



রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
"ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- 85/2014/ 2690

তারিখ 13.02.2017

From : Director, SUDA &
Mission Director, WBSULM

To : Smt. Archana Mittal,
Director (UPA),
Ministry of Housing & Urban Poverty Alleviation (UPA Division),
Nirman Bhavan,
New Delhi - 110 011.

Sub : Approval of project proposal under I&SP component of NULM

Sir,

I am directed to forward herewith two project proposals submitted by Ramnagar Lane Forum of Revolution for Communities Education (RNL Force) and Garden Reach Bangla Basti Academic Development Society under I&SP component of NULM after being duly recommended by us and Kolkata Municipal Corporation for necessary approval by the Project Approval Committee of National Mission Directorate, NULM alongwith all necessary documents.

Yours faithfully,

Encl : 1. Project summary in the prescribed format
2. Recommendation of Kolkata Municipal Corporation
3. Auditors report
4. Project proposal submitted by RNL Force &
Garden Reach Bangla Basti Academic Development Society

Director, SUDA

&

Mission Director, WBSULM

SUDA- 85/2014/ 2690/1(1)

13.02.2017

Copy with enclosure for information to:-

P.A. to Secretary, U.D & M.A Department, Govt. of West Bengal.

Director, SUDA

&

Mission Director, WBSULM

দূরভাষা : ৯৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

টেলি : 2358 6403/5, ফ্যাক্স : 2358 5800, ই-মেইল : wbsudadir@govt. or

Account Section : 2358 6408



File No.K-12019(11)/19/2017-UPA-I/EFS No. 3022484

Government of India

Ministry of Housing & Urban Poverty Alleviation
(UPA-I Division)

Room No. 215-B, Nirman Bhawan,
New Delhi, dated the 11 August, 2017

To

The Mission Director(DAY-NULM),
State Urban Development Agency,
ILGUS Bhawan, H-C Block, Sector-III,
Bidhan Nagar, Kolkata – 700106. WB.

SMM- SMD

21/08/17

Subject : Project proposal submitted by Ramnagar Lane Forum of Revolution for communities Education(RLNFORC E), West Bengal for consideration under Innovative & Special Project component of DAY-NULM – regarding.

Sir,

The under signed is directed to refer to your letter dated 13.2.2017 enclosing a project proposal under the Innovative & Special Projects component of DAY-NULM captioned "Skill formation & Rehabilitation of 150 destitute women by holding a local trade - Kite Stick making" and to further discussions held with Dr. Naushad Alam, Secretary, RNLFORCE in the chamber Of Director (UPA-I) in the presence of Ms.Savita Jain, National Mission Manager/DAY-NULM.

2. During the discussions, the necessity of bringing out the economics of kite-stick-making clearly was emphasized. Details regarding various activities involved in kite-stick-making, their value proposition, the strengths of the region/beneficiaries to help their involvement into this activity vis-a-vis other activities, profit margins etc. may be furnished. As per the proposal, the potential of income generation through kite-stick making is only Rs.3,840/- per month which is much below the minimum wages . Activities with a potential to generate higher income for the beneficiaries also need to be explored. Also, the proposal should include capacity building of the beneficiaries to take them out of the clutches of middle men. The sustainability plan for the beneficiaries needs to be developed.

3. The implementing agency may be requested to redraft the proposal by providing economic rationale for the chosen activity as mentioned above, suggestions to enhance further the income of beneficiaries and a long-term sustainability plan for the beneficiaries. The redrafted proposal, after due scrutiny by the State may be submitted for consideration by the Ministry.

Yours faithfully,

(P.V. Nair)

Under Secretary (UPA-1)

Tele# 011-23061185

Copy to/- Dr. Naushad Alam, Secretary, RNLFORCE, G-152, Ram Nagar Lane (Dhankheti), Garden Reach, Kolkata-700024, West Bengal.

Government of India
Ministry of Housing & Urban Poverty Alleviation
(UPA Division)

215-B, Nirman Bhawan,
New Delhi, dated the 16th October, 2017

To

The Mission Director (DAY-NULM)
State Urban Development Agency
Govt of West Bengal
ILGUS Bhavan
H-C Block, Sector III, Bidhan nagar
Kolkata 700106



Sum - said
30/10/17

Subject: Project proposal submitted by Garden Reach Bangla Basti Academic Development Society, West Bengal for consideration under Innovative & Special Project component of DAY-NULM – regarding.

Sir,

The undersigned is directed to refer to your letter dated 13.2.2017 enclosing a project proposal under the Innovative & Special Projects component of DAY-NULM captioned "Livelihood Security for the Women & Girls Breathing through Rag- Picking Profession".

2. The proposal has been examined in this Ministry, and the observations/points requiring clarification with reference to the proposal are enclosed.
3. The implementing agency may be requested to revise the project proposal keeping in view the observations. The revised proposal may be scrutinized by the State Mission Directorate before sending to the Ministry with their endorsement.

Yours faithfully,
(P.V. Nair)

Under Secretary(UPA-1)
Tele # 2306 1185

Observations on the proposal "Livelihood Security for the Women & Girls Breathing through Rag-picking Profession" submitted by Garden Reach Bangla Basti Academic Development Society, West Bengal

- a] The details of areas from where the beneficiaries will be selected;
- b] Details of courses, curriculum to be used for training and certification details
- c] The reasons for proposing centralized as well as decentralised training centres along with the details of the machines proposed to be used.
- d] Implementation strategy in respect of formation of groups of trained beneficiaries may be spelled out.
- e] Details of sourcing of raw material and market-linkages for sale of products
- f] Clarity in ownership of the Production Centres; whether the beneficiaries will be owners of the Centres or employees in these Centres
- g] The expected gain in monthly income of the beneficiaries
- h] The details of programmes with which convergence will be done
- i] Possibility for obtaining space from ULB or utilizing existing infrastructure with the agency may be explored
- j] Project activities, milestones and outcome-wise funding installments may be provided in the format attached.

PROPOSED ACTIVITY PLAN, OUTCOMES AND COSTING OF PROJECT

Project Name:

Proposed city:

Total number of proposed

trainees:

Duration:

Total Proposed budget: Rs

Time Line	Proposed Activity	Unit Cost of the activity	Units	Total Cost of the activity	Expected Outcomes (measurable as far as possible) at the end of Quarter
1	2	3	4	5	6
Funding installment may be proposed at required timeline					
Qtr. 1	1.1				All-important quantitative and qualitative outcomes like no. of beneficiaries and deliverables like reports, database generated and shared will come here. Example: Database of slum dwellers and beneficiaries shared with SULM for effective monitoring xx beneficiaries identified xx awareness generation programmes organized xx IEC material generated for training etc.
	1.2				
	1.3				
Expected Quarterly Expenditure					
Qtr. 2	2.1 description of all proposed activities for Quarter 2 will come here Including the responsibility				

	share by each project partner				
	2.2				
	2.3				
Qtr. 3					
Qtr. 4					

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STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং

তারিখ

From : Director, SUDA &
Mission Director, WBSULMTo : Smt. Archana Mittal,
Director (UPA),
Ministry of Housing & Urban Poverty Alleviation (UPA Division),
Nirman Bhavan,
New Delhi – 110011.**Sub:- Skill Approval of Two project proposals under I&SP component of DAY-NULM**

Sir,

As per decision of the meeting with director (UPA-I), two modified project proposals which has been submitted by RNLFORCE and Garden Reach Bangla Basti Academic Development Society under I&SP component of DAY-NULM subsequently are being forwarded to you for your kind perusal and approval of the Project Approval Committee of National Mission Directorate, NULM.

Yours faithfully

Encl : as stated

Director, SUDA
&
Mission Director, WBSULM

No.

Date.

Copy with enclosure for information to :-

P.S. to Principal Secretary, Municipal Affairs Department, Govt. of West Bengal

Director, SUDA
&
Mission Director, WBSULM



GARDEN REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY

Regd. Under West Bengal Societies Registration Act, 1961

093397 25783
098042 68631
033 2469 2049

E-mail : grbb_ngo@yahoo.com
grbbads.ngo1997@gmail.com

AN N. G. O. COMMITTED TO SOCIAL & ECONOMIC DEVELOPMENT

Dial : 1098 when you see a child in distress.

Dial : 1097 to know about STD/HIV & AIDS

Ref. No.

Date 23/11/2017

To
The Mission Director,
West Bengal State Urban Livelihood Mission
ILGUS Bhavan,
HC-Block, Sec-III, Bidhan Nagar,
Kolkata - 700106



Sub : Submission of the reply of the queries made by WBSULM

Sir,

Kindly refer the queries made from your end in regard to the project entitles "Livelihood Security for the Women & Girls Breathing through Rag-Picking Profession" under I & SP

We are enclosing herewith the point wise reply along with its attachment for your kind perusal and necessary action.

Hope, you will kindly arrange to do the needful

Thanking you

Yours truly

(Md. Shahnawaz)
General Secretary

General Secretary

Garden Reach Bangla Basti
Academic Development Society

Encl : As stated above

Soma Parui Das
Manager, SMID

Additional Director,
State Urban Development Deptt.
Municipal Affairs Deptt.
Govt. of West Bengal

All donations are exempted from Income Tax u/s. 80 G & 12 A of I.T. Act (Govt. of India)

Regd./Correspondence office :- G-38, Bangla Basti, Garden Reach Road, Kolkata-700 024 [West Bengal, India]

Administrative office :- F-90, Khorai Patti, Garden Reach Road, Kolkata- 700 024 [West Bengal, India]

**GARDEN REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY
REPLY OF THE QUERIES**

Point-wise reply of the queries made by WBSULM on the submitted Project entitles
“**Livelihood Security for the Women & Girls Breathing through Rag-Picking Profession**” under I & SP

a) The details of the areas from where the beneficiaries will be selected :

Slum areas of Ward no. 133 to 141 under Kolkata Municipal Corporation shall be the target area. Special emphasis shall be given on those areas where the garbage is dumped

The area is identified because Garden Reach / Metiabruz are very much congested and the density of population is too high. In fact, people from different areas of the country gathered here in connection with earning money from various activities of the Kolkata Port and the Jute Mills existed in the surroundings of the Port area. In fact, earlier the area was very famous for its jute mills. While the production of jute in the agricultural field remain almost same but due to lack of market of raw jute the job opportunities gradually slowed down resulting joblessness of the workers. But the migrated people did not return and stayed in the area permanently. Scope of earning livelihood gradually contracted due to population explosion. Finding no alternative the family members engaged themselves in Rag Picking profession. Most of these families belong to SC/ ST/ OBC / & General Community. They are living below poverty level. The family members of these families shall be surveyed under the program for identifying most vulnerable among the vulnerable. Besides, widows, single mother, divorcee females, otherwise able female shall be surveyed and prioritized.

Under the circumstances, we discussed the problems with some persons of the Jute Industries and it has been concluded that if the activities on **jute diversified products** could be intensified then it will be beneficial not only for the persons who will be associated with the activities directly but the jute producers also will be benefitted indirectly and therefore we have opted this trade for intervention.

Therefore the area has been identified for intervention

b) Details of Courses, Curriculum to be used for training & certification details :

Our organization intends to take up two trades under the Sector “**Jute Diversified Products**”. These are :

- I. JUTE BRAIDED PRODUCT MAKER (JTD-101 under MES for 160 hours duration)**
- II. DESIGNER CUM MAKER OF FABRIC BAGS (JTD-205 under MES for 160 hours duration)**

It may kindly be noted that as per MES guidelines, the trainees undergoing course module II above, must be trained for Course no. I



Combining both the courses mentioned above, total duration comes to 320 hours but considering the social, educational and experience level of the target group, 40 hours extra time has been allotted for "Life Skill Training" & Entrepreneurship Development Program (EDP) which is now an integral part of the vocational training courses under MES/ NSQF

- The course curriculum and the details of the trainers given below :
- i. **Course curriculum (Combining two trades mentioned above) :**

PRACTICAL	THEORY
Safety precaution in the Workshop of the person and the machine. Concept of basic measurement in inch and centimeter	Introduction to Jute Handicrafts and Yarns.
Demonstration of Handling of equipments like Frames	Identifying the scope of Jute handicrafts
Familiarization with tools and equipment. Preparation of handmade tools and equipment	Brief introduction to various Markets of Jute Products
Selection of raw material. Material use of Different size of Jute Yarns, Raw Jute	Introduction to Marketing strategies. Quality concept
Preparation of Jute Banni from Raw Jute.	Concept on identification of different raw jute yarns. Concept of different types of braiding and knots
Preparation of Decorative items like Door Screen, Table Mat, Wall Hanging	Brief introduction on different designs of Jute Products
Preparation of Utility items like Marketing Bags, Ladies bags, Jhula, Water bottle cover, magazine and News Paper holder	Introduction to understanding market demand and supply
Preparation of Utility items like Marketing Bags, Ladies bags, Jhula, Water bottle cover, magazine and News Paper holder	Introduction to understanding market demand and supply
Use of matching colour on the Jute product	Ideas of various Govt. schemes for Self Employment available for Jute products
Preparation of spectacles cover, mobile cover, water bottle cover	Brief introduction to various Markets of Jute fabric Products Introduction to Marketing strategies
Preparation of varieties design of marketing bags, shoppers bags with cane handle	Introduction to understanding market demand and supply
Preparation of Travelling bags, blending of travelling bags with leather, Preparation of school bags, file bags blended with leather, etc.	Brief introduction on different designs of Jute Bags, like school Bags, Travelling Bags Shopping Bags Vanity Bags, file bags etc
Preparation of Vanity bags, blending of vanity bags with glass, cane embroidery	Blending of Jute Bags with others materials such as cane, bamboo, wool, leather etc
Use of matching colour and screen printing	Ideas of various Govt. schemes for Self Employment available for Jute products, Diversification of Jute products to meet market demand



Please note that in between the training period, the program of Life Skill Training shall be arranged which shall encourage the participants as well as enrich their knowledge. Besides, 5 days duration training on EDP shall be organized at the concluding days so that the trainees may be well encouraged.

ii. Certification details :

The organization is empanelled with various Govt. departments like Paschim Banga Society for Skill Development (PBSSD), West Bengal Swarojgar Corporation Ltd., Nehru Yuva Kendra, DAY-NULM, NCVT etc. We shall provide Certificate to the trainees by integrating the trainees with relevant department especially with PBSSD & West Bengal Swarojgar Corporation Ltd. Besides, the organization also provide its own Certificate to the trainees

c) The reasons for proposing centralized as well as decentralized training centers along with the details of the machines proposed to be used :

The target groups are residing in scattered places in between nine no. of KMC Wards and the distance of one place to other place is quite spread out. Secondly, the target groups have to perform their regular household duties and they would work only after finishing their domestic obligations. After all that, it will be a problem for them to travel more distance which involves a costing too. Over and above, arranging a production center for all the 100 beneficiaries requires a large area which is not possible to avail. Therefore two decentralized Production Center has been proposed.

The specification of the machineries are hereunder :

- a. Scissor 12", 8", Zig Zag
- b. Sewing Machine- Industrial (Model 31K15)
- c. Printing Table
- d. Drier Machine
- e. Eyelet punching machine
- f. Other small tools & equipments

Reasons for establishment of two decentralized Production Center in addition to the main Production Center :

Apart from the main Training Center hired for the purpose of training of all the 100 candidates, arrangement for setting up of two decentralized Production Center shall be made "**Production Centers on Jute Products**" shall be made effective from the thirteenth month and all the candidates trained during 1st year shall use these centers for production.

- ✓ For production purposes, main Centralized Production Center shall be set up on the same venue of training center



- ✓ While main production center shall be used equipped with the modern machines and other equipments etc. purchased for training purpose the No of Machineries to be purchased @ 8 units per Decentralized Center
- ✓ The trainees through facilitation of the expert trainer, shall distribute the job responsibilities on their own by judging the expertise and competence for producing the materials like **Machine-man, cutting, designing, quality checking, Packaging, Marketing etc.** in fact, **packaging** is a vital component in marketing of the produced items, we shall include one chapter on "Packaging Process" and a separate team shall be formed from amongst them for proper packaging of the products

d) Implementation strategy in respect of formation of groups of trained beneficiaries :

All the beneficiaries shall be organized to a total of 10 Groups and the members in each group shall vary from 10 members in each group. These 10 groups shall form their Apex Body (in the model of SM & ID component under DAY-NULM Program) in which two members from each group shall represent. This Apex Group shall become a registered body (Under Societies Registration Act or Cooperative Act of the Govt.) with their own bye laws.

e) Details of sourcing raw materials and market linkage for sale of product :

As regards sourcing of raw materials for the training as well as of production in the later stage it will be worth mentioning that West Bengal, especially the Howrah, Hooghly and some districts under North Bengal are the major jute producing places in the country and their production is supplied to various other provinces on demand. However, in respect of this particular program, raw materials shall be purchased from the Kolkata market. For the purpose of marketing of the produced items we have already built up business-relationship with the following leading Marketing Agencies of Kolkata and surroundings, these are :

- i. JUTE Smart, Andul Road, Howrah, WB, Leading whole seller of Jute bags
- ii. Churiwal Techno pack private Ltd., Brabourne Road, Kolkata
- iii. Ganges Jute Private Ltd., Chatterjee International Building, Kolkata-700071
- iv. Green packaging industries Pvt. Ltd. Camac Street -Kolkata

Besides above, Kolkata is potential market for both the raw materials as well as for the finished products. There are good establishments who are engaged with Jute products. Besides, quite a number of Shopping Malls exist in Kolkata and quite a number of Malls are up-coming soon. Effort shall be taken to establish forward linkages with those establishments / Malls so that marketing avenues do not pose any problem. Unique strength of the organization in this respect is the reputation which has been established through long experience and supply of quality products in the market

f) Clarity of ownership of the Production Centers: whether the beneficiaries will be owners of the Centers or employees in these Centers :

All the beneficiaries shall be self employed through working in the Production Centers being arranged for them. In fact, they will own the total activities with the earnings



thereon. Initially expert's advice regarding the production shall be provided to them by the Faculties being arranged by the implementing organization but on completion of two years time the organization shall withdraw itself entrusting the entire responsibilities to the Groups and the Apex Body. However, moral presence of the organization shall always remain with them. For proper running of the units, expert services shall be availed depending upon their initiatives and requirements. The production centers shall be run and maintained by the beneficiaries themselves and the profit, availed thereon, shall be proportionately distributed among the members.

g) The expected gain in monthly income of the beneficiaries :

Anticipated monthly income shall be Rs.3500/- p.m. from 15th month and will be Rs. 4500/- in the following month (counted from start of training) which will gradually increase and reach to a sufficient amount in the 48th month of production.

Detailed projected income per beneficiary has been annexed

h) The details of programs with which convergences will be done :

It will not be out of place to mention here that our organization has been entrusted with the responsibilities as **Resource Organization (RO)** by West Bengal State Urban Livelihood Mission (**WBSULM**) for **SM & ID** component under DAY-NULM for the slum and other underdeveloped areas under Kolkata Municipal Corporation (KMC), Howrah Municipal Corporation (HMC) and Uluberia ULB of Howrah district. We, so far, has formed and activated around 500 SHGs, 20 ALFs etc. in those areas. This is evident that we are having requisite experiences in formation and activation of the SHGs.

Besides, effort shall be taken to include those Groups with the SM & ID component so that they may avail all the benefit under DAY-NILM like Health Insurance (Swasthya Sathi Bima- Medi-claim) for them as well as their family members, Revolving Fund from the Corporation and CC account facilities from the Bank for individual or for group activities, loan facilities etc. etc. When the Groups shall be included under SM & ID component they will be entitled to use the City Level Center (CLC) for marketing of their products. In this way the convergence shall be made

Arrangement shall be made for enlisting their names in the Employment Exchange, Employment Bank. Etc. We shall also endeavor to provide them with "**Artisan's Card**" from the Govt. so that they may avail the benefits provided to them by the Ministry of Textile, Govt. of India

i) Possibility for obtaining space from ULB or utilizing existing infrastructure with the agency may be explored :

The aspect is depended upon availability of the space in the location where the Production Centers are to be established. Un- fortunately, the area for which the Project has



been proposed does not have any infrastructure owned either by the ULB or by the organization. Therefore, the spaces have to be availed on rent

Sustainability of the program is assured because of the factors which are :

- Involvement of the total beneficiaries in the project. They will run, manage and share the earning by themselves
- Finding a source of alternative source of earning livelihood
- Convergence of the program with various stake holders
- Establishment of cordial relationship with the reputed business houses
- The income thereon shall be increased to a limit which will be sufficient for their food and livelihood security and they may lead a prosperous and respectable life

Over and above the organization in the process of establishing a **SKILL NET** for its trainees of multiple trades in Garment Sector, Beautician Sector, Medical Sector, Electrician Sector, Plumbing & Sanitation Sector etc. The beneficiaries of this program shall also be included in this SKILL NET so that they may avail additional facilities.

Thus the program shall sustain for ever

j) PROJECT ACTIVITIES, MILESTONES AND OUTCOME-WISE FUNDING INSTALLMENTS MAY BE PROVIDED IN THE SPECIFIED FORMAT :

Project Name: "Livelihood Security for the Women & Girls Breathing through Rag-Picking Profession"

Proposed city : Kolkata

Total number of proposed trainees: 100

Duration:

Total Proposed budget: Rs. 2394700.00

Time Line	Proposed Activity	Unit Cost of the activity	Units	Total Cost of the activity	Expected Outcomes (measurable as far as possible) at the end of Quarter
1	2	3	4	5	6
Funding instalment at required timeline					
Qtr. 1	1.1 Base Line Survey	15	1000	15000.00	Base Line Survey of the 1000 families has been done by designing a suitable format and the data thus found has been shared with SULM
	1.2 Conducting Awareness Generation Meeting	4000	9	36000.00	
	2.1 Machineries, tools &	Details as per financial breakup		170000.00	One AGC has been organized in each of the reference Wards and a total of 9 Wards has been covered. Around 150 beneficiaries have primarily been selected of which 100 has been identified based on the given criteria. Besides, lucrative IEC materials have been prepared and



	equipment and furniture & fixture				distributed among the participants and others of the area
	2.2 Rent of shed	6000 P.M	3 Mont hs	18000.00	<p>Required Machineries, tools & equipments have been purchased by comparing the quotations submitted by the suppliers for initiating training program. Besides, required furniture & fixture has also been purchased and training program of the first two batches have been started in the rented shed</p> <p>One accommodation of 1000 Square feet has been taken on rent in which training program is continuing</p> <p>Required raw materials have been purchased, engaged 1 experienced Faculty who is imparting training satisfactorily and the trainees are paid monthly stipend through preparation of Muster Roll</p>
	2.3 Trainer's Cost	10000 P.M	3 Mont hs	30000.00	
	2.4 Misc. Exp	2500 P.M	3 Mont hs	7500.00	
	2.5 Raw materials	250 x 3 months	50	37500.00	
	2.6 Stipend to trainee	600 x 3 months	50	90000.00	
	4.1 Overhead Cost	9070 P.M	3 Mont hs	27210.00	

Expected Quarterly Expenditure for 1st Qtr Rs 4,31,210.00

Qtr. 2	2.2 Rent of shed	6000 P.M	3	18000.00	<p>Training of 2 batches consisting of 50 beneficiaries has been completed successfully. Arrangements are made for starting their production.</p>
	2.3 Trainer's Cost	10000 P.M	3 Mont hs	30000.00	
	2.4 Misc. Exp	2500 P.M	3 Mont hs	7500.00	
	2.5 Raw materials	250 x 3 months	50	37500.00	
	2.6 Stipend to trainee	600 x 3 month	50	90000.00	
	4.1 Overhead Cost	9070 P.M	3 Mont hs	27210.00	

Expected Quarterly Expenditure for 2nd Qtr Rs 2,10,210.00

Qtr. 3	1.2 Conducting Awareness Generation Meeting	4000	9	36000.00	<p>Awareness Generation Campaign has been continued and a total of 9 Wards have been covered @ 1 in each ward. IEC materials developed have been distributed again. SULM has been informed regarding the outcome of the AGCs.</p> <p>Training of another 2 batches consisting</p>
	2.2 Rent of shed	6000 P.M	3 M	18000.00	
	2.3 Trainer's Cost	10000 P.M	3 M	30000.00	



2.4 Misc. Exp	2500 P.M	3 M	7500.00	<p>of 25 trainees in each has been initiated</p> <p>For centralized Production Center another 6 sets of machineries & equipment has been purchased</p> <p>The production process has been started by engaging an expert who is preparing suitable item with design thereon.</p> <p>Propaganda regarding establishment of Production Center has been done and the people are showing interest in the items produced.</p> <p>The Center is gradually becoming popular</p> <p>Marketing arrangement is continued and the produced items are gradually receiving attention of the purchaser</p>
2.5 Raw materials	250 x 3 month	50	37500.00	
2.6 Stipend to trainee	600 x 3 month	50	90000.00	
3.1 Machine	9000	6	54000.00	
3.2 Raw materials	1000 x 3 month	30	90000.00	
3.3 Rent for shed	6000 P.M	3 Months	18000.00	
3.4 Expert /Manager	10000 P.M	3 M	30000.00	
3.5 Contingency	1290 p.m	3 M	3870.00	
4.1 Overhead Cost	9070 p.m	3 M	27210.00	

Expected Quarterly Expenditure for 3rd Qtr Rs 4,42,080.00

Qtr. 4	2.2 Rent of shed	6000 P.M	3 M	18000.00	<p>Training program has been concluded for another 50 trainees. For the training purposes, required raw materials, expert services, faculty payment, stipend etc. has been incurred regularly</p>
	2.3 Trainer's Cost	10000 P.M	3	30000.00	
	2.4 Misc. Exp	2500 P.M	3	7500.00	
	2.5 Raw materials	250 x 3 month	50	37500.00	
	2.6 Stipend to trainee	600 x 3 month	50	90000.00	
	3.2 Raw materials	1000 x 1 month	30	30000.00	
	3.3 Rent for shed	6000 P.M	3 M	18000.00	
	3.4 Expert /Manager	10000 P.M	3 M	30000.00	
	3.5 Contingencies	1290 P.M	3 M	3870.00	
	4.1 Overhead Cost	9070 P.M	3 M	27210.00	

Expected Quarterly Expenditure for 4th Qtr Rs 2,92,080.00



Qtr. 5	3.3 Rent for shed	6000 P.M	3 M	18000.00	<p>Two (2) Decentralized production center has been established in consultation with the local councilor as well as with SUDA and expert personnel. In selecting the pin pointed location, distance from the beneficiaries house, availability of marketing facility like transport etc., arrangement of electricity & water has been looked into. Services of two experts has been availed who is guiding the trainees regarding design and making of products</p> <p>In all the steps, SUDA and KMC personnel has been involved</p>
	3.4 Expert / Manager	10000 P.M	3 M	30000.00	
	3.5 Contingencie s	1290 p.m	3 M	3870.00	
	3.6 Machines	9000 each	16	144000.00	
	3.7 Raw Materials	1000 x 3 month	60	180000.00	
	3.8 Rent for Sheds	6000 pm x 2	3 M	36000.00	
	3.9 Expert /Manager	10000 P.M x 2	3 M	60000.00	
	3.10 Contingencie s	3200 p.m	3 M	9600.00	
	4.1 Overhead Cost	9070 p.m	3 M	27210.00	

Expected Quarterly Expenditure for 5th Qtr Rs 5,08,680.00

Qtr. 6	3.3 Rent for shed	6000 P.M	3 Mont hs	18000.00	<p>All-important quantitative and qualitative outcomes like no. of beneficiaries and deliverables like reports, database generated and shared will come here.</p> <p><i>Example: Database of slum dwellers and beneficiaries shared with SULM for effective monitoring</i></p> <p>xx beneficiaries identified</p> <p>xx awareness generation programs organized</p> <p>xx IEC material generated for training etc.</p>
	3.4 Expert / Manager	10000 P.M	3 Mont hs	30000.00	
	3.5 Contingencie s	1297 p.m	3 Mont hs	3890.00	
	3.7 Raw Materials	1000 x 1 month	60	60000.00	
	3.8 Rent for Sheds	6000 pm x 2	3 Mont hs	36000.00	
	3.9 Expert /Manager	10000 P.M x 2	3 Mont hs	60000.00	
	3.10 Contingencie s	3200 p.m	3 Mont hs	9600.00	
	4.1 Overhead Cost	9070 p.m	3 Mont hs	27210.00	

Expected Quarterly Expenditure for 6th Qtr Rs 2,44,700.00



Qtr. 7	3.8 Rent for Sheds	6000 pm x 2	3 Mont hs	36000.00	
	3.9 Expert /Manager	10000 P.M x 2	3 Mont hs	60000.00	
	3.10 Contingencie s	3200 p.m	3 Mont hs	9600.00	
	4.1 Overhead Cost	9070 p.m	3 Mont hs	27210.00	
Expected Quarterly Expenditure for 7 th Qtr Rs 1,32,810.00					
Qtr. 8	3.8 Rent for Sheds	6000 pm x 2	3 Mont hs	36000.00	
	3.9 Expert /Manager	10000 P.M x 2	3 Mont hs	60000.00	
	3.10 Contingencie s	3233 p.m	3 Mont hs	9700.00	
	4.1 Overhead Cost	9077 p.m	3 Mont hs	27230.00	
Expected Quarterly Expenditure for 8 th Qtr Rs 1,32,930.00					
Total Budget : 2394700.00					



GARDEN REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY
Cash Flow Statement with anticipated Income of the Beneficiaries

Particulars	Months																				
	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48
Available Stock (unsold last month)	438807	468756	500748	534924	571433	623433	680166	742061	809588	883261	963638	1051328	1139640	1235370	1339141	1447879	1565447	1685986	1815807	1955624	2106207
Raw Materials																					
Trainer Cost																					
Input out of Profit (25% of profit)	99829	106642	113920	121695	173335	189108	206317	225092	245575	267922	292303	294372	319099	345903	362461	391893	401798	432736	466057	501944	540593
Rawmaterials & Others input ICF																					
Raw materials repurchase from sales	1023883	1093763	1168413	1248157	1333343	1454678	1587053	1731475	1889040	2060942	2248487	2453100	2659160	2882529	3124661	3378384	3652709	3939968	4236883	4563123	4914484
	1562519	1669161	1783081	1904776	2078111	2267219	2473536	2698628	2944203	3212125	3504428	3798800	4117899	4463802	4826263	5218156	5619954	6052680	6518747	7020691	7561284
Unsold Stock	468756	500748	534924	571433	623433	680166	742061	809588	883261	963638	1051328	1139640	1235370	1339141	1447879	1565447	1685986	1815807	1955624	2106207	2268385
Available Stock for Sale	1093763	1168413	1248157	1333343	1454678	1587053	1731475	1889040	2060942	2248487	2453100	2659160	2882529	3124661	3378384	3652709	3939968	4236883	4563123	4914484	5292899
Add: Profit 25%	710946	759468	811302	866673	945541	1031584	1125459	1227876	1339612	1461517	1471860	1595496	1729517	1812303	1959463	2008990	2163682	2330286	2509718	2702966	2911094
Total Sale	1804709	1927881	2059459	2200016	2400219	2618637	2856934	3116916	3400554	3710004	3924960	4254656	4612046	4936964	5337847	5661699	6097650	6567169	7072841	7617450	8203993
Per Head Income (Take Home)	6,714	7,173	7,662	7,704	8,405	9,170	10,004	10,914	11,908	12,991	13,083	14,182	15,373	16,109	17,417	17,858	19,233	20,714	22,309	24,026	24,259
Per Head Stock of Raw Mat & F.																					
Goods	17361	18546	19812	21164	23090	25191	27484	29985	32713	35690	38938	42209	45754	49598	53625	57980	62444	67252	72431	78008	84014

GARDEN REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY
Cash Flow Statement with anticipated Income of the Beneficiaries

Particulars	1st - 12th	13	14	15	16	17	18	19	Months							
									20	21	22	23	24	25	26	27
Available Stock (unsold last month)			230000	46000	184500	231000	246900	262800	278700	294600	310500	326400	342300	358200	384528	410772
Raw Materials	100000															
Trainer Cost	24000	75000	75000													
Input out of Profit														87759	87480	93451
Raw materials & Others input ICF		155000	155000	155000	155000	53000	53000	53000	53000	53000	53000	53000	53000			
Raw materials repurchase from sales		230000	460000	414000	430500	539000	576100	613200	650300	687400	724500	761600	798700	835800	897231	958467
				615000	770000	823000	876000	929000	982000	1035000	1088000	1141000	1194000	1281759	1369239	1462690
Unsold Stock			46000	184500	231000	246900	262800	278700	294600	310500	326400	342300	358200	384528	410772	438807
Available Stock for Sale			414000	430500	539000	576100	613200	650300	687400	724500	761600	798700	835800	897231	958467	1023883
Add : Profit			372600	387450	388080	403270	429240	455210	481180	492660	495040	559090	585060	583200	623004	665524
Total Sale			786600	817950	927080	979370	1042440	1105510	1168580	1217160	1256640	1357790	1420860	1480431	1581471	1689407
Per Head Income (Take Home)			4,140	4,305	4,312	4,481	4,769	5,058	5,346	5,474	5,500	6,212	5,526	5,508	5,894	6,286
Per Head Stock of Raw Materials & Finished Goods		2556	5111	6833	8556	9144	9733	10322	10911	11500	12089	12678	13267	14242	15214	16252



RNL FORCE

Phone : 033-2489-3618
E-mail : rnlforce1991@yahoo.co.in
website : www.rnlforce.com
Mobile : 09433186331

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REGISTERED UNDER W.B. SOCIETIES' REGISTRATION ACT, 1961

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- Universal Shelter For All.
- Universal Employment For All.
- Promotion of Theatre
- Human Rights For Children, Women and All.

Ref. No.

