#### Minutes of the State Level Selection Committee for Swachhta Excellence Award 2019-2020

Venue : SUDA Conference Hall Date : 11.12.2019

#### 1. Participants

SI. No	Name	Designation	Sign
1.	Smt. Debarati Dutta Gupta , WBCS (Exe)	Director, SUDA & Mission Director, WBSULM	Sd/-
2.	Shri. Santanu Das, WBCS (Exe)	Additional Mission Director , SBM	Sd/
3.	Smt. Kritika Sharma, IAS	Joint Secretary , UD&MA , & Addl. Mission Director WBSULM	Sd/
5.	Smt. Soma Parui Das	SMM-SMID, WBSULM	Sd/

- MD, WBSULM started the meeting. Sate Mission Manager ( SM&ID) placed all documents before the committee. 3 municipalities submitted their documents for the contest.
- 2. 3 Municipalities namely Contai, Medinipur & Naihati Municipalities submitted documents for Swachhta Excellence Award 2019-2020.

The Committee members examined the documents municipality wise and cross verified as per SEA- guideline .

Documents submitted by the Municipalities are as follows.

SI No	Municipality	Documents Submitted
	Contai	<ul> <li>i. Annexure – 3 (for ALF)</li> <li>ii. MOU with ALF</li> <li>iii. Committee for SEA-2018-19</li> <li>iv. 1<sup>st</sup> Meeting Resolution</li> </ul>
	Medinipur	i. Annexure – 3 (for ALF)
	Naihati	i. Annexure – 3 (for ALF) ii. Meeting Resolution

After the verification of the Documents , the committee members recommended 2 municipalities for Swachhta Excelence Award for ALF . Based on the ranking , these three Municipalities are :-

- A. Contai Municipality Contai Sonar Kuthi 14 no .Area Level Federation
- B. Naihai Municipality Naihati Municipality 1 no BRS Colony Area Level Federation

The Committee resolved to send the proposals with relevant documents to Ministry of Houshing and Urban Affairs ( UPA-II) .

Director, SUDA

R

Mission Director, WBSULM

Memo:

Dt.

Copy To :-

98	22.11	SZ	OT	CHOTO ACHAR (GARLIC)	NORF75	SZ
98	22.11	SZ	ot	СНОТО АСНАЯ (БАЯГІС)	NORF74	74
98	22,11	SZ	OT	СНОТО АСНАВ (МИМВЫ СНІГІ)	NoRF73	73
98	22.11	SZ	OT	CHOTO ACHAR (MUMBAI CHILLI)	NORF72	72
98	11.25	SZ	OT	CHOTO ACHAR (MUMBAI CHILLI)	NORF71	TZ
98	SZ.II	SZ	OT	CHOTO ACHAR (MUMBAI CHILLI)	NoRF70	04
98	11.25	SZ	OT	CHOTO ACHAR (MUMBAI CHILLI)	NoRF69	69
98	22.11	SZ	OT	(AYTAS MAA T3WS) RAHDA OTOHO	NoRF68	89
98	11.25	SZ	OT	(AYTAS MAA T39WS) RAHDA OTOHO	NoRF67	<b>L</b> 9
98	SZ'TT	SZ	OI	CHOTO ACHAR (SWEET AAM SATYA)	NoRF66	99
98	SZ.II	SZ	OT	CHOTO ACHAR (KACHA AMALI)	NoRF65	59
98	22.11	SZ	οτ	CHOTO ACHAR (KACHA AM JALI)	NoRF64	79
98	22.11	SZ	OT	CHOTO ACHAR (KACHA AAM JALI)	K63AON	89
98	11.25	SZ	OT	CHOTO ACHAR (KACHA AAM JALI)	NoRF62	79
98	22.11	54	OT	CHOTO ACHAR (KACHA AAM JALI)	NoRF61	19
98	SZ'TT	SZ	OT	CHOTO ACHAR (SWEET DATE)	NoRF60	09
98	22.11	SZ	OT	CHOTO ACHAR (SWEET DATE)	NoRF59	65
173	22.5	120	OI	BORO ACHAR (SWEET AMSI)	824AoN	85
173	22.5	OST	OT	BORO ACHAR (SWEET AMSI)	NoRFS7	72
173	22.5	OST	OT	BORO ACHAR (SWEET AMSI)	NoRFS6	95
98	11.25	SZ	OT	CHOTO ACHAR (SWEET AMSI)	NoRFSS	SS
98	11.25	SZ	OT	CHOTO ACHAR (SWEET AMSI)	NoRF54	75
98	11.25	SZ	OT	CHOTO ACHAR (SWEET AMSI)	NoRF53	53
τΔΙ	22.65	TST	OT	BORO ACHAR (SWEET KUL)	NoRFS2	25
ELT	22.5	OST	OI	BORO ACHAR (SWEET KUL)	NORFST	TS
173	22.5	OST	ot	BORO ACHAR (SWEET KUL)	NoRFSO	05
98	11.25	SL	OT	CHOTO ACHAR (SWEET KUL)	NoRF49	617
98	11.25	SZ	OT	CHOTO ACHAR (SWEET KUL)	NoRF48	84
98	22.11	SL	OT	CHOTO ACHAR (SWEET KUL)	NoRF47	74
98	22.11	SZ	OT	CHOTO ACHAR (SWEET KUL)	NoRF46	97
98	22.11	SZ	OT	CHOTO ACHAR (SWEET KUL)	NoRF45	St
ELI	22.5	JZO	OT	BORO ACHAR (SWEET TERMID)	NoRF44	bb
173	22.5	OST	OT	BORO ACHAR (SWEET TERMID)	NoRF43	£13

# Committee Meeting of Swachhata Excellence Award for 2019-2020

**Venue: SUDA CONFERENCE HALL** 

Date:

Time:

SI. No.	Name	Designation	Signature
1	Smt. Debarati Duttagupta (WBCS (Exe.))	Director, SUDA & Mission Director, WBSULM	
2	Sri. Santanu Mukherjee (WBCS (Exe.))	Joint Secretary, UD & MA Deptt. & Addl. Director, SWM	
3	Smt. Kritika Sharma (IAS)	Joint Secretary, UD & MA Deptt. & Addl. Mission Director, WBSULM	J.
4	Smt. Soma Parui Das	State Mission Manager, SM & ID	



### রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং .......Prom : "Director; SUDA &

তারিখ 12-12-19

Mission Director, WBSULM

To: Director, Ministry of Housing & Urban Poverty Alleviation
UPA Division, Government of India,
Room No-215-B, Nirman Bhavan,
New Delhi – 110011

Sub: Swachhta Excellence Award 2019-20 under DAY-NULM – Constitution of State
Level Selection Committee

Sir,

In terms of the letter vide memo no F.No-12012(9)/5/2019 (EFS-9069873) dated 28/10/2019, on Swachhata Excellence Award 2019-20 issued by you to constitute of "Swachhata Excellence Award 2019-20 Selection Committee" for Evaluation and Finalisation of entries at State level. The undersigned is hereby constituted the "Swachhata Excellence Award 2019-20 Selection Committee" of West Bengal for Evaluation and Finalisation of entries at State level consisting of:

- 1. Director, SUDA & Mission Director, NULM Chairperson
- 2. Additional Mission Director, SBM Member
- 3. Joint Secretary, UD & MA Department & Additional Mission Director, NULM Member

Yours faithfully,

Director, SUDA

8

Mission Director, WBSULM

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com

Account Section: 2358 6408



## রাজ্য নগর উন্নয়ন সংস্থা



STATE URBAN DEVELOPMENT AGENCY

"**ইলগাস ভবন**", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্ৰমিক লং SVDA-17/2015/7913

তারিখ 12-12-19

From: Director, SUDA &

Mission Director. WBSULM

To

Director, Ministry of Housing & Urban Poverty Alleviation

UPA Division. Government of India, Room No-215-B, Nirman Bhavan,

New Delhi - 110011

Sub: Swachhta Excellence Award 2019-20 under DAY-NULM

Sir/ Madam,

In reference to your letter vide memo no - F.No-12012(9)/5/2019 ( EFS-9069873 ) dated 28/10/2019 on subject ct cited above, the names of the following ALFs of the ULBs are hereby recommended for Swachhta Excellence Awards for ALFs for 2019-2020.

### ALFs for Swachhta Excellence Awards :

- A. Contai Sonar Kuthi 14 no .Area Level Federation
- B. Naihati Municipality I no BRS Colony Area Level Federation

Copies of relevant documents for each ULBs as recommended are enclosed

Enclo: as stated

Yours faithfully,

Director, SUDA

Mission Director, WBSULM

Account Section: 2358 6408

## SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations (ALFs) 2019-2020

ULB Name :-	Contai		
Proposed ALF Name :-  Contai  Kuthi 14 ne		Sonar o ALF	
Registration Number :-			
Solid Waste Management (SWM)	Max Score - 35	Score	
Community awareness and segregation of waste at source			
<ul> <li>Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage</li> </ul>	Yes	4	
Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention	3	5	
Waste collection and transportation			
No. of HHs covered for door to door waste collection and transportation	425	3	
Amount of segregated waste collected (in kgs.)	63750	3	
Recycling/re-use of waste			
<ul> <li>On-site composting of wet (organic) waste by CLF/ALF members – amount of compost generated (in kgs)</li> </ul>	No	0	
Reuse or recycling of dry waste by CLF/ALF members – amount of waste recycled (in kgs)	Yes	4	
<ul> <li>Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc</li> </ul>	Yes	4	
Livelihoods/ Income generating potential			
Does the CLF/ALF have an official contract from the ULB for SWM services such as – Door to 4Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	Yes	4	
Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?	Yes	4	
Open Defecation Free (ODF)	Max Score - 35		
Awareness and motivation regarding construction of IHHLs and usage of toilets			
Number of new toilets (individual) constructed by ALF/SHGs	36	7	
Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood	Yes	6	
Number of OD points eliminated in the area through CLF/ALF intervention	7	5	
Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood	Yes	6	
Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U	Nil	0	

Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	Yes	6
Open Defecation Free (ODF)	Max Score - 35	
O&M of community and public toilets		
Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members	Yes	7
Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighbourhood	Yes	7
Livelihoods/Income generating potential		
Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT	Yes	7
Does the CLF/ALF generate revenue from O&M community/public toilets? What is the income generated per member from the CT/PT O&M activities?	Yes	7
Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)	No	0
Open Defecation Free (ODF)	Max Score - 35	
Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging		
Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks	Yes	4
Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers	Yes	4
Mechanical de-sludging services		tales in
Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month	Yes	4
Whether CLF/ALF members promote reuse and recycling of waste water	No	0
Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles		
Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF	5	4
Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	No	0
Livelihoods/ Income generating potential		
Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?	Yes	4
Do all members involved in FSSM activities use protective gear/safety equipments?	Yes	4
Does the CLF/ALF have an official contract from the ULB for de-sludging services?	Yes	0

Total Score

## SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations (ALFs) 2019-2020

ULB Name :-	Naihati		
Proposed ALF Name :-	1 no BRS Colony ALF		
Registration Number :-			
Solid Waste Management (SWM)	Max Score - 35	Score	
Community awareness and segregation of waste at source			
<ul> <li>Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage</li> </ul>	Yes	4	
Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention	Yes	4	
Waste collection and transportation			
No. of HHs covered for door to door waste collection and transportation	2085	4	
Amount of segregated waste collected (in kgs.)	No	0	
Recycling/re-use of waste			
<ul> <li>On-site composting of wet (organic) waste by CLF/ALF members – amount of compost generated (in kgs)</li> </ul>	No	0	
<ul> <li>Reuse or recycling of dry waste by CLF/ALF members – amount of waste recycled (in kgs)</li> </ul>	Yes	4	
<ul> <li>Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc</li> </ul>	Yes	4	
Livelihoods/ Income generating potential			
Does the CLF/ALF have an official contract from the ULB for SWM services such as – Door to     ADoor waste collection, transportation and segregation, recycling/re-use/re-	No	0	
<ul> <li>sale etc.?</li> <li>Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?</li> </ul>	Yes	4	
Open Defecation Free (ODF)	Max Score - 35		
Awareness and motivation regarding construction of IHHLs and usage			
Number of new toilets (individual) constructed by ALF/SHGs		0	
<ul> <li>Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood</li> </ul>		0	
1 Number of OD points eliminated in the area through CLF/ALF intervention		0	
Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood		0	
<ul> <li>Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U</li> </ul>		0	
Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF		0	
Open Defecation Free (ODF)	Max Score - 35		
O&M of community and public toilets			

<ul> <li>Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members</li> </ul>	Yes	6
<ul> <li>Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighbourhood</li> </ul>		0
Livelihoods/Income generating potential		
Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT		0
<ul> <li>Does the CLF/ALF generate revenue from O&amp;M community/public toilets?</li> <li>What is the income generated per member from the CT/PT O&amp;M activities?</li> </ul>		0
<ul> <li>Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)</li> </ul>		0
Open Defecation Free (ODF)	Max Score - 35	
Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging		
Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks	Yes	4
<ul> <li>Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers</li> </ul>	Yes	4
Mechanical de-sludging services		
<ul> <li>Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month</li> </ul>	No	0
Whether CLF/ALF members promote reuse and recycling of waste water		
Construction/repair/maintenance of septic tanks and FSSM		
Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF	No	0
Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	No	0
Livelihoods/ Income generating potential		
Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?	No	0
Do all members involved in FSSM activities use protective gear/safety equipments?	No	0
Does the CLF/ALF have an official contract from the ULB for de-sludging services?	No	0

