

In terms of order by the Hon'ble M.I.C. M.A. & U.D. Department dt. 20/02/2012 to the effect all files related to release of fund to the U.L.Bs need to be approved by the M.I.C.

From 1<sup>st</sup> April, 2014 onwards SJSRY has been restructured as National Urban Livelihood Mission in 63 Urban Local Bodies. As per guideline Request for Proposal(RFP) from Skill Training Providers(STPs) and Certification Agency(CA) empanelment are in progress.

It has been decided that till such time a fresh list of training institutes is prepared under NULM, the selected NULM towns(ULBs) may submit training proposals from the approved training courses under existing empanelled training institutes. For compulsion of certification as envisaged in the guidelines for NULM, only Modular Employable Skills(MES) courses of Skill Development Initiative Scheme(SDIS) under National Council of Vocational Training( NCVT), Ministry of Labour and Employment and the approved training courses of enlisted Govt. institutions can be approved. .

The following training proposals of the U.L.Bs along with a summary sheet in **Annexure-I** is put up for approval.

If approved, training fund would be regulated as per existing payment milestone enshrined in Memorandum of Understanding.

\* 50% payment will be made after commencement of training based on actual no. trainees joining the batch.

\* 30% payment will be made after satisfactory completion of training duly certified by Chairman / Vice- Chairman / Executive Officer of the Municipality.

\* 20% payment will be made after providing job placement to at least 75% of the successful trainees and extending a minimum of three interview opportunities to rest of the successful candidates.

Further, after completion of training the cost of Tools/Kits(wherever required) at the rate of Rs. 600/- per candidate(as per norms of erstwhile SJSRY programme) may be provided to the successful candidates with proper claim from the ULB.



## 1. Memo No. 6804/NULM dt. 8/7/14 of Asansol Municipal Corporation

The Asansol Municipal Corporation has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training (months)	Course fees (Rs.) (Excl. S. Tax)	NCVT Assessment fee	Trainer Agency
1.	Garments making & Dress making	100	6	5000	-	R.K. Mission, Asansol
2.	Computer Software	50	6	6000	-	
3.	<b>Security Guard</b>	<b>125</b>	-	<b>Not in the list</b>	-	<b>ICA</b>
4.	Computers Teacher Training	75	3	6500	-	ICA
5.	Jute Products	50	6	5500	-	Suri Nabadisha Welfare Society
6.	Paper bag/conversion products	50	6	5500	-	
7.	Basics of Beauty & Hair Dressing	175	6	5500	800	
8.	Wool Knitting	50	6	5250	-	
9.	Nursery Teachers Training Course(NTTC)	50	6	7000	-	Society for Information Technology Development
10.	Computer Teachers Training(CTTC)	50	6	6500	-	
11.	Computerized Professional Accounting Course(CPAC)	200	6	6500	-	
12.	Laboratory Assistant	60	6	5000	800	Society for the School of Medical Technology
13.	Nursing Aide	100	6	5000	800	
14.	Bedside Assistant	60	6	5000	800	
15.	Operation of Physiotherapy Equipments	60	6	5000	800	Sunita Infotech
16.	Diploma in Hardware Engineering(DCHE)	150	6	5750	-	
17.	Certificate in Accounts Operation(CAO)	150	6	4750	-	
	Total :	1555				

\* EST&P target for 2014-15 is 3000

Proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

The training modules and work place deliverables are more or less same of the courses 'Nursing Aides' & 'Bed side assistant'. Thus, initially the course 'Nursing Aides' may be approved.

Hence, final approval may be accorded to 220 candidates to Asansol Municipal Corporation as per following recommendations.

Sl. No.	No. of Candidates	Sl. No.	No. of Candidates
7	100 (in four batches)	12 & 13	60 ( in two batches)

Submitted for approval.



## 2. Memo No. 61/NULM/XII-6 dt. 21/07/2014 of Burdwan Municipality.

The Burdwan Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax)	NCVT/ Others fees	Trainer Agency
1.	Basics of Beauty & Hair Dressing	100	6	3000	800	Jacob Manual Training Centre
2.	Tailor Ladies	100	6	3600	800	
3.	Costume Jewellery	100	6	6000	-	Suri Nabadisha Welfare Society
4.	Catering & Fast Food	100	6	6000	-	
5.	Chappal Making (Gents & Ladies)	100	3	6000	-	The West Bengal Charmaja Workers Welfare Society
6.	Halhcare Information Technician	100	3	8000	-	MBS Millennium Business Solutions India
7.	Basic Computer & Data Digitization Course	100	3	7000	-	
8.	Readymade Garments Mfg.	100	5	7000 + 1500 (tools & kits)	-	WEBCON
9.	Variety Bag Making	100	6	2400	-	Konnagar Career Innovation Society
10.	Mobile Repairing & Servicing Professional	100	3	8000 + 1000 (tools & kits)	-	Technable Solutions Pvt. Ltd.
11.	Diploma in Hardware & Networking Technology(DHNT)	100	6	6000 + 800 (tools & kits)	-	Society for Information Technology Development
Total:		1100				

\* EST&P target for 2014-15 is 350

Proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to 200 candidates to Burdwan Municipality as per following recommendations.

Sl. No.	No. of Candidates
1 & 2	100( in four batches)

## 3. Memo No. 1) 2397/S.M dt. 24/01/2014, 2) 498/S.M dt. 2/07/14 of Suri Mnpty.

The Suri Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training ( months)	Course fees (Rs.) (Excl. S. Tax)	NC VT fees	Trainer Agency
1.	BIET COMPACT	200	6	7950	-	The British Institutes
2.	<i>Tailor Ladies</i>	50	6	3600	800	Jacob Manual Training Centre
3.	<i>Basics of Beauty &amp; Hair Dressing</i>	50	6	3000	800	
4.	Hair Cutting & Screen Treatment Expert for Male	50	6	3000	-	
5.	<i>Kantha Designer</i>	50	6	3000	800	
6.	<i>Mobile Repairing</i>	50	6	3000	800	
7.	Machine Embroidery	50	6	3000	-	
						Contd....4



8.	Field Surveying (Amin)	50	6	7500	-	The George Telegraph Training Institute
9.	Computer Hardware Technician	50	6	7500	-	
10.	Mobile & Telephone Repairing Technician	50	6	7500	-	
11.	Plumbing	50	-	7500	-	
12.	Automobile Mechanic with Driving	50	6	7500	-	
13.	Household Electrical Wiring	50	6	7500	-	
14.	<b>Kantha Designer</b>	50	6	<b>5500</b>	800	Suri Nabadisha Welfare Society
15.	Santiniketan Leather Bag	50	6	5500	-	
16.	Screen Printing	50	6	5000	-	
17.	<b>Basics of Beauty &amp; Hair Dressing</b>	50	6	<b>5500</b>	800	
18.	Catering & fast food	50	6	6000	-	
19.	<b>Tailor (Basic Sewing Operator)</b>	50	6	6200	800	
20.	<b>House Wiring</b>	50	6	6080	800	
21.	Computer Teachers Training Course(CTTC)	50	6	6500	-	Society for Information Technology Development
22.	Nursery Teachers Training Course(NTTC)	50	6	7000	-	Society for Information Technology Development
23.	Computerized Professional Accounting Course(CPAC)	50	6	6500	-	
24.	Diploma in Hardware & Networking Technology(DHNT)	100	6	6000 + 800 (tools & kits)	-	
25.	Certificate in Basic Computer & Data Entry Operator(CBC & DEO)	50	6	6000	-	
26.	Hardware Networking	50	6	7000	-	Orion Edutech Pvt. Ltd.
27.	Data Entry	50	4	5000	-	
28.	<b>Financial Accounting</b>	50	-	<b>Not in the list</b>		
29.	Orion Mobile Repairing(OMR)	50	4	6000	-	
30.	Advance Diploma in Information Technology	50	6	8000	-	ECIL-ECIT
Total :		1700				

\* EST&P target for 2014-15 is 200

The training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

It is observed in the above proposal that most of the proposed training courses (shown in bold and italic format) are similar in nature from different training institutes with different course fee. Considering the local need the stated training courses may be approved with lowest rate quoted by the training institute.

The training course cited in Sl. 28 can not be approved because it is not figure in the approved training course list.

Hence, final approval may be accorded to 300 candidates to Suri Municipality as per following recommendations.

Sl. No.	No. of Candidates
2,3,5,6, 20 & 30	50 (in two batches)

Submitted for approval.

Contd...১



## 4. Memo No. 810/G-95 dt. 24/07/14 of Balurghat Municipality

The **Balurghat Municipality** has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Tailor Ladies	60	6	3600	800	Jacob Manual Training Centre
2.	Basics of Beauty & Hair Dressing	60	6	3000	800	
3.	Survey of Amin	30	6	3000	800	
4.	Jute Handicraft & Bag Making	60	6	3000	-	
	Total:	210				

\* EST&P target for 2014-15 is 200

The training courses appear to be viable and local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval may be accorded to **150** candidates to **Balurghat Municipality** as they proposed above.

Sl. No.	No. of Candidates	Sl. No.	No. of Candidates
1,2	60 (in two batches)	3	30

Submitted for approval.

## 5. Memo No. SJ-13/811(En)/B.M/14 dt. 22.07/2014 of Berhampore Municipality.

The **Berhampore Mnpty.** has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Nursing Aides	50	6	5000	800	Society for the School of Madical Technology
2.	Nursery Teachers Training Course(NTTC)	50	6	7000	-	Society for Information Technology Development
3.	Diploma in Office Management	25	6	6000	-	Webel Informatics Ltd.
4.	Diploma in Financial Accounting	25	6	7000	-	
	Total :	150				

\* EST&P target for 2014-15 is 250

The training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to **100** candidates to **Berhampore Municipality** as they proposed above.

Sl. No.	No. of Candidates	Sl. No.	No. of Candidates
1	50 (in two batches)	3 & 4	25

Submitted for approval.



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8.	Field Surveying (Amin)	50	6	7500	-	The George Telegraph Training Institute
9.	Computer Hardware Technician	50	6	7500	-	
10.	Mobile & Telephone Repairing Technician	50	6	7500	-	
11.	Plumbing	50	-	7500	-	
12.	Automobile Mechanic with Driving	50	6	7500	-	
13.	Household Electrical Wiring	50	6	7500	-	
14.	<b>Kantha Designer</b>	50	6	<b>5500</b>	800	Suri Nabadisha Welfare Society
15.	Santiniketan Leather Bag	50	6	5500	-	
16.	Screen Printing	50	6	5000	-	
17.	<b>Basics of Beauty &amp; Hair Dressing</b>	50	6	<b>5500</b>	800	
18.	Catering & fast food	50	6	6000	-	
19.	<b>Tailor (Basic Sewing Operator)</b>	50	6	6200	800	
20.	<b>House Wiring</b>	50	6	6080	800	Society for Information Technology Development
21.	Computer Teachers Training Course(CTTC)	50	6	6500	-	
22.	Nursery Teachers Training Course(NTTC)	50	6	7000	-	Society for Information Technology Development
23.	Computerized Professional Accounting Course(CPAC)	50	6	6500	-	
24.	Diploma in Hardware & Networking Technology(DHNT)	100	6	6000 + 800 (tools & kits)	-	
25.	Certificate in Basic Computer & Data Entry Operator(CBC & DEO)	50	6	6000	-	
26.	Hardware Networking	50	6	7000	-	Orion Edutech Pvt. Ltd.
27.	Data Entry	50	4	5000	-	
28.	<b>Financial Accounting</b>	50	-	<b>Not in the list</b>		
29.	Orion Mobile Repairing(OMR)	50	4	6000	-	ECIL-ECIT
30.	Advance Diploma in Information Technology	50	6	8000	-	
Total :		1700				

\* EST&P target for 2014-15 is 200

The training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

It is observed in the above proposal that most of the proposed training courses (shown in bold and italic format) are similar in nature from different training institutes with different course fee. Considering the local need the stated training courses may be approved with lowest rate quoted by the training institute.

The training course cited in Sl. 28 can not be approved because it is not figure in the approved training course list.

Hence, final approval may be accorded to 300 candidates to Suri Municipality as per following recommendations.

<u>Sl. No.</u>	<u>No. of Candidates</u>
2,3,5,6, 20 & 30	50 (in two batches)

Submitted for approval.



**6. Memo No. AKM/483/NULM/2014 dt. 24/06/14 of Ashokenagar-Kalyangarh Municipality**

The Ashokenagar-Kalyangarh Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NCVT fees	Trainer Agency
1.	Basics of Beauty & Hair Dressing	150	6	4000+800	800	SPAN
	Total:	150				

\* EST&P target for 2014-15 is 400

The training course appears to be viable and may local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval may be accorded to **100** candidates (four batches) to Ashokenagar-Kalyangarh Municipality as they proposed above.

Submitted for approval.

**7. Memo No. 199 dt. 17/07/14 of Baranagar Municipality.**

The Baranagar Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NCVT fees	Trainer Agency
1.	Batik, Bandhni	100	6	3500	-	SPAN
	Total :	100				

\* EST&P target for 2014-15 is 200

Proposed training course is not NCVT approved. Approval of training course can not be possible at the present.

**8. Memo No. 1) HM/1469/SJSRY/2013 dt. 28/12/2013, 2) HM/449/NULM/2014 dt. 05/07/2014 of Habra Municipality.**

The Habra Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NCVT fees	Trainer Agency
1.	Basics of Beauty & Hair Dressing	25	6	4000/- + 1000(tools & kits)	800	College Square Medical & Technological Research Society
2.	Basics of Beauty & Hair Dressing	25	6	5000	800	Society for the School of Medical Technology
3.	Operation of Physiotherapy Equipments	30	6	5000	800	
4.	Nursing Aides	25	6	5000	800	
5.	Laboratory Assistant	25	6	5000	800	
6.	Tailor Ladies	30	6	3600	800	Jacob Manual Training Centre
	Total:	160				

\* EST&P target for 2014-15 is 350



Proposed Training courses appear to be viable and may local need based.  
Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to **135** candidates(except sl. 2) to **Habra Municipality** as per following recommendations.

<u>Sl. No.</u>	<u>No. of Candidates</u>
1, 4 & 5	25
3 & 6	30

Submitted for approval.

**9. Memo No. NDDM/SJSRY/2305 dt. 01/07/2014 of North Dum Dum Mnpty.**

The North Dum Dum Municipality has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Food & Beverage Service	30	6	8000	-	Gurukul Management Studies
2.	Housekeeping	30	6	7500	-	
3.	Diploma in Financial Accounting	50	6	7000	-	Webel Informatics Ltd.
4.	Safety & Surveillance Management	30	4	8450+ 500(tools & kits)	-	EPITOME
5.	Basics of Beauty & hair Dressing	50	6	5000	800	Society for the School of Medical Technology
6.	Health Care Multipurpose Worker	25	6	5000	800	
7.	Orion Computer Teachers Training	50	6	6500	-	Orion Edutech Pvt. Ltd.
Total :		265				

\* EST&P target for 2014-15 is 350

Proposed Training courses appear to be viable and may local need based.  
Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to **125** candidates to **North Dum Dum Municipality** as per following recommendations.

<u>Sl. No.</u>	<u>No. of Candidates</u>
3 & 5	50 (in two batches)
6	25

Submitted for approval.



## 10. Memo No. SDM/0449/XXIV dt. 12/07/2014 of South Dum Dum Mnpty.

The South Dum Dum Municipality has submitted the following training proposal for approval.

SL No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Laboratory Assistant	25	6	5000	800	Society for the School of Medical Technology
2.	Nursing Aides	25	6	5000	800	
3.	Pharmacy Assistant	25	6	5000	800	
4.	Basics of Beauty & hair Dressing	25	6	3000	800	Rural Downtrodden Training Institute
5.	Repair & Maintenance of Cellular Phone(Mobile Repairing)	25	6	3000	800	
6.	House Wiring	25	6	3000	800	
	Total:	150				

\* EST&P target for 2014-15 is 200

The training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to 150 candidates to South Dum Dum Municipality as they proposed above.

Submitted for approval.

## 11. Memo No. 420/XIII/MM/NULM/103 dt. 14/07/2014 of Maheshtala Mnpty.

The Maheshtala Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Automobile Technician(Two & Three Wheeler)	30	6	7500	-	The George Telegraph Training Institute
2.	Automobile Mechanic with Driving	30	6	7500	-	
3.	Repair & Maintenance of Home Appliances	30	6	7500	-	
4.	House Keeping	60	6	Not in the List	-	
5.	Civil Draughtsmanship	30	6	Not in the List	-	
6.	Diploma in IT & Financial Accounting	60	6	9000	-	ECIL-ECIT
7.	Diploma in Computer Application	60	6	8000	-	
8.	Computer Basics & Data Entry	60	4	5000	-	
9.	Diploma in Office Management	60	6	6000	-	Webel Informatics Pvt. Ltd.
10.	Nursing Aides	60	6	5000	800	Society for the School of Medical Technology
11.	Operation of Physiotherapy Equipments	30	6	5000	800	
						Contd..../9



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12.	Beautician	60	6	4800+ 500(Tools & Kits)	-	Monali School of Beauty
13.	Nursery Teachers Training Course(NTTC)	90	6	7000	-	Society for Information Technology Development
14.	Diploma in Hardware & Networking Technology(DHNT)	60	6	6000+ 800(Tools & Kits)	-	
15.	BIET Compact	90	6	7950	-	The British Institutes
	Total :	310				

\* EST&P target for 2014-15 is 800

Proposed Training courses appear to be viable and may local need based.  
Proposed training institute is empanelled with SUDA.