Date. 11.09.17

To
The Mission Director (DAY-NULM)
State Urban Development Agency
ILGUS Bhawan, H-C Block, Sector-III
Bidhan nagar, Kolkata-700106, WB



Ashok Das
SMM - SMD
18/09/17

Sub : Project Proposal for consideration under Innovative & Special Project component of DAY-NULM-regarding

Re : File No. K-12019(11)/19/2017-UPA-1/EFS No3022484 dated 11th August, 2017 of the Ministry of Housing & Urban Poverty Alleviation, Govt. of India

Sir,

Referred letter is addressed to you with a copy endorsed to us also. In this context this is to inform you that the undersigned has discussed the entire matter in the chamber of the Director (UPA-I) in presence of Ms. Savita Jain, National Mission Manager/DAY-NULM who agreed for change of proposed trade.

However, the points raised thereon have carefully been considered by us. This has been realized that the income of the beneficiaries from the trade Kite Stick Making shall be merely minimum considering the present day market price. Therefore, we have decided to change the trade from "Kite Stick Making" to a MES approved course titles "Hand Embroider". This is comparatively easy to learn, easy to practice and involve minimum costing for rehabilitation. This trade is very popular in the area and this is traditionally practiced by the women. So far as income factor is concerned one Artisan may earn around Rs. 6000/- p.m. easily. Over and above, other family members of the direct beneficiaries may well be involved in the trade and thus a family bonding shall also be developed. The reference people may ultimately leave their traditional profession of Rag Picking.

Considering the fact mentioned above, we have redesigned the proposal and enclosing herewith for your kind recommendation.

Thanking you
Yours faithfully
Naushad Alam
(Dr. Naushad Alam)
Secretary

Encl : Stated above

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ADMINISTRATIVE OFFICE : G-152, Ram Nagar Lane (Dhankheti), Garden Reach, Kolkata - 700 024 (W.B.) INDIA

REGISTERED OFFICE : J-94, Ram Nagar Lane, Garden Reach, Kolkata - 700 024 (W.B.) INDIA

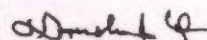
FORMAT FOR SUBMISSION OF PROPOSALS

Annexure I

PART I: PROJECT SUMMARY

1	Name of the Project	SKILL FORMATION & REHABILITATION OF 100 DESTITUTE WOMEN THROUGH TRAINING & PRODUCTION
2	Name of the city and state in which this project will be implemented	Slum areas under Borough VII & XV of the Kolkata Municipal Corporation
3	Project Objectives	<p>a. To develop a healthy attitude among 100 destitute women towards work and life within a period of one year</p> <p>b. To enhance individual employability of the aforementioned beneficiaries by identified imparted technology</p> <p>c. To prepare the destitute women for identified vocation</p> <p>d. To involve the beneficiaries in income generation through production of multiple marketable items</p>
4	Project period	1 year (12 Months)
5	Background of the project & features which make it special / innovative <i>[include here the justification for why the project is being proposed as innovative or special project]</i>	The beneficiaries are from the members of backward communities and most of them are distressed women who either are left out by their husbands with quite a number of children and widows who are also having children but without any source of income. Wage earning is the principal means for them. In that sense they may be termed as under employed and this is the root cause of poverty. Elder members of the family are often addicted to alcohol and other vices, which further de-motivate them from involving themselves in sustainable livelihood activities. In this perception, if the identified women can avail some off- farm opportunities then it would be possible for them to survive which shall finally

		<p>leads to prosperity of the family and enhance the scope for the next generation. They are jobless and unable to continue the study of their children. Because of poverty, the children also are to be engaged in various types of activities which includes some illegal works too</p> <p>If these women are provided with Skills in a simple Trade viz. Hand Embroider, they shall find the alternative ways of earning. They do have talent but the talent is hidden which should be unfolded.</p> <p>Therefore, the project is innovative and worth supportive</p>
6	Details of the target beneficiaries to be covered by this project	Target beneficiaries belong to mainly of minority communities' who have been identified as BPL families. Identified women are either left out by their husbands, most of who are having 2-3 children to rear and look after. Some of them are widows with children. They do not have any source of income except occasional job opportunities. Finding no other way for survival some of them are going out of the mainstreamed society due to poverty.
	a. Total number of beneficiaries to be covered	Total number of beneficiaries to be covered is 100
	b. Profile of the beneficiaries: <i>[these may be SCs, STs, minorities, female-headed households, persons with disabilities, the destitute, migrant labourers, and especially vulnerable occupational groups such as street vendors, rag pickers, domestic workers, beggars, construction workers, etc.]</i>	Of the 100 beneficiaries, a major portion is left out by their husband. They are having 2 to 3 children to look after. Another category of beneficiaries are widow who are also having children to look after. Some beneficiaries are of otherwise able category and there are some women who are rescued from illegal trafficking activities. Besides, our organization is running 2 Shelters for Urban Homeless (SUUH) where some destitute women are residing who will also be accommodated in the Program. At present these beneficiaries are mostly rag pickers, maid servant etc. Their age varies between 20 to 40 years. They are very poor and having no other alternative for survival except working as maid servants or waiting for some casual job opportunities. Some of them are beggars also and it is imaginable that in this vulnerable age what may happen for a women while bagging



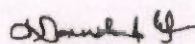
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PART II: IMPLEMENTING AGENCY DETAILS

7	Name of the Implementing Agency	Ramnagar Lane Forum of Revolution for Communities Education (RNLFORCE)
8	Name & Contact details of the Representative, Implementing Agency	Name : Dr. Naushad Alam Designation: Secretary Tel : 033-24893618, Mobile : 9433186331 E-mail : Rnlforce1991@yahoo.co.in Website: WWW.rnlforce.com
9	Legal status of the Implementing Agency: [e.g. registration status and details]	Registered under Societies Registration Act-1961 of the Govt. of West Bengal Registration No. S/80097 dated 23rd May 1995
10	Last 3 years audited financial statements (in annexure):	Enclosed
11	Bank details of the Implementing Agency to which funds are to be released	Name of the Bank : Bank of India A/C No. : 400810100031198 A/C type : Savings IFS Code : BKID0004008 MICR : 700013022
12	Experience of the agency in implementation of similar projects: [*include a detailed profile of the implementing agency in annexure to the proposal]	Enclosed

PART III: PROJECT IMPLEMENTATION & MONITORING DETAILS

13	Project Strategy:[Specify here the manner in which the project will achieve the goals and key outcomes proposed]	For the aforementioned trade, followings are the strategies:- a. Appointment of competent Resource Persons / Faculties b. Hiring of 2 Work sheds in two places c. Arranging appropriate tools and equipments
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		<ul style="list-style-type: none"> d. Marketing arrangements e. Purchase of proper raw materials of required quantity f. Formation of Self Help Groups which shall specially perform the job of production, supply and managing the business on their own initiatives
14	<p>Key outcomes of the project: <i>[specify here the expected benefits / impact of the project in terms of indicators such as increased reach of social mobilization, increase in income of the target group, increased retention in jobs of the target group, sustainability of enterprise of the target group, increased reach of credit facilities to the target group, increase in efficiency (time and cost), , etc.]</i></p>	<p>Key Outcomes of the project :</p> <ul style="list-style-type: none"> a. All the beneficiaries are aware regarding their socio-economic status in the society and become determined to up-grade the same b. They are aware regarding the schemes and programs initiated for their welfare and preparing them for availing the fruit of those programs / schemes c. At least 90% of the trained candidates have attained food and livelihood security d. Their income level has been enhanced by at least 400% from before e. The beneficiaries have become well established in life and leading a good but healthy lifestyle f. The activity shall inspire other families of their locality to take up their own initiatives
15	<p>Role of partner agencies (if any): <i>[this could include line departments, NGOs and any other stakeholder institution - clearly indicate their responsibilities and their impact on the project]</i></p>	<p>Role of partner organization :</p> <p>a. Kolkata Municipal Corporation</p> <ul style="list-style-type: none"> • Be familiar with the role of the implementing organization and to extend all possible help for its success • Help and assistance of the elected Councilors is required in organizing meetings, training programs and in implementation of physical activities • To help in identification of target families • Providing available accommodation for conducting training programs • Providing information for education and further communication <p>b. Implementing NGO</p> <ul style="list-style-type: none"> • Mobilizing the beneficiaries • Implementation of the proposed activities • Liaison with all the stake holders • Proper follow-up actions during and after

		<p>the program implementation</p> <ul style="list-style-type: none"> • Maintaining quality of work • Arrangement for proper monitoring and evaluation of the program <p>c. Financial Institutions :</p> <ul style="list-style-type: none"> • Facilitating in formulation of proposals for loan and subsidies • Examining the loan proposal and sanctioning of loan • Timely disbursement of the fund <p>d. Corporate Houses :</p> <ul style="list-style-type: none"> • Collecting information regarding their need of skilled candidates so that appropriate skill formation / enhancement program could be initiated • Arrangements for recruitment of the trained candidates • Arrangement for refresher training
16	<p>Modalities for implementation of the project: [describe here how various inputs such as technical inputs, raw materials, infrastructure development, marketing, training, etc., will be secured and managed]</p>	<p>The project shall be implemented in stages as stated below :</p> <p>First stage : The project shall be implemented in two slum areas under Kolkata Municipal Corporation. One of them is Garden Reach / Metiabruz (Borough XV of KMC and the other is at Tapsia area (Borough VII of KMC). Both the areas have almost same population characteristics as stated earlier. The beneficiaries shall be finally selected through a formative survey. Thereafter, two Work sheds in two areas of around 1000 s. ft. each shall be hired.</p> <p>Before that a series of awareness generation campaign shall be conducted to communicate the concept among the local people in general and the members of the target beneficiaries in particular</p> <p>2nd stage : The Tools & Equipments for commencing the training program shall be purchased for both the areas. Then the training program shall be</p>

commenced.

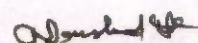
- i. Training duration shall be of 620 hours (Including Soft Skill Training) each which shall be completed in 5 months time. One month time shall be required for procurement of the Tools & Equipment and therefore the training shall be commenced from the 2nd month of the project period. Then the two batches in each center shall continue for the next 10 months and the 12th month shall be utilized for rehabilitation of the beneficiaries thus 100 beneficiaries shall be covered in 4 batches (Two batches per Training Center)

The syllabus of the course shall be the same prescribed under MES course details (Syllabus enclosed)

- ii. In each center, there will be 5 frames (1 : 5 beneficiaries) of Zari Embroidery (Local name is **Dhadha**) along with ancillary furniture like stools, Chairs, one Table and one large size Almirah for the purpose of stocking the raw materials and the finished goods.
- iii. Arrangement for recruiting one Trainer for each center and a Designer who will look after both the Center @ 3 days per week. The raw materials shall be purchased from the market as required which is available in abundant in Kolkata market

3rd Stage :

- i. In 12th month and afterwards, these beneficiaries, shall be facilitated to form a total of 6 Self Help Groups (SHGs) the member of each shall vary from 14 to 18. Main activity of these SHGs shall be to look after the production and marketing of the finished product. All the Groups shall jointly meet in a platform to share the problems and achievements and learn from one another.
- ii. The Zari production, in fact, is controlled by the middlemen who are called "Ostagar". They collect the work order with materials and the



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		<p>designs etc. from the traders and distribute those among the Zari Workers. They collect the finished goods from the Artisans by paying some wages only and sale the products to the traders and collect a good amount. Thus the actual Artisans are deprived. This has been assessed that they take around 55% by paying 45% to the actual Artisans.</p> <p>Therefore, we shall facilitate them to form an active Committee of 6 members (one from each Group) who will act as Ostagors for them. Thus the profit earned through wages shall be 100% for them which will be proportionately shared.</p> <p>iii. The Work sheds hired for the training purpose shall be converted to Marketing Outlets as well as stock of the raw materials as well as of the finished goods since the beneficiaries houses are mostly small and they may be unable to stock the materials both raw and finished items.</p> <p>iv. In future they will recruit one Designer for producing good design that will support all the Groups but stationed in the two Marketing Outlets. She / he will also support them in marketing of the products</p> <p>v. While 12 Units of Dhadha shall be distributed among 12 beneficiaries, another 88 no. of Dhadhas shall be purchased and distributed to others. This means, everyone shall be provided with one Dhadha. They will work in their home after discharging their domestic responsibilities. This is to be done because of the fact that, the identified beneficiaries shall not be able to maintain the set out timings of the work centers because of their other domestic responsibilities. They will come to the Marketing outlets to collect the orders along with the raw materials and depositing the finished goods. Another important point worth mentioning is that in the trade the support of other members of the family is required which will be available. Thus the amount earned need not be shared outside the family members and</p>
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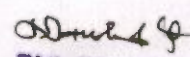
(Signature)

		thus a strong family bond shall emerge	
17	Benchmark survey for indicators on the basis of which the project would be implemented, monitored and evaluated	<p>Conducting a Base Line Survey Format (BSF) by adequately designed format, analysis of the same and finalization of the Bench Mark (BM)</p> <p>During monitoring and evaluation of the program the changes shall be recorded and compare with the BM for understanding the changes made</p>	
18	Quarter-wise Action Plan / Milestones for implementation	Quarter	Action plan
		1 st	<ul style="list-style-type: none"> a. Conducting Base Line Survey b. Organizing Awareness Generation Program c. Identifying the beneficiaries d. Hiring of two Work sheds in two identified locations e. Purchase of Tools & Equipment f. Commencement of the training g. Providing raw materials to the candidates
		2 nd	<ul style="list-style-type: none"> a. Conducting training and completion of the training for first two batches in two locations (50 nos.) b. Providing raw materials to the candidates c. Market Survey d. Preparation of starting the training for second batches
		3 rd	<ul style="list-style-type: none"> a. Commencement of training for the 2nd batches e. Providing raw materials to the candidates b. Market Survey c. Conducting meeting of the members of first batches and formation of Self Help Groups for the beneficiaries of first two batches
		4 th	<ul style="list-style-type: none"> a. Continuation of the Training b. Providing raw materials to the candidates c. Market survey d. Formation of Self Help Groups

			for the candidates of the second batches e. Providing Dhadha to the beneficiaries f. Conversion of the Training Shed into the Sheds for Marketing
19	Consent of the State Government / ULB / Other relevant agency who will be required to maintain assets / sustain the project after completion of the project		

PART IV: FUNDING DETAILS

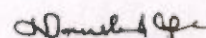
20	Estimated total project cost: <i>[Please include in an annexure to this, a detailed budget statement indicating all (sub-) components of the project. Separate details of capital expenditure, funding of machinery and equipment, construction costs and HR costs as applicable must be included.]</i>	Enclosed
21	Per capita cost for beneficiaries being covered	Rs. 19540/-
22	Economic viability of the project (where applicable): <i>[include the report in annexure to the</i>	N. A.


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	<i>proposal where applicable]</i>						
23	Whether partial funding for this proposal is being sought from other sources? If yes, kindly provide details	No					
24	Whether the project, or part thereof, has been submitted to any other agency? If yes, the results thereof. If the project or its part has/had been rejected, the reasons should be indicated clearly. <i>[If the project is partially being funded by another agency, then a letter certifying that funding has been received / is likely to be received. If not, then a self-attestation by the agency that additional funds are not being sought and will not be sought for the project]</i>	No					
25	Funding milestones proposed Details given seperately	Installment No	Installment %	Installment Amount	Milestones against which installment is to be released	Expected date of completion of milestone	
		(1)	(2)	(3)	(4)	(5)	

PART V: PROJECT LEARNINGS

26	Expected project learning's to be recommended to NULM: <i>[include here key lessons that the project would like to demonstrate to NULM and features from the project that can be recommended for inclusion after the project completion]</i>	<p>a. The success of the program for the destitute women to cause livelihood security is dependent upon :</p> <ul style="list-style-type: none"> ❖ Proper identification of beneficiaries ❖ Selection of appropriate trade considering the market trend and market demand ❖ Proper counseling with the identified and selected youths <p>b. Before going for the project, existing skill & knowledge of the identified women and their knack and aptitude should be properly determined</p> <p>c. Marketing potentiality especially regarding the employability must be found out</p> <p>d. Maintaining close liaison with all the stake holders especially with the related traders</p>
27	Likely issues in scaling-up the project to the rest of the country and how the project seeks to overcome this	<p>The impediments which may arise in taking up the program are as follows :</p> <ul style="list-style-type: none"> ❖ Selection of proper area of intervention ❖ Proper market survey to assess the demand and supply position
28	Describe how the project will be taken-up on a longer-term basis by the city and state: <i>[Include here details of the partnership with ULB and state governments and expected commitments including funding support required to sustain the project in the long-run].</i>	<p>The project should be taken up for long term intervention by identifying potential and experienced implementing agencies. These agencies must have reputation in the locality and must have gained the confidence of the people.</p> <p>Present project may be replicated to the same or other similar areas where the youths are really in need of employment / self employment</p>
29	How capital assets used are to be disposed off after the project completion	Capital assets shall be utilized for the same project and the same beneficiaries



Enclosure

A. Capital Asset Cost (Equipment / Implements / Intangibles)

Description	Cost	Supporting document
Office Furniture	30000.00	Purchase of 4 tables, 60 chairs, 4 Almirahs, 4 Racks etc. for two centers
Facilities for the beneficiaries	30000.00	Two Water Filtration Unit (Aqua guard,)
Purchase of some tools & equipments	25000.00	Projector M/C set for training purpose
Total		Rs. 85000/-

B. Activity / Sub-activity / Costs

Sl. No.	Activity	Sub-activity	Cost (In Rs.)	Basis
1	Conducting Base Line Survey	a. Formative survey of 200 families	2000.00	Double the no. of families means 200 families to be surveyed @ Rs. 10 per family to be paid to the surveyor
		b. Compilation and analysis of survey report	6000.00	Rs. 6000/- for analysis of format
2	Conducting AGP for the beneficiaries and their family members as well as their neighbours	Total 10 AGP shall be conducted	50000.00	@5000/- per AGP
			58000/-	

[Signature]

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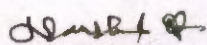
3	Cost of providing tools & equipment and rent of shed for training purpose	Purchase of Tools & Equipments		
		a. Dhada	40000.00	10 nos. @ 4000/-each 50 nos. @ 200 each @12000/- per month for 12 months
		b. Stool for sitting	10000.00	
		c. Rent of the Workshed	144000.00	
			194000/-	
4	Market survey	Lump Sum	Rs. 40000/-	L. S.
5	Cost on Tools & Equipments per trainees for starting the production in their home	88 beneficiary shall be provided with the followings :	Rs. 369000/-	For 88 beneficiaries
		a. Dhadha 1 No. Rs. 4000.00		
		b. Stool 1no. Rs. 200.00		
		Total : Rs. 4200.00		
6	Boroughs (VII & XV) level and KMC level Orientation meeting	Orientation of concerned Chairman and Counselors	Rs. 45000/-	Cost of refreshment @ Rs. 7500/- per meeting for a total of 6 meetings
7	Cost of training of the beneficiaries	Purchase of raw materials, Trainer's Cost, Designer Cost, electricity & water cost, maintenance of training center etc.	600000/-	@ Rs.6000/- each for 100 trainees a. Faculty @ 8000/-each for 2 =192000.00 b. Designer @ 10000/- Rs. 120000/- c. Raw materials @ 2500/- each for 100

				candidates means Rs.250000/- d. Maintenance cost for 2 centers @ 19000/- each means Rs. 38000/-
8	Raw material support to the beneficiaries @ Rs. 1000/- each	Raw materials required in initiating their business for a duration of 30 days	Rs. 150000/-	@ Rs.1500/- each
9	Preparation and distribution of IEC materials	Preparation of flex, banners, posters, leaflets etc	Rs. 25000/-	Rs. 25 x 1000 Books with printing charges
10	Rent for the Shed that shall be utilized by the beneficiaries as their marketing outlets	It is desirable that for sustenance of the project, the rent for the Sheds for marketing is borne by the funding from NULM for 6 months and within this period, the Centers shall be self supporting	Rs.144000/-	@ Rs.12000/- each shed for 2 sheds for 6 months
11	Administrative expenses @ 15% of the items 1 to 6		Rs. 244000.00	
		Total activity cost	Rs. 1869000.00	

Total project cost :

Total cost of the project (Capital + Activity) : Rs. 1954000.00

Cost per beneficiary comes to Rs. 19540.00


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I & SP**

Quarterly Fund Requirement :

Activity	1st qr.	2nd qr.	3rd qr.	4th qr.	Total
A. Capital asset cost	85000.00	-	-	-	85000/-
B. Activity Cost					
Conducting Base Line Survey	8000/-	-	-	-	8000/-
Conducting AGP for the beneficiaries and others	30000/-	20000/-			50000/-
Cost of providing tools & equipment and rent of shed for training purpose	194000/-				194000/-
Training of 100 women in the selected trade	150000/-	150000/-	150000/-	150000/-	600000/-
Market survey		20000/-	20000/-		40000/-
Preparation and distribution of IEC materials	25000/-	-	-	-	25000/-
Boroughs (IX & XV) level and KMC level Orientation meeting	45000/-	-	-	-	45000/-
Providing Tools & Equipment for production purposes		184500/-		184500/-	369000/-
Rent of Sheds for marketing				144000/-	144000/-
Providing raw material support to the beneficiaries		75000/-		75000/-	150000/-
Administrative expenses @ 15% of the items 1 to 6	61000/-	61000/	61000/-	61000/	244000/-
Total	598000/-	510500/-	231000/-	614500/-	1954000/-

as per

SYLLABUS CONTENT WITH TIME STRUCTURE FOR THE MODULE OF "Hand Embroider"

NSQF Course Module

Duration :

620hrs

Learning Objectives :

1. Communicate with required clarity ensuring that the information communicated is clear and accurate.
2. Understand and apply basic computer working, basic operating system and uses internet services to get accustomed & take benefit of IT developments in the industry.
3. Knowledge of entrepreneurship and identify establishment for supporting the development of businesses/entrepreneurship.
4. Follow and maintain procedures to achieve a safe working environment in line with occupational health, safety, environment regulations.
5. Comply time management technique in day to day work.

Detailed Syllabus :

Practical Competencies	Under Pinning Knowledge (Theory)
<ul style="list-style-type: none">• Practice Health & Safety-Select, use, maintain & store tools, equipments & clothing safely.• Practice of Basic stitches (Flat, Knot & Loop stitches) Application of decorative stitches.• To design & practice, motifs, Floral designs, geometrical design and to finish with various decorative stitches.• Practice of transferring designs to different fabrics .• Practice on different types of embroidery works like zardozi,	<ul style="list-style-type: none">• Importance of hand embroidery .• Knowledge of hand embroidery tools• Knowledge of different basic and decorative stitches.• Methods of transferring a design• Softy Precautions to be taken while using embroidery tools .• Knowledge of accessories used in embroidery.

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Detailed Economic Viability report (For 50 Beneficiaries for 24 months after completion of training.)

(Amount in INR)

Particulars	1st Month	2nd Month	3rd Month	4th Month	5th Month	6th Month
Raw Material Input	75,000.00	93,750.00	98,450.00	99,600.00	99,900.00	100,000.00
No of Beneficiaries	50.00	50.00	50.00	50.00	50.00	50.00
Product Value	262,500.00	328,125.00	344,575.00	348,600.00	349,650.00	350,000.00
Profit	187,500.00	234,375.00	246,125.00	249,000.00	249,750.00	250,000.00
Earning Per Beneficiary	3,750.00	4,687.50	4,922.50	4,980.00	4,995.00	5,000.00
Additional investment (10% of Earning) for next month	375.00	469.00	492.00	498.00	500.00	500.00

Particulars	7th Month	8th Month	9th Month	10th Month	11th Month	12th Month
Raw Material Input	100,000.00	102,500.00	103,200.00	103,400.00	103,450.00	103,450.00
No of Beneficiaries	50.00	50.00	50.00	50.00	50.00	50.00
Product Value	375,000.00	384,375.00	387,000.00	387,750.00	387,937.50	387,937.50
Profit	275,000.00	281,875.00	283,800.00	284,350.00	284,487.50	284,487.50
Earning Per Beneficiary	5,500.00	5,637.50	5,676.00	5,687.00	5,689.75	5,689.75
Additional investment (10% of Earning) for next month	550.00	564.00	568.00	569.00	569.00	569.00

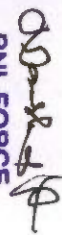
Signature

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Particulars	13th Month	14th Month	15th Month	16th Month	17th Month	18th Month
Raw Material Input	103,450.00	106,050.00	106,800.00	107,050.00	107,100.00	107,150.00
No of Beneficiaries	50.00	50.00	50.00	50.00	50.00	50.00
Product Value	413,800.00	424,200.00	427,200.00	428,200.00	428,400.00	428,600.00
Profit	310,350.00	318,150.00	320,400.00	321,150.00	321,300.00	321,450.00
Earning Per Beneficiary	6,207.00	6,363.00	6,408.00	6,423.00	6,426.00	6,429.00
Additional investment (10% of Earning) for next month	621.00	636.00	641.00	642.00	643.00	643.00

Particulars	19th Month	20th Month	21st Month	22nd Month	23rd Month	24th Month
Raw Material Input	107,150.00	109,800.00	110,700.00	111,000.00	111,100.00	111,100.00
No of Beneficiaries	50.00	50.00	50.00	50.00	50.00	50.00
Product Value	455,387.50	466,650.00	470,475.00	471,750.00	472,175.00	472,175.00
Profit	348,237.50	356,850.00	359,775.00	360,750.00	361,075.00	361,075.00
Earning Per Beneficiary	6,964.75	7,137.00	7,195.50	7,215.00	7,221.50	7,221.50
Additional investment (10% of Earning) for next month	696.00	714.00	720.00	722.00	722.00	722.00


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OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL PROJECTS (I&SP)

Introduction

1. In keeping with the mission's need to learn from, support and inculcate innovative initiatives, the National Urban Livelihoods Mission (NULM) will promote novel approaches in the form of innovative and special projects. The objective of projects under this component will be to implement a time-bound programme to demonstrate an approach that is likely to have wide implications for sustaining urban poverty alleviation efforts
2. A project taken up under this component may include pioneering approaches, innovations to strategies under NULM, or catalysing efforts in geographical areas where these have not been undertaken before. These projects may also include activities not possible to address through the normal course of NULM implementation. Further, special projects to address livelihood issues of most vulnerable sections like physically-challenged, rag pickers, domestic workers, rickshaw pullers, sanitation workers and other such vulnerable groups may also be taken up.
3. Innovative / special projects may be undertaken on a partnership mode involving CBOs, NGOs, semi-government Organisations, private sector, industry associations, government departments/ agencies, urban local bodies, national/state/city resource centres or international organisations.
4. The proposals for Innovative & Special Projects must be situated in the cities covered by NULM.

Project Proposal

5. Government departments / agencies, urban local bodies, and registered bodies such as CBOs, NGOs, semi-government organisations, the private sector, industry associations, educational and/or research institutions, and national / state / city resource centres may propose projects under this component to the State/UT Government / SULM in the prescribed format at Annexure I with an advance copy of the proposal to the National Mission Directorate, NULM
6. The State Government / SULM will examine the proposal in terms of profile and experience of the agency proposing the project, justification and feasibility of the project, funding details, modalities for implementation, time schedule for completion etc., and send their recommendations/comments along with the proposal to the National Mission Directorate, NULM.

OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL PROJECTS

7. The consent of the State Government / ULB or any other agency who will be required to maintain the assets, or sustain the project after the project period is required to be produced at the time of recommending the project to the National Mission Directorate, NULM.

8. All proposals received from the State Government / SULM will also be screened by the National Mission Directorate, NULM. For projects requiring professional appraisal, the National Mission Directorate, NULM may engage an agency for this purpose, and the cost of appraisal will be paid to such agency out of the A&OE funds under NULM.

Sanction of Projects

9. The project proposals recommended by the State/UT Governments/SULM will be considered by the **Project Approval Committee (PAC)**, constituted by the Ministry of HUPA for approval of the projects. The PAC, at the time of sanction of the project, will also prescribe the time schedule within which the project will be completed. However, this may be revised taking into account unforeseen factors or other such circumstances by the National Mission Directorate, NULM.

10. The composition of the Project Approval Committee (PAC) will be as follows:

S. No.	Designation	Membership
10.1.	Secretary, M/o HUPA	Chairperson
10.2.	Joint Secretary i/c of NULM, M/o HUPA	Member
10.3.	Joint Secretary & Financial Advisor, M/o HUPA	Member
10.4.	Joint Secretary(JNNURM & RAY), M/o HUPA	Member
10.5.	Mission Director(s), SULM of the concerned states which have submitted proposals under I&SP component	Member(s)
10.6.	Any other person(s) invited by the Chairperson	Member(s)
10.7.	Director / Dy. Secretary i/c of NULM, M/o HUPA	Member-Convenor

11. Representatives of the agencies proposing projects may be called to make presentations or provide clarifications at the meetings of the PAC, if considered necessary.

12. The PAC may also invite technical experts and the appraisal agency as attendees to the meetings to provide inputs on the proposals received under this component.

Funding Pattern

13. Under NULM, up to five (5) percent of the total Central Funds will be used for Special & Innovative Projects. This component will be centrally administered and no

OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL PROJECTS

state share will be required for the projects sanctioned under this component. The funding support for a project under this component will depend on the nature of projects and will not be subject to the funding norms under other existing components of NULM.

14. On approval of the project by the PAC, the National Mission Directorate, NULM will release the funds to the State Government / SULM for onward release to the implementing agency. The Funds will be released to the State/UT Government/SULM in appropriate number of installments as approved by the PAC. Second and subsequent installments will be released only after submission of Utilization Certificate for at least 75% of the funds already released.

15. A bi-partite agreement will be signed for the implementation of the project between the concerned State Government (SULM) and the agency undertaking the project. This agreement must have clear project outputs and deliverables, and must clearly indicate payment milestones. A sample agreement is given at Annexure II; this may be modified to suit the context of the project approved.

16. The SULM will be required to maintain a separate account for funds released under this component. As funds released to the State/UT Governments/SULM under this component are meant for particular projects, therefore the release of Grants-in-Aid to States for implementation of other components of NULM will not depend on the utilisation of funds released for projects under I&SP component.

17. Audit of the approved I&SP project is required to be carried by an Auditor (Chartered Accountant) appointed for the purpose. The audit may preferably be done through a Chartered Accountant empanelled by the CAG or the Income Tax Department.

18. The interest amount accrued on the deposits of the I&SP Project funds in Banks at State and Implementing Agency levels shall be treated as part of the Project funds and shall be utilized on Project activities only. Accordingly, the interest earned on funds should be shown separately and should be added to the available funds while claiming subsequent installments.

Monitoring & Evaluation

19. The implementing agencies shall report quarterly progress in formats prescribed from time-to-time, indicating achievements and any key issues in implementation. Whenever the outcome of the projects is in terms of coverage of

OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL PROJECTS

beneficiaries, the number of women beneficiaries should be separately reflected in the project proposal and progress reports.

20. On completion of the project, the implementing agency shall submit a report on the implementation, learning and suggestions for scaling-up and incorporation of the learning into NULM State Government and NULM Mission Directorate.

21. Normally, project proposals will have a provision of evaluation by a professional agency on completion of the project. The cost of evaluation will be incorporated in the project cost itself. However, for the purpose of evaluation of these projects, the National Mission Directorate, NULM may also engage a separate agency if needed and the cost of evaluation will be paid to the selected agency from out of A&OE funds under NULM.

FORMAT FOR THE SUBMISSION OF PROPOSALS

PART I: PROJECT SUMMARY

1. Name of the Project:
2. Name of the city and state in which this project will be implemented:
3. Project Objectives:
4. Project period:
5. Background of the project & features which make it special / innovative:
[include here the justification for why the project is being proposed as innovative or special project]
6. Details of the target beneficiaries to be covered by this project:
 - a. Total number of beneficiaries to be covered:
 - b. Profile of the beneficiaries: *[these may be SCs, STs, minorities, female-headed households, persons with disabilities, the destitute, migrant labourers, and especially vulnerable occupational groups such as street vendors, rag pickers, domestic workers, beggars, construction workers, etc.]*

PART II: IMPLEMENTING AGENCY DETAILS*

7. Name of the Implementing Agency:
8. Name & Contact details of the Representative, Implementing Agency:
9. Legal status of the Implementing Agency:
[e.g. registration status and details]
10. Last 3 years audited financial statements (in annexure):
11. Bank details of the Implementing Agency to which funds are to be released:
12. Experience of the agency in implementation of similar projects:
*[*include a detailed profile of the implementing agency in annexure to the proposal]*

PART III: PROJECT IMPLEMENTATION & MONITORING DETAILS

13. Project Strategy: *[Specify here the manner in which the project will achieve the goals and key outcomes proposed]*
14. Key outcomes of the project:
[specify here the expected benefits / impact of the project in terms of indicators such as increased reach of social mobilization, increase in income of the target group, increased retention in jobs of the target group, sustainability of enterprise of the target group, increased reach of credit facilities to the target group, increase in efficiency (time and cost), , etc.]
15. Role of partner agencies (if any):
[this could include line departments, NGOs and any other stakeholder institution – clearly indicate their responsibilities and their impact on the project]
16. Modalities for implementation of the project:
[describe here how various inputs such as technical inputs, raw materials, infrastructure development, marketing, training, etc., will be secured and managed]
17. Benchmark survey for indicators on the basis of which the project would be implemented, monitored and evaluated
18. Quarter-wise Action Plan / Milestones for implementation:

OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL PROJECTS

19. Consent of the State Government / ULB / Other relevant agency who will be required to maintain assets / sustain the project after completion of the project:

PART IV: FUNDING DETAILS

20. Estimated total project cost:

[Please include in an annexure to this, a detailed budget statement indicating all (sub-) components of the project. Separate details of capital expenditure, funding of machinery and equipment, construction costs and HR costs as applicable must be included.]

21. Per capita cost for beneficiaries being covered:

22. Economic viability of the project (where applicable):

[include the report in annexure to the proposal where applicable]

23. Whether partial funding for this proposal is being sought from other sources? If yes, kindly provide details:

24. Whether the project, or part thereof, has been submitted to any other agency? If yes, the results thereof. If the project or its part has/had been rejected, the reasons should be indicated clearly.