Total

### SCORE SHEET -- Swachhata Excellence Awards for Area Level Federations (ALFs) 2019-2020

ULB Name :-	Medinipur		
Proposed ALF Name :-	Midnapore No.16 ALF		
Registration Number :-			
Solid Waste Management (SWM)	Max Score - 35	Score	Total Score
Community awareness and segregation of waste at source			
<ul> <li>Awareness of CLF/ALF members and engagement with the community regarding safe and environment friendly disposal of garbage</li> </ul>	Yes	4	1
Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention		(	
Waste collection and transportation			
No. of HHs covered for door to door waste collection and transportation	All in Ward No.6	4	1
Amount of segregated waste collected (in kgs.)		C	
Recycling/re-use of waste			
On-site composting of wet (organic) waste by CLF/ALF members – amount of compost generated (in kgs)	No	C	
Reuse or recycling of dry waste by CLF/ALF members – amount of waste recycled (in kgs)	No	0	
Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc	No	0	
Livelihoods/ Income generating potential			
Does the CLF/ALF have an official contract from the ULB for SWM services such as – Door to 4Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	No	0	
Is the CLF/ALF able to generate revenue from recycling/re-use of Dry waste? What is he income generated per member from the SWM activities?	No	0	
Open Defecation Free (ODF)	Max Score - 35		
Awareness and motivation regarding construction of IHHLs and usage of toilets			
Number of new toilets (individual) constructed by ALF/SHGs	~	0	12
Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood		0	
Number of OD points eliminated in the area through CLF/ALF intervention	4	6	
Whether CLF/ALF is conducting CT/PT awareness drive in their neighbourhood	Yes	6	
Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U	*	0	
Whether the ALF/SHG actively monitors identified OD spots even after they are leclared ODF to ensure that they remain ODF	8	0	
Open Defecation Free (ODF)	Max Score - 35		
%M of community and public toilets			
or constructity and public tollets			7

Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members	Yes	7	
Whether CLF/ALF members were involved in retrofitting of community and public toilets in their neighbourhood	Yes	7	
Livelihoods/Income generating potential			
Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT	No	0	
<ul> <li>Does the CLF/ALF generate revenue from O&amp;M community/public toilets? What is the income generated per member from the CT/PT O&amp;M activities?</li> </ul>		0	
Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)		0	
Open Defecation Free (ODF)	Max Score - 35		100
Awareness regarding mechanized de-sludging of septic tanks and eradication of manual scavenging			7
Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks	Yes	7	
Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers	Yes	7	
Mechanical de-sludging services			
Whether CLF/ALF members undertake emptying/de-sludging of on-site sanitation systems/ septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average per month	No	0	
Whether CLF/ALF members promote reuse and recycling of waste water	No	0	
Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles			
Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF	No	0	
Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	No	0	
Livelihoods/ Income generating potential			
Does the CLF/ALF generate revenue from de-sludging activity? What is the income generated per member from de-sludging activities?	No	0	
• Do all members involved in FSSM activities use protective gear/safety equipments?	No	0	
Does the CLF/ALF have an official contract from the ULB for de-sludging services?	No	0	



# Office of the Councillors

255017/255027/ 257377/255312/

Contai Municipality P.O .- Contai :: Dist.-Purba Medinipur

From: Chairman / Vice Chairman / Executive Officer/ Councillors, Contai Municipality

#### ORDER

Sub: Formation of ULB Level Selection Committee for Evaluation and Finalization of Entries at ULB and State Level for Swachhta Excellence Award 2019-20. Ref. Memo No.: SUDA-17/2015/7833(10) dated 09.12.2019

In reference to the above mentioned subject, a ULB Level Selection Committee for Evaluation and Finalization of Entries of one Area Level Federation / Self Help Group at ULB and State Level for Swachhata Excellence Award 2019-20, is being formed under Contai Municipality. This Committee will act from today for a period of one year. This committee will plan and monitor to bring cleanliness and sanitation and encourage SHGs, ALFs and CLF for their initiatives related to elimination of open defecation, behavioral change towards healthy sanitation practices and creating awareness about its impact on public health. The members of the Committee will visit every ward and evaluate the performance of SHGs and ALFs under DAY-NULM in social service and their contributions to the Society to recommend the same as per guidelines. The details of the Committee is as follows -

SL NO.	NAME	DESIGNATION
1.	Sri Soumendu Adhikari	Chairman, Contai Municipality & Chairperson of ULB Level Selection Committee
2.	Sri Atanu Giri	CIC, DAY-NULM & Member of ULB Level Selection Committee
3.	Satyaranjan Manna	CPO, DAY-NULM & Member of ULB Level Selection Committee
4.	Dilip Kr. Chuan	Asst. Engineer, Contai Municipality & Member of ULB Level Selection Committee
5.	Md Ajir Hossain	CMM-SD&I & Member of ULB Level Selection Committee
6.	Dipali Shit	AWW & Member of ULB Level Selection Committee

All concerned are requested to give their best efforts in this regard to keep the "City Clean and Green".

(SOUMENDU ADHIKARI)

Chairman, Contai Municipality.

Chairman. ontai Municie

Copy forwarded for information-

1. The Director, SUDA & Mission Director, WBSULM.

2-5. Sri Atanu Giri /Satyaranjan Manna / Md Ajir Hossain / Dipali Shit for compliance.

6. Office Copy.

Memo.No.

(SOUMENDU ADHIKARI) Chairman, Contai Municipality. Of the total establishment cost, how much was the building refurbishment cost (if any)? (in Rupees)

Your answer NIL

Of the total establishment cost, how much was the furniture cost (if any)? (In Rupees)

Your answer Rs. 28000/-

Of the total establishment cost, how much was the cost of computers purchased (if any)? (In Rupees)

Your answer Rs.28300/-

Of the total establishment cost, how much was the Office Equipment Cost (Printer/Scanner/ Fax)? (in Rupees)

Your answer Rs. 17300/-

What is the average monthly running cost of the CLC (in Rupees)?\*

Your answer Rs. 8000/- (appx)

Of the monthly running cost, what is the monthly cost towards rent (if any)? (In Rupees)

Your answer NIL

### MEMORANDUM OF UNDERSTANDIG

# CONTRACT BETWEEN CONTAI MUNICIPALITY AND CONTAI SONAR KUTHI 14NO. AREA LEVEL FEDERATION

CONTRACT FOR: Swachh Bharat Mission Support Operation

CONTRACT NUMBER: 01/NULM/CM/18-19.

THIS CONTRACT is made between:

Executive Officer, Contai Municipality

AND

Contai Sonar Kuthi 14no. Area Level Federation (ALF)
Ward No. - 07, Vill - Serpur Telengabar, P.O.- Contai,
P.S.- Contai, Dist.- Purba Medinipur, Pin - 721401.
Phone No. - (+91) 9800 088 268.

Section1: Form of Contract Address :-

#### WHEREAS:

The Client requires the Area Level Federation (ALF) to provide the services as defined in Guidelines for SBM including SWM, ODF and FSSM on behalf of the Commissioner/ Executive Officer, Contai Municipality (West Bengal) ('the Client'); and

The Area Level Federation has agreed to provide the Services on the terms and conditions mentioned under Terms of Reference (ToR) for this project.

Date of signing of Contract: 04.04.2018

Value of Contract: 2nos. of Public Toilets at Rashulpur More & Mecheda Bypass to be maintained by Contai Sonar Kuthi 14no. Area Level Federation (ALF) will be the Value of Contract. The 75% of the total income generated from these public toilets will be their own income & the rest 25% has to be expended for public awareness regarding SWM, ODF & FSSM.

Period of Contract: The contract shall be valid for 2 assessment cycles (24 months). The continuation of the Contract will be subject to satisfactory annual performance review.

Summary scope of the Contract: The Government of India launched, Swachh Bharat Mission – (SBM) programme, on 2nd October 2014.

This Program represents a renewed commitment to accelerate efforts towards achieving an open defecation free (ODF) and clean Urban India, by 2nd October 2019. As part of SBM (G), both outputs and outcomes are to be monitored. For this, the outcomes need to be defined in terms of clearly measurable indicators. Linked Indicators (DLIs)-reduction in the population practicing open defecation; achieving and sustaining open defecation free (ODF) status of city; and population with access to improve Solid and Liquid Waste Management (SLWM).

Executive Officer, Contai Municipality Secretary/ President /Cashier Contai Sonar Kuthi 14 No Area Level Federation Sumita Giri Secretary/ President /Cashier Contal Sonar Kuthi 14 No Area Level Federation

# National Survey on City Livelihoods Centers (CLC) under DAY-NULM

\*Required

Financials of the CLC

What is the total grant amount received by the CLC under DAY-NULM? (in Rs. lakhs)\*

Your answer 7.93 lakhs

How has the CLC grant received under DAY-NULM been spent?

- For capital expenditure- building refurbishment, office equipment, furniture etc
   For operation and maintenance of the CLC
   For both capital expenditure and operational expenditure
   For holding it as a corpus / revolving fund
- O Other

What was the total establishment cost of the CLC? (in Rupees)\*

Your answer

Rs. 62.107/-

#### Framework:-

- ✓ Strengthening community engagement platforms for sanitation/SWM outcomes
- Promoting Sanitation/SWM based Livelihoods
- Skilling and Placement in Sanitation/SWM Sector Jobs
- ✓ Financial Access and support for Sanitation/SWM enterprises
- Capacity building of Mission Management Units for Sanitation/SWM Livelihoods convergence

#### Scope of Work:-

- 1) Construction of Individual Household Latrines (IHHL)
- 2) Maintenance of Community Toilets (CT) & Public Toilets (PT)
- 3) Solid Waste Management (SWM) including demonstration of waste segregation at source, environment friendly disposal of waste & door-to-door waste collection.
- 4) Activities to make local area Open Defecation Free (ODF)
- 5) Creating public awareness regarding prohibition of manual scavenging
- 6) Promoting Faecal Sludge and Septage Management (FSSM) among the local community
- 7) IEC & Public Awareness
- 8) Capacity building and Administrative & Office Expenses (A&OE)

#### Stakeholders and their Roles

ULBs (Urban level Bodies):- ULB will work closely with selected ALFs

- Overseeing the ALF's performance
- Reporting to ULB regarding the progress of SWM, ODF & FSSM related works
- Output review at the city/town level in a regular interval
- Coordinate and facilitate ULB in regular basis

#### Time of the Essence

Time shall be of the essence as regards the fulfillment by the Area Level Federation (ALF) of its obligations under this Contract

For and on behalf of Client

Executive Officer, Contai Municipality.

programs

Executive Officer, Contai Municipality

Franchi Bheenen

Tahler Date: Contai Sonar Kuthi 14 No

Secretary/ President /Casnier Contai Sonar Kuthi 14 No

For and of Sellar of Federation Area Level Federation

Contai Sonar Kuthi 14no Area Level Federation (ALF)

Date: 04/04/2018

Witness 1 Atanu 8 Councillor-in-charge

ATANU GIRI Contai Municipality

Date: 04/04/2018

Address: Serpur Telengabar Ward NO-7. Contai, Purba Medinipur 721401

Assistant Project Officer,

Witness 2 Hok Chowdhury Name: ALOK CHOWDHURY

NULM Contai Municipality

04/04/2018 Address: VIII-Demuria, P.O. Battala

P.S - Ramnogar, Dist Purba Medinipur, 721433

Are there any other CLC activities being done which are not listed above?

Your answer

	w does the CLC reach out urban poor beneficiaries? (select all that ply)
	Through CLC field staff
	Through Community Organizers (CO) / Resource Organizations (RO)
<b>V</b>	Through distributing pamphlets / newspaper adds
V	Through ward Corporators / Councillors
V	Through Self Help Groups / Federations / Community Resource Persons
V	Through a Helpline number
	Through a mobile app
V	Through wall paintings / posters / displaying information at public spaces within the community
	Through loudspeakers / any other audio campaign
	Other

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# Office of the Councillors Contai Municipality

S.T.D.- 03220 255017/255027/ 257377/255312/ 257078

No.....

P.O.- Contai :: Dist.-Purba Medinipur Email ID - contaimunicipality.in@gmail.com

Date.....

From: Chairman/Vice-Chairman/Executive Officer/Councillors, Contai Municipality

Proceeding of the 1st meeting of ULB Level Selection Committee for Evaluation and Finalization of Entries at ULB and State Level for Swachhata Excellence Award 2019-20.

Date: 10.12.2019

Time: 03:00pm

Venue: Contai Municipality

Sn.	Name of the Members	Designation	Signature
1	SOUMENDU ADHIKARI	Chairman, Contai Municipality & Chairperson, ULB Level Selection Committee	DCC 3
2	ATANU GIRI	Councillor-in-Charge, DAY-NULM & Member, ULB Level Selection Committee	Atanu giri
3	SATYARANJAN MANNA	City Project Officer, DAY-NULM & Member, ULB Level Selection Committee	Syramus
4	DILIP KR. CHUAN	Asst. Engineer, Contai Municipality & Member of ULB level Selection Committee	
5	MD. AJIR HOSSAIN	City Mission Manager (SD&I), DAY- NULM & Member, ULB Level Selection Committee	Md. Ajin Hossain
6	DIPALI SHIT	AWW & Member, ULB Level Selection Committee	Dipale Shit

Sri Soumendu Adhikari, Chairman, Contai Municipality & Chairperson of ULB Level Selection Committee took the chair and initiated the meeting.

Issue related to the nomination and finalization of entries of one Area Level Federation / Self Help Group at State Level for Swachhata Excellence Award 2019-20, *Sri Satyaranjan Manna*, City Project Officer, DAY-NULM & Member of ULB Level Selection Committee discuss all about the rules, regulations and criteria of the Swachhata Excellent Award before the members present in the meeting. He also gives a brief about the things had to be done for the Swachhata Excellence Award.

In connection to the above, Md. Ajir Hossain, City Mission Manager (SD&I) states before the panel that at the end of financial year 2019-20 the total nos. of Self Help Groups was 653 nos. and 29

# National Survey on City Livelihoods Centers (CLC) under DAY-NULM

\*Required

Services provided by the CLC

What kind of activities are done at the CLC ? (Select all that apply)\*

	Yes	-	No
Maintain a database of local Service providers	•		0
Dedicated phone number for Customers to call for services	•		0
Sale of SHG products through CLC	•		0
Information about government schemes	•		0
Support for getting ID documents (Aadhaar, PAN card etc)	•		0
Space for federation meetings/ events job melas	0		•
raining center within CLC	•		0
Common production center/ pace for enterprises	0		•
upport for bank linkage/ loan	•		0
farketing support for micro- nterprise	•		0



# Office of the Councillors

# Contai Municipality

S.T.D.- 03220 255017/256027/ 257377/255312/ 257078 255599

P.O.- Contai :: Dist.-Purba Medinipur Email ID - contalmunicipality.in@gmail.com

Date .....