The training courses cited in sl. 4 & 5 can not be approved because it is not figure in the approved training course list.

Hence, final approval may be accorded to **330** candidates to **Maheshtala Municipality** as per following recommendations.

<u>Sl. No.</u>	<u>No. of Candidates</u>	<u>Sl. No.</u>	<u>No. of Candidates</u>
6 to 10	60 ( in two batches)	11	30

Submitted for approval.

**12. Memo No. 132/NULM/RSM/14 dt. 11/07/2014 of Rajpur-Sonarpur Mnpty.**

The **Rajpur-Sonarpur Mnpty.** has submitted the following training proposal for approval.

Sl. No.	Name of course	No. of candidates proposed	Duration of training	Course fees(Rs.) (Excl. S.Tax)	NC VT fees	Trainer Agency
1.	Tailor Ladies	70	6	3600	800	Jacob Manual Training Centre
2.	Basics of Beauty & Hair Dressing	70	6	3000	800	
3.	Nursing Aides	70	6	5000	800	Society for the School of Medical Technology
4.	Beautician	70	6	4800+ 500(Tools & Kits)	-	Monali School of Beauty
5.	Safety & Surveillance Management	70	4	8450+ 500(tools & kits)	-	EPITOME
6.	Diploma in PC Application	70	6	8000	-	Webel Informatics Pvt. Ltd.
7.	Diploma in Office Management	70	6	6000	-	
8.	Certificate in Accounts Operation(CAO)	70	6	4750	-	Sunita Infotech
9.	Automobile Mechanic with Driving	70	6	7500	-	The George Telegraph Training Institute
10.	Household Electrical Wiring	35	6	7500	-	
11.	Air-conditioner & Fridge Repairing & Servicing Course	35	6	7500	-	
12.	Mobile & Telephone Repairing Technician	35	6	7500	-	
						Contd. 12.



# NOTE SHEET

SUDA

13.	Hospitality Support Executive	35	3	8500	-	Technable Solutions Pvt. Ltd.
14.	Certificate Course in PC Hardware & Networking	35	6	7000	-	ECIL-ECIT
Total :		805				

\* EST&P target for 2014-15 is 800

Proposed Training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to <sup>330</sup>~~350~~ candidates to **Rajpur-Sonarpur Municipality** as per following recommendations.

Sl. No.	No. of Candidates
1,2,3,6,7 & 14 14	60 ( in two batches) <sup>30</sup>
Submitted for approval.	

In summary of the above 12 proposals, the following number of candidates for skill training may be approved for the U.L.Bs mentioned below.

Sl. No.	Name of the NULM Town/ULB	No. of Training Courses Proposed to be Approved	No. of Candidates Proposed to be Approved against the respective ULBs
1.	Asansol MC ✓	3	220
2.	Burdwan	2	200
3.	Suri	6	300
4.	Balurghat	3	150
5.	Berhampore	3	100
6.	Ashokenagar-Kalyangarh	1	100
7.	Habra	5	135
8.	North Dum Dum	3	125
9.	South Dum Dum ✓	6	150
10.	Maheshtala ✓	6	330
11.	Rajpur-Sonarpur ✓	6	<sup>330</sup> <del>350</del>
Total Number of Candidates :			2140 <sup>2140</sup>

Put up and submitted.

<sup>28/08/14</sup>

Variational try. proposals from 11 NULM towns have been received. The try. courses recommended by the ULBs are incorporated in Nsp. 2-12 above. The try. proposals have subsequently been examined on the basis



from page:

of ~~subsequent~~ past performance of the trg. institute coupled with job potential aspect of each of the trg. courses. Trg. targets assigned to these in during 2014-15 have also been considered along with. Finally, the trg. courses, <sup>as</sup> summarized in Table-A above are placed for consideration & approval.

If approved, release of payment of the approved courses as per payment milestone clause of MOU may also be accorded approval.

Dr. D. R.

CU  
26/8/14

Pl. comment

(i) as to whether the rates given are the for the training courses are approved ones ~~during the term of erstwhile SJSRY~~ SJSRY.

(ii) as to whether the rates of training courses needs to be approved along with no. of training courses, trainees as well as the training agencies specified for the course.

~~(iii) as to whether it is necessary~~

(iii) as to whether any other aspects of NVAM

(iii) as to whether the proposal ~~is~~ in line with <sup>the</sup> other aspects of NVAM [i.e., training of soft skills, duration, training on banking literacy etc.]

Adviser

Proposing P. copy.

CU  
28.8.14

P/C

CU  
29/8/14



Notes and observations in pre-page;

- Rates for training courses proposed are as per erstwhile SJSRY.
- Rates for the training courses being proposed for approval are detailed in NSP-2 to 12.
- Pending empanelment of Training Providers under NULM, which is under progress, the training courses proposed by the ULBs are being put up as per the practice followed under erstwhile SJSRY. In this aspect, reference may please be made to the letter no. SUDA-326/2008(Pt.-2)/1137(62) dt. 25.06.2014 issued to the NULM towns.

Submitted.

*Don*  
02/09/14

Reply given above is convincing. On the basis of the reply given, the trg. proposals summarized in Table-A of NSP-12 above may be put up for approval along with release of payment for these approved courses as per 'payment milestone' of MoU.

*C*  
2/9/14

The notes at NSP-13 of PC and Adviser may be perused. ~~The~~ In this connection the comment of undersigned <sup>at NSP-13</sup> as well as the reply of PC and Adviser as given above may <sup>also</sup> be perused. As proposed, Training proposals as summarised at the Table at A <sup>at NSP-12</sup> ~~are~~ are put up for approval. Corresponding proposals placed may be perused in this respect *Don*

4.9.14

Director

FA may H opine.

We may have along with P.C

*WT*  
4/9/14  
Joint discussion  
*W*  
05/09/14

FA

Adviser

*C*  
3/9/14



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NOTE SHEET

SUDA

Discussed.

As suggested the file is further put up for approval.

~~Adm. Secy~~

20/10/14

'A' / The trg. proposals submitted by (11) ULBs under NULM as summarized in NSP-12 above may be put up to MA Dept. for approval by Honble MIE as per discussion held. Simultaneously, approval of H.M.I.E may be obtained for release of payment of the approved 'concess' as per existing payment milestone specified in MOU.

'B' /

~~H. Secy~~

21/10/14

Proposal of advisor as in 'A' & 'B' may kindly be considered.

21/10/14

~~Director~~

Proposal at 'A' & 'B' above regarding skill training programme under NULM in the ULBs mentioned at NSP-12 and subsequent release of payment as per payment milestone may be considered.

If agreed, file may be sent to the Honble MIE, MA & B Dept for his kind approval.

21/10/14

Principal Secretary  
M.A. Dept  
& Chairman, SUDA

Pl: See & put up.

21/10/14

U.O. No. SUDA: 948

Dated: 22-10-14

Pl: 20/10/14

Pl: note me of no & submit to me. Directly.

OSD/DS

Tanaka Sutta  
S.D.A.

Cp no. is noted on the pages as instructed and put up.

21/10/14



Note for page 2 below.

I. Training approval may be accorded at the level of ASSUM & Project Director, EULM. But before conduct of Training, SUDA may hold prior discussion with Administrator of Assam HC, Maheshtala, Rajar Senapati, & Sonu. Dem Dem since they are having elections & possibly run by Board of Administrators.

II Regarding payment for training, the payment milestone as per MUD may please be noted on the note sheet. For any understanding of ~~more~~ higher authority. If provided, the file may be sent back to SUDA.

Pratex, MA.

① - X' appd.

② Also the entire skill training programme including evaluation should be integrated with Technical Ed. & Tr. Dept.

mae

31/10/14

Advisor Dr.

31/11/14

P.C. G.  
31/11/14



**Sub: Skill Training Programme Integration with Technical Education Department.**

A joint meeting was held with Joint Director, SUDA, the undersigned and Sri Sunil Kumar Pramanik, Director, Sri Surojit Mondal, Dy. Director, Sri Debabrata Kundu, Jt. Director, Accounts, Industrial Training under Technical Education Department. In that meeting following points regarding integration with Technical Education Department for evaluation have come up.

- It is learnt that Paschim Banga Society for Skill Development(PBSSD) will look after all aspects of Vocational Training of all departments of West Bengal in near future.
- Evaluation and Certification should be done through NCVT. PBSSD may evaluate training programme on MES Module to be provided by their empanelled Training Provider.
- They are preparing for floating EOI for empanelment of Training Provider. As per their opinion it will take time to finalize the empanelled Training Provider.
- Regional Directorate of Apprenticeship and Training(RDA&T) under DG&T is directly associated with this department for evaluation and certification.
- Skill Training Provider to be selected through our EOI maintaining NULM norms to be empanelled with them if evaluation or certification to be done by them.
- As suggested, our present training proposal ( training for 2140 candidates of 11 NULM towns) and other proposal for this financial year till their empanelment is completed can be rooted through assessment and certification of NCVT.
- Written approach to be made to Secretary, Technical Education Department informing our training target and other detail for specific guide line in respect of evaluation and certification by them.

Submitted for approval.

*[Signature]*  
02/12/14

Note above on discussion with Technical Education Dept for integration of training programme including evaluation as per direction of Principal Secretary may kindly be perused.

Proposal at 'x' and 'y' may kindly be approved. If approved we may start our training as approved in NSP m-16 (point 1) and we may write to

Secretary, Technical Education Dept for detail guideline on point no-7 (restructure)

U.O.No.SUDA: 1030/14

Dated: 04-12-14

File-79/2014.

Director.

As per instruction of Sr. Secretary at NSP-16, the matter was taken up with Technical Education Dept. The proposal at 'x' and 'y' above may be appd. *[Signature]* 21/11/14

*[Signature]*  
S.D.

*[Signature]*

yes, put accordingly

*[Signature]*  
5/11



P.C

11/12/14

in put up draft as per 7'4'x'

11/11/14

Adviser

A draft pl.

P/C

11/11/14

Draft of Principal Secretary M.A. Deptt is sent for approval.

Action

Draft may be processed & sent to MA Deptt. for approval pl.

17/12/14  
06/01/15

H. Dir

7/1/15

Draft placed may kindly be perused for getting signature of Pr. Secretary MA Deptt.

8/1/15

Director

Instruction of MSP-17 (bottom) may kindly be recalled. As directed, to M.C. Ram, H. Dir (SD), SUDA held discussion with concerned officials of Technical Educ & Trg. Deptt and it was suggested that a communication may be made from M.A. Deptt reg. certificate/assessment of skill training under NSRF. Accordingly a draft letter is placed below for kind approval and signature.

9/1/15

pl. see & put up

9/1/15

U.O.No. SUDA: 22  
Dated 9-01-2015

Principal Secretary  
M.A. Deptt.

OSD & DS

~~Principal Secretary~~  
~~M.A. Deptt.~~



19.

order prepape.

It may kindly be indicated who will write to Technical Education Department. If the letter goes under the signature of Mr. MA then draft, placed in the suitable annexed & placed otherwise, ~~Director of SUDA~~ of Director SUDA. writes to Tech Education Dept, then the draft letter may be approved from his end.

*[Signature]*  
14.1.15

Dir (SUDA) to write with details *[Signature]*  
16/1/15

Order above. Pl put up a draft letter stating details.

*[Signature]*  
18/1/15

Pl. put up as directed.

*[Signature]*  
21/1/15

*[Signature]*

*[Signature]*  
21/1/15

A meeting, already been made with Technical Education Training Department. So, issuance of such letter may be held. Submitted.

*[Signature]*  
03/03/15

yes, as proposed. Issues related to Technical Education & Training Dept will be taken up in another file as per decision of meeting as referred above.

*[Signature]*  
21/1/15

PC

*[Signature]*

*[Signature]*

DB(SD)  
*[Signature]*

*[Signature]*

*[Signature]*



**Release of 50% of estimated training cost to the ULBs for the courses**

Based on the training proposals received from the following 11 ULBs, Principal Secretary, M.A.Deptt. has accorded approval of Skill Training to 2140 persons in 43 courses under NULM with the stipulation that the training programmes including evaluation are to be integrated with Technical Education & Training Department (flagged X in file). This process has already been initiated by WBSMMU (flagged Y in the file). Since it is likely to take some time while target for Skill Training allotted by GOI to the State during 2014-15 is to be achieved within a short time from now, Mission Director, WBSULM has instructed issuance of approval order to the ULBs and release of 50% of the estimated training cost of the approved training courses to them.

Accordingly, 50% of the training cost of the courses calculated on the basis of rates followed under erstwhile SJSRY programme is calculated in the table below. Amount mentioned against each ULB may be released.

Name of the ULBs	Course	No. of candidates	Duration (Months)	Course fees	Total	50% of admissible training cost
Burdwan	Basics of Beauty & Hair Dressing	100	6	3000.00	300000.00	150000.00
Burdwan	Tailor Ladies	100	6	3600.00	360000.00	180000.00
<b>Burdwan Total</b>		<b>200</b>		<b>6600.00</b>	<b>660000.00</b>	<b>330000.00</b>
Asansol MC	Basics of Beauty & Hair Dressing	100	6	5500.00	550000.00	275000.00
Asansol MC	Laboratory Assistant	60	6	5000.00	300000.00	150000.00
Asansol MC	Nursing Aide	60	6	5000.00	300000.00	150000.00
<b>Asansol MC Total</b>		<b>220</b>		<b>15500.00</b>	<b>1150000.00</b>	<b>575000.00</b>
Suri	Tailor Ladies	50	6	3600.00	180000.00	90000.00
Suri	Basics of Beauty & Hair Dressing	50	6	3000.00	150000.00	75000.00
Suri	Kantha Designer	50	6	3000.00	150000.00	75000.00
Suri	Mobile Repairing	50	6	3000.00	150000.00	75000.00
Suri	House Wiring	50	6	6080.00	304000.00	152000.00
Suri	Advance Diploma in Information Technology	50	6	8000.00	400000.00	200000.00
<b>Suri Total</b>		<b>300</b>		<b>26680.00</b>	<b>1334000.00</b>	<b>667000.00</b>
Balurghat	Tailor Ladies	60	6	3600.00	216000.00	108000.00
Balurghat	Basics of Beauty & Hair Dressing	60	6	3000.00	180000.00	90000.00
Balurghat	Survey of Amin	30	6	3000.00	90000.00	45000.00
<b>Balurghat Total</b>		<b>150</b>		<b>9600.00</b>	<b>486000.00</b>	<b>243000.00</b>
Berhampore	Nursing Aides	50	6	5000.00	250000.00	125000.00
Berhampore	Diploma in Office Management	25	6	6000.00	150000.00	75000.00
Berhampore	Diploma in Financial Accounting	25	6	7000.00	175000.00	87500.00
<b>Berhampore Total</b>		<b>100</b>		<b>18000.00</b>	<b>575000.00</b>	<b>287500.00</b>
Ashokenagar-Kalyangarh	Basics of Beauty & Hair Dressing	100	6	4000.00	400000.00	200000.00
<b>Ashokenagar-Kalyangarh Total</b>		<b>100</b>		<b>4000.00</b>	<b>400000.00</b>	<b>200000.00</b>
Habra	Basics of Beauty & Hair Dressing	25	6	4000.00	100000.00	50000.00
Habra	Operation of Physiotherapy Equipments	30	6	5000.00	150000.00	75000.00



Name of the ULBs	Course	No. of candidates	Duration (Months)	Course fees	Total	50% of admissible training cost
Habra	Nursing Aides	25	6	5000.00	125000.00	62500.00
Habra	Laboratory Assistant	25	6	5000.00	125000.00	62500.00
Habra	Tailor Ladies	30	6	3600.00	108000.00	54000.00
<b>Habra Total</b>		<b>135</b>		<b>22600.00</b>	<b>608000.00</b>	<b>304000.00</b>
North Dum Dum	Diploma in Financial Accounting	50	6	7000.00	350000.00	175000.00
North Dum Dum	Basics of Beauty & hair Dressing	50	6	5000.00	250000.00	125000.00
North Dum Dum	Health Care Multipurpose Worker	25	6	5000.00	125000.00	62500.00
<b>North Dum Dum Total</b>		<b>125</b>		<b>17000.00</b>	<b>725000.00</b>	<b>362500.00</b>
South Dum Dum	Laboratory Assistant	25	6	5000.00	125000.00	62500.00
South Dum Dum	Nursing Aides	25	6	5000.00	125000.00	62500.00
South Dum Dum	Pharmacy Assistant	25	6	5000.00	125000.00	62500.00
South Dum Dum	Basics of Beauty & hair Dressing	25	6	3000.00	75000.00	37500.00
South Dum Dum	Repair & Maintenance of Cellular Phone(Mobile Repairing)	25	6	3000.00	75000.00	37500.00
South Dum Dum	House Wiring	25	6	3000.00	75000.00	37500.00
<b>South Dum Dum Total</b>		<b>150</b>		<b>24000.00</b>	<b>600000.00</b>	<b>300000.00</b>
Maheshtala	Diploma in IT & Financial Accounting	60	6	9000.00	540000.00	270000.00
Maheshtala	Diploma in Computer Application	60	6	8000.00	480000.00	240000.00
Maheshtala	Computer Basics & Data Entry	60	4	5000.00	300000.00	150000.00
Maheshtala	Diploma in Office Management	60	6	6000.00	360000.00	180000.00
Maheshtala	Nursing Aides	60	6	5000.00	300000.00	150000.00
Maheshtala	Operation of Physiotherapy Equipments	30	6	5000.00	150000.00	75000.00
<b>Maheshtala Total</b>		<b>330</b>		<b>38000.00</b>	<b>2130000.00</b>	<b>1065000.00</b>
Rajpur-Sonarpur	Tailor Ladies	60	6	3600.00	216000.00	108000.00
Rajpur-Sonarpur	Basics of Beauty & Hair Dressing	60	6	3000.00	180000.00	90000.00
Rajpur-Sonarpur	Nursing Aides	60	6	5000.00	300000.00	150000.00
Rajpur-Sonarpur	Diploma in PC Application	60	6	8000.00	480000.00	240000.00
Rajpur-Sonarpur	Diploma in Office Management	60	6	6000.00	360000.00	180000.00
Rajpur-Sonarpur	Certificate Course in PC Hardware & Networking	30	6	7000.00	210000.00	105000.00
<b>Rajpur-Sonarpur Total</b>		<b>330</b>		<b>32600.00</b>	<b>1746000.00</b>	<b>873000.00</b>
<b>Grand Total</b>		<b>2140</b>		<b>214580.00</b>	<b>10414000.00</b>	<b>5207000.00</b>

A sum of Rs.52,07,000/- (rupees fifty two lakhs seven thousand) only may be released to the aforesaid ULBs towards 50% of estimated training cost under EST&P component of NULM.

