

And: MIS-SSRY for the quarter ending 30.6.10

Aforesaid report is prepared & put up for its submission to Ministry of HUPA, Govt. If approved, the working letter may pl. be signed.

Director

Go
21.7.10

It may pl. see for comments, if any. Chin
21/7/10

FX

The figures shown in the Quarterly MIS-SSRY up to 30.06.2010 agree with the amount released from the Finance & Accounts wing.

In view of that, the statement may be sent to the Government of India

Chin
24/7/10

Director
Chin

Office statement may be despatched.

Go
24/7/10

सूडा

- 2 -

ST

Sub: Report on Prime Minister's New 15 Point Program for welfare of Minorities under during 2009-10

Ref: Memo no. 775/MA/C-10/S.3/2009 dt. 21.9.10

A report on the progress recorded under SSRY during 2009-10 under Prime Minister's New 15 Point Program is prepared & put up.

Report may be prepared & covering letter drafted, may be pl. signed.

~~Director~~

~~Director~~

G.O.
11.10.10

A.O.

G.O.
8.10.10

Union
5/10

Sub: Release of balance SSRY allotment for 2010-11

Memo of: G-24011/3/2010-UPA dt. 8.9.10 of Ministry of HUPA, GOI

Regarding above, a letter is drafted stating all required information des. by GOI.

Letter may pl. be sign

Director P.A.

9/10

Sub: Submission of MIS- STSRy for the
quarter ending 30.9.10

MIS- STSRy for the quarter ending 30.9.10
is compiled & put up for its submission to
HUPA Ministry, Govt.

Concuring letter of the report may pl. be signed.

~~Dismsd~~
Dismsd
Let in dismsd.

21/12
Dismsd.
24/12/10

O.I. no- 2319/ dt- 22/12/10

Co
21.12.10

Chin
24/12/10

Sub : Proposal for component-wise relocation of fund under SJSRY

At the close of business on 19.01.2011, the component-wise fund position under SJSRY read as under:-

| Sl. No. | Components | Fund position (Rs.) |
|--------------|------------|---------------------|
| 1. | USEP | 9303947.00 |
| 2. | UWSP | 10403991.00 |
| 3. | STEP-UP | 68802948.13 |
| 4. | UWEP | 48419382.00 |
| 5. | UCDN | 15298223.00 |
| 6. | IEC | 7776363.00 |
| Total | | 160004854.13 |

The balance available in some components of SJSRY, as given above, is found to be grossly inadequate to honour the claims received from different ULBs and in view of it, a relocation of fund has become necessary. A proposal for relocation is submitted below.

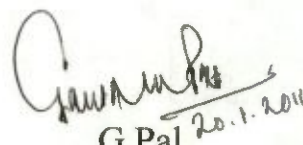
| Sl. No. | Components | Debit | Credit |
|---------|------------|-------------|-------------|
| 1. | USEP | | Rs.1.50 cr. |
| 2. | UWSP | | Rs.2.00 cr. |
| 3. | STEP-UP | Rs.3.50 cr. | Nil |
| 4. | UWEP | | Nil |
| 5. | UCDN | | Nil |
| 6. | IEC | | Nil |

On relocation, the fund position under different components will read as under:-

| Sl. No. | Components | Fund position (Rs.) |
|----------------|------------|---------------------|
| 1. | USEP | 2,43,03,947.00 |
| 2. | UWSP | 3,04,03,991.00 |
| 3. | STEP-UP | 3,38,02,948.13 |
| 4. | UWEP | 4,84,19,382.00 |
| 5. | UCDN | 1,52,98,223.00 |
| 6. | IEC | 77,76,363.00 |
| Total : | | 160004854.13 |

The necessary approval for relocation may be accorded. GOI, in the meanwhile, is also being approached for additional fund for smooth running of the programme. As and when fund is received, fund taken out of STEP UP components will be duly replenished.

Financial Adviser
SUDA


G.Pal 20.1.2011
Adviser, SUDA

Sub: Submission of MIS (SSRY) for the quarter ending 31.12.2010

MIS-SSRY for the quarter ending 31.12.2010 is compiled for its onward submission to HUPA Ministry, GOI.

Alongwith, a statement of fund requirement is also prepared as desired.

Both the reports are put up for perusal & signature please.

Director

Cy
21.1.11

Noted at above.

Quarterly MIS-SSRY placed by the Advisor (SSRY) up to 31.12.2010 may please be signed.

Very truly
28/1/11

Director

Have we included the A&OE component?

Yours
28/1/11

Yes, it is included

Very truly
17/2/11

Director

Yes. Report signed.

O-I-NO-277 dt 01.02.11

FF Advisor
Cy

Yours

Sub: Submission of MIS (SSRY)
for the quarter ending 31.3.2011

MIS (SSRY) for the quarter ending 31.3.2011 is hereby compiled & put up for ^{its onward} submission to HUPA Ministry, GoI.