[If the project is partially being funded by another agency, then a letter certifying that funding has been received / is likely to be received. If not, then a self-attestation by the agency that additional funds are not being sought and will not be sought for the project]

25. Funding milestones proposed:

Installment No.	Installment %	Installment Amount	Milestones against which installment is to be released	Expected date of completion of milestone
(1)	(2)	(3)	(4)	(5)

PART V: PROJECT LEARNINGS

26. Expected project learnings to be recommended to NULM:

[include here key lessons that the project would like to demonstrate to NULM and features from the project that can be recommended for inclusion after the project completion]

27. Likely issues in scaling-up the project to the rest of the country and how the project seeks to overcome this:

28. Describe how the project will be taken-up on a longer-term basis by the city and state:

[include here details of the partnership with ULB and state governments and expected commitments including funding support required to sustain the project in the long-run].

29. How capital assets used are to be disposed off after the project completion:

Annexure II

SAMPLE BI-PARTITE AGREEMENT FOR PROJECTS UNDER I&SP
COMPONENT OF NULM

Memorandum of Agreement (MoA)

Between

The State Government of _____
Through _____ (SULM)

And

Agency) (Implementing

**OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL
PROJECTS**

This agreement is signed on the _____th day of _____(month), of the Year Two Thousand and _____, between the following parties:

State Urban Livelihood Mission (SULM), Government of _____, (which expression shall, unless repugnant to the context of its meaning thereof, include its successors, nominees and assignees), located at _____(address), which has the mandate of implementing and expediting Central, State and local sector schemes pertaining to urban development, local self government, housing and urban poverty alleviation, including the National Urban Livelihoods Mission in the state of _____, hereafter referred to as the **FirstParty**;

AND

_____, (which expression shall, unless repugnant to the context of its meaning thereof, include its successors, nominees and assignees), located at _____(address). *<Include a brief one paragraph description of the implementing agency here>*, hereafter referred to as the **SecondParty**;

The First Party and Second Party shall collectively be known as "**Parties**" to this agreement.

WHEREAS the **First Party** is responsible for implementation of the National Urban Livelihoods Mission in the state of _____, in accordance with the requirements of the National Mission Directorate, National Urban Livelihoods Mission (NULM), Ministry of Housing & Urban Poverty Alleviation, Government of India;

AND WHEREAS the **Second Party** with expertise in the areas of _____ and _____ proposes the project to be implemented under the Innovative & Special Projects Component of the National Urban Livelihoods Mission (NULM) in the city(ies) of _____ in the state of _____;

AND WHEREAS the **Parties** agree that the activities shall be undertaken without discrimination – direct or indirect, because of, but not limited to, caste, race, ethnicity, religion or creed, status of nationality, political belief, gender, or handicapped status.

NOW THEREFORE, on the basis of mutual trust and in the spirit of mutual cooperation the parties have entered into this present Agreement.

1. DEFINITIONS: For the purpose of this Agreement, the following definitions shall apply:

1.1. "NULM" shall mean the National Urban Livelihoods Mission;

OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL PROJECTS

- 1.2. "NULM Mission Directorate" shall mean the implementation arm of NULM of the Government of India located within the Ministry of Housing and Urban Poverty Alleviation;
 - 1.3. "Project Approval Committee" or "PAC" shall refer to the committee constituted under the Innovative & Special Projects (I&SP) component of NULM with the mandate to approve I&SP projects and recommend their sanction to NULM;
 - 1.4. "SULM, _____" shall mean the nodal office for implementation of NULM by the State Government of _____ located within the _____ Government of _____;
 - 1.5. "Implementing Agency" shall refer to the institution / agency responsible for implementing the project under the Innovative & Special Projects component of NULM and within the terms of this agreement, also referred to as the Second Party;
 - 1.6. "Project" shall refer to the proposal approved by the PAC under the Innovative & Special Projects component of NULM;
 - 1.7. "Expenditure" shall mean the sum of disbursements made and valid outstanding obligations incurred in respect of goods and services rendered;
 - 1.8. "Assets" shall mean cash, supplies including physical assets such as constructions or purchased machinery and equipment purchased by the Second Party in the course of and with the funds of this Project;
 - 1.9. "To advance" shall mean a transfer of Assets, the accounting of which must be rendered by the Second Party at a later date, as herein agreed upon between the Parties;
 - 1.10. "Income" shall mean the interest on Project funds and all revenue derived from the use or sale of capital equipment, and from items purchased with funds provided by the First Party, or from revenues generated from Project outputs;
 - 1.11. "Site" or "Sites" shall mean the city or cities where the Project will be implemented and agreed upon in the context of this Agreement;
 - 1.12. "Reporting Quarter" shall mean a period of three (3) Reporting Months for which progress has to be reported through quarterly progress reports;
 - 1.13. "Fiscal Year" shall refer to the period between 1st April of the first year and 31st March of the year immediately thereafter the first year;
 - 1.14. (any other definitions pertinent to the context of the proposal)
2. **PROJECT:**
- 2.1. The Second Party, shall develop a detailed results-based framework for the Project subject to the terms and conditions mentioned in this agreement and Terms of Reference (ToR) attached as **Annexure I**;
 - 2.2. The result-based framework shall be developed within _____ days of signing of this Agreement and approved by the SULM, _____, within _____ calendar month(s) of submission. This framework shall be used to implement and monitor the project;

OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL PROJECTS

- 2.3. The Project will be implemented in the following sites:
2.3.1. (list the city / cities where the project will be implemented here)
- 2.4. The Project will be implemented by the Second Party in the sites mentioned in this Agreement;
- 2.5. The Second Party shall undertake, as per the conditions of this Agreement, the complete responsibility for the successful commissioning and implementation of the Project;
- 2.6. The Second Party shall designate its representative to act as a Focal Point of the Project, in consultation with the SULM, _____, who shall act as the overall coordinator of the Project and assume primary responsibility for all aspects of it;
- 2.7. The Second Party may be called upon by the NULM Mission Directorate and / or SULM, _____ for meetings at their respective Headquarters to discuss the progress of the Project and make presentations thereon;

3. DURATION:

- 3.1. This Agreement shall come into effect on _____ (OR the date of signature of this agreement by all Parties) and shall be valid for a period of _____ month(s).
- 3.2. This Agreement may be extended by mutual consent of all Parties in writing.

4. PAYMENTS:

- 4.1. A total of Rs. _____ (Rupees _____ only) shall be paid to the Second Party by the First Party.
- 4.2. The payment will be made as per the following schedule:

Installment No.	Milestones	% Payment	Amount (Rs. In Lakh / '000s)
1			
2			
3			
4			
5			

- 4.3. The First Party shall ensure that payment of second and subsequent installments will be made subject to utilization of at least 75% of the payment released earlier and achievement of the milestones as explained in above table. The Second Party shall provide all necessary documentation, including Utilization Certificates, in the formats specified by the First Party as supporting proof of this fact.
- 4.4. The Second Party shall ensure that the funds provided are used for the purpose for which they were given and should not be mixed with other funds.

**OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL
PROJECTS**

- 4.5. In the event of a breach regarding the terms and conditions of this Agreement, the First Party shall be entitled to withhold subsequent installments;

5. GENERAL PROVISIONS:

- 5.1. The Second Party shall implement the Project under this Agreement with due diligence and efficacy and with due regard to the judicious use of funds;
- 5.2. The Second Party shall act at all times so as to protect and not be in conflict with the interests of the First Party;
- 5.3. The First Party undertakes no responsibilities in respect of life, health, accident, travel or any other insurance coverage which may be necessary or desirable for the purpose of this Agreement or personnel performing services under this Agreement;
- 5.4. The Second Party shall be solely liable for the claims by the other parties arising from the negligent acts of the Second Party to admission in the course of implementing this Agreement and under no circumstances shall the First Party be held liable for such claims by other parties.
- 5.5. In the event that the Second Party defaults on the deliverables, the First Party shall be entitled to recover the funds advanced to the Second Party as per extant rules;

6. RECORD, INFORMATION AND REPORTS:

- 6.1. The Second Party shall keep accurate and up-to-date records and documents in respect of all expenditures incurred with the funds made available to it under this Agreement;
- 6.2. The Second Party shall ensure that all expenditure made is in conformity with the provisions of this Agreement and for each disbursement, adequate supporting documentation shall be maintained, including original invoices, bills, and receipts pertinent to the transaction;
- 6.3. The Second Party shall maintain a record of all Income and Assets generated under the project and make this record available to the other Parties of this Agreement on a demand basis;
- 6.4. The Second Party shall compile, furnish and make available to the First Party, any reasonable request in respect of the information and reports of services undertaken in the course of implementation of the Project by the Second Party;
- 6.5. Upon completion of the Project or Termination of the Agreement, the Second Party shall maintain all Project-related records for a period of at least four (4) years from the termination of the Agreement or completion of the Project, unless otherwise agreed upon between the Parties;
- 6.6. The Project will be monitored at the state level by the SULM, _____. The Second Party will be required to submit duly filled quarterly progress reports to the SULM in formats prescribed by the SULM, _____ no later than _____ calendar days after the end of the Reporting Quarter;

OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL PROJECTS

- 6.7. On completion of the Project, the Second Party will be expected to submit a Project Completion Report no later than _____ calendar month after termination of the project. Inter alia, this report will cover:
 - 6.7.1. Achievements against the result-based framework of the Project;
 - 6.7.2. Impact assessment of the Project on the lives of the intended beneficiaries, including, where applicable, details of the improvement of their livelihood opportunities;
 - 6.7.3. Key learnings from implementation of the Project;
 - 6.7.4. Suggestions for sustainability of the Project in the Site(s) mentioned in this Agreement;
 - 6.7.5. Suggestions for scaling-up the initiative;
 - 6.7.6. Recommendations for inclusion of the initiative within the wider policy and programme implementation of NULM;
 - 6.7.7. Audited statement of funds released for the project;
 - 6.8. The Project will be monitored at the national level by the NULM Mission Directorate. The First Party will be required to submit duly filled quarterly progress reports to the NULM Mission Directorate in the prescribed format no later than 15 calendar days after the end of the Reporting Quarter;
 - 6.9. The Parties agree that all records, information and reports generated by the Second Party in the course of implementing this Agreement will be the Intellectual Property of the NULM Mission Directorate and the permission to use any such material generated must be confirmed in writing by the NULM Mission Directorate;
 - 6.10. The Second Party agrees to indemnify the NULM Mission Directorate and the First Party against all claims and damages for any infringement of any Intellectual Property Rights while providing their services under the activities covered under this Agreement;
7. **TERMINATION OF THIS AGREEMENT:**
- 7.1. This Agreement shall be deemed to be "Terminated" if the duration of the Agreement has ended without further extension of the period of the Agreement or if any of the Parties have terminated the agreement by mutual consent in writing subject to paragraph 7.2 of this Agreement;
 - 7.2. If the Second Party terminates the Agreement in writing prior to the completion of the duration of the Agreement, the Agreement will be deemed to be "Terminated" only upon subsequent written confirmation of the same by the First Party
 - 7.3. Upon such termination, the Second Party shall submit to the First Party all records, information and reports specified in Section 6 of this Agreement
 - 7.4. None of the Parties to this Agreement shall be held responsible for non-fulfilment of their obligations under this Agreement due to the exigencies of one or more of **Force Majeure** events such as, but not limited to Floods, Earthquakes, Strikes, Lockouts, Epidemics, and Riots, provided that on the occurrence and cessation of such an event(s), the affected Parties shall give

**OPERATIONAL GUIDELINES OF NULM FOR INNOVATIVE & SPECIAL
PROJECTS**

notice in writing to the other Parties within ____ calendar days of the occurrence and cessation of such an event(s). In such an event(s), the Parties will be expected to re-negotiate the timelines of this Agreement and agree upon the revised timelines in writing.

8. **DISPUTE:** This Agreement shall be governed by the Laws of the _____. In respect of all matters arising out of or relating to this Agreement, the courts at _____ shall have exclusive jurisdiction

IN WITNESS THEREOF the representatives of the Parties to this Agreement being fully authorised have hereunto signed in their respective names and have executed these present this _____th day of _____(month), _____(year).

AUTHORISED SIGNATORIES

For an on behalf of the State Government of _____

Through _____ (SULM), as
the First Party

Name: _____

Designation: _____

For an on behalf of _____
(The Implementing Agency),
as the Second Party

Name: _____

Designation: _____

In the presence of the following two witnesses

Witness 1 signature: _____

Name: _____

Designation: _____

Witness 2 signature: _____

Name: _____

Designation: _____

ANNEXURE 1: Include here the Terms of Reference of the Project

সূচী : SUDA-85/2014/ 2690

তারিখ : 13.02.2017

From : Director, SUDA &
Mission Director, WBSULM

To : Smt. Archana Mittal,

Director (UPA),
Ministry of Housing & Urban Poverty Alleviation (UPA Division),
Nirman Bhavan,
New Delhi - 110 011.

Sub : Approval of project proposal under I&SP component of NULM

Sir,

I am directed to forward herewith two project proposals submitted by Ramnagar Lane Forum of Revolution for Communities Education (RNL Force) and Garden Reach Bangla Basti Academic Development Society under I&SP component of NULM after being duly recommended by us and Kolkata Municipal Corporation for necessary approval by the Project Approval Committee of National Mission Directorate, NULM alongwith all necessary documents.

Encl : 1. Project summary in the prescribed format
2. Recommendation of Kolkata Municipal Corporation
3. Auditors report
4. Project proposal submitted by RNL Force &
Garden Reach Bangla Basti Academic Development Society

Director, SUDA
&
Mission Director, WBSULM

Yours faithfully,

13.02.2017

SUDA-85/2014/ 2690/1(1)

Copy with enclosure for information to:-
P.A. to Secretary, U.D & M.A Department, Govt. of West Bengal.

Director, SUDA
&
Mission Director, WBSULM

8. Implementation of National Urban Livelihood Mission (NULM) – a review thereof.

The National Urban Livelihood Mission (NULM) was introduced with the objective to reduce poverty and vulnerability of the urban poor household by enabling them to access gainful self-employment and skilled wage employment opportunities, resulting in an appreciable improvement in their livelihoods on a sustainable basis, through building strong grass root level institution of the poor. The mission was aimed at providing shelter equipped with essential services to the urban homeless in phased manner.

The different component of the schemes were reviewed and following irregularities were observed :

(A) Innovative and Special Projects:

This component of the NULM was to focus on the promotion of novel initiatives in the form of innovative projects. These initiatives may be in the nature of pioneering efforts, aimed at catalysing sustainable approaches to urban livelihoods through Public, Private, Community Partnership (P-P-C-P) , demonstrating a promising methodology or making a distinct impact on the urban poverty situation through scalable initiatives. The projects must demonstrate strategies to create long-term and sustainable livelihood opportunities and may cover organisation of the urban poor, formulation and implementation of innovative skill development programme, provision of support infrastructure, technology, marketing, capacity building, etc. or a combination of these. Innovative / special projects may be undertaken on a partnership mode involving CBOs, NGOs, semi-government Organisation , private sector, industry associations, government departments/agencies, urban local bodies, national/state/city resource centres or international organisations.

The objective of projects under this component would be to implement a time bound programme to demonstrate an approach that is likely to have wide implications for sustaining urban poverty alleviation efforts. These projects may also

Add. Mission (NULM) done

include activities not possible to address through the normal course of NULM implementation. Further special projects to address livelihood issues of most vulnerable sections like physically challenged, rag pickers, domestic workers, rickshaw pullers, sanitation workers and other such vulnerable groups would also be taken up.

For this component, 5 per cent of the total Central funds will be used. This component will be centrally administered and no state share provision will be needed. Special projects covering proposals under any of the components will be implemented directly by the National Mission Directorate.

As per guidelines audit of the approved innovative and special projects were required to be carried out by CAG or Income Tax Dept. and empanelled Chartered Accountant.

Scrutiny of records revealed that a sum of Rs.104.79 Crore was received as central share under NULM during the period 2014-15 to 2015-16. Thus, as per the above guideline a sum of Rs.5.24 crore was available as 100 per cent grant from central government. The State Mission Management Unit (SMMU) of SUDA could get approval of only one scheme valuing Rs. 0.09 crore. Of this, an amount of Rs. 0.04 crore was released to State Urban Livelihoods Mission (SULM), Govt. of West Bengal. Of this amount utilisation certificate for Rs. 0.03 crore was submitted by the implementing agency. Thus it could not utilise Rs. 5.20 crore of the available fund.

Thus from the above it can be seen that the SULM, WB could avail only 0.76 % of the central grant and failed to reap the benefit of central assistance. It could not avail more than 99% of the available fund.

As of date the SULM, WB has submitted four new projects valuing Rs. 0.94 crore which is yet to be approved by Project Approval Committee.

The main reasons for not availing the fund were :

- i. SULM failed to identify target group and their sustainable livelihood in innovative mode
- ii. Lack of proposal from the target group
- iii. Lack of Information, Education and Communication (IEC) activities by SULM.
- iv. Failure to advertise the benefits to the target group available under the scheme.
- v. Lack of monitoring, evaluation and analysis by the SULM.

Further as per the guideline audit of approved I&SP project was to be carried out by CAG or Income Tax Dept. and empanelled Chattered Accountant, but no such audit was conducted till date.

Most vulnerable sections like physically challenged rag pickers, domestic workers, rickshaw pullers, sanitation workers etc. were deprived of the opportunity of self-employment and get themselves rid of poverty. Thus the objective of the scheme was frustrated.

(B) Support to Urban Street Vendors under NULM

Street vendors constitute an important segment at the bottom of the pyramid of informal economy in cities. Street vending provides a source of self-employment and acts as measure of urban poverty alleviation. Street vending also has a prominent place in the urban supply chain and provides inexpensive and convenient access to goods and services to all segments of the population including the poor.

In this context, the National Urban Livelihoods Mission (NULM) seeks to address the concerns of urban street vendors by facilitating access to suitable spaces for vending, institutional credit, improved skills and social security linkages. The Support to Urban Street Vendors Component of NULM sets out the strategy and operational guidelines with regard to this component.

Objectives

The objective of the components to address the vulnerabilities of the urban street vendors through a multi-pronged approach. This includes

- i. Survey of street vendors and issue of Identity Cards
- ii. Development of city street vending plans
- iii. Infrastructure development of vending zones in the city
- iv. Training and skill Development
- v. Financial Inclusion
- vi. Access to credit
- vii. Linkages to social security schemes

Role of State Government, Local Authority and Planning Authority:

The State Government shall have overall responsibility for:

- i. Providing overall direction
- ii. Establishing mechanisms for sanction of project proposals
- iii. Establishing mechanisms for Monitoring and supervision of implementation.
- iv. Establishing mechanisms for progress reporting.

The State Urban Livelihood Mission (SULM) will be the nodal agency responsible for overall implementation of the component. At the city level, the responsibility for implementation will rest with the Urban Local Body.

Sub-Components

- i. Survey and Issue of Identity Cards
- ii. Preparation of City Street Vending Plan
- iii. Infrastructure Development

- iv. *Training and Skill Development*
- v. *Financial Inclusion*
- vi. *Access to credit*
- vii. *Linkage with Social Security Schemes*

Sanctioning Committee at the State Urban Livelihoods Mission:

There would be a Sanctioning Committee under the chairmanship of Principal Secretary/Secretary in-charge of NULM at the State level with representatives of other concerned departments in the State for consideration and approval of proposals submitted by ULBs/SULM under this component of NULM. A representative of the Ministry of HUPA shall be a member of this Sanctioning Committee.

Monitoring and Evaluation:

The SMMU at the State level and CMMU at the ULB level will closely monitor progress of activities / targets under this component, undertake reporting and evaluation. The SULM and the ULB/executing agencies shall report timely progress in formats prescribed by the Mission Directorate from time-to-time, indicating the cumulative achievement monthly and up to the end of the quarter and key issues in implementation.

Funding Pattern:

Up to 5% of the total NULM allocation of the State can be spent on implementation of this component of NULM (excluding any cost incurred on training and access to credit which will be met from EST&P and SEP components respectively).

Scrutiny of records made available to audit by SULM. SUDA revealed the following:

1. As per the above guideline, SULM was the nodal agency responsible for overall implementation of this component. But it failed to implement the component.

2. The State Govt. has not framed the Street Vendor Rule till date. The draft rules were framed in December 2010 but it is still lying at Law Department for approval.
3. As per the direction of the Hon'ble Supreme Court of India, Joint Secretary, vide his letter dated 18th June 2014, directed SUDA to constitute Municipal Vending Committee within 2 months from the issuance of the order and to complete registration of street vendors within 4 months from issuance of the order. But in violation of the order of Supreme Court of India and Govt. of West Bengal, SUDA neither formed Municipal Vending Committee (MVC) nor complete registration of the street vendors in West Bengal till date. As per the available record only 7 municipalities have constituted MVC till date.
4. None of the above sub-components have been implemented by SULM under SUDA.
5. No sanctioning committee was formed under this component till date at SULM under SUDA.
6. As no committee was formed, regular monitoring of the progress of this component of NULM was lacking.
7. As per the Guideline 5 per cent of the total NULM allocation of the State could be spent on implementation of this component of NULM. Thus, as of March 2016, an amount of Rs. 122.53 crore NULM fund was available. Of this, Rs. 6.13 crore was available under this component. SUDA could spend only Rs. 2.50 crore. It issued fund to Kolkata Municipal Corporation in August 2015 for implementation of this component as first instalment. But KMC has neither submitted any Utilisation Certificate nor asked for second instalment even after expiry of more than fifteen months from date of release of fund.
8. No other ULB was issued fund to implement this component.

Thus, from the above it can be concluded that the SULM- SUDA, being the nodal agency, failed to implement the programme. The target beneficiaries were deprived of the benefits under the scheme. Thus, the objective of the scheme was vitiated due to lackadaisical approach of SULM under SUDA.

(C) Shelter for Urban Homeless (SUH) : Observations thereof

The National Urban Housing & Habitat Policy (NUHHP), 2007 aims at promoting sustainable development of habitat in the country with a view to ensuring equitable supply of land, shelter and services at affordable prices to all sections of the society. However, the most vulnerable of these are the urban homeless.

National Urban Livelihoods Mission (NULM) aims at providing permanent shelter equipped with essential services to the urban homeless in a phased manner under the Scheme of Shelter for Urban Homeless (SUH).

Test check of records of revealed that out of 125 ULBs (119 Municipalities and 6 Corporations) only 17 ULBs were issued funds for implementation of this component under their command area. As of December 2016, Projects valuing 2814.35 lakh were approved by the NULM and first instalment of Rs. 1081.63 lakh were issued to those ULBs, where as Rs. 187.57 crore were issued as Second instalment to 4 ULBs and Rs. 47.37 lakh to 2 ULBs as third instalment.

Test check of Chandannagar Municipal Corporation revealed that project valuing Rs. 121.43 lakh (124.96 lakh including 3% DPR preparation cost) was sanctioned for construction of 50 bedded four storied building including sanitary and plumbing works at Kuthirmath, Ward No. 12 within Chandannagore Municipal Corporation. The Corporation was issued first instalment of project cost (i.e. 40 % of project cost) Rs. 48.30 lakh in 2014-15. As per the DPR the work was to commence in 2015 and completed in 2016.

The work was awarded (October 2016) to "Pradip Dey" (Contractor) as the L1 bidder at (Rs. 6907393.00) 26.17 % below the estimate put to tender (Rs. 9355907.00).

Room No. 215-B, Nirman Bhawan,
New Delhi, dated the 11 August, 2017

To

The Mission Director(DAY-NULM),
State Urban Development Agency,
ILGUS Bhawan, H-C Block, Sector-III,
Bidhan Nagar, Kolkata - 700106, WB

Subject: Project proposal submitted by Ramnagar Lane Forum of Revolution for communities
Education(RLNFORC E), West Bengal for consideration under Innovative & Special
Project component of DAY-NULM - regarding.

Sir,

The under signed is directed to refer to your letter dated 13.2.2017 enclosing a project proposal under the Innovative & Special Projects component of DAY-NULM captioned "Skill formation & Rehabilitation of 150 destitute women by holding a local trade - Kite Stick making" and to further discussions held with Dr. Naushad Alam, Secretary, RNLFORCE in the chamber Of Director (UPA-I) in the presence of Ms. Savita Jain, National Mission Manager/DAY-NULM

2. During the discussions, the necessity of bringing out the economics of kite-stick-making clearly was emphasized. Details regarding various activities involved in kite-stick-making, their value proposition, the strengths of the region/beneficiaries to help their involvement into this activity vis-a-vis other activities, profit margins etc. may be furnished. As per the proposal, the potential of income generation through kite-stick making is only Rs.3,840/- per month which is much below the minimum wages. Activities with a potential to generate higher income for the beneficiaries also need to be explored. Also, the proposal should include capacity building of the beneficiaries to take them out of the clutches of middle men. The sustainability plan for the beneficiaries needs to be developed.

3. The implementing agency may be requested to redraft the proposal by providing economic rationale for the chosen activity as mentioned above, suggestions to enhance further the income of beneficiaries and a long-term sustainability plan for the beneficiaries. The redrafted proposal, after due scrutiny by the State may be submitted for consideration by the Ministry.

Yours faithfully,

(P. V. Nair)
Under Secretary (UPA-1)
Tele# 011-23061185

Copy to/- Dr. Naushad Alam, Secretary, RNLFORCE, G-152, Ram Nagar Lane (Dhankheti),
Garden Reach, Kolkata-700024, West Bengal.

SUDA-85/2014/ 2690

তারিখ 13.02.2017

From : Director, SUDA &
Mission Director, WBSULM

To : Smt. Archana Mittal,

Director (UPA),
Ministry of Housing & Urban Poverty Alleviation (UPA Division),
Nirman Bhavan,
New Delhi - 110 011.

Sub : Approval of project proposal under I&SP component of NULM

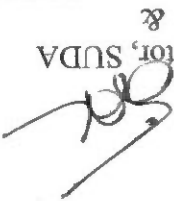
Sir,

I am directed to forward herewith two project proposals submitted by Ramnagar Lane Forum of Revolution for Communities Education (RNL Force) and Garden Reach Bangla Basti Academic Development Society under I&SP component of NULM after being duly recommended by us and Kolkata Municipal Corporation for necessary approval by the Project Approval Committee of National Mission Directorate, NULM alongwith all necessary documents.

Encl : 1. Project summary in the prescribed format
2. Recommendation of Kolkata Municipal Corporation
3. Auditors report
4. Project proposal submitted by RNL Force &
Garden Reach Bangla Basti Academic Development Society

Director, SUDA
&

Mission Director, WBSULM



13.02.2017


SUDA-85/2014/ 2690/1(1)

Copy with enclosure for information to:-

P.A. to Secretary, U.D & M.A Department, Govt. of West Bengal.

Director, SUDA
&

Mission Director, WBSULM





File No.K-12019(11)/19/2017-UPA-I/EFS No. 3022484

Government of India

Ministry of Housing & Urban Poverty Alleviation
(UPA-I Division)

Room No. 215-B, Nirman Bhawan,
New Delhi, dated the 11 August, 2017

To

The Mission Director(DAY-NULM),
State Urban Development Agency,
ILGUS Bhawan, H-C Block, Sector-III,
Bidhan Nagar, Kolkata – 700106. WB.

SMM- SMID

21/08/17

Subject : Project proposal submitted by Ramnagar Lane Forum of Revolution for communities Education(RLNFORC E), West Bengal for consideration under Innovative & Special Project component of DAY-NULM – regarding.

Sir,

The under signed is directed to refer to your letter dated 13.2.2017 enclosing a project proposal under the Innovative & Special Projects component of DAY-NULM captioned "Skill formation & Rehabilitation of 150 destitute women by holding a local trade - Kite Stick making" and to further discussions held with Dr. Naushad Alam, Secretary, RNLFORCE in the chamber Of Director (UPA-I) in the presence of Ms.Savita Jain, National Mission Manager/DAY-NULM.

2. During the discussions, the necessity of bringing out the economics of kite-stick-making clearly was emphasized. Details regarding various activities involved in kite-stick-making, their value proposition, the strengths of the region/beneficiaries to help their involvement into this activity vis-a-vis other activities, profit margins etc. may be furnished. As per the proposal, the potential of income generation through kite-stick making is only Rs.3,840/- per month which is much below the minimum wages . Activities with a potential to generate higher income for the beneficiaries also need to be explored. Also, the proposal should include capacity building of the beneficiaries to take them out of the clutches of middle men. The sustainability plan for the beneficiaries needs to be developed.

3. The implementing agency may be requested to redraft the proposal by providing economic rationale for the chosen activity as mentioned above, suggestions to enhance further the income of beneficiaries and a long-term sustainability plan for the beneficiaries. The redrafted proposal, after due scrutiny by the State may be submitted for consideration by the Ministry.

Yours faithfully,

(P.V. Nair)

Under Secretary (UPA-1)

Tele# 011-23061185

Copy to/- Dr. Naushad Alam, Secretary, RNLFORCE, G-152, Ram Nagar Lane (Dhankheti), Garden Reach, Kolkata-700024, West Bengal.

Government of India
Ministry of Housing & Urban Poverty Alleviation
(UPA Division)

215-B, Nirman Bhawan,
New Delhi, dated the 16th October, 2017

To

The Mission Director (DAY-NULM)
State Urban Development Agency
Govt of West Bengal
ILGUS Bhavan
H-C Block, Sector III, Bidhan nagar
Kolkata 700106



Sum - Sumit
30/10/17

Subject: Project proposal submitted by Garden Reach Bangla Basti Academic Development Society, West Bengal for consideration under Innovative & Special Project component of DAY-NULM – regarding.

Sir,

The undersigned is directed to refer to your letter dated 13.2.2017 enclosing a project proposal under the Innovative & Special Projects component of DAY-NULM captioned "Livelihood Security for the Women & Girls Breathing through Rag- Picking Profession".

2. The proposal has been examined in this Ministry, and the observations/points requiring clarification with reference to the proposal are enclosed.
3. The implementing agency may be requested to revise the project proposal keeping in view the observations. The revised proposal may be scrutinized by the State Mission Directorate before sending to the Ministry with their endorsement.

Yours faithfully,
(Signature)
(P.V. Nair)

Under Secretary(UPA-1)
Tele # 2306 1185

Observations on the proposal "Livelihood Security for the Women & Girls Breathing through Rag-picking Profession" submitted by Garden Reach Bangla Basti Academic Development Society, West Bengal

- a] The details of areas from where the beneficiaries will be selected;
- b] Details of courses, curriculum to be used for training and certification details
- c] The reasons for proposing centralized as well as decentralised training centres along with the details of the machines proposed to be used.
- d] Implementation strategy in respect of formation of groups of trained beneficiaries may be spelled out.
- e] Details of sourcing of raw material and market-linkages for sale of products
- f] Clarity in ownership of the Production Centres; whether the beneficiaries will be owners of the Centres or employees in these Centres
- g] The expected gain in monthly income of the beneficiaries
- h] The details of programmes with which convergence will be done
- i] Possibility for obtaining space from ULB or utilizing existing infrastructure with the agency may be explored
- j] Project activities, milestones and outcome-wise funding installments may be provided in the format attached.

PROPOSED ACTIVITY PLAN, OUTCOMES AND COSTING OF PROJECT

Project Name:

Proposed city:

Total number of proposed

trainees:

Duration:

Total Proposed budget: Rs

Time Line	Proposed Activity	Unit Cost of the activity	Units	Total Cost of the activity	Expected Outcomes (measurable as far as possible) at the end of Quarter
1	2	3	4	5	6
Funding installment may be proposed at required timeline					
Qtr. 1	1.1				All-important quantitative and qualitative outcomes like no. of beneficiaries and deliverables like reports, database generated and shared will come here. Example: Database of slum dwellers and beneficiaries shared with SULM for effective monitoring xx beneficiaries identified xx awareness generation programmes organized xx IEC material generated for training etc.
	1.2				
	1.3				
Expected Quarterly Expenditure					
Qtr. 2	2.1 description of all proposed activities for Quarter 2 will come here Including the responsibility				

	share by each project partner				
	2.2				
	2.3				
Qtr. 3					
Qtr. 4					



SILIGURI MUNICIPAL CORPORATION

P.O. SILIGURI, DIST. DARJEELING (W.B.), ☎ 2432804, 2435444, 2433277, 2433744, 2435282, 2536311

Memo No. 26 /SMC/UPE/2017-18

Dated: - 29/04/2017

To
The Director, SUDA &
Mission Director, WBSULM,
ILGUS Bhavan, H-C Block, Sector III,
Bidhannagar, Kolkata - 700106

Sub: Opinion in respect of Implementation of I&S Project under SMC

Ref: Yours vide letter No. SUDA -85/2014 (p/1)/153 dated: 26/10/2016

Sir,

With reference to above this office has inspected about the organizational set-up and other activities of *Sushruta Community Welfare Centre* (NGO), a developmental organization for Marginalized/Disabled Peoples, has applied for NOC for commencing vocational Training as I&S Project under the component of National Urban Livelihood Mission (NULM) under Siliguri Municipal Corporation area.

This organization, which was formed for encouraging livelihoods initiatives towards upliftment of socio-economic status of the urban poor (Marginalized/Disabled Peoples).

Siliguri Municipal Corporation has **No Objection** if SUDA provides permission in favour of *Sushruta Community Welfare Centre* (NGO) for the commencement of vocational training for marginalized/disabled peoples as proposed.

Yours faithfully

City Project Officer (NULM)
&
Secretary
Siliguri Municipal Corporation

Contact : 9434812235/9749320829
Email : sushrutacwc15.slg@gmail.com

SUSHRUTA COMMUNITY WELFARE CENTRE

(Estd. 2015)

(A Developmental Organization for Marginalized/Disabled Peoples)

Regd. By W.B. Govt. under society Act XXVI 1961, Regd. No. S/2L/32103

Regd. Office: Kawakhari (Medical More), P.O. Sushruta Nagar, Dist. Darjeeling, Pin-734012

Field Office: Patiramjote (Tiger Colony), P.O-Matigara, Dist. Darjeeling, Pin-734010

Ref. No. SCWC/22/16

Date. 22-06-2016

TO
The Director,
SUDA & Mission Director, WBSULM,
ILGUS Bhawan, Block-HC, Sector-III
Bidhan Nagar, Kolkata-700106.

Dear Sir/Madam,

We are currently working for the upliftment of disable and poor marginalised people. We are working in two blocks of Siliguri sub-division and some wards of Siliguru Municipal Corporation (SMC). We have noticed that disable person residing at SMC is more deprived.