Submitted for approval.

H. Sir

GM  
14.1.15



50% of total training cost as per approved rate of STSBY training may be approved to start the training courses. Rest 50% may be released after successful completion of training, certification and placement.

Cons.  
14/1/15

PI offline.

WT 15/1/15

Direct for

EA

P.C.

PI.

Speak  
W

F.A

As per discussion, the observations of the Department has been complied with. Accordingly 80% training fund as stated in NSP-09 may be released to the concerned WBs.

Submitted.

For  
13/03/15



## Foregoing notes

Joint Director, (SD) has proposed the training under EST&P under NULM for 2,140 numbers of candidates from different Urban Local Bodies covered under NULM. He has also proposed to utilise different training institutes with reputation and empanelled with SJSRY programme for the detailed reasons as enumerated at n.s.p. 08 and 09 ante by the Joint Director, SUDA.

Before considering the proposal, the fact may be appreciated that there is a huge time gap for continuation of skill training to BPL families after cessation of SJSRY programme with effect from 1.04.2014. Due to some administrative nitty-gritty the preparation of fresh panel of training institutes compatible with NULM Guidelines has been taking considerable period. But the Government of India has set such ambitious target under this component in consideration of past performance under similar component under erstwhile SJSRY programme, which has been becoming difficult to comply with at the fag end of the financial closure 2014-15. Payment milestone may be set in the line of previous SJSRY progress which is as under.

- 50% of training cost may be paid to the trainer's agencies as an advance at the commencement of training through ULB.
- 30% payment will be made after satisfactory completion of training and certification of training by empanelled assessment and certification agency. It may be mentioned that the process for empanelment of reputed assessment & certification agencies is on the anvil.
- 20% payment will be made after providing job placement to at least 75% of the successful trainees and extending a minimum of three interview opportunities to rest of successful candidates.

From the financial perspective the cost of proposed training would be the same as it was under erstwhile SJSRY including mobility support @Rs.300/- per trainee completed the training course in terms of approval of Director, SUDA.

Since this file is related to release of fund, approval of Hon'ble MIC, UD & MA Departments may please be taken.

We may approved the proposal for release of ₹52,07,000/- (Rupees fifty two lakh seven thousand only) towards 50% of estimated training cost to 2140 number of candidates EST&P of NULM, to 11 number ULBs.

A  
DirectorBhargava  
13/3/15



Note from pre-page.

Proposal at 'A' at NSP-II for release of Rs. 52,07,000/-  
in favour of ULBC mentioned at NSP-829 as 50%  
of cost of skill training of 2140 no. of candidates  
under EST & P component of NUCM may kindly  
be approved.

Principal/Secretary  
M.A. Deptt  
2 Chairman, SUDA

WL  
16/3/15

may  
16/3/15

U.O. No. SUDA: 209/15

Dated 16-03-15

Rtr- 79/2014.

Dir/SUDA

FA  
Fo

19/3/15

2 17/3/15

CCA

17/3/15

16/3/15



Sl	ULB name	Amount (Rs.)	Name of the Bank	Branch Name	Account No.	IFS Code
1	Burdwan Municipality	330000	Punjab National Bank	Burdwan	0541000100097937	PUNB0054100
2	Asansol Municipal Corporation	575000	UCO Bank	Asansol	00350100032829	UCBA00000035
3	Suri Municipality	667000	State Bank of India	Suri	11126061288	SBIN00000191
4	Balurghat Municipality	243000	Indian Bank	Balurghat	543680362	IDIB0000B045
5	Berhampore Municipality	287500	Allahabad bank	K.M.Road	21024685901	ALLA0211746
6	Ashokenagar Kalyangarh Municipality	200000	State Bank of India	Ashokenagar	11350282449	SBIN0004784
7	Habra Municipality	304000	State Bank of India	Habra	10985298705	SBIN0001643
8	North Dum Dum Municipality	362500	UCO Bank	Birati	070702000000545	UCBA00000707
9	South Dum Dum Municipality	300000	UCO Bank	Dum Dum	01630100027576	UCBA00000163
10	Maheshtala Municipality	1065000	State Bank of India	Batanagar	10254139109	SBIN00006699
11	Rajpur Sonarpur Municipality	873000	United Bank of India	Rajpur	0135010157406	UTBI0RAJ20
	<b>TOTAL</b>	<b>5207000</b>				
	<b>(Rupees Fifty-two Lakh Seven Thousand only)</b>					

(B.C.Patra)

Joint Secretary  
M.A.Department, GoWB

(M.N.Pradhan)

Director  
SUDA





সুডা

NOTE SHEET

SUDA

As per notes and orders at prepage

As approved by the Hon'ble M.I.C., M.A. & U.D. Departments at NSP- 8 to 12, to release the fund in respect of Employment by Skill Training and Placement under NULM in favour of 11 nos. of ULBs a Transfer Advice for Rs. 52,07,000/- (Rupees Fifty-two Lakh Seven Throusand only) has been prepared and placed herewith for signature of Director, SUDA and Special Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of funds.

~~PO & EO~~  
~~At Dir (F)~~

1.1e  
17.3.15

May kindly be signed.

17/3/15

Dir. SUDA

Spl. Secy. M.A. Deptt.

Wt. 17/3/15

17/3/15

To intimate the concerned ULBs, F/c & o/c are put up for signature of PO & EO, At Dir (F) please

~~PO & EO~~  
~~At Dir (F)~~

1.1e  
18.03.15

Signed.

18/03/15

CCA

Action taken

1.1e  
18.03.15



From 1<sup>st</sup> April, 2014 onwards SJSRY has been restructured as National Urban Livelihood Mission(NULM) in 63 Urban Local Bodies. As per guideline, for selection and empanelment of training institutes e-tendering process of 'Request for Proposal (RFP)' from Skill Training Providers(STPs) is in progress. It has been decided that approved training courses under empanelled training institutes would be assessed and certified by NCVT. Paschimbanga Society for Skill Development (PBSSD) under Technical Education & Training Department under Govt. of West Bengal will liason with Regional Directorate of Apprentiship & Training(RDAT) under DG&T for assessment and certification of MES courses imparted or to be imparted by NULM towns.

It had been decided that till such time a freash list of training institutes is prepared by SUDA / Paschimbanga Society for Skill Development(PBSSD), on the basis of experience and expertise of empanelled training institutes under earstwhile SJSRY the NULM towns(ULBs) may submit training proposals on MES training courses which needs to be assessed and certified by NCVT.

It has also been decided that the payment milestone as detailed below will be strictly followed for payment to training institutes and payment of assessment fee to the Assesement and Certification bodies will be made directly by WBSULM.

Payment milestone (as laid down in the training MoU):

\* 50% payment will be made after commencement of training based on actual no. trainees joining the batch.

\* 30% payment and approved cost of Tools/Kits will be released after satisfactory completion of training and certification of training by empanelled assessment and certification agency.

\* 20% payment will be made after providing job placement to at least 75% of the successful trainees and extending a minimum of three interview opportunities to rest of the successful candidates.

As per norms of earstwhile SJSRY programme after completion of training travelling expenses @ Rs. 300/- per month will be paid to the successful trainees and for which a separate claim to be submitted by the ULB.



The following training proposals of 21 NULM Towns along with a summary sheet in **Annexure-I** is put up for approval.

**1. Memo No. AKM/2611/NULM/2015 dt. 06/02/2015 of Ashokenagar-Kalyangarh Municipality.**

The **Ashokenagar-Kalyangarh Mnpty.** has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Computerized Professional Accounting Course(CPAC)	Accounts Assistant using Tally	ICT 701	150	6 / 500 hrs.	6500	SITD
2	Certificate in in Basic Computer & Data Entry Operator(CBC&DEO)	DTP & Print Publishing Assistant	ICT 702	100	4 / 500 hrs.	6000	
3	Dip. in Hardware & Networking Technology(DHNT)	Computer Hardware Assistant	ICT 703	100	6 / 500 hrs.	6000 + 800 (T&K)	
<b>Total :</b>				<b>350</b>			

\* Target of EST&P for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institute is enlisted in SUDA.

Hence, final approval of the training courses cited in Sl. No. 1 to 3 may be accorded to **Ashokenagar-Kalyangarh Municipality** for **350** candidates.

**2. Memo No. UP-1964/A-46 dt. 12/02/2015 of Serampore Municipality.**

The **Serampore Mnpty.** has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Desk Top Publishing	DTP & Print Publishing Assistant	ICT 702	60	6 / 500 hrs.	7500	The Geor Telegr Train Institi
2	Mobile & Telephone Repairing Technician	Reapir & maintenance of Domestic Electrical Appliances	ELC 703	40	6 / 520 hrs.	7500	
3	Air-Conditioner & Fridge Repairing & Servicing Course	Repair & Maintenance of Central Air-Conditioning Plant	REF 701	40	6 / 500 hrs.	7500	
<b>Total :</b>				<b>140</b>			

\* EST&P target for 2015-16 is 600

Proposed training courses appear to be viable and may local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval of the training courses cited in Sl. No. 1 to 3 may be accorded to **Serampore Municipality** for **140** candidates.





## NOTE SHEET



## 3. Memo No. 5251/NULM dt. 18/02/15 of Midnapur Municipality

The Midnapur Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Automobile Technician (Two & Three Wheeler)	Automotive Repair	AUR 701	50	6 / 500 hrs..	7500	The George Telegraph Training Institute
Total :				50			

\* Target of EST&P for 2015-16 is 600

Proposed training courses appears to be viable and may local need based.  
Proposed training institute is empanelled with SUDA.

Hence, final approval of the proposed training course may be accorded to Midnapur Municipality for 50 candidates.

## 4. Memo No. 568/12/SMS(NULM) dt. 28/02/15 of Santipur Municipality

The Santipur Municipality has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Dip. in Hardware & Networking Technology (DHNT)	Computer Hardware Assistant	ICT 703	50	6 / 500 hrs.	6000 + 800 (T&K)	SITD
2	Certificate in in Basic Computer & Data Entry Operator (CBC&DEO)	DTP & Print Publishing Assistant	ICT 702	100	4 / 500 hrs.	6000	
3	Nursery Teachers Training Course (NTTC)	Soft Skill for BaseLine Staffin Service Sector	SS11	50	6 / 150 hrs.	7000	
Total :				200			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based.  
Proposed training institute is enlisted in SUDA.

Hence, final approval of the training courses cited in Sl. No. 1 to 3 may be accorded to Santipur Municipality for 200 candidates.



5. Memo No. 567/K.M dt. 09/03/15 of Kharagpur Municipality.

The Kharagpur Mnpty. has submitted the following trn. proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Nursery Teachers Training Course (NTTC)	Soft Skill for BaseLine Staffin Service Sector	SS11	100	6 / 150 hrs.	7000	SITD
2	Computerized Professional Accounting Course (CPAC)	Accounts Assistant using Tally	ICT 701	100	6 / 500 hrs.	6500	
Total :				200			

\* EST&P target for 2015-16 is 700

The proposed training courses appear to be viable and may local need based. Proposed training institute is enlisted in SUDA.

Hence, final approval of the training courses cited in Sl. No. 1 & 2 may be accorded to Kharagpur Municipality for 200 candidates.

6. Memo No. 2967/XI-51(A)/14-15 dt. 10/03/2015 of English Bazar Municipality.

The English Bazar Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Machine Embroidery	Zig Zag Machine Embroidery	GAR 502	60	6/ 680 hrs.	3000	Jacob Manu Training Centre
2	Plumber	Plumber	CON 715	30	6 / 500 hrs.	3000	
3	Jute Handicraft & Bag Making	Jute Braided Product Maker	JTD 101	30	6 / 160 hrs.	3000	
Total :				120			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institute is enlisted in SUDA.

Hence, final approval for 120 candidates of the training courses cited above may be accorded to English Bazar Municipality.





## NOTE SHEET



7. Memo No. 14/SJSRY/NULM/14-15/1234(1) dt. 17/03/15 of Barrackpore

Municipality.

The Barrackpore Municipality has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Basic of Beauty & Hair Dressing	Beauty therapy & Hair Styling Level-1	BEA 701	25	6 / 500hrs.	3000	Jacob Manual Training Centre
2	Cook Fast Food	Cook Continental	HOS 702	25	6 / 500 hrs	3000	
3	Basic of Beauty & Hair Dressing & Hair Cutting Specialist	Beauty therapy & Hair Styling Level-1	BEA 701	25	6 / 500hrs.	4800 + 1000 (T&K)	International College
4	Computer Teachers Training Course(CTTC)	Web Designing & Publishing Assistant	ICT 707	25	6 / 1000 hrs.	6500	SITD
5	Nursery Teachers Training Course(NTTC)	Soft Skill for Base Line Staff in Service Sector	SS11	25	6 / 150 hrs.	7000	
Total :				125			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of the training courses cited above may be accorded to Barrackpore Municipality for 125 candidates.

8. Memo No. S-37/DR-1/5061 dt. 16/03/2015 of Bhatpara Municipality

The Bhatpara Municipality has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Basic Automotive Servicing (2-3 Wheeler)	Basic Automotive Servicing of 2 & 3 Wheelers	AUR 701	25	6 / 500 hrs.	4500	Rural Downtrodden Training Institute
2	Financial Accounting			25		Not Approved Course	Orion Edutech Pvt. Ltd.
Total :				50			

\* EST&P target for 2014-15 is 250

The proposed training courses appear to be viable and may local need based. Proposed training institutes are enlisted with SUDA. The training cited in sl. 2 is not approved by this office and so, approval can not be given.

Hence, final approval for the course cited in sl.1 may be accorded to Bhatpara Municipality for 25 candidates.



9. Memo No. NULM/1547 dt. 18/03/15 of Bhadreswar Municipality

The Bhadreswar Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Nursing Aides	Nursing Aides	MED 134	22	6 / 400 hrs.	5200	Susama Mission
2	ECG Technician	Operation & Maintenance of ECG & ICCU Instrument	ELC 705	22	6 / 200 hrs.	5500	
3	Medical Laboratory Technician	Lab Assistant	MED 237	44	6 / 750 hrs.	5200	
4	Tailor(Basic Sewing Operator)	Tailor(Basic Sewing Operator)	GAR 516	22	6 / 270 hrs.	6200	Suri Nabadisha Welfare Society
5	Refrigerator and Air Condition Repairing & Servicing	Repair & Maintenance of Refrigerator	REF 703	22	6 / 500 hrs..	6000	
6	Junior Land Surveyor(Field Surveying)	Junior Land Surveyor	CON 712	22	6/ 500 hrs.	6000	
7	Digital Videography(Editing & Mixing)	Assistant Video Editor	MDA 106	22	6/ 450 hrs..	6500	
8	Financial Accounting	Accounting	BAN 101	44	3 / 480 hrs	8500	ICA
9	Certificate in in Basic Computer & Data Entry Operator(CBC&DEO)	DTP & Print Publishing Assistant	ICT 702	44	4 / 500 hrs.	6000	SITD
10	Computer Teachers Training Course(CTTC)	Web Designing & Publishing Assistant	ICT 707	44	6 / 1000 hrs.	6500	
11	B.P.O	BPO Voice	ICT 706	22	6 / 500 hrs.	6000	Chandannagar Ambitious Intelligent Mastermind Society
Total :				330			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training courses may be accorded to Bhadreswar Municipality for 330 candidates as they proposed above.

