your ULB in respect of implementation of adolescent health care programme for one year under Health component.

UNDERTAKING

The Municipal Council undertakes to:

- Ensure planning and conduct of awareness training of adolescents as described in this office letter vide memo no. CMU-94/2003(Pt. V)/1004 dt. 30.07.2007 and to send to CMU.
- Establish adolescent friendly clinic once in a week at one of the HAUs manned by Doctor, after completion of training of at least 400 nos. of adolescents.
- Ensure activities to be carried out as detailed out.
- Ensure submission of work plan, training schedule and physical progress regularly amd timely.
- Ensure to continue the activities after one year of implementation of this programme.

Chairman South Dum Dum Municipality

Date:



KOLKATA URBAN SERVICES FOR THE POOR CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/1005

Dt. .. 30.07.2007

From: Arnab Roy

Project Director, CMU

To: The Mayor

Chandernagore Municipal Corporation

Merry Park, Burrobazar, P.O.- Chandannagar,

Dist.- Hooghly, PIN - 712 136.

Sub. : Implementation of adolescent Health Care Programme in

Chandernagore Municipal Corporation under Health component of

KUSP.

Ref.: Your communication bearing no. IA/3M/2007/134 dt. 28.06.2007.

Sir,

Pursuant to your communication under reference and discussion with Health Officer, a plan for implementation of Adolescent Health Care programme at Chandernagore Municipal Corporation for one year, has been drawn up for your ULB.

Objective of adolescent health care programme

 To promote awareness of adolescents (13 to 19 years) on RCH, HIV / AIDS, improving reproductive hygiene and healthy behavioural practices for prevention and control of STD / HIV / AIDS and women rights.

2. To provide adolescent health care support (for adolescents aged 10 to 19 years) through

adolescent friendly clinic.

Methodology

1. Awareness programme will be conducted initially for 500 nos. of adolescents.

2. Adolescent friendly clinic will be established at one Health Administrative Unit of your ULB once in a week, after completion of training of at least 400 nos. of adolescents.

Activities

Item	Action by	Time Frame	
Identification of adolescents who will participate in the awareness programme	ULB	August, 2007	
Preparation of schedule and conduction of awareness training programme in batches, one batch consisting of 25 nos. of participants, thus covering 500 adolescents. Each awareness training programme will be of 2 days duration.	CMU, ULB	August to September, 2007	
Development of training materials	Aiready developed by CMU		

Contd. to P-2.

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Item	Action by	Time Frame
Development of pre & post evaluation questionnaire for the adolescent of awareness training programme	CMU, ULB	August, 2007
Development of KABB questionnaire for adolescents attending adolescent friendly clinic	CMU, ULB	September to October, 2007
Establishment of adolescent friendly clinic to be held once in a week at one Health Administrative Unit, manned by Doctor (HO / AHO / MO) and the grass root level workers concerned. Initially the clinic will run for one year.	ULB	December, 2007 to January, 2008
During clinic sessions at least 4 FTSs will be trained up by the Doctor on counselling methodology. These FTSs will in turn be able to conduct adolescent clinics independently along with medical professional in the long run.		

COST ESTIMATE

A) Awareness training of adolescents for age group 13 to 19 years (1 Batch will consists of 25 adolescents)

Item of Expenditure	Amount (in Rs.)
Training materials @ Rs. 30/- x 30	900.00
Tea & tiffin @ Rs. 25/- x 30 x 2	1,500.00
Mobiliser fees @ Rs. 10/- x 25	250.00
Trainers fees @ Rs. 200/- x 2 x 2	800.00
Contingency @ Rs. 100/- per day x 2	200.00
Mobility support to the participants @ Rs. 5/- per day x 25 x 2	250.00
TOTAL	3,900.00
Cost for 20 Batches	78,000.00

Contd. to P-3.



B) Establishment of adolescent friendly clinic

Item of Expenditure	Amount (in Rs.)	
For provisioning of drug (Folifer, Albendazole, Norfloxacine and Metronidazole)		
Medicine estimated for 7,000 clients which is 50% of total estimated adolescents		
Folifer - 7,00,000 tabs		
Albendazole – 14,000 tabs		
Norfloxacine - 70,000 tabs	9,00,000.00	
Metronidazole – 70,000 tabs	2,00,000.00	
Decolic - U - Tablet (mefenamic acid - 250 mg. + diclomine		
HCL - 10 mg.) - 50,000 tabs		
Fee for Medical Professional attending adolescent clinic	10,400.00	
@ Rs. 200/- per clinic per day for 52 weeks		
Hemoglobin testing for 5,000 estimated adolescent @ Rs. 5/-	50,000.00	
(Baseline and terminal Hemoglobin estimation)	,	
Rs. 5/- x 5,000 x 2		
Provision of stationeries and contingent expenses @ Rs. 200/- per	10,400.00	
day x 52 clinics		
TOTAL	9,70,800.00	
SayRs. 9,70,000.00		

Administrative Approval is accorded for the total adolescent health care programme and Financial Sanction is accorded for Rs. 4,01,000/- (Rupees Four lakks one thousand) only for the present being the total training cost for Rs. 78,000/- and one third of clinic cost for Rs. 3,23,000/-. You are requested to meet up the expenditure out of the KUSP Fund available with you. Procurement of medicine is to be done following the DFID norms. Total quantity of medicine may be purchased in 2 to 3 installments, depending upon the consumption pattern.

Work plan, training schedule for each of the month is to be submitted to this office by 16th August, 2007 and physical progress is to be submitted by 10th of the each following month.

An undertaking as per prescribed proforma enclosed is to be forwarded to the undersigned, if agreeable.

Expenditure may be incurred only after sending the said undertaking. The expenditure is to be booked under the A/C head "Support to Health Sector – Adolescent Care". You are also requested to ensure submission of Statement of Expenditure (SOE) and Utilisation Certificate (U.C.) in this regard in each month through Accounting Support Agency accordingly.

Thanking you.

Enclo: As stated

Project Director, CMU

Yours faithfully

Contd. to P-4.



Memo No. CMU-94/2003(Pt. V)/1005/1(5)

Copy forwarded for kind information to :

- 1. Principal Secretary, Dept. of Municipal Affairs
- 2. PS to MIC, MA & UD
- 3. Directorate of Local Bodies
- 4. Director, SUDA
- 5. Jt. Director, ILGUS

Memo No. CMU-94/2003(Pt. V)/1005/2(2)

Copy forwarded for kind information to :

1. Health Officer, Chandernagore Municipal Corporation

- 4 -

0

2. AFC, Chandernagore Municipal Corporation

Memo No. CMU-94/2003(Pt. V)/1005/3(4)

Copy forwarded for kind information to :

- 1. Project Manager, CMU
- 2. Financial Advisor, CMU
- S. Health Expert, CMU
 - 4. Accounting Support Agency

Dt. .. 30:07:07

Project Director, CMU

Dt. .. 30.07.2007

Project Director, CMU Dt. .. 30.07.2007

Project Director, CMU

One of the objectives of KUSP is to strengthen existing community based primary & public health care services, wherein implementation of adolescent health care programme by the ULB is an important and vital component of Reproductive & Child Health services. In this context, KUSP has agreed to provide support to your ULB in respect of implementation of adolescent health care programme for one year under Health component.

UNDERTAKING

The Municipal Corporation undertakes to:

- Ensure planning and conduct of awareness training of adolescents as described in this office letter vide memo no. CMU-94/2003(Pt. V)/1005 dt. 30.07.2007 and to send to CMU.
- Establish adolescent friendly clinic once in a week at one of the HAUs manned by Doctor, after completion of training of at least 400 nos. of adolescents.
- Ensure activities to be carried out as detailed out.
- > Ensure submission of work plan, training schedule and physical progress regularly amd timely.
- Ensure to continue the activities after one year of implementation of this programme.

Mayor Chandernagore Municipal Corporation

Date:



KOLKATA URBAN SERVICES FOR THE POOR C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2003(Pt. V)/1003

Dt. .. 30.07.2007

From: Arnab Roy

Project Director, CMU

To : The Chairman

Kalyani Municipality

P.O. - Kalyani, Dist.- Nadia, PIN - 741 235.

Sub. : Implementation of adolescent Health Care Programme in Kalyani

Municipality under Health component of KUSP.

Ref.: Your communication bearing no. 4532/KM dt. 02.07.2007.

Sir,

Pursuant to your communication under reference and discussion with Health Officer, a plan for implementation of Adolescent Health Care programme at Kalyani Municipality for one year, has been drawn up for your ULB.

Objective of adolescent health care programme

 To promote awareness of adolescents (13 to 19 years) on RCH, HIV / AIDS, improving reproductive hygiene and healthy behavioural practices for prevention and control of STD / HIV / AIDS and women rights.

2. To provide adolescent health care support (for adolescents aged 10 to 19 years) through

adolescent friendly clinic.

Methodology

1. Awareness programme will be conducted initially for 500 nos. of adolescents.

2. Adolescent friendly clinic will be established at one Health Administrative Unit of your ULB once in a week, after completion of training of at least 400 nos. of adolescents.

Activities

Item	Item Action by	
Identification of adolescents who will participate in the awareness programme	ULB	August, 2007
Preparation of schedule and conduction of awareness training programme in batches, one batch consisting of 25 nos. of participants, thus covering 500 adolescents. Each awareness training programme will be of 2 days duration.	CMU, ULB	August to September, 2007
Development of training materials	Already developed by CMU	•

Contd. to P-2.

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Item	Item Action by	
Development of pre & post evaluation questionnaire for the adolescent of awareness training programme	CMU, ULB	August, 2007
Development of KABB questionnaire for adolescents attending adolescent friendly clinic	CMU, ULB	September to October, 2007
Establishment of adolescent friendly clinic to be held once in a week at one Health Administrative Unit, manned by Doctor (HO / AHO / MO) and the grass root level workers concerned. Initially the clinic will run for one year.	ULB	December, 2007 to January, 2008
During clinic sessions at least 4 FTSs will be trained up by the Doctor on counselling methodology. These FTSs will in turn be able to conduct adolescent clinics independently along with medical professional in the long run.		

COST ESTIMATE

A) Awareness training of adolescents for age group 13 to 19 years (1 Batch will consists of 25 adolescents)

Item of Expenditure	Amount (in Rs.)	
Training materials @ Rs. 30/- x 30	900.00	
Tea & tiffin @ Rs. 25/- x 30 x 2	1,500.00	
Mobiliser fees @ Rs. 10/- x 25	250.00	
Trainers fees @ Rs. 200/- x 2 x 2	800.00	
Contingency @ Rs. 100/- per day x 2	200.00	
Mobility support to the participants @ Rs. 5/- per day x 25 x 2	250.00	
TOTAL	3,900.00	
Cost for 20 Batches	78,000.00	

Contd. to P-3.