From: Chairman / Vice-Chairman / Executive Officer/ Councillors, Contai Municipality

nos. Area Level Federations were formed. The SHGs and ALFs are very active in Social Services as well as their own economic development. They have been conducting several "Para Baithak" at the Ward Level for public awareness. He says that Self Help Groups are working in the field of Mission Nirmal Bangla and Solid Waste Management in their own way in their local community. But the Area Level Federations are playing a vital role in creating awareness regarding sanitation with their own interest and for the sake of social responsibility.

In this regard, Sri Atanu Giri, CIC, DAY-NULM, after details discussion and evaluation gives a proposal to nominate the name of Contai Sonar Kuthi 14no. Area Level Federation as they are actively involved in creating awareness about the different sanitation, public health & cleanliness related issues in their area. He adds that this ALF has also received the Revolving Fund of Rs.50,000.00 (Fifty Thousand) which fulfils one of the major criterias of participating in the Swachhata Excellence Award.

Assessing and discussing all the activities and performance of the Area Level Federations, the committee decides to nominate "Contai Sonar Kuthi 14no. Area Level Federation" for participation in

The Committee assigns the responsibility of all the official documentations and communication with the State Level to Md Ajir Hossain, CMM-SD&I and asks him to take assistance from Susanta Manna, CMM - MIS & ME and Alok Chowdhury, APO, DAY-NÚLM as and when required in this regard. Having no other issues to be discussed, The Chairperson put an end to the meeting delivering thanking note to all the members present.

(SOUMENDU ADHIKARI) Chairman, Contai Municipality

Chairperson, ULB Level Selection Committee

Chairman, Contai Municipality What are the facilities / equipment / physical infrastructure present at the CLC (select all that apply)?\*

	Yes	No
Landline Phone/ Fax	0	•
Printer/ Scanner/ Xerox	•	0
Computers for office use	•	0
Computers for public use	0	•
Training Equipment/ Tools	•	0
Production equipment/ Tools	0	•
Shop/ Showroom for products	0	0
Information board	•	0

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## APPLICATION FORM FOR AREA LEVEL FEDERATION (ALF) DAY-NULM SWACHHATA EXCELLENCE AWARDS

This application form is intended for Area Level Federations (ALFs) to apply for the Swachhata Excellence Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2019-20. ALFs may attach additional documents for verification of the information provided along with the filled form to be submitted. The applications may be submitted to the respective ULBs, who will forward them to the States. Shortlisted applications will be nominated by the States to the evaluation committee at the National Level.

- Name of the Area Level federation (ALF), Urban Local Body (ULB) and state: Contai Sonar Kuthi 14no. Area Level Federation, Contai Municipality, West Bengal.
- 2. Total number of ALF members: 58
- 3. Total number of Self Help Groups (SHG) under the ALF: 29
- 4. Name of the proposer : Pranati Bhunia : President, Contai Sonar Kuthi 14no. Area Level Federation : Ward No.7, Vill Serpur Telengabar, P.O.+P.S. Contai, Dist. Purba Medinipur, Pin 721401.

Signature with stamp	francti sheened
	Secretary/ Fire Gent / Casmer
	Contai Sonar Kuthi 14 No

### A. Solid Waste Management Related Activities:

SL. No.	Question	Option	
1.	Are all the ALF members' aware regarding safe and environment friendly disposal of garbage, and do the ALF members regularly spread awareness on this within their community?		
2.	Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention	3	
3.	No. of households covered for door to door waste collection and transportation	425	
4.	Is segregated waste collected through the ALFs intervention	Yes No Approx. amount of compost generated (in kgs) 63750	

# National Survey on City Livelihoods Centers (CLC) under DAY-NULM

\*Required

Establishment & Facilities at the CLC

What is the land area of the CLC premises ? ( in sq. ft.)

Your answer 560 Sq.ft.(appx)

### Who owns the CLC premises?

- Urban Local Body (ULB) (Municipality / Municipal Corporation)
- O Other Government Agency
- O NGO
- O Other Private Agency

5.	Is on-site composting of wet (organic) waste done by ALF members	Yes No
6.	Is reuse or recycling of dry waste done by ALF members	Yes No Approx. amount of waste recycled (in kgs) 21250
7.	Do the ALF members create and sell alternatives for single- use plastics, such as cloth bags, paper bags, cutlery from natural materials etc.?	Yes No Turnover from sale of products in the past year (in Rs.) 3.25 Lakhs
8.	Does the ALF have an official contract from the ULB for SWM services such as — Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?	Yes No
9.	Is the ALF able to generate revenue from recycling/re-use of Dry waste?	✓ Yes No
10.	What is the income generated per member from the solid waste management activities?	Rs. 800.00

Describe in detail the initiatives undertaken by the ALF members for improving the Solid Waste Management in their area.

Members of the ALF's have created awareness about the proper management of solid waste through publicity campaigns, rallies, etc. They made families aware of the difference between biodegradable and non-biodegradable waste. At the same time, they are requested to use two separate dustbins for two different types of waste, so that they can be separated at sources and handled accordingly. In addition, collecting biodegradable waste from the households they had also been involved in producing bio-fertilizer by using those collected wastes whereas they have instructed the households to dispose of the non-biodegradable waste safely.

### B. Open Defecation Free (ODF) related Activities:

SL. No.	Question	Option
1.	Number of new toilets constructed by ALF	36
2.	Number of OD points eliminated in the area through ALF	30
	Intervention	7
3.	Percentage of ALF members registered as Swachhgrahis under SBM-U	NII
4.	Whether ALF actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF	✓Yes No

## What kind of records / logs are maintained by the CLC?\*

	Yes	No
Database of Service Providers	•	0
Database of service seekers/ Households/ customers	•	0
Database of SHGs	•	0
Visitor log book	0	•
Attendance Register	0	0
Accounts ledger	•	0
Other	0	0
Row 8	0	0

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5.	Is the ALF involved in Operations and Maintenance (O&M) of the Community Toilet (CT)/ Public Toilet (PT) blocks in their neighborhood	✓Yes No
6.	Does the ALF generate revenue from O&M of CT/PT blocks?	✓ Yes No
7.	What is the income generated per member from the CT/PT O&M activities?	Rs. 700.00
8.	Does the ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (Such as access to financial services, sale of cleaning equipment etc.)	✓ Yes No

Describe in detail the activities undertaken by the ALF members in making their area Open Defecation Free.

It's quite shameful to defecate publically for a civilized society. Alongside, it can be harmful enough for the environment and public health. Realizing the harmfulness of open defecation, the ALF had initiated a continuous public awareness programme in their own interest. First, the ALF identified the regions that were used for open defecation. After being identified, they observed that these areas could only be cleansed and trimmed if they were free of feces. As part of this plan, they cleaned up and started planting programs in the area. In this way, the ALF succeeded in liberating those regions from open defecation.

## c. Faecal Sludge and Septage Management (FS\$M) related Activities:

SL. No.	Question	Option
1.	Whether the ALF members have conducted awareness drives on mechanized emptying of septic tanks	✓ Yes No
2.	Whether the ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers	✓Yes No
3.	Whether ALF members undertake emptying/de-sludging of on- site sanitation systems/septic tanks	✓ Yes No
4.	Number of Septic Tanks emptied by ALF on an average per month	5
5.	Whether ALF members promote reuse and recycling of waste water	✓Yes No
6.	Whether ALF members undertake works of repair and maintenance of FSSM equipment and vehicles	Yes No
7.	Does the ALF generate revenue from de-sludging of septic tanks?	Yes No
В.	What is the income generated per member from de-sludging activities?	Rs. 1,000.00

Who manages the CLC?\*

- Directly managed by the City Mission Management Unit (CMMU)
- O A resource Organization (RO)
- O Professional staff recruited for CLC
- O NGO/ non-profit organization
- O Municipal Corporation / Municipality / ULB staff on deputation at CLC
- O Managed by City Level Federation (CLF)/ Area Level Federation (ALF)/
  Other community organization
- Other government department or agency
- O Private company / for-profit organization
- O Other

What are the roles and responsibilities of CLC Staff? Please specify for each person working at the CLC including – CLC In-charge/Manager, Other managerial staff, Accounts staff, Office assistance/ Clerical staff, Cleaning/ maintenance staff, or any others.

Your answer

The CLC Manager collect primary data from the service providers and service seekers and try to match their needs. A primary survey is also running with the SHGs who want to be link with the market.

	Do all members involved in FSSM activities use protective gear/safety equipment?	Yes No
10.	Does the ALF have an official contract from the IIIR for do	
	sludging services?	✓ Yes No

Describe in detail the Initiatives undertaken by the ALF members for improving the Faecal Sludge and Septage Management (FSSM) in their area.

In connection with Faecal Sludge & Septage Management (FSSM), huge public awareness has been created among the local community by the ALF. They have been actively involved in the prohibition of manual scavenging and promotion of mechanized Septage management. As a result of such public awareness, manual scavenging is totally eradicated and at the same time, almost every household has become familiar with mechanized Septage management. In this way, they succeeded in promoting Faecal Sludge & Septage Management (FSSM) in their local community.

(SOUMENDU ADHIKARI)

Chairman, Contai Municipality

8

Chairman, ....

Contai Municipality

# National Survey on City Livelihoods Centers (CLC) under DAY-NULM

\*Required

Operations and Management of the CLC

When was the CLC operational?

Date

15/08/2016

Is CLC registered?

- O Yes
- No

### If yes under which act/format is the CLC registered?

- O Societies Registration Act, 1860
- O Indian Trusts Act, 1882
- O Cooperative Societies Act, 1912
- O Societies Act, 1973
- O No registered
- O Other



# OFFICE OF THE BOARD OF COUNCILLORS, NAIHATI MUNICIPALITY

1No. R.B.C. Road Naihati, 24 Parganas.

			1
Memo	no.:	1744]	Me-11

Date: 14/11/201

To

The Director State Urban Development Agency Salt Lake, Sector-3, HB Block Kolkata-700106

Sub: Participation in Swachhata Excellence Awards 2019-20.

Respected Madam,

I am to inform you that the Naihati Municipality No.1, BRS Colony Area Level Federation will participate in Swachhata Excellence Awards 2019-20.

We have also formed a selection committee at our Task Force meeting dated 6.11.19, consisting the following members.

SI.No.	Name	Designation
1	Sri Ashok Chatterjee	Chairman
2	Sri Bhajan Mukherjee	Vice Chairman
3	Sri Kanailal Acharyya	Councillor, In Charge, DNULM
4	Sri R.P.Barnwal	Executive Officer/ City Project Officer, DNULM
5	Smt. Moumita Ganguly	Manager, DNULM
5	Sri Goutam Majumder	Engineer
,	Sri Bhaskar Bose	APO, DNULM

Thanking you

yours faithfully

Enclo: as states above

Vice-Chairman

Vice-Chairman Naihati Municipality

VICE-CHAIRMAN NAIHATI MUNICIPALITY NAIHATI, 24 PGS. (N)

## APPLICATION FORM FOR AREA LEVEL FEDERATION (ALF) DAY-NULM SWACHHATA EXCELLENCE AWARDS

This application form is intended for Area Level Federations (ALFs) to apply for the Swachhata Excellence Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2019-20. ALFs may attach additional documents for verification of the information provided along with the filled form to be submitted.

Ti	his application is submitted for the category:
	Union Territories
	NER States <sup>1</sup>
	Other States <sup>2</sup>
1.	Name of the Area level federation (ALF), Urban Local Body (ULB) and state:  Naihali Municipalio 1 No. BRS Colony Area Level Ederation  Total number of ALF members.
2.	Total number of ALF members:
3.	Total number of Area Level Federations (ALF):
4. I	Name of the proposer Szi Błojan Mukhenjee Position VICE Chair man Iddress Maihal Municipalit, OINO, B.RS. Colomy, P.O Naihali, 24P65 (N) - 743165
Si	gnature with stamp Sixture VICE-CHAIRMAN VICE-CHAIRMAN
<sup>1</sup> Manip <sup>2</sup> All Sta	ur, Mizoram, Tripura, Assam, Meghalaya, Nagaland, Arunachal Pradesh, Himachal Pradesh and Sikking

<sup>&</sup>lt;sup>2</sup> All States excluding NER hal Pradesh, Himachal Pradesh and Sikkim.

