

## NOTE SHEET

SUDA

A 50 bedded Shelter Unit Under the Scheme Shelter for Urban Homeless (SUH) under DAY-NULM was approved by Project Sanction Committee (PSC) in its 5th meeting held on 16.12.2015, with an amount Rs. 124.03 Lakh (including 3% DPR Preparation cost) in favour of Barrackpore Municipality. Fund for the tune of Rs. 48.21 Lakh (1st installment) was released in favour of Concerned ULB.

It also may be noted that as per DPR of SUH under Barrackpore Municipality, completion period is 2015-16.

From the record available in this office it is noticed that any progress of SUH is not reported till now from the ULB end.

In this connection a letter may be sent to Chairman, Barrackpore Municipality to inform about the progress of SUH at earliest.

Draft for the above issue is placed for your kind perusal.

SP  
27.12.2016

Reminder letter to Barrackpore Municipality on SUH construction placed of file may be appined and signed.

H. Rao  
27/12

28/12/16

JD (80)



Sub: Acceptance of rate for "Construction of 50 bedded Shelter for Urban Homeless at Mutapukur Road, Ruja very Gate under Barrackpore Municipality " under DAY-NULM.

Proposal related to acceptance of rate for the above work was placed in the 71<sup>st</sup> meeting of Technical Committee, SUDA under agenda Item no. 05. This is 2<sup>nd</sup> call of the Tender and only two bidders participated. It was discussed and decided in the meeting that since only two bidders participated the, the issue may be referred to the State Finance Department through the administrative Department. It is accordingly proposed that the matter may kindly be forwarded to the Secretary, UD & MA Department for his kind consideration.

A report in this context and a copy of the minutes of the Project Sanction Committee and Technical Committee are placed in the C.P. side of the file for your kind perusal.

B. Chakraborty  
T. A.

S.D.  
16.02.17  
SMM/SB/ST.

Note above may kindly be seen. The item was included in the 71<sup>st</sup> Meeting of Technical Committee & because only 2 bidders participated, the same may kindly be forwarded to the Secretary, UD MA Department for his kind consideration.

Chakraborty

"X" above may be considered 16.2.17

16.2.17

Secretary  
UDMA Deptt.

U.O.No.SUDA: 150/17

Dated 16-02-17

Plu-111/16.

Dy. NO. - 43 (C-10)  
dt. 21.02.17

T. S. Ghosh

Sri S. Mukherjee

Examine in view of F.D.  
circulated dt 15.02.17

17.02.17

Pl. process in Dept. file.  
Relevant Co placed

18/2/17



copy of observation of F.A., UD&MA Deptt. regarding norms for acceptance of L1/H1 bid / Single bid when the no. of qualified bidders during 2<sup>nd</sup> call is less than 3 in respect of "Construction of 50 bedded shelter for Urban Homeless at Mustapukur Road, Raja Veng under Barrackpore Municipality under DAY-NULM is placed along with other relevant papers.

The Director, SUDA may be requested comply the observation of Financial Advisor, UD&MA Deptt.

G. J. S. (36)

Suman  
03/03/2017

Dir(SUDA)

JD(SD) / SUDA

hen  
3/3/17

with respect to the observation Point no 6 of Annexure - I of G.O. No. 925-F(Y) dated 14.02.2017 may be forwarded to Barrackpore Municipality for reply of TIA.

Director  
SUDA

Submitted for your kind perusal.

S.P.  
03.03.17

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## NOTE ON

**Agenda Item No 5 :Acceptance of lowest rate for the work of 'Construction of 50 bedded Shelter for Urban Homeless at Mutapukur Road, Ruja Very Gate under Barrackpore Municipality under DAY-NULM.**

1) Shelter for Urban Homeless under DAY-NULM within Barrackpore Municipality was sanctioned by Project Sanction Committee (PSC) in its 5<sup>th</sup> meeting held on 16.12.2015 at an approved project cost of Rs. 124.05 Lakh (including 3% DPR Preparation Cost of Rs. 3.51 Lakh) Out of this construction cost with electrification, Sanitary & Plumbing is Rs. 107.42 Lakh, Cost of furniture & Utensils Rs. 8.705 Lakh , Service connection & Fire fighting arrangement is Rs. 0.9 Lakh

For the construction of Shelter (**Building / Civil Work**) estimated amount put to Tender is **Rs. 87,88,406.00**

2) e-NIT as 1<sup>st</sup> call of Tender (Copy enclosed) was called on 09.02.2016 vide memo no. 23/2015-16/NULM/T and it was cancelled due non-availability of the applicants.