B) Establishment of adolescent friendly clinic

Item of Expenditure	Amount (in Rs.)
For provisioning of drug (Folifer, Albendazole, Norfloxacine and Metronidazole)	
Medicine estimated for 7,000 clients which is 50% of total estimated adolescents	
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Albendazole – 14,000 tabs	
Norfloxacine - 70,000 tabs	9,00,000.00
Metronidazole – 70,000 tabs	
Decolic – U – Tablet (mefenamic acid – 250 mg. + diclomine	
HCL - 10 mg.) - 50,000 tabs	
Fee for Medical Professional attending adolescent clinic	10,400.00
@ Rs. 200/- per clinic per day for 52 weeks	
Hemoglobin testing for 5,000 estimated adolescent @ Rs. 5/- (Baseline and terminal Hemoglobin estimation)	50,000.00
Rs. 5/- x 5,000 x 2	
Provision of stationeries and contingent expenses @ Rs. 200/- per	10,400.00
day x 52 clinics	10,400.00
TOTAL	9,70,800.00
SayRs. 9,70,000.00	

Administrative Approval is accorded for the total adolescent health care programme and Financial Sanction is accorded for Rs. 4,01,000/- (Rupees Four lakhs one thousand) only for the present being the total training cost for Rs. 78,000/- and one third of clinic cost for Rs. 3,23,000/-. You are requested to meet up the expenditure out of the KUSP Fund available with you. Procurement of medicine is to be done following the DFID norms. Total quantity of medicine may be purchased in 2 to 3 installments, depending upon the consumption pattern.

Work plan, training schedule for each of the month is to be submitted to this office by 16th August, 2007 and physical progress is to be submitted by 10th of the each following month.

An undertaking as per prescribed proforma enclosed is to be forwarded to the undersigned, if agreeable.

Expenditure may be incurred only after sending the said undertaking. The expenditure is to be booked under the A/C head "Support to Health Sector – Adolescent Care". You are also requested to ensure submission of Statement of Expenditure (SOE) and Utilisation Certificate (U.C.) in this regard in each month through Accounting Support Agency accordingly.

Thanking you.

Yours faithfully,

Enclo: As stated

Project Director, CMU

Contd. to P-4.



- 4 -

Memo No. CMU-94/2003(Pt. V)/1003/1(5)

Dt. .. 30.07-07

Copy forwarded for kind information to:

- 1. Principal Secretary, Dept. of Municipal Affairs
- 2. PS to MIC, MA & UD
- 3. Directorate of Local Bodies
- 4. Director, SUDA
- 5. Jt. Director, ILGUS

Project Director, CMU

Dt. .. 30.07.2007

Memo No. CMU-94/2003(Pt. V)/1003/2(2)

Copy forwarded for kind information to:

- 1. Asstt. Health Officer, Kalyani Municipality
- 2. AFC, Kalyani Municipality

Memo No. CMU-94/2003(Pt. V)/1003/3(4)

Copy forwarded for kind information to:

- 1. Project Manager, CMU
- 2. Financial Advisor, CMU
- 3. Health Expert, CMU
 - 4. Accounting Support Agency

Project Director, CMU

Dt. .. 30.07.2007

Project Director, CMU

One of the objectives of KUSP is to strengthen existing community based primary & public health care services, wherein implementation of adolescent health care programme by the ULB is an important and vital component of Reproductive & Child Health services. In this context, KUSP has agreed to provide support to your ULB in respect of implementation of adolescent health care programme for one year under Health component.

UNDERTAKING

The Municipal Council undertakes to:

- Ensure planning and conduct of awareness training of adolescents as described in this office letter vide memo no. CMU-94/2003(Pt. V)/1003 dt. 30.07.2007 and to send to CMU.
- Establish adolescent friendly clinic once in a week at one of the HAUs manned by Doctor, after completion of training of at least 400 nos. of adolescents.
- Ensure activities to be carried out as detailed out.
- Ensure submission of work plan, training schedule and physical progress regularly amd timely.
- Ensure to continue the activities after one year of implementation of this programme.

Chairman Kalyani Municipality

Date:

Tay no 1988-2389.7818/6229

Mamo No.

SDIM/UHIP/

Phone: 2551 2743

2549 8388

Office of the Councillors of South Dum Dum Municipality

Nager Bazar, Kolkata-74

Fram !

SOUTH DUM DUM MUNICIPALITY

To The Project Director, CMU, KUSP, Salt Lake, Kol.

Dated 4.7.07 200

Dear Sir,

Sub: Implementation of Adoloscent Health Programme.

This is to inform you that a large number of Adolosent age group is under Benificiaries of IPP-VIII Health Programme suffering from many nutritional and infectious diseases. We want to start an Adologunt Health care clinic in our ESOPD Building with immediate effect.

I, therefore request your guidence and approval accordingly.

I'manking you,

Yours faithfully,

De. Prosocrap

OFFICE OF THE

KALYANI MUNICIPALITY

CITY CENTRE COMPLEX KALYANI, NADIA, West Bengal INDIA

Email:shantanu_jha@hotmail.com

Visit Us: www.kalmun.com

Ref. No. 4532/4C.H.

From: Prof. S.Jha, Chairman,

Kalyani Municipality

To, The Project Director, CMU HC-Block, ILGUS Bhawan, Sector-III, Bidhannagar, Kolkata – 700 106. Ph: 033-25821976 9433011529

Date: 02/07/2007

Dr. Gamery

2092

Sub: Extending adolescent health care services to the poor communities.

Sir,

As we have learnt that KUSP is providing support for extending adolescent health care services to the poor communities in some of the municipalities under it, we too are keen to take up this programme. I therefore request you to guide us in this regard so that the needful can be done.

Thanking you,

Yours faithfully,

(Shantanu Jha) Chairman, Kalyani Municipality



7 033 { 2683-6133 (Resi.) 2683-0772 / 2562 (Offi.)

FAX: 2683-5068

E-mail: chandernagorecorporation@yahoo.co.in Website: www.chandernagore.org



Chandernagore Municipal Corporation, 712 136

From : Amiva Das

No. IA/3M/2007/134

To, Sri Arnab Roy, I.A.S., Project Director, CMU/KUSP, ILGUS Bhawan. HC Block, Sector-3 Salt Like City, Kolkata-700 106.

June 28, 2007

or Cronsand Sub: Application for approval to carry out 'Adolescent Health Care' programme along with prayer for guidance & planning for implementation.

Sir.

This is to inform you that after knowing about the grand success of the 'Adolescent Health Care' programme, run by Budge Budge Municipality - where it was launched as a pilot project, we would like to launch a similar programme in our Corporation; subject to your kind approval.

We shall be grateful if you kindly approve our project, as also give us the necessary guidance & planning for the project for proper implementation. I hope, if you approve our project, we can also attain similar success as seen in the pilot project.

Thanking you,

Yours faithfully,

Chandernagore Municipal

Corporation.

BUDGE BUDGE MUNICIPALITY. ADOLESCENT TRAINING.

BATCH	WARD.	DATE.
01.	17	11.6.07 -126.07
02.	06	12-6-0) - 14.6.07
03.	67	15.6.67 - 16.60
04.	08	18.6.07 - 19.607
05.	14	90. 20.6.67 - 22.6.0
06.	18	25.6.07 - 26.607
07.	04	
08.	05	27.6.07 - 28.6.07
09,	03	29.6.07 - 30.60
10.	12	2.7.07 - 3.7.07
11.	02	4.7.07 - 5.7.07
12,		6.7.07 - 7.7.07
	19	9.7.07 - 10.7.07
13.	11	
14.	09	11.7.67 - 12.7.07
15,	10	16.7.67 - 17.7.0
16.	13	18=07 - 19.7.6
17.	15	20.79 - 21.7.07
18.		23.7.07 -24.7.07
19.	01	25.7.07 - 26.7.0
20.	20	27.70) - 30.7.07
4 0.	16	1.8.0> 5.8.03

Health Officer BUDGE BUDGE MUNICIPALITY



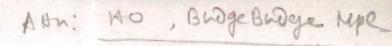


BUDGE BUDGE MUNICIPADOLESCENT TRAININ

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BATCH	*****	* * *
01.	WARD.	N
	17	DATE.
02.		17.8.07 -18.8.07
03.	06	21.8.07 - 22.8.07
	03	24.8.07 - 25-8.07
04.		
05.	02-	28.8.07 - 29.807
	04	30.8.07 - 1.5.07
06.	0)	
07.		05.9.67 -06.9.07
08.	18	07.9.07 - 08.9.07
	02	11.4.07 - 12.9.07
09.	08	
10.		14.9.07 - 15.9.07
11.	14	18.9.67 - 19.9.67
	09	
12.	10	21.9.0) - 22.9.07
13.	10	25-907 - 26.5.57
	11	27.9.07 - 24.9.07
14.	12-	
15.	10	03.10.07-4.10.07
16.	13	05.10.57- 06.10.13
	12	121007 - 12,10.07
17.	16	30.10.10
18.		30.10.07 - 31.10.07.
	19	05-11-2 3.11.03
19.	20	06.11.07 - 07.11.07
20.	01	
		08.11.07 - 10.11.07

Health Officer BUDGE BUDGE MUNICIPALITY





KOLKATA URBAN SERVICES FOR THE POOR MANAGEMENT

Memo No. CMU-94/2003(Pt. V)/304

Dt. .. 18,05.2007

From: Dr. Kallol Kr. Mukherjee

Project Manager, CMU

To : The Chairman

Budge Budge Municipality

P.O.: Budge Budge

Dist.: 24 Pgs (South), Pin-743 319

Sub. : Awareness training of additional batches of adolescents and purchase of Anti Spasmodic drug in respec: of adolescents health care programme under Health component of KUSP.

Ref.: Your communication bearing nos. 334 dt. 08.05.2007 and 398 dt. 17.05.2007.

Sir.

With reference to above, approval is hereby accorded for conduction of awareness training of adolescents in two groups, each group containing 20 batches and each batch containing 25 adolescents during the period June - July, 2007 and September - October, 2007, as sought for. The component of expenditure for such awareness training will remain same as indicated in this office earlier communication bearing memo no. CMU-94/2003(Pt. IV)/2603 dt. 16.01.2007.