3.	segregation of solid waste management?	FCran to
	segregation of solid waste management?	rosM /Sanitation/Collection and
	The second of th	pine mountain
	Yes	
	Q.	
	L No	
-	*	
6.	Brief on ALF engagement in FSSM/Sanitation/SWM r	
	- Buschieff in FSSM/Sanitation/SW/M	roles - t is
	A A S A S A S A S A S A S A S A S A S A	erated livelihoods activities
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		Tangery taken a menapakan

A. Engagement of Area Level Federation (ALF) in Solid Waste Management Related Livelihoods Activities: 7. Whether ALF have involved in cleanliness drive for door to door collection and segregation of No (If Yes brief) to down aucasement generation activities leftet distribution, 8. Whether ULB have engaged ALF through a contract for solid waste management related 9. Whether ALF have involved in door to door waste collection system? (If Yes brief on number of HHs covered by ALF for door to door collection of SWM) Door to door Wisit and a Daremen Strong arometoning of the coast of all durappages of the coast dare 10. Whether ALF have involved in segregation of waste at source? (If Yes brief on amount of waste segregated by the ALF in a month (in kgs) ) allaseness guarantas actività

11. Whether ALF have inv	rahu-1
	olved in transpiration of waste from
∠ Yes	olved in transpiration of waste from source to waste dumpsite?
A No	
(If Yes brief on pumb	of ALF members appointed as a driver or number of ALF member
allotted Tricycle f-	of ALF members appointed as a discontinuous
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	- member
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12. Whether ALF have engage	led in street /
contract)? Give some brid	ged in street /road cleaning or sweeping (with or without any
Q.	twith or without any
Yes	
□ No	
(If Yes brief on list of ALE	nembers with copy of contract)
ALE have	members with copy of contract)  Listrificated leaflet on cleanliness  that any one can gall them
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13. Whether III had on ear	from ledge on street ALF members morantly
waste?	ALF or ALF Members in p
	ALF or ALF Members in Re-cycling/ Re-using/ Re-selling of
VVec	
No.	
the res prier on amount of wa	ste recycled in a month (in kgs))
the all	(in kgs))
Comember member	S. Acard
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and wellers form	want partiment and many
14. Weather ALF have earned reven	Lecanat all sharpiece and arrangenty.  Le from Re-cycling/ Re-using/ Re-selling of waste?
	rom Ke-cycling/ Re-using/ Re-selling of
L_l Yes	waste?
□ No	
(If Yes brief on total revenue	rned and revenue generated per member)
	rned and revenue generated nor many to
manufacture of the same	per member)
sommer and the second	Menage Ko 600 - The The
	rned and revenue generated per member)
	***************************************

B Open Defecation Free (ODE)	
B Open Defecation Free (ODF) related Activ For activities carried out until 2 October 2019	ities:
October 2019	

13. Whether ALF engaged	
Household I awareness	and many
Household Latrines (IHHL) and usage	and motivation drive on construction of Individual of toilets each time?
Yes	time?
□ No	
(If Yes brief on awareness drive)	
They love	201101101
health and magane	sed accaseoness camp on
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16. Whether ALF engaged	
points?	ive for elimination
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L Yes	ive for elimination of Open Defecation (OD)
Let No	
(If Yes brief on number of OD points eradic	
points eradic	no opera de frea bion Municipal anea.
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paper of there is	20
Nathali	Yespecial ale Frea bion
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17. Whether ULB engaged as a	
17. Whether ULB engaged ALF through a contra block work?	ct for construct
	construction of IHHL, CT and DT
☐ Yes	of and PI tollet
LYNO	
(If Yes brief on number of IHHL, CT & PT consti	
OT IHHL, CT & PT consti	'Ucted)
OF OF INHL, CT & PT consti	
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18. Whether ULB engaged Ala	
work? ALF through a	Contract
	contract for retrofitting of cr
Yes	contract for retrofitting of CT and PT toilet block
Q No	
(If Yes brief on number CT & PT blocks re	
on number CT & PT block	
DIOCKS FO	etrofitted)
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19. Whether Community	***************************************
and Public toilet his	201-
19. Whether Community and Public toilet blo	ocks are operated and mains
- 103	traintained by ALF?
LYNO	
(If Yes brief on number CT & PT blocks oper	
or number CT & PT block	
- Diocks oper	ated and maintain
4354974004279544426447844444444	
***************************************	ated and maintained by ALF)
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20. Weather ALF have earned revenue from Operati	0.00+0==0.0+1.14+#
Lo. Weather ALF have earned record	*****************************
toilet blocks?	On and
[	on and maintenance of community
Yes	and public
- 162	
YNO.	
(If Yes brief on total revenue earned and revenue	
orier on total revenue earned	
ar carried and revenu	le generated
640 500 270 800 440 870 604 600 844 844 844 844 844 844 844 844 844 8	sericiated per member)
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earned and revenue	***************************************
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C. Faecal Sludge and Sont	
21. Whether Als	agement related Livelihoods Activities; by ULB in awareness and motivation drive on mechanized ptic tank services in their area /ULB?
schedular in have engaged	by ULB in a civelinoods Activities:
strieduled de-sludging of se	ntic tank awareness and motivation de
	by ULB in awareness and motivation drive on mechanized ptic tank services in their area /ULB?
Yes	and OCB!
No	
(If Yes brief)	
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	1922-1924-1924-1924-1924-1924-1924-1924-
22. Whether ULB have an	F through a contract for desludging of septic tank related
services?	F through a contract 6
	act for desludging of sentic tank
Yes	tank related
UNO	
(If Yes hairs	
(If Yes brief on number of ALF en	Garad :
***************************************	Baged in desludging services)
***************************************	gaged in desludging services)
77	\$*************************************
23. Whether ULB have engaged As	***************************************
septic tank related services?	nual Scavengers through a contract for desludging of
	a contract for desludging of
Yes	
UNO	
(If Yes brief on number of a	cavengers are engaged in desludging services)
Simper of Manual Sc	Cavengers are on a
	die engaged in desludging services
**************************************	desludging services)
	***************************************
24. Whether ALE	in installation of prefabricated septic tanks?
ALF members are engaged	In Inch II
TV-	installation of prefabricated some
res	septic tanks?
UNO	
/If V I	
(If Yes brief on number of prefabricated	
	d septic tank installed)
**************************************	
************************************	d septic tank installed)
	***************************************
	***************************************

45. Whether ALF are engaged:	
- cugaged i	n construction/repair/ maintenance
L Yes	n construction/repair/ maintenance of septic tanks?
INO	
(If Yes brief on number sant)	tank repaired in last six month)
septil	tank repaired in last six month)
	***************************************
	repaired in last six month)
***************************************	************************
26. Whether ALF engaged in sun	ply of sanitation related material (cleaning consumables, ULB /Schools/ University/Hospitals/Hotols et al.
phenyl, sanitary pads etc. 1 to	ply of sanitation related material (cleaning consumables, ULB /Schools/ University/Hospitals/Hotels etc.?
D	OLB /Schools/ University/Hospitals/Hotels,
Yes	notels etc.?
□ No	
27. Whether ALF members are	
related work?	sing health and safety equipment's and
	sing health and safety equipment's while doing FSSM
└ Yes	
YNO.	
28. Weather ALF have earned revenue	200 100100
To the revenue	from desludging services?
Yes	1000
Mo	
1000	
(If Yes brief on total revenue con-	ed and revenue generated per member)
earne	ed and revenue generated per members
\$40 morrowed a crosspronous relevances and second	- per member)
***************************************	**************************************
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Enc	of Document
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NAIHATI MUNICIPALITY	
William Talea Level Federation	NAIHATI MUNICIPALITY
Dabila Comorter	19 Area Level Federation
Chairperson/Secretary Transmission	Pasanti shaan
, weasurer C	MILEGOUN/Secretary -
	8   Page
NAIHATI MUNIC	CIPALITY
BRS Colony No1 Area L.	Evel Federation
	प्योद्धा सार्वेक
Chairperson/Secretary	Treasures

Chairperson/Secretary

Treasurer

### APPLICATION FORM FOR AREA LEVEL FEDERATION (ALF) DAY-NULM SWACHHATA EXCELLENCE AWARDS

This application form is intended for Area Level Federations (ALFs) to apply for the Swachhata Excellence Award. The criteria for selection and award amounts are mentioned in the Swachhata Excellence Award Guidelines 2019-20. ALFs may attach additional documents for verification of the information provided along with the filled form to be

This application is submitted for the category:

Union T	erritories
NER	States1
	Other States2
1. Name	of the Area level federation (ALF), Urban Local Body (ULB) and state:
	re No 16 Area Level Federation
2. Total r	number of ALF members:
180	
3. Total n	umber of Area Level Federations (ALF):
1	
4. Name o	of the proposer Kshama Barik
Position	President
Address	Porabunglow

1 Manipur, Mizoram, Tripura, Assam, Meghalaya, Nagaland, Arunachal Pradesh, Himachal

Kshama Boxila

Signature with stamp ...

2 All States excluding NER

Pradesh and Sikkim.

Chairperson / Secretary / Treasurer

Midnapore No.-16 ---- Area Level Federation -----Midnapore Municipality

## Name of CLC In- Charge/ Manager\*

Your answer HASIBA KHATUN

This is required question

# Mobile number of CLC In-Charge / Manager (10 digits only )\*

Your answer 7550802927

This is a required question

# **Email Address of the CLC manager**

Your answer hasibakhatun592@gmail.com

Next

P	segregation of solid waste management?
	Yes
	□ No
	6. Brief on ALF engagement in FSSM/Sanitation/SWM related livelihoods activities.
	Midnapore No 16 Area Level Federation of Ward No 06 are engaged in different activities like awareness among the citizens about the disposal of waste, look after the community toilets in their ward, recently conduct suppose with "CICALA"

toilets in their ward., recently conduct survey with "SIGMA".

# National Survey on City Livelihoods Centers (CLC) under DAY-NULM

\*Required

Email Address\*

Your answer sulm.midnapur@gmail.com

This is a required question

Name of the City Livelihoods Center\*

Your answer 'Nagar Jibika Kendra' Midnapore Municipality

This is required question

State\* West Bengal

Your answer

This is a required question

Urban Local Body (ULB)\*

Your answer Midnapore

This is a required question

A. Engagement of Area Level Federation (ALF) in Solid Waste Management Related Livelihoods Activities:	
7. Whether ALF have involved in cleanliness drive for door to door collection and segregation of waste at source under Swachh Bharat Mission in their area?	7
Yes	
□ No	
Midnapore No 16 Area Level Federation of Ward No 06 are engaged in supervision of door to door collection of wastes. They involve in special cleanness drive held from 02/09/2019 to 09/09/2019.	
8. Whether ULB have engaged ALF through a contract for solid waste management related	
Yes	
No No	
9. Whether ALF have involved in door to door waste collection system?  Yes  No	
(If Yes brief on number of HHs covered by ALF for door to door collection of SWM)	
(If Yes pries on number of this covers,	
10. Whether ALF have involved in segregation of waste at source?	
Yes	
□ No	
(If Yes brief on amount of waste segregated by the ALF in a month (in kgs) )	
	***

11. Whether ALF have involved in transpiration of waste from source to waste dumpsite?
Yes
□ No
(If Yes brief on number of ALF members appointed as a driver or number of ALF member allotted Tricycle for waste transportation etc)
12. Whether ALF have engaged in street /road cleaning or sweeping (with or without any contract)? Give some brief.
Yes
No No
(If Yes brief on list of ALF members with copy of contract)
(if tes brief of tist of Att members with copy of contract)
13. Whether ULB have engaged ALF or ALF Members in Re-cycling/ Re-using/ Re-selling of waste?
Yes
□ No
(If Yes brief on amount of waste recycled in a month (in kgs))
14. Weather ALF have earned revenue from Re-cycling/ Re-using/ Re-selling of waste?
Yes
No No
If Yes brief on total revenue earned and revenue generated per member)

### **B Open Defecation Free (ODF) related Activities:**

For activities carried out until 2 October 2019

15. Whether ALF engaged in awareness and motivation drive on construction of Individual Household Latrines (IHHL) and usage of toilets each time?
Yes
No No
ALF are engaged in continuous awareness programme to motivate people for using of community latrine or construction of IHHL.
16. Whether ALF engaged in awareness drive for elimination of Open Defecation (OD)
Yes
□ No
ALF are engaged in continuous awareness programme and close supervision to stop open defecation.
17. Whether ULB engaged ALF through a contract for construction of IHHL, CT and PT toilet block work?
Yes
□ No
(If Yes brief on number of IHHL, CT & PT constructed)
\\

18 Whath	ough a contract for retrofitting of CT and PT toilet block
Whether ULB engaged ALE the	
work?	ough a contract for retrofits
Yes	retrotitting of CT and PT toilet by
	tollet block
No	
40	
19. Whether Community	toilet blocks are operated and maintained by ALF?
	toilet blocks and
L Yes	orocks are operated and maintain and
	maintained by ALF?
No No	
hev	
Ill Yes brief on number CT & DT.	
PI blocks	S Operated and mail
(If Yes brief on number CT & PT blocks	and maintained by ALF)
********************************	***************************************
********************************	***************************************
***************************************	***************************************
***************************************	***************************************
20	***************************************
20. Weather ALF have garned	from Operation and maintenance of community
and public toilet blocks?	from Operation
tollet plocks?	operation and maintenance of community
Yes	of community
The same of the sa	
No	
(If Yes brief on total revenue earned and	
total revenue earned and	d
and all	revenue generated per momb
471 - 277 773 5 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
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***************************************	4460
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C 5	- 101	
C. rae	cal Sludge and Septage	Management related Livelihoods Activities:
21. W	nether ALF have engage	ed by ULB in awareness and by
scnedi	iled de-sludging of sept	Management related Livelihoods Activities: ed by ULB in awareness and motivation drive on mechanized tic tank services in their area /ULB?
	Yes	their area /ULB?
	No	
(If Yes b	prief)	
ALF me	mhers are closely	
Sludging	of south of south	g interaction with the citizen of that ward regarding the de
Class	; or septic tank and help	ped them to contact with the ULB for booking of Cess Pool
Cleaner.		the OLB for booking of Cess Pool
22 W/ha	6h	
related s	Cher OLB have engaged	ALF through a contract for de sludging of septic tank
- clated s	Yes	de sludging of septic tank
	No	
(If Yes br	ief on number of ALF er	ngaged in desludging services)
**********	> + + + + + + + + + + + + + + + + + + +	•••••••••••••••••••••••••••••••
************	*******************	
*************	***************************************	
23. Wheth	ner ULB have engaged I	Manual Scavenson II
septic tan	k related services?	Manual Scavengers through a contract for desludging of
Ye	!S	
N	0	
(If Yes bries	f on number of Manual	Scavengers are engaged in desludging services)
*************	annoci oi ivialiual	ocavengers are engaged in desludging services
	*****************************	desludging services)
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**************	7 P * U * C * P * P * C * C * C * C * C * C * C	***************************************
************	********************	***************************************
24 Whatha	- A15	
Voc	ALF members are eng	gaged in installation of prefabricated septic tanks?
		or prelabilitated septic tanks?
No No		
(IT Yes brief	on number of prefabric	rated septic tank installed)
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		(Padeshee), padest, ration padest, ration and residuant and ration
		***************************************

25. Whether ALF are engaged in construction (remain)	
25. Whether ALF are engaged in construction/repair/ maintenance of septic tanks?	
No No	
(If Yes brief on number septic tank repaired in last six month)	
***************************************	
***************************************	
26. Whether ALF engaged in supply of sanitation related material ( )	
phenyl, sanitary pads etc.) to ULB /Schools/ University/Hospitals/Hotels etc.?	S,
Yes Yes	
□ No	
27. Whether ALE mombons and it is	
27. Whether ALF members are using health and safety equipment's while doing FSSM related work?	
related work:	
Yes	
No.	
28. Weather ALF have earned revenue from desludging services?	
Yes	
No No	
(If Yes brief on total revenue carned and	
(If Yes brief on total revenue earned and revenue generated per member)	
***************************************	
End of Document	





"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্ৰমিক নং SUDA-17/2015/7833(10)

তারিখ 09.12.2019

From :

Kritika Sharma, IAS

Jt. Secretary, UD & MA Department & Addi. Mission Director, WBSULM

To: Chairperson / Commissioner / Administrator, Municipal Corporation / Municipality

Sub: Swachhta Excellence Award 2019-2020 under DAY-NULM – forwarding of Guidelines- reg

Sir/Madam

I am directed to say that Ministry of Housing & Urban Affairs (M/O H&UA) has decided to institute Swachhta Excellence Award for the Area Level Federations (ALFs) formed under the DAY-NULM which carry out exemplary work in the field of sanitation and cleanliness. The Guidelines for Swachhta Excellence Award 2019-2020 for the Area Level Federation are being forwarded for your perusal and necessary action.