So, We have decided to work for upliftment of disable person of SMC and we will be giving hand in hand to help the betterment of deprived person.

Sir/Madam, Therefore we request you to work for upliftment of disable person in SMC is our dream, if you can coordinate with SMC, to help us to work for deprived person of respective area.



Thank You,
Yours Faithfully


Secretary
Sushruta Community Welfare Centre

**CHANGE MANAGEMENT UNIT
MUNICIPAL AFFAIRS DEPARTMENT
GOVERNMENT OF WEST BENGAL**

APPLICANT : SUSHRUTA COMMUNITY WELFARE CENTRE		
ADDRESS : Regd. Office : Kawakhari (Medical More), P.o. & P.S.-Sushruta Nagar, Dist. Darjeeling, Pin-734012, West Bengal (india).		
Field Office: C/o. Prodip Roy, Vill. Patiramjote (Tiger Colony), P.O. & P.S.-Matigara, Dist. Darjeeling, Pin-734010 (WB).		
Tel. No. of Main Contact:		Mobile: 09434812235
BY FUND MANAGERS		
Theme:		
Main Activities:		
ULB:	CDS : 1	Non CDS : 2
Target Group :		
Duration:	Total Cost:	ICF Fund:

CONCEPT NOTE : INNOVATIVE/CHALLENGE FUND

SECTION 1: ORGANIZATIONAL PROFILE

1. Name of the Applicant/Partner: Sushruta Community Welfare Centre (SCWC)	
2. Full Address: <u>Field Office:</u> Sushruta Community welfare Centre C/o. Prodip Roy, Vill. Patiramjote (Tiger Colony), P.O. & P.S.-Matigara, Dist. Darjeeling, Pin-734010 (WB).	Tel No.:
	Key Person's Name: Sri. Somuel Das
	Mobile: 09434812235
	Email: sushrutacwc15.slg@gmail.com/ somuel1968@gmail.com
Website:	
3. Status: (Non Government Organization/Cooperative Society/Trade Union/ Welfare Society/Community Based Organization/Resident's Welfare Association/Community Development Society/Academic Institution/Hospital or Health centre/Local or Youth Club/Trader's Association/Consultancy Firm/Others)	
Status:-Non Government Organization	
4. Registration No. & Date: S/2L/32103 Dt. 11.02.2015	Place: Kolkata



5. Key person of the organization and the proposed Project:

Name	Position	Project Key Person (Tick)	Mobile No.
Sri. Bolin Singha	President	√	97493-20829
Sri. Somuel Das	Secretary	√	94348-12235
Sri. Prodip Roy	Treasurer	√	99335-87860
Smt. Rupa Sarkar	Vice-President	√	98512-59375
Sri. Hiralal Roy	Asst. Secretary	√	97490-21724

6. Organization Vision and Objectives:

Vision : "To empower person with disabilities so that they can assert their rights and lead life with dignity, their families and communities to meet challenges posed by physical or intellectual impairment and maximize their opportunities for inclusion within society."

Objectives :

- To promote self-reliance and sustainability among the reference community by strengthening, promoting and sustainable development initiatives which ensure their equal rights and justice-through right based approach, awareness of general knowledge of rights.
- Education for Person with Disabilities (PWDs), formal, non-formal, vocational and domestic skills.
- Maximize opportunities for employment/self-employment/contributory role in family occupation/contributory role to domestic chores so the adult PWDs can participate in economic activities commensurate with their degree and type of disability.
- To make aware the women and girls of domestic violence, escape, security, legal steps and associated with representatives of NGOs.

7. Organizational Infrastructure (Staff strength, Facilities etc.)

- It's all the members are skilful on this field, because they have been working with others NGOs, from last 10 years. We have start our organizational intervention, without any fund, only depends on Members contributions.
- We have a small rented office.
- We have 2 set desktop Computer, one printer and a digital Camera.

8. Details of Major Projects in the Past 3 years: (Separately for each Project).

(Indicate- a) project activities, b) beneficiaries, c) Location, d) start/end dates, e) current status, f) total funds employed/to be employed, g) funding agency and h) significant achievements)

a) Project activities:

Shushruta Community Welfare Centre (SCWC) is a Registered Society (Regd. Under West



Bengal Society Registration Act 1961, and Regd. No-S/2L/32103), It has been working with Poor/Marginalized peoples and Disabled Persons on education, health, livelihood, rehabilitation, and welfare of disable people in the rural areas of Siliguri Subdivision and and some wards of Municipal area . We have start our organizational intervention, without any fund, only depends on Members contributions. It seeks to further the interest of the marginalized peoples and the person with disabilities and coordinate with others Organizations, so that, we hope, each year the situation in respect of the status of person with disabilities and poor peoples improves progressively.

We have divided in 5 steps of our activities- (i) we have organized the poor/marginalized peoples and disabled person through the groups, (ii) strengthen the implementation process of govt. schemes/facilities as per needs, (iii) work for ensure the women and girls rights, (iv) addressing immediate poverty needs of poor and marginalized peoples, (v) use of existent resources in the societies, for developmental work of the marginalized and disable peoples.

People organizations have been formed within the area, so that they can collectivize their effort to lobby for the rights of disabled people within the community. The groups have met periodically and discussed about the need for such collectivization, the various aspects regarding disability, the need of attaining disability certificate, special needs of adult disabled people ,etc.

People's Organization is formed with the parents of the PWDs, adult PWDs and non PWDs themselves, presently we have 29 People's Organization in the working area.

The following are the numbers of groups from across all the GPs-

Blocks	GPs	Nos. of Peoples Organization	These groups are mainly working for the advocacy of various Government Schemes like-Aids & appliances, Disability certificate, Railway Concession, Education, PMAY, Pension schemes, Stipend, MGNREGS, PDS etc.
Matigara	Matigara-I	2	
	Matigara-II	5	
	Attharakhai	3	
	Patharghata	3	
Naxalbari	Hatighisa	4	
	Gossaipur	2	
	Upper Bagdogra	2	
Phansidewa	Zalas Nijamtara	2	
	Phansidewa	3	
Siliguri Municipal Corporation		3	
Social School		Rural-1 and Urban-1	

b) beneficiaries & c) Location :

Beneficiaries		Location		
Covered the Disabled Peoples	Covered the non-Disabled peoples	No. of Village/	Block/SMC	Gram Panchayet/ward



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		ward		
686 (M-364/F-322)	327 (M-157/F-170)	101	Matigara	Matigara I & II, Attharakhai & Patharghata
462 (M-221/F-241)	185 (M-79/F-106)	57	Naxalbari	Gossaipur, upper Bagdogra & Hatighisa
127 (M-56/F-71)	69 (M-27/F-32)	5 Ward	Siliguri Municipal Corporation (SMC)	Ward No.-1. 47, 31, 32, 44

d) start/end dates : NA

e) Current status: Presently we have working with 158 villages of 2 blocks (Matigara & Naxalbari) and 5 ward of Siliguri Municipal Corporation, of Siliguri Sub-division (Darjeeling district).

f) total funds employed/to be employed : NA

g) funding agency :NA

h) Significant achievements :

Achievements	Naxalbari				Matigara				SMC			
Benefit/facilities	Apply		Received		Apply		Received		Apply		Received	
	M	F	M	F	M	F	M	F	M	F	M	F
Disability Certificate	34	26	24	19	98	96	86	90	71	70	23	32
Rail Concession	14	10	11	10	25	20	25	20	52	30	35	27
MGNREGS	25	34	22	24	26	54	26	49	-	-	-	-
ID-Card	3	2	3	0	4	7	4	6	29	27	21	5
Scholarship-(SWD)	43	48	18	21	20	30	19	14	45	32	16	11
Scholarship-(MEE)	5	7	2	3	7	13	7	13	12	5	6	3
Scholarship-(SSM)	0	0	17	19	15	30	15	30	0	0	22	27
Land Patta	0	0	0	0	6	52	4	43	1	0	0	0
School Admission	0	0	17	19	0	0	25	30	0	0	11	14
Aids & Appliances	13	21	6	12	11	9	7	4	2	1	0	0
Bank Account	5	3	5	3	20	3	20	2	2	5	2	5
IGNDP	12	13	12	13	3	4	2	1	-	-	-	-
IGNOP	-	-	-	-	0	6	0	6	-	-	-	-
IGNWP	-	-	-	-	0	11	0	11	-	-	-	-
IAY	2	3	0	2	3	5	1	2	4	0	0	0
Kanyashree	0	9	0	5	0	28	0	20	0	9	0	6
Shikhashree	17	9	6	2	9	5	3	1	5	2	1	0
JSY	-	7	-	7	-	-	-	-	-	-	-	-
Raion card	1	6	1	3	1	2	1	2	1	0	1	0
SES	-	-	-	-	-	-	-	-	2	8	2	8



9. Annual grant receipts and grant expenditure for the last 3 years as per audited financial statements

Year	Total Gross Receipts	Total Gross Expenditure		
		Project Related Expenses	Administrative Expenses	Total
Year 1(2015)	44,465.00	24,870.00	19,288.00	44158.00
Year 2				
Year 3				

10. Whether registered u/s 12A of the Income Tax Act, 1961: Yes/No. If yes, please provide the Registration No. and date of registration : NA

11. Details of any other Registration/Exemptions. NA

12. Whether account are duly audited by a chartered Accountant: Yes/No. If yes, provide name and address of auditor: NO

13. Two references with telephone nos. (must be notable persons who know the applicant professionally for at least 3 years).

1. Sri. Ashok Kumar Hore, Siliguri-Contact no.-9434020038
2. Sri. Dipak Madok, Kawakhari (Matigara)-Contact no.-9635921369

14. Any other information related to the organization that you consider important.

"The main aspire of Sushruta Community Welfare Centre is to assist disabled towards rehabilitation and full integration of the PWDs individuals with the main stream of society and empower the PWDs, so that they can assert for their rights and lead the life with dignity." With your help we want to work with disable person of Siliguri municipal corporation area. So, Rajganj block of Jalpaiguri district which belongs to Siliguri Municipal Corporation- here is many problems of Disabled peoples, they will get any facilities from Jalpaiguri Districts, not to Siliguri or Darjeeling District, it is unknown for theirs and distant so far.

SECTION 2 : PROJECT INFORMATION

1. Project Title and project Location (Name of ULB): Project Title:-SOCIAL INCLUSION PROGRAM For the Disabled, & Working Area:-Siliguri Municipal Corporation Area

2. Brief description of the proposed project : (Goal, objectives, detailed and specific activities, methodology, projected impact, proposed role of the ULB, involvement of community/ beneficiaries, sustainability and reliability of the proposed project)



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Annual gross receipts and gross expenditures for the last 3 years as per audited financial statement

Year	Total Gross Receipts	Total Gross Expenditure	Total
Year 1 (2015)	44,465.00	24,750.00	19,715.00
Year 2			
Year 3			

10. Whether registered under 12A of the Income Tax Act, 1961? Yes/No. If yes, please provide the Registration No. and date of registration. NA

11. Details of any other Registration? Yes/No. NA

12. Whether account are duly audited by a Chartered Accountant? Yes/No. If yes, provide name and address of auditor. NO

13. Two references with telephone nos. must be notable persons who know the applicant personally for at least 3 years.

1. Mr. Ashok Kumar, Srigang, Contact no. - 9434030038
2. Mr. Chik Nidok, Kanyakumari, Contact no. - 9435021369

14. Any other information related to the organization that you consider important.

"The main aspect of Sustainable Community Welfare Centre is to assist disabled towards rehabilitation and full integration of the PWDs individuals with the main stream of society and empower the PWDs so that they can assert for their rights and lead the life with dignity. With your help we want to work with a suitable person of Srigang municipal corporation and 20 Rang block of Japang district which belongs to Srigang Municipal Corporation. There is many problems of Disabled people they will get any facilities from Japang District, not in Srigang or Dargasing District, it is unknown for their and distant so far.

SECTION 2: PROJECT INFORMATION

1. Project Title and project Location (Name of the Project Title - SOCIAL INCLUSION PROGRAM For the Disabled & Working Area - Srigang Municipal Corporation Area)	
2. Brief description of the proposed project: (Goal, objectives, detailed and specific activities, methodology, projected impact, projected cost of the PWD, involvement of community beneficiaries, sustainability and reliability of the proposed project)	



Goal: Person with disabilities will be established in the society maintained assert their rights lead life with dignity like others community peoples.

Objectives: To assist disabled towards rehabilitation and full integration of the person with disabilities and self-dependants individuals with the main stream of society and to give vocational training for the income generate purpose.

Detailed and specific activities :

1. **Vocational Training :** We have special programmes for Disable peoples to include them in mainstream, so they can stand on their own feet like through skilled training/vocational training, at their own respective area. Droupt outs students as well as poor/marginalized meritorious students who cannot afford studies should get skilled/vocational training in order to stand themselves through their own business. Disable person is any of their parents will leave heavenly bodies they can maintenance themselves as well as financially independent. We have include poor able people with disable person, because we have seen lots of hindrance of disable person, even he/she desire to get training or like to get employed due to mentally, physically and economically problem. Starting moment of vocational training, we will make a list and make different self help group under Govt. schemes, objective of SHG is to get financial support from bank after completion of skilled training for establish their own business. So, we have selected three trade are as follows-

- i) **Screen Printing**
- ii) **Tailoring**
- iii) **Non woven Carry Bag Making**

1st Year Planning:

Beneficieries	Trade	Period	No. of Beneficieries	
			Person with Disabilities	poor marginalised peoples
Person with Disabilities and poor marginalised peoples	Screen Printing	12 Months	20	10
	Tailoring	12 Months	20	10
	Non woven Carry Bag Making	12 Months	20	10

Duration of course is one year. Through survey or from peoples organisation we will select beneficieries in respective area. After training of 6 to 7 months we shall collect latest design and quality from market, we ensure them to adopt the new technology and design which we collected from the market. Interacting with business corporate lead to good relation which help them in future. Same training will be organised in next year in order to trained disable and poor marginalised peoples. Within 2 years 180 persons will be trained(Disable persons-120 nos. and Poor marginalised peoples-60 nos.). After completing of the project 2 years all the equipments and machines they will be used their business purpose and again to newly addmitted trainees through them.

2. **Forming Disable Peoples organization (DPOs)** - People's organizations will be formed in the area. The members of the organizations would include adult PWDs and parents of disabled children. The groups will also act as pressure group, and will ensure the implementation of various government schemes (for PWDs) in the area, as per needs. Apart from forming new groups, the project also aims at strengthening and working with the existing groups-minimum 20 groups form



and towards income generate program through vocational training of all the members.

3. **Health checkup camp** – We organized Health Check up camp regular to diagnosis their percentage of disability and specific disability. Family members can know the real picture. So, that disable person can get proper treatment other than disability in time. Poor people will be benefited through these camps in the respective areas.
4. **Forming women with disability group** – In the year, the target will be to form minimum some ward level women's group . For the strengthening of these groups the members will be sensitized with regard to the information's regarding the acts, like- DV act , Dowry Provision act, child rights and protection and the various government schemes and facilities meant for PWDs will be generated among the members and the networking of these groups will also be conducted with other organizations that work for the rights of women's.
5. **Linking/liasioning with govt. and non-govt. sector-** This effort will be made to facilitate the PWDs in getting access to govt. schemes, Aids and appliances, work opportunities under the food for work programme, disability pension and scholarship for children with disabilities to study etc. linkage with government hospital and private hospitals, and other NGOs for getting access to free surgeries, low cost material (like prosthetic legs, audiometry test and so on). Linking and referring to organizations both government and non-government .
6. **Individual home program (School readiness and social inclusion)** – The worker and volunteers work with individual children with disabilities, it is a home based programme on teaching & physical management. The focus under this will be on children with severe and multiple disabilities. IHP will help children with disabilities to undertake activities of daily life and also help in the facilitation of integration of these children into the mainstream schools. Along with this family member will also be trained on the various techniques of IHP, so that they can take responsibility and sustain the work after field worker withdraws.
7. **Observing disability Day** – On the eve of the International Disability Day, community members decided to observe this day through convention of PWDs with an object to bring awareness to large community at the same time making relationship with them and thus they will share their problem with each other.
The International Disability Day will be followed by the different activities like-rally, cultural programme and demand on their different rights and entitlements. There will be a common memorandum of all DPOs members which will be submitted to the local administrations.
8. **Sensitization workshop on women and girls rights** – Domestic violence seems has come out as an emerging issue from the community. The issue was identified as a problem amongst the women of the community during the planning process. Due to this sensitization workshops on domestic violence and the laws related to it, will be help in the community members. Even organizations working in right based approach in negligible, the Panchayet, ward Counselors, Mahila samities are Politicalized and do not look any matter with women with disabilities (WWDs) right perspective. These people need to be sensitized. Here the focus will be on the individual organization's role in ensuring the rights of women.



projected impact : *This programme will help the disable person and others to know their rights and privilege. This programme will minimize middle man, whom the needy person ran after for long years. After training disable and poor marginalised person will become self dependent in society.*

Proposed role of the ULB: plays a role as a facilitator. It has a responsibility to establish and ensure the rights of PWDs through empowering them by providing various support, to give information and vocational training on income generate.

Involvement of community/ beneficiaries: Organization and DPOs jointly plays a role of organizer and have responsibility to guide and support to PWDs of all the Project area and bring all the PWDS under one umbrella.

Sustainability and reliability of the proposed project: Disable peoples organizations will be formed in our proposed area. The groups will also act as pressure group and will ensure the rights of PWDs. At present the Disable Peoples Organizations (DPOs) are known by different names like: DPOs-Matigara, DPOs-Balason Colony etc. So we have decided democratically to form a common platform at the ward level and to give a common name and operate under the same umbrella sharing the common sentiment and work for their own development and community at large. They help to others for economic developments through their skill and knowledge.

1. Write-up on the innovativeness of the project: *(Mention what is unique and innovative in the project in terms of approach, target, etc. Also mention whether the same has been tested anywhere in the past):* Through this programme people will get service according to rights and needs. Every individual should get their own right through their own initiative. We have worked with others NGOs from 2005 to 2014 in various area of 3 blocks of Siliguri sub-division.

2. How does the concept fit into the objectives of KUSP/ICF and which thematic area is the proposed project addressing ?

Thematic area:- Promoting an enabling environment for pro-poor economic growth- Skill building for sustained income generation activities & Improving access to urban services for the poor- development improving service delivery mechanisms –

Disable person and poor people are deprived of all sorts of Government facilities and schemes. So, we decided to work for the upliftment of deprived person of society, through service provide with income generate programmes.



3. Estimated project cost : (Mention indicative activity wise budget only)

Particulars	Amount	
	1 st Year	2 nd Year
Project Activities :		
<i>Activity 1 : Vocational Training:</i>		
i) Screen Printing-	90,100.00	28,400.00
ii) Tailoring-	62,500.00	20,000.00
iii) Non-woven carry bag making-	21,000.00	21,000.00
iv) Instructor of VT (3 nos.)	198,000.00	198,000.00
v) Vocational Training Centre Rent-	84,000.00	84,000.00
<i>Activity 2 : Forming disabled people's organization</i>	37,200.00	24,000.00
Community Worker-1	78,000.00	78,000.00
<i>Activity 3: Linking/liasioning with govt. & non-govt. sector</i>	24,000.00	24,000.00
Community Worker-1	78,000.00	78,000.00
<i>Activity 4: Health check up Camp</i>	45,000.00	45,000.00
<i>Activity 5 : Individual home program</i>	13,500.00	13,500.00
Community Worker-1	78,000.00	78,000.00
<i>Activity 6 : Observing World disability day</i>	47,500.00	47,500.00
<i>Activity 7 : Forming Women with disability group</i>	13,020.00	12,600.00
<i>Activity 8 : Sensitization workshop on women & girls right</i>	44,125.00	44,125.00
<i>Activity 9 :</i>		
<i>Activity 10 :</i>		
<i>Salary :</i>	186,000.00	186,000.00
<i>Administrative Cost :</i>	53,400.00	53,400.00
Total	11,53,345.00	10,35,525.00
Two Years Estimated Project cost Rs. (1153345+1035525)=21,88,870.00		

Also mention if the project will be co-funded/partly funded by another funding agency, organization, community, etc. - No. (Individually)

4. Duration: 2 Years.



5. Target Group/Beneficiaries and Target Population (number) :

Target Group/Beneficiaries	Target Population (number)
Person with Disabilities	850
Poor & marginalized Peoples	400

6. Whether the project is to be executed individually or through a consortium? If through a consortium, kindly provide details of consortium members.

Through Individual Org., members details given below:

SNo.	Name	Address	Contact no.	Profession	Designation
1.	Mr. Bolin Singha	New Rangia, Dt. Darjeeling	9749320829	Pvt. Job	President
2.	Mrs. Rupa Sarkar Das	BMSingh jote, Dt. Darjeeling	9851259375	Housewife	Treasurer
3.	Mr. Somuel Das	Do	9434812235	Rehabilitation personal	Secretary
4.	Mr. Hiralal Roy	Leusi pakuri, Dt. Darjeeling	9749021724	Pvt. Job	Asst. Secretary
5.	Mr. Prodip Roy	Potiram Jote, Matigara, Siliguri.	9933587860	Pvt. Tutor	Vice-President
6.	Smt. Sneha Saha	W/No.44, Siliguri	8101374095	Private Job	Member
7.	Mr. Khageswar Roy	Tumbajote, Matigara, Siliguri	9679873315	Business	-Do-
8.	Mrs. Magdalin Das	Lenin Colony, Matigara	9641391160	Housewife	-do-
9.	Mrs. Kanan Gupta	Matigara, Dt.- Darjeeling	9832699450	School Teacher	-do-
10.	Mr. Rajesh Roy	New Rangia, Dt.- Darjeeling	9749474673	Business	-do-
11.	Mr. Ram Singh	Matigara, Dt.- Darjeeling		Business	-do-

7. Any other details about the projects you consider important- but not already covered.

- Having PAN
- Having Bank A/c (SBI)

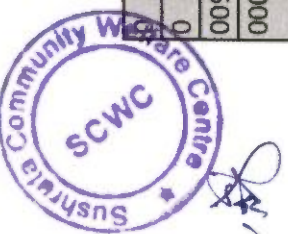


SOCIAL INCLUSION PROGRAM For the Disabled

Sushruta Community Welfare Centre, siliguri
First Year

First Year

Activity/Program	Head	Sub-head	Qty.	Period	Particip	Rate	Budget	Quarterly Breakup of the Budget			
								1st Qt.	2nd Qt.	3rd Qt.	4th Qt.
Forming Disable peoples organisation	Meeting	stationery refreshment	20 20	1 10	0 15	60 12	1200 36000	600 9000	600 9000	0 9000	0 9000
Community Worker	Honararium		1	12	0	6500	78000	19500	19500	19500	19500
Linking/Liasioning with govt. and non-govt. sector	interface	Travel & stationery	10	12	lumsum	200	24000	6000	6000	6000	6000
Community Worker	Honararium		1	12	0	6500	78000	19500	19500	19500	19500
Health check up camp	Camp	venue refreshment	5 5	1 1	0 250	1000 25	5000 31250	1250 7812.5	1250 7812.5	1250 7812.5	1250 7812.5
		RP Travel & Honr.	5	1	0	1250	6250	1562.5	1562.5	1562.5	1562.5
		RP Refreshment	5	1	0	500	2500	625	625	625	625
Individual home program		stationery	150	3	0	30	13500	3375	3375	3375	3375
Community Worker	Honararium		1	12		6500	78000	19500	19500	19500	19500
Forming Women with disability group	Meeting	stationery refreshment	7 7	1 10	0 12	60 15	420 12600	105 3150	105 3150	105 3150	105 3150
Sensitization workshop on women & girls right	workshop	stationery	5	1	35	20	3500	875	875	875	875
		venue refreshment	5	1	0	1000	5000	1250	1250	1250	1250
		Participant Travel	5	1	35	100	17500	4375	4375	4375	4375
		RP Travel & Honr.	5	1	0	75	13125	3281.3	3281.3	3281.3	3281.3
Observing World disability day	Program	venue refreshment	1	1	0	10000	10000	0	0	0	10000
Vocational Training-1	Screen printing	Computer	1	1	500	75	37500	0	0	0	37500
Vocational Training-1	Screen printing	Lasser Printer	1	1	0	35000	35000	35000	0	0	0



Vocational Training-1	Screen printing	Printing Colour	20	1	1	0	100	2000	500	500	500	500
Vocational Training-1	Screen printing	Silk & Frame	4	1	1	0	2550	10200	5100	5100	0	0
Vocational Training-1	Screen printing	Rubber 4 inc.	4	1	1	0	250	1000	1000	0	0	0
Vocational Training-1	Screen printing	Chemical	Lumsu	12			Lumsu	12000	3000	3000	3000	3000
Vocational Training-1	Screen printing	Exposer Box	2	1	1	0	3500	7000	3500	3500	0	0
Vocational Training-1	Screen printing	Dry Machine	1	1	1	0	2500	2500	2500	0	0	0
Vocational Training-1	Screen printing	Instructor	1	12	0	0	5500	66000	16500	16500	16500	16500
Vocational Training-1	Screen printing	Table	2	1	1	0	3000	6000	6000	0	0	0
Vocational Training-1	Screen printing	Chair	4	1	1	0	350	1400	1400	0	0	0
Vocational Training-2	Tailoring	Sweeping Machine	5	1	1	0	5000	25000	25000	0	0	0
Vocational Training-2	Tailoring	Cutting Machine	1	1	1	0	6500	6500	0	6500	0	0
Vocational Training-2	Tailoring	Interlock Machine	1	1	1	0	6000	6000	0	6000	0	0
Vocational Training-2	Tailoring	Cloths	Lumsu	1	1	0		6000	0	2000	2000	2000
Vocational Training-2	Tailoring	Niddle/Cotton etc.	Lumsu	12	0	0	750	9000	2250	2250	2250	2250
Vocational Training-2	Tailoring	Table	1	1	1	0	6500	6500	6500	0	0	0
Vocational Training-2	Tailoring	Chair	10	1	1	0	350	3500	3500	0	0	0
Vocational Training-2	Tailoring	Instructor	1	12	0	0	5500	66000	16500	16500	16500	16500
Vocational Training-3	Non-woven carry bag making	Material	1	2	0	0	6000	12000	6000	0	6000	0
Vocational Training-3	Non-woven carry bag making	Niddle/Cotton etc.	1	12	0	0	750	9000	2250	2250	2250	2250
Vocational Training-3	Non-woven carry bag making	Instructor	1	12	0	0	5500	66000	16500	16500	16500	16500
Vocational Training	Centre	Rent	1	12	0	0	7000	84000	21000	21000	21000	21000
Staff Salary												
Project coordinator	Salary	Salary	1	12			9500	114000	28500	28500	28500	28500
Accountant (Part Timer)	Salary	Salary	1	12			6000	72000	18000	18000	18000	18000
Administrative Expenses												
Water & Electricity	Head	Sub-head	Qty.	Period	Particip	Rate	Budget					
			1	12		250	3000	750	750	750	750	750

Stationery/Xerox				1	12		300	3600	900	900	900	900
Computer/Cartridge/Printing				1	12		400	4800	1200	1200	1200	1200
GB Members travel				2	6		1000	12000	3000	3000	3000	3000
Hospitality				1	12		100	1200	300	300	300	300
Staff meeting				1	12		150	1800	450	450	450	450
Travel for project staff				3	12		750	27000	6750	6750	6750	6750
TOTAL				339	287	882	168972	1153345	349861	264461	248761	290261

1st Year

Budget Details	Amount (Rs.)	Percentage
Annual Programme Budget	913945	79%
Salary	186000	16%
Annual Administrative Expan	53400	5%
TOTAL Rs.	1153345	100%



[Signature]
Secretary
Sushruta Community Welfare
Centre

Second Year

Activity/Program	Head	Quarterly Breakup of the Budget					Total Budget
		1st Qrt.	2nd Qrt.	3rd Qrt.	4th Qrt.		
Forming Disable peoples organisation	Meeting	6000	6000	6000	6000		24000
Community Worker	Honararium	19500	19500	19500	19500		78000
Linking/Liasioning with govt. and non-govt. sector	Interface	6000	6000	6000	6000		24000
Community Worker	Honararium	19500	19500	19500	19500		78000
Health check up camp	venue	1250	1250	1250	1250		5000
	refreshment	7812.5	7812.5	7812.5	7812.5		31250
	RP Travel & Honr.	1562.5	1562.5	1562.5	1562.5		6250
	RP Refreshment	625	625	625	625		2500
Individual home program	stationery	3375	3375	3375	3375		13500
Community Worker	Honararium	19500	19500	19500	19500		78000
Forming Women with disability group	Meeting	3150	3150	3150	3150		12600
Sensitization workshop on women & girls right	stationery	875	875	875	875		3500
	venue	1250	1250	1250	1250		5000
	refreshment	4375	4375	4375	4375		17500
	Participant Travel	3281.25	3281.25	3281.25	3281.25		13125
	RP Travel & Honr.	1250	1250	1250	1250		5000
Observing World disability day	venue	0	0	0	10000		10000
	refreshment	0	0	0	37500		37500
Vocational Training-1-Screen Printing	Computer Repairing	5000	0	0	0		5000
Vocational Training-1	Lasser Printer-cartridge	3000	0	0	0		3000



Vocational Training-1	Printing Colour	500	500	500	500	500	2000
Vocational Training-1	Silk & Frame Repairing	0	1400	0	0	0	1400
Vocational Training-1	Rubber 4 inc.	0	1000	0	0	0	1000
Vocational Training-1	Chemical	3000	3000	3000	3000	3000	12000
Vocational Training-1	Exposer Box-repairing	0	1500	0	0	0	1500
Vocational Training-1	Dry Machine	0	2500	0	0	0	2500
Vocational Training-1	Instructor	16500	16500	16500	16500	16500	66000
Vocational Training-1	Table	0	0	0	0	0	0
Vocational Training-1	Chair	0	0	0	0	0	0
Vocational Training-2-Tailoring	Sweeping Machine-Repairin	0	5000	0	0	0	5000
Vocational Training-2	Cutting Machine	0	0	0	0	0	0
Vocational Training-2	Interlock Machine	0	0	0	0	0	0
Vocational Training-2	Cloths	0	2000	2000	2000	2000	6000
Vocational Training-2	Niddle/Cotton etc.	2250	2250	2250	2250	2250	9000
Vocational Training-2	Table	0	0	0	0	0	0
Vocational Training-2	Chair	0	0	0	0	0	0
Vocational Training-2	Instructor	16500	16500	16500	16500	16500	66000
Vocational Training-3-Non woven carry bag making	Material	6000	0			6000	12000
Vocational Training-3	Niddle/Cotton etc.	2250	2250	2250	2250	2250	9000
Vocational Training-3	Instructor	16500	16500	16500	16500	16500	66000
Vocational Training	Centre Rent	21000	21000	21000	21000	21000	84000
Staff Salary	Sub-head						
Project coordinator	Salary	28500	28500	28500	28500	28500	114000
Accountant (Part Timer)	Salary	18000	18000	18000	18000	18000	72000
Administrative Expenses							
Water & Electricity		750	750	750	750	750	3000



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Stationery/Xerox		900	900	900	900	3600
Computer/Cartridge/Printing		1200	1200	1200	1200	4800
GB Members travel		3000	3000	3000	3000	12000
Hospitality		300	300	300	300	1200
Staff meeting		450	450	450	450	1800
Travel for project staff		6750	6750	6750	6750	27000
TOTAL (Rs. 1035525)		251656.3	251056	239656	293156	1035525

2nd Year

Budget Details

Amount (Rs.)

Percentage

Annual Programme Budget

796125

77%

Salary

186000

18%

Annual Administrative Expenses

53400

5%

TOTAL Rs.

1035525

100%



[Signature]
Secretary
Sushruta Community Welfare Centre



SCWC

WB/2017/0115805

SUSHRUTA COMMUNITY WELFARE CENTRE

(Estd. 2015)

(A Developmental Organisation for Marginalized/Disabled Peoples)

Regd. With : W.B. Society Act XXVI 1961 (Regd. No. S/2L/32103), NITI Aayog, MSJ&E and Affiliated by NYK.

Office: Kawakhali Bazar, P.O. Sushruta Nagar, Siliguri, Dist. Darjeeling. Pin-734012 (WB), India

Contact: 9434812235/9933950951/9749320829, Email: sushrutaewc15.slg@gmail.com/scwc015@gmail.com

Ref. No. SCWC/7/2017Date 18/05/17

To
The Director,
SUDA & WBSULM,
ILGUS BHAVAN, HC Block, Sector-III,
Bidhan Nagar, Kolkata-106.



pg/smm - SMID
27/05/17



Dear Sir/Madam,

With due respect I beg to state that, we have applied last year a project for differently able persons on social inclusive program from Sushruta Community welfare Centre-Siliguri. You have been investigated by UPE Cell of Siliguri Municipality Corporation at first time on 09.12.2016 and second time on 03.04.2017. We have paid of VTC rent continuing from December'2016 to up to date. For this we have face in financial problem. We have no ability for paid to continuing rent. How many days will be continuing of the situations? We have communicated with UPE Cell of Siliguri Municipality Corporation, they inform to us, their investigation report send to you for your final decision.

There for, we request to you, what is our project status or position, please inform to us. We are waiting for yours opinion.

I shall be obliged if you will please do the needful immediately.

Thanking you,

Yours faithfully,

(Somuel Das)

Secretary**Sushruta Community Welfare
Centre**

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- 85/2014/

তারিখ .02.2017

From : Director, SUDA &
 Mission Director, WBSULM

To : Smt. Archana Mittal,
 Director (UPA),
 Ministry of Housing & Urban Poverty Alleviation (UPA Division),
 Nirman Bhavan,
 New Delhi - 110 011.

Sub : Approval of project proposal under I&SP component of NULM

Sir,

I am directed to forward herewith two project proposals submitted by Ramnagar Lane Forum of Revolution for Communities Education (RNL Force) and Garden Reach Bangla Basti Academic Development Society under I&SP component of NULM after being duly recommended by us and Kolkata Municipal Corporation for necessary approval by the Project Approval Committee of National Mission Directorate, NULM alongwith all necessary documents.