10. Memo No. B.M. 598dt. 13/03/15 of Bongaon Municipality.

The Bongaon Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Dip. in PC Hardware & Networking	Computer Hardware Assistant	ICT 703	50	6 / 500 hrs.	7000	ECIL-ECIT
2	Dip. in Multimedia & Animation	Media Developer Assistant	ICT 709	50	6 / 500 hrs.	8000	
3	Dip. in IT & Financial Accounts Applications	Accounts Assistant using Tallyq	ICT 701	50	6 / 500 hrs.	9000	
4	Computer Basics & Data Entry	Non Voice Business Peocess Outsourcing	ICT 705	50	4 / 500 hrs.	5000	
Total :				200			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training courses may be accorded to Bongaon Municipality for 200 candidates as they proposed above.





## NOTE SHEET



**11. Memo No. 28/NULM/XII-6 dt. 24/03/2015 of Burdwan Municipality**

**The Burdwan Mnpy. has submitted the following training proposal for approval.**

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Cook Fast Food	Cook Continental	HOS 702	100	6 / 500 hrs	3000	Jacob Manual Training Centre
2	Basic Refrigerator & Air Conditioning	Basic Refrigeration/Air Conditioning/ Ventilation	REF 702	100	6 / 500 hrs.	3000	
3	Survey of Amin	Junior Land Surveyor	CON 712	100	6 /500 hrs.	3000	
4	Mobile Repairing	Repair & Maintenance of Personal Electronic	ELC 703	100	6 / 520hrs.	3000	
5	Nursing Aides	Nursing Aides	MED 134	100	6 / 400 hrs.	5000	Society for the School of Medical Technology
6	Pharmacy Assistant	Pharmacy Assistant	MED 124	100	6 / 180 hrs.	5000	
7	Basic Computer & Data Entry	Accounts Assisant using Tally	ICT 701	100	3 / 530 hrs.	6000	ICA
8	Video Photography & Mixing Technician	Video Photography Technician	MDA 102	100	6 / 90 hrs.	6400 + 800 (T&K)	Jhargram Vivekanda Rural Science & Technology Cultural Welfare Association
9	Automobile Mechanic with Driving	Driver cum Mechanic	AUR 703	100	6 / 600 hrs.	7500	The George Telegraph Training Institute
Total :				900			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training courses may be accorded to **Burdwan Municipality** for **900** candidates as they proposed above.

**12. Memo No. HM/1849/NULM/15 dt. 25/03/2015 of Habra Miunicipality.**

The **Habra Miunicipality** has submitted the following training proposals for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Basic of Beauty & Hair Dressing	Beauty therapy & Hair Styling Level-1	BEA 701	75	6 / 500 hrs.	4000 + 1000 (T&K)	College Square Medical & Technological Research Society
2	Nursing Aides	Nursing Aides	MED 134	75	6 / 400 hrs.	5000	Society for the School of Medical Technology
3	Computer Basics & Data Entry	Non Voice Business Peocess Outsourcing	ICT 705	50	4 / 500 hrs.	5000	ECIL-ECIT
4	Mobile Repairing	Repair & Maintenance of Personal Electronic	ELC 703	25	6 / 520hrs.	3000	Jacob Manual Training Centre
5	Tailor Ladies	Tailor(Basic Sewing Operator)	GAR 516	25	6 / 270 hrs.	3600	
Total :				250			

\* EST&P target for 2015-16 is 600





### NOTE SHEET



The proposed training courses appear to be viable and may local need based.  
Proposed training institutes are empanelled with SUDA.

Hence, final approval of training courses may be accorded to **Habra Municipality** for **250** candidates as they proposed above.

#### 13. Memo No. PM/NULM/Trg./15/803 dt. 24/03/2015 of Panihati Municipality.

The **Panihati Municipality** has submitted the following training proposals for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	BIET COMPACT	Accounts Assistant using Tally	ICT 701	50	6 / 500 hrs.	7950	The British Institutes
2	Hardware & Networking	Computer Hardware Assistant	ICT 703	50	3 / 500 hrs.	8500	ICA
3	Basic Computer & Data Entry	Accounts Assisatnt using Tally	ICT 701	50	3 / 530 hrs.	6000	
4	Basic of Beauty & Hair Dressing	Beauty therapy & Hair Styling Level-I	BEA 701	50	6 / 500 hrs.	4000 + 1000 (T&K)	College Square Medical & Technological Research Society
5	Physiotherapy	Operation & Maintenance of Physiotherapy Equipments	ELC 704	35	6 / 200 hrs.	5400 + 1200 (T&K)	International College
6	Basic Electrical Training & House Wiring	Electrician Domestic	ELE 701	35	6 / 600 hrs.	4800 + 1000 (T&K)	
7	Basic of Electronics repair & maintenance of Power Supply, Inverter, UPS and Repair and Maintenance of TV Receiver	Repair & Maintenance of Domestic Electronics Appliances	ELC 701	35	6 / 520 hrs.	4800 + 1000 (T&K)	
8	Basic Refrigerator and Air-conditioning & Repair and Maintenance of of Refrigeration & Deep Freezers	Repair & Maintenance of Refrigerator	REF 703	35	6 / 500 hrs.	5100 + 1200 (T&K)	
9	Hospitality Management	Front Office cum Receptionist	HOS 610	35	6 / 20 hrs.	5700	Swadesh Siksha Institute
10	Certified Retail Management	Retail Operatons	RET 103	35	6 / 180 hrs.	5000	
11	Computerized Professional Accounting Course(CPAC)	Accounts Assistant using Tally	ICT 701	35	6 / 500 hrs.	6500	SITD
Total :				<b>445</b>			

\* EST&P target for EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based.  
Proposed training institutes are empanelled with SUDA.

Hence, final approval of training courses may be accorded to **Panihati Municipality** for **445** candidates as they proposed above.



**14. Memo No. 1. 62/NULM/EDU/2014-15 dt. 27/03/15, 2. 63/NULM/EDU/2014-15 dt. 30/03/15 of Howrah Municipal Corporation.**

**The Howrah Municipal Corporation has submitted the following training proposal for approval.**

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Basic Hardware Technician	Computer Hardware Assistant	ICT 703	600	2.5 / 500 hrs.	4800	Swadesh Siksh Institute
2	Certified Financial Accounting	Accounts Assistant using Tally	ICT 701	400	4 / 500 hrs.	6000	
3	Certified DTP Operator	DTP & Print Publishing Assistant	ICT 702	600	2.5 / 500 hrs.	4800	
4	Hospitality Management	Front Office cum Receptionist	HOS 610	600	3 / 520 hrs.	5700	
5	Certified BPO Executives	Domestic BPO-Voice	ICT 706	800	3 / 500 hrs.	5800	
Total :				3000			

\* EST&P target for 2015-16 is 8000

The proposed training courses of 'Jhargram Vivekanda Rural Science & Technology Cultural Welfare Association' submitted in ref. no. 1 are not approved by this office,so it can not be processed.

The training courses on ref.no . 2 appear to be viable and may local need based. Proposed training institute is empanelled with SUDA. It is proposed to approve the training courses in phases.

Hence, final approval of training courses may be accorded to **Howrah Municipal Corporation** for **500** candidates as per following recommendations.

<u>Sl. No.</u>	<u>No. of Candidates</u>
1 to 5	100 (each course in four batches)





## NOTE SHEET



15. Memo No. 1170/G-95 dt. 04/09 of Balurghat Municipality.

The Balurghat Municipality has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Diploma in PC Application	Computer Network Assistant	ICT 704	100	6 / 500hrs.	8000	Webel Informatics Ltd.
2	Diploma in Office Assistant	Media Development Assistant	ICT 500	100	6 / 500 hrs.	6000	
Total :				200			

\* EST&P target for 2015-16 is 600

The training courses appear to be viable and may local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval of training courses may be accorded to Balurghat Municipality for 200 candidates as they proposed above.

16. Memo No. 1477/HM/2015 dt. 08/04/15 of Haldia Municipality.

The Haldia Municipality has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Tailor(Basic Sewing Operator)	Tailor(Basic Sewing Operator)	GAR 516	50	6 / 270 hrs.	6200	Suri Nabadisha Welfare Society
Total				50			

\* EST&P target for 2015-16 is 600

The proposed training course appears to be viable and may local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval of training course may be accorded to Haldia Municipality for 50 candidates as they proposed above.





## NOTE SHEET



17. Memo No. 1. 4038 MG dt. 1/4/15, 2. 4041MG dt. 1/4/15 of Purulia Municipality

The **Purulia Mnpty.** has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	BIET COMPACT	Accounts Assistant using Tally	ICT 701	300	6 / 500 hrs.	7950	The British Institutes
2	Dip. in Computer Hardware Engineering(DCHE)	Computer Hardware Assitant	ICT 703	150	6 / 500 hrs.	5750	Sunita Infotech
3	Cert. in Accounts Operation(CAO)	Accounts Assistant usuing Tally	ICT 701	150	6 / 500 hrs.	4750	
4	Cert. in Desktop Publishing(CDTP)	DTP & Print Publishing Assistant	ICT 702	100	6 / 500 hrs.	2250	
5	Cert. in Financial Accounting(CFA)	Accounting	BAN 101	50	6 / 450 hrs.	2250	
Total :				750			

\* EST&P target for 2015-16 is 600

The training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA. It is proposed to approve the training courses in phases.

Hence, final approval of training courses may be accorded to **Purulia** for **450** candidates as per following recommendations.

Sl. No.	No. of Candidates
1 to 4 ✓	100 (each course in four batches)
5 ✓	50 ( in two batches)

18. Memo No. 1. 198 dt. 17/07/14, 2. 55 dt. 26/05/15 of Baranagar Municipality

The **Baranagar Mnpty.** has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Batik and Bandhni with fabric	Batik Printing Specialist	FAD 705	100	6 / 500 hrs.	3500	SPAN
2	Pharmacy Assistant	Pharmacy Assistant	MED 124	100	6 / 180 hrs.	5000	The Society for the School of Medical Technology
3	Hardware & Networking	Computer Hardware Assistant	ICT 703	100	3 / 530 hrs.	8500	ICA
Total :				300			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training course may be accorded to **Baranagar Municipality** for **300** candidates as they proposed above.



The Jalpaiguri Municipality has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Field Surveying(Amin)	Assistant Works Supervisor	CON 707	50	6 / 500 hrs.	7500	The George Telegraph Training Institute
2	Dip. IT & Financial Accounting Applications	Accounts Assistant using Tally	ICT 701	50	6 / 500 hrs.	9000	ECIL-ECIT
3	Cert. Course in Refrigerator & AC Servicing	Repair & Maintenance of Window & Split AC	REF 706	50	6 500 hrs.	6000	
Total :				150			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training course may be accorded to Jalpaiguri Municipality for 150 candidates as they proposed above.

20. Memo No. 2370/NILM/SM dt. 11/06/2015 of Hooghly- Chinsurah Municipality.

The Hooghly- Chinsurah Municipality has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Tailor(Basic Sewing Operator)	Tailor(Basic Sewing Operator)	GAR 516	100	6 / 270 hrs.	6200	Suri Nabadish Welfare Societ
2	Digital Videography(Editing & Mixing)	Assistant Video Editor	MDA 106	50	6 / 450 hRs.	6500	
3	Junior Land Surveyor(Field Surveying)	Junior Land Surveyor	CON 712	50	6 / 500 hrs.	6000	
4	Beautician & Tawwa Decoration	Beauty Therapy & Hair Styling Level-1	BEA 701	100	6 / 500 hrs.	5500	Jacob Manual Training Centr
5	Mobile Repairing	Repair & Maintenance of Personal Electronic	ELC 703	25	6 / 520 HRS.	3000	
6	Machine Embroidery	Zig Zag Machine Embroidery	GAR 502	25	6 / 680 grs.	3000	The Society fo the School of Medical Technology
7	Laboratory Assistant	Laboratory Assistant	MED 237	50	6 / 450 hrs.	5000	
8	Operation of Physiotherapy Equipments	Operation & Maintenance of Physiotherapy Equipments	ELC 703	50	6 / 200 hrs.	5000	Swadesh Siksh Institute
9	Certified Financial Accountant	Accounts Assistant using Tally	ICT 701	50	4 / 500 hrs.	6000	
10	Certified BPO Executive	Domestic BPO- Voice	ICT 706	50	3 / 500 hrs.	5800	ECIL-ECIT
11	Diploma in Multimedia & Animation	Media Developer Assistant	ICT 709	50	6 / 500 hrs.	8000	
12	Diploma in Computer Applications	Web Designing & Publication Assistant	ICT 707	50	6 / 1000 hrs.	8000	Orion Edutec Pvt. Ltd.
13	Hardware Networking(Orion Tech.)	Computer Hardware Assistant	ICT 703	75	6 / 500 hrs.	7000	
14	Orion Desktop Publishing	DTP & Print Publishing Assistant	ICT 702	75	6 / 500 hrs.	7000	
Total :				800			





## NOTE SHEET



\* EST&P target for 2014-15 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training course may be accorded to **Hooghly-Chinsurah Municipality** for **800** candidates as they proposed above.

### 21. Memo No. 98/G.D. dt. 12/06/2015 of Darjeeling Municipality

The **Darjeeling Mnpty.** has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	B.P.O	BPO Voice	ICT 706	500	6 / 500 hrs.	6000	Chandannagar Ambitious Intelligent Mastermind Society
2	Hardware & Networking	Computer Hardware Assistant	ICT 703	500	6 / 500 hrs.	8000	
3	Financial Accounting	Account Assistant using Tally	ICT 701	500	6 / 500 hrs.	7100	
4	Retail	Retail Operator	RET 103	500	6 / 180 hrs	6000	
Total :				2000			

\* EST&P target for 2015-16 is 600

The training courses appear to be viable and may local need based. Proposed training institute is are with SUDA. It is proposed to approve the training courses in phases.

Hence, final approval of training courses may be accorded to **Darjeeling** for **200** candidates as per following recommendations.

<u>Sl. No.</u>	<u>No. of Candidates</u>
1 to 4	50 (each course in tw batches)



In summary of the above 21 eligible proposals, the following number of candidates for skill training may be approved as mentioned below.

Sl. No.	Name of NULM Towns/ULB	No. of candidates proposed	Total Training cost (Exc. S.Tax & Cost of Tool/Kits)	50% of the Total Training Cost
1	Ashokenagar-Kalyangarh	350 ✓	2175000 ✓	1087500
2	Serampore	140 ✓	1050000 ✓	525000
3	Midnapur	50 ✓	375000 ✓	187500
4	Santipur	200 ✓	1250000 ✓	625000
5	Kharagpur	200 ✓	1350000 ✓	675000
6	English Bazar	120 ✓	360000 ✓	180000
7	Barrackpore	125 ✓	607500 ✓	303750
8	Bhatpara	25 ✓	112500 ✓	56250
9	Bhadreswar	330 ✓	2063600 ✓	1031800
10	Bongaon	200 ✓	1450000 ✓	725000
11	Burdwan	900 ✓	4190000 ✓	2095000
12	Habra	250 ✓	1090000 ✓	545000
13	Panihati	445 ✓	2628000 ✓	1314000
14	Howrah MC	500 ✓	2710000 ✓	1355000
15	Balurghat	200 ✓	1400000 ✓	700000
16	Haldia	50 ✓	310000 ✓	155000
17	Purulia	450 ✓	2182500 ✓	1091250
18	Baranagar	300 ✓	1700000 ✓	850000
19	Jalpaiguri	150 ✓	1125000 ✓	562500
20	Hooghly- Chinsurah	800 ✓	4885000 ✓	2442500
21	Darjeeling	200 ✓	1355000 ✓	677500
	<b>TOTAL:</b>	<b>5985</b>	<b>34369100</b>	<b>17184550</b>

If approved, 50% training fund to be transferred to the above stated ULBs to run the training programme. After completion of approved MES training courses all trainees to be assessed and certified by NCVT.

Put up and submitted for approval.

*Eda*  
29/06/15

Skill trg. proposals have been received from (21) -  
aforesaid ULBs wherein trg. for 5985 persons have  
been proposed. The proposed trg. courses by the ULBs,  
as elaborated in map 14-26 above, may be approved  
with the following provision.

- Payment to the trainer agencies shall be made as per payment milestone specified in map-14 (marked-x)
- In lieu of paying travelling allowance to all the successful trainees proposed in 'y' above, ~~trg.~~ travelling



From prepage:

expenses may be reimbursed to the successful trainees for certification purpose only, wherever warranted.