You are requested to recommend names of deserving ALFs for the Swachhta Excellence Award 2019-2020 by 10th of December 2019 at <a href="https://www.wbsulm@gmail.com">wbsulm@gmail.com</a>.

This is urgent.

Enclo: As Stated

Yours faithfully,

Kritika Sharma, IAS

Jt. Secretary, UD & MA Department

& Addl. Mission Director, WBSULM

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com

# F. No. K-12012(9)/5/2019-UPA-II (EFS - 9069873) Government of India Ministry of Housing & Urban Affairs (UPA Division)

Nirman Bhvan, New Delhi Dated 28.10.2019

To

The Principal Secretary (UD&H) All States/ UTs

<u>Subject</u>:- Swachhata Excellence Awards 2019-20 under DAY-NULM - Forwarding of the Guidelines - Reg

Sir/Madam,

I am directed to say that Ministry of Housing and Urban Affairs has decided to institute Swachhata Excellence Awards for the Area Level Federations (ALFs)/ City Level Federations (CLFs)/Urban Local Bodies (ULBs), which carry out exemplary work in the field of sanitation and cleanliness and to forward herewith the Guidelines for Swachhata Excellence Awards 2019-20.

2. States/UTs may recommend entries as per Guidelines, out of which entries from respective States/UTs will be selected for awards.

Encls: (As above)

Yours faithfully

(Surender Kumar)

Under Secretary to the Government of India

Tele No.2306 1185

Copy to: Th Mission Directors, SULM (All States/UTs)

# DEENDAYAL ANTYODAYA YOJANA-NATIONAL URBAN LIVELIHOODS MISSION

# **SWACHHATA EXCELLENCE AWARD 2019-20**

for

Area Level Federations(ALFs), City Level Federations (CLFs) and Urban Local Bodies (ULBs)

(Guidelines)

Ministry of Housing and Urban Affairs Government of India October 2019

### 1. Preamble

The rapid pace of urbanization has brought in challenges for ensuring a clean environment. It is well known that poor sanitation leads to significant health costs and untreated sewage from cities is the single biggest source of water pollution in India. In this context, the Swachh Bharat Abhiyan is being implemented by the Ministry of Housing and Urban Affairs (MoHUA) and the Ministry of Drinking Water and Sanitation (MoDWS) for urban and rural areas respectively.

Community Based Organisations (CBOs), nurtured under Deendayal Antyodaya Yojana-National Urban Livelihoods Mission (DAY-NULM) have participated actively in the clean-up activities and awareness campaigns under the Swachh Bharat Abhiyan. These groups are involved in creating awareness by way of peer group influence towards open defection free cities. Some of the groups are involved in solid waste management also.

The growing sanitation sector offers growing livelihoods opportunities for CBOs.Many Urban Local Bodies (ULBs) are making noteworthy efforts to engage CBOs in sanitation and solid waste management related works, leading to a sustainable income and dignified source of livelihoods for them.

DAY-NULM Swachhata Excellence Awards have been instituted by MoHUA to recognize the Area Level Federations (ALFs), City Level Federations (CLFs) and ULBs working towards achieving sanitation outcomes with their communities and promoting dignified livelihoods in the sanitation sector.

### 2. Objectives

The main objectives of Swachhata Excellence Awards are:

- To bring cleanliness and sanitation, as well as livelihoods in the sanitation sector, to the forefront of social discourse
- To encourage ULBs, ALFs and CLFs for their initiatives related to elimination of open defecation, eradication of manual scavenging, behavioural change towards healthy sanitation practices, creating awareness about its impact on public health and modern and scientific solid waste management
- To incentivize ULBs to mainstream informal sanitation workers, improve their income earning capacity and engage community organizations to achieve sanitation and cleanliness outcomes

### 3. Eligibility and Award Amounts

I. City Swachhata Livelihoods Award for ULBs

The award would recognize ULBs' efforts regarding sanitation related livelihoods. These efforts may include –

- I. Engaging community-based organizations (SHG, ALFs and CLFs) through municipal contracts for sanitation and solid waste management work
- II. Conducting skill training and Recognition of Prior Learning (RPL) programs for sanitation workers/ safaikaramcharis
- III. Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises
- IV. Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains

The award amounts would be as under ~

Category	Award Amount (1 <sup>st</sup> Prize)	Award Amount (2 <sup>nd</sup> Prize)	Award Amount (3 <sup>rd</sup> Prize)
For Cities with Million Plus Population	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000
For Cities under 1 million population	Rs. 10,00,000	Rs. 7,50,000	Rs. 5,00,000

The parameters for selection of winners would be as follows -

Program	Criteria	Verification Documents
Engaging community-based organizations (SHGs, ALF, CLF) through municipal contracts for sanitation and/or solid waste management work	SHGs, ALF, CLF formally contracted with payment by the ULB in –  a. Operation and Maintenance (O&M) and construction of Community/Public Toilets  b. O&M of municipal school toilets or municipal office premises  c. Construction of IHHLs or conversion of insanitary to sanitary toilets  d. Solid Waste Management (SWM) – door to door collection  e. SWM – Road sweeping and cleaning contract	Verification documents – contract document in the name of the SHG including  a. Time since they have been engaged in the above works  b. Extent of coverage  c. Training provided to SHGs on technical, health and safety aspects

Conducting skill training and Recognition of Prior	f. SWM – segregation of dry waste, processing and disposal g. Construction and emptying of septic tank/twin pits h. Supply of sanitation related material (cleaning consumables, phenyl, sanitary pads etc.) to ULB i. IEC for SWM and ODF j. Engaging SHGs in City Sanitation Task Force k. No. of SHS members engaged as swachhagrahis/swachhatadoots under SBM  a. All safaikaramcharis/sanitation workers engaged by the ULB (as	a. Evidence of skilling/ RPL programs conducted
Learning (RPL) programs for sanitation workers/ safaikaramcharis	its own staff or contracted) have undergone RPL program b. Monitoring and enforcement of use of safety equipment	b. Photographic evidence of monitoring and enforcing of use of safety equipment
Facilitating access to credit and entrepreneurship development programs for sanitation related enterprises	Facilitating access to credit for sanitation related enterprise under SEP (or any other govt. scheme), for example -  O Loans for mechanized desludging vehicles O Waste segregation centers O Composting equipment	
Any other innovative approaches to provide dignified livelihoods along the sanitation and solid waste management value chains	<ul> <li>a. Promoting alternative livelihoods, rehabilitation and access</li> </ul>	a. Evidence of rehabilitation, skill training, or other livelihoods support efforts for sanitatio workers and the erstwhile manual

	sanitation workers	scavengers and their families
*The above list of activ	vities is indicativo III Para	

\*The above list of activities is indicative. ULBs may submit relevant activities not included in this list as well.

All ULBs are eligible to apply for this award, through an online application form. *Please refer to Annexures*.

# II. Swachhata Excellence Awards for Area Level Federations (ALFs)

Swachhata Excellence awards was instituted in FY 2017—18 for ALFs excelling in sanitation related work will continue this year, with modified criteria. The criteria for this year would focus on sanitation service provision models and revenue generating enterprise models demonstrated by ALFs in sanitation related work.

The award is meant for ALFs which have been the driving force for effective sanitation coverage in the respective ULBs. ALFs duly recommended and nominated by the State/UT are eligible to be considered for the award.

The total number of awardsand the award amount will be as under. Two entries may be submitted per State/UT for consideration.

Category	No. of States/UTs	No. of Awardees	Award Amount	Total Award
All States [Except States included in North-Eastern Region (NER)]	18	10	2,00,000	20,00,000
NER States[1]	10	5	2,00,000	10,00,000
Union Territories[2]	9	3	2,00,000	6,00,000
L]States of Sikkim, Himachal Pradesh, Ultara	37	18	2,00,000	36,00,000

[1]States of Sikkim, Himachal Pradesh, Uttarakhand, Manipur, Nagaland, Mizoram, Tripura, Arunachal Pradesh, Assam, and Meghalaya

2 Including the newly formed UTs of Jammu &Kashmir and Ladakh

The criteria for recommendation and nomination will be as follows:

- The ALFs must be registered as a society/an association under the relevant law of the State and must have received Revolving Fund under DAY-NULM.
- 2. The ALFs must have conducted regularmeetings and cleanliness must be one of its agenda items in meetings.
- 3. The ALF must have a sanitation sub-committee.
- 4. The ALFs must have played a role in spreading the message of cleanliness in their locality with a special focus on adoption of hygienic

practices, toilet construction etc.

- 5. The ALFs should also have promoted innovative methods/best practices on cleanliness & hygiene (e.g. action for making their locality open defection free, environment friendly garbage disposal, re-use and recycling of waste water and garbage etc).
- 6. The ALF must be engaged in a sanitation-based livelihoods activity
  - a. The ALF must have demonstrated a sanitation related activity as an enterprise with a revenue model

OR

b. The ALF must have a live contract for sanitation service delivery, from the ULB or any other institutional entity.

III. Swachhata Excellence Awards for City Level Federations (CLFs)
The award for CLFs was instituted in FY 2018-19 is to continue this year, with modified criteria. The award is meant for CLFs which have been the driving force for effective sanitation coverage in the respective ULBs. CLFs duly recommended and nominated by the State/UT are eligible to be considered for the award.

The number of entries, awardees and award amounts are as follows -

No. of Entries per State	Total Number of awardees	Award amounts
		1 <sup>st</sup> prize - Rs. 2.5 Lakhs
2	3	2 <sup>nd</sup> prize - Rs. 2 Lakhs
		3 <sup>rd</sup> prize - Rs. 1.5 Lakhs

The criteria for recommendation/nomination will be as follows:

- 1. The CLFs must be registered as a society/an association under the relevant law of the State.
- 2. The CLFs must have played a role in spreading the message of cleanliness in their locality with a special focus on adoption of hygienic practices, toilet construction etc.
- The CLF must have worked actively towards formation and/or support of SHGs of informal sanitation workers.

# Evaluation parameters for ALF and CLF Swachhata Excellence Awards ~

S.No	Parameters of the assessment
Solid Was (SWM)	ite Management Max Score - 35
1	<ul> <li>Community awareness and segregation of waste at source</li> <li>Awareness of CLF/ALF membersand engagement with the community regarding safe and environment friendly disposa of garbage</li> <li>Number of Garbage Vulnerable Points (GVP) transformed in the area through ALF intervention</li> </ul>
2	Waste collection and transportation  No. of HHs covered for door to door waste collection and transportation  Amount of segregated waste collected (in kgs)
	Recycling/re-use of waste  On-site composting of wet (organic) waste by CLF/ALF members – amount of compost generated (in kgs)  Reuse or recycling of dry waste by CLF/ALF members – amount of waste recycled (in kgs)  Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc
	<ul> <li>Livelihoods/ Income generating potential</li> <li>Does the CLF/ALF have an official contract from the ULB for SWM services such as - Door to Door waste collection, transportation and segregation, recycling/re-use/re-sale etc.?</li> <li>Is the CLF/ALFable to generate revenue from recycling/re-use of Dry waste? What is the income generated per member from the SWM activities?</li> </ul>
pen Defeca DF) activities v 10.2019	
	Awareness and motivation regarding construction of IHHLs and usage of toilets

	<ul> <li>Number of new toilets (individual) constructed by ALF/SHGs</li> <li>Whether CLF/ALF is working for elimination of Open Defecation (OD) in their neighbourhood, Number of OD points eliminated in the area through CLF/ALF intervention</li> <li>Whether CLF/ALF is conducting CT/PT awareness drive in</li> </ul>				
	Defecation (OD) in their neighbourhood, Number of OD points eliminated in the area through CLF/ALF intervention				
	<ul> <li>Whether CLF/ALF is conducting CT/PT awareness drive in</li> </ul>				
	their neighbourhood				
	<ul> <li>Percentage of CLF/ALF members registered as Swachhgrahis under SBM-U</li> </ul>				
	<ul> <li>Whether the ALF/SHG actively monitors identified OD spots even after they are declared ODF to ensure that they remain ODF</li> </ul>				
2	<ul> <li>O&amp;M of community and public toilets</li> <li>Whether CLF/ALF are managing CT/PT blocks in their neighbourhood, No. of CT/PT blocks being operated and maintained by the ALF/SHG members</li> </ul>				
	<ul> <li>Whether CLF/ALFmembers were involved in retrofitting of community and public toilets in their neighborhood</li> </ul>				
3	Livelihoods/Income generating potential  ■ Whether CLF/ALF is contracted by ULB for construction of IHHL and CT/PT				
	<ul> <li>Does the CLF/ALF generate revenue from O&amp;M community/ public toilets? What is the income generated per member from the CT/PT O&amp;M activities?</li> </ul>				
	<ul> <li>Does the CLF/ALF provide any value-added services at the CT/PT to encourage usage and generate additional revenue? (such as access to financial services/ sale of cleaning equipment etc. at the toilet blocks)</li> </ul>				
Faecal Sludge ar Septage Manage					
1 A	Awareness regarding mechanized de-sludging of septic tanks and radication of manual scavenging  • Whether the CLF/ALF members have conducted awareness drives on mechanized emptying of septic tanks				
	<ul> <li>Whether the CLF/ALF is involved in identification drives/social audits/ monitoring/enforcement against employment of persons as manual scavengers</li> </ul>				