3) In 2<sup>nd</sup> Call of Tender (Copy enclosed) was called on **04.07.2016**, vide memo no. 09/2016-17/NULM/T. **Four applicants were participated in the bid.**

4) EE, MED, North 24 Parganas recommended two bidders to be qualified in the second call. (Bid evaluation sheet enclosed)

5) After opening of financial bid of 2<sup>nd</sup> call it was found that lowest offer of rate is 3.99% above the amount put to Tender. on 09.09.2016, EE, MED, North 24 Pgs. requested to negotiate to lower down the lowest offered rate (copy enclosed). On 16.09.2016 Barrackpore Municipality called a table bid and the lowest offered rate was reduced and it came **2.97% above the amount put to tender.**

As per GO no. 925 YF (Y) case 2 (ii) when number of bidders 2 and the bid is more than 2% but less than 5% above the estimate, the Department Head / Secretary may accept the tender in consultation with the FA of the Department on recommendation of the Departmental Tender Committee.

Jt. Director

S.P.  
12.4.17

Submitted for Kind Consideration

CEM.  
12.4.17

In view of the note above specially the portion marked as 'X' necessary direction is solicited.

hu  
12/4/17

Director  
SUDA

FA is requested to offer his views.

SMU  
FA SUDA

Director  
SUDA

The Departmental Secretary has full power to accept the tender within 2% to 5% above the estimate. In instant case, this may be sent to the Department for consideration.

S.P.  
12/4/17

CEM.



Sub: Field visit report of Shelter for Urban Homeless (SUH) under Barrackpore Municipality

A 50 bedded shelter unit under the scheme Shelter for Urban Homeless (SUH) was sanctioned by Project Sanction Committee (PSC) on 16.12.2015 with an amount of Rs. 120.54 Lakh in favour of Barrackpore Municipality.

The under signed visited the site of Shelter for Urban Homeless under Barrackpore Municipality on 09.11.2017. During the visit it appears that, the site is fully water logged and the land is 3 to 4 ft down from the existing road level. It may be noted that work order for construction was issued on 10.05.2017. It may be recalled that a feasibility report was submitted along with the DPR and it is mentioned in this report that the site is very much suitable for construction. Till now work is not started. First instalment (40%) of project cost was released in favour of the concerned ULB. Already 6 month spent from the date of issue of work order.

Under these circumstances a letter may be sent to the concerned ULB to start the work after removing the water at the earliest. A draft letter is placed herewith for your kind perusal.

Additional  
Director  
SUDA

A communication may be made to the  
Chairman, Barrackpore municipality in this  
regard. Draft is placed.  
may be approved  
and signed.

Director  
Ashok Das.

smm-SRSE

14/11/17  
14/11/17  
15/11/17



Sub: Field visit report of Shelter for Urban Homeless (SUH) under Barrackpore Municipality

A 50 bedded shelter units under the scheme Shelter for Urban Homeless (SUH) was sanctioned by Project Sanction Committee (PSC) on 16.12.2015 with an amount of Rs. 120.54 Lakh in favour of Barrackpore Municipality. An amount of Rs. 48.21 Lakh was released in favour of the ULB. As per report from ULB, the date of commencement of work is 15.12.2017 for the shelter and Utilization Certificate of Rs. 15.42 Lakh has been received from the ULB. Now Construction of the shelter unit is in progress.

In this regard, as per direction of Director, SUDA the under signed visited the site (Ruyia Veri Gate, Ward No. 15) of Shelter for Urban Homeless under Barrackpore Municipality on 31.05.2018. During the visit it appears that, the construction work is in progress (40%) and roof casting is completed up to 1 st floor. During the visit the under signed discussed about the progress of the work with the site in charge. Site in charge informed that as per recent progress of the work, tentative time of completion of construction work is October, 2018. It was also informed to the undersigned that Utilization Certificate of balance fund will be submitted with further progress of the work.

Submitted.

Deputy  
Director  
SUDA

Reviewed the note above, Mr. Kripa Kumar  
with the concern ULB to expedite the  
work.