Furthermore, you may procure required no. of Anti Spasmodic drug following DFID norms for symptomatic treatment of dysmenorrhoea of adelescents. No additional fund will be provided for the above mentioned purposes. The expenditure is to be met out of the savings fund in respect of Procurement of Medicine for adolescents' friendly clinic.

The expenditure is to be booked under the A/C head "Support to Health Sector - Adolescent Care". You are also requested to ensure submission of Statement of Expenditure and Utilisation Certificate accordingly through Accounting Support Agency.

Project Manager, CMU

Yours faithfully,

Project Manager, CMU

Dt. .. 18.05.2007

Project Manager, CMU

Memo No. CMU-94/2003(Pt. V)/304/1(2)

Copy forwarded for kind information to:

1. Health Officer, Budge Budge Municipality.

2. AFC, Budge Budge Municipality

Memo No. CMU-94/2003(Pt. V)/304/2(2)

Copy forwarded for kind information to:

1. Financial Advisor, CMU

2. Accounting Support Agency

PHONE: 2470-1885/1224 FAX: (033) 2470-1540

OFFICE OF THE COUNCILLORS
BUDGE BUDGE MUNICIPALI7
71, Mahatma Gandhi Road, Budge Budge, 24-Parganas.(s)

Pin-Kolkata - 700137

From:

BHULU KANTI SARKAR

CHAIRMAN

BUDGE BUDGE MUNICIPALITY

To The Project Director CMU, KUSP ILGUS BHABAN, HC BLOCK KOLKATA - 106

Sub: Inclusion of Tab Decolic-U for Adolescent Clinic of Budge Budge Municipality.

Dear Sir,

I am to inform you that Adolescent friendly clinic under Adolescent Health Care Programme of our Municipality, started functioning from 1st April / 07.It has been observed that majority of Adolescents presenting with the problem of Dysmenorrhoea (Painful Menstruation.) Causative treatment of dysmenorrhoea is not possible and we have no such provision for providing relief of them for dysmenorrhoea. We may include Tab Decolic-U (Tab Mefenamic acid =250 mg + Diclomine HCL = 10 mg) in the Medicine list for the Adolescent clinic.

Hoping for approval for procurement of tab Decolic -U for symptomatic relief of adolescents for dysmenorrhoea. Fund for procurement will be accomodated under A/C head Procurement of Medicine for the said project.

Thanking You.

1091

Residence:

17/4, A.M. Ghosh Road

Phone: 2480 2140

Dated :

P.O. & P.S. - Budge Budge, Dist. - South 24-Parganas.

m. s. warmanight

Chairman 17.5.67
Budge Budge Municipality.

PHONE: 2470-1885/1224 FAX: (033) 2470-1540

OFFICE OF THE COUNCILLORS
E BUDGE MUNICIPA

71, Mahatma Gandhi Road, Budge Budge, 24-Parganas.(s)

Pin-Kolkata - 700137

From:

BHULU KANTI SARKAR CHAIRMAN

BUDGE BUDGE MUNICIPALITY

Ref. No.

P.O. & P.S. - Budge Dist. - South 24-Pa. Phone: 2480 2140 Dated: 0.8.50

Residence:

17/4, A.M. Ghosh Road P.O. & P.S. - Budge Budge, Dist. - South 24-Parganas.

To Sri Arnab Roy IAS Project Director, CMU KOLKATA URBAN SERVICES FOR THE POOR. ILGUS BHABAN, HC BLOCK, SECTOR-3 KOLKATA-106

Sub: - Awareness training of Adolescents under Adolescent Health Care Programme.

Dear Sir,

Ref.your letter Memo no. CMU-94/2003 (Ptiv) /2603 dated 16.01.03 for Piloting Adolescent Health care Programme in our Municipality and as per your guideline, we have completed 20 batches of Adolescent awareness training for 2 days (Total 500 adolescent). We have already established Adolescent friendly clinic and functioning from 1st April / 07 at HAU-2, IPP-VIII Project, Kaila Sarak in Ward-17.

It has been observed that the trained adolescent girls are attending in our adolescent clinic in more numbers than non sensitised adolescent. It will be better if we can sensilise another 2 groups of Adolescents training (each group containing 20 batches and each batch training 25 adolescents) during June -July / 07 and September -October /07.

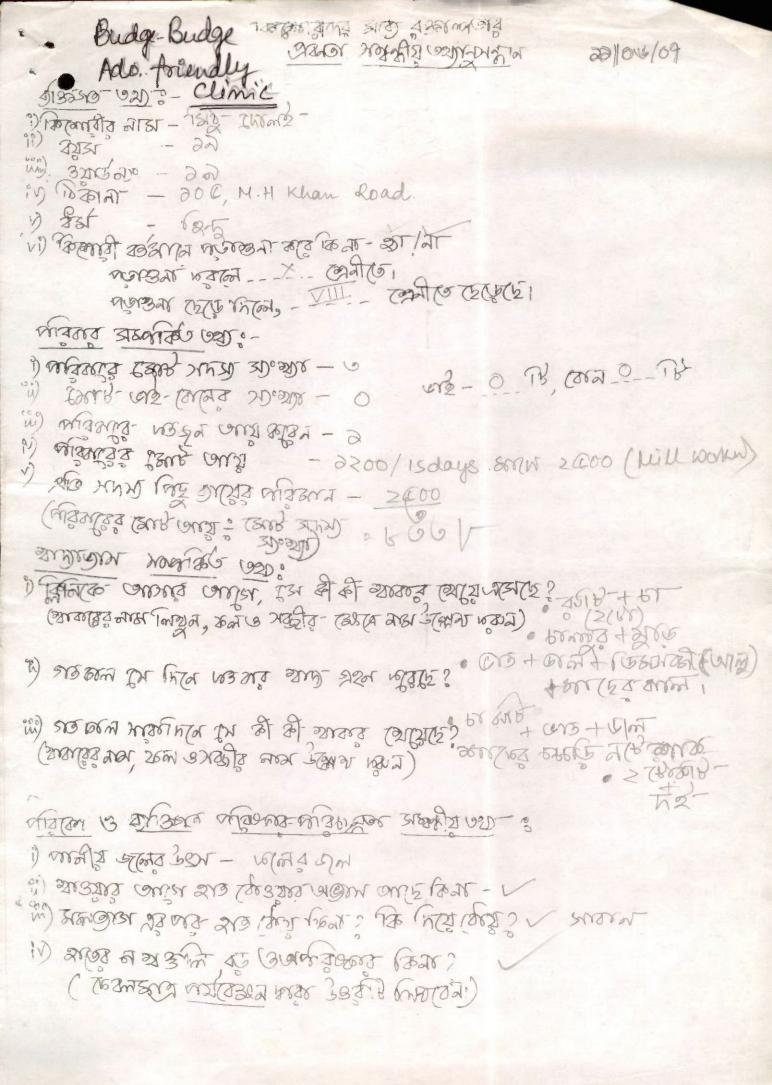
Total fund required for 2 groups of training as per your approved budget will be Rs.1,56000/00 only. This expenditure will be accomodated under A/C of "Procurement of Medicine "for this programme.

Hoping for sanction of above proposal for better implementation of Adolescent Health care Programme in our Municipality.

Thanking You.

B. M. Savear Chairman 8.5.07

Budge Budge Municipality



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(Lesuzus enzlazora kisk 38 sus (Mellayi)

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(प्रहासमा सार्वा है है है है कि प्रमान हो है है।

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\$13550 1920 3-) Topanoto 2155 - Sabramfance अयादियाः - 17. 10 Barat - 19, Second lane Bester Road in fat -M vi) किलाई कड़ान महाकार कर के कि ता- के (मा) भवास्त्रमा महास्त्र --- व्यमित्र न्यास्त्रम रहिए पत्ता, - क्रिने क रहिए हिए हि দ্যারমর প্রহম্যকিত তথা :-42-1-13, cora 3-78) अध्यक्ति १ सम्म अध्य ३०० मा - 6 ii) Earth- 1015- [allas 20,500 - 4 (a) मित्रमार्ड एडमर जार्य न १८०० - १८०० (६००)) अछ भाग सिंह व्यक्ति व्यक्तिय – 1000 (साइमीडेड प्रथित तथारी - प्रथित आमी 和B+ 約9·4+ ज्यामुम्बाम भववनिक्षे ७३०: P. (Ermos)) सिशक त्यारेश त्यारेश हैं से कु का का जिर्ड (कार्ड क्यारेश हैं) (क्या महार नास निर्मंत कर्म के अवहीय- (इस्ट्रा महार मिन एक) SOM WINE है) अख्या हैम सिर्ध त्या अध्य अध्य अध्य अध्य है। (अध्यक्षित्र क्षा ३ अक्षीं स्था देखा १ क्षा (Beaf) &m. W + CB व्याचित्र त क्रिक्ट व्यक्तिक क्या विशेष्टिक सक्षेत्र तका न) अध्यात हिम्स हिम्स (्रा) अवत्रमारे त्यारे अव क्षित्रमार लिखा व्यक्षिय - । हुए) अध्यक्षित अंड कारे अंड कारे अंड क्षिय एए पर हिंदि किये र टिंग के (1) अविश्व स अ अस्म पेट (अलाक् केल्स्ड (१९४८) (एड्रम्डर्स ध्यादाश्य महेंद्र १३वेस सिंहाया हो हेंग्स

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\$13550 4200-्रीकिक्यारीय माहा - क्रिक्स MM in) 320620 - 89 m. g Rad in fat vi) किलाड़ी कांद्राप्त मुस्तक्षम महिक्तम - का /मा न्यास्त्रम १५८५ माला, - - व्यमेल १६८५७। स्रोवता अध्याकि तकी :-472 - D. PB, CORA --- No) अध्ययाते दक्षित अभूता का कार - 8 m soung as sures sound - 9 in) existing lang - min mount (2000) ने का नामा विष्ट कारिय क्षेत्रकात - कि का (साइम्डिंड स्पिट्र त्यारे : स्थार याम न्यामुण्या भवनाविद एक्टाः - कार +ommanses) सिल्टि त्यामेश देश है के काया किया है - देश + एस ने होण (कामिडे मास मिर्जेप केषत अस्ति - एक्टिम अस द्विमारा लेका) + om Ans है) अख्या है। एति एउ अरे उपमे अर्थ विदेश हैं - 51 + 21B+ COUNT TO STROM W हाँ) यह छर अ मर्वेश्वास्ति की की की कायह कि विक्रित कार ने कार ने कार होते. (इम्बाइड मका उत्मा हे प्रकृति सका देखार मार्थ है किया है - 600+6103 + 61891-- 2516 + 50 60 TON of Soya यातिक ति क्षेत्रक्ष व्यक्तिष्य-ध्यातिक स्वक्ष्या तहा . इ) यासीय निकार हिल्ला के क्षा है। ्रा आश्चर्या त्यात कार कार किया विश्वर कार्या कार्या कार्या कार्या किया -1) अविश्व स अ उत्में पेट (अलाक् केल्स्ड (क्या) ; (प्रह्मस्ति धर्माश्वात मार्थ दुर्वेत एम्प्रावित्रा)