If approved, release of 50% of training cost, calculated in Table-2 above, may also be released to the concerned U.B.s for facilitating early commencement of Eq. at their end.

Submitted for approval.

H. Sir

C.  
1/7/15

NULM Skill training proposal from different U.B.s as detailed in NSP-14 to 27 may kindly be perused and approved.

In addition, proposal at point no. ① and ④ at NSP-27 as given by Advisor, SUDA may also be approved.

u  
2/7/15

Director

FA

FA may be done.

WT 2/7/15



SUDA

-29-

## Foregoing notes

NULM Skill Training Programme for 21 ULBs as noted at n.s.p. 27 ante for 5985 number candidates for a total sum of ₹3,43,69,100/-. Out of the total cost, proposal of Joint Director for release of **₹1,71,84,550/- (Rupees one crore seventy one lakh eighty four thousand five hundred fifty only)** towards 50% of the total training cost for 21 Municipalities under EST&P of NULM may be approved.

Director

Wangwala  
03/07/15

Proposal at 'A' above for release of Rs. ₹71,84,550/- as 50% of cost of Skill training under NULM in 21 ULBs (details at Z at NSP-27) for 5985 urban poor candidates may be considered.

If agreed, fund may be released to the ULBs with the concurrence of Hon'ble MLC, MA & UD Deptt.

Principal Secretary  
M.A. Deptt  
Chairman, SUDA

WTC  
3/8/15  
me  
6/7/15

No. SUDA: 167/15

06-07-15

dt. 29/2014

8/7/15

FA

8/7/15

cc: A

7/7

08/7/15



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## NOTE SHEET

SUDA

As per notes and orders at prepage

As approved by the Hon'ble M.I.C., M.A. & U.D. Departments at above, to release the fund Employment by Skill Training and Placement under NULM in favour of 21 nos. of ULBs, a Transfer Advice for Rs. 1,71,84,550/- (Rupees One Crore Seventy-one Lakh Eighty-four Thousand Five Hundred Fifty only) has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of funds.

PO/EO  
JT/Dir (P)

1.100  
08.07.15 The Transfer advice for Rs. 1,71,84,550/- in favour of 21 nos. ULBs may kindly be signed.

Dir. SUDA  
JE. Secy. M.A. Dept.

08/07/15  
Wt  
8/7/15

100  
87

For intimation A/c & O/c are put up for signature of PO & EO, JT/Dir (P) Pl.

PO/EO  
JT/Dir (P)

1.100  
09.07.15

Signed

10/7/15

ceA



From 1<sup>st</sup> April, 2014 onwards SJSRY has been restructured as National Urban Livelihood Mission(NULM) in 63 Urban Local Bodies. As per guideline, for selection and empanelment of training institutes e-tendering process of 'Request for Proposal (RFP)' from Skill Training Providers(STPs) is in progress. It has been decided that approved training courses under empanelled training institutes would be assessed and certified by NCVT. Paschimbanga Society for Skill Development (PBSSD) under Technical Education & Training Department under Govt. of West Bengal will liason with Regional Directorate of Apprentiship & Training(RDAT) under DG&T for assessment and certification of MES courses imparted or to be imparted by NULM towns.

It had been decided that till such time a freash list of training institutes is prepared by SUDA / Paschimbanga Society for Skill Development(PBSSD), on the basis of experience and expertise of empanelled training institutes under earstwhile SJSRY the NULM towns(ULBs) may submit training proposals on MES training courses which needs to be assessed and certified by NCVT.

It has also been decided that the payment milestone as detailed below will be strictly followed for payment to training institutes and payment of assessment fee to the Assesement and Certification bodies will be made directly by WBSULM.

Payment milestone (as laid down in the training MoU):

- \* 50% payment will be made after commencement of training based on actual no. trainees joining the batch.
- \* 30% payment and approved cost of Tools/Kits will be released after satisfactory completion of training and certification of training by empanelled assessment and certification agency.
- \* 20% payment will be made after providing job placement to at least 75% of the successful trainees and extending a minimum of three interview opportunities to rest of the successful candidates.

The following training proposals of 16 NULM Towns along with a summary sheet in **Annexure-I** is put up for approval.



**1. Memo No. 3037/HM/2015 dt. 07/07/2015 of Haldia Municipality.**

The Haldia Municipality. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Diploma in PC Application	Computer Network Assistant	ICT 704	50	6 / 500 hrs.	8000	Webel Informatics Ltd.
2	Diploma in Software Programming	Web Desigining and Publishing Assistant	ICT 707	50	6 / 1000 hrs.	8000	
3	Diploma in Financial Accounting	Accounts Assistant using Tally	ICT 702	50	6 / 500 hrs.	7000	
4	Diploma in Publishing Technology	DTP & Print Publishing Assistant	ICT 701	50	6 / 500 hrs.	7000	
5	Diploma in Office Assistant	Media Developers Assistant	ICT 709	50	6 / 500 hrs.	6000	
<b>Total</b>				<b>250</b>			

\* Target of EST&P for 2015-16 is 600

\* Approval accorded to 50 candidates

The proposed training courses appear to be viable and may local need based. Proposed training institute is enlisted in SUDA.

Hence, final approval of the training courses cited in Sl. No. 1 to 5 may be accorded to **Haldia Municipality** for **250** candidates.

**2. Memo No. 831/JM dt. 6/7/2015 of Jalpaiguri Municipality.**

The Jalpaiguri Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	BPO	BPO Voice	ICT 706	100	6 / 500 hrs.	6000	Chandannagar Ambitious Intelligent Mastermind Society
2	Hardware & Networking	Computer Hardware Assistant	ICT 703	100	6 / 500 hrs.	7000	
3	Financial Accounting	Account Assistant using Tally	ICT 701	100	6 / 500 hrs.	7100	
4	Retail	Retail Operations	RET 103	100	6 / 180 hrs.	6000	
<b>Total :</b>				<b>400</b>			

\* EST&P target for 2015-16 is 600

\* Approval accorded to 150 candidates in 2015-16

Proposed training courses appear to be viable and may local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval may be accorded to **200** candidates (50 in each course) for the training courses cited in Sl. No. 1 to 4 to **Jalpaiguri Municipality**.



3. Memo No. 1) 030/XI-51(A)/14-15 dt. 08/04/2014, 2) 2966/XI-51(A)/14-15 dt. 10/03/2015, 3) 2968/XI-51(A)/14-15 dt. 10/03/2015 of English Bazar Municipality

The English Bazar Municipality has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Diploma in Computer Technology	DTP & Print Publishing Assistant	ICT 702	40	6 / 500 hrs.	6000	ECIL-ECIT
2	Certificate course in PC Hardware & Networking	Computer Hardware Assistant	ICT 703	50	6 / 500 hrs.	7000	
3	Diploma in Multimedia & Animation	Media Developer Assistant	ICT 709	50	6 / 500 hrs.	8000	
4	Diploma in IT & Financial Accounting Applications	Accounts Assistant using Tally	ICT 701	60	6 / 500 hrs.	9000	
5	Diploma in Computer Application	Web Designing & Publication Assistant	ICT 707	40	6 / 1000 hrs.	8000	
6	Computer Basics & Data Entry	Non Voice Business Process Outsourcing	ICT 705	60	4 / 500 hrs.	5000	
7	Certificate course in Mobile & Telephone Servicing	Repair & Maintenance of Personal Electronic device	ELC 703	50	6 / 520 hrs.	6000	
8	Certificate course in Household Electrical Wiring	Electrician Domestic	REF 701	50	6 / 600 hrs.	6000	
9	Certificate course in Refrigerator & AC Servicing	Repair & Maintenance of Window & Split AC	REF 706	50	6 / 500 hrs.	6000	
10	Zardousi Specialist- Zari	Zardousi Work	GAR 510	30	6 / 680 hrs..	5525	Suri Nabadisha Welfare Society
11	Kantha Designer	Hand Embroider	GAR 501	30	6 / 520 hrs..	5500	
12	Beautician & Tattwa Decoration	Beauty Therapy & Hair Styling Level-1	BEA 701	60	6 / 500 hrs.	5500	
13	Paper Bag / Conversion products	Book Binder	PRI 701	30	6 / 500 hrs.	5500	
14	Tailor(Basic Sewing Operator)	Tailor(Basic Sewing Operator)	GAR 516	30	6 / 270 hrs.	6200	Society for the School of Medical Society
15	Operation of X Ray Machine & Darkroom Assistant	Operation & Maintenance of X Ray Machine & Darkroom Assistant	ELC 706	30	6 / 240 hrs.	5000	
16	Laboratory Assistant	Laboratory Assistant	MED 237	30	6 / 450 hrs.	5000	
17	E.C.G. Technician	Operation & Maintenance of ECG & ICCU instruments	ELC 705	30	6 / 200 hrs.	5000	
18	Operation of Physiotherapy Equipments	Operation & Maintenance of Physiotherapy Equipments	ELC 704	60	6 / 200 hrs..	5000	
Total :				790			

\* Target of EST&P for 2015-16 is 600

\* Approval accorded to 120 candidates in 15-16

Proposed training courses appears to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval may be accorded to 790 candidates to English Bazar Municipality as proposed above.





## NOTE SHEET

4. Memo No. 100 dt. 23/06/2015 of Baranagar Municipality



The Baranagar Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Laboratory Assistant	Laboratory Assistant	MED 237	60	6 / 450 hrs.	5000	Society for the School of Medical Society
2	Operation of Physiotherapy Equipments	Operation & Maintenance of Physiotherapy Equipments	ELC 704	60	6 / 200 hrs..	5000	
3	Basic Sewing Operator	Tailor(Basic Sewing Operator)	GAR 516	100	6 / 270 hrs.	3000	Rural Downtrodden Training Institute
4	Zardousi Specialist Mirror	Zardosi Work	GAR 510	60	6 / 680 hrs..	6000	
5	Air- Conditioner & Fridge Repairing & Servicing Course	Repair & Maintenance of Window & Split AC	REF 706	50	6 / 500 hrs.	7500	The George Telegraph Training Institute
6	AC Refrigeration Technician	Repair & Maintenance of Refrigerator	REF 703	50	6 / 500 hrs.	7500	
<b>Total :</b>				<b>380</b>			

\* EST&P target for 2015-16 is 600

\* Approval accorded to 300 candidates in 15-16

The proposed training courses appear to be viable and may local need based. Proposed training institutes are enlisted in SUDA.

Hence, final approval of training courses may be accorded to **Baranagar Municipality** for 340 candidates as per following recommendations.

<u>Sl. No.</u>	<u>No. of Candidates</u>
1 to 4	60 (in two batches)
5 & 6	50 (in two batches)

5. Memo No. 169 dt. 16/06/2015 of Basirhat Municipality.

The Basirhat Municipality has submitted the following trn. proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	B.P.O	BPO Voice	ICT 706	250	6 / 500 hrs.	6000	Chandannagar Ambitious Intelligent Mastermind Society
2	Financial Accounting	Account Assistant using Tally	ICT 701	250	6 / 500 hrs.	7100	
3	Retail	Retail Operator	RET 103	250	6 / 180 hrs	6000	
<b>Total :</b>				<b>750</b>			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institute is enlisted in SUDA.

Hence, final approval may be accorded to **150** candidates (50 in each course) for the training courses cited in Sl. No. 1 to 4 to **Basirhat Municipality**.





## NOTE SHEET



6. Memo No. 1) 629M.G dt. 30/06/215, 2) 600 MG dt. 25/06/15, 3) 50

17/06 /15 of Purulia Municipality.

The Purulia Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Caltech Fresher(CIT)	BPO Voicce	ICT 706	50	6 / 500 hrs.	6000	Orion Edutech Pvt. Ltd.
2	Hardware Networking (Orion Tech)	Computer Hardware Assistant	ICT 703	50	6 / 500 hrs.	7000	
3	Orion Desktop Publishing	DTP Print Publishing Assistant	ICT 702	50	6 / 500 hrs.	7000	
4	Data Entry	BPO non Voice	ICT 706	50	4 / 500 hrs.	5000	
5	Orion Computer Teacher's Training	BPO Voice	ICT 706	50	6 / 500 hrs.	6500	
6	Mobile Repairing	Repair & Maintenance of Personal Electronic Devices	ELC 703	50	6 / 520 hrs.	6000	
7	Laboratory Assistant	Laboratory Assistant	MED 237	50	6 / 450 hrs.	5000	Society for the School of Medical Society
8	Operation of Clinical Equipments	Operation & Maintenance of Clinical Equipments	ELC 707	50	6 / 200 hrs.	5000	
9	Optician	Optician	MED 122	50	6 / 120 hrs.	5000	
10	E.C.G. Technician	Operation & Maintenance of ECG & ICCU instruments	ELC 705	50	6 / 200 hrs.	5000	
11	Operation of Physiotherapy Equipments	Operation & Maintenance of Physiotherapy Equipments	ELC 704	50	6 / 200 hrs..	5000	
12	Operation of X Ray Machine & Darkroom Assistant	Operation & Maintenance of X Ray Machine & Darkroom Assistant	ELC 706	50	6 / 240 hrs.	5000	
13	Nursing Aides	Nursing Aides	MED 134	50	6 / 400 hrs.	5000	
14	Bedside Assistant	Bedside Assistant	MED 101	50	6 / 450 hrs.	5000	
15	Yoga Therapist	Yoga Therapist	MED 126	50	6 / 360 hrs.	5000	
16	Vaccination Technician	Vaccination Technician	MED 205	50	6 / 200 hrs.	5000	
17	Pharmacy Assistant	Pharmacy Assistant	MED 124	50	6 / 180 hrs.	5000	Technable Solutions Pvt. Ltd.
18	Basics of Beauty & Hair Dressing	Integrated Course in Hair, Skin and Make- up	BEA 703	50	6 / 650 hrs.	5000	
19	Hospitality Support Executive	Hospitality Assistant	HOS 705	60	3 / 520 hrs.	8500	
20	Financial Sales & Support Executive	Accounting	BAN 101	60	3 / 450 hrs.	8500	
21	ITes/BPO Support Executive	BPO- Non Voice	ICT 705	60	3 / 500 hrs.	8500	
22	Mobile Repairing and Servicing Professional	Repair & Maintenance of Personal Electronic Devices	ELC 703	60	3 / 520 hrs.	8000	
23	Multi-purpose Healthcare Support Executive (Non-technical)	Multi-purpose Healthcare Worker	MED 133	60	3 / 400 hrs.	8500	
Total :				1200			

\* EST&amp;P target for 2015-16 is 600

\* Approval accorded to 450 candidates in 15-16

The proposed training courses appear to be viable and may local need based.  
Proposed training institutes are enlisted in SUDA.

Hence, final approval for 1200 candidates may be accorded to Purulia Municipality for the training courses(each course in two batches) cited above.



7. Memo No. 1) 542/G-95 dt. 15/06/15, 2) 1793/G-95 dt. 31/01/14, 3) 1623/G-95 dt. 08/01/14 of Balurghat Municipality.

The Balurghat Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Data Entry	BPO Non Voice	ICT 706	100	4 / 500 hrs.	5000	Orion Edutech Pvt. Ltd.
2	Laboratory Assistant	Laboratory Assistant	MED 237	30	6 / 450 hrs.	5000	Society for the School of Medical Society
3	Pharmacy Assistant	Pharmacy Assistant	MED 124	30	6 / 180 hrs.	5000	
4	E.C.G. Technician	Operation & Maintenance of ECG & ICCU instruments	ELC 705	30	6 / 200 hrs.	5000	
5	Physiotherapy & Occupational Therapy Technician	Therapeutic Massage Technician	MED 214	30	6 / 600 hrs.	5200 + 1000 (Tool& Kits)	Susama Mission
6	Tailor(Basic Sewing Operator)	Tailor(Basic Sewing Operator)	GAR 516	100	6 / 270 hrs.	6200	Suri Nabadisha Welfare Society
7	Costume Jewellery	Costume Jewellery Maker	GEM 634	50	6 / 320 hrs.	6000	
8	Beautician & Tattwa Decoration	Beauty Therapy & Hair Styling Level-I	BEA 701	50	6 / 500 hrs.	5500	
9	Kantha Designer	Hand Embroider	GAR 510	100	6 / 680 hrs.	3000	Jacob Manual Training Centre
10	Jute Handicraft & bag Making	Jute Braided Product Maker	JTD 101	100	6 / 160 hrs.	3000	
11	Mobile Repairing	Repair & Maintenance of Personal Electronic Devices	ELC 703	50	6 / 520 hrs.	3000	
Total :				670			

\* EST&P target for 2015-16 is 600

\* Approval accorded to 200 candidates in 15-16

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training courses may be accorded to Balurghat Municipality for 470 candidates as per following recommendations.