S.P.  
01.06.18

01/06/18

SMM  
01/06/18

Sub: Release of fund (3 rd instalment) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Nabadwip Municipality

It may be mentioned that a shelter unit was constructed at Nabadwip Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional



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- 07  
NOTE SHEET

SUDA

Sub: Regarding construction of 50 bedded shelter unit at Barrackpore Municipality and related to submission of documents by concerned ULB for authentication of UC by MED

A copy of letter vide no. MED/PRG-I/960(2)1N-04/15 dated: 02.11.2018 from Executive Engineer has received by this office on 24.04.2019. It appears from the letter Executive Engineer requested in his letter to the Chiarmen, Barrackpore Municipality to submit required documents for processing UC for construction of 50 bedded 4 storied Shelter for Urban Homeless within Barrackpore Municipality under DAY-NULM. It may be noted that this aforementioned shelter unit was sanctioned in favour of Barrackpore Municipality 16.12.2015 by the Porject Sanction Committee. After repeated tenders and after final approval from the Departmental Tender Committee work was started. During this construction period lots of time has been taken by the concerned ULB and present progress is 50%. Now the construction work is stopped by the ULB. In this regard repeated intimation has been made from this end and field visit had been conducted. Letter had been sent to the concerned ULB to expedite the work and to submit the authenticate UC for this work.

It may be mentioned that an amount of Rs. 48.21 Lakh has been released in favour of the concerned ULB and so far Utilization Certificate of an amount Rs. 15.42 Lakh has received by this office. In addition to this a UC of amount Rs. 43.86 Lakh has been submitted by the ULB without authentication of Executive Engineer, MED as per prevailing norms (copy enclosed in the C.P. side). Due to this further fund (2 nd instalment) is not released in favour of Barrackpore Municipality. As we know that 70% UC of released fund is required for release next instalment.

Now MED sent the aforementioned letter for processing of the Utilization Certificate balance amount. In this connection a letter may be sent to Chairman, Barrackpore Municipality to comply with findings of documents as required for processing of UC

A draft for the same in C.P side for your kind perusal.

Pls dicuss by 29/4/19

S.B.  
26.04/19

Joint  
Director  
SUDA

Soumen

26/4/19

As discussed a revised draft is placed in the C.A. side for your kind perusal.

Joint  
Director  
SUDA

S.B.  
29.04/19

29/4/19

Joint  
Director  
NULM

Draft letter placed on the CP side may kindly be approved & signed.

Shankar  
29.04.19

Self 2/5/19

Director

JD

Sub: Regarding construction of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM at Barrackpore Municipality

It may be mentioned that a 50 bedded shelter unit was sanctioned in favour of Barrackpore Municipality by the Project Sanction Committee in its 6<sup>th</sup> meeting on 16.12.2015 with a approved cost of Rs. 120.54 Lakh. A fund to the tune of Rs. 48.21 Lakh was released as 1<sup>st</sup> instalment in favour of Barrackpore Municipality. Utilization Certificate is received amount of Rs. 15.42 Lakh.

It may be further mentioned that it was directed to Executive Engineer, North 24 Paraganas Division, MED in the review meeting of SUH on 5<sup>th</sup> July, 2019 to submit a brief report regarding the present status of construction of SUH at Barrackpore Municipality. Now a letter vide no. MED/PRG-I/336/1N-04/15 dated: 12.07.2019 regarding present status of construction of 50 bedded five storied SUH building at Barrackpore Municipality. (Copy placed in the C.P. side MARK AS 'X')

It appears from the letter of Executive Engineer, MED that the construction work is implemented by the ULB without follow up of operational guidelines for implementation of SUH under NULM. It also appears that before inviting tender, approval of estimate & structural drawing were not obtained from the competent authority. The Execution & supervision of the construction work is done from ULB end without involving this division.

It may be further mentioned that a letter vide memo no. 10/BKPM/CHAIRMAN/19-20/107(1) dated: 28.05.2019 has received by this office from Chairman, Barrackpore Municipality regarding submission of necessary documents as required by EE, MED, North 24 Paraganas Division (copy placed in the C.P. side mark as 'Y'). It appears from this letter that, concerned ULB has not received the vetted drawing & estimate and the concerned ULB received the soft copy of structural drawing on which work is in progress. Concerned ULB has also requested in the aforesaid letter to release next instalment.