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\$13550 620 3 ी किर्धार्थिय शहर - श्रिवेश अर्थिय है। m) 325 - 3/2 (1) (1) END ALL PARTY - PROPERTY (1) (1) y fat vi) किसारी कांत्राच में महाह कि मार की /मा भवास्त्रमा भवास्त्र - १४ - व्यमीका व्यास्त्रम तिर्देश मिल्न, ---- त्यमील हिर्दिश দ্যুব্রুর প্রহণ্ডির তর্ম । -25 - 5 13 Cara - 5 - US) अधिकारि <u>१ द्रीक</u> अस्ते ३० कार – १ m) 19418-005-1949 - 8 in) existing lang - min mount (32m)) अहि समम लिए कार्यिक क्षेत्रकार - (95)-(साइमीड्ड (इपाट्ट त्यारे - प्रधाद अपन)) सिर्धिक त्यार्थ त्यार्थ देश हो की कायर क्यार्थ है अवस्ति महा इस्मिलिक स्थार्थ त्यार्थ देश हो की कायर क्यार्थ क्यार्थ के महिल्ला क्यार्थ के महिल्ला क्यार्थ के महिल्ला क्यार्थ (कामिडे मास मिकेंच भेषा अस्ति अस्ति कार देविता एकते) . इतिहा ही पाइते हा) अख्या प्राप्त प्राप्त प्राप्त प्राप्त अवता अवता विद्याहर ह हा) यह वर भ अध्यापि के कु कु कारक कि शिहिं । के कि म orest to to + Grant (अव्यक्षित्र प्रका के प्रविद्ध हा अवर देखा के प्रकार . 498 + Cost + 6mm थ्यिक ते अभुक्रा व्यक्तिध्य-धाउमक्त अभीम तता इ i) oral a state of Daler हैं। अपद्यारे त्यारेत कार का किय कार ताला ताला कार किया m) प्रकार अंड करें अरब प्रका एए मार्ड (प्रकारिक्टर) / 1200 क 10) अविश्व स अ अस्म पट (अवाद्य देवला) (क्या)

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\$13550 1920 B-्रिक्शावदाइट - 1212 हिंहाकोहा है। m) 3210620 - 29 in 102017 - 829, hylad in fat vi) किलावे कांट्राक्ष मंद्राक्षमा कांट्राक्षमा कांट्राक्षमा कांट्राक्षमा कांट्राक्षमा कांट्राक्षमा कांट्राक्षम क्षित्र माय- म्यार्क महस्क्र मुजाउम राष्ट्रिक मालि, ---- त्वर्मी ए टिएएर्छ। দ্যুব্যর প্রহণ্ডিত তথা -2 - 3 B, COLD - 3- UP) व्यक्तिक दिसम् अपना अवनात -1944 - Cats - (2012 3 20, 302 - P. m) अध्वयोध- næर्षेत्र त्यांत्र श्रीक्षेत्र -N) existing 2 lang and - both bamb marker (1200) र्) केल समम् निर्दे कार्डिय क्येंड्याय - 416 (स्राइमीइड (इपाद लाग्री - तहार यात्री ज्यामुख्यार अवक्रीकिट एउठाः) सिम्प्क त्यार्थ त्यार्थ देश है के कायार विशिल्यार है-१८६ । त्या दहर क्षियाहिव सास मियून, क्रमें ७ अवदीव - (३६४ मधा देशका प्रकार) - जाल कार्यनी - 801misns है) अक कथा है। एति एउस एउस उर्ध अपने अठम लीडीह है - 50+ Cours -(क्राकिर प्रमा १८९० के का कुर की कार्य हैं का किया के किया किया किया हैं। कार्य कार - 458 + (BX + 9m) अधिकार अधिकार अधिकार साउनाय अधिक अधिक ता विश्व 1) on of 5 5(000 300 - tap water ्रा) आश्चेष्य त्यांत कार प्रश्चेष्य अख्या अख्या व्याह क्रिया - N m) प्रकारी अंड करें- अंड क्यों स्टिंग ने स्टिंग किये । प्राचित्र के प्राचित्र किये । 1800 के 10) अविड ध अ अ अप्पे पेट (अ लक्ष केल्का किया) (प्रहामका सम्हित अहम दिन्द्राम काम्यान हेन्द्रम् क्रिकान

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अक्षा अक्ष्मीं क्रायमिन शाम विका

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KOLKATA URBAN SERVICES FOR THE POOR CHANGE MANAGEMENT

Memo No. CMU-94/2003(Pt. V)/33/0

Dt. .. 12.03.2007

From: Arnab Roy

Project Director, CMU

To

: The Chairman

Budge Budge Municipality

P.O.: Budge Budge

Dist.: 24 Pgs (South), Pin-743 319

Sub.: Provision of fees for the Medical Officer attending Adolescent Clinic at

Budge Budge Municipality under the Health component of KUSP.

Ref.: Your communication bearing no. 2791 dt. 06.03.2007.

Sir,

With reference to above, approval is accorded towards provision of fees for the Medical Officer attending Adolescent Clinic @ Rs. 200/- per clinic per day for 52 weeks. The required fund for the purpose is to be accommodated within the approved budget estimate on A/C of 'Procurement of Medicine' for the said programme.

Thanking you.

Yours faithfully,

Project Director, CMU

Dt. .. 12.03.2007

Memo No. CMU-94/2003(Pt. V)/ 3310 (1(2)

Copy forwarded for kind information to:

- 1. Health Officer, Budge Budge Municipality
- 2. AFC, Budge Budge Municipality

Memo No. CMU-94/2003(Pt. V)/33/0 (2(3)

Copy forwarded for kind information to:

- 1. Finance Advisor, CMU
- 2. Accounts Officer, CMU
- 3. Accounting Support Agency

Project Director, CMU

Dt. .. 12.03.2007

Project Director, CMU

(033) 2470-1540 PHONE: 2470-1885/122

OFFICE OF THE COUNCILLORS DGE BUDGE MUNICIPALI

71, Mahatma Gandhi Road, Budge Budge, 24-Parganas.(s) Pin-Kolkata - 700137

From:

BHULU KANTI SARKAR

CHAIRMAN

BUDGE BUDGE MUNICIPALITY

To Sri Arnab Roy IAS. Project Director, CMU Kolkata urban services for the poor. ILGUS BHABAN SALT LAKE CITY.

Residence:

17/4, A.M. Ghosh Road.

Phone: 2480 2140

P.O. & P.S. - Budge Budge.

Dist. - South 24-Parganas.

Sub :- Provision and sanction of fund for Medicial Officer attending Adolescent clinic of Budge Budge Municipality./

Dear Sir.

I am to inform you that necessary infrastructural set up are now running in our HAU, IPP-VIII project for establishment of Adolescent clinic. Quatation invited for procurement of necessary listed medicines and we are hopeful for procurement of 1st installment of medicine within March / 07.

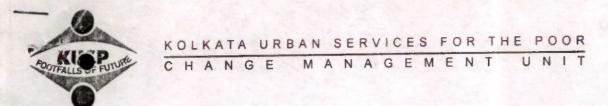
We are going to establish and functioning the Adolescent clinic from 01/04/07. It has been observed that there is no honararium sanctioned for Medical Officer attending the clinic .At least Rs.200/00/Clinic day /Week to be sanctioned and total amount required for 52 week/ year will be Rs.10,400/00.

This amount will easily reimburse from the fund sanction for procurement of medicine (Quatation rate for procurement of medicines is less than sanctioned amount.)

So I am requesting you to please sanction the honararium of Medical Officer @ Rs.200/00/clinic day and oblige.

Thanking You.

Chairman, 1.3.07
Budge Budge Municipality.



Memo No. CMU-94/2003(Pt. IV)/2603

Dt. .. 16.01.2007

From: Arnab Roy

Project Director, CMU

To: The Chairman

Budge Budge Municipality

P.O.: Budge Budge

Dist.: 24 Pgs (South), Pin-743 319

Sub. : Piloting Adolescent Health Care Programme in Budge Budge

Municipality under Health component of KUSP.

Ref.: This office earlier communication bearing no. CMU-94/2003(Pt. IV)/2317

dt. 11.12.2006

Sir,

Pursuant to this office communication under reference, a plan for piloting implementation of Adolescent Health Care programme at Budge Budge Municipality for one year, has been drawn up in consultation with HO of your ULB.

Objective of the said programme

 To study the Knowledge, Attitude Behaviour and Belief (KABB) on HIV / AIDS among the adolescent (15 – 19 years).

 To promote awareness of adolescent on RCH, HIV / AIDS, improving reproductive hygiene and healthy behavioural practices for prevention and control of STD / HIV / AIDS.

3. To provide adolescent health care support through adolescent friendly clinic.

Methodology

 Development of questionnaire for studying the knowledge attitude, behaviour and belief on HIV / AIDS.

 Awareness programme will be conducted initially for 500 nos. of adolescent of Budge Budge Municipality in batches. Each batch will consists of 25nos. of adolescents.

3. KABB study will be conducted for those 500 nos. of adolescent.

4. Adolescent friendly clinic will be established at Health Administrative Unit once in a week.

Activities

Item	Action by	Time Frame
Development of questionnaire for KABB study	CMU, ULB	January, 07
Identification of adolescents who will participate in the awareness programme	ULB	Mid December, 06 to Mid January, 07

Contd. to P-2.