Yours faithfully,

- Encl : 1. Project summary in the prescribed format
 2. Recommendation of Kolkata Municipal Corporation
 3. Auditors report
 4. Project proposal submitted by RNL Force &
 Garden Reach Bangla Basti Academic Development Society

Director, SUDA
 &
 Mission Director, WBSULM

SUDA- 85/2014/

.02.2017

Copy with enclosure for information to:-

P.A. to Secretary, U.D & M.A Department, Govt. of West Bengal.

Director, SUDA
 &
 Mission Director, WBSULM

Tapas Chowdhury, IAS.
Joint Municipal Commissioner (D&G)



Kolkata Municipal Corporation
5, S. N. Banerjee Road, Kolkata – 13
Phone (Office) : 2286-1271
EPABX: 2286-1000(Extn.2603) I.C: 271

Ref.No.313 /NULM/SE&UPA/2016-17

14.12.2016

To,
The Director,
SUDA, 'ILGUS BHAWAN'
H-C Block, Sector –III, Bidhan Nagar,
Kolkata:-700 106.

SM (S.M.D.)
M 29/12



Si JD (SD / Adm)
S. D. / Adm

Sub:- Approval of project submitted by Ramnagar Lane Forum of Revolution for Communities Education (RNL FORCE) & Garden Reach Bangala Baste Academic Development Society. under Innovative Special Project (I&SP), a component of NULM.

Sir,

In reference your letter no.85/2014(pt-I)/1855 dt.26.10.2016 regarding approval of project proposal named “ Sustainable livelihood opportunities for 200 women & girls” submitted by the Ramnagar Lane Forum of Revolution for Communities Education (RNL FORCE) & Garden Reach Bangala Baste Academic Development Society under Innovative and Special Project (I&SP), a component of NULM, this is convey for your information that KMC authority has approved the projects in principle and recommended for its implementation.

As it is aimed sustainable livelihood opportunities for 200 women & girls, it is undoubtly set a new tone to their lives to be self-reliant and make a landmark for the uniqueness of this project.

Yours faithfully,

Tapas Chowdhury
Jt. Municipal Commissioner (D&G)
Joint Municipal Commissioner (G&D)
The Kolkata Municipal Corporation

Copy to:-

- 1) P.A. to Hon'ble Mayor.
- 2) P.A. to MMIC (Bustee & NULM).
- 3) P.A. to Municipal Commissioner.
- 4) Ch. Manager SW&UPA.
- 5) Ramnagar Lane Forum of Revolution for Communities Education (RNL FORCE) & Garden Reach Bangala Baste Academic Development Society for information.

Tapas Chowdhury
Jt. Municipal Commissioner (D&G)
Joint Municipal Commissioner (G&D)
The Kolkata Municipal Corporation



RNL FORCE

Phone: 033-2489-3618
E-mail: rnlforce1991@yahoo.co.in
website: www.rnlforce.com
Mobile: 09433186331

RAM NAGAR LANE FORUM OF REVOLUTION FOR COMMUNITIES' EDUCATION

REGISTERED UNDER W.B. SOCIETIES' REGISTRATION ACT, 1961

Registered under FCRA, Govt. of India.

- Universal Education For All.
- Universal Shelter For All.
- Universal Employment For All.
- Promotion of Theatre
- Human Rights For Children, Women and All.

Ref. No.

Date: 15.09.16

To
The Director
State Urban Development Agency (SUDA)
Illgus Bhawan, Salt Lake
Kolkata



Handwritten signature and date 16/9/16

Sub : Submission of an Innovative proposal under I & SP of NULM for financial assistance

Sir,

You may kindly be well aware regarding our organization and its activities for the benefit of the community. Our NGO has implemented the projects for urban poor successfully in the past.

Now that an Innovative & Special Project has been launched under NULM, we desire to be associated with this noble objectives for realization.

We are pleased to enclose herewith a proposal in this respect for your kind consideration and approval

The documents have also been enclosed by following the format

Hope our application shall kindly be considered sympathetically

With due regards

Dr. Naushad Alam
Dr. Naushad Alam
Secretary

RNL FORCE
RAMNAGAR LANE FORUM OF REVOLUTION
FOR COMMUNITIES EDUCATION
G-152, Ramnagar Lane (Dhankheti)
Garden Reach, Kolkata-700024

All donations are exempted from Income tax under 80 G of IT Act. Govt. of India

ADMINISTRATIVE OFFICE : G-152, Ram Nagar Lane (Dhankheti), Garden Reach, Kolkata - 700 024 (W.B.) INDIA

REGISTERED OFFICE : J-94, Ram Nagar Lane, Garden Reach, Kolkata - 700 024 (W.B.) INDIA

FORMAT FOR THE SUBMISSION OF PROPOSALS
Ramnagar Lane Forum of Revolution for Communities Education
(RNL FORCE)

PART I: PROJECT SUMMARY

1	Name of the Project	SKILL FORMATION & REHABILITATION OF 150 DESTITUTE WOMEN BY HOLDING A LOCAL TRADE "KITE STICK MAKING"
2	Name of the city and state in which this project will be implemented	Slum areas under Borough XV of the Kolkata Municipal Corporation
3	Project Objectives	<p>a. To develop a healthy attitude among the destitute women towards work and life.</p> <p>b. To enhance individual employability by identifying suitable and acceptable technology.</p> <p>c. To reduce the mismatch between demand and supply of highly demanded trade.</p> <p>d. To prepare the destitute women for identified vocation.</p> <p>e. To give opportunities for professional growth, career improvement and lateral entry into courses of technical and professional education.</p> <p>f. Planning for demand-led and competency-based skills development in the country.</p>
4	Project period	2 years (24 Months)
5	Background of the project & features which make it special / innovative [include here the justification for why the project is being proposed as innovative or special project]	The beneficiaries are from the members of backward communities and most of them are distressed women who either are left out by their husbands with quite a number of children and widows who are also having children but without any source of income. Wage earning is the principal means for them. In that sense they may be termed as under employed and this is the root cause of poverty. Elder members of the family are often addicted to alcohol and other vices, which further de-motivate them from involving

		<p>themselves in sustainable livelihood activities. In this perception, if the identified women can avail some off- farm opportunities then it would be possible for them to survive which shall finally leads to prosperity of the family and enhance the scope for the next generation. They are jobless and unable to continue the study of their children. Because of poverty, the children also are to be engaged in various types of activities which includes some illegal works too</p> <p>If these women are provided with Skills in a renowned cottage industry of the area viz. "Kite Stick Making" they shall find the alternative ways of earning. They do have talent but the talent is hidden which should be unfolded.</p> <p>Therefore, the project is innovative and worth supportive</p>
6	Details of the target beneficiaries to be covered by this project	<p>Target beneficiaries belong to mainly of minority communities' who have been identified as BPL families. Identified women are either left out by their husbands, most of whom are having 2-3 children to look after. Some of them are widows with children. They do not have any source of income except occasional job opportunities. Finding no other way for survival some of them are going out of the mainstreamed society due to poverty.</p>
a	Total number of beneficiaries to be covered	Total number of beneficiaries to be covered is 150
b	Profile of the beneficiaries: [these may be SCs, STs, minorities, female-headed households, persons with disabilities, the destitute, migrant labourers, and especially vulnerable occupational groups such as street vendors, rag pickers, domestic workers, beggars, construction workers, etc.]	<p>Out of 150 beneficiaries 95 beneficiaries are left out by their husband. They are having 2 to 3 children to look after. 55 no. of beneficiaries are widow who are also having children to look after. Their age varies between 20 to 40 years. They are very poor and having no other alternative for survival except working as maid servants or waiting for some casual job opportunities. Some of them are beggars also and it is imaginable that in this vulnerable age what may happen for a women while bagging</p>

PART II: IMPLEMENTING AGENCY DETAILS

7	Name of the Implementing Agency	Ramnagar Lane Forum of Revolution for Communities Education (RNLFORCE)
8	Name & Contact details of the Representative, Implementing Agency	Name : Dr. Naushad Alam Designation: Secretary Tel : 033-24893618, Mobile : 9433186331 E-mail : rnlforce1991@yahoo.co.in Website: www.rnlforce.com
9	Legal status of the Implementing Agency: [e.g. registration status and details]	Registered under Societies Registration Act-1961 of the Govt. of West Bengal Registration No. S/80097 dated 23rd May 1995
10	Last 3 years audited financial statements (in annexure):	Enclosed
11	Bank details of the Implementing Agency to which funds are to be released	Name of the Bank : Bank of India A/C No. : 400810100031198 A/C type : Savings IFS Code : BKID0004008 MICR : 700013022
12	Experience of the agency in implementation of similar projects: [*include a detailed profile of the implementing agency in annexure to the proposal]	Enclosed

PART III: PROJECT IMPLEMENTATION & MONITORING DETAILS

13	Project Strategy: [Specify here the manner in which the project will achieve the goals and key outcomes proposed]	Strategies : <ol style="list-style-type: none"> Identification of needy beneficiaries through conducting a Base Line Survey Counseling of the beneficiaries to involve them in the total process so that they feel the program of their own Formation of trainees group so that they unite together for attaining livelihood security Facilitating the target beneficiaries to work in groups for production and marketing of the
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		<p>finished goods</p> <p>e. Providing required tools & equipment to the individual beneficiaries</p> <p>f. Keeping close liaison with the Supplying Agencies of finished goods through understanding of their demand and arrange for compliance accordingly</p> <p>g. Maintaining close contacts with the trained candidates for proper follow-up actions</p> <p>h. Developing a suitable curricula on a national scale so that the trade is accepted for replication in other areas of the state</p>
14	<p>Key outcomes of the project:</p> <p><i>[specify here the expected benefits / impact of the project in terms of indicators such as increased reach of social mobilization, increase in income of the target group, increased retention in jobs of the target group, sustainability of enterprise of the target group, increased reach of credit facilities to the target group, increase in efficiency (time and cost), , etc.]</i></p>	<p>Key Outcomes of the project :</p> <p>a. All the beneficiaries are aware regarding their socio-economic status in the society and become determined to up-grade the same</p> <p>b. They are aware regarding the schemes and programs initiated for their welfare and preparing them for availing the fruit of those programs / schemes</p> <p>c. At least 90% of the trained candidates have attained food and livelihood security</p> <p>d. Their income level has been enhanced by at least 400% from before</p> <p>e. The beneficiaries have become well established in life and leading a good but healthy lifestyle</p>
15	<p>Role of partner agencies (if any):</p> <p><i>[this could include line departments, NGOs and any other stakeholder institution – clearly indicate their responsibilities and their impact on the project]</i></p>	<p>Role of partner organization :</p> <p>a. Kolkata Municipal Corporation</p> <ul style="list-style-type: none"> • Be familiar with the role of the implementing organization and to extend all possible help for its success • Help and assistance of the elected Councilors is required in organizing meetings, training programs and in implementation of physical activities • To help in identification of target families • Providing available accommodation for conducting training programs • Providing information for education and further communication

		<p>b. Implementing NGO</p> <ul style="list-style-type: none"> • Mobilizing the beneficiaries • Implementation of the proposed activities • Liaison with all the stake holders • Proper follow-up actions during and after the program implementation • Maintaining quality of work • Arrangement for proper monitoring and evaluation of the program <p>c. Financial Institutions :</p> <ul style="list-style-type: none"> • Facilitating in formulation of proposals for loan and subsidies • Examining the loan proposal and sanctioning of loan • Timely disbursement of the fund <p>d. Corporate Houses :</p> <ul style="list-style-type: none"> • Collecting information regarding their need of skilled candidates so that appropriate skill formation / enhancement program could be initiated • Arrangements for recruitment of the trained candidates • Arrangement for refresher training
16	<p>Modalities for implementation of the project: [describe here how various inputs such as technical inputs, raw materials, infrastructure development, marketing, training, etc., will be secured and managed]</p>	<p>Kite Stick Making is a traditional trade for the people of Garden Reach / Metiabruz areas. But the younger generation, because of lack in proper training facilities to earn the desired skill, is not coming forward for making this trade a source of earning livelihood. Technical expertise are available who are capable to disseminate the know-how of making Kite Stick but for up-gradation of the knowledge we propose to arrange Muster Trainer from outside.</p> <p>As regards raw material requirements during training, these will be available locally but for production purpose, the raw materials shall be brought from outside the province, mainly from our neighboring province Assam where there are many industries making bamboo product. In fact, our organization has established linkages with some reputed industries of Assam (Guwahati and its</p>

		<p>surrounding areas) for supplying required raw materials for Kite making.</p> <p>The kite stick prepared are sent to various places viz. Gujarat, Agra Banaras, Punjab, Ajmer, Kanpur, Delhi, Nagpur and different cities of India. The item is having sufficient market and the demand as well but the trade has been captured by the middlemen. However, it will not be wise to compete with them rather cooperation with them shall be desirable.</p> <p>For the aforementioned trade, followings are the courses of action :-</p> <ul style="list-style-type: none">a. Appointment of competent Resource Persons / Facultiesb. Arranging appropriate tools and equipmentsc. Marketing arrangementsd. Purchase of proper raw materials of required quantitye. Tying up with appropriate agenciesf. Formation of Self Help Groups which shall specially do the job of production, supply and managing the business on their own initiatives						
17	Benchmark survey for indicators on the basis of which the project would be implemented, monitored and evaluated	<p>Conducting a Base Line Survey Format (BSF) by adequately designed format, analysis of the same and finalization of the Bench Mark (BM)</p> <p>During monitoring and evaluation of the program the changes shall be recorded and compare with the BM for understanding the changes made</p>						
18	Quarter-wise Action Plan / Milestones for implementation	<table><tr><th>Quarter</th><th>Action plan</th></tr><tr><td>1st</td><td><ul style="list-style-type: none">a. Conducting Base Line Surveyb. Meeting with the Chairman and concerned Councilorsc. Appointment of Staffd. Exploring the Market</td></tr><tr><td>2nd</td><td><ul style="list-style-type: none">a. Conducting trainingb. Market Surveyc. Conducting meeting as aboved. Preparation & distribution of IEC materialse. Market Surveyf. Formation of Self Help Groups</td></tr></table>	Quarter	Action plan	1 st	<ul style="list-style-type: none">a. Conducting Base Line Surveyb. Meeting with the Chairman and concerned Councilorsc. Appointment of Staffd. Exploring the Market	2 nd	<ul style="list-style-type: none">a. Conducting trainingb. Market Surveyc. Conducting meeting as aboved. Preparation & distribution of IEC materialse. Market Surveyf. Formation of Self Help Groups
Quarter	Action plan							
1 st	<ul style="list-style-type: none">a. Conducting Base Line Surveyb. Meeting with the Chairman and concerned Councilorsc. Appointment of Staffd. Exploring the Market							
2 nd	<ul style="list-style-type: none">a. Conducting trainingb. Market Surveyc. Conducting meeting as aboved. Preparation & distribution of IEC materialse. Market Surveyf. Formation of Self Help Groups							

			for Kite Stick Making and providing Tools & Equipment to the candidates g. Providing raw materials to the candidates
		3 rd	a. Training of youths b. Market Survey c. Conducting meeting as above h. Formation of Self Help Groups for Kite Stick Making and providing Tools & Equipment to the candidates i. Providing raw materials to the candidates
		4 th	a. Training of youths b. Market survey c. Formation of Self Help Groups for Kite Stick Making and providing Tools & Equipment to the candidates d. Providing raw materials to the candidates
		5 th	a. Providing raw materials to the candidates b. Production and marketing of Kite Stick
		6 th	Production and marketing of Kite Stick
		7 th	Production and marketing of Kite Stick
		8 th	Production and marketing of Kite Stick
19	Consent of the State Government / ULB / Other relevant agency who will be required to maintain assets / sustain the project after completion of the project		

PART IV: FUNDING DETAILS

20	Estimated total project cost: <i>[Please include in an annexure to this, a detailed budget statement indicating all (sub-) components of the project. Separate details of capital expenditure, funding of machinery and equipment, construction costs and HR costs as applicable must be included.]</i>	Enclosed
21	Per capita cost for beneficiaries being covered	Rs. 9600/-
22	Economic viability of the project (where applicable): <i>[include the report in annexure to the proposal where applicable]</i>	N. A.
23	Whether partial funding for this proposal is being sought from other sources? If yes, kindly provide details	No
24	Whether the project, or part thereof, has been submitted to any other agency? If yes, the results thereof. If the project or its part has/had been rejected, the reasons should be indicated clearly.	No

	[If the project is partially being funded by another agency, then a letter certifying that funding has been received / is likely to be received. If not, then a self-attestation by the agency that additional funds are not being sought and will not be sought for the project]						
25	Funding milestones proposed	Installment No	Installment %	Installment Amount	Milestones against which installment is to be released	Expected date of completion of milestone	
	Details given seperately						
		(1)	(2)	(3)	(4)	(5)	

PART V: PROJECT LEARNINGS

26	Expected project learning's to be recommended to NULM: [include here key lessons that the project would like to demonstrate to NULM and features from the project that can be recommended for inclusion after the project completion]	<p>a. The success of the program for the youth to cause livelihood security is dependent upon :</p> <ul style="list-style-type: none"> ❖ Proper identification of beneficiaries ❖ Selection of appropriate trade considering the market trend and market demand ❖ Proper counseling with the identified and selected youths <p>b. Before going for the project, existing skill & knowledge of the identified youths and their knack and aptitude should be properly determined</p> <p>c. Marketing potentiality especially regarding the employability must be found out</p> <p>d. Maintaining close liaison with all the stake holders especially with the employer</p>
27	Likely issues in scaling-up the project to the rest of the country and how the	<p>The impediments which may arise in taking up the program of VT for employment / self employment are as follows :</p> <ul style="list-style-type: none"> ❖ Selection of proper area of intervention

	project seeks to overcome this	❖ Proper market survey to assess the demand and supply position
28	Describe how the project will be taken-up on a longer-term basis by the city and state: <i>[Include here details of the partnership with ULB and state governments and expected commitments including funding support required to sustain the project in the long-run].</i>	<p>The project should be taken up for long term intervention by identifying potential and experienced implementing agencies. These agencies must have reputation in the locality and must have gained the confidence of the people.</p> <p>Present project may be replicated to the same or other similar areas where the youths are really in need of employment / self employment</p>
29	How capital assets used are to be disposed off after the project completion	Capital assets may be utilized for similar projects by the implementing agency or may be given to other organization who are implementing similar project

Enclosure

A. Capital Asset Cost (Equipment / Implements / Intangibles)

Description	Cost	Supporting document
Office Furniture	50000.00	Purchase of 6 tables, 100 chairs, 3 Almirahs 4 Racks etc.
Facilities for the beneficiaries	30000.00	Water Filtration Unit (Aqua guard,) Refrigerator
Purchase of some tools & equipments	25000.00	Projector M/C set
Total		Rs. 105000.00

B. Activity / Sub-activity / Costs

Sl. No.	Activity	Sub-activity	Cost (In Rs.)	Basis
1	Conducting Base Line Survey	a. Formative survey of 2000 families	3000.00	Double the no. of families means 300 families to be surveyed @ Rs. 10 per family to be paid to the surveyor Rs. 6000/- for analysis of format
		b. Compilation and analysis of survey report	6000.00	
			9000.00	
2	Training of 150 youths in the selected trade	<p>The cost of training include the followings :</p> <p>1) Cost of RPs</p> <p>2) Cost of training materials</p> <p>3) Cost of exposure visit</p> <p>4) Cost of EDP</p> <p>Cost involved for the aforementioned item of works shall be Rs. 6000/-</p>	Rs. 900000.00	@ Rs.6000/- per trainee

		per candidate for 3 months duration		
3	Market survey	Lump Sum	Rs. 40000.00	L. S.
4	Cost on Tools & Equipments per trainees for starting the business Rs. 300/- each	Every beneficiary shall be provided with the followings : a. Knife 2 Nos. Rs. 150.00 b. Wood cutter 2nos. Rs.150.00 Total : Rs. 300.00	Rs. 45000.00	Average
5	Boroughs (IX & XV) level and KMC level Orientation meeting	Orientation of concerned Chairman and Counselors	Rs. 45000.00	Cost of refreshment @ Rs. 7500/- per meeting for a total of 6 meetings
6	Raw material support to the beneficiaries @ Rs. 1000/- each	Raw materials required in initiating their business for a duration of 15 days	Rs. 150000.00	
7	Preparation and distribution of IEC materials	Preparation of flex, banners, posters, leaflets etc	Rs. 25000.00	Rs. 25 x 1000 Books with printing charges
7	Administrative expenses @ 10% of the items 1 to 6		Rs. 121000.00	
		Total activity cost	Rs. 1335000.00	

Total project cost :

Non Recurring expenses : Rs. 105000.00
Recurring expenses : Rs. 1335000.00

Total cost of the project : Rs. 1440000.00

PER CAPITA INCOME OF THE BENEFICIARIES

Requirement of Tools & Equipment per candidate :

a. Knife 2 Nos. Rs. 150.00

b. Wood cutter 2nos. Rs.150.00

Total Rs. 300.00

Requirement of raw materials per fortnight :

12 bundles of raw kite sticks cost @ Rs.85/- each = Rs. 1020.00

Or say **Rs. 1000/-** per fortnight

Gross Income per beneficiaries per fortnight :

Cost of finished goods per bundle : Rs. 160/-

Thus for 12 bundles it comes to Rs. 160 x 12 = 1920/- per fortnight

Net income per month per capita comes to Rs.3840/-

Ramnagar Lane Forum of Revolution for Communities Education (RNL FORCE)

Project Name: SKILL FORMATION & REHABILITATION OF 150 DESTITUTE WOMEN BY HOLDING A LOCAL TRADE "KITE STICK MAKING"

Quarterly Fund Requirement :

Activity	1 st qr.	2 nd qr.	3 rd qr.	4 th qr.	5 th qr.	6 th qr.	7 th qr.	8 th qr.	Total
A. Capital asset cost	105000/-	-	-	-	-	-	-	-	105000.00
B. Activity cost									
Conducting Base Line Survey	9000/-	-	-	-	-	-	-	-	9000/-
Training of 150 women in the selected trade	180000/- (30 women)	360000/- (60 women)	360000/- (60 women)					-	900000/-
Market survey	10000/-	15000/-	15000/-		-	-	-	-	40000/-
Providing Tools & Equipment		9000/-	18000/-	18000/-					45000/-
Preparation and distribution of IEC materials	-	25000/-		-	-	-	-	-	25000/-

Thoughts (IX & XV) level and KMC level Orientation meeting	15000/-	15000/-	15000/-	-	-	-	-	-	45000/-
Providing material support to the beneficiaries		15000/-	30000/-	30000/-	37500/-	37500/-			150000.00
Administrative expenses 15% of the items 1 to 6	15125/-	15125/-	15125/-	15125/-	15125/-	15125/-	15125/-	15125/-	121000.00
Total	334125	454125	453125	63125	52625	52625	15125	15125	1440000

for Mr. Rajendra Kumar
 RNL FORCE
 RAMNAGAR LANE FORUM OF REVOLUTION
 FOR COMMUNITIES EDUCATION
 G-152, Ramnagar Lane (Dhankhedi)
 Garden Reach, Kolkata-700024

Residential Address NAUSHAD ALAM		Residential GARDEN ROAD			
Town/City/District KOLKATA		State WEST BENGAL	Pin 700024	Status	Resident (Individual)
Designation of AO (Ward/ Circle) ITO WU 5031				Original or Revised	REVISED
E-filing Acknowledgement Number 163894570310314			Date (DD-MMM-YYYY)		31-03-2014
1	Gross Total Income			1	0
2	Deductions under Chapter-VI-A			2	0
3	Total Income			3	0
a	Current Year loss, if any			3a	0
4	Net Tax Payable			4	0
5	Interest Payable			5	0
6	Total Tax and Interest Payable			6	0
7	Taxes Paid				
a	Advance Tax	7a	0		
b	TDS	7b	0		
c	TCS	7c	0		
d	Self Assessment Tax	7d	0		
e	Total Taxes Paid (7a+7b+7c+7d)			7e	0
8	Tax Payable (6-7e)			8	0
9	Refund (7e-6)			9	0

VERIFICATION

I, NAUSHAD ALAM son/daughter of MUSHTAQ AHMED, holding permanent account number AERPA1573R

solemnly declare to the best of my knowledge and belief, the information given in the return and the schedules therein which have been transmitted electronically by me vide acknowledgement number mentioned above is correct and complete and that the amount of total income/ fringe benefits and other particulars shown therein are truly stated and are in accordance with the provisions of the Income-tax Act, 1961, in respect of income and fringe benefits chargeable to income-tax for the previous year relevant to the assessment year 2013-14. I further declare that I am making this return in my capacity as SECRETARY and I am also competent to make this return and verify it.

Sign here

Date 30-03-2014Place KOLKATA

If the return has been prepared by a Tax Return Preparer (TRP) give further details as below:

Identification No. of TRP	Name of TRP	Counter Signature of TRP

For Office Use Only

Receipt No

Filed from IP address

103.249.7.195

Date

Seal and signature of
receiving official

FASR2145J07125B64570310314E7A7RPA1573R/43AE/BA1957/CTED/AD3E4622CB30

Please furnish Form ITR-V to "Income Tax Department - CPC, Post Bag No - 1, Electronic City Post Office, Bengaluru - 560106, Karnataka", by **ORDINARY POST OR SPEED POST ONLY**, within 120 days from date of transmitting the data electronically. Form ITR-V shall not be received in any other office of the Income-tax Department or in any other manner. The receipt of this ITR-V at ITD-CPC will be sent to you at e-mail address naushad1997@yahoo.co.in

PERSONAL INFORMATION
DATE OF FILING
TRUSTEES

COMPUTATION OF INCOME
AND TAX THEREON

Name of the Assessee		Date of Filing		Assessment Year	
RAJNAGAR LAXI		30-03-2015		2014-15	
Residence/Post Office	State	Pin	Status	AO (Trustee)	
KOLKATA	WEST BENGAL	700024			
Designation of AO (Ward / Circle)			Original or Revised		
WARD II (EXEMPT, KOLKATA)			ORIGINAL		
E-filing Acknowledgement Number			Date (DD-MM-YYYY)		
54841240300315			30-03-2015		
1	Gross Total Income	1	0		
2	Deductions under Chapter-VI-A	2	0		
3	Total Income	3	0		
a	Current Year loss, if any	3a	0		
4	Net Tax Payable	4	0		
5	Interest Payable	5	0		
6	Total Tax and Interest Payable	6	0		
7	Taxes Paid				
a	Advance Tax	7a	0		
b	TDS	7b	0		
c	TCS	7c	0		
d	Self Assessment Tax	7d	0		
e	Total Taxes Paid (7a+7b+7c+7d)	7e	0		
8	Tax Payable (6-7e)	8	0		
9	Refund (7e-6)	9	0		

VERIFICATION

NAUSIAD ALAM son/ daughter of **NAUSITAUQUE AHMED**, holding Permanent Account Number **AERPA1573R** solemnly declare to the best of my knowledge and belief, the information given in the return and the schedules thereto which have been transmitted electronically by me vide acknowledgement number mentioned above is correct and complete and that the amount of total income and other particulars shown therein are truly stated and are in accordance with the provisions of the Income-tax Act, 1961, in respect of income chargeable to income-tax for the previous year relevant to the assessment year 2014-15. I further declare that I am making this return in my capacity as **SECRETARY** and I am also competent to make this return and verify it.

Sign Here _____ Date **30-03-2015** Place **KOLKATA**

If the return has been prepared by a Tax Return Preparer (TRP) give further details as below:

Identification No. of TRP	Name of TRP	Counter Signature of TRP

For Office Use Only
Receipt No. Filed from IP address **115.185.121.236**

Signature and signature of
returning official



AABTR2145J0754R4 (24403)0315386A1578CA42F6B60005227568618EA60D22H128

Please send the duly signed Form ITR-V to "Income Tax Department - CPC, Post Bag No - 1, Electronic City Post Office, Bengaluru - 560100, India" by **ORDINARY POST OR SPEED POST ONLY** within 30 days from date of transmitting the data electronically. Form ITR-V shall be accepted in any other office of the Income Tax Department in any other manner. The receipt of this Form ITR-V from ITD, CPC, Bengaluru shall be the e-mail address itd@itd.gov.in

20-5-15

PERSONAL INFORMATION AND THE DATE OF ELECTRONIC TRANSMISSION	Name NAUSIAD ALAM		PAN AEP15145	
	Form No. which has been electronically transmitted ITR-1			
	Form No. which has been electronically transmitted ITR-1			
	Form No. which has been electronically transmitted ITR-1			
COMPUTATION OF INCOME AND TAX THEREON	Road/Street/Post Office KAMNAGAR LANE		Area/Locality BHANKHETI	
	Town/City/District KOLKATA		State WEST BENGAL	Pin 700024
	Designation of ACK (Ward/Circle) WARD 1(1) EXEMPT, KOLKATA		Original or Revised REVISED	
	E-filing Acknowledgement Number 771976001040915		Date (DD/MM/YYYY) 04-09-2015	
	1	Gross total income		0
	2	Deductions under Chapter VI-A	2	0
	3	Total Income	3	0
	3a	Current Year loss, if any	3a	0
	4	Net tax payable	4	0
	5	Interest payable	5	0
	6	Total tax and interest payable	6	0
	7	Taxes Paid		
		a Advance Tax	7a	0
		b TDS	7b	0
		c TCS	7c	0
		d Self Assessment Tax	7d	0
		e Total Taxes Paid (7a+7b+7c+7d)	7e	0
	8	Tax Payable (6-7e)	8	0
	9	Refund (7e-6)	9	0
	10	Exempt Income		
		Agriculture		
		Others		0

This return has been digitally signed by NAUSIAD ALAM in the capacity of SECRETARY
 having PAN AEP151573R from IP Address 112.79.29.39 on 04-09-2015 at KOLKATA
 Doc SI No & issuer 3029191568572810638CN=SafeSign sub-CA for RCAL Class 2 2014, OU=Sub-LA, C=IN

DO NOT SEND THIS ACKNOWLEDGEMENT TO GPC, BENGALURU

T.P.KAR & CO.
CHARTERED ACCOUNTANTS

G-152 Ram Nagar Lane, Kolkata - 700025
Kolkata - 700025
Phone : 2265-0511

Auditors' Report

We have audited attached Balance Sheet of RNL FORCE : Ram Nagar Lane Forum of Revolution for Communities Education as at 31st March 2013 and also the Income & Expenditure Account and the Receipts & Payments Account for the year ended on that date and report that the said statement of accounts are in agreement with the books of account and vouchers as produced before us.