It may be noted that as per report available at this end, construction work is stopped by the ULB and it is 40% in progress. Construction work is delayed due to this difficulty and time period of completion is already over. It may be further noted that further fund may be released after receiving of the UC (authenticated by concerned Executive Engineer, MED) of previous instalment. This office has not received the authenticated UC of SUH from the ULB till now.

Under these circumstances we may call concerned municipal engineer of the ULB, Executive Officer of concerned ULB & Executive Engineer, MED, North 24 Paraganas Division for further discussion and to resolve the matter.

Submitted for your kind perusal.

Add. mission  
Director, NULM

S. De-SMM

SR  
16.07.19

Disans plus  
16/07/19



As discussed on the above matter, we may arrange a meeting at this office with concerned municipal engineer, Barrackpore Municipality, Executive Officer Barrackpore Municipality, Executive Engineer, MED, Superintending Engineer, MED, Chief Engineer, MED & Secretary, MED on a suitable date & time for details discussion on the aforementioned matter and to resolve the issue.

Submitted for your kind perusal and suitable date & time.

Add. Mission  
Director, NULM

SP  
29.07  
19

Discussed at next meeting

Chauhan  
29.07.19

**Sub: Submission of field visit report and minutes of the meeting held on 03.09.2019 at Barrackpore Municipality regarding construction of 50 bedded SUH at Barrackpore Municipality**

S. De SMN

It may be mentioned that as directed by the Addl. Mission Director, NULM the undersigned visited the under construction site of 50 bedded SUH at Barrackpore Municipality on 03.09.2019 and attend the meeting of SUH at Barrackpore Municipality.

A minute of the aforesaid meeting is placed in the C.P. side mark as 'X' for ready reference. Also a report from Executive Engineer, MED, Barasat Division is placed in the C.P. side mark as 'Y'. It may be further mentioned that the under signed met Executive Officer, Barrackpore Municipality with Executive Engineer, MED, Barasat Division, Assistant Engineer & Junior Engineer, MED, Barasat Division. After a detailed discussion with EO, Barrackpore Municipality, the undersigned visited the construction work site along with Executive Engineer, MED, Barasat Division, Assistant Engineer & Junior Engineer, MED, Barasat Division and Assistant Engineer, Barrackpore Municipality. It appears from site visit that

- i. Construction work progress is 80%
- ii. All the structural work, brick works are completed and plaster work inside is partially done as per approved plan & estimate of DPR.
- iii. At present work is stopped by the agency.
- iv. The construction work site is low land and back side of the building is waterlogged
- v. Ground floor dining area floor is slightly settled
- vi. Back side stair case is not constructed
- vii. Surrounding area of the building is opened

Few glimpses of the construction work is placed in the C.P. side mark as 'A'.

It may be noted that Executive Engineer, MED mentioned in his report that the structural work of the building is 100% completed and finishing work is almost 85% completed and in this situation it may not be feasible to take up the work from his end.

It may be further noted that as per decision in the meeting with Chairman, Barrackpore Municipality as the construction work has been done by ULB therefore a declaration will be required from ULB end regarding the structural work as per detailed design &



drawing. It was also decided in this meeting that the liability of the work will be the ULB itself and concerned Municipal Engineer will certify the existing civil work. It is pertinent to mentioned that as the 80% work has already been done by the ULB itself therefore remaining works should be completed by the ULB at the earliest. Necessary fund in this regard may be released as per declaration from the ULB

Now in this context a letter may be sent to Chairman, Barrackpore Municipality for taken up the liability of the existing work of SUH and for submission of declaration regarding the existing construction work.

Submitted for your kind perusal.

Add. mission  
Director, rum

S.D.  
23-09-19

Amended draft placed

Charan  
23-09-19

S.D. SUM

It may be mentioned that as per above mentioned letter concerned ULB has submit a declaration to this office regarding the construction of 50 bedded SUH at Barrackpore Municipality (Copy placed in the C.P. side). It appears from the declaration that concerned ULB has took the liability of the existing construction of SUH and it mentioned that the structural work including R.C. footing, Tie Beam, Column, Floor & Roof Beam, floor & Roof slab was executed as per the drawing provided by the MED, North 24 Paraganas Division. Now based on this declaration we may request to Executive Engineer, MED, North 24 PS Division to authenticate the Utilization Certificate of construction work for further fund released wards the ULB as per field implementation guidelines of SUH. It may be further mentioned that concerned ULB has submitted the UC without authentication of EE, MED, North 24 PS.