Item	Action by	Time Frame
Preparation of schedule and conduction of awareness training programme in batches, one batch consisting of 25 nos. of participants, thus covering 500 adolescents. Each awareness training programme will be of 2 days duration.	« CMU, ULB	Mid January, 07 to March, 07
Development of training materials	CMU	December, 06
Development of pre & post evaluation questionnaire for the adolescent of awareness training programme	CMU, ULB	December, 06
Scrutiny, compilation of data and analysis of KABB study.	CMU, ULB	April to May, 07
Establishment of adolescent friendly clinic to be held once in a week at Health Administrative Unit, manned by Doctor (HO/AHO/MO) and the grass root level workers concerned. Initially the clinic will run for one year. During clinic sessions at least 4 FTSs will be trained up by the Doctor on counselling methodology. These FTSs will in turn be able to conduct adolescent clinics independently along with medical professional in the long run.	ULB	Mid February, 07 to March, 08

COST ESTIMATE

A) Awareness training of adolescents (1 Batch will consists of 25 adolescents)

Item of Expenditure	Amount
Training materials @ Rs. 30/- x 30	900.00
Tea & tiffin @ Rs. 25/- x 30 x 2	1,500.00
Mobiliser fees @ Rs. 10/- x 25	250.00
Trainers fees @ Rs. 200/- x 2 x 2	800.00
Contingency @ Rs. 100/- per day x 2	200.00
Mobility support to the participants @ Rs. 5/- per day x 25 x 2	250.00
TOTAL (Unit cost of one batch)	3,900.00
Cost for 20 Batches	78,000.00

Contd. to P-3.



B) Establishment of adolescent friendly clinic

Item of Expenditure	Amount
Medicine estimated for 7,000 clients which is 50% of total estimated adolescents Folifer - 7,00,000 tabs. at 32.50 per pack of 15 tabs, cost	1495000.00
for 46000 packs Albendazole – 14,000 tabs. @ 11 90per tab	166000.00
Norfloxacine - 70,000 tabs @41.50 per 10 tabs,	290500.00
Metronidazole – 70,000 tabs @6.00 per 10 tabs	42000.00
Hemoglobin testing for 13,000 estimated adolescent @ Rs. 5/- (Baseline and terminal Hemoglobin estimation) Rs. 5/- x 13000 x 2	1,30,000.00
Provision of stationeries and contingent expenses @ Rs. 200/- per day x 52 clinics	10,400.00
TOTAL	21,33,900.00
GRAND TOTAL	22,11,900.00
(Rupees Twenty Two lakhs eleven thousand nine	hundred) only

Administrative Approval & Financial Sanction is accorded for an amount of Rs. 10,00,000/-(Rupees Ten lakhs) only for the present. You are requested to meet up the expenditure out of the KUSP Fund available with you. Procurement of medicine is to be done following the DFID norms. Total quantity of medicine may be purchased in 2 to 3 installments, depending upon the consumption pattern.

The expenditure is to be booked under the A/C head "Support to Health Sector – Adolescent Care". You are also requested to ensure submission of Statement of Expenditure (SOE) and Utilisation Certificate (U.C.) in this regard in each month through Accounting Support Agency accordingly.

Yours faithfully,

Project Director, CMU

Dt. .. 16.01.2007

Memo No. CMU-94/2003(Pt. IV)/2603/1(1)

Copy forwarded for kind information to:

Health Officer, Budge Budge Municipality.

Memo No. CMU-94/2003(Pt. IV)/2603/2(2)

Copy forwarded for kind information to:

1. Finance Advisor, CMU

2. Accounting Support Agency, CMU

Project Director, CMU

Dt. .. 16.01.2007

Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/2317

Dt. .. 11.12.2006

From: Arnab Roy

Project Director, CMU

AHN: 140, BudgeBudge Hope.

To : 7

: The Chairman

Budge Budge Municipality

P.O.: Budge Budge

Dist.: 24 Pgs (South), Pin-743 319

Sub. : Piloting Adolescent Health Care Programme in Budge Budge

Municipality under Health component of KUSP.

Sir,

In the study of existing Health programmes by the KUSP, it was identified that there is a need for strengthening adolescent Health care component under Reproductive & Child Health Care services.

Before undertaking large scale programme for all the ULBs, it would perhaps be better that a pilot programme in this regard be initiated. It has been learnt that your municipality had successfully implemented the adolescent health care awareness programme under IPP-VIII. Hence, your ULB may be the pioneer one in piloting the adolescent health care programme under KUSP. For this purpose, Dr. Shibani Goswami, Health Expert, CMU along with your Health Officer would draw an outlay of the programme and work out the details for launching the programme at the earliest.

You are requested to instruct your Health Officer to contact Dr. Goswami for the purpose. Thanking you.

Yours faithfully,

Project Director, CMU

Dt. .. 11.12.2006

Memo No. CMU-94/2003(Pt. IV)/2317/1(1) Copy forwarded for kind information to: Health Officer, Budge Budge Municipality.

Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR CHANGE MANAGEMENT

Ath. Dr. D. K. Raul, Prof. Hood, Dept. of Epiden

Memo No. CMU-94/2003(Pt. IV)/744

Dt. .. 20.06.2006

From: Arnab Roy

Project Director, CMU

To : Prof. Indira Chakraborty, Director

All India Institute of Hygiene & Public Health

110, C.R. Avenue Kolkata - 700 073.

Sub.: Training and implementation of Adolescent Care under Health component of KUSP.

Dear Madam,

Reference is invited to the communication of your office bearing no. DIR/05/3535/131(pt.) dt. 09.12.2005 on the above subject.

The research and training proposal submitted by Dept. of Epidemiology, AIIH & PH has been approved by the Competent Authority. In the mean time, a no. of sessions had already been held amongst Dr. Raut, Prof. & Head of Dept. of Epidemiology, AIIH & PH; and CMU, KUSP.

The entire process described under the project proposal will be taken up in two phases. The first phase will comprise of -

- a) Health care need assessment of Adolescent Awareness on RTIs / STIs, HIV / A!DS (KABP Study).
- b) Assessment of Health status of Adolescent, treatment seeking behaviour and utilisation of Health care services.
- c) Assessment of status of Health care facilities for provision of services for the Adolescent.

The second phase will comprise of -

- d) Training of Health Officer, Asstt. Health Officer, Medical Officer of 10 ULBs on Adolescent Health - be conducted by AIIH & PH.
- e) Facilitator's guide and training manual for HHW on Adolescent Health will be developed in Bengali by AIIH & PH.
- f) Training of grass root level functionaries will be rendered by the already trained HO, AHO & Medical Officer.
- g) Faculty of AIIH & PH will monitor and supervise the HHWs training as and when required.

The Dept. of Municipal Affairs has decided to take up the first phase initially. The entire programme will be monitored by CMU, KUSP. The second phase will be initiated after getting the study report of assessment.

Contd. to P-2.



Hence, you are requested kindly to take further necessary action to undertake the first phase of Adolescent Care Programme at the earliest. Dr. D.K. Raut, Prof. & Head who is the principal investigator of the said study may be requested to liaise with Dr. Shibani Goswami, Health Expert, CMU in this regard.

Thanking you.

Yours faithfully,

Project Director, CMU

Dt. .. 20.06.2006

Memo No. CMU-94/2003(Pt. IV)/744/1(1)

Copy forwarded for kind information and necessary action to:

Dr. D.K. Raut, Prof. & Head and Principal Investigator, Deptt. of Epidemiology, AIIH & PH.

Memo No. CMU-94/2003(Pt. IV)/744/2(3)

Copy forwarded for kind information to:

1. Project Manager, CMU

2. Health Expert, CMU

3. Financial Advisor, CMU

Project Director, CMU

Dt. .. 20.06.2006

Project Director, CMU

PROPOSAL FOR IMPLEMENTATION OF ADOLOSCENT HEALTH PROGRAMME UNDER -KUSP

PRINCIPLE INVESTIGATOR: DR. D.K.RAUT, PROF. & HEAD

CO-INVESTIGATORS:

1. DR. D. PAL, ASST. PROFESSOR 2. DR. R. N. SINHA, ASST. PROFESSOR DEPT. OF MCH

DEPARTMENT OF EPIDEMIOLOGY
ALL INDIA INSTITUTE OF HYGIENE & PUBLIC HEALTH
110 C.R. AVENUE, KOLKATA-700 073 W.B. (INDIA)

drdkraut@vsnl.net , drdeepakraut@vahoo.com

PROPOSAL FOR IMPLEMENTATION OF ADOLOSCENT HEALTH PROGRAMME UNDER -KUSP

1. INTRODUCTION

Adolescence is a fascinating period of life that marks the transition from being a dependent child to becoming an independently functioning adult. It is the period of life between age 10 - 19 years- a crucial phase of growth and development, when there occur physical and physiological changes along with emotional instability.

1.1 CHANGES DURING ADOLESCENCE:

The changes that occur are - biological development (body size and shape), cognitive development, self-concepts and self-esteem, sexuality and morality, relationships with family, peers and society. These changes occur due to hormonal changes in conjunction with social structure. In this period the close and dependent relationships with parents and older family members begin to give way to more intense relationships with peers and other adults. It is also a time when physiologically adolescents begin to reach their adult size, their bodies become more sexually define and reproductive capacity is established. They have different needs according to their stage of development and personal circumstances.

During adolescence, growth spurt occur and about 35% gain of adult weight and 11% of adult height are acquired- so achievement of optimum growth and development during this period is of utmost important in maintaining good health thereafter.

1.2 HEALTH PROBLEMS OF ADOLESCENCE:

Adolescents represent about of a fifth of country's population but the health needs of adolescents have seldom been addressed. They face a number of health problems like general health problems, menstrual problems, mental health problems, early and unprotected sex, sexual abuse, accidents and violence, addictive behaviours like alcoholism and drug addiction etc. National Family Health Survey data revealed that over 50% of girls marry below the age of 18. Teen age pregnancies being high risk pregnancies result in unsafe abortion, low birth weight and high maternal morbidity and mortality. The age group 15 - 19 contributes 19% of total fertility in India. Highest unmet needs for contraception have been reported in the age group 15 - 19 years. Around 30% of adolescent's girls and 18% of boys suffer from malnutrition. As the adolescents undergo sexual development, they are curious to know about it. Several studies show varying levels of pre-marital sex among male and female adolescents. The median age of initiation of sexual debut is 15 - 16years.

The combination of growing physical maturity, hormonal changes, emotional immaturity and lack of information makes adolescents specially vulnerable to certain types of health events, the effect of which may be serious and permanent e.g. sexually transmitted infections including HIV/AIDS, unwanted teenage pregnancy, unsafe abortions and resultant pelvic infection, drug addiction, alcoholism etc. Around 40% of HIV infections are centered on teenagers. Adolescents are also very often under psychological stress, as they become more independent and assertive leading to confusion, tension, frustration, feeling of insecurity and depression.