Dated : 23.06.2013

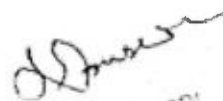
For T.P.Kar & Co
Chartered Accountants



(T.P.Kar)

Partner

M.No - 011149



Secretary
RNL FORCE
G-152 RAM NAGAR LANE
KOLKATA - 700025

SHG GENERAL FUND

As per last Balance Sheet

Add: Collection this year

10,40,00

10,40,00

228,400.00

THADANI Foundation SHG FUND

Thadani Contribution

122,500.00

Add: Service Charges Received

12,570.00

135,070.00

CASH WITH SHG MEMBERS

As per last Balance Sheet

Add: Collected this year

Less: Recovered this year

582,000.00

582,000.00

236,290.00

130,530.00

CASH WITH SHG (THADANI Foundation)

As per last year

Add: Collected this year

Less: Recovered this year

64,610.00

78,250.00

142,860.00

116,610.00

Loan

Received from Members & Visitors

502,000.00

Cash in Hand

Cash in Hand (General)

Cash in Hand (SHG)

Cash with SBI

Cash with Central Bank

Cash with FCRA

Cash with SBI MANUU

Cash with Bank of India

Cash with Allahabad Bank

Cash with PNB

2673.00

122,640.00

1926.79

1144.00

1161.00

1991.00

160,2563.44

1,938,660.23

1,938,660.23

1,938,660.23

Place: 113 A A J C Bose Road
Kolkata - 700 014

Dated: 23.06.2013

For T.P. Kar & Co

Chartered Accountants

T.P. Kar

T.P. Kar

Partner

M No - 011149

[Signature]
RNL FODOL
113 A A J C Bose Road
Kolkata - 700 014

RNL FORCE : RAMNAGAR LANE FORUM OF REVOLUTION FOR COMMUNITIES EDUCATION

212, RAMNAGAR LANE, KOLKATA - 700 014

DATE: 23.06.2013

Mid Day Meal - KPSC	807.25	Swadhyaya Shiksha Mission	111.00	65
(As per Annexure A)		Mid Day Meal - KPSC	200.41	00
Mid Day Meal - NCLP (Kolkata)	14.00	NCLP (Kolkata)	21.52	00
(As per Annexure B)		NCLP (Hooghly)	100.90	00
NCLP Special School (Kolkata)	373.00	NCLP	50.00	00
(As per Annexure C)		Ministry of Culture	12.00	00
NCLP Special School (Hooghly)	248.45	KMC Mid Day Meal	72.47	12
(As per Annexure D)		SSK Kolkata	155.43	00
Organising Expenses	164.57	Dept. of Women & Child Dev		
(As per Annexure E)		& Social Welfare, Govt. of W.B.	593.71	00
KMC Mid Day Meal	706.64		4,940.76	77
(As per Annexure F)				
Seminar on Saadat Hassan		RNL FORCE Study Centre		
Manto Faqir Aur Shaktisyal	63.00	Received from MANUU	178.90	00
(As per Annexure G)		Collection for Prospectus	4.00	00
Mid Day Meal - NCLP (Hooghly)	80.33			
Shelter for Urban Homeless	517.76	Bank Interest		
(As per Annexure H)		General	290.00	
Residential School	475.85	MANNU	7.56	00
(As per Annexure I)		FCRA	129.00	
Capacity Building Training	3.24		2,275.00	
Awareness Programme for Leather				
Child Labour	29.75	Mass Collection	244.88	00
		Donation from Members & Wellwishers	300.85	00
		Membership Subscription	28.00	00
Health & Eye Checkup Camp	35.61	Donation from Sitaram Jindal		
		Foundation	7.50	00
RNL FORCE Study Centre				
Honorarium	27870.00			
Assignment Checking Exp	7664.00			
Exam Exp. UG & PG	57260.00			
Prospectus	4600.00			
	348,444.00			
Depreciation	8.70			
Excess of Income				
over expenditure	814.95			
	<u>5,707.97</u>		<u>5,707.97</u>	

Place: 113 A A J C Bose Road
Kolkata - 700 014

Dated: 23.06.2013

For T.P. Kar & Co
Chartered Accountants

T.P. Kar
Partner
M No: 011148

Secretary
RNL FORCE
212 RAMNAGAR LANE
KOLKATA - 700024

[illegible]

Place 113 A A J C Estate Road
Kolkata - 700 014

Dated: 23/03/2013

Secretary
RNL FORCE
RAJENDRA-SAR LAKE
100-434-10004

For T. P. K. & Co
Chartered Accountants

FD-302 (Rev. 11-27-70)

Annexure A Detailed Expenses of NCLP (Housing)

Cost of Construction	12,00,000.00
Cost of Furniture	1,00,000.00
Cost of Water	1,00,000.00
Cost of Electricity	1,00,000.00
Cost of Gas	1,00,000.00
Cost of Sewerage	1,00,000.00
Cost of Land	1,00,000.00
Cost of Road	1,00,000.00
Cost of Drainage	1,00,000.00
Cost of Fencing	1,00,000.00
Cost of Gate	1,00,000.00
Cost of Security	1,00,000.00
Cost of Maintenance	1,00,000.00
Cost of Insurance	1,00,000.00
Cost of Other Expenses	1,00,000.00
Total	14,00,000.00

Annexure B Detailed Expenses of NCLP (Housing)

Cost of Construction	12,00,000.00
Cost of Furniture	1,00,000.00
Cost of Water	1,00,000.00
Cost of Electricity	1,00,000.00
Cost of Gas	1,00,000.00
Cost of Sewerage	1,00,000.00
Cost of Land	1,00,000.00
Cost of Road	1,00,000.00
Cost of Drainage	1,00,000.00
Cost of Fencing	1,00,000.00
Cost of Gate	1,00,000.00
Cost of Security	1,00,000.00
Cost of Maintenance	1,00,000.00
Cost of Insurance	1,00,000.00
Cost of Other Expenses	1,00,000.00
Total	14,00,000.00

Annexure C Detailed Expenses of NCLP (Housing)

Educational Instructor	55,000.00
Vocational Instructor	48,000.00
Accountant Cum Clerk	36,000.00
Peon	24,000.00
Doctors Honorarium	3,000.00
Stipend	50,000.00
Water & Electricity	2,400.00
Rent	9,600.00
Educational Materials	4,800.00
Vocational Materials	5,200.00
Contingencies	4,000.00
Total	323,000.00

Annexure D Detailed Expenses of NCLP (Housing)

Contingency	2,500.00
Educational & Vocational Material	5,999.00
Educational Instructor	55,000.00
Peon	24,000.00
Rent Water & Electricity	12,000.00
Vocational Instructor	48,000.00
Stipend	55,512.00
Total	248,456.00

Annexure E Detailed Expenses of Organizing Expenses

Accounting Charges	12,000.00
Audit Fees	5,000.00
Bank Charges	250.00
Electric Charges	3,500.00
Honorarium to office staff	55,000.00
Newspaper & Magazine	1,120.00
Office Rent	4,800.00
Printing & Stationery	3,149.37
Refreshment	3,652.00
Repair & Maintenance	1,575.00
Travelling & Conveyance	12,500.00
Telephone Charges	2,750.00
Total	164,570.37

Annexure F Detailed Expenses of KMC Mid Day Meal

Cooking Cost	378,325.03
Honorarium to Cooking staff & Helper	300,000.00
Transportation	30,150.50
Delivery Charges	17,100.00
Utensils	1,500.00
Replacement of Kitchen Devices	1,500.00
Total	706,641.53

Johnson

Secretary

RNL FORUM

452 RAMNAGAR

KOLKATA - 700025

Annexure - G Detailed Expenses of Hostel for 2008-09

Food & Bedding	15,000.00
1st Aid Kit	3,357.00
Stationeries	6,510.00
Photocopy	732.00
Consumable Cleaning Materials	10,104.00
Referral Services	21,425.00
Salary (Staff)	250,000.00
	<u>317,768.00</u>

Annexure - H Detailed Expenses of Hostel for 2008-09

<u>Non-Reselling</u>		
Mattresses / Bedding / Towels	25,166.00	
Furniture	25,420.00	
Recreation Facilities	24,150.00	75,026.00
<u>Reselling</u>		
Facilitation Charges (House Rent)	150,000.00	
First Aid Kit	3,357.00	
Stationeries	6,510.00	
Photocopy	732.00	
Consumable Cleaning Materials	10,104.00	
Referral Services	21,425.00	
Salary (Staff)	250,000.00	442,128.00
		<u>517,768.00</u>

Annexure - I Detailed Expenses of Residential School

Food - including breakfast lunch tiffin	126,700.00
School Supplies including shoes, bags, uniform etc	118,325.00
Stipend for students (to develop interest in handicraft, painting etc)	2,050.00
Supplementary TLM Stationery and other educative materials	15,126.00
Electricity and water charges	13,420.00
Medical care, contingency including health care	3,750.00
Maintenance	6,580.00
Miscellaneous	35,410.00
Meeting with parents school function	2,500.00
Staff Salary	<u>150,000.00</u>
	<u>475,861.00</u>



Secretary
RNL FORCE
G-152 RAM NAGAR LANE
KOLKATA - 700024

RNL FORCE RAMNAGAR LANE FORUM OF REVOLUTION FOR COMMUNITIES EDUCATION

G-152 RAM NAGAR LANE (DHANKHATI) GARDEN REACH KOLKATA - 700 024, WEST BENGAL

SCHEDULE - A DETAILS OF FIXED ASSETS

DESCRIPTION OF ASSETS	RATE OF DEP	WD VAS ON 31.03.2012	ADDITION	TOTAL AS ON 31.03.2013	DEPRECIATION	WD VAS ON 31.03.2013
SPORTS EQUIPMENT	10%	305.00		305.00	31.00	274.00
FAN	10%	2,326.00		2,326.00	233.00	2,093.00
FURNITURE	10%	48,648.00		48,648.00	4,865.00	43,783.00
UTENSILS	10%	5,328.00		5,328.00	533.00	4,795.00
BLANKETS	10%	133.00		133.00	13.00	120.00
EDUCATIONAL MATERIAL	10%	8,798.00		8,798.00	880.00	7,918.00
ALMIRAH	10%	15,150.00		15,150.00	1,515.00	13,635.00
COMPUTER	80%	1,092.00		1,092.00	655.00	437.00
FURNITURE (KUSP)	10%	11,802.00		11,802.00	1,180.00	10,622.00
PRINTER	60%	62.00		62.00	37.00	25.00
WATER FILTER	10%	1,246.00		1,246.00	125.00	1,121.00
TOTAL		81,255.00		81,255.00	8,764.00	72,491.00

[Signature]

Secretary

RNL FORCE
G-152 RAM NAGAR LANE
KOLKATA - 700024

T.P. KAR & CO

CHARTERED ACCOUNTANTS

112 A, Vidyasagar Street, Kolkata - 700 014

Kolkata - 700 014

Phone: 2365-0510

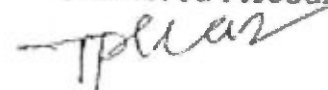
Auditors' Report

We have audited attached Balance Sheet of RNL FORCE : Ram Nagar Lane Forum of Revolution for Communities Education as at 31st March 2014 and also the Income & Expenditure Account and the Receipts & Payments Account for the year ended on that date and report that the said statement of accounts are in agreement with the books of account and vouchers produced before us.

Dated : 26.07.2014

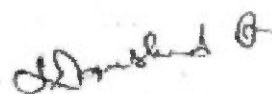
For T.P. Kar & Co

Chartered Accountants



(T.P. Kar)

Partner



Secretary

RNL FORCE

G-152 RAM NAGAR LANE

KOLKATA - 700024

GENERAL FUND

As per last Balance Sheet
As per last Balance Sheet

SHG GENERAL FUND

As per last Balance Sheet

THADANI Foundation SHG FUND

As per last Balance Sheet

Loan from Members & Well Wishers

As per last Balance Sheet
As per last Balance Sheet

502,000.00
450,000.00

135,670.00

112,000.00

1,552,415.70

FIXED ASSETS

As per last Balance Sheet

LOAN WITH SHG MEMBERS

As per last Balance Sheet
Less: Recovered this year

228,400.00

LOAN WITH SHG THADANI Foundation

As per last Balance Sheet
Less: Recovered this year

22,250.00

22,250.00

Cash in Hand

Cash in Hand (General)

50,140.00

Cash in Hand (SHG)

14,000.00

Cash with SBI

2,004.79

Cash with Central Bank

1,100.00

of India (PCRA)

5,000.00

Cash with SBI, MANUU

1,000.00

Cash with Bank of India

1,000.00

Cash with Allahabad Bank

1,100.00

Cash with PNB

1,100.00

1,487,349.70

1,552,415.70

113 A A J C Bose Road
Kolkata - 700 014

20.07.2014

For T P Kar & Co
Chartered Accountants

T P Kar

Partner

M No - 011145

[Signature]

Secretary
RNL FORCE
G-152 RAM NAGAR LANE
KOLKATA - 700024

AS per Annexure G)	3,045.54	AS per Annexure		
Mid Day Meal - NCLP (Kolkata)	74,875.00	Mid Day Meal - NCLP (Kolkata)	74,875.00	
AS per Annexure H)		NCLP (Kolkata)	1,14,24.00	
Mid Day Meal - NCLP (Kolkata)	1,01,941.00	Mid Day Meal - NCLP (Kolkata)	1,01,941.00	
AS per Annexure C)				
NCLP Special School (Hooghly)	20,378.00	NYK Ministry of Youth Affairs & Sports (Govt of India)	1,14,00.00	
(AS per Annexure D)		KMC Mid Day Meal	39,598.47	
Organising Expenses	215,132.00	SSM, Kolkata	44,30,439.00	
(AS per Annexure E)		Dept. of Women & Child Dev. & Social Welfare, Govt. of W.B.	4,22,000.00	7,58,742.47
KMC Mid Day Meal	39,424.00			
(AS per Annexure F)				
Mid Day Meal - NCLP (Hooghly)	67,835.00	RNI FORCE Study Centre		
(AS per Annexure G)		Received from MANNU		33,755.00
Shelter for Urban Homeless	1,150,343.00	Collection for Prospectus		32,000.00
(AS per Annexure H)				
Residential School	4,450,833.00	Bank Interest		
(AS per Annexure I)		General	527.00	
		MANNU	159.00	
Capacity Building Training	10,250.00	FCRA	46.00	73.00
Skill Upgradation Training Programme for Women	11,440.00	Misc Collection		379,560.00
Awareness Programme on Health Issue	17,560.00	Donation from Members & Wellwishers		620,500.00
		Membership Subscription		28,000.00
Vocational Training	246,530.00	Donation from Sitaram Jindal Foundation		15,000.00
Health & Eye Checkup Camp	45,260.00			
RNI FORCE Study Centre				
Honorarium	13,170.00			
Assignment Checking Exp	5,141.00			
Exam Exp. UG & PG				
Prospectus	32,000.00			
Depreciation	215,117.00			
	7,485.00			
Excess of Income over expenditure	63,755.47			

8,900,307.47

8,900,307.47

Office: 11/1 A J C Bose Road
Kolkata - 700 014

Date: 26.07.2014

Handwritten signature

Sd/-
RNI FORCE
G-152 Ramkrishna Mission
Kolkata - 700 014

For T P Kar & Co
Chartered Accountants
Handwritten signature
T P Kar
Partner
M No - 011149

TABLE A-DETAILS OF FIXTURES

6.102 2700 W. 17th AVE LANE (DHANUKHITI) GARDEN REACH KOLKATA

LEGAL

[illegible]

George

SECRETARY

ARMY FORCE

3-152 PALM NAGAR LANE
KOLKATA - 700024

Educational Instructor
Vocational Instructor
Accountant Cum Clerk
Peon
Doctors Honorarium
Stipend
Water & Electricity
Rent
Educational Materials
Vocational Materials
Contingencies

55,000.00
48,000.00
36,000.00
75,000.00
2,000.00
100,000.00
7,000.00
9,000.00
4,800.00
3,200.00
3,620.00
320,760.00

Annexure D Detailed Expenses of NCIP (I roughly)

Contingency
Educational & Vocational Material
Rent Water & Electricity

1,481.00
6,897.00
12,000.00
20,378.00

Annexure E Detailed Expenses of Organising Expenses

Accounting Charges
Audit Fees
Bank Charges
Electric Charges
Honorarium to office staff
Newspaper & Magazine
Office Rent
Printing & Stationery
Refreshment
Repair & Maintenance
Travelling & Conveyance
Telephone Charges

12,000.00
5,000.00
784.00
2,920.00
144,000.00
1,250.00
9,600.00
3,250.00
8,962.00
1,000.00
20,150.00
5,200.00
215,132.00

Annexure F Detailed Expenses of KMC Mid Day Meal

Travelling Cost
Honorarium to Cooking staff & Helper

239,240.00
155,000.00
394,240.00

[Signature]

Secretary
RNL FORCE
G-152 RAM NAGAR LANE
KOLKATA - 700024

RNL FORCE RAMNAGAR LANE FORUM OF RESOLUTION FOR CONVICTION FOR AT 31

Bank Reconciliation Statement for the Year Ended 31st March 2014

Punjab National Bank - Garden Reach Branch, A/C No 1911002100002750

Bank Balance as per Bank Book 1,226,567.91

Less: Cheque Deposited but not credited by bank

Ch No - 000234

24,738.00

1,201,829.91

Add: Cheque issued but not presented into Bank

Cheque No	Amount
775603	4000
775605	5000
775604	5000
775624	5000
775606	5000
775633	3000
775623	5000
775635	3000
775629	3000
775607	5000
775614	3000
775626	3000
775634	3000
775609	3000
775632	3000
775615	3000
514524	3000
775625	5000
775610	3000
775620	4000
775616	3000
775622	5000
775627	3000
775617	3000
775621	4000
775613	3000
775630	3000
514492	4000
514531	4000
662390	7000
775626	3000
775631	3000
775610	10000
775612	3000
775611	3000
775636	7000
775608	3000
775601	10000
514574	4000

Bank Balance as per Bank Statement

1,201,829.91

1,362,769.91

[Signature]
Secretary
RNL FORCE
G-152 RAM NAGAR LANE
KOLKATA - 700024

T.P. KAR & CO.
CHARTERED ACCOUNTANTS

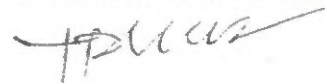
113 A. Acharya Jagadish Chandra Bose Road
Kolkata - 700 014
Phone : 2265-0510

Auditors' Report

We have audited attached Balance Sheet of RNL FORCE : Ram Nagar Lane Forum of Revolution for Communities Education as at 31st March 2015 and also the Income & Expenditure Account and the Receipts & Payments Account for the year ended on that date and report that the said statement of accounts are in agreement with the books of account and vouchers produced before us.

Dated : 30.06.2015

For T.P.Kar & Co
Chartered Accountants



(T.P.Kar)

Partner

M.No - 011149



Secretary

RNL FORCE
G-152 RAM NAGAR LANE
KOLKATA - 700024

THADANI FUND

As per last Balance Sheet 1,070,549.77
Add: Excess of income over Expenditure 1,010,123.52

SHG GENERAL FUND

As per last Balance Sheet 228,400.00

THADANI Foundation SHG FUND

Thadani Contribution 135,670.00
(As per last Balance Sheet)

Loan from Members & Well Wishers

As per last Balance Sheet 112,000.00
Less : Refunded this year 112,000.00

2,066,469.20 Cash in Hand

Cash in Hand (General) 73,749.77

Cash in Hand (SHG) 148,890.00

Cash with S.B.I. 1,066,914.79

Cash with Central Bank of India (FCRA) 1,238.00

Cash with S.B.I, MANUU 3,447.00

Cash with Bank of India 601,195.00

Cash with Allahabad Bank 15,572.00

Cash with PNB 481,056.66

2,392,074.20

2,450,539.20


2,450,539.20

Place : 113 A.A.J.C Bose Road
Kolkata - 700 014

Dated : 30.06.2015

For T.P.Kar & Co
Chartered Accountants


T.P. Kar
Partner
M.No - 011149


Secretary
RNL FORCE
G-152 RAM NAGAR LANE
KOLKATA - 700024

Shreshth D
Secretary
RNL FORCE
G-152 RAM NAGAR LANE
KOLKATA - 700024

RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2015

	AMOUNT	AMOUNT		AMOUNT	AMOUNT
Receipts			Payments		
Cash In Hand (General)	50,150.00		Mid Day Meal - KFSC		2,008,132.25
Cash In Hand (SHG)	148,890.00		(As per Annexure A)		
Cash with S.B.I.	2,004.79		Mid Day Meal - NCLP (Kolkata)		79,215.00
Cash with Central Bank of India (FCRA)	1,190.00		(As per Annexure B)		
Cash with S.B.I. MANUU	46,292.00		NCLP Special School (Kolkata)		232,340.00
Cash with Bank of India	1,208.00		(As per Annexure C)		
Cash with Allahabad Bank	11,107.00		NCLP Special School (Hooghly)		172,434.00
Cash with PNB	1,226,507.91		(As per Annexure D)		
		1,487,349.70	Organising Expenses		180,523.25
Grant in Aid			(As per Annexure E)		
Nehru Yuva Kendra, Kolkata	8,000.00		NCPUL Programme		57,685.00
Mid Day Meal - KFSC	1,557,806.00		(As per Annexure F)		
NCLP (Kolkata)	563,703.00		Mid Day Meal - NCLP (Hooghly)		48,063.00
NCLP (Hooghly)	218,439.00		(As per Annexure G)		
NCPUL	81,400.00		Shelter for Urban Homeless		1,059,674.00
Ministry of Youth Affairs & Sports (Govt of India)	115,000.00		(As per Annexure H)		
CLFCA from Mid Day Meal	559,932.00		Residential School		6,051,071.00
SSM, Kolkata	5,368,200.00		(As per Annexure I)		
RUSP	600,000.00		NPYAD Programme		238,070.00
Dept. of Women & Child Dev. & Social Welfare, Govt. of W.B.	1,762,000.00	10,854,482.00	(As per Annexure J)		
RNL FORCE Study Centre			Capacity Building Training		12,350.00
Collection for Prospectus		39,200.00	Skill Upgradation Training Programme for Women		18,420.00
Bank Interest			Awareness Programme on Health Issues		21,850.00
General	743.00		Vocational Training		275,630.00
MANUU	155.00		Health & Eye Checkup Camp		50,410.00
FCRA	48.00	946.00	RNL FORCE Study Centre		
Mass Collection			Honorarium	142,200.00	
Donation from Members & Wellwishers	380,500.00		Assignment Checking Exp.	9,426.00	
Membership Subscription	450,280.00		Exam Exp. UG & PG	57,990.00	
Donation from Sitaram Jindal Foundation	28,000.00		Prospectus	39,200.00	
		15,000.00	Refund of Loan		248,616.00
			By Closing Balance		112,000.00
			Cash In Hand (General)	73,749.75	
			Cash In Hand (SHG)	148,890.00	
			Cash with S.B.I.	2,004.79	
			Cash with Central Bank of India (FCRA)	1,190.00	
			Cash with S.B.I. MANUU	46,292.00	
			Cash with Bank of India	1,208.00	
			Cash with Allahabad Bank	11,107.00	
			Cash with PNB	1,226,507.91	
					2,392,074.20
					13,255,757.70
		13,255,757.70			

Place: 113 A A.J.C Bose Road
Kolkata - 700 014

Dated: 30.06.2015

For T.P.Kar & Co
Chartered Accountants

T.P.Kar
Partner
M.No - 011149

Secretary
RNL FORCE
 G-152 RAJ NAGAR LANE
 KOLKATA - 700024

RNL FORCE : RAMNAGAR LANE FORUM OF REVOLUTION FOR COMMUNITIES EDUCATION

G-152 RAM NAGAR LANE (DHANKHITI) GARDEN REACH KOLKATA - 700 024, WEST BENGAL
 SCHEDULE : A DETAILS OF FIXED ASSETS

DESCRIPTION OF ASSETS	RATE OF DEP	W.D.V AS ON 31.03.2014	ADDITION	TOTAL AS ON 31.03.2015	DEPRECIATION	W.D.V AS ON 31.03.2015
SPORTS EQUIPMENT	10%	247.00		247.00	25.00	222.00
FURNITURE	10%	1,884.00		1,884.00	188.00	1,696.00
UTENSILS	10%	39,405.00		39,405.00	3,941.00	35,464.00
BLANKETS	10%	4,315.00		4,315.00	432.00	3,883.00
EDUCATIONAL MATERIAL	10%	108.00		108.00	11.00	97.00
ALMIRAH	10%	7,126.00		7,126.00	713.00	6,413.00
COMPUTER	60%	1,227.00		1,227.00	123.00	1,104.00
REFRIGERATOR (1P/2P)	10%	175.00		175.00	105.00	70.00
WASHING MACHINE	60%	9,500.00		9,500.00	956.00	8,544.00
WASHING MACHINE	10%	10.00		10.00	6.00	4.00
		1,009.00		1,009.00	101.00	908.00
TOTAL		65,066.00		65,066.00	6,601.00	58,465.00

1,262,132.25
726,000.00
2,008,132.25

Annexure : B Detailed Expenses of Mid Day Meal - NCLP (Kolkata)

Cooking Cost	64,215.00
Honorarium to Cooking staff	15,000.00
	<u>79,215.00</u>

Annexure : C Detailed Expenses of NCLP (Kolkata)

Educational Instructor	96,000.00
Vocational Instructor	48,000.00
Accountant Cum Clerk	36,000.00
Peon	24,000.00
Doctors Honorarium	3,000.00
Water & Electricity	2,400.00
Rent	9,600.00
Educational Materials	5,660.00
Vocational Materials	4,510.00
Contingencies	3,150.00
	<u>232,340.00</u>

Annexure : D Detailed Expenses of NCLP (Hoochiv)

Contingency	434.00
Educational Instructor	96,000.00
Peon	16,000.00
Rent Water & Electricity	12,000.00
Vocational Instructor	48,000.00
	<u>172,434.00</u>

Annexure : E Detailed Expenses of Organising Expenses

Accounting Charges	12,000.00
Audit Fees	5,000.00
Bank Charges	403.25
Electric Charges	3,650.00
Honorarium to office staff	96,000.00
Newspaper & Magazine	1,340.00
Office Rent	9,600.00
Printing & Stationery	3,780.00
Refreshment	10,250.00
Repair & Maintenance	2,140.00
Travelling & Conveyance	30,560.00
Telephone Charges	5,760.00
	<u>180,523.25</u>

Annexure : F Detailed Expenses of NCPL Programme

Honorarium	48,000.00
Water & Electricity	4,800.00
Stationery	1,245.00
Telephone	2,640.00
Audit & Accounts	1,000.00
	<u>57,685.00</u>

Abhishek D
Secretary
RNL FORCE
G-152 RAM NAGAR LAKE
KOLKATA - 700024

At 292 Topsia Road, Kolkata - 700046

17,179.00
384.00
12,500.00
48,063.00

Annexure : H Detailed Expenses of Home for Urban Homeless
At 292 Topsia Road, Kolkata - 700046

Recurring

Facilitation Charges (House Rent)	180,000.00	
Stationeries	5,636.00	
Telephone	7,781.00	
Photocopy	773.00	
Consumable Cleaning Materials	11,663.00	
Referral Services	24,000.00	
Salary (Staff)	300,000.00	530,055.00

At J10E/H Sardar Para, Kolkata - 700024

Recurring

Facilitation Charges (House Rent)	180,000.00	
First Aid Kit	2,231.00	
Stationeries	3,142.00	
Telephone	7,590.00	
Photocopy	781.00	
Consumable Cleaning Materials	11,875.00	
Referral Services	24,000.00	
Salary (Staff)	300,000.00	529,619.00

Total 1,059,674.00

Annexure : I Detailed Expenses of Residential School

At Gopeshwar Dutt Free School

Renovation of toilet	100,000.00	
Locker	72,000.00	
Food - Including Breakfast, Lunch & Tiffin	1,336,442.00	
School Supplies including Shoes, Bag, Uniform etc	254,252.00	
Stipend for Students (to develop interest like dancing, painting etc)	65,903.00	
Supplementary TLM, Stationery and other educative materials	19,467.00	
Electricity and Water Charges	95,511.00	
Medical Care, Contingency including health care	74,409.00	
Maintenance	65,394.00	
Miscellaneous	75,705.00	
Meeting with parents, school function	65,058.00	
Staff Salary	900,000.00	2,972,141.00

At Nabajatak Vidya Bhaban For Girls

Locker	72,000.00	
Food - including Breakfast, Lunch & Tiffin	1,416,943.00	
School Supplies including Shoes, Bag, Uniform etc	252,100.00	
Stipend for Students (to develop interest like dancing, painting etc)	61,742.00	
Supplementary TLM, Stationery and other educative materials	24,220.00	
Electricity and Water Charges	86,575.00	
Medical Care, Contingency including health care	71,863.00	
Maintenance	79,801.00	
Miscellaneous	75,034.00	
Meeting with parents, school function	58,152.00	
Staff Salary	900,000.00	3,026,430.00

Independence Day Programme

52,500.00
6,051,071.00

Shreshth
Secretary
HNL FORCE
G-152 RAM NAGAR LAKE
KOLKATA - 700024

Rs.	
Management	
Printed material (Question papers, answer sheets, printed Q & A's etc)	21,177
Stationery and consumables	2,700
Printed material	21,177
(Question and answer sheets, other test & reading materials)	
Miscellaneous	5,125.00
	<u>238,070.00</u>

Dr. Sushant S.
Secretary
RNL FORCE
G-152 RAM NAGAR LANE
KOLKATA - 700024

Page 1 of 1

RAAGAF LANE, PUNJAB, INDIA

FEVRI

2018

Page 1 of 1

Bank Reconciliation Statement for the Year Ending 31st March 2018

Punjab National Bank - Garden Reach Branch, A/C No. 1911002100007750

Bank Balance as per Bank Book

481,066.66

Add: Cheques issued but not presented into Bank

Cheque No

Amount

667777	5000
667801	3000
661181	10000
661182	4000
661183	4000
661184	5000
661185	5000
661186	5000
661187	5000
661188	3000
661189	3000
661190	3000
661191	3000
661192	3000
661193	3000
661194	3000
661195	3000
661196	3000
661197	3000
661198	7000
661199	10000
661200	4000
661201	4000
661202	5000
661203	5000
661204	5000
661205	5000
661206	3000
661207	3000
661208	3000
661209	3000
661210	3000
661211	3000
661212	3000
661213	3000
661214	3000
661215	3000
661216	7000

155,000.00

Bank Balance as per Bank Statement

639,066.66

Shankar S
Secretary

RNL FORCE
G-152 RAAGAF LANE
PUNJAB, INDIA



**GARDEN REACH BANGLA BASTI
ACADEMIC DEVELOPMENT SOCIETY**

Regd. Under West Bengal Societies Registration Act, 1961

093397 25783

098042 68631

033 3261 3493

033 2469 2049

E-mail: grbb_ngo@yahoo.com

grbbads_ngo1997@gmail.com

AN INCLUSIVE COMMITMENT TO SOCIAL & ECONOMIC DEVELOPMENT

Dial : 1098 when you see a child in distress.

Dial : 1097 to know about STD/HIV & AIDS

Ref. No. *GRBB/MULM/2016/211*

Date *24.08.2016*

To
The Mission Director
West Bengal State Urban Livelihood Mission,
ILGUS Bhawan, HC Block,
Sector – III, Bidhan Nagar
Kolkata – 700106

Sub: Submission of a proposal entitled SUSTAINABLE LIVELIHOOD SECURITY FOR THE WOMEN & GIRLS BREATHING THROUGH RAG PICKING PROFESSION under Innovative Special Project (I & SP) launched under DAY NULM program of the Govt. of India

Sir

We are pleased to enclose herewith the captioned proposal under I & SP of the Govt. of India for your kind doing the needful

The documents pertaining to the organization has been annexed by following the Checklist of Documents-1

The documents pertaining to the project has been annexed by following the Checklist of Documents-2

Hope the proposal shall receive your kind consideration

Thanking you

Yours truly

Md. Shahnawaz
General Secretary

Encl : as stated above

General Secretary

Garden Reach Bangla Basti
Academic Development Society

All donations are exempted from Income Tax u/s. 80-G of I. Act (Govt. of India)

Correspondence office :- G-28, Bangla Basti, Garden Reach, Kolkata-700 024 [West Bengal, India]
Administrative office :- F-90, Khora Basti, Garden Reach, Kolkata-700 024 [West Bengal, India]

Checklist of attached documents 1

1. Project Proposal P-1-9
2. Copy of the Registration Certificate with latest Renewal Receipt P-(19-20)
3. Copy of the Memorandum of Association and Rules & Regulations of the organization P-(25-47)
4. List of the sitting members of the Executive Committee P-24.
5. Copy of the certificate U/S 12A of the IT Act 1961 P-22.
6. Copy of the certificate U/S 80G (5)(VI) of the IT Act 1961 P-21
7. Copy of the PAN Card under IT Act P-23.
8. Copy of the Annual Report for the year 2015-2016 P-48-65
9. Copy of the Audited Statement of accounts for the years 2013-2014, 2014-2015 & 2015-2016 (P-65-95)

Checklist of attached documents 2

1. Profile of the organization P-(13-15)
2. Graphical representation of the Cash Flow Statement and anticipated income etc P-16.
3. Financial breakup of the project P-(10-12)
4. Cash Flow Statement with anticipated Income of the Beneficiaries (Profit projection) P-(17-18)



(Md. Shahnawaz)
General Secretary
General Secretary

Garden Reach Bangla Basti
Academic Development Society

FORMAT FOR SUBMISSION OF PROPOSALS

PART I: PROJECT SUMMARY

1	Name of the Project:	SUSTAINABLE LIVELIHOOD SECURITY FOR THE WOMEN & GIRLS BREATHING THROUGH RAG-PICKING PROFESSION
2	Name of the city and state in which this project will be implemented	Kolkata in the State of West Bengal
3	Project Objectives	<ul style="list-style-type: none"> ❖ Empowering 100 women & girls of the age group between 18 to 35 years securing sustainable livelihood through gainful employment/self-employment opportunities. ❖ To empower them in respect of increasing bargaining capacity so that they are able to negotiate with the traders. ❖ Counseling the beneficiaries along with their mothers in societal context with a view to mitigate orthodoxies within them. ❖ Arranging skill training for them on this trade. ❖ Facilitating them to ensure sustainable source of income. ❖ Convergence of the programme with the ULB through positive intervention of concerned Development actors
4	Project period	24 months
5	Background of the project & features which make it special / innovative <i>[include here the justification for why the project is being proposed as innovative or special project]</i>	<p>National Urban Livelihood Mission speaks of Livelihood Security which may promote noble approaches in the form of innovative and special projects. The term Livelihood does not only mean food security, but also a life with a secured healthy life, good education and culture, environment, income generation and by adhering gender equity in all spheres. Finally, to be with secured and sustainable livelihood for better life.</p> <p>However, Proposed project is for economically secured life of the young women & girls. One cannot deny the aspect of income generation since it is the top most priority sector and for sustenance of the family, this aspect must be ensured. Considering the abovementioned aspect, the targeted women & girls shall be provided with skill development / skill formation training on "Making of Jute Diversified Products" and on completion of the training they will be facilitated for initiating</p>


General Secretary

Garden Reach Bangla Basti
Academic Development Society

		<p>their own business for attaining livelihood security.</p> <p>The project is innovative because of the following aspects :</p> <ol style="list-style-type: none"> Identified beneficiaries are from such families where they find little chance to unfold their latent potential rather they have to remain busy in Rag Picking. These beneficiaries are generally treated as untouchable in the so called mainstreamed society. Access to the formal Training institutes is denied because the time set out by the Training Institutes collides with their rag picking profession. Even if they spare their time they remain neglected in the aspects of securing jobs or doing their own business. These types of beneficiaries never think of the fact that they are capable of such skilled job and they have the latent potentialities for accomplishing the job for earning livelihood even good. <p>Considering the aspects mentioned hereinabove, the project is innovative.</p>
6	Details of the target beneficiaries to be covered by this project	Target beneficiaries belong to the Rag Picking families who, despite their hidden skill, knowledge and potentialities, could not find suitable jobs rather than Rag Picking. They live on hand to mouth condition uncertain income. Education level of the children is almost nil.
	a Total number of beneficiaries to be covered	100 women & girls of age group between 18 to 35 years.
	b Profile of the beneficiaries: [these may be SCs, STs, minorities, female-headed households, persons with disabilities, the destitute, migrant labourers, and especially vulnerable occupational groups such as street vendors, rag pickers, domestic workers, beggars, construction workers, etc.]	The beneficiaries shall be from the families of Rag Pickers. The members of the family travel long since early in the morning from here and there in search of rags like papers, plastics, bones, iron pieces, glasses etc up to late mid day. After that in the afternoon after having non-nutritious food they dump the collected materials in their courtyard or on the adjacent dumping ground where other members of their family sort them out for drying in the sun for sale. Their per day per head income is between Rs. 50-70 with the participation and involvement of other family members. With this income they cannot cope up their daily expenses. Their family members are with no option or idea about family planning. They become afflicted with various diseases with no any protective measures. Naturally, the expenditure on health coverage


General Secretary

Garden Reach Bangla East
Academic Development Society

		<p>increases day by day and a stage will come from where the cannot survive more.</p> <p>This Jute Diversification trade shall change their life from vulnerable condition to resourceful life from where they can lead a normal and healthy life.</p>
--	--	--