Report may be processed & ^{covering letter be} signed please.

Director

C
23.6.11

Office

Original copy of MIS & the copy endorsed to Director (UPA) have been handed over to Director, SUDA as desired by him. Others may be despatched now.

C
24/6/11

Sub: MIS for quarter ending 30.6.2011

MIS (SSRY) for quarter ending 30.6.2011 is compiled & put up for its onward submission to Ministry of HUPA, GoI.

Report may be processed & covering letter may be signed.

Director

C
01.07.11

Sub: Submission of QPR for the
quarter ending 30.9.11

QPR (SSRY) for the quarter ending 30.9.11 is hereby compiled for its onward submission to Ministry of HUPA, GOI.

Report alongwith a covering letter is put up for perusal & signature pl.

Director

Advisor

G
2/11/11

WJ
2/11/11

Sub: QPR for the quarter ending 31.12.11

QPR (SSRY) as on 31.12.11 is hereby compiled for its onward submission to HUPA Ministry, GOI.

QPR alongwith covering letter are placed for perusal & signature pl.

Director

Advisor

G
10.1.12

WJ
10/1/12

Office

to. Despatch

G
10/1/12

Sub: Review Meeting on SJSRY in New Delhi
on 12/3/12 - status of fund utilization
as on 29.2.12

A truncated MIS for the State
under SJSRY ~~was prepared~~ reflecting
the position of fund utilization under the
prog. as on 29.2.12 compiled & put up for its onward
transmission to Ministry of HUPA, GOI.

Covering letter may pl. be signed.

O.I. no - 386 dt - 09.03.12

C
9.3.12

let
9/3/12

Submission of Quarterly MIS (SJSRY) as on 31.3.12

Quarterly MIS - SJSRY for the quarter
ending 31.3.2012 is hereby compiled & placed for
perusal. ~~Report~~ Covering letter accompanying the
report may thereafter be signed for its onward
submission to Ministry of HUPA, GOI.

C
21.5.12

let
21/5/12

MIS for the quarter ending 30.6.12

MIS-SSRY for the quarter ending 30.6.12 is placed for perusal & signature please.

~~Dir.~~

JBP(SD)
Alwin

C.
7.9.12

WTC
19/9/12

MIS (SSRY) for the quarter ending 30.9.12

Aforesaid MIS is hereby compiled & placed for perusal please. Covering letter accompanying the report may pl. be signed for its onward submission to HPA Ministry, Govt.

Dir.

Alwin

C.
1.11.12

WTC
Alwin

Ref. memo : K-14014/66/2012-UPA/FTS-7400 dtd. 26.12.12
of Under Secy, HUPA Ministry (UPA Division)

Sub : Physical progress report

PLD may pl. be seen. (Puga)

Cumulative Physical Progress report
as on 30.9.12 since 1997 is prepared & put
up for perusal. If approved, the report would
be sent to the HUPA Ministry subsequently.

~~HE. Dir~~

Cu
7/1/13

Seen, the report may be seen.

If approved, a copy of the report may
be sent by e-mail followed by the despatch
of the formal report through ~~and~~ ordinary/
speed post. A forwarding letter may also
be put up.

Jaw
7/1.13

~~Adm. Secy~~
Adm. Secy

Jaw
15.1.13

cel
8/1/13

Forwarding letter put up may pl. be signed.

~~HE. Dir~~

Cu
16/1/13

Seen, the letter may be signed

~~Adm. Secy~~
Adm. Secy

Jaw
16.1.13
cel 16/1/13

- MIS - SSSRY report for the quarter ending 31.12.12

MIS - SSSRY for the quarter ending 31.12.12 is hereby compiled & placed for approval. If approved, the covering letter accompanying the aforesaid report may pl. be signed for its onward transmission to HUPA Ministry, Govt.

~~H. Dir~~

G
6.3.13

The report may be perused and signed.

Secy
08.3.13

WJ
H. Dir

JJ
Almish

Seen.

The suggested plan of action at nsp 44 touches almost all the important issues that need to be addressed for smooth transition from QPR to MPR system of reporting, as has been recently decided by the Govt. of India.