But, health of the adolescent population is relatively neglected both at the family and at the health provider level. There is a relative gap in the health care of the adolescents, resulting in occurrence of preventable morbidities and mortalities affecting the potential workforce of the country. The intrinsic vulnerability of the adolescent people who form a heterogeneous group is aggravated by their risk taking attitude, strong peer influence, in access to information and traditional gender disparities in the society. So it is important that diverse health needs of adolescents like physical, psychological and social health needs are given due consideration by the health providers. Programmes on adolescent health while putting due stress on reproductive health, should work on a wider perspective, considering the adolescents physical and emotional needs as well.

Adolescents do not appreciate the importance of seeking treatment when they are unwell and often underestimate the severity of their condition. Even when they choose to seek care, there may be important barriers preventing their access to such care. The health services may not be available, accessible or acceptable to the adolescent people. Cultural reason, physical distance, time disparity, fear of being recognized, lack of confidentiality, natural aversion to be in a clinic or treatment centre and rude or judgemental health workers may act as obstacles in utilization of health care services by the adolescent individuals.

National Population Policy 2000 has identified adolescents as underserved population group. Govt. of India intend to improve the services for this vulnerable group of population who have till now been effectively left out of planning process. KUSP like to introduce the service of adolescent care in their health component and start it as pilot project in 4 urban local bodies. As mentioned, this vulnerable group of population may suffer from various health problems, so far effective implementation of adolescent health programme in the municipalities under KUSP, it is essential to assess the health status and needs of the adolescents of the area, facilities available and suggest measures for intervention.

Therefore, a study shall be undertaken among the adolescents of the municipalities under KUSP with the following objectives:

1. To assess the health status of the adolescents- e.g. nutritional, sexual and reproductive health status, psychological and behavioral problems etc.

2. To know about their awareness of general health, reproductive health, unprotected sex, STDs, RTIs, HIV/AIDS, contraception etc. and their needs.

To study the status of health care facilities about provision of services for the adolescents.

To suggest measures of intervention in conformity with the needs of the adolescents as revealed by the survey.

2. MATERIALS AND METHODS:

It will be a cross-sectional study among the adolescents of the municipalities under KUSP. The study will be carried out among a number of adolescents (size determined by appropriate statistical method) selected by random sampling.

Method of data collection will be by personal interview using a pre-tested, semi-structured questionnaire, general health examination and observation. A survey of existing health facilities about provision of services for the adolescents and service providers will also be carried out.

The health status of the adolescent individuals, their health awareness and information gaps, needs and expectations regarding "Adolescent friendly" services will be ascertained from collected data and appropriate intervention measures will be suggested.

3. SUGGESTED INTERVENTIONS:

Adolescent friendly health services should have high clinical standards and qualities that young people seek. It should be accessible, acceptable, equitable, comprehensive and appropriate- in the right place at the right time and affordable and to be delivered by competent and motivated providers.

The interventional approaches can be at three levels- a) Community

level, b) Family level and c) Individual level.

a) Community level- Most effective way of reaching the adolescents and influencing them is through schools and colleges. Problems of adolescents can be included in the school and college curriculum. Health sector should select a few things such as, prevention of anaemia and malnutrition, reproductive cycle, menstrual cycle and hygiene, age of marriage and child birth, risk of teenage pregnancies, prevention/control of RTI/STD including HIV/AIDS, voluntary blood donation, contraception, unsafe sex and unsafe abortion etc. for effective coverage in the schools of their jurisdiction through health programme. This

should be done in consultation of school teachers and parents. Teachers should be given training in problem of adolescence so that they can detect the problems early and start intervention.

Adolescents out of school can be reached through non-formal education system in consultation with local municipalities and panchayats and with the help of NGOs.

Health education programmes as lectures/demonstrations including Audio-visuals can play important role. Area specific material on IEC in local languages needs to be developed for effective communication.

Another effective way of reaching the adolescents is through Peer Education programme- a programme that is at least in part devised and delivered by young people for young people. Young people are often more comfortable talking to peers than parents and teachers. Most often these programmes produce a change in knowledge as well as behavior than adult programmes.

- b) Family level- Family oriented programmes including parental guidance/ education can play an important role. Parents' Day can be organized in schools and clinics to train the parents regarding the problems of adolescents and to help them to tackle it. Family factors and inadequate social support play an important role in juvenile delinquency. Adequate social support of parents is important. Health workers during their weekly to monthly home visits should provide information to the parents and emotional support for solving the problems of adolescents.
- c) Individual level- Many problems of adolescents can be solved through inter-personal communication at clinics by physicians/health workers, by counselling and also during home visit.
- d) Up gradation of facility at Health Centres- Health centres and clinics are to be strengthened in terms of educational material and services for the adolescents according to their needs. Clinics should be accessible i.e. it should be held in places where adolescents go and timing should be suitable for them. Adolescents are to be assured of privacy during a consultation and confidentiality afterwards. Trained health officers and workers are to be posted so that they can address the problems of adolescents. They should have good communication skills and there should be arrangements for counselling of adolescents in different issues and a counsellor is to be posted at the clinic. A psychologist is also to be posted for tackling the psychological and behavioural problems of adolescents. Training alone will not resolve quality issues. Structural problems must be addressed so that equipment, medicines and supplies are available when and where needed.

Services to be provided would be preventive, promotive and curative services.

- i) Preventive services- Immunization with tetanus toxoid, hepatitis B vaccine and for adolescent girl's rubella vaccine. Education about prevention of anaemia, malnutrition, STD,s/RTIs, HIV/AIDS and contraception etc.
- **Promotive services** Nutritional education, nutritional supplementation, provision of iron and folic acid tablets, improving menstrual hygiene, health education, life style and behaviour changes.
- **iii)** Curative services- Apart from treatment of common illnesses there should be facilities for treatment of STDs/RTIs, scope of doing MTPs, and management of its complication, treatment of behavioural and psychological problems and referral services.

Adolescents are to be involved in planning and monitoring and community support is needed to ensure that services are acceptable and used. Finally, improvements in adolescent health services will act as a catalyst to improve health services for everyone, as staff attitudes change and people's expectations rise. Adolescents are on the verge of adulthood and will continue to demand services that match their needs. Adolescent friendly health services can pioneer change for the whole population.

4. HEALTH CARE NEEDS ASSESSMENT OF ADOLESCENTS:

A) Awareness of RTI's / STI's, HIV/AIDS, (KABP study)

i) Purpose:

The purpose of this study is to assess the current Knowledge, attitude and behavioural practices for HIV/AIDS/STD, sexual and reproductive health among adolescence population of BPL families in Municipalities of Kolkata Metropolitan Area (KMA) and to develop baseline measurements for behavioural indicators to be used in assessing changes in behaviour over time.

ii) Aim:

To positively influence adolescent sexual behaviours in order to reduce HIV/AIDS and sexually transmitted infection by improving correct knowledge and Behaviour change communication.

iii) Objective:

- To study the knowledge, attitudes, behaviors and beliefs of HIV/AIDS among (15-19 years) adolescents of BPL families in ULBs of KMA and assess gender bias.
- 2. To study the sources of information on HIV/STD infection.

- To develop the key behavioral indicators predictor of high-risk behavior changes over the time for HIV/STD infection, sexual and reproductive health.
- To develop, plan and implement the intervention programme for adolescents for adopting and developing positive life style, improving reproductive hygiene and healthy behavioral practices for prevention and control of HIV/STD infection.

iv) Methodology:

a) Design:

An epidemiological cross-sectional study design will be used. Sampling is based on randomized two stage sampling strategy. The target group of adolescents between 15-19 years will be included by complete enumeration method from the sampling sites. The quantitative research will be accompanied by qualitative research to enhance the interpretation of the findings. Interviews with the adolescence will be based on structured self administered, anonymous questionnaire. Questionnaires will include information on demographical, socio-economic, gender characteristics. Reproductive and sexual heath and HIV/AIDS related Knowledge, beliefs, attitudes and behaviour and information on mode of transmission, prevention and protective methods, misbelieves, risk factors and source of getting this information will also be included. The sample size of adolescents will be decided on the basis of municipalities that would be included in the programme. However around 150 adolescents would be selected on random basis from group of school going and school drop-out adolescents.

b) Sampling:

- Select four municipalities' site out of 40 of Urban Local Bodies (ULB's) on the basis of sampling from each zone. Selection of ULB will also depend on availability of Lady Medical officer and lady second tier supervisor. There after from south, east and west zone four ULB's will be selected on population proportion basis.
- 2. Selection of adolescents (15-19 years) by complete enumeration method.
- 3. Carry out pre-test on KABP on HIV/STD/AIDS and behavioural indicator.
- (i) Conduct session on health education and promotion on HIV/STD by different modes of communication, ex. Lectures, posters, audio-visual etc.
- (ii) Carry out post-test on KABP on HIV/STD/AIDS for assessing enhancement of knowledge and change in the behavior and attitude for prevention of HIV/STD.
- (iii) Carry out intervention programme as mentioned & as per guidelines.
- (iv) Study the behavioural trends each year.
- (v) Implement phase-II to cover other municipalities, and conduct similar behavioural surveys.

c) Investigation Team:

Field investigation team will be consisted of medical doctors/faculty members from AIIH&PH as field investigators who are trained and experienced in conducting qualitative and quantitative survey will supervise and coordinate study in the field that will be supported by junior medical doctors (postgraduate students). The team will also include social scientist dealing with social and psychological components of study. Principal investigator and experts will be overall supervisor of the study dealing with development of the protocol, planning, organisation, implementation and conduction of the study.

B. Assessment of health status of adolescents, treatment seeking behaviour and utilization of health care services

I. Objectives:

- To assess the health status of the adolescents e.g. nutritional, sexual and reproductive health status, psychological and behavioural problems.
- 2. To study the treatment seeking behaviour of the adolescents.
- To study the utilization of the health care services by adolescents Methodology and sampling design will be followed as mentioned in above the component.

C. Assessment of status of health care facilities for provision of services for the adolescents

I. Objectives:

- To assess the availability of trained manpower in the health care facilities for providing services for the adolescents.
- To identify the type of services available for the adolescents referral services.
- 3. To study the availability of drugs and equipment and other facilities.
- 4. To find out laboratory facilities if any for diagnosis of RTI/STI.
- To identify the obstacles in provision of health care services for adolescents and suggest measures for its solution.