PART II: IMPLEMENTING AGENCY DETAILS

7	Name of the Implementing Agency	Garden Reach Bangla Basti Academic Development Society
8	Name & Contact details of the Representative, Implementing Agency	Md. Shahnawaz, General Secretary Phone : 033-24692049 Mobile : 09339725783 E-mail : grbbads.ngo1997@gmail.com
9	Legal status of the Implementing Agency: [e.g. registration status and details]	It is a registered society under Societies Registration Act 1961, Govt. of West Bengal with Registration No - S/ 87629 dated 25.07.1997
10	Last 3 years audited financial statements (in annexure):	Enclosed Audited Statement of Accounts in the form of Receipts & Payments A/C, Income & Expenditure A/C and the Balance Sheet for the years 2012-13, 2013-14 & 2014-15.
11	Bank details of the Implementing Agency to which funds are to be released	Name of Bank : AXIS Bank LTD Name of Branch : Metiabruz Cal WB Branch Code : 2046 Type of account : Savings Account Account No. : 915010013071004 IFS Code : UTIB0002406 MICR : 700211090
12	Experience of the agency in implementation of similar projects: [include a detailed profile of the implementing agency in annexure to the proposal]	Details Annexed


General Secretary

**Garden Reach Bangla Basti
Academic Development Society**

PART III: PROJECT IMPLEMENTATION & MONITORING DETAILS

13	<p>Project Strategy: <i>[Specify here the manner in which the project will achieve the goals and key outcomes proposed]</i></p>	<p>The strategies shall be as follows :</p> <ol style="list-style-type: none"> Identification of the girls through conducting Base Line Survey. Maintaining close liaison with the local leaders like Ward Councilors, religious leaders, influential person of the locality so that they can cooperate in implementation. Arranging Skill Formation Training Program on the specified vocation viz. Making of Jute Diversified Products. Arranging Production Centers /Common Facilitation Centre (CFC) for the trained beneficiaries. Providing raw materials for certain period this will be used as revolving fund by the trained candidates. Establishment for convergence or linkages with the related Govt. Programmes, Private establishments dealing with Jute products for marketing and selling of the produced goods. <p>Key outcome of the project shall be :</p> <ol style="list-style-type: none"> Better livelihood security of the target beneficiaries and creation of inquisitiveness among them regarding betterment in education and income generation in a rightful way. The beneficiaries shall be able to be self- employed through their own initiatives and efforts. Convergence of the programme with the concerned departments in the urban areas through positive intervention of all actors responsible for community development and attaining livelihood security at large. 									
14	<p>Key outcomes of the project: <i>[specify here the expected benefits / impact of the project in terms of indicators such as increased reach of social mobilization, increase in income of the target group, increased retention in jobs of the target group, sustainability of enterprises of the target group, increased reach of credit facilities to the target group, increase in efficiency (time and cost), etc.</i></p>	<table border="1"> <thead> <tr> <th>Outcome</th> </tr> </thead> <tbody> <tr> <td>Emergence of a group of new entrepreneurs who will become self sustained with their own initiatives</td> </tr> <tr> <td>Trained girls are engaged with the job.</td> </tr> <tr> <td>The candidates have attained bargaining capacity and earning the</td> </tr> </tbody> </table>	Outcome	Emergence of a group of new entrepreneurs who will become self sustained with their own initiatives	Trained girls are engaged with the job.	The candidates have attained bargaining capacity and earning the	<table border="1"> <thead> <tr> <th>Indicator</th> </tr> </thead> <tbody> <tr> <td>Record of their inclusion in this trade under GRBBADS, SUDA as well as the Govt. Department through periodical reports and documents.</td> </tr> <tr> <td>Number of target population engaged and quantum of increased income.</td> </tr> <tr> <td>Verifying the record off the Employers as well as their own records</td> </tr> </tbody> </table>	Indicator	Record of their inclusion in this trade under GRBBADS, SUDA as well as the Govt. Department through periodical reports and documents.	Number of target population engaged and quantum of increased income.	Verifying the record off the Employers as well as their own records
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Number of target population engaged and quantum of increased income.											
Verifying the record off the Employers as well as their own records											

[Signature]
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		amount at par with their male counterpart	
		The candidates have retained their business for quite some time and earned reputation among the consumers	Number of days they are engaged with their jobs and quantum of income earned by them
		The production Centers have earned good reputation among the consumers and the members are making quality items which is having increased value in the market	Verifying the records maintained by the office of the Federation/the Society.
		The Production Centers have established linkages with the Govt. Departments as well as National Jute Board etc and other Private Agencies	Verifying the records of the Training and other advisory tools provided by the Agencies.
15	Role of partner agencies (if any): [this could include line departments, NGOs and any other stakeholder institution – clearly indicate their responsibilities and their impact on the project]	No such partner agency shall be attached with our organization, but the Local Self Government shall assume the following roles : <ul style="list-style-type: none"> • Recognizing the role of the implementing organization and to extend all possible help for its success. • Help and assistance from the elected councilors and other community stakeholders for right implementation of the project in the communities. • To help in identification of target youths and their family members through their secondary data. 	
16	Modalities for implementation of the project: [describe here how various inputs such as technical inputs, raw materials, infrastructure development, marketing, training, etc., will be secured and managed]	<p>The project shall be implemented step-wise as specified below :</p> <p>Step-1</p> <ul style="list-style-type: none"> ✓ Identification and selection of beneficiaries from Rag Picker families ✓ Conducting meetings with the parents ✓ Counseling the beneficiaries regarding alternative ways of earning livelihood <p>Step-2</p> <ul style="list-style-type: none"> ✓ Hiring of place for training of the targeted beneficiaries 	


General Secretary

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- ✓ Purchase of machineries & equipments
- ✓ Initiating training program in batches of 25 each
The training shall be of 3 hours duration per day for 5 days in a week and in one day training 2 batches shall be conducted. Training shall be of 6 months duration. Thus training of 100 candidates shall be completed in one year.

Step-3

- ✓ Arrangement for setting up of **"Production Centers on Jute Products"** shall be made
(Please note that the arrangement for establishing 2 Nos of Decentralized Center shall be made effective from the seventh month and all the candidates trained during 1st two batches shall practice in these centers for next 12 months)
- ✓ For production purposes, a Centralized Production Center shall be set up on the same venue of training center
- ✓ While main production center shall be used equipped with the modern machines and other equipments etc. purchased for training purpose. The No of Machines shall be @ 8 per Center
- ✓ The trainees shall distribute the job responsibilities on their own by judging the expertise and competence for producing the materials like Machine-man, cutting, designing, Packaging, Marketing etc,

17	Benchmark survey for indicators on the basis of which the project would be implemented, monitored and evaluated	The Base Line Survey shall facilitate formation of Bench Mark and the data, thus recorded, shall be used for monitoring and evaluation of the impact. However, the job of regular monitoring shall be done by the workers recruited under the project and for evaluation, a team shall act for this.				
18	Quarter-wise Action Plan / Milestones for implementation	<p>Total project shall be completed within 24 months duration and the quarterly action plan shall be as under :</p> <table><tr><th>Quarter</th><th>Action Plan</th></tr><tr><td>1st Qr. (1 to 3 months)</td><td><p>a. Launching of the program in collaboration with the Chairman's of the concerned Boroughs, Councilors and other eminent persons of the locality</p><p>b. Conducting Base Line Survey of the</p></td></tr></table>	Quarter	Action Plan	1 st Qr. (1 to 3 months)	<p>a. Launching of the program in collaboration with the Chairman's of the concerned Boroughs, Councilors and other eminent persons of the locality</p> <p>b. Conducting Base Line Survey of the</p>
Quarter	Action Plan					
1 st Qr. (1 to 3 months)	<p>a. Launching of the program in collaboration with the Chairman's of the concerned Boroughs, Councilors and other eminent persons of the locality</p> <p>b. Conducting Base Line Survey of the</p>					


General Secretary


			<p>families and identifying the beneficiaries from the survey findings</p> <p>c. Deployment of Project Staff such as on Coordinator, 1 Counselors, One Accountant and other staff in need.</p> <p>d. Setting up of an Office equipped with modern furniture, Fixtures, Computers etc.</p> <p>e. Launching and running the training program.</p>
		2 nd Qr. (4 to 6 months)	<p>a. Continuation of the training programs</p> <p>b. Formation of the Group with the trained candidates</p> <p>c. Establishing linkages with the Govt departments and other agencies</p> <p>d. Broad scale advertisement of the Production Units by the workers so that the consumers become well aware regarding the services being provided</p>
		3 rd Qr. (7 to 9 months)	<p>a. Continuation of the aforesaid activities</p> <p>b. Launching of 1st Production Unit</p>
		4 th Qr. (10 to 12 months)	<p>a. Continuation of the aforesaid activities</p> <p>b. Annual monitoring of the program by inviting the concerned Councilors and other eminent persons not directly involved with the program</p>
		5 th Qr. (13 to 15 months)	Establishment of 2 nd Production unit and one Centralized Center and two decentralized Centers for the convenience of the Candidates
		6 th Qr. (16 to 18 months)	Continuation of the aforesaid activities
		7 th Qr. (19 to 21 months)	Continuation of the aforesaid activities
		8 th Qr. (22 to 24 months)	Final monitoring of the project activities, impact study and evaluation by the properly constituted panels
19	Consent of the State Government / ULB / Other relevant agency who will be required to maintain assets / sustain the project after completion of the project	The organization shall take consent to use the created Assets in the programme by the trained beneficiaries in the Centralized Production Centre after withdrawal of the project.	

General Secretary

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PART IV: FUNDING DETAILS						
20	Estimated total project cost: <i>[Please include in an annexure to this, a detailed budget statement indicating all (sub-) components of the project. Separate details of capital expenditure, funding of machinery and equipment, construction costs and HR costs as applicable must be included.]</i>	Rs. 23,94,700.00				
21	Per capita cost for beneficiaries being covered	Rs. 23,947.00				
22	Economic viability of the project (where applicable): <i>[include the report in annexure to the proposal where applicable]</i>	Not applicable				
23	Whether partial funding for this proposal is being sought from other sources? If yes, kindly provide details	No				
24	Whether the project, or part thereof, has been submitted to any other agency? If yes, the results thereof. If the project or its part has/had been rejected, the reasons should be indicated clearly. <i>[If the project is partially being funded by another agency, then a letter certifying that funding has been received / is likely to be received. If not, then a self-attestation by the agency that additional funds are not being sought and will not be sought for the project]</i>	No				
25	Funding milestones proposed Details incorporated in the Budget sheet	Install- ment No	Install- ment %	Install- ment Amount	Milestones against which installment is to be released	Expected date of completion of milestone
		(1)	(2)	(3)	(4)	(5)


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 Garden Reach Bangla Basti
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ART V: PROJECT LEARNINGS

26	Expected project learning's to be recommended to NULM: <i>[include here key lessons that the project would like to demonstrate to NULM and features from the project that can be recommended for inclusion after the project completion]</i>	First of all, the target beneficiaries are the girls and women who are basically bare from any developmental activities. They will come to the limelight by overcoming the traditional orthodoxies. In fact, most valuable learning shall be that no one is inferior or neglected and everyone is having latent potential which, on unfolding, shall be able to emerge as a booster for development and set out an example for other
27	Likely issues in scaling-up the project to the rest of the country and how the project seeks to overcome this	As discussed earlier, the term livelihood should be defined in a broader term. One may be livelihood wise secured if she / he is secured socially, economically, educationally, culturally and environmentally and all these by adhering gender equality in all spheres. Prime factor of attaining such security is to arrange for sustainable livelihood since the main drawback for a family to remain poor because of lack in income
28	Describe how the project will be taken-up on a longer-term basis by the city and state: <i>[Include here details of the partnership with ULB and state governments and expected commitments including funding support required to sustain the project in the long-run].</i>	Skill formation / skill enhancement with assured income through employment / self employment shall surely produce the desired fruit. But the initiatives should be supported by Local Government so as to replicate the same in a rightful way in other nearby cities.
29	How capital assets used are to be disposed off after the project completion	A very small amount has been proposed as Capital Assets which may be used for same or similar activities by the beneficiaries under the ULB and/or by the organization.



General Secretary

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FINANCIAL BREAKUP OF THE PROJECT
(Attachment of Point 20 of the Format)

A. Recurring Expenses :

Sl. No.	Activity	Sub-Activity with basis of calculation	Amount in Rs.																											
a	Identification & selection of beneficiaries	Base Line Survey and report analysis of 1000 families @ Rs. 15/- each	15,000.00																											
b	Involving the family members in the total process	Conducting Awareness Generation meetings for the parents @ 2 meetings per Ward-Total 9 Wards x 2 = 18 meetings @ Rs. 4000/- per meeting	72,000.00																											
c	Skill Training of 100 candidates	<div>Detailed costing shall be as below<table><tr><td>a</td><td>Cost of 10 Machineries @ Rs. 9000/- each</td><td>90,000.00</td></tr><tr><td>b</td><td>Other tools & equipments(lump sum)</td><td>20,000.00</td></tr><tr><td>c</td><td>Furniture & Fixture</td><td>60,000.00</td></tr><tr><td>d</td><td>Rent of shed for 12 months @ Rs. 6000/- per month</td><td>72,000.00</td></tr><tr><td>e</td><td>Trainer's cost @ Rs.10000/- for 12 months</td><td>1,20,000.00</td></tr><tr><td>f</td><td>Misc. expense</td><td>30,000.00</td></tr><tr><td>g</td><td>Raw materials @ 1500/-each x 100 persons</td><td>1,50,000.00</td></tr><tr><td>h</td><td>Stipend to trainee @ Rs. 3600/- each</td><td>3,60,000.00</td></tr><tr><td colspan="2">Total cost on training</td><td>9,02,000.00</td></tr></table></div>	a	Cost of 10 Machineries @ Rs. 9000/- each	90,000.00	b	Other tools & equipments(lump sum)	20,000.00	c	Furniture & Fixture	60,000.00	d	Rent of shed for 12 months @ Rs. 6000/- per month	72,000.00	e	Trainer's cost @ Rs.10000/- for 12 months	1,20,000.00	f	Misc. expense	30,000.00	g	Raw materials @ 1500/-each x 100 persons	1,50,000.00	h	Stipend to trainee @ Rs. 3600/- each	3,60,000.00	Total cost on training		9,02,000.00	902000.00
a	Cost of 10 Machineries @ Rs. 9000/- each	90,000.00																												
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h	Stipend to trainee @ Rs. 3600/- each	3,60,000.00																												
Total cost on training		9,02,000.00																												
c	Setting up of production centers	<div>a. Cost on one Centralized Production center :<table><tr><td>a</td><td>Cost of further 6 Machines besides 10 machines provided for Training (6 machines x Rs.</td><td>54,000.00</td></tr></table></div>	a	Cost of further 6 Machines besides 10 machines provided for Training (6 machines x Rs.	54,000.00	381500.00																								
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General Secretary
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		9000)		
		Raw materials for 1 st 4 months @ 4000/-each for 30 persons	1,20,000.00	
		Rent for sheds @ 6000/- p.m. x 12 months	72,000.00	
		Cost on Experts / Manager 10000 x 12 months	1,20,000.00	
		Add 5% contingent Expenses	15,500.00	
		Total cost for Main Center	3,81,500.00	
		b. Cost on 2 Decentralized Training Centers		
	a	Cost of 16 Machines @ Rs. 9000/- each	1,44,000.00	
		Raw materials for 1 st 4 months @ 4000/-each for 60 persons	2,40,000.00	
		Rent for sheds (2) @ 6000/- p.m. x 12 months	1,44,000.00	
		Cost on Experts / Manager 10000 x 12 months x 2 experts	2,40,000.00	
		Add 5% contingent Expenses	38,500.00	
		Total cost for decentralized Centers	8,06,500.00	
		Project Cost		806500.00
		Add 10% Overhead cost (inflation of costing, if any over period)		2177000.00
		Total Cost of the Project		217700.00
				2394700.00

PROPOSED FUNDING MILESTONE
(Attachment of Point 25 of the Format)

Install ment No.	installment %	installment amount	Milestones against which installment is to be released	Expected date of completion of milestone
1	35%	838145.00	a. Launching Program b. Base Line Survey c. Organization of AGP for mother's d. Purchase of Capital items e. Organization of vocational training program f. Setting up of Production centers	1 st month to 6 months


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2	25%	598675.00	a. Organization of AGP for mother's b. Organization of vocational training program	7 th to 12 th month
3	25%	598675.00	a. Organization of Orientation program for mother's b. Organization of vocational training program	13 th to 18 th month
4	15%	359205.00	Final monitoring of the project activities, impact study and evaluation by the properly constituted panels	19 th to 24 th month
Total	100%	2394700		

Detailed Cash Flow Statement and the anticipated income of each beneficiaries has been prepared and enclosed herewith

From the aforesaid document it may kindly be observed that on investment in the machineries & equipments and a raw material support for 4 months they will achieve the following result :

Particular of items	14 th month	24 th month	36 th month	48 th month
Sale for the month	402500	1044750	1746508	2919636
Total Income (Take home by the beneficiaries)	80460 (Rs. 894.00)	156690 (Rs. 1741.00)	261990 (Rs. 2911.00)	437940 (Rs. 4866.00)
Stock of raw materials & finished goods	460000	1194000	1996008	3336727
Per head stock of raw materials & finished goods	5111	13267	22178	37075


General Secretary

Garden Reach Bangla Basti
Academic Development Society

PROFILE OF THE ORGANIZATION
(Annexure to point 12 of the format)

A. General Details :

1	Name of the organization	GARDEN REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY (GRBBADS)	
2	Year and type of registration (whether society, trust, Sec.25 company or other). (In case of a network please provide information for each partner on a separate sheet)	Registration No. S/87629 of 1997-98 Date: - 25 - 07- 1997. Registered under Societies Registration Act XXVI of 1961 of the Govt. of West Bengal	
3	Name of the Chief Functionary With designation	MD.SHAHNAWAZ, General Secretary	
4	Address of the registered office of the organization	G-38, Bangla Basti, P.O & P.S Garden Reach, Kolkata – 700024.	
5	Address of the administrative office of the organization	F-90, Khorapatty, Garden Reach Road, Kolkata - 700024	
6	Contact details of the organization (including phone / fax number with STD code and e-mail ID)	Tel No. of Main Contact: 033-24692049 Mobile: 09339725783 09804268631 E-mail : grbb_ngo@yahoo.com & grbbads.ngo1997@gmail.com	
7	Geographical area of operation (present)	<input checked="" type="checkbox"/> Urban slum areas under Kolkata Municipal Corporation of the Kolkata District, WB <input checked="" type="checkbox"/> Maheshtala Municipality of the Dist. South 24 Parganas, WB <input checked="" type="checkbox"/> Rishra Municipality area, Hooghly district <input checked="" type="checkbox"/> Urban slum areas under Howrah Municipal Corporation <input checked="" type="checkbox"/> Urban Slum areas under Uluberia (Howrah) Municipality	
8	FCRA No. with year of FCRA registration (for lead partner only in case of network projects)	No. 147120645 Dated 30-10-2003	
9	Income Tax Registration. No. under Section 12AA	DIT (E DIT (E)/8E/242/2002-03 Date of Registration :07-05-2003	
10	Registered under section 80G (5)(VI) of the IT Act-1961	DIT(F) / 2883 / 8E / 242/02-03 Date of Registration :07-05-2003	
11	PAN (Permanent Account No.) of the organization	AAATG6585E	
12	Details of receipts and payments for last 3 years (as per audit reports)		
	Year	Receipts (Rs.)	Payments (Rs.)
	2015-2016	1,62,69,344/-	163,50,948/-
	2014-2015	1,57,83,328/-	15253420/-
	2013-2014	13,208,624/-	10,547,497/-

General Secretary

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B: Organization Vision and Objectives:


- a. **VISION:** GRBBADS is poised to be the pioneer for resource centre assuring progress and success. GRBBADS's vision is to achieve a value oriented sustainable society based on social orientation, economic growth, local capacity building and empowerment of people for a complete social transformation.

b. OBJECTIVES:

- 1) to offer opportunities for personal growth and development, skill enhancement by providing technical and vocational skills;
- 2) To motivate and recognize each person's efforts and achievement so that one can recognize on one's own worth.
- 3) To empower the poor and marginalized communities especially the minority community through economic and social development.
- 4) To provide ongoing support system and service to the target group beneficiaries through efficient and readily available management information system.
- 5) To reach out poorest and underprivileged section of the society for self reliance in health, education and economic prosperity

C. Details of Major Projects in the Past 3 years:

- a) Alternative Innovative Education Program under SSM, Govt. of West Bengal
- b) National Child Labour Project (NCLP)
- c) Sustainable Community Development Project
- d) Organization of Awareness Generation Program on Women Labourers, sponsored by the Govt. of India
- e) Organizing Vocational Training Programs for the School Dropout Youths
- f) Providing Mid-Day- Meal to around 8000 children per school day spread out in total 30 schools supported by KPSC, Govt. of West Bengal
- g) Health Education and Rehabilitation of the Youths Breathing with Garbage sponsored by KUSP / ICF, Govt. of West Bengal
- h) ARSH Project at Rishra ULB of Hooghly district sponsored by KUSP / ICF, Govt. of West Bengal
- i) Established two Shelters for Urban Homeless (One for women and other for men) under the Department of Women Empowerment & Social Welfare, Govt. of West Bengal
- j) Established 2 Residential Hostels for the deprived girls at Maulana Hasrat Mohani Memorial Girl's High School and S. B. Girls" high school under Sarba Shiksha Mission, Kolkata
- k) IEC Program on PC & PNDT Act 1994 under the Department of Health & Family Welfare, Govt. of WB covering 49 no. of Wards under Kolkata Municipality Corporation
- l) Empanelled as Resource Organization (RO) under **NULM** for Formation and activation of Women Self Help Groups (SHGs) in three urban slum areas viz. Kolkata Municipal Corporation, Howrah Municipal Corporation and Uluberia Municipality of Howrah district


General Secretary

Garden Reach Bangla Basti

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D: Finance and its Management:

General Body (GB) of GRBBADS is constituted of knowledgeable experienced and committed personalities from the public life who are dedicated to the cause of development of the poor and marginalized section of population. The GB is the legislative body for shaping and determining the general programmatic and organizational policies and directions of GRBBADS in line with its Memorandum and bye laws. The GB elects the Executive Committee (EC) from among its members. The executive committees then select office bearers viz. chairman, secretary and Treasurer from among them. The legislative authority and responsibility thus delegated to the Executive Committee and therefore the GB shall oversee the activities of GRBBADS in general. The executive committee on its part may delegate the authority to the General Secretary for the day to day functioning of GRBBADS in line with its mission, strategy and programs with the necessary performance of GRBBADS as a well governed Organization.

The accountability is :

General Body-----Executive Committee-----Secretary---- Workers

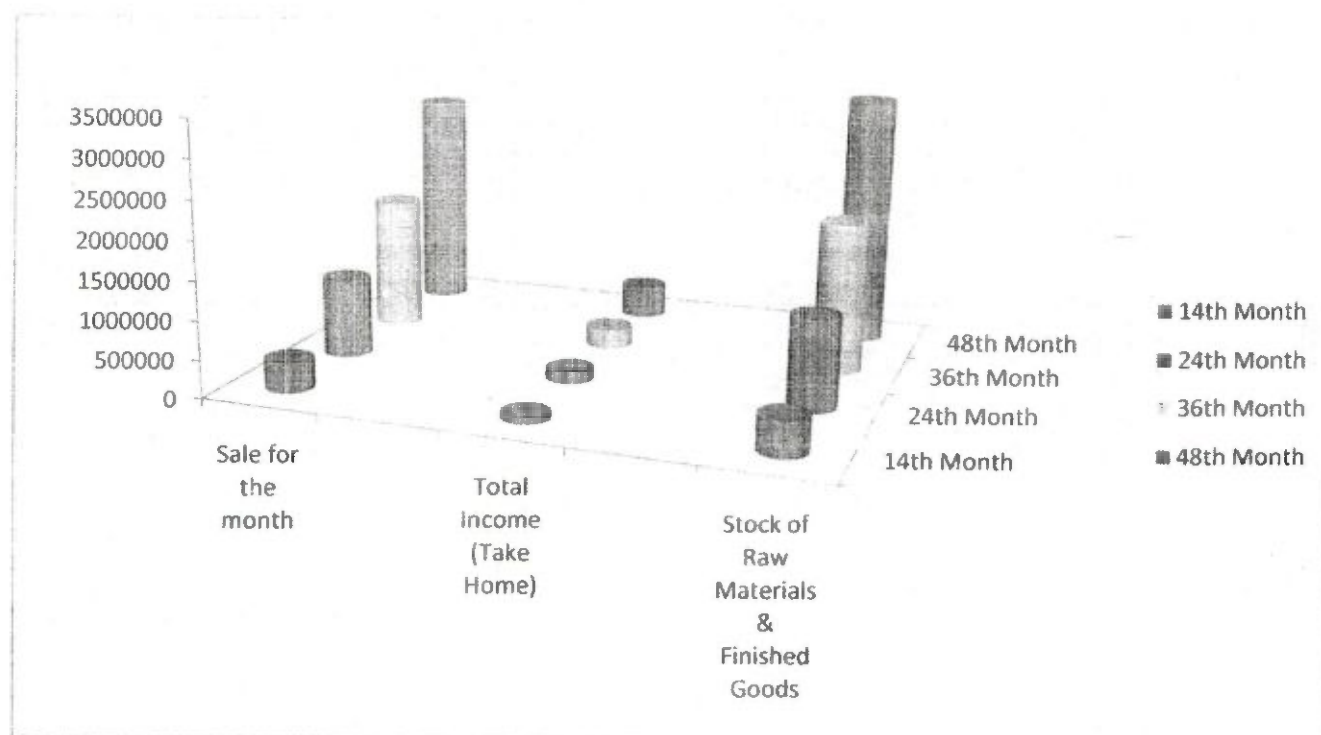
As regards financial management, the Secretary, jointly with the treasurer is empowered to incur up to an amount of Rs. 50000/- under their discretion and the amount exceeding the limit, prior permission or post-facto approval is needed from the Executive Committee for consideration / ratification. However, in all the cases general financial rules are adhered to.



General Secretary

**Garden Reach Bangla Basti
Academic Development Society**

Graphical representation of the Cash Flow Statement and anticipated income etc.



Prepared by :

Garden Reach Bangla Basti Academic Development Society

[Signature]

General Secretary

Garden Reach Bangla Basti
Academic Development Society

GARDEN REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY

Cash Flow Statement with anticipated Income of the Beneficiaries

Particulars	Months															
	1st - 12th	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Available Stock (unsold last month)			230000	138000	184500	231000	246900	262800	278700	294600	310500	326400	342300	358200	373871	390228
Raw Materials	100000															
Trainer Cost	24000	75000														
Input out of Profit (25% of profit)																
Raw materials & Others input ICF		155000	155000	155000	155000	53000	53000	53000	53000	53000	53000	53000	53000	52238	54523	56908
Raw materials repurchase from sales		230000	460000	615000	770000	823000	876000	929000	982000	1035000	1088000	1141000	1194000	1246238	1300761	1357669
Unsold Stock			138000	184500	231000	246900	262800	278700	294600	310500	326400	342300	358200	373871	390228	407301
Available Stock for Sale			322000	430500	539000	576100	613200	650300	687400	724500	761600	798700	835800	872367	910523	950368
Add: Profit 25%			80500	107625	134750	144025	153300	162575	171850	181125	190400	199675	208950	218092	227633	237592
Total Sale			402500	538125	673750	720125	766500	812875	859250	905625	952000	998375	1044750	1090459	1138166	1187960
Per Head Income (Take Home)			894	1,196	1,497	1,600	1,703	1,806	1,909	2,013	2,116	2,219	2,321	2,424	2,527	2,630
Per Head Stock of Raw Materials & Finished Goods		2556	5111	6833	8556	9144	9733	10322	10911	11500	12089	12678	13267	13847	14453	15085


 General Secretary
 Garden Reach Bangla Basti
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GARDEN REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY

Cash Flow Statement with anticipated Income of the Beneficiaries

Particulars	Months																					
	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	
Available Stock (unsold last month)	407301	425120	443719	463132	483394	504542	526616	549656	573703	598802	625000	652344	680884	710673	741765	774217	808089	843443	880344	918859	959059	
Raw Materials																						
Printer Cost	59398	61997	64709	67540	70495	73579	76798	80158	83665	87326	91146	95134	99296	103640	108174	112907	117847	123002	128384	134000	139863	
Input out of Profit (25% of profit)																						
Raw materials, & Others input ICF																						
Raw materials repurchase from sales	950368	991947	1035345	1080641	1127919	1177266	1228771	1282529	1338640	1397206	1458334	1522136	1588730	1658237	1730785	1806507	1885542	1968035	2054136	2144005	2237805	
	1417067	1479064	1543773	1611313	1681808	1755387	1832185	1912343	1996008	2083334	2174480	2269614	2368910	2472550	2580724	2693631	2811478	2934480	3062864	3196864	3336727	
Insold Stock																						
available Stock for Sale	425120	443719	463132	483394	504542	526616	549656	573703	598802	625000	652344	680884	710673	741765	774217	808089	843443	880344	918859	959059	1001018	
	991947	1035345	1080641	1127919	1177266	1228771	1282529	1338640	1397206	1458334	1522136	1588730	1658237	1730785	1806507	1885542	1968035	2054136	2144005	2237805	2335709	
add Profit 25%	247987	258836	270160	281980	294317	307193	320632	334660	349302	364584	380534	397183	414559	432696	451627	471386	492009	513534	536001	559451	583927	
total Sale	1239934	1294181	1350801	1409899	1471583	1535964	1603161	1673300	1746508	1822918	1902670	1985913	2072796	2163481	2258134	2356928	2460044	2567670	2680006	2797256	2919636	
er Head Income (Take Home)	2,067	2,157	2,251	2,350	2,453	2,560	2,672	2,789	2,911	3,038	3,171	3,310	3,455	3,606	3,764	3,928	4,100	4,279	4,467	4,662	4,866	
er Head Stock of Raw Mat & F. Goods	15745	16434	17153	17903	18687	19504	20358	21248	22178	23148	24161	25218	26321	27473	28675	29929	31239	32605	34032	35521	37075	


 Secretary
 Garden Reach Bangla Basti
 Academic Development Society

2015 - 2016 ANNUAL REPORT



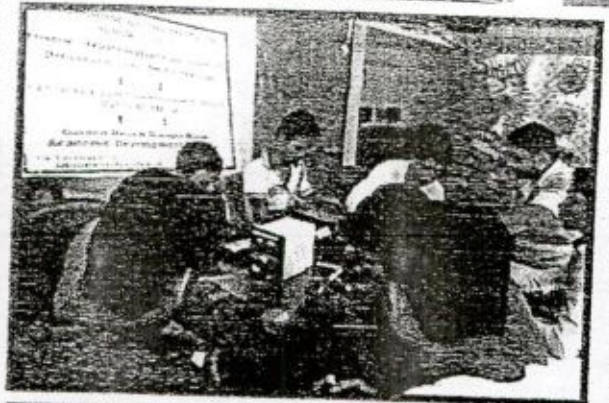
Garden Reach Bangla Basti Academic Development Society

Registered office : G-38, Bangla Basti, Garden Reach Road, Kolkata - 700024

Administrative office : F-90, Khorai Patti, Garden Reach Road, Kolkata - 700024

Phone : 033 2469 2049, Mob : 983387 25783, 098042 4434

E-mail : grbb_ngo@yahoo.co.in / grbbastisngo1997@gmail.com
West Bengal, INDIA.



C. MES Courses under the Ministry of Labour & Employment, Govt. of India

Sl. No.	Name of the trade	No. trained		Employed	Self employed
		Male	Female		
1.	Beautician		40	15	21
2.	Tailoring (Basic Sewing Operator)		40	8	20

D. Nehru Yuva Kendra :

Sl. No.	Name of the trade	No. trained		Employed	Self employed
		Male	Female		
1.	Cell Phone Repairing	25		3	14

E. Short Term Vocational training

Sl. No.	Name of the trade	No. trained		Employed	Self employed
		Male	Female		
1.	Tailoring		40	14	18
2.	Plumbing & Sanitation	40			36

The children are provided with a stipend of Rs. 150/- per month through Bank Account. The entire amount is deposited in the Bank and after completion of the session, which takes, three years time; the entire amount is given to the child.

All the children have been mainstreamed within 31st March, 2016

The Kolkata Child Labour Rehabilitation cum Welfare Society - Ministry of Labour, Govt. of West Bengal, sponsors this program.

b. Organizing Vocational Training Program for the youths

Under the auspices of various governmental and nongovernmental organizations Vocational Training Programs are organized for the mentioned target groups, the details of which are as below(Fiscal year 2015-2016)

A. Social Sector Department of the Kolkata Municipal Corporation

Sl. No.	Name of the trade	No. trained		Employed	Self employed
		Male	Female		
1.	Tailoring		361	42	198
2.	Beautician		285	29	143



B. Functional Vocational Training & Research Society, Bangalore

Sl. No.	Name of the trade	No. trained		Employed	Self employed
		Male	Female		
1.	Electrician cum AC repairing	45	-	12	19
2.	DTP for Computer	-	30	14	6
3.	Cell Phone Repairing	15	15	5	14
4.	LMV Driving	30	-	22	-

[Signature]
General Secretary

During the period under report following activities have been implemented :

- a) Child Labour Special School
- b) Organizing Vocational Training Programs for the School Dropout and other unemployed Youths of either sex.
- c) Providing Mid-Day- Meal to around 8000 children per school day spread out in total 30 schools
- d) Established two Shelters for Urban Homeless (One for women and other for men). Both are having a capacity of 40 inmates at a time
- e) Established 2 Residential Units for the deprived girls at Maulana Hasrat Mohani Memorial Girl's High School of Garden Reach / Metiabruz area and S. B. Girls' high school of Garia area
- f) Running a free Coaching Centre for the poor Muslim students
- g) Project on Adolescent Reproductive Sexual Health (ARSH) implemented in Rishra Municipality Area of Hooghly district in West Bengal
- h) Computer Centre, Minority Affairs Madrasa Education Department.
- i) Continuation of the activities under Multi-Gym Centre for the Youths
- j) The activities under the program of Social Mobilization And Institution Development under National Urban Livelihood Mission (NULM)
- k) Organized Periodical and Annual Sports and Cultural Programs

The activities in details :

a. Child Labour Special School

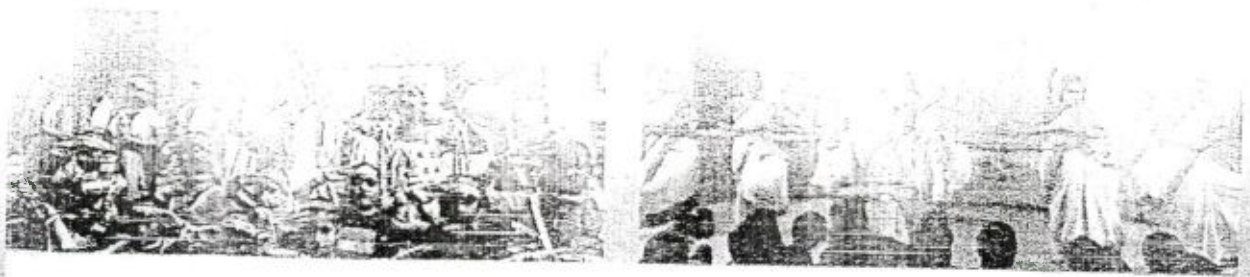
This activity has been continuing since past 14 years. Under this project

Special School for child Labour is run in which education, vocational training, mid day

meal, are provided to them. The program includes monthly health check up, annual

sports and cultural programme etc. which are the regular feature of the program.