<ul> <li>Mechanical desludging services</li> <li>Whether CLF/ALF members undertake emptying/desludging of on-site sanitation systems/septic tanks (OSS), Number of OSS emptied by ALF/SHGs on an average permonth</li> <li>Whether CLF/ALF members promote reuse and recycling of waste water</li> </ul>
Construction/repair/maintenance of septic tanks and FSSM equipment/vehicles  Number of IHHL/CT-PT septic tanks constructed by the CLF/ALF  Whether CLF/ALF members undertake works of repair and maintenance of FSSM equipment and vehicles
<ul> <li>Livelihoods/ Income generating potential</li> <li>Does the CLF/ALF generate revenue from desludgingactivity? What is the income generated per member from desludging activities?</li> <li>Do all members involved in FSSM activities use protective gear/safety equipments?</li> <li>Does the CLF/ALF have an official contract from the ULB for desludging services?</li> </ul>

### 4. Selection Committee for Evaluation and Finalization of Entries at City/ULB, State/UT&Central Level:

City/ ULB Level: There shall be a Selection Committee at ULB level with the following composition:

Commissioner (ULB)

Chairperson

Two members City Project Officer;

Project Manager of PMU (SBM)

Local Anganwadi Worker (if PMU of SBM is not existing in city)

State Level: There shall be a Selection Committee at the State/UT level constituted with the approval of Principle Secretary/Secretary (Urban Development) of State. The composition of the Committee will be as under:

Mission Director (DAY-NULM) - Chairperson

### Two Members

### -Nominated by Principle Secretary/ Secretary (UD)

<u>National Level:</u>The State Level Committee would make its recommendations to MoHUA. The final selection of award will be made by a three-member Committee constituted with the following composition:

a. Joint Secretary (NULM), MoHUA

Chairman

b. Joint Secretary (SBM), MoHUA

Member

c. Joint Secretary (SBM), MoDWS

Member

# 5. Procedure for Forwarding the Application for Awards:

As the award distribution activity is time bound and is to be completed in the current year, the timelines are to be maintained at every level. Therefore, the following time schedule is to be adhered to at every level:

Release of Guideline	22 October, 2019
Submission of entries by the Cities to	15 November, 2019
the State Submission of entries by the States to the NULM MoHUA	30 November 2019
Independent Validation	1 <sup>st</sup> December- 31 <sup>st</sup> December, 2019
Finalization and Distribution of Awards	Convenient time after December 2019 (During Shehri Samridhi Utsav)

### 7. Distribution of awards:

The selected ULBs, CLFs and ALFs will receive the award from the MoHUAat a national level function. The date and venue will be communicated to the States/UTs well in advance. The TA/DA expenses for the representatives of the award-winning CLFs/ALFs for maximum 2 persons perCLF/ALF, as per prevalent state rules can be paid by respective States and reimbursement thereof shall be claimed from MoHUA. The selected ULBs will have to bear the TA/DA expenditure of their representatives attending the award function.

### 8. Usage of the award amount:

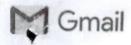
The award money will be transferred digitally to the account of the ALF/CLF. Apart from the award money, the selected ALFs/CLFs will also receive mementos and

certification of excellence by MoHUA for their work in the field of sanitation and cleanliness. ULBs may use the award amount for taking up activities related to promoting and upgrading livelihoods in the sanitation sector. CLFs and ALFs should

- 1. Revolving Fund to the member SHGs,
- 2. Vulnerable Fund/aid to SHG or its members,
- 3. Invest in waste management activities,
- 4. Invest in other livelihoods activities of SHGs/ALFs,
- 5. Any other innovative activity

### 9. Accounts Maintenance:

The ULB/CLF/ALF will maintain an account of incentive amount received and the purpose for which it is spent. Expenditure of this amount will be monitored by



Director SULM <wbsulm@gmail.com>

### Workshop on 5th of July at 10 am

1 message

Director SULM <wbsulm@gmail.com>

Thu, Jul 4, 2019 at 12:11 PM

To: Contai ULB <sulm.contai@gmail.com>, North Barrackpore Municipality <sulm.northbarrackpore@gmail.com>, sulm.dumdum@gmail.com, Kalyani Municipality <sulm.kalyani@gmail.com>, Barasat <sulm.barasat@gmail.com>, sulm.baruipur@gmail.com, Bidhannagar MC <sulm.bidhannagar@gmail.com>

Sir,

I am directed to inform you that, a workshop has been organised at SUDA conference hall on 5th of July at 10 am . Four selected representatives from two SHGs will participate in this workshop . The Selected SHGs must be credit linked SHGs .

In this connection you are requested to spare one CMM with four active representatives from two SHGs from your ULB to attained the meeting.

Regards, SMM-SM&ID





'হেলগাস ভবন'', এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

	+		
<u>B</u>	মিক নং	ভারিখ	
	From: Joint Director, SUDA		
	To The Executive Engineer ( Water ), Bidhan Nagar Municipal Corporation Kolkata		
	Sub:- Application to provide water tank in SUDA dated on	n 29 <sup>th</sup> May and 30 <sup>th</sup> May 2019	
	Sir, In reference to the above this is for you information that a p May and 30 <sup>th</sup> May 2019 at State Urban Development Agenc additional water will be require for the said days.	y (SUDA) . On the above purpose	
	Hence, you are requested to provide a water tank on the said Urban Development Agency (SUDA), ILGUS Bhavan, H.C. Kolkalta-700106		
	Thanking you,	Joint Director, SUDA	

দূরভাব ঃ ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স ঃ ২৩৫৮ ৫৮০০

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com





''ইলগাস ভবন'', এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

To The Executive Engineer (Water), Bidhan Nagar Municipal Corporation Kolkata  Sub:- Application to provide water tank in SUDA dated on 29 <sup>th</sup> May and 30 <sup>th</sup> May 2019  Sir, In reference to the above this is for you information that a programme will be held on on 29 <sup>th</sup> May and 30 <sup>th</sup> May 2019 at State Urban Development Agency (SUDA). On the above purpose additional water will be require for the said days.  Hence, you are requested to provide a water tank on the said days at about 10.00 a.m at State Urban Development Agency (SUDA), ILGUS Bhavan, H.C Block, Sector-III, Bidhannagar, Kolkalta-700106.	ক্র	মক নং	তারিখ
The Executive Engineer ( Water ), Bidhan Nagar Municipal Corporation Kolkata  Sub:- Application to provide water tank in SUDA dated on 29 <sup>th</sup> May and 30 <sup>th</sup> May 2019  Sir, In reference to the above this is for you information that a programme will be held on on 29 <sup>th</sup> May and 30 <sup>th</sup> May 2019 at State Urban Development Agency (SUDA). On the above purpose additional water will be require for the said days.  Hence, you are requested to provide a water tank on the said days at about 10.00 a.m at State Urban Development Agency (SUDA), ILGUS Bhavan, H.C Block, Sector-III, Bidhannagar, Kolkalta-700106.		From: Joint Director, SUDA	
Sir, In reference to the above this is for you information that a programme will be held on on 29th May and 30th May 2019 at State Urban Development Agency (SUDA). On the above purpose additional water will be require for the said days.  Hence, you are requested to provide a water tank on the said days at about 10.00 a.m at State Urban Development Agency (SUDA), ILGUS Bhavan, H.C Block, Sector-III, Bidhannagar, Kolkalta-700106.		The Executive Engineer (Water), Bidhan Nagar Municipal Corporation	
Sir, In reference to the above this is for you information that a programme will be held on on 29th May and 30th May 2019 at State Urban Development Agency (SUDA). On the above purpose additional water will be require for the said days.  Hence, you are requested to provide a water tank on the said days at about 10.00 a.m at State Urban Development Agency (SUDA), ILGUS Bhavan, H.C Block, Sector-III, Bidhannagar, Kolkalta-700106.		Sub:- Application to provide water tank in SUDA dated on 29th May an	ad 30 <sup>th</sup> May 2019
Urban Development Agency (SUDA), ILGUS Bhavan, H.C Block, Sector III, Blanding W., Kolkalta-700106.		In reference to the above this is for you information that a programme with May and 30 <sup>th</sup> May 2019 at State Urban Development Agency (SUDA).	Ill be held on on 29 <sup>th</sup> On the above purpose
Joint Director SUDA		Urban Development Agency (SUDA), ILGUS Bhavan, H.C Block, Section	out 10.00 a.m at State or- III, Bidhannagar,
Thanking you,  Joint Director, SUDA		Kolkalta-700106 ·	
Thanking you,  Joint Director, SUDA			
Thanking you,  Joint Director, SUDA			
		Thanking you,  Joint Di	irector, SUDA

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com





'হৈলগাস ভবন'', এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

西知中 中、SUDA-17/205 3585

णातिम 13.05, २०१९

From:

Director, SUDA &

Mission Director, WBSULM

To

Commissioner / Executive Officer / Administrator,

Municipal Corporation/ Municipality/ NAA (All)

Sub: Information regarding SHG Products manufactured by SHG Members or Groups

Sir/ Madam,

SUDA has decided to publish a product catalogue of SHGs reach out to a large population across the State. You are requested to furnish the required information about the product with price list and other details.

Please send the detailed information in the format annexed with images. The resolution should be at least 72 dpi.

Send the filled in proforma (Excel format) within 20th May, 2019 positively.

Yours faithfully,

Director, SUDA

8

Mission Director, WBSULM

# Detail Information regarding SHG Products manufactured by SHG Members or SHG Groups

6	G	4	w	2	ь	SI. No.
	1				-	٥
						District
						Municipality
						Category (Bag/ Junk Jewellary/ Dress materials/ Handicrafts/ Kantha Stitch etc.)
						Individual Production / Group Production
						Name of the SHG Group
						Name of the Item
						Raw Materials Used
						Cost of the Item ( Per Piece )
						Contact Person
						Contact
						Remark (Please Send Images of Each Product with 72 dpi) Do not Insert here



# রাজ্য নগর উন্নয়ন সংস্থা



### STATE URBAN DEVELOPMENT AGENCY

'হিলগাস ভবন'', এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

番和 A SUDA-17/205 13585

णित्र 13.05, 209

From:

Director, SUDA &

Mission Director, WBSULM

To

Commissioner / Executive Officer / Administrator,

Municipal Corporation/ Municipality/ NAA (All)

Sub: Information regarding SHG Products manufactured by SHG Members or Groups

Sir/Madam,

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Yours faithfully,

Director, SUDA

sof ms/19

82

Mission Director, WBSULM

# Detail Information regarding SHG Products manufactured by SHG Members or SHG Groups

6	C.	4	3	2	<b>1</b> -1	SI. No.
						District
						Municipality
						Category (Bag/ Junk Jewellary/ Dress materials/ Handicrafts/ Kantha Stitch etc.)
						Individual Production / Group Production
						Name of the SHG Group
						Name of the Item
						Raw Materials Used
						Cost of the Item ( Per Piece )
						Contact Person
						Contact Number
						Remark (Please Send Images of Each Product with 72 dpi) Do not Insert here





"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক	নং		তারিখ		
	From:		Director, SUDA & Mission Director, WBSULM		
	То	:	Commissioner / Executive Officer / Administrator,		

### Sub: Information regarding SHG Products manufactured by SHG Members or SHG Groups

Sir/ Madam,

Department has decided to publish a product catalogue of SHGs reach out to a large population among SHGs. You are requested to furnish the required information about the product with price list.

Please send the detail information in the below mentioned format with images. The resolution should be 3 at least 72 dpi.

Please send the filled in proforma (Excel Copy) by 20<sup>th</sup> May, 2019 positively.

Yours faithfully,

Director, SUDA

&

Mission Director, WBSULM

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com



# রাজ্য নগর উন্নয়ন সংস্থা



### STATE URBAN DEVELOPMENT AGENCY

'হিলগাস ভবন'', এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

क्मिक नः SUDA-17/2015 3398

जातिम 22.04,299

SUDA-

008966

From: Joint Director, SUDA



To The Executive Engineer (Water) Bidhan Nagar Municipal Corporation Kolkata

Sub: - Application to provide water tank in SUDA dated on 23rd April and 25th April 2019

In reference to the above this is for your information that a programme will be held on 23/04/205 and 25/04/2019 at State Urban Development Agency. On the above purpose additional water will be required for the said days.

Hence, your are requested to provide a water tank on the said days at about 10.00 a.m. at SUDA, ILGUS Bhavan, H.C Block, Sector-III, Bidhannagar, Kolkalta-700106

Joint Director, SUDA

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com





'হিলগাস ভবন'', এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

"ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

क्रिक नर SUDA-17/2015/3306(12)

णातिष 08.04,2079

Director, SUDA &

Mission Director, WBSULM

To

Commissioner / Executive Officer / Administrator,

Asansole/ Durgapur Habra/ Kalyani/ Madhyagram/ Contai/ Bongoan/ Dhulian/ South Dum Dum/

Dum / North Dum Dum/ Jalpaiguri / Rajpur Sonarpur Municipal Corporation /

Municipality

Sub: Workshop on Solid Waste Management on 10 April, 2019 from 10:00 AM onwards at Hall No.-3, Ground Floor, Biswa Bangla Convention Centre, Newtown, Kolkata

Madam/Sir,

For effective implementation of Solid Waste Management in compliance of Solid Waste Management Rules, 2016, a one-day workshop has been scheduled on 10 April, 2019 from 10:00 AM onwards at Hall No.-3, Ground Floor, Biswa Bangla Convention Centre, Newtown, Kolkata. West Bengal State Level Committee on Solid Waste Management under Hon'ble National Green Tribunal in its meeting on 20 March, 2019 also suggested for holding such workshop.