Sl. No.	No. of Candidates
1, 6 to 11	50 (in two batches)
2 to 5	30 (in each course)



# NOTE SHEET

8. Memo No. 1) 28/NULM/EDU/2015-16 dt. 19/06/2015, 2) 67/SJ/EDU/2013-14 dt. 22/02/2014 of Howrah Municipal Corporation

The Howrah MC has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Diploma in Computer Technology	DTP & Print Publishing Assistant	ICT 702	200	6 / 500 hrs.	6000	ECIL-ECIT
2	Certificate course in PC Hardware & Networking	Computer Hardware Assistant	ICT 703	200	6 / 500 hrs.	7000	
3	Diploma in IT & Financial Accounting Applications	Accounts Assistant using Tally	ICT 701	200	6 / 500 hrs.	9000	
4	Diploma in Computer Application	Web Designing & Publication Assistant	ICT 707	200	6 / 1000 hrs.	8000	
5	Costume Jewellery	Costume Jewellery Maker	GEM 634	25	6 / 320 hrs.	6000	Suri Nabadisha Welfare Society
6	Basics of Beauty & Hair Dressing	Beauty Therapy & Hair Styling Level-1	BEA 701	25	6 / 500 hrs.	3000	Jacob Manual Training Centre
7	Cook Fast Food	Cook Continental	HOS 702	25	6 / 500 hrs.	3000	
8	Plumber	Plumber	CON 715	25	6 / 500 hrs.	3000	
9	Jute Handicraft & bag Making	Jute Braided Product Maker	JTD 101	25	6 / 160 hrs.	3000	
Total :				925			

\* EST&P target for 2015-16 is 8000

\* Approval accorded to 500 candidates in 15-16

The proposed training courses appear to be viable and may local need based. Proposed training institutes are enlisted with SUDA.

Hence, final approval of proposed training courses may be accorded to Howrah Municipal Corporation for 525 candidates as per following recommendations.

Sl. No.	No. of Candidates	Sl. No.	No. of Candidates
1 to 4	100 (in four batches)	5 to 9	25 (in each course)

9. Memo No. 229 KM dt. 03/02/14 of Kharagpur Municipality.

The Kharagpur Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	ITes/BPO Support Executive	BPO- Non Voice	ICT 705	150	3 / 500 hrs.	8500	Technabl Solutions P Ltd.
2	Hospitality Support Executive	Hospitality Assistant	HOS 705	150	3 / 520 hrs.	8500	
Total :				300			

\* EST&P target for 2015-16 is 700

\* Approval accorded to 200 candidates in 15-16

The proposed training courses appear to be viable and may local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval may be accorded to Kharagpur Municipality for 200 candidates(100 candidates in each course).



## NOTE SHEET



10. Memo No. 1) MM/Chair/NULM/871/15-16 dt. 01/06/2015, 2) MM/Chair/NULM/1169/15-16 dt. 16/07/2015 of Madhyamgram Municipality.

The Madhyamgram Municipality has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Plumber	Plumber	CON 715	30	6 / 500 hrs	6500	Suri Nabadisha Welfare Society
2	Repair of Domestic Electrical Appliances	Repair & Maintenance of Domestic Electronic Appliances	ELC 701	30	6 / 520 hrs.	6200	
3	Tailor(Basic Sewing Operator)	Tailor(Basic Sewing Operator)	GAR 516	90	6 / 270 hrs.	6200	
4	Hand Embroidery	Hand Embroider	GAR 501	50	6 / 520 hrs..	1896	South Sinthee Alo Foundation
5	Jewellery	Kundan Jewellery Maker	JEW 102	50	6 / 240 hrs.	3000	Rural Downtrodden Training Institute
6	Basics of Beauty & Hair Dressing	Beauty Therapy & Hair Styling Level-1	BEA 701	100	6 / 500 hrs.	4000 + 1000 (tools & kits)	College Square Medical & Technological Research Society
7	Operation of X Ray Machine & Darkroom Assistant	Operation & Maintenance of X Ray Machine & Darkroom Assistant	ELC 706	50	6 / 240 hrs.	5000	Society for the School of Medical Society
Total :				400			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of proposed training courses may be accorded to Madhyamgram Municipality for 310 candidates as per following recommendations.

Sl. No.	No. of Candidates
1 & 2	30 (in each course)
Sl. No.	No. of Candidates
3 to 7	50 (in each course)



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**NOTE SHEET**



**11. Memo No. 1435/KM dt. 11/03/2015 of Kalyani Municipality**

The Kalyani Mnpty. has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Automobile Mechanic with Driving	Driver cum Mechanic	AUR 703	20	6 / 600 hrs.	7500	The George Telegraph Training Institute
2	Air- Conditioner & Fridge Repairing & Servicing Course	Repair & Maintenance of Window & Split AC	REF 706	25	6 / 500 hrs.	7500	
3	Basics of Beauty & Hair Dressing	Integrated Course in Hair, Skin and Make-up	BEA 703	25	6 / 650 hrs.	5000	Society for the School of Medical Society
4	Laboratory Assistant	Laboratory Assistant	MED 237	20	6 / 450 hrs.	5000	
5	Tailor Ladies	Tailor(Basic Sewing Operator)	GAR 516	20	6 / 270 hrs.	3600	Jacob Manual Training Centre
6	Computer Teachers Training Course	Web Designing & Publishing Assistant	ICT 707	20	6 / 1000 hrs.	6500	SITD
7	Basic Computer & Data Entry Operator	Accounts Assistant using Tally	ICT 701	20	3 / 530 hrs.	6000	ICA
Total :				150			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training courses may be accorded to **Kalyani Municipality** for 150 candidates as they proposed above.

**12. Memo No. 1) NDDM/NULM/2332 dt. 20/07/2015, 2) NDDM/NULM/822 dt. 10/03/15 of North Dum Dum Municipality.**

The North Dum Dum Miunicipality has submitted the following training proposals for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Diploma in Publishing Technology	DTP & Print Publishing Assistant	ICT 702	100	6 / 500 hrs.	7000	Webel Informatics Ltd.
2	ITeS/ BPO Support Executive	BPO- Non Voice	ICT 705	50	3 / 500 hrs.	8500	Technable Solutions Pvt. Ltd.
3	Basics of Beauty & Hair Dressing	Integrated Course in Hair, Skin and Make-up	BEA 703	100	6 / 650 hrs.	5000	Society for the School of Medical Society
4	Operation of Physiotherapy Equipments	Operation & Maintenance of Physiotherapy Equipments	ELC 704	50	6 / 200 hrs..	5000	
5	Orion Computer Teachers Training	Accounts Assistant using tally	ICT 701	75	6 / 530 hrs.	6500	Orion Edutech Pvt. Ltd.
Total :				375			

\* EST&P target for 2015-16 is 700

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training courses may be accorded to **North Dum Dum Municipality** for 375 candidates as they proposed above.



**13. Memo No. 204/SMC/UPE/2014-15 dt. 10/03/2015 of Siliguri Municipal Corporation.**

The Siliguri MC has submitted the following training proposals for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Nursing Aides	Nursing Aides	MED 134	25	6 / 400 hrs.	5200	Susama Mission
2	Physiotherapy & Occupational Therapy Technician	Therapeutic Massage Technician	MED 214	25	6 / 600 hrs.	5200 + 1000 (Tool & Kits)	
3	ECG Technician	Operation & Maintenance of ECG & ICCU Instruments	ELC 705	25	6 / 200 hrs.	5500	
4	Laboratory Technician	Lab Assistant	MED 237	25	6 / 750 hrs.	5200	
Total :				100			

\* EST&P target for EST&P target for 2015-16 is 5000

The proposed training courses appear to be viable and may local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval of training courses may be accorded to Siliguri MC for 100 candidates as they proposed above.

**14. Memo No. 1/558 dt. 10/03/2015 of Uttarpara-Kotrung Municipality.**

The Uttarpara-Kotrung Municipality has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Computer Teachers Training Course(CTTC)	Web Designing & Publishing Assistant	ICT 707	30	6 / 1000 hrs.	6500	SITD
2	Nursery Teachers Training Course(NTTC)	Soft Skill for Base Line Staff in Service Sector	SES 101	30	6 / 100 hrs.	7000	
3	Basics of Beauty & Hair Dressing	Beauty Therapy & Hair Styling Level-1	BEA 701	25	6 / 500 hrs.	3000	Jacob Manual Training Centre
4	Hardware & Networking	Computer Hardware Assistant	ICT 703	25	3 / 530 hrs.	8500	ICA
Total :				110			

\* EST&P target for 2015-16 is 600

The proposed training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training courses may be accorded to Uttarpara-Kotrung Municipality for 110 candidates as they proposed above.



15. Memo No. S-37/DR-1/1500 dt. 15/07/2015 of Bhatpara Municipality.

The Bhatpara Mnpty.has submitted the following training proposal for approval.

Sl. No.	Name of the approved Training Course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training (month)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1	Nursing Aides	Nursing Aides	MED 134	30	6 / 400 hrs.	7000	Rural Downtrodden Training Institute
	Total :			30			

\* EST&P target for 2015-16 is 600

\* Approval accorded to 25 candidates in 15-16

The training courses appear to be viable and may local need based. Proposed training institute is empanelled with SUDA.

Hence, final approval of training courses may be accorded to Bhatpara Municipality for 30 candidates as they proposed above.

16. Memo No. 7125 dt. 10/03/15 of Bansberia Municipality.

The Bansberia Mnpty. has submitted the following training proposal for approval. Proposed training institutes are enlisted with SUDA.

Sl. No	Name of course	MES Course Name	MES Course Code	No. of candidates proposed	Duration of training ( months)	Course fees(Rs.) (Excl. S.Tax) & Approved Cost of Tool/Kits	Trainer Agency
1.	Repair & Maintenance of Cellular Phone	Repair & Maintenance of Personal Electronic Devices	EIC 703	60	6 / 520 hrs.	6500	Suri Nabadisha Welfare Society
2	Basics of Beauty & Hair Dressing	Beauty Therapy & Hair Styling Level-1	BEA 701	25	6 / 500 hrs.	3000	Jacob Manual Training Centre
3	Basic Refrigerator & Air Conditioner	Refrigeration/ Air Conditioning/ Ventilation Mechanic (electrical control)	REF 702	50	6 / 500 hrs.	3000	
4.	Certificate in Basic Computer & Data Entry	DTP & Print Publishing Assistant	ICT 702	100	6 / 500 hrs.	6000	SITD
5.	Nursing Aides	Nursing Aides	MED 134	50	6 / 400 hrs.	5000	Society for School of Medical Technology
	Total :			285			

\* Target of EST&P for 2015-16 is 600

The training courses appear to be viable and may local need based. Proposed training institutes are empanelled with SUDA.

Hence, final approval of training courses may be accorded to Bansberia Municipality for 285 candidates as they proposed above.



In summary of the above 16 eligible proposals, the following number of candidates for skill training may be approved as mentioned below.

Sl. No.	Name of NULM Towns/ULB	No. of candidates proposed	Total Training cost (Exc. S.Tax)	50% of the Total Training Cost
1	Haldia	250	1800000	900000
2	Jalpaiguri	200	1305000	652500
3	English Bazar	780	4811750	2405875
4	Baranagar	340	1890000	945000
5	Basirhat	150	955000	477500
6	Purulia	1200	7395000	3697500
7	Balurghat	470	2191000	1095500
8	Howrah MC	525	3450000	1725000
9	Kharagpur	200	1700000	850000
10	Madhyamgram	310	1385800	692900
11	Kalyani	150	884500	442250
12	North Dum Dum	375	2362500	1181250
13	Siliguri MC	100	527500	263750
14	Uttarpara-Kotrung	110	692500	346250
15	Bhatpara	30	210000	105000
16	Bansberia	285	1465000	732500
	<b>TOTAL :</b>	<b>5475</b>	<b>3,30,25,550</b>	<b>1,65,12,775</b>

If approved, 50% training fund to be transferred to the above stated ULBs to run the training programme. After completion of approved MES training courses all trainees to be assessed and certified by NCVT.

Put up and submitted for approval.

*For Mr.*  
27/07/15

NSP 31-45 contain 2nd proposal for sanction of skill training under ESTEP component in NULM for 5475 candidates in 16 NULM ULB's.

1st proposal for 5985 candidates has been approved by Hon'ble MIC in NSP no - 29.

This proposal may also be approved on the following condition: -

- 50:20:20 payment milestone will be followed.
- Selection of beneficiaries to be made jointly by STP & ULB after duly screening by STPs to ensure retainability in training classes and for success of the training.
- Training courses deemed to be complete after



necessary certification by Certification Agency such as NCVT, SCVT, NSDC etc.

- ① 50% of total fund amounting to Rs. 1,65,12,775/- may be advanced to URB to start up initial works.
- ② All training related information should be uploaded by URB to NULM-MIS system.

Director

FR

FA may be done.

WT  
30/8/15

WT  
28/8/15

We may agree to the proposal for sanction of Skill Development training under EST&P component of NULM for 5475 numbers proposed candidates at a total cost of Rs.33025550/- as per statement at n.s.p. 44.

However, the payment milestone may be made as per approval of Finance Department, GoWB under UO No. Group T/ 2015-2016/0234 dated 30.06.2015.

Director  
06/08/15

Director



We may agree to the proposal for sanction of Skill Development training under EST&P component of NULM for 5475 numbers proposed candidates at a total cost of Rs.33025550/- as per statement at n.s.p. 44.

However, the payment milestone may be made as per approval of Finance Department, GoWB under UO No. Group T/ 2015-2016/0234 dated 30.06.2015.

The revised payment<sup>proposal</sup> to 16 ULBs @30% of the total training cost would be as under:

Sl. No.	Name of NULM Towns/ ULB	No. of Candidate proposed	Total Training Cost (Exc.S.Tax)	30% of the Total Training Cost
1	Haldia	250	1800000.00	540000.00
2	Jalpaiguri	200	1305000.00	391500.00
3	English Bazar	780	4811750.00	1443525.00
4	Baranagar	340	1890000.00	567000.00
5	Basirhat	150	955000.00	286500.00
6	Purulia	1200	7395000.00	2218500.00
7	Balurghat	470	2191000.00	657300.00
8	Howrah MC	525	3450000.00	1035000.00
9	Kharagpur	200	1700000.00	510000.00
10	Madhyamgram	310	1385800.00	415740.00
11	Kalyani	150	884500.00	265350.00
12	North Dum Dum	375	2362500.00	708750.00
13	Siliguri MC	100	527500.00	158250.00
14	Uttartpara Kotrung	110	692500.00	207750.00
15	Bhatpara	30	210000.00	63000.00
16	Bansberia	285	1465000.00	439500.00
TOTAL		5475	33025550.00	9907665.00

Director

Proposal at 'A' above for release of Rs 3,30,25,550/-  
 as 30% of cost of skill training under NULM in 16 ULBs  
 for 5475 nos. of candidates may be considered.  
 If agreed, fund may be released to the ULBs with  
 the concurrence of Hon'ble M.C., H.A & G. Deptt.

Principal Secretary  
 M.A. Deptt.  
 & Chairman, SUDA

U.O.No.SUDA: 252/15  
 Dated: 12.08.15

12/7/2014

12/8/15

Director

Disb SUDA

12/8/15

12/8/15

17/8/15

12/8/15



As per notes and orders at prepage

As approved by the Hon'ble M.I.C., M.A. & U.D. Departments at NSP- 31 to 46, to release the fund in respect of **Employment by Skill Training and Placement under NULM** in favour of 16 nos. of ULBs as detailed at prepage a Transfer Advice for Rs. 99,07,665/- (Rupees Ninety-nine Lakh Seven Thousand Six Hundred Sixty-five only) has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of funds.

FO/EO  
Jt. Secy (P)

1/c  
19.08.15

The Transfer advice for  
RS 99,07,665/- in favour of 16 nos. ULBs  
as detailed at NSP-46 may kindly be signed.

19/08/15

29/8/15

29/8/15

Dir. SUDA  
Jt. Secy M.A. Deptt.

To intimate the concerned ULBs.  
R/c n o/c are put up for signature of  
FO & EO, Jt. Secy (P) please.

FO/EO  
Jt. Secy (P)

1/c  
21.08.15

Action taken  
21.08.15

Signed

21/08/15

CA



Sub: Revision of Bipartite MoU for EST&P Training under NULM

As per approval of Finance Department, GoWB under UO No. Group T/2015-2016/0234 dt. 30/06/2015 it has decided to revise the Payment Milestone as laid down in the existing Bipartite MoU for EST&P Training under NULM.

Advised

Revised MoU is put for approval.

For  
28/08/15

In view of the 'payment milestone' laid down in NULM Guidelines & subsequently approved by Finance Dept., the payment milestone clause in erstwhile MoU ~~was~~ is suitably amended (30:50:20 as against 50:30:20 earlier) & put up for approval. On approval, the revised MoU will be circulated to the U.Bn for conducting trg. prog. under NULM.

H. Dir

C  
28/8/15

may be approved, as proposed.

C  
31/8/15

Bifur

Advised (C. Lal)

31/8/15

WT  
31/8/15

Revised Draft MoU is put up for approval.

For  
03/09/15

PC

Advised

May be approved.

C  
4.9.15

H. Dir

Pl. Discuss.