II. Material and Methods:

- 1. Study area: Health facilities i.e. dispensaries/clinics under the municipalities.
- Sampling frame:
- Method of data collection: The data will be collected -a) by actual observation and b) by interview with the person in charge of the health care facility on the day of the visit.
- 4. Tools: Pre-designed, pre-tested schedule containing both closed and open ended questions regarding availability of general facilities, services, staff pattern- their training status, IEC materials, medical examination facilities, drugs, equipment and laboratory facilities- their working condition, referral services etc.
- Data analysis: Collected data will be analyzed using appropriate statistical methods.

III. Time Frame:

It is envisaged that around two month period would be necessary to conduct entire study. The actual study will start from the day when the funds will be released to AIIH&PH.

D. Training of Health Officers and Asstt. Health Officers on adolescent health

Doctors, nurses, health workers need a good knowledge of normal adolescent development and skills to diagnose and treat common conditions. They are to be trained on how to address the problem of adolescents and make their approach friendly. Technical skills and a sympathetic professional approach should be combined with non-judgemental approach. Communication with adolescents on sensitive issues like sexuality, reproduction, STDs, age of marriage and child bearing etc. requires good communication skills. A communication model is to be evolved for effective communication.

Health officers will also have to organize teachers training programme on adolescent health and development on a large scale. Similarly peer training programme and student to student approach can pay rich dividend.

Training of different categories of staff should be held separately. It is envisaged that trainers training of Health officers and Assistant Health officers will be organised by AIIH&PH. These trained Health officers will subsequently train their Honorary Health Workers (HHW), Lady second tier supervisor (LSTS), FTS's, Female STS's at ULB levels. However all these training programmes will be organised and conducted under overall supervision of CMU. AIIHPH would provide time to time technical guidance, supervision and monitoring of all the activities of adolescent health programme under KUSP.

- Participants: Total 30 Health officers and Assistant Health officers belonging to pilot 10 ULB's would be trained in two batches. Around 15 participants are expected to attend training programme on adolescent health.
- 2. Training duration: Training would be conducted for three days duration.
- Time frame: Around one month period will be necessary to plan and organise these training programmes.
- 4. Training of Honorary Health Workers: Health officers and assistant Health officers who will be trained in earlier training programme will be key trainers for the training of honorary health workers. Facilitator guide and training manual for HHW will be developed by AIIH&PH, which will be used for the training of HHW and other paramedical workers.

BUDGET:

	SUMMERY OF BUDGET		
1	Adolescent Health care need assessment (Rs.144,480 X 4 ULB)	577,920	
11	Training of Trainers (Rs. 217,000 X 2 Training Programmes)	434,000	
Ш	Preparation of Training Module for HHW	95,000	
IV	Monitoring & Supervision of HHW Training by AllHPH (10 Programm		
	GRAND TOTAL	1,162,920	

Sr.No.	Details				
1	Adolescent Health care need assessment	Rate(Rs.)	No.	Days	Total
A.	Field expenses :			1411111	
A1	Per diem				
A1.1	Principal Investigator/Experts	1500	2	6	18,000
A1.2	Field investigator (Medical Faculty)	800	2	6	9,600
A1.3	Research associates (PGTs)	500	2	6	6,000
A1.4	Social scientist	500	2	6	6,000
A1.5	Paramedical workers & Local guide	300	2	6	3,600
A2	Hiring of local transportation	800	2	6	9,600
A3	Consultancy and coordination	2000	1	6	12,000
A5	Contingency expenses	1000	2	6	12,000
	Sub-Total				76,800
В	Office expenses				
B1	Printing of Schedule				5,000
B2	Data entry and analysis				10,000
B3	Secretarial assistance				5,000
B4	Stationaries				5,000
B5	Computer software, mobile phone	20000	1	1	20,000
B6	Final Report Writing & Printing				10,000
B7	Contingency expenses				5,000
B8	Institutional charges (DOE & Adm. Exp.)				7,680
	Sub-Total				67,680
	Total				144,480
	Grand Total (four Urban Local Bodies)		4		577,920
11	Training of Trainers				
1	Per diem for Experts/Resource Persons	1000	5	3	15,000
2	Honorariums to facilitators	500	1	6	3,000
3	Traveling expenses for outside experts	7000	2	2	28,000
4	TA/DA for Participants	500	15	3	22,500
5	Secretarial assistance	1000	2	10	20,000
6	Training materials (file, folder, bags etc.)	500	25	1	12,500
7	Banner, decoration	1000	1	1	1,000
8	Lunch, tea, coffee & Hail	700	30	3	63,000
9	Audio-visual aid	1000	1	3	3,000

10	Travel expenses for field visit	2000	2	1	4,000	
-11	Consultancy & Coordinator	2000	1	10	20,000	
12	Report writing and Publication	5000	1	1	5,000	
13	Institutional overhead charges				10,000	
14	Contingencies		. 37.		10,000	
	Total				217,000	
	Grand Total (Two Programmes)				434,000	
HI	Preparation of Training Module for HHW					
1	Honorariums to Specialist for writing	5000	5		25,000	
2	DTP	5000	2		10,000	
3	Photographs, sketches & artistic work	10000	1		10,000	
4	Consultation meeting for draft module	25000	1		25,000	
5	Printing and Publishing of Module	25000	1	-	25,000	
	Total				95,000	
IV	Monitoring and Supervision of HHW Training by AllHPH					
1	Per diem	1000	2	10	20,000	
2	Travel	800	2	10	16,000	
3	Consultancy and Coordination	1000	1	10	10,000	
4	Contingencies	1000	1	10	10,000	
	Total (ten programmes)				56,000	

Andhra Pradesh Urban Services for the poor

Empowerment of adolescent girl in urban areas

Programme Details

September '2005

EMPOWERMENT OF ADOLESCENT GIRLS IN URBAN AREAS

1.Introduction

Andhra Pradesh Urban Services for the Poor (APUSP) aims at sustained reduction in poverty and vulnerability of urban poor in the 42 project towns. Component 1 deals with reforms to improve municipal performance while Component 2 deals with matters relating to provision of environmental infrastructure. Component 3 of the Project works towards a strengthened civil society to enhance the range and quality of services for the poor. All welfare schemes and programmes remain meaningless unless women are fully equipped to reap the advantage of these schemes. Hence there is a dire need for awakening and developing self confidence amongst adolescent girls, who are future mothers and who are prone to may undesirable consequences due to lack of awareness, self confidence and societal prejudices.

The Project has formulated a vision for component 3 with a view to reduce poverty and vulnerability of the urban poor. The vision aims at achieving in the next two to three years

- (i) Enrollment of all children of school going age, into schools.
- (ii) To enable the poor to access medical and health services.
- (iii) To expose the poor to better livelihood options.
- (iv) To facilitate all the poor women to form into SHGs
- (v) To enable the vulnerable section in the society to live with dignity and self-
- (vi) Strengthening of civil societies including community based organizations.

Empowerment of adolescent girls is part of achieving this vision, which would eventually makes the women, self-confident and self reliant.

Participatory poverty assessments undertaken in twenty-six towns and subsequent review by the town level working groups clearly indicated the need of empowering adolescent girls, who are future mothers by user-friendly and informal methods. All the CMAPPs of the towns, incorporated specific proposals under health, for conducting awareness programmes to adolescent girls regarding marriageable age, cleanliness and nutrition. reproductive health and gender issues

Status of girls child in urban areas

Most of the girls suffer from a high risk of malnutrition, retardation of growth and development

6-8 % of women are married before 18 years sex ratio is 978 per 1000 male in Andhra Pradesh

Female literacy rate in urban areas is 32.7 % in urban areas

Areas of concern

Girl child labour is high in Andhra Pradesh

Child trafficking is a growing problem and large number of girls found in brothels belongs to Andhra Pradesh.

73.28 % of girls are school dropouts at High school stage.

10-15% girls are not enrolled in the schools

Therefore it is proposed to take up the programme of empowerment of adolescent girls in the year 2005-2006 in urban areas in convergence with the Women & Child welfare department, which has taken up a program of forming balika mandals for adolescent girls in rural areas.

BALIKA MANDAL

The balika mandals are formed with a group of 25-30 adolescent girls in the age group of 11-18 years at town level mainly with school dropouts and / or school going girls. They are selected and attached to the local Anganwadi centre for learning and training activities. Among them, 3 adolescent girls who are active and willing to work as social change agents will be selected. Each change agent will be in charge of one activity like nutrition, education, social issues etc., These change agents must attend the Anganwadi centre twice a week i.e., Wednesday and Saturday. Every Saturday, they must conduct a meeting with the members of balika mandals to discuss all issues relating to their peer group.

APUSP in convergence with Women and Child Welfare Department has proposed to replicate the above concept as "Balika Mandals in Urban areas".

Objectives

The objective of this scheme is to empower the adolescent girls so that they develop self confidence and in the process build a good future for themselves and hence the nation.

STRATEGY

• Identify the adolescent girls between the age group of 11-18 years in urban areas which include both school going children and school dropouts.

 Guide and empower the adolescent girls from economically weak and disadvantaged sections in urban areas for improvement of their nutritional and health status by imparting health education on physical, social and psychological changes that are brought about in a girl child with the onset of adolescence.

Develop the capacity to face challenges with more self-confidence.

 Equip them with life skills that help them to be adequately responsive to their emotional and development needs.

Provision of medical aid and supplements to enable their healthy growth.

Programme Coverage

The programmes to be taken up include:

Enlisting the data of adolescent girls in all 42 project towns

Linking them to existing Anganwadi located nearby

 Imparting training to change agents who act both as a guide and an anchor in the process.

The following process will be adopted in implementing the programme:

- Convergent meeting with W&CW dept at state level & finalization of guidelines for replicating in urban areas
- District level meeting of MCs, TPrOs, CD staff and officials of W&CW dept.

Sensitization programmes by W&CW at ULB level

 Conducting local level coordination meeting with Anganwadi teachers SHG members in urban areas by concerned Municipal Commissioners.

Initiation of the programme through convergence with ICDS

Effective coordination, communication and participation of stakeholders

Identification and listing of adolescent girls

Identification of girls will be done through Anganwadi teacher and CBOs in poor settlements, where Anganwadi center is already existing.

In each town priority will be given to the poor settlements as per the matrix prepared by the Project. The objective is to cover poorest of the poor i.e., lowest 15% of the poverty stricken communities. The following criteria will be adopted in the selection of the girls:

poverty ranking based on the poverty survey undertaken by the Project

• coverage of 12-14 poor settlements as per the matrix.