Hon'ble MIC, UD & MA Department, Government of West Bengal has kindly consented to inaugurate and it will be graced by Dr. Asad Warshi, Hon'ble Member, National Apex Committee of Solid Waste Management under Hon'ble NGT. Dr. Warshi will share his experience on preparation of Annual Action Plan for SWM in cities for effective management and disposal of waste during his presentation.

In this connection, I am directed to request you kindly to make it convenient to Spare one CMM (List Attached) in the workshop on the abovementioned venue, date and time.

Yours faithfully

& Mission Director, WBSULM

দ্রভাৰ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যান্স : ২৩৫৮ ৫৮০০

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com

SL NO	ULB NAME	NAME	DESIGNATION
1	HABRA	MOUMITA NATH	MANAGER – SKILLS, MICRO ENTERPRISES, MIS & ME
2	KALYANI	ARPITA DAS	MANAGER – SOCIAL DEVELOPMENT & INFRASTRUCTURE
3	MADHYAGRAM	PRADIPTA DUBEY	MANAGER - SOCIAL DEVELOPMENT & INFRASTRUCTURE
4	CONTAI	SUSANTA MANNA	
5	BONGAON	ARIJIT KR. DAW	MANAGER – SOCIAL DEVELOPMEN & INFRASTRUCTURE
6	DHULIAN	INDRANIL BISWAS	MANAGER – SOCIAL DEVELOPMEN & INFRASTRUCTURE
7	SOUTH DUM DUM	SUMAN CHATTOPADHYAY	MANAGER – SOCIAL DEVELOPMEN & INFRASTRUCTURE
8	NORTH DUM DUM	EMAN BISWAS	MANAGER – SOCIAL DEVELOPMEN & INFRASTRUCTURE
9	DUM DUM	ANINDITA HALDER	MANAGER – SKILLS, MICRO ENTERPRISES, MIS & ME
10	JALPAIGURI	BHASKAR SARKAR	MANAGER – SOCIAL DEVELOPMEN & INFRASTRUCTURE
11	RAJPUR SONARPUR	ARIJIT BOSE	
12	ASANSOLE	SASWATA CHAKRABORTY	MANAGER - MIS & ME
13	DURGAPUR	VASWATI ROY	MANAGER – SOCIAL DEVELOPMEN & INFRASTRUCTURE

M 08/4/19



Director SULM <wbsulm@gmail.com>

# Workshop on Solid Waste Management on 10.4.2019 from 10.00 AM onwards at Biswa Bangla Convention Centre

Director SULM <wbsulm@gmail.com>

Tue, Apr 9, 2019 at 12:07 PM

To: Asansol MC <sulm.asansol@gmail.com>, Durgapur MC <sulm.durgapur@gmail.com>, Habra CMMU <sulm.habra@gmail.com>, Kalyani Municipality <sulm.kalyani@gmail.com>, Madhyamgram Municipality

<sulm.madhyamgram@gmail.com>, Contai ULB <sulm.contai@gmail.com>, Bongaon Municipality

<sulm.bongaon@gmail.com>, Dhuliyan Municipality NULM <sulm.dhuliyan@gmail.com>, South DumDum Municipality

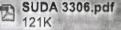
<sulm.southdumdum@gmail.com>, sulm.dumdum@gmail.com, North DumDum Municipality

<sulm.northdumdum@gmail.com>, JALPAIGURI CLC MANAGER City Mission Manager <sulm.jalpaiguri@gmail.com>, Rajpur Sonarpur Municipality <sulm.rajpursonarpur@gmail.com>

Sir.

Kindly see the attachment regarding Workshop on Solid Waste Management on 10.4.2019 from 10.00 AM onwards at Hall No.3, Ground Floor, Biswa Bangla Convention Centre, Newtown, Kolkata.

Director, SUDA & Mission Director, WBSULM









'হিলগাস ভবন'', এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-33/2015(Pt.-I)/3218

2.२.०3 .2019 তারিখ .....

ক্রমিক নং .....

From: Director, SUDA &

Mission Director, WBSULM

To

: Mission Director, DAY-NULM

Ministry of Housing and Urban Affairs (MoHUA), Govt. of India,

Nirman Bhawan. New Delhi - 110 011.

#### Subject - Details of Bank Accounts of ALFs for Swachhata Excellence Award for 2018-19

Ref.: Memo No. K-12012(9)/3/2019-UPA-II-UD (E-9059083)

Sir,

In reference to above and as per telephonic instruction held with you, the details of Bank Accounts of below mentioned 2 (two) ALFs are as follows.

SI. No.	District	ULB	Name of the ALF	Bank Account No.	Bank & Branch Name	IFSC Code
1.	Purba Medinipore	Contai	Contai Pallishree 26 No.	1411000109226210	PNB, Contai Br.	PUNBO141100
2.	North 24 Parganas	Bongaon	Shimultala Chandrika	0125013477920	UBI, Bongaon Br.	UTBIOBNN256

This is for your kind information and taking necessary action at your end.

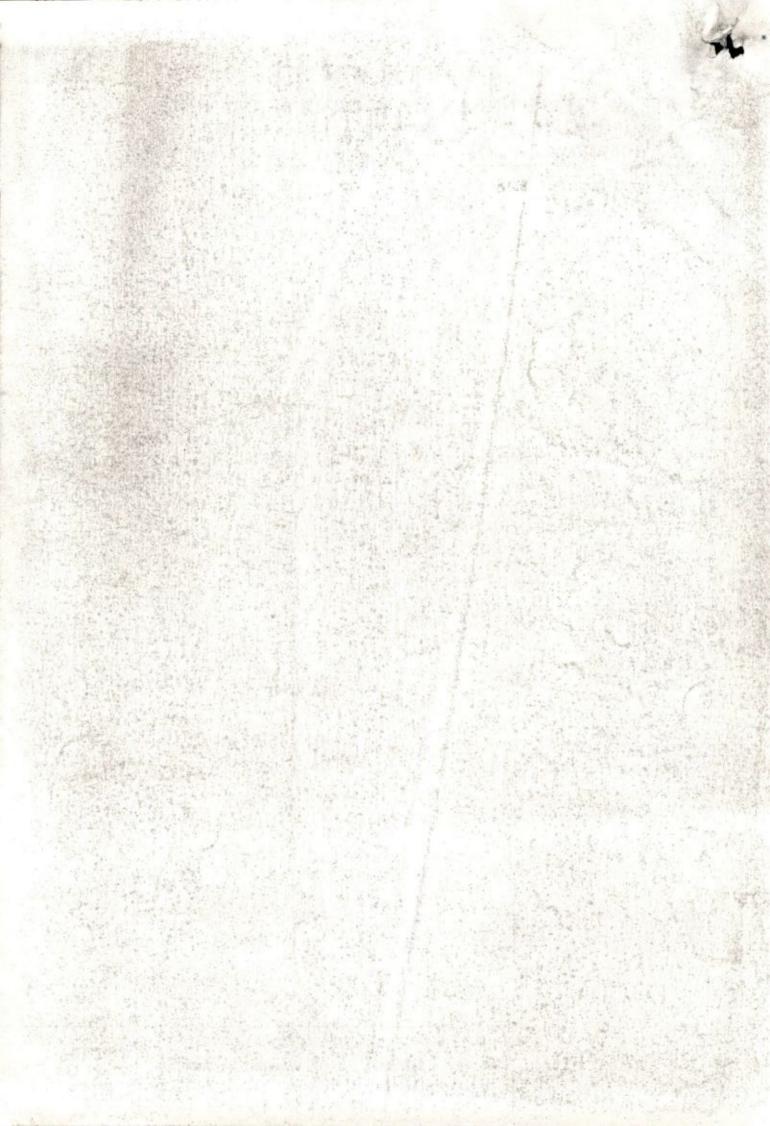
Enclo: Photo copies of Pass Books of 2 ALFs

Yours faithfully,

Mission Director, WBSULM

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com

Account Section: 2358 6408



NEW CINEMA ROAD, PO:CONTAL MIDNIAGAS 721401 IDAGAR-

खाता विवरण/ACCOUNT PARTICULARS

MICR Code: 721024402

IFSC Code: PUNBO141100

act: Toll Free-18001802222/18001032222: Tollad:012

Mode of Operation : ANY TWO JOINTLY

Customer No. : CCG035433

Account No. : 1411000109226210 INR

M/S CONTAI PALLISHREE 26 NO AREA LEVEL FEDERAT

Pin: 721401

Account Open Date : 17-03-2017

VILL- PADMA PUKHURIYA

PO + PS - CONTAI

-CONTAI-MIDNAPUR

खातें के साध अपने आधार नम्बर स्व सत्यापित प्रति एवं मोबाईल न

WEST BENGAL INDIA

Nomination not registered

Date of Issue : 21-03-2017

Link your Aadhar Number with SB Account

प्राधिकारी अधिकारी /प्रबंधक / Authorised Official/Manager कम्प्यूटर द्वारा सृजित विवरणिया पर किसी अधिकारी द्वारा अधिप्रमाणित

करने/आधाक्षर करने की आवश्यकता नहीं है। कपया कम्प्यूटर द्वारा सृजित

बचत बैंक के मुख्य नियम-हमारे प्रिय ग्राहकों के सूचनार्थ

केश काउन्टर छोड़ने से पहले नीटों की गिनती सुनिश्चित करें।
भारतीय रिजर्व हैंक के मानदंड के अनुसार नोट बिना पिन लगाए/बिना सिलाई किए की अवस्था में ही भेजें। यह मुनिश्चित करें कि वैसे नीटों में ये या कटे-फटे नीट नहीं हों। इनका विनिमय अलग से करना है।
भारतीय रिजर्व हैंक के मानदंड के अनुसार नोट बिना पिन लगाए/बिना सिलाई किए की अवस्था में ही भेजें। यह मुनिश्चित करें कि वैसे नीटों में येवे या कटे-फटे वेक बुक, एटीएम कार्ड एवं डेबिट कार्ड को सुरक्षित स्थान पर रखें।
चेक बुक, पास बुक, एटीएम कार्ड एवं डेबिट कार्ड को सुरक्षित स्थान पर रखें।
चेक बुक, पास बुक, एटीएम कार्ड एवं डेबिट कार्ड को खोने होने अथवा नष्ट होने पर शाखा को तुरंत सुचित करें।
चेक बुक, पास बुक, एटीएम कार्ड एवं डेबिट कार्ड को खोने होने अथवा नष्ट होने पर शाखा को तुरंत सुचित करें।
चेक बुक, पास बुक, एटीएम कार्ड एवं डेबिट कार्ड को खोने होने अथवा नष्ट होने पर शाखा को तुरंत सुचित करें।
चेक बुक, पास बुक, एटीएम कार्ड एवं डेबिट कार्ड को खोने होने अथवा नष्ट होने पर शाखा को तुरंत सुचित करें।
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चेक बुक, पास बुक, एटीएम कार्ड एवं डेबिट कार्ड को सुचिया निक शाखा निक बापस होना प्रणवार करना चाहिए। इसका लाभ होने पर पास बुक के मुख पृष्ठ पर उसे बदलने की अनुसार होनिक जरवाद आधार पर छमाही विराम पर, भुगतान किया जाएगा। नामजद व्यक्ति का नाम काट्ने/
ब्याज भारतीय रिजर्व हैं के नेदेशिका के अनुसार दैनिक जरवाद आधार पर छमाही विराम पर, भुगतान किया जाएगा।
ब्रिक्ट के साल परान करने स्थार अनुदेश की सुविया सुबलक उपलब्ध हैं।

वैंक के साथ पत्राचार करते समय अपनी खाँता संख्या का उससे करें।
रिकार्ड किए गए गते में परिवर्तन होने पर तुरंत बैंक को स्वित करें और इस परिवर्तित पते का सबत है।
एक नियमित अंतरात में अपना पासंबुध आयतन कराना सुनिश्चित करें। विसंगति मिलाने पर शाखा अधिकारी को ततन्तुसार सुचित करें।
अचल खाते (2 वर्ष या अधिक के तिए अपरेचातित या निष्क्रिय खाते में अगर निष्पिति न्यूनतम राशि का निर्वाह नहीं किया गया तो तिमाही आधार पर प्रासंगिक प्रभार देना होगा।
कोर बेंकिंग शाखा के आहकों का बैंक के किसी कोर बेंकिंग शाखा में अपना पासंबुध अस्पतन कराने की सुविधा उपलब्ध है।
गाहक सेवा संबंधी निःशुरूक फोन संख्या : 1800 345 उनर्द खी जाने की सूचना 1800 1033470 पर किसी की क्षण दे सकते हैं।
अभव्यक्समैन से सम्पर्क का विवरण : Reserve Bank of India, Kolkata-700001, Tel : 033 2230 6222

बैंक को वेशसाइट एवं इ.-मेल पता : www.unitedbankofindia.com, utbihoo@vsnl.com / homail@unitedbank co.in

dited Bank of IROs

BRANCH MARE : BONGAON(0125) IFSC : JIB: DENRING

BR. ADDRESS : TAW BAIAR

PIN - 743235 80HG40H

Phone - 255136

MICR CODE :743027092

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ACCOURT NO. : 0125013477920

ACCT HOLDER : SHIMULTALA CHANDRIKA ALF

CUST ADDRESS : YILL-SHIKULTALA PO-BONGAON

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Branch Manager SISSO NELL



kriti@umcasia.org You can send the case studies to me at 11:29 am

TODAY

Noted madam

11:33 am

+91 97013 85131 ~Sujatha

NMM Rayi

sousd12345@gmail.com,taposh the details to ravi.nulmmis@gmail.com, passbook front page on priority. Please by mission director along with copy of the please send their account details signed winning state (CLF, ALF, ULB) are request of All the Swachchta Excellence Award .nulmestp@gmail.com