C  
7/9/15

Discussed

PC



Notes from propep:

~~JH(SD)~~

Discussed and redrafted Draft MOU is submitted for approval.

~~Em~~  
18/09/15

MOU is prepared in consultation with Adviser & P.C.  
Draft is put up for approval.

~~Director~~  
FA

~~M~~ 18/9/15

Opinion pt.

WT 21/9/15

~~Director~~

Final draft is modified in item 7 (Payment milestone). Otherwise, the draft MOU is in order and may be approved.

WJ  
06/10/15

~~JH(SD)~~

~~M~~ 21/9/15

~~PK~~

WT 07/10/15



**Sub: Release of 14% Service Tax**

- Ref. No. 1) 502 dt. 17/11/2015 of Champdany Municipality,  
2) Estt/2001/15 dt. 26/11/15 of Cooch Behar Municipality,  
3) Kdh(M)/124/15 dt. 17/06/2015 of Khardah Municipality,  
4) NDDM/NULM/1938 dt. 20/06/2015 of North Dum Dum Municipality,  
5) 1856 dt. 28/11/15 of Purulia Municipality,  
6) 43/NULM/SJSRY/RM/15-16 dt. 09/11/2015 of Raiganj Mnpty.,  
7) 3053/S.M dt. 09/10/2015 of Suri Municipality,  
8) 1249 dt. 26/09/2015 of Tamluk Municipality,  
9) 1732 dt. 10/10/2015 of Uluberia Municipality

Since inception of NULM programme EST&P training fund had been released only on the Basic Course Fee as per payment milestones(50:30:20) laid down in our prescribed MoU to the NULM towns .

A few NULM towns have claimed 14% service tax on 50% training cost released so far, for their approved training courses under some training institutes who are entitled for getting service tax.

After scrutiny, a detailed ULB wise Course wise Service Tax calculation has made and presented for release of payment.

Contd - - - 49



Name of the ULBs	Training Course	Name of the Training Institute	SUDA Approval Memo No. & Date	No. of Candidates Approved for Training	Course fees	Total Course Fee based on Basic Course Fee	50% training cost released based on Basic Course Fee & with out service tax	14% Service Tax to be Released on 50% Training Cost
Chandpary	Advance Diploma in Information Technology	ECIL-ECIT	SUDA-54/2015/414 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
Chandpary	Diploma in Multimedia & Animation	ECIL-ECIT	SUDA-54/2015/414 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
Chandpary	Diploma in IT & Financial Accounting Applications	ECIL-ECIT	SUDA-54/2015/414 dt. 27/02/2015	100	9000	900000.00	450000.00	63000
Chandpary	Diploma in Computer Application	ECIL-ECIT	SUDA-54/2015/414 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
<b>Chandpary Total</b>						3300000.00	1650000.00	<b>231000</b>
Cooch Behar	Financial Accounting	ICA	SUDA-52/2015/411 dt. 27/02/2015	50	8500	425000.00	212500.00	29750
Cooch Behar	Basic Computer & Data Entry	ICA	SUDA-52/2015/411 dt. 27/02/2015	50	6000	300000.00	150000.00	21000
Cooch Behar	Diploma in PC Application	Webel Informatics Ltd.	SUDA-52/2015/411 dt. 27/02/2015	50	8000	400000.00	200000.00	28000
Cooch Behar	Diploma in Software Programming	Webel Informatics Ltd.	SUDA-52/2015/411 dt. 27/02/2015	50	8000	400000.00	200000.00	28000
<b>Cooch Behar Total</b>						1525000.00	762500.00	<b>106750</b>
Khurdah	Financial Accounting	ICA	SUDA-47/2015/385 dt. 26/02/2015	25	8500	212500.00	106250.00	14875
Khurdah	Hardware & Networking	Orion Edutech Pvt. Ltd.	SUDA-47/2015/385 dt. 26/02/2015	25	7000	175000.00	87500.00	12250
Khurdah	BIET Compact	The British Institutes	SUDA-47/2015/385 dt. 26/02/2015	50	7950	397500.00	198750.00	27825
<b>Khurdah Total</b>						785000.00	392500.00	<b>54950</b>
North Dum Dum	Diploma in Financial Accounting	Webel Informatics Ltd.	SUDA/11/2015/346 dt. 13/02/2015	75	7000	525000.00	262500.00	36750
North Dum Dum	Diploma in Publishing Technology	Webel Informatics Ltd.	SUDA/11/2015/346 dt. 13/02/2015	75	7000	525000.00	262500.00	36750
<b>North Dum Dum Total</b>						1050000.00	525000.00	<b>73500</b>
Purulia	ITeS/BPO Support Executive	Technable Solutions Pvt. Ltd.	SUDA-42/2015/349 dt. 20/02/2015	30	8500	255000.00	127500.00	17850
Purulia	Hospitality Support Executive	Technable Solutions Pvt. Ltd.	SUDA-42/2015/349 dt. 20/02/2015	30	8500	255000.00	127500.00	17850
Purulia	Multipurpose Healthcare Support Executive(Non-technical)	Technable Solutions Pvt. Ltd.	SUDA-42/2015/349 dt. 20/02/2015	30	8500	255000.00	127500.00	17850
<b>Purulia Total</b>						765000.00	382500.00	<b>53550</b>
Raiganj	Computer Basics & Data Entry	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	100	5000	500000.00	250000.00	35000
Raiganj	Diploma in IT & Financial Accounting Applications	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	75	9000	675000.00	337500.00	47250
Raiganj	Certificate Course in PC Hardware & Networking	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	50	7000	350000.00	175000.00	24500
Raiganj	Diploma in Multimedia & Animation	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	75	8000	600000.00	300000.00	42000
Raiganj	Certificate Household Electrical Wiring	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	50	6000	300000.00	150000.00	21000
Raiganj	Diploma in Computer Technology	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	75	6000	450000.00	225000.00	31500
Raiganj	Certificate Course in Mobile & Telephone Servicing	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	50	6000	300000.00	150000.00	21000



Name of the ULBs	Training Course	Name of the Training Institute	SUDA Approval Memo No. & Date	No. of Candidates Approved for Training	Course fees	Total Course Fee based on Basic Course Fee	50% training cost released based on Basic Course Fee & with out service tax	14% Service Tax to be Released on 50% Training Cost
Raiganj	Diploma in PC Application	Webel Informatics Ltd.	SUDA-67/2015/388 dt. 27/02/2015	75	8000	600000.00	300000.00	42000
Raiganj	Diploma in Software Programming	Webel Informatics Ltd.	SUDA-67/2015/388 dt. 27/02/2015	75	8000	600000.00	300000.00	42000
Raiganj	Diploma in Financial Accounting	Webel Informatics Ltd.	SUDA-67/2015/388 dt. 27/02/2015	75	7000	525000.00	262500.00	36750
Raiganj	Diploma in Publishing Technology	Webel Informatics Ltd.	SUDA-67/2015/388 dt. 27/02/2015	75	7000	525000.00	262500.00	36750
Raiganj	Diploma in Office Management	Webel Informatics Ltd.	SUDA-67/2015/388 dt. 27/02/2015	100	6000	600000.00	300000.00	42000
<b>Raiganj Total</b>						6025000.00	3012500.00	<b>421750</b>
Suri	Advance Diploma in Information Technology	ECIL-ECIT	SUDA-06/2015/278 dt. 12/02/2015	50	8000	400000.00	200000.00	28000
<b>Suri Total</b>						400000.00	200000.00	<b>28000</b>
Tamluk	Diploma in Office Management	Webel Informatics Ltd.	SUDA-64/2015/353 dt. 20/02/2015	75	6000	450000.00	225000.00	31500
<b>Tamluk Total</b>						450000.00	225000.00	<b>31500</b>
Uluberia	Advance Diploma in Information Technology	ECIL-ECIT	SUDA-48/2015/390 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
Uluberia	Diploma in Multimedia & Animation	ECIL-ECIT	SUDA-48/2015/390 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
Uluberia	Certificate Course in PC Hardware & Networking	ECIL-ECIT	SUDA-48/2015/390 dt. 27/02/2015	100	7000	700000.00	350000.00	49000
Uluberia	Diploma in Computer Applications	ECIL-ECIT	SUDA-48/2015/390 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
<b>Uluberia Total</b>						3100000.00	1550000.00	<b>217000</b>
<b>Total 14% Service Tax to be Released on 50% Training Cost :</b>								<b>2,43,6000</b>



In summary of the above, the ULB wise 14% service tax amount is placed in the following table .

Sl. No.	Name of the ULBs	14% Service Tax to be Released on 50% Training Cost
1	Champdany	231000
2	Cooch Behar	106750
3	Khardah	54950
4	North Dum Dum	73500
5	Purulia	53550
6	Raiganj	421750
7	Suri	28000
8	Tamluk	31500
9	Uluberia	217000
	<b>Total :</b>	<b>24,36,000</b>

63690

Hence, a sum of Rs. 24,36,000/- (twenty four lakh thirty six thousand only) to be released as 14% service tax on 50% training cost released to the above mentioned nine ULBs on account of EST&P component of NULM.

*For*  
13/01/16

As proposed in 'X' above, a sum of ₹24,36,000/- may be released to the ULBs towards service charges payable to STPs & claims submitted by them.

*H. D. S.*

*G. K.*  
14/1/16

Fund release proposal above on STS & training may be approved.

*W. S.*  
21/1/16

FA may pl. opine.

*W. S.*  
21/1/16

FA



At the time of transferring 50% of the total Training Cost to the 9 ULBs as stated in the proposal Service Tax was not considered at that time. Now the ULBs have claimed reimbursement of service tax which was paid by them to the Service Providers during payment of bills. The claims of the Municipalities have been verified and the ULB wise claim certified to reimbursed is as follows:

Sl.No.	Name of the ULBs	14% Service Tax to be released on 50% Training Cost
1	Chamdpdany	231000.00
2	Cooch Behar	106750.00
3	Khardah	54950.00
4	North Dum Dum	63690.00
5	Purulia	53550.00
6	Raiganj	421750.00
7	Suri	28000.00
8	Tamralipta	31500.00
9	Uluberia	217000.00
<b>Total</b>		<b>1208190.00</b>

Hence a sum of ₹12,08,190/- (Rupees twelve lakh eight thousand one hundred ninety only) may be transferd to nine ULBs as above towards reimbursement of Service Tax on account of EST&P component of NULM.

Director

22/08/16

Pl discuss.

WT  
25/1/16

The claim of N. Dum Dum ULB seems to be incorrect. Pl. check and resubmit Pl.

LD  
22/1/16

Incorrect bill of North Dum Dum has extracted and other claims are submitted in further pages.

Contd. --- 53



**Sub: Release of 14% Service Tax**

- Ref. No. 1) 502 dt. 17/11/2015 of Champdany Municipality,  
2) Estt/2001/15 dt. 26/11/15 of Cooch Behar Municipality,  
3) Kdh(M)/124/15 dt. 17/06/2015 of Khardah Municipality,  
4) 1856 dt. 28/11/15 of Purulia Municipality,  
5) 43/NULM/SJSRY/RM/15-16 dt. 09/11/2015 of Raiganj Mnpty.,  
6) 3053/S.M dt. 09/10/2015 of Suri Municipality,  
7) 1249 dt. 26/09/2015 of Tamluk Municipality,  
8) 1732 dt. 10/10/2015 of Uluberia Municipality

Since inception of NULM programme EST&P training fund had been released only on the Basic Course Fee as per payment milestones(50:30:20) laid down in our prescribed MoU to the NULM towns .

A few NULM towns have claimed 14% service tax on 50% training cost released so far, for their approved training courses under some training institutes who are entitled for getting service tax.

After scrutiny, a detailed ULB wise Course wise Service Tax calculation has made and presentated for release of payment.



Name of the ULBs	Training Course	Name of the Training Institute	SUDA Approval Memo No. & Date	No. of Candidates Approved for Training	Course fees	Total Course Fee based on Basic Course Fee	50% training cost released based on Basic Course Fee & with out service tax	14% Service Tax to be Released on 50% Training Cost
Champany	Advance Diploma in Information Technology	ECIL-ECIT	SUDA-54/2015/414 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
Champany	Diploma in Multimedia & Animation	ECIL-ECIT	SUDA-54/2015/414 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
Champany	Diploma in IT & Financial Accounting Applications	ECIL-ECIT	SUDA-54/2015/414 dt. 27/02/2015	100	9000	900000.00	450000.00	63000
Champany	Diploma in Computer Application	ECIL-ECIT	SUDA-54/2015/414 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
<b>Champany Total</b>						<b>3300000.00</b>	<b>1650000.00</b>	<b>231000</b>
Cooch Behar	Financial Accounting	ICA	SUDA-52/2015/411 dt. 27/02/2015	50	8500	425000.00	212500.00	29750
Cooch Behar	Basic Computer & Data Entry	ICA	SUDA-52/2015/411 dt. 27/02/2015	50	6000	300000.00	150000.00	21000
Cooch Behar	Diploma in PC Application	Webel Informatics Ltd.	SUDA-52/2015/411 dt. 27/02/2015	50	8000	400000.00	200000.00	28000
Cooch Behar	Diploma in Software Programming	Webel Informatics Ltd.	SUDA-52/2015/411 dt. 27/02/2015	50	8000	400000.00	200000.00	28000
<b>Cooch Behar Total</b>						<b>1525000.00</b>	<b>762500.00</b>	<b>106750</b>
Khardah	Financial Accounting	ICA	SUDA-47/2015/385 dt. 26/02/2015	25	8500	212500.00	106250.00	14875
Khardah	Hardware & Networking	Orion Edutech Pvt. Ltd.	SUDA-47/2015/385 dt. 26/02/2015	25	7000	175000.00	87500.00	12250
Khardah	BIET Compact	The British Institutes	SUDA-47/2015/385 dt. 26/02/2015	50	7950	397500.00	198750.00	27825
<b>Khardah Total</b>						<b>785000.00</b>	<b>392500.00</b>	<b>54950</b>
Purulia	ITeS/BPO Support Executive	Technable Solutions Pvt. Ltd.	SUDA-42/2015/349 dt. 20/02/2015	30	8500	255000.00	127500.00	17850
Purulia	Hospitality Support Executive	Technable Solutions Pvt. Ltd.	SUDA-42/2015/349 dt. 20/02/2015	30	8500	255000.00	127500.00	17850
Purulia	Multipurpose Healthcare Support Executive(Non-technical)	Technable Solutions Pvt. Ltd.	SUDA-42/2015/349 dt. 20/02/2015	30	8500	255000.00	127500.00	17850
<b>Purulia Total</b>						<b>765000.00</b>	<b>382500.00</b>	<b>53550</b>
Raiganj	Computer Basics & Data Entry	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	100	5000	500000.00	250000.00	35000
Raiganj	Diploma in IT & Financial Accounting Applications	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	75	9000	675000.00	337500.00	47250
Raiganj	Certificate Course in PC Hardware & Networking	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	50	7000	350000.00	175000.00	24500
Raiganj	Diploma in Multimedia & Animation	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	75	8000	600000.00	300000.00	42000
Raiganj	Certificate Household Electrical Wiring	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	50	6000	300000.00	150000.00	21000
Raiganj	Diploma in Computer Technology	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	75	6000	450000.00	225000.00	31500
Raiganj	Certificate Course in Mobile & Telephone Servicing	ECIL-ECIT	SUDA-67/2015/388 dt. 27/02/2015	50	6000	300000.00	150000.00	21000
<b>Raiganj Total</b>						<b>600000.00</b>	<b>300000.00</b>	<b>42000</b>



Name of the ULBs	Training Course	Name of the Training Institute	SUDA Approval Memo No. & Date	No. of Candidates Approved for Training	Course fees	Total Course Fee based on Basic Course Fee	50% training cost released based on Basic Course Fee & with out service tax	14% Service Tax to be Released on 50% Training Cost
Raiganj	Diploma in Software Programming	Webel Informatics Ltd.	SUDA-67/2015/388 dt. 27/02/2015	75	8000	600000.00	300000.00	42000
Raiganj	Diploma in Financial Accounting	Webel Informatics Ltd.	SUDA-67/2015/388 dt. 27/02/2015	75	7000	525000.00	262500.00	36750
Raiganj	Diploma in Publishing Technology	Webel Informatics Ltd.	SUDA-67/2015/388 dt. 27/02/2015	75	7000	525000.00	262500.00	36750
Raiganj	Diploma in Office Management	Webel Informatics Ltd.	SUDA-67/2015/388 dt. 27/02/2015	100	6000	600000.00	300000.00	42000
<b>Raiganj Total</b>						<b>6025000.00</b>	<b>3012500.00</b>	<b>421750</b>
Suri	Advance Diploma in Information Technology	ECIL-ECIT	SUDA-06/2015/278 dt. 12/02/2015	50	8000	400000.00	200000.00	28000
<b>Suri Total</b>						<b>400000.00</b>	<b>200000.00</b>	<b>28000</b>
Tamluk	Diploma in Office Management	Webel Informatics Ltd.	SUDA-64/2015/353 dt. 20/02/2015	75	6000	450000.00	225000.00	31500
<b>Tamluk Total</b>						<b>450000.00</b>	<b>225000.00</b>	<b>31500</b>
Uluberia	Advance Diploma in Information Technology	ECIL-ECIT	SUDA-48/2015/390 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
Uluberia	Diploma in Multimedia & Animation	ECIL-ECIT	SUDA-48/2015/390 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
Uluberia	Certificate Course in PC Hardware & Networking	ECIL-ECIT	SUDA-48/2015/390 dt. 27/02/2015	100	7000	700000.00	350000.00	49000
Uluberia	Diploma in Computer Applications	ECIL-ECIT	SUDA-48/2015/390 dt. 27/02/2015	100	8000	800000.00	400000.00	56000
<b>Uluberia Total</b>						<b>3100000.00</b>	<b>1550000.00</b>	<b>217000</b>
<b>Grand Total</b>						<b>16350000.00</b>	<b>8175000.00</b>	<b>1144500</b>
<b>Total 14% Service Tax to be Released on 50% Training Cost :</b>								<b>11,44,500</b>



সুডা

## NOTE SHEET

SUDA

In summary of the above, the ULB wise 14% service tax amount is placed in the following table.