Now a letter may be sent to Executive Engineer, MED, North 24 PS Division to authenticate the UC and to send the same to this office.

A draft letter is placed for your kind perusal.

S.D.  
24-10-19

Add. mission  
Director, rum

S.D. SUM

Amended placed  
Charan  
24-10-19



(PSC) in favour of Barrackpore Municipality.

As per DAY-NULM present guidelines the funding pattern for SUH under DAY-NULM is Central & State share 60:40. The Central share is Rs. 72.32 Lakh & State share is Rs. 48.22 Lakh for SUH under Barasat Municipality. So far 1 st installment to the tune of **Rs. 48.21Lakh** (Central: 28.92 Lakh& State: 19.29Lakh) was released in favour of the Barrackpore Municipality on 07.09.2017 (copy enclosed).

Now, the construction work is in progress i.e. 80%. Now Utilization Certificate of 1 st installment of **Rs. 43.86 Lakh** has been received (copy enclosed) by this office in GFR 19A duly signed by the Chairman, Barrackpore Municipality & Finance Officer, Barrackpore Municipality (copy placed in CP. Side mark as 'X') and authenticated by Executive Engineer, North 24 PS Division.

As per field implementation guidelines of SUH, 2 nd installments may be released after receiving of 70 % UC of 1 st installment. Here UC has been received 90%. Also as suggested, the UC has been submitted by the concerned ULB.

Now an amount of **Rs. 48.21 Lakh** (Central Rs. 28.92 Lakh and Sate Share Rs. 19.29 Lakh) as **2 nd** installment may be released in favour of the Barrackpore Municipality for the settlement of the bills for construction of three SUHs as per filed implementation norms.

Submitted for your kind perusal.

24/01/2020 2:24 PM

SOUMEN DE  
(SMM-WBSULM(NULM)(SUDA))

**Note No. #4**

FO to comment please.

27/01/2020 6:06 PM

JOLY CHAUDHURI  
(AD DIR(SUDA))

**Note No. #5**

Utilisation certificate for construction of SUH at Barackpore, for 90% of the first installment has been authenticated by the EE, North 24 Parganas Division. Thus, second installment as proposed above may be released.

31/01/2020 11:38 AM

GOUTAM HORE  
(FO(ACCT)(SUDA))

**Note No. #6**



Note#3.

An amount of **Rs. 48.21 Lakh** (Central Rs. 28.92 Lakh and Sate Share Rs. 19.29 Lakh) as **2 nd** installment may be released in favour of the Barrackpore Municipality for the settlement of the bills for construction of three SUHs as per filed implementation norms the 80% of the 1st installment of Rs.43.86 lakh has been utilised.

FO has concurred to the release.

May kindly be approved.

31/01/2020 6:29 PM

JOLY CHAUDHURI  
(AD DIR(SUDA))

**Note No. #7**

Proposal at note 6 may kindly be approved.

01/02/2020 1:31 PM

DEBARATI DATTA GUPTA  
(DIR(SUDA))

**Note No. #8**

02/02/2020 12:43 PM

SUBRATA GUPTA  
(PRSECY(UDMA))

**Note No. #9**

Approved

04/02/2020 1:04 PM

FIRHAD HAKIM  
(MIC(UDMA))

**Note No. #10**

05/02/2020 3:25 PM

SUBRATA GUPTA  
(PRSECY(UDMA))

**Note No. #11**



07/02/2020 2:22 PM

DEBARATI DATTA GUPTA  
(DIR(SUDA))

**Note No. #12**

Please process for release of payment.

07/02/2020 4:06 PM

GOUTAM HORE  
(FO(ACCT)(SUDA))



As per notes and orders from E-File No. SUDA-14012(14)/6/2019-NULM SEC(SUDA)-SUDA (Computer No. 232346)

As approved by Pr. Secretary of UD & MA Dept & Director, SUDA, to transfer the fund in respect of construction cost under SUH of NULM, a transfer Advice amounting to Rs. 48,21,000.00 (forty eight lakh twenty one thousand) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

To, SUDA  
Director, SUDA  
2  
FO (PMS)

Pr. Secretary.  
10.02.2020

Y. Hare.  
10/02/20.

14/2/20

FO

14/2/20

To, SUDA  
Memorandum plz be signed.

Pr. Secretary.  
13.02.2020

Y. Hare.  
14/02/20.