Area of operation of GRBBADS :

- i. Urban slum areas under Kolkata Municipal Corporation of the Kolkata District, WB
- ii. Maheshtala Municipality of the Dist. South 24 Parganas, WB
- iii. Rishra Municipality area under Hooghly District, WB
- iv. Uluberia Municipality Area
- v. Urban slum areas under Howrah Municipal Corporation

Legal Status of the Organization:

- i. Registered under Societies Registration Act XXVI of 1961 of the Govt. of West Bengal
- ii. Registered U/S 12A of the IT Act 1961,
- iii. Registered U/S 80G (5) (VI) of the IT Act 1961
- iv. Having PAN Card under the IT Act
- v. Registered under FCRA-1976 of the GOI.
- vi. Having Unique ID under Planning Commission of India
- vii. Having License under Persons With Disabilities (PWD) Act

Vision :

GRBBADS envisage a value oriented sustainable society based on social orientation, economic growth, local capacity building and empowerment of people for a complete social transformation.

Mission :

GRBBADS's mission is to aware the rural and urban people about their health, education and basic rights, assist them to recognize and improve their potentialities through skill formation, knowledge sharing and transfer of technical knowhow, guide them to generate economic benefit for promoting sustainable development in rural and urban economy.

ABDUL KHALEQUE MOLLA

Member,
West Bengal Legislative Assembly



Office
107/15, 1st Floor, Bhaba, Baranagar
Kolkata-700 016
Telephone
107/15, 1st Floor, Bhaba, Baranagar
Kolkata-700 016
Fax: 107/15, 1st Floor, Bhaba, Baranagar
Kolkata-700 016

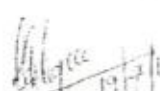
To
Md. Shahnawaz
General Secretary
Garden Reach Bangla Basti
Academic Development Society
Garden reach Road
Kolkata-700024

Dear Md. Shahnawaz,

I am delighted with the news of publishing the Annual Report for the year 2015-2016 which, I believe, shall depict the splendid activities of the organization. I am well aware of the fact that the activities accomplished by are for the poor people of many areas of our state of which my constituency area deserves special mention.

Commendable activities initiated by you is for the benefit and well being of poor and deprived communities especially the minority community and I will be pleased to share my all experiences and efforts with you so that you may stay tuned with the noble activities.

May Almighty Allah provides you the strength for the activities already initiated and the activities you have planned for the future.


ABDUL KHALEQUE MOLLA
Member
West Bengal Legislative Assembly


General Secretary

Garden Reach Bangla Basti
Academic Development Society

Shamsuzzaman Ansari
Member, Mayor-In-Council
I & PR, Tubewell, EWS,
Panting & IUM



THE KOLKATA MUNICIPAL CORPORATION
Central Municipal Office
E. S. N. Borewell Road • Kolkata - 700 013
Office Ph : 2256 1131, 1132
2256 1206, 1207, 2252

Ref No. _____

Dated 13-07-16

To

General Secretary
Garden Reach Bangla Basti
Academic Development Society
G-37, Bangla Basti
Kolkata-700024

Dear Md. Shahanawaz,

I am delighted with the news of publishing the Annual Report for the year 2015-2016 which shall depict the splendid activities of the organization. I am well aware of the fact that activities accomplished by you are for the people of many areas of our state of which Garden Reach / Metiabruz area deserves special mention.

Commendable activities initiated by you is for the benefit and well being of poor and deprived communities especially the minority communities and I will be pleased to share my all efforts with you so that you may stay tuned with your noble mission

May the Allah provides you all the strength for the activities already initiated and the activities you have planned for future

Thanks
Gmta
13/07/16

Resd. Q-292, Modinagar Road • Metiabruz • Garden Reach • Kolkata - 700 024. T : 2469-2583 (R)

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General Secretary

Garden Reach Bangla Basti
Academic Development Society

Firhad Hakim



MINISTER-IN-CHARGE
MUNICIPAL AFFAIRS DEPARTMENT
AND
URBAN DEVELOPMENT DEPARTMENT
GOVERNMENT OF WEST BENGAL
WRITERS' BUILDINGS
KOLKATA 700 021
Ph. No. : 2214 - 5497

NO. 850/MIC/2016(M)

Kolkata, the 03.08.2016

MESSAGE

I am happy to know that Garden Reach Bangla Basti Academic Development Society is always working for the upliftment of the weaker sections of the society and is going to publish their Annual Report for the fiscal year 2015-2016.

I convey my best wishes to the organizers for such noble work and also hope that they will continue such work in future also.

(Firhad Hakim)

Md. Shafinawaz
General Secretary
Garden Reach Bangla Basti
Academic Society.

ANNUAL REPORT 2015 - 2016



Form Secretarial Desk

Prelude

It is a pleasure for me to present yet another Annual Report for the fiscal year ended 31st March, 2016. The organization has experienced a lot during the period. In fact, the period under report has boosted all of us to devote ourselves in developmental activities through which the vulnerable sections of community especially the women, children and youths may find ways and means for survival. In fact, until and unless the youths are shown the right path of living with dignity, societal growth cannot be dreamt.

India's transition to a knowledge-based economy requires a new generation of educated and skilled people. Its competitive edge will be determined by its people's ability to create, share, and use knowledge effectively. A knowledge economy requires India to develop workers—knowledge workers and knowledge technologists—who are flexible and analytical and who can be the driving force for innovation and growth. To achieve this, India needs a flexible education system: basic education to provide the foundation for learning; secondary and tertiary education to develop core capabilities and core technical skills; and further means of achieving lifelong learning. The education system must be attuned to the new global environment by promoting creativity and improving the quality of education and training at all levels. Countries that have had the most rapid increases in educational attainment, as well as sustained economic growth, have upgraded education sequentially. In a globalized economy, a large pool of skilled workers is indispensable for attracting foreign direct investment. Developing skilled workers enhances the efficiency and flexibility of the labor market; skills bottlenecks are reduced, skilled workers are more easily absorbed into the economy, and their job mobility is improved. It is crucial to invest in quality secondary and tertiary education and in vocational education

Fortunately, both Govt. of India and the Govt. of West Bengal has been laying much of emphasis in creating / enhancing skill among the youth force of the country. Now it is the responsibilities of all the development actors to cooperate with the endeavor to deal with these changing realities which should run without any kind of constrain.

(Md. Shahnawaz)
General Secretary


General Secretary
Garden Reach Bangla Basti
Academic Development Society

2015-16
2016
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REPORT



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Garden Reach Bangla Basti
Academic Development Society

GARDEN TEACH BANDIA ACADEMIC DEVELOPMENT SOCIETY
 10/4, 3rd Cross Road, Koramangla, Bangalore - 560095

(77)

BALANCE SHEET AS AT 31ST MARCH 2015

<u>LIABILITIES</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>ASSETS</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
1. <u>Capital</u>			<u>Fixed Assets</u>		
1.1. <u>Share Capital</u>	1,000,000.00		As per List Schedule A		754,389.00
1.2. <u>Reserves</u>	545,908.48		Tax Deducted at Source		65,430.00
		1,545,908.48			
2. <u>Accumulated Surplus</u>			<u>Investment</u>		
2.1. <u>Surplus</u>	1,312,000.00		Fixed Deposit		50,000.00
2.2. <u>Surplus</u>	1,000,000.00	872,000.00			
3. <u>Provision for</u>			<u>Closing Balance</u>		
3.1. <u>Provision</u>			Cash in Hand General	39,574.47	
3.2. <u>Provision</u>			Cash at Bank		
3.3. <u>Provision</u>			With Bank of India General	54,095.00	
3.4. <u>Provision</u>			With Bank of India FCRA	4,923.00	
3.5. <u>Provision</u>			With State Bank of India	13,606.53	
3.6. <u>Provision</u>			With Axis Bank	2,140,360.47	
3.7. <u>Provision</u>					2,252,559.47
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GARDEN REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY

Annexure - F Details of EVTRS Training Centre

Salaries of staff	480 000 00
Salaries of Supervisors	480 000 00
Salaries of Instructors	225 000 00
Salaries of Support Staff	225 000 00
Travel Allowance	640 845 00

2,029,845.00

Annexure - G Details of EVTRS Programme

1. Programme Expenses

Driving Training

Training Fees incl. Fuel, LR, DL and normalisation for the instructor 109 500 00

Desk Top Publishing Training

Training Materials 49 440 00

Electronics and AC Repairing Training

Training Materials 55 000 00

Bus Making

Training Materials 66 750 00

Cell Phone Repairing Training

Training Materials 55 000 00

Car Wash

Training Materials 35 940 00

Car Wash for Instructor

Training Materials 15 300 00

Computer for coordinator

Training Materials 40 000 00

Computer for

Training Materials 88 000 00

Computer for Training Centre

Training Materials 77 950 00

Computer for Training Centre

Training Materials 62 500 00

2. Administrative cost

Travel Allowance and postage-stationery 58 171 00

Minor's and Adult

Travel Allowance and postage-stationery 4 500 00

3. Minor's and Adult for Car Phone repairing training

Travel Allowance and postage-stationery 15 870 00

753,925.00

Annexure - H Details of Free Coaching Centre

Salaries of staff 5 000 00

Salaries of Supervisors 30 000 00

Salaries of Instructors 171 500 00

Salaries of Support Staff 15 000 00

Travel Allowance 4 955 00

Minor's and Adult 3 000 00

Minor's and Adult 1 435 00

231,540.00


General Secretary

**Garden Reach Bangla Basti
Academic Development Society**

ANNEXURE N


85

...	2114.00
...	30000.00
...	250.00
...	44.00
...	4042.00
...	6000.00
...	30000.00
...	14000.00
...	990.00
...	1198.00
Non Recurring	88638.00
...	24500.00
...	24800.00
...	24030.00
...	73330.00

Total 161,968.00

Annexure N Details of Purchase of Assets From West Bengal Women Development Undertaking Fund

From Capital Fund	63,166.00
...	7,700.00
...	3,833.00
...	10,490.00
...	85,189.00


General Secretary
Garden Reach Bangla Basti
Academic Development Society

Appendix 1: Details of Residential Expenses & Other Programmes

Food	16,131.00
Water	74.32
Gas	21,734.00
Oil	4,790.00
Drugs	3,750.00
Medical	17,182.00
Health Insurance	19,000.00
Other	1,140.00
Transportation	100.00
Other	2,121.00
Programme Expenses	27,584.00
Other	1,695.00
Other	25.00
Other	5,414.00
Other	25,931.00

184,142.32Appendix 2: Details of Swasthamban Programme

Food	3,730.00
Water	1,420.00
Electricity	3,200.00
Gas	10,000.00
Oil	10,000.00

37,050.00Appendix 3: Details of KPSC Mid Day Meal

Food	23,073.24.00
Water	1,311.00.00
Electricity	6,043.17.60

4,245,841.60Appendix 4: Details of Shelter for Urban Homeless (Male)

Food	12,452.00
Water	180,000.00
Electricity	62,250.00
Gas	200.00
Oil	720.00
Drugs	24,000.00
Medical	36,000.00
Health Insurance	180,000.00
Other	6,000.00
Transportation	3,204.00
Other	718.00
Other	817,927.00


General Secretary
**Garden Reach Bangla Basti
 Academic Development Society**

ANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY

Page No. 10/11 Date: 10/11/2011

Attending Teachers at Remedial School
 to be paid at: Maitani Girls High School
 Birtmora

Salary	32000.00
Dear Allowance	9000.00
Gratuity	7200.00
Leave	7200.00
House Rent	12000.00
Medical	7200.00
Medical Insurance	8400.00
Office	14400.00
Security	12000.00
	1354036.00
Signature of Mr. Shantanu Choudhary	20500.00
Maintenance	69506.00
Travel	70735.00
Education	60301.00
Health Insurance	48537.00
Teaching Staff	6850.00
School Supplies	55300.00
Supplies to Community	50055.00
Attendance	62538.00
	68500.00
	13000.00
	20500.00
	42000.00
	29000.00
	5400.00
	38500.00

7,958,256.00


General Secretary
 Garden Reach Bangla Basti
 Academic Development Society

...	5 371 300.00
...	2 513 472.00
...	997 791.00
...	338 401.75
...	410 000.00
...	65 022.00
...	14 400.00
...	312 500.00
...	196 800.00
...	247 250.00
...	345 008.00
...	79 215.00
...	900 000.00
...	161 000.00
...	77 592.00
...	12,604,828.00

Appendix B Details of National Council of Vocational Training Expenses

...	18 390.00
...	34 000.00
...	40 000.00
...	56 000.00
...	142 630.00
...	58 000.00
...	401,020.00

Appendix C Details of Nehru Yuba Kendra Programme


...	11 860.00
...	3 560.00
...	15,430.00

Appendix D Details of Mid Day Meal (NCLP)

...	64 215.00
...	15 000.00
...	79,215.00

Appendix E Details of NCLP School

...	96 000.00
...	48 000.00
...	30 000.00
...	1 000.00
...	24 000.00
...	50 000.00
...	4 090.00
...	10 725.00
...	10 000.00
...	283,825.00


General Secretary

**Garden Reach Bangla Basti
 Academic Development Society**

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I.P.KAR & CO

CHARTERED ACCOUNTANTS

113A, Acharya Jagadish Chandra Bose Road
Kolkata - 700 014 Phone: 2265 8510

AUDITOR'S REPORT

We have examined the attached Balance Sheet, Income & Expenditure Account and Receipts & Payments Account of Garden Reach Bangla Basti Academic Development Society for the year ended 31st March 2015 with the Books of Account, Vouchers, Bank Statement etc. as they were produced before us and we found the said Balance Sheet, Income & Expenditure Account and Receipts & Payments Account are in agreement therewith.

For I.P.Kar & Co
Kolkata - 700 014

10th March 2015



For I.P.Kar & Co
Chartered Accountants

[Signature]

I.P. Kar
Partner
M No - 011149

[Signature]

General Secretary

Garden Reach Bangla Basti
Academic Development Society

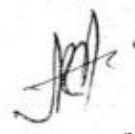
85

GARDEN REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY

Income Statement

Particulars

Donations	12,000.00
Grants	10,000.00
Interest	72,000.00
Dividend	72,000.00
Income from other sources	120,000.00
Income from sale of assets	72,000.00
Income from other sources	54,000.00
Income from other sources	144,000.00
Income from other sources	120,000.00
Expenses	
Salaries & wages, P.F., S.S.I. etc.	133,544.00
Medical	20,990.00
Electricity	6,142.00
Telephone	7,680.00
Travel	92,594.00
Postage & telegrams	38,106.00
Printing & stationery	5,650.00
Repairs & maintenance	16,028.00
Cost of purchase	61,763.00
Cost of purchase	52,630.00
Cost of purchase	
Cost of purchase	6,800.00
Cost of purchase	56,528.00
Cost of purchase	6,750.00
Cost of purchase	13,000.00
Cost of purchase	20,500.00
Cost of purchase	42,000.00
Cost of purchase	28,000.00
Cost of purchase	13,000.00
Cost of purchase	11,400.00
Cost of purchase	5,400.00
Cost of purchase	19,000.00
Cost of purchase	3,153,087.00
Cost of purchase	6,121,345.00



General Secretary
Garden Reach Bangla Basti
Academic Development Society

(85)

General Secretary
Garden Reach Bangla Basti
Academic Development Society

(89)

T.P.KAR & CO

CHARTERED ACCOUNTANTS

113A Acharya Jagadish Chandra Bose Road
Kolkata - 700 014 Phone : 2265-0510

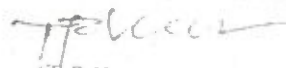
AUDITOR'S REPORT


We have examined the attached **Balance Sheet, Income & Expenditure Account and Receipts & Payments Account** of **Garden Reach Bangla Basti Academic Development Society** for the year ended 31st March 2014 with the Books of Account, Vouchers, Bank Statement etc. as they maintained and produced before us and we found the said Balance Sheet, Income & Expenditure Account and Receipts & Payments Account are in agreement therewith.

Place : 113A, A.J.C Bose Road
Kolkata - 700 014

Dated : 12.06.2014

For T.P.Kar & Co
Chartered Accountants


(T.P.Kar)
Partner
M.No 011149


General Secretary

Garden Reach Bangla Basti/
Academic Development Society

(87)

GARDEN REACH : BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY
 G 38 BANGLA BASTI, GARDEN REACH - 40 KOLKATA - 700 024

BALANCE SHEET AS AT 31ST MARCH 2014.

<u>LIABILITIES</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>ASSETS</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
<u>General Fund</u>			<u>Fixed Assets</u>		
As per last Balance Sheet	960,491.30		As per last Schedule A		751,268.00
Add: Excess of income over expenditure	<u>754,979.09</u>		Tax Deducted at Source (As per last account)		42,135.00
		1,715,470.39			
<u>Loan from Members</u>			<u>Investment</u>		
As per last account	982,000.00		Fixed Deposit		50,000.00
Add: Received this year	<u>890,000.00</u>	1,872,000.00			
<u>Current Liabilities</u>			<u>Closing Balance</u>		
Audit Fees		5,000.00	Cash in Hand General	14,035.07	
			Cash at Bank		
			With Bank of India General	514,958.00	
			With Bank of India FCRA	161,101.00	
			With State Bank of India	15,425.53	
			With Axis Bank	<u>2,043,547.79</u>	
					2,749,067.39
		<u>3,592,470.39</u>			<u>3,592,470.39</u>

Place: 115A A J C Bose Road
Kolkata - 700 014

Dated: This 12th Day of June 2014

For T.P. Kar & Co
Chartered Accountants

T.P. Kar
Partner

Membership No - 011149

General Secretary

**Garden Reach Bangla Basti
Academic Development Society**

GARDEN REACH

BASTI BASTI

BASTI BASTI

INCOME STATEMENT

ACCOUNT FOR THE YEAR

31 MARCH 2014

EXPENDITURE	AMOUNT	INCOME	AMOUNT
1. <u>Mid Day Meal - SK Under KMC</u> As per Annexure B	912,262.00	By <u>Grants A/c</u> As per Annexure A	9,730,211.09
2. <u>M.D. Society for Unemployed Youth</u> As per Annexure C	425,963.00	<u>Bank Interest</u> General FCRA	12,488.00 263.00
3. <u>Mid Day Meal - NCLP</u> As per Annexure D	70,796.00	Donation	478,500.00
4. <u>NCLP School</u> As per Annexure E	234,640.00	Mass Collection	468,000.00
5. <u>Vocational Training (KMC)</u> As per Annexure F	617,280.00	Member Subscription & Contribution	64,000.00
6. <u>FVTRS Programme</u> As per Annexure G	54,696.00	Collection for FVTRS Programme	50,000.00
7. <u>Free Coaching Centre</u> As per Annexure H	234,750.00	Donation in Kind	121,574.00
8. <u>Office Requiring & Other Prog. Exp</u> As per Annexure I	403,683.00		
9. <u>PL & PLOT Programme</u> As per Annexure J	205,518.00		
10. <u>KPSC Mid Day Meal</u> As per Annexure K	3,115,170.00		
11. <u>STVT Programme</u> As per Annexure L	147,974.00		
12. <u>Shelter for the Homeless</u> As per Annexure M	528,920.00		
13. <u>Bejjanah School</u> As per Annexure O	2,779,155.00		
14. <u>Dev's power of Sports</u>	203,150.00		
15. <u>Employment</u> 15.1. <u>Transportation of Driver</u>	48,000.00		
15.2. <u>Running & Maintenance</u>	370.00		
15.3. <u>General Awareness Programme</u>	15,262.00		
15.4. <u>Self-Apprenticeship Training - NYK</u>	11,845.00		
15.5. <u>Return of Grant in Aid to CMU</u>	3,805.00		
16. <u>Bejjanah School Supplies for students of Residential School</u>	121,574.00		
17. <u>Expenditure</u>	66,244.00		
18. <u>Excess of Income Over Expenditure</u>	754,979.09		

10,965,036.09

10,965,036.09

GARDEN REACH BASTI BASTI
BASTI BASTI

Date: 31st Day of June 2014

For the Society
Chartered AccountantT. P. Rao
Partner
Membership No. 111144

General Secretary

Garden Reach Bangia Basti
Academic Development Society

RECEIPTS

AMOUNT

PAYMENTS

AMOUNT

General			
State Bank of India General	4,444.00	As per Annexure A	234,640.00
State Bank of India FCRA	4,038.00	As per Annexure E	517,280.00
State Bank of India	15,125.50	As per Annexure F	54,695.00
State Bank of India	1,443,367.70	As per Annexure G	234,750.00
Grant in Aid		As per Annexure H	403,563.00
As per Annexure A	9,730,211.09	As per Annexure I	205,518.00
Bank Interest		As per Annexure J	3,115,170.00
General	32,488.00	As per Annexure K	147,974.00
FCRA	263.00	As per Annexure L	528,920.00
Donation	478,500.00	As per Annexure M	405,345.00
Mass Collection	468,000.00	As per Annexure N	2,779,155.00
Contribution for EVTRS Programme	50,000.00	Development of Sports	203,150.00
Website Subscription & Contribution	84,000.00	Ambulance	48,000.00
Non-Members	443,000.00	Hospitalisation Allowance	370.00
		Running & Maintenance	5,252.00
		Computer Awareness Programme	11,845.00
		Skill Upgradation Training - NYK	3,805.00
		Refund of Grant in Aid to CMU	22,973.00
		Disbursement of DS	5,000.00
		Outstanding Liability	
		Closing Balance	
		Cash in Hand General	4,035.07
		Cash in Hand	
		State Bank of India General	514,958.00
		State Bank of India FCRA	151,101.00
		State Bank of India	15,425.50
		With Axis Bank	2,043,547.79

13,208,624.39

13,208,624.39

Garden Reach Bangla Basti
Academic Development Society

Date: 12th Day of June 2014

For the Society

Signature

Name

Signature

General Secretary

Garden Reach Bangla Basti
Academic Development Society

Annexure A Details of Grant

EDP	208,000.00
KPI	2,832,419.00
Central Staff Council, Govt. of India	55,000.00
Residential School	4,013,172.00
NMA	11,400.00
City Municipal Affairs Dept. Govt. of W.B.	89,493.00
Social Sector Department - KMC	334,000.00
Society for Self Employment of Un Employed Youth, West Bengal	120,373.00
SSK under KMC	801,206.09
WBSCTE	59,200.00
West Bengal Urdu Adademy for Free Coaching Centre	218,072.00
NCLP School	134,580.00
NCLP - Mid Day Meal	83,796.00
Shelter for Urban Homeless	150,000.00
PNDT	196,500.00
Dept. of Youth Affairs, Govt. of W.B.	200,000.00
Dept. of Sports Govt. of W.B.	200,000.00
Consumer Affairs Department, Govt. of W.B.	15,000.00
	9,730,211.09

Annexure B Details of Mid Day Meal SSK Under KMC

Conversion Cost	522,262.00
Honorarium to Cooking Staff	390,000.00
	912,262.00

Annexure C Details of Vocational Training - Society for Unemployed Youth, Govt. of W.B.Beautician Training

Contingencies	5,035.00
EDP Training	3,050.00
Evaluation & Certification	3,080.00
Exposure Visit	6,075.00
Hire Charges of Machinery	14,000.00
Inauguration & Validation	5,050.00
Materials	38,194.00
Rent	4,000.00
Training Allowance	106,850.00
Honorarium of Instructor	24,000.00
Honorarium of Master Trainee	8,000.00
	215,134.00

Tailoring Training

Contingencies	5,065.00
EDP Training	3,050.00
Evaluation & Certification	3,080.00
Exposure Visit	6,150.00
Hire Charges of Machinery	25,000.00
Inauguration & Validation	5,400.00
Materials	25,154.00
Rent	4,000.00
Tool Making	3,080.00
Training Allowance	98,850.00
Honorarium of Instructor	24,000.00
Honorarium of Master Trainee	8,000.00
	210,829.00
	425,963.00



General Secretary

Garden Reach Bangla Basati
Academic Development Society

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Annexure D Details of Mid Day Meal (NCLP)

Honorarium to Cook	60,296.00
Honorarium to Cooking Staff	14,500.00
Oil	5,000.00
	<u>79,796.00</u>

Annexure E Details of NCLP School

Honorarium	
Educational Instructor	96,000.00
Vocational Instructor	48,000.00
Clerk cum Accountant	36,000.00
Doctor	3,000.00
Peon	24,000.00
Contingencies	
Educational & Vocational Material	4,110.00
Rent, Water & Electricity	11,530.00
	12,000.00
	<u>234,640.00</u>

Annexure F Details of Vocational Training (KMC)

Honorarium to Instructor	156,000.00
Honorarium to Assistant Instructor	40,000.00
Honorarium to Supervisor	98,000.00
Honorarium to Helper	78,000.00
Rent for Vocational Training Centre	94,000.00
Vocational Materials	151,280.00
	<u>617,280.00</u>

Annexure G Details of FVTRS Programme

1. Programme Expenses	
Driving Training	
Training Fees including LLR, DL and honorarium for the instructor	10,500.00
Desk Top Publishing Training	
Training Materials	5,150.00
Honorarium to Instructor	5,000.00
Electrical cum AC Repair Training	
Raw Materials	7,302.00
Honorarium to Instructor	5,000.00
Honorarium to Coordinator	8,000.00
Maintenance of Training Centre	7,500.00
2. Administrative cost	
Printing & Stationery such as postage, stationery	5,744.00
Accountants & Audit	500.00
	<u>54,696.00</u>


 General Secretary

 Garden Reach Bangla Basti
 Academic Development Society

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Annexure : I Details of Free Coaching Centre

Honorarium of Person	5,500.00
Honorarium of Supervisor	33,000.00
Honorarium of Educator	158,750.00
Maintenance Charges	27,500.00
	<u>234,750.00</u>

Annexure : I Details of Office Recurring Expenses & Other Programme

Accounting Charges	5,000.00
Audit Fees	5,000.00
Bank Charges	150.00
Books & Periodicals	235.00
Cleaning Charges	4,800.00
Computer Consumables	4,102.00
Computer Training Centre Opening	2,831.00
Communication Charges	15,382.00
Day Observation	690.00
Donation & Subscription	2,551.00
Electricity Charges	12,328.00
Honorarium to Office Staff	272,735.00
Office Rent	3,696.00
Photography Expenses	4,035.00
Postage & Telegram	2,785.00
Printing & Stationery	16,627.00
Refreshment	6,830.00
Registration Renewal Charges	25.00
Repair & Maintenance	10,939.00
Traveling & Conveyance	32,942.00
Website Maintenance Charges	
	<u>403,683.00</u>

Annexure : J Details of PC & PNDT Programme

Convening Ward Meeting	89280.00
Contingent Expenditure	20158.00
Sensitization of College Students	61245.00
Save the Children	22235.00
Visit to JPRC	12500.00
	<u>205,518.00</u>


 General Secretary

Garden Reach Bangla Basti
 Academic Development Society

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Annexure : K Details of KPSC Mid Day Meal

Cooking Cost	2106371.00
Honorarium to Cooking Staff	998500.00
Utensils	10299.00

3,115,170.00Annexure : L Details of S.T.V.T Programme

Honorarium of Coordinator	27000.00
Honorarium of Instructor	54000.00
Honorarium of Office Assistant	18000.00
Honorarium of Helper	12600.00
Training Materials	18205.00
Contingency	18169.00
	<u>147,974.00</u>

Annexure : M Details of Shelter for Urban Homeless

<u>Recurring</u>	
Consumable Cleaning Materials	12566.00
Facilitation Charges (Centre Rent)	180000.00
First Aids Kits	1340.00
Photocopy	600.00
Referral Services	23887.00
Salary of Cleaner	36000.00
Salary of Security Person	180000.00
Salary of Supervisor	84000.00
Stationery	3836.00
Telephone	6689.00

Total 528,920.00Annexure : N Details of Purchase of Assets

<u>From FVTRS Fund</u>	
Tools & Equipment for Electrician Cum AC Repair	40,370.00
<u>From Nakt Council Fund</u>	
Furniture	26,880.00
Machine & Tools	118,570.00
<u>From Directorate of Youth Services, Govt. of W.B Fund</u>	
Equipment for Multi GYM	210,000.00
<u>From General Fund</u>	
Fan	3,950.00
Fire Extinguisher	3,550.00
Furniture	4,725.00
Water Purifier	1,300.00
	<u>409,345.00</u>

General Secretary

Garden Reach Bangla Basu
Academic Development Society

REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY

REACH BANGLA BASTI - REACH IN 40 MINUTES - 700 00.

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Annexure : C Details of Residential School

Atmahanu hasrat Mohani Girls High School

Salary	
Warden	120000.00
Asst. Warden	90000.00
Boon	72000.00
Cook	72000.00
House Mother	120000.00
Sweepers	72000.00
Office Assistant	54000.00
Tutors	144000.00
Security	120000.00
Food	
Supplementary TLMs, Stationeries etc	649791.00
Medical Care	64597.00
Maintenance	10672.00
Miscellaneous	46217.00
Electricity & Water charges	55762.00
Meeting with Parents	54327.00
School Supplies	21569.00
Stipend for Students	145320.00
	66089.00
Mid Day Meal on Sunday & Holidays	56080.00
Recreation Facilities	11500.00
Independence Day	18054.00
National Sports Day	5500.00
	<u>2,174,808.00</u>

S.B. Girls High School

Salary	
Warden	16786.00
Asst. Warden	13429.00
Boon	10072.00
Cook	10072.00
House Mother	16786.00
Sweepers	10072.00
Office Assistant	11750.00
Tutors	20144.00
Security	16786.00
Food	
Supplementary TLMs, Stationeries etc	68879.00
Medical Care	15440.00
Maintenance	8855.00
Miscellaneous	5077.00
Electricity & Water charges	7925.00
Meeting with Parents	3365.00
Stipend for Students	1400.00
Uniforms, Bedding, Electrical goods etc	2670.00
	<u>334909.00</u>
	<u>604,347.00</u>
	<u>2,779,155.00</u>


General Secretary

Garden Reach Bangla Basti
Academic Development Society

GARDEN REACH BANGLA BASTI ACADEMIC DEVELOPMENT SOCIETY

REGISTERED OFFICE : G-35 BANGLA BASTI GARDEN REACH ROAD, KOLKATA - 700 024

SCHEDULE A - DETAILS OF FIXED ASSETS

PARTICULARS	RATE	WDV AS ON 01.04.2013	ADDITION DURING THIS YEAR	TOTAL AS ON 31.03.2014	DEPRECIATION	WDV AS ON 31.03.2014
Equipments	10%					
Fan	10%	69.00		69.00	7.00	
Furniture	10%	626.00	3,950.00	4576.00	458.00	4118.00
Steel Box	10%	38011.00	31,605.00	69616.00	5381.00	64235.00
Almirah	10%	7200.00		7200.00	720.00	6480.00
Sewing Machine	10%	32720.00		32720.00	3272.00	29448.00
Flat	5%	46259.00	118,570.00	164829.00	10554.00	154275.00
Computer	5%	48497.00		48497.00	2425.00	46072.00
Desk	50%	11054.00		11054.00	6632.00	4422.00
Chair	10%	3597.00		3597.00	360.00	3237.00
Cabinet File	10%	19872.00		19872.00	1987.00	17885.00
Knitting Machine	10%	14029.00		14029.00	1403.00	12626.00
Camera	10%	2239.00		2239.00	224.00	2015.00
Printer	10%	9361.00		9361.00	936.00	8425.00
Laptop Computer	50%	2990.00		2990.00	1794.00	1196.00
Frame	50%	332.00		332.00	199.00	133.00
Table	10%	17239.00		17239.00	1724.00	15515.00
White Board	10%	13345.00		13345.00	1335.00	12010.00
Equipment for Sanitary Napkin	10%	7682.00		7682.00	768.00	6914.00
Equipment for Helper Training	10%	13942.00		13942.00	1394.00	12548.00
Medical Equipments	10%	14038.00		14038.00	1404.00	12634.00
Sewing Machine with chair	10%	16659.00		16659.00	1666.00	14993.00
Equipments for Beauty Therapist	10%	36440.00		36440.00	3644.00	32796.00
Tools for Plumbing	10%	17455.00		17455.00	1746.00	15709.00
Equipments for Electrician and Home Appliance Repair	10%	13184.00		13184.00	1318.00	11866.00
Wooden Bench	10%	17835.00	40,370.00	58205.00	3801.00	54404.00
Water Purifier	10%	1497.00		1497.00	150.00	1347.00
Mully GYM Equipments	10%	1995.00	1,300.00	3295.00	265.00	3030.00
Fire Extinguisher	10%	0.00	210,000.00	210000.00	10500.00	199500.00
	10%	0.00	3,550.00	3550.00	177.00	3373.00
Total		408167.00	409345.00	817512.00	66244.00	751268.00


General Secretary

Garden Reach Bangla Basti
Academic Development Society

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