Sl. No.	Name of the ULB	14% Service Tax to Released on 50 % Training Cost
1	Champdany	231000
2	Cooch Behar	106750
3	Khardah	54950
4	Purulia	53550
5	Raiganj	421750
6	Suri	28000
7	Tamluk	31500
8	Uluberia	217000
	<b>Total :</b>	<b>1144500</b>

Hence, a sum of Rs. 11,44,500/- (eleven lakh fourty four thousand five hundred only) to be released as 14% service tax on 50% training cost released to the above mentioned eight ULBs on account of EST&P component of NULM.

27/01/16

Proposal marked 'x' above may please be approved.

27/01/16

Proposal at 'x' above may be considered and fund amounting to Rs. 11,44,500/- may be released to the ULBs mentioned above with the concurrence of Hon'ble MIE, MA & SD Deptt.

27/1/16

29/1/16

Principal Secretary  
M.A. Deptt  
& Chairman, SUDA

U.O. No. SUDA 59/16

Dated 29-01-16

No. 79/2014

SUDA

27/01/16

27/1/16

27/01/16

3/2/16



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NOTE SHEET

As per notes and orders at NSP 53 to 56

SUDA

As approved by the Hon'ble M.I.C., M.A. & U.D. Departments at NSP- 56 , to release the fund Employment by Skill Training and Placement (EST&P) under NULM in favour of 8 nos. of ULBs, a Transfer Advice for Rs. 11,44,500/- (Rupees Eleven Lakh Forty-four thousand Five Hundred only) has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of funds.

Addl. Dir of  
F.A., SUDA

1/10  
08.02.16

May be signed.

10/02/16

10/02/16

Director.  
H. (M.C.)  
MA Dept

10

To intimate the concerned ULBs, F/c of  
o/c are put up for signature of F.O. & EO,  
IT Dir (F) please.

1/10  
10.02.16

Signed

10/02/16

F.O. & EO  
IT Dir (F)

ccA



**Sub: Release of 14% / 12.36% Service Tax**

- Ref. No. 1) NDDM/NULM/1938 dt. 20/06/2015 of North Dum Dum Municipality.
- 2) 1396 dt. 28/01/16 of Basirhat Municipality,
- 3) 1527/MM/WBSULM/EST&P/131(2) dt. 10/12/2015 of Maheshtala Municipality,
- 4) 2429 M.G. dt. 12/02/16 of Purulia Municipality,

Since inception of NULM programme EST&P training fund had been released to the NULM towns only on Basic Course Fee as per payment milestones(50:30:20) laid down in our prescribed MoU.

A few NULM towns have claimed 14% service tax on 50% training cost released so far, for their approved training courses under some training institutes who are entitled to get service tax.

After scrutiny, a detailed ULB wise Course wise Service Tax calculation has made and placed for release of payment.



Name of the ULBs	Training Course	Name of the Training Institute	SUDA Approval Memo No. & Date	No. of Candidates Approved for Training	Course fee	Total Course Fee based on Basic Course	50% of training cost released based on Basic Course Fee(with out service tax)	14% Service Tax to be Released on 50% Training Cost	12.36 % Service Tax to be Released on 50% Training Cost
North Dum Dum	Diploma in Financial Accounting	Webel Informatics Ltd.	SUDA-11/2015/346 dt. 13/02/2015	75	7000	525000	262500	0.00	32445.00
North Dum Dum	Diploma in Publishing Technology	Webel Informatics Ltd.	SUDA-11/2015/346 dt. 13/02/2015	75	7000	525000	262500	0.00	32445.00
<b>North Dum Dum Total</b>						<b>1050000</b>	<b>525000</b>	<b>0.00</b>	<b>64890.00</b>
Basirhat	BIET Compact	The British Institute	SUDA-63/2015/352 dt. 20/02/2015	200	7950	1590000.00	795000.00	111300.00	0.00
Basirhat	Diploma in PC Application	Webel Informatics Ltd.	SUDA-63/2015/352 dt. 20/02/2015	44	8000	352000.00	176000.00	0.00	21753.60
Basirhat	Diploma in Software Programming	Webel Informatics Ltd.	SUDA-63/2015/352 dt. 20/02/2015	44	8000	352000.00	176000.00	0.00	21753.60
Basirhat	Diploma in Financial Accounting	Webel Informatics Ltd.	SUDA-63/2015/352 dt. 20/02/2015	44	7000	308000.00	154000.00	0.00	19034.40
Basirhat	Diploma in Publishing Technology	Webel Informatics Ltd.	SUDA-63/2015/352 dt. 20/02/2015	44	7000	308000.00	154000.00	0.00	19034.40
Basirhat	Diploma in Office Management	Webel Informatics Ltd.	SUDA-63/2015/352 dt. 20/02/2015	44	6000	264000.00	132000.00	0.00	16315.20
<b>Basirhat Total</b>						<b>3174000.00</b>	<b>1587000.00</b>	<b>111300.00</b>	<b>97891.20</b>
Maheshatala	Diploma in Office Management	Webel Informatics Ltd.	SUDA-13/2015/276 dt. 12/02/2015	60	6000	360000.00	180000.00	25200.00	0.00
<b>Maheshatala Total</b>						<b>360000.00</b>	<b>180000.00</b>	<b>25200.00</b>	<b>0.00</b>
Purulia	Advance Diploma in Information Technology	ECIL-ECIT	SUDA-42/2015/349 dt. 20/02/2015	100	8000	800000.00	400000.00	56000.00	0.00
Purulia	Diploma in Computer Technology	ECIL-ECIT	SUDA-42/2015/349 dt. 20/02/2015	75	6000	450000.00	225000.00	31500.00	0.00
Purulia	Certificate Course in PC Hardware & Networking	ECIL-ECIT	SUDA-42/2015/349 dt. 20/02/2015	75	7000	525000.00	262500.00	36750.00	0.00
Purulia	Diploma in Multimedia & Animation	ECIL-ECIT	SUDA-42/2015/349 dt. 20/02/2015	75	8000	600000.00	300000.00	42000.00	0.00
Purulia	Diploma in IT & Financial Accounting Applications	ECIL-ECIT	SUDA-42/2015/349 dt. 20/02/2015	75	9000	675000.00	337500.00	47250.00	0.00
Purulia	Diploma in Computer Application	ECIL-ECIT	SUDA-42/2015/349 dt. 20/02/2015	50	8000	400000.00	200000.00	28000.00	0.00
Purulia	Computer Basics & Data Entry	ECIL-ECIT	SUDA-42/2015/349 dt. 20/02/2015	50	5000	250000.00	125000.00	17500.00	0.00
<b>Purulia Total</b>						<b>3700000.00</b>	<b>1850000.00</b>	<b>259000.00</b>	<b>0.00</b>
<b>Grand Total</b>						<b>8284000.00</b>	<b>4142000.00</b>	<b>395500.00</b>	<b>162781.20</b>



From the detailed break up the ULB wise 14% / 12.36% service tax amount is placed in the following table.

Sl. No.	Name of the ULB	14% Service Tax to Released on 50 % Training Cost	12.36 % Service Tax to Released on 50 % Training Cost
1	North Dum Dum	0	64890
2	Basirhat	111300	97891
3	Maheshtala	25200	0
4	Purulia	259000	0
	<b>Total :</b>	<b>395500</b>	<b>162781</b>

In summary of 14% and 12.36% Service Tax amount a sum of **Rs. 5,58,281/- ( five lakh fifty eight thousand two hundred eighty one only)** to be released to the above mentioned four ULBs on account of EST&P component of NULM.

*For*  
24/02/16

Fund as proposed above may be released.

*For*  
24/2/16

*As proposed*

*For*  
25/2/16

For release of fund.

*For*  
25/2/16

*ceA*  
25/02/16



As per notes and orders at pre-page

As approved by the Director, SUDA at NSP- 60 , to release the fund Employment by Skill Training and Placement (EST&P) under NULM in favour of 4 nos. of ULBs, a Transfer Advice for Rs. 5,58,281/- (Rupees Five Lakh Fifty-eight Thousand Two Hundred Eighty-one only) has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of funds.

FO 280 280 (E)

1.1cc  
26.02.16

The Transfer advice for  
Rs 5,58,281/- in favour of 4 nos. ULBs  
as detailed at NSP-60 may be signed.

25/02/16

26/2/16

28/2

Dir. SUDA  
Jt. Secy. M.A. Deptt.

FO SUDA

To intimate the concerned ULBs  
F/c or o/c are put up for signature of  
Addl. Dir - FA, SUDA please.

1.1cc  
04.03.16

Signed -

15/03/16.

Addl. Dir 3  
FA SUDA  
CEA





## NOTE SHEET



Sub: Release of 14.5% Service Tax

Ref. No. B.M.839 dt. 02/05/16 of Bongaon Municipality

Since inception of NULM programme EST&P training fund had been released to the NULM towns only on Basic Course Fee as per payment milestones laid down in the prescribed MoU.

Bongaon Municipality has claimed 14.5 % service tax on 50% training cost released so far, for their approved training courses.

After scrutiny, it has observed that ECIL-ECIT is entitled to get service tax. A detailed Course wise Service Tax calculation has made and placed for release of payment.

Contd.....



Name of the ULBs	Training Course	Name of the Training Institute	SUDA Approval Memo No. & Date	No. of Candidates Approved for Training	Course fees	Total Course Fee based on Basic Course Fee	50% training cost released based on Basic Course Fee & with out service tax	14.5% Service Tax to be Released on 50% Training Cost
Bongaon	Certificate Course in PC Hardware & Networking	ECIL-ECIT	SUDA-128/2015/888 dt. 30/07/2015	50	7000	350000.00	175000.00	25375
	Diploma in Multimedia & Animation	ECIL-ECIT	SUDA-128/2015/888 dt. 30/07/2015	50	8000	400000.00	200000.00	29000
	Diploma in IT & Financial Accounting Applications	ECIL-ECIT	SUDA-128/2015/888 dt. 30/07/2015	50	9000	450000.00	225000.00	32625
	Computer Basics & Data Entry	ECIL-ECIT	SUDA-128/2015/888 dt. 30/07/2015	50	5000	250000.00	125000.00	18125
Total 14.5% Service Tax to be Released on 50% Training Cost :								105125

Hence, a sum of Rs. 1,05,125/- (One lakh five thousand one hundred twenty five) only to be released to the Bongaon Municipality on account of EST&P training Service Tax.

As proposed above, in addition to 50% of Tg. cost provided to Bongaon Mpl. for the aforesaid Tg. courses, a sum of ₹1,05,125/- may further be released to them for onward payment to the said Tg. provider on a/c of service tax.

St. Sec. 6.5.16

proposed above for release of fund under SPSBY training may be approved. 6.5.16

Director 9/5/16 FA



At the time of transferring 50% of the total Training Cost to the Bongaon Municipality as stated in the proposal Service Tax was not considered at that time. Now the ULBs have claimed reimbursement of service tax which was paid by them to the Service Providers during payment of bills. The claims of the Municipality has been verified and the ULB claim certified to reimbursed is as follows:

Sl.No.	Name of the ULBs	14.5% Service Tax to be released on 50% Training Cost
1	Bongaon	1,05,125.00
Total		1,05,125.00

Hence a sum of ₹1,05,125/- (Rupees one lakh five thousand one hundred twenty five only) may be transferd to Bongaon Municipality as above towards reimbursement of Service Tax on account of EST&P component of NULM.

Director

Bongaon  
16.05.16

FA

As per notes and orders at above

As approved by Director, SUDA at above to release the fund Employment by Skill Training and Placement (EST&P) under NULM in favour of Bongaon Municipality, a Transfer Advice for Rs. 1,05,125/- (Rupees One Lakh Five Thousand One Hundred Twenty-five only) has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of funds.

Addl. Dir  
FA, SUDA

Signature

J.S.

FA

1/16  
18.05.16

Transfer Advice may be signed.

17/05/16

To intimate the concerned ULBs, F/c and o/c are put up for signature of Addl. Dir. and FA, SUDA, Please.

M. Sedhukhan.

17/05/16



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## NOTE SHEET

SUDA

FA

To intimate the concerned URBs F/C and o/c  
are put up for signature of addl. Director  
and FA. SUDA prepare.

for Suburban.  
24/05/2016

Signed .

by  
24/05/16



**Sub: Release of 14% Service Tax**

**Ref. No. 81/MM/WBSULM/131(2) dt. 20/05/2016 of Maheshtala  
Municipality**

In NULM programme EST&P training fund had been released only on Basic Course Fee as per payment milestones laid down in the prescribed MoU.

Maheshtala Municipality has claimed 14% service tax on 50% training cost released so far, for their approved training courses.

On scrutiny, it has observed that 50% training cost of 'Computer Basics & Data Entry' has been released for 50 candidates. It has learnt from copy bill that only 27 candidates has enrolled. 50% training cost of 23 candidates will be adjusted with 30% training cost.

ECIL-ECIT is entitled to get the service tax. A detailed Course wise Service Tax calculation has made and placed for release of payment.

Contd....৬৭.



Name of the ULBs	Training Course	Name of the Training Institute	SUDA Approval Memo No. & Date	No. of Candidates Approved for Training	Course fees	Total Course Fee based on Basic Course Fee	50% training cost released based on Basic Course Fee & with out service tax	14% Service Tax (as per bill) to be Released on 50% Training Cost
Mahehtala	Diploma in IT & Financial Accounting Applications	ECIL-ECIT	SUDA-13/2015/276 dt. 12/02/2015	60	9000	540000.00	270000.00	37800
	Diploma in Computer Application	ECIL-ECIT	SUDA-13/2015/276 dt. 12/02/2015	60	8000	480000.00	240000.00	34800
	Computer Basics & Data Entry	ECIL-ECIT	SUDA-13/2015/276 dt. 12/02/2015	27	5000	135000.00	67500.00	9788
Total 14.5% Service Tax to be Released on 50% Training Cost :								82388

Note: 50% training cost of Computer Basics & Data Entry has been released for 50 candidates. As per copy bill only 27 candidates enrolled. 50% trn. cost of 23 candidates will be adjusted with 30% training cost.

Hence, a sum of Rs. 82388/- (eighty two thousand three hundred eighty eight) only to be released to the Mahehtala Municipality on account of EST&P training Service Tax.

Proposal above for release of Service Tax to ECIL-ECIT may be approved.

Signature

FA

Pl opine. WT 7/14

Signature  
04/07/16

Signature  
9/7/16

Signature  
(S)



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## NOTE SHEET

SUDA

At the time of transferring 50% of the total Training Cost to the Maheshtala Municipality as stated in the proposal Service Tax was not considered at that time. Now the ULB has claimed reimbursement of service tax which was paid by them to the Service Providers during payment of bills. The claims of the Municipality have been verified and found admissible.

Sl.No.	Name of the ULBs	14.5% Service Tax to be released on 50% Training Cost
1	Maheshtala	80,850.00

Hence a sum of ₹80,850/- (Rupees eighty thousand eight hundred fifty only) may be transferred to **Maheshtala Municipality** as above towards reimbursement of **Service Tax** on account of EST&P component of NULM.

Director

FA

cc A.

08/10/16

13/10/16

As per notes and orders at above

As approved by Director, SUDA at above, to release the fund Employment by Skill Training and Placement (EST&P) under NULM in favour of Maheshtala Municipality, a Transfer Advice for Rs. 80,850/- (Rupees Eighty Thousand Eight Hundred Fifty only) has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please for onward transmission to State Bank of India, Salt Lake Sec-1 branch for electronic transfer of funds.

Addl Dir of RA, SUDA

Director

J.S.

1/10/16

Transfer advice may pl. be signed.

13/10/16

13/10/16

FA



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NOTE SHEET

SUDA

At

to intimate the concerned URB's F/c and o/c  
are put up for signature of Addl. Director and  
FA, SUDA please.

CCA

M. Sathuman.

19/07/2016

Signed.

19/07/16.