4 centres will be intitated in each project town

• initially the Balika Sanghams will be started where Anaganwadis are working.

The process will be supported by the community-based organizations like the NHGs, NHCs, CDS, local NGOs, Anganwadi teacher etc. The TPO and COs, in each town,

will provide the necessary local support to ensure that the scheme gets wide publicity and participation of all stake holders is ensured.

Preparation of action Plan at ULB level

Total number of Anganwadi centre to be selected in each ULB	4			
No. of adolescent girls from each Anganwadi centre to form Balika mandal	completed.			
No. of adolescent girls nominated for training	3 girls for each sang ham i.e.,3*4 sanghams = 12			
No. of training days				
Budget provision (per ULB)	Rs.40,000/- (10,000 *4 centres)			
Training	, (cogot control)			
Awareness				
Contingencies				
Honorarium				

Programme Funding The cost for setting up of balika mandals in urban areas is Rs 10000/- per annum per centre and the amount will be released to respective ULBs, subject to provision of budgetary details with action plan in due consultation with W&CW department. ULB will in turn release to the ICDS, basing on the progress of work done.

Expected output

Radical change in personality of the individual

Perceptible improvement in their hygiene

Enhancement of their self esteem which enable Adolescent girls involve actively in Developmental activities

Self confidence and self determination.

Change for the better in their manners, presentability and communication skills.

Acquisition of vocational skills.

Foundation laid for good maternal health and hence a healthy society and nation.

Consciousness of cleanliness and nutrition, marriageable age etc.

The trained adolescent girls can detect anemia through physical symptoms and assist in corrective action.

Informal education and training in vocational skills enable quick growth.

Funds Flow

The ULB will prepare proposal under C3, based on the guidelines given and send to the APUSP .APUSP will sanction and release funds directly to the ULB which will be deposited in APUSP a/c and will in turn be released to the department based on the progress.

Programme Management

Project level

- A Core Team consisting of representatives from APUSP, Women & Child welfare department will manage the programme.
- The Team will be headed by the Project Coordinator and will consist of representatives from W&CW dept. It meets once in a month or as frequently as required.
- The Core Team will take all decisions relating to the programme including coordination, implementation, funding, etc.
- Brand and media promotion will be co-managed by APUSP, Director Women & Child welfare.
- Project Coordinator, APUSP and Director Women & Child welfare will take the responsibility for overall implementation of the programme at Project level.

District level

- District level committee with MCs of the respective district, Town Project Officer and officials of W&CW will coordinate the activities at the district level
- It monitors the progress periodically.

ULB level

A Committee constituted with MC, T.PrO, COs, Town level SHG representatives, ICDS supervisor, W&CW official and other related officials would regularly monitor the programme

- The municipalities will be responsible for programme implementation at the town level in convergence with the department of W&CW
- The TPO and Community Organizers support the programme.
- The Municipal Commissioner will co-ordinate the programme with support from Town Project Officer.

15. Monitoring

The Core Team will be responsible for monitoring the Project progress and performance. It will meet once a quarter to review progress and to take decisions.

At the town level, the WG3 will monitor the programme. If necessary, the mentors associated with the programme may be nominated to the WG3 to facilitate greater

interaction and better understanding. The WG 3 will meet once a month or as frequently as needed to monitor the programme implementation. The CO, LPA and TPO will send reports periodically as per guidelines to the Project on-line.

The Director, Women & Child welfare department will send the following reports to the Project:

- Inception report after 15 days of initiating the programme in the town (for each town)
- Monthly programme reports
- Completion reports after each stage as per the action plan

Time line

The time line is worked out and enclosed.

Process documentation

O Document the process as it evolves at the town level along with problems and perspectives

Reporting and monitoring

O Submit periodic reports to the Project as per proforma enclosed

FROM:

Silke Seco

Ext: 3304

DATE:

17 August, 2005

CC:

West Bengal Team

To:

Chris Chalmers

Meeting with the KUSP Director, Dr. Goswami and Dr. Gangopathay to discuss progress on the Honorary Health Workers Scheme

On 16th August I met with Arnab Roy, CMU Director, Dr. Goswami and Dr. Gangopathay to discuss progress and any relevant issues pertaining the Honorary Health Workers Scheme.

The discussion started by reviewing the report findings and recommendations from a sample study of sub-centres. The study was commissioned in April 2005 by the CMU and the report was finalised in May 2005. The objective was to identify areas that could be strengthened regarding the existing health care services provided at sub-centre level. The key issues arising from the report had been addressed in the work-pan submitted for the review mission in May. Since I was unable to participate in this review I took this opportunity to discuss it with the team and assess progress towards recommendations.

Summary

The main identified weaknesses of the scheme that we discussed include:

Municipalities are currently funded by different sources of financing – CUDP –III, DFID and IPP-VIII. This leads to uneven allocation of resources, with for example, ULBs funded under IPP-VIII having more doctors than those funded under CUDP – III. These disparities need to be addressed and the scheme standardised in terms of manpower, equipment, contingency funds, etc. This matter has already been communicated to the Secretary, MAD by the CMU Project Director. It was also agreed that an assessment of available resources, manpower situation, etc of the sub-centres in areas where two projects are operating simultaneously could be undertaken in addition to reviewing and updating existing guidelines.

2. The quality and maintenance of the different patient registers at subcentre level varies and is considered to be too complex. Standard simplified formats need to be designed and appropriate training given to sub-centre personnel for better record keeping. <u>ACTION</u>: CMU will let us know if they need our support to identify suitable technical expertise. Internal experts will carry out initial work and external

support will be sought later on if necessary.

3. The infrastructure of many sub-centres is inadequate and needs urgent improvement. Leaking roofs and lack of privacy for examination

of female patients are common. This issue has been taken up with the concerned ULBs (to specify requirements and costs, and seek approval by the CMU). Funds from DFID support have been allocated and approved for upgrading a number of sub-centres and for procuring basic equipment, such as weighing machines. The CMU has decided to decentralise the procurement on the grounds that this will lead to greater ownership by the ULBs. Guidelines for maximum prices and potential providers have been developed.

The existing drug essential drug list needs to be revised. The MAD
has been approached to do this and asked to take into account the

requirements of ULBs.

5. Growth monitoring of < 5 children is not being carried out by the subcentres. Given the vulnerability of < 5 children to malnutrition and diseases, it is essential that this component be introduced. To this end, trainers' training on Food & Nutrition and growth monitoring of < 5 has been conducted by the CMU. Health officers (HOs) and Assistant Health Officers (AHOs) will in turn train grass-root level workers. This training however has not included the 11 ULBs supported separately by DFID until June 2005, now under HSDI. Training on Public Health & Management for HOs and AHOs has been conducted by the All India Institute of Hygiene & Public Health. Feedback on the quality of training has so far been positive.</p>

Otherwise, the scheme is working well, it has a small but very committed team and steps are being taken to address the points agreed during the annual review in May.

Other issues that need further discussion and/or are pending:

- 1. We need to give formal approval to include one additional ULB under the scheme, so the total number will be 62 instead of the existing 61. <u>ACTION</u>: Pushpa to send letter after receipt of the Aid Memoir.
- 2. Many of the municipalities are having difficulty to financially sustain the scheme, particularly to cover the medical officers' salaries. In light of this, the CMU personnel asked if the DHFW could provide some support under HSDI. It was suggested that medical officers be recruited from the public service commission (government officers) instead of being paid on a contract basis by the municipalities. <u>ACTION</u>: Silke and Padma to discuss with DHFW.
- 3. There seems to be very little synergy between national programmes and urban health (probably because urban health falls mainly under the responsibility of the MAD), initiatives being taken within the DHFW (such as HMIS strengthening) and the HHW scheme. Clearly, better coordination is needed among the different departments involved in urban health: SUDA, KMA, the DHFW. The CMU team also mentioned frequent delays due to the fact that concurrence with the DoF is often needed to proceed with many issues (e.g. recruitment of personnel). ACTION: 1) Silke and Padma to explore with the DHFW possibilities of provision of technical and financial support to strengthen the scheme. Clarity on the proposed Urban Health

strategy and on whether the DHFW envisages playing a greater role in the area of urban health will help address this issue, especially within the context of HSDI and strengthening the SPSRC. 2) Discuss with KUSP team whether we can encourage better convergence/coordination among the various departments involved and how we could do this.

- 4. Under the scheme, the design and piloting of community health insurance schemes is planned in two ULBs. One or two experts will be needed to provide support for this. <u>ACTION</u>: I or Andrew will liaise with Marc Soquet from the ILO to explore possible support from them.
- 5. Better care for adolescents and capacity training for stronger community mobilisation are also envisaged under the agreed work-plan. ACTION: 1) I will explore possibilities of providing technical support in the area of community mobilisation, taking account of lessons learnt from experience in India and elsewhere (Sandhya and I to discuss). 2) Dr. Goswami will assess together with the All India Institute of Hygiene and Public Health whether further support in the area of adolescent care might be valuable from us (international experience).
- 6. I reminded the team that it would be very useful to do a comparative analysis of the scheme in different ULBs to systematise lessons learnt and to share best-practices. This is not urgent but something that will be very relevant, especially if GoWB does decide to expand the scheme to the rest of the ULBs.
- 7. The annual review Aid Memoir will be provided by the CMU shortly.

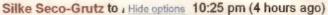
Silke Seco Human Development Adviser West Bengal Team

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From: Silke Seco-Grutz <S-Seco@dfid.gov.uk> To: Shibani Goswami <dfidhhw@gmail.com> Cc: Andrew Kenningham < A-Kenningham@dfid.gov.uk>

Date: Dec 5, 2005 10:25 PM

Subject: RE: Proposal for Adolescent Health

Reply | Reply to all | Forward | Print | Add sender to Contacts list | Trash this message | Report phishing | Show original | Message text garbled?

Dear Shibani

Thanks for resending the adolescent proposal, which I have been able to open this time.

I have gone through it and I think that it reads well. The points that I had made have been addressed. I am therefore happy to give my clearance for you to finalise arrangements with the AllMS and seek approval from the Department.

I would expect a report with a more detailed explanation of what is proposed once the study to assess health needs, etc has been completed. The only thing that I think is missing from my points, which will be worth considering as part of the suggested interventions, is the linkages with other ministries/government agencies and civil society organisations working on adolescent issues.

You should also review the budget to make sure that it is reasonable, based on your knowledge of local costs.

I will get back to you regarding the community mobilisation once I have a chance to discuss it with Sandhya.

Best regards