For easy comprehension the plan of action suggested may be grouped under 3(three) broad categories:

1. Modus Operandi for operationalising the new MPR system: This has been dealt at Serial No.: 1-3. Instead of just transmitting the format in the traditional way, it would be better if we perk it on the website and inform the Nodal Officer, SJSRY of the ULB to go through it and share his views on the format in a video conference to be specially arranged for the purpose. This will not only cut down the transmission time but will give the ULBs a platform to clear any doubts that may arise after reading the new proforma. Also the video conference will give us an opportunity to discuss the new proforma in detail and the procedure of preparation and submission of the report.
2. Technical upgradation: This has been mentioned at SI No:4. We have already engaged an agency to develop and enable our SJSRY data base to determine and plug the financial leakages (if any) that may arise due to inadvertence or wrong reporting /duplication and also to generate different reports including QPR as and when necessary. This work has been successfully completed. However at the time of engaging the agency the MPR format was non-existent and as a result the work relating to creation of additional fields/resource base was not taken into consideration. A switch to MPR will require a simultaneous up gradation of our data base by incorporating the additional fields/ data that will be required for generation of MPR. Since the agency has already worked with the existing data base it would be logical if the upgradation work is entrusted with the same agency at an additional cost that that will be acceptable to both .
3. Enhancement of skilled human resource: Pointed out at SI No5-6. This issue needs no further introduction. That SUDA is reeling under acute man power shortage in general and skilled manpower crunch in particular is known to all. The work of SJSRY requires maintenance of database relating to all the components, holding regular meetings with the stakeholders and above all an effective field monitoring for proper implementation of the programme. Switching to MPR format necessitates a robust data base management system which will be handled by an MIS expert assisted by a dedicated data entry operator . They will at one hand maintain , update and enter data on regular basis, generate different types of reports and on the other hand will liaise with the ULBs, take effective steps to collect MPR in time . This arrangement will relieve the Advisor and the Programme

Letter Ref.: K-14014/66/2012-UPA FTS: 7400 dated 26th December, 2012 of Ministry of Housing & Urban Poverty Alleviation, UPA Division, Govt. of India

Sub: Introduction of Monthly Reporting System (MPR) in SJSRY in lieu of Quarterly Reporting System (QPR) existing at present

A suggested Action Plan for operationalising the new MPR system

HUPA Ministry, Govt. of India in the letter under reference has communicated its decision to switch over to Monthly Progress Reporting System (MPR) in SJSRY programme from Quarterly Progress Reporting System (QPR) that is currently in vogue. Information as sought for in the new MPR system is found to be more elaborate and comprehensive in nature than the existing QPR system. A number of steps consequently need to be taken at SUDA's end for the newly designed MPR system to become fully operational. A suggested action plan for transition to the new MPR reporting system is produced below.

1. The newly introduced MPR formats (R-I to R-VII) may be uploaded in the CMU website
2. A letter may be issued to the ULBs requesting the programme nodal officers to peruse the given formats & information sought for therein
3. A video conference may be arranged with ULBs on introduction of the new MPR system and necessary clarifications in the matter may be given to ULBs in respect of queries raised by them, if any
4. A dedicated software for the MPR system may be developed for capturing and compiling all information furnished by ULBs as per new MPR formats
5. Early appointment of an MIS Officer at SUDA along with one Data Entry Operator for effectively following up with the ULBs for regular submission of MPR and compilation of the same at the State level & timely transmission of the same to HUPA Ministry
6. Together with appointment of an MIS officer, early deployment of specialist officers at SUDA as per Revised SJSRY guidelines is also of utmost importance in order to achieve the programme targets set by GOI from time to time and effective monitoring of different major sub-components. Major challenges in this regard include achievement and monitoring of skill development training programmes organized at the ULBs under the STEP-UP component and jobs that are created out of such training programmes; proper supervision into credit delivery by banks to the prospective and existing micro-business units under USEP & UWSP sub-components closely monitoring every aspect of bank linkage commencing with sponsoring of loan applications by ULBs to sanction and disbursement of loans by banks culminating thereafter in their proper end-use and recovery; ensuring wide community mobilization and monitoring of action taken on implementation of Prime Minister's new 15 point programme etc.

The action plan suggested above is put up for perusal and decision please.

H. S. S.

CMB
12.4.13

Coordinator from the burden of preparing reports of different hues and give them the valuable time to concentrate on the 'software' components of the programme like holding meetings with the Nodal Officers/CDS functionaries, attending DCRC meetings in the districts and physical monitoring of different components of SJSRY programme on field. In view of this 01(one) MIS expert and 01(one) data entry operator may be engaged with immediate effect, observing the all the formalities

Put up perusal and approval of 'A', 'B' and 'C' above.

[Signature]
12.4.13

Seen & cho discussed with JSCSD, FA, Advisor (A-Post) and Computer Programme.

A - He may intimate UCB, and the upload in Web site seeking opinion of UCB, within 15 days.

B - first quotation / tender

C - PI process separately for seeking approval of UCB & a document

[Signature]
18/4/13

[Signature]
18.4.13

Action may pl. be initiated in respect of 'B' above.

P.C

[Signature]
23/5/13

সূডা

- MIS (STSR) upto the quarter ending 31.3.13

QPR (STSR) upto the quarter ending 31.3.13 is hereby compiled & put up for perusal & approval. If approved, the forwarding letter may pl. be signed for its onward transmission to HUPA Ministry, Govt.

Sgt

C
29.4.13

AT
28/4/13

Office

29.4.13

Orgl. note sent
in MPR file