12:52 pm

# Gujrat Vikas

# NMM Ravi

send their account details signed by mission di state (CLF, ALF, ULB) are request of please All the Swachchta Excellence Award winning

to Ravi sir, Hemant sir and CC to Rakesh sir. Already send via email 21 Feb 2019 at 3:40

12:58 pm

NMM Ravi

Send again 1:30 pm



Type a message



0







Director, SUDA <wbsudadir@gmail.com>

## Pradhan Mantri Shram-Yogi Maandhan (PM-SYM) - Pension Scheme for the workers in the unorganized sectors regarding

1 message

Section Officer USD <sousd12345@gmail.com> Fri. Feb 22, 2019 at 4:39 PM To: ss.mduthm@gmail.com, mdmepma@apmepma.gov.in, Taring Darang <jdcumse@gmail.com>, assam.sulm@gmail.com, bihar\_sulm@yahoo.com, secy.lg@punjab.gov.in, sulmchhattisgarh@gmail.com, n.das\_bhilai@yahoo.co.in, atpdaman@gmail.com, vaibhav rikhari <vaibhav.bits@gmail.com>, codmc.daman@gmail.com, devcom-dd@nic.in, dcnd@nic.in, dir-dma.goa@nic.in, nulm.gujarat@gmail.com, dydir-gulm-gnr@gujarat.gov.in, urban local bodies haryana <dulbhry@gmail.com>, himachal.sulm@gmail.com, udhp@nic.in, hudd-jk@nic.in, State Mission Manager <smmu.hudd@gmail.com>, Urban Udd <director.ma.goj@gmail.com>, KARNATAKA DAY NULM <karnataka.sulm@gmail.com>, Kudumbashree SPEM <kudumbashree1@gmail.com>, neeleshdubey@mpurban.gov.in, acs@mpurban.gov.in, Comm & Director Municipal Administration <communadm@gmail.com>, muda imphal <mudamanipur@gmail.com>, Director MUDA <meghalaya.sulm@gmail.com>, mizonulm@gmail.com, dirudpa.mz@gmail.com, nagaland.sulm@gmail.com, sudaodisha1990@gmail.com, hudsec.or@nic.in, AWAAS ଆବାସ <ouhmodisha@gmail.com>, dirlad.pon@nic.in, punjabsulm@gmail.com, accttpsulm@gmail.com, pddlb dlb <pdlsgrajasthan@gmail.com>, sikkim.sulm@gmail.com, udhdsikkim udhd <udhdsikkim@gmail.com>, cma.tncma@nic.in, edtncdw@gmail.com, Mdmepma Telangana <mdmepma.ts@gmail.com>, DirectorUrban Tripura <directorurbantripura@gmail.com>, SUDA NULM <nulmup@gmail.com>, Suda Uk <directorsudauk@gmail.com>, nulmsudauk@gmail.com, wbsulm@gmail.com, Manindra Nath Pradhan <wbsudadir@gmail.com> Cc: Yogendra Awana <dir-nulm@gov.in>, "Naresh Kumar US(LSG)" <uslsg-mud@gov.in>

Madam Sir.

Please find attached D.O. letter dated 22.02.2019 and the associated paper in regard to the aforementioned subject.

Regards,

Surender Kumar Under Secretary (UPA-II) Nirman Bhawan, New Delhi Tel No: 011-23061185 Email id: surender.k53@nic.in



MAD CICI / IP

SANJAY KUMAR, IAS
Joint Secretary
and Mission Director (DAY-NULM)
GOVERNMENT OF INDIA
MINISTRY OF HOUSING AND URBAN AFFAIRS



संजय कुमार, आई.ए.एस. संयुक्त सचिव एवं मिशन निदेशक (दी.अ.यो.-रा.श.आ.मि.) भारत सरकार आवासन और शहरी कार्य मंत्रालय

D.O. No. N-11025/07/2019-LSG

Dated 22<sup>nd</sup> February, 2019

Dear Madam/Sir,

The Unorganised Workers' Social Security Act, 2008 mandates the Central Government to formulate and notify suitable welfare schemes for unorganized workers on matters relating to old age protection. To protect social security of the Unorganised Workers, a Pension Scheme named as "Pradhan Mantri Shram-Yogi Maandhan (PM-SYM)" has been launched by the Government of India, targeting about 42 crores unorganized workers in the country. The scheme aims to strengthen and help the workers from numerous unorganized sectors viz. street vendors, rickshaw pullers, construction workers, domestic workers, rag-pickers, agricultural workers, beedi workers, cobblers, handloom workers, washermen, leather workers or engaged in 126 other similar occupations.

- 2. PM-SYM is a voluntary contributory pension scheme is available throughout the country at all the Common Service Centres (CSCs). The eligibility criteria for the scheme are that the person should be an Unorganized Worker (UW) in the age between 18 to 40 years with a monthly income Rs. 15000 or below and should not be engaged in Organized Sector (membership of EPF/NPS/ESIC) or should not be an income tax payer
- 3. In view of above, it is requested that the prospective beneficiaries in your States/UTs may be informed regarding the features of the scheme, enrolment process and pre-requisite of having an Aadhaar Card and Savings/ Jan-Dhan Account passbook with IFSC code. Wide publicity may be given to the scheme among the target groups so that maximum number of eligible beneficiaries can take advantage of this pension scheme. A brief of the scheme is attached herewith for your reference.

With regards,

Yours sincerely.

(Sanjay Kumar)

Encl: As above.

The Principal Secretary/Secretary, (Urban Development / Local Self Government) of all States/UTs.

Copy to: State Mission Director, NULM of all States/UTs for action as above in respect of beneficiaries under DAY-NULM.

# Brief on Pradhan Mantri Shram Yogi Maan-dhan (PM-SYM)

## - A pension scheme for unorganised workers

The scheme is meant for old age protection and social security of Unorganised Workers (UW) who are mostly engaged as rickshaw pullers, street vendors, mid-day meal workers, head loaders, brick kiln workers, cobblers, rag pickers, domestic workers, washer men, home-based workers, own account workers, agricultural workers, construction workers, beedi workers, handloom workers, leather workers, audio- visual workers or in similar other occupations. There are estimated 42 crore such unorganised workers in the country.

#### **Eligibility Criteria**

- Should be an unorganised worker (UW)
- Entry age between 18 and 40 years
- Monthly Income Rs 15000 or below

#### Should not be

- engaged in Organized Sector (membership of EPF/NPS/ESIC)
- an income tax payer

#### He/ She should possess

- 1. Aadhar card
- 2. Savings Bank Account / Jan Dhan account number with IFSC

Features: It is a voluntary and contributory pension scheme, under which the subscriber would receive a minimum assured pension of Rs 3000/- per month after attaining the age of 60 years and if the subscriber dies, the spouse of the beneficiary shall be entitled to receive 50% of the pension as family pension. Family pension is applicable only to spouse.

Contribution by the UW Subscriber: Through 'auto-debit' facility from his/ her savings bank account/ Jan- Dhan account from the date of joining PM-SYM till the age of 60 years as per the chart below. The Central Government will also give equal matching contribution in his pension account.

Entry Age	Superannuat ion Age	Member's monthly contribution (Rs)	Central Govt's monthly contribution (Rs)	Total monthly contribution (Rs)
		-	(4)	(5)= (3)+(4)
(1)	(2)	(3)	55	110
18	60	55		116
19	60	58	58	

20	60	61	61	122
20	60	64	64	128
21		68	68	136
22	60	72	72	144
23		76	76	152
24	60	80	80	160
25	60	85	85	170
26	60	90	90	180
27	60	95	95	190
28	60	100	100	200
29	60	105	105	210
30	60		110	220
31	60	110	120	240
32	60	120	130	260
33	60	130	140	280
34	60	140	150	300
35	60	150	160	320
36	60	160	170	340
37	60	170	180	360
38	60	180	190	380
39	60	190	200	400
40	60	200	200	

**Enrolment Procedure:** The Unorganised Worker will be required to visit the nearest *Common Services Centre (CSC)* and get enrolled for PM-SYM using Aadhaar Card and Savings bank/ Jan-Dhan account number on self-certification basis. First subscription to be paid in cash and auto debit from next month onwards.

Later, facility will be provided where the UW can also visit the PM-SYM web portal or can download the mobile app and self-register using Aadhar number/ savings bank account/ Jan-Dhan account number on self-certification basis.

**Enrollment agencies:** The enrolment will be carried out by all the Common Services Centres in the country.

**Facilitation Centres**: All the Labour offices of State and Central Governments, all the branch offices of LIC, the offices of ESIC/EPFO will act as Facilitation Centres to give full information to the Unorganised Workers (UW) about the Scheme, its benefits and the procedure to be followed, at their facilitation desks/ help desks.

**Fund Management:** PM-SYM will be a Central Sector Scheme administered by the Ministry of Labour and Employment and implemented through Life Insurance Corporation of India and CSC e-Governance Services India Limited (CSC SPV). LIC will be the Pension Fund Manager and responsible for Pension pay out.

Exit and Withdrawal: Considering the hardships and erratic nature of employability of Unorganised Workers (UW), the exit provisions of scheme have been kept flexible.

If he/ she exits the scheme within a period of less than 10 years, beneficiary's share of contribution only will be returned to him with savings bank interest rate.

(ii) If subscriber exits after a period of 10 years or more but before 60 years of age, the beneficiary's share of contribution along with accumulated interest as actually earned by fund or at the savings bank interest rate whichever is higher.

(iii) If a beneficiary has given regular contributions and died due to any cause, his/ her spouse will be entitled to continue the scheme subsequently by payment of regular contribution or exit by receiving the beneficiary's contribution along with accumulated interest as actually earned by fund or at the savings bank interest rate whichever is higher.

(iv) If a beneficiary has given regular contributions and become permanently disabled due to any cause before 60 years, and unable to continue under the scheme, his/ her spouse will be entitled to continue the scheme subsequently by payment of regular contribution or exit the scheme by receiving the beneficiary's contribution with interest as actually earned by fund or at the savings bank interest rate whichever is higher.

(v) After the death of subscriber as well as his/her spouse, the entire corpus will be

credited back to the fund.

Default: If a subscriber has not paid the contribution continuously he/she will be allowed to regularize his contribution by paying entire outstanding dues, along with penalty charges, if any, decided by the Government.

Pension Pay out: Once the beneficiary joins the scheme at the entry age of 18-40 years, the beneficiary has to contribute till 60 years of age. On attaining the age of 60 years, the subscriber will receive by DBT the assured monthly pension of Rs.3000/- with benefit of family pension, as the case may be.

Grievance Redressal: Customer Care number 1800 2676 888 (available 24\*7). Web portal/ app will also have the facility for registering the complaints.

Doubts and Clarifications: In case of any doubt on the scheme, clarification provided by the Joint Secretary & Director General (Labour Welfare) will be final. Email at ShramYogi@nic.in

Locate your nearest CSC at the link locator.csccloud.in

#### SANJAY KUMAR, IAS

Joint Secretary and Mission Director (DAY-NULM)

GOVERNMENT OF INDIA MINISTRY OF HOUSING AND URBAN AFFAIRS



संजय कुमार, आईएएस संयुक्त सचिव एवं मिशन निदेशक (दी.अ.यो.-रा.श.आ.मि.) भारत सरकार आवासन और शहरी कार्य मंत्रालय

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Locate your nearest CSC at the link locator.csccloud.in



## রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

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ক্রামক		

তারিখ ....02.2019

From:

Director, SUDA &

Mission Director, WBSULM

To

Chairman,

Contai / Bongaon Municipality

District: Purba Medinipur / North 24 Parganas

#### <u>Sub :- Swachhata Excellence Award on Friday, the 15<sup>th</sup> Feb, 2019 - Award distribution</u> <u>ceremony at Vigyan Bhawan, New Delhi</u>

Sir / Madam,

Two ALFs have been selected from West Bengal for the conferment for the "Swachhata Excellence Award 2018-19" by Ministry of Housing and Urban Affairs, Govt of India.

The following ALF from your ULB have been finally selected for conferment of award.

SI. No.	District	ULB	Name of the ALF
1.	Purba Medinipur	Contai	Contai Palli Shree
2.	North 24 Parganas	Bongaon	Shimultala Chandrika

The awards will be distributed by Hon'ble Minister, Housing and Urban Affairs in the National Workshop on DAY-NULM. A tentative agenda of the workshop is enclosed. You may kindly make necessary arrangements for informing the above mentioned ALF and ensure their attendance for acceptance of awards during the event.

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com

Account Section: 2358 6408

For the ceremony, two representatives, preferably the President and Secretary of the ALF/ CLF representatives should be accompanied by a CMMU expert. All participants must carry an ID certificate with photo signed by the Municipal Commissioner or equivalent officer.

The participation from your ULB may be confirmed at e-mail addresses by 12<sup>th</sup> February 2019 :

wbsulm@gmail.com smm.smid@gmail.com

Yours faithfully

Director, SUDA & Mission Director, WBSULM



## রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

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ত্রভাই ক	न१	SUDA-	

তারিখ ..... 02.2019.....

From:

Director, SUDA &

Mission Director, WBSULM

To:

Chairman,

Contai / Bongaon Municipality

District: Purba Medinipur / North 24 Parganas

## Sub: Swachhata Excellence Award on Friday, the 15<sup>th</sup> Feb, 2019 – Award distribution ceremony at Vigyan Bhawan, New Delhi

Sir / Madam,

Two ALFs has been finally selected from West Bengal for the conferment for the "Swachhata Excellence Award 2018-19" by Ministry of Housing and Urban Affairs, Govt of India. This Award distribution ceremony on "Swachhata Excellence Award 2018-19" is being organized by the Ministry of Housing and Urban Affairs on Friday, February 15, 2019 at Hall No.5, Vigyan Bhawan, New Delhi.

The following ALF from your ULB have been finally selected for conferment of award.

Sl. No.	District	ULB	Name of the ALF
1.	Purba Medinipur	Contai	Contai Palli Shree
2.	North 24 Parganas	Bongaon	Shimultala Chandrika

The awards will be distributed by Hon'ble Minister, Housing and Urban Affairs in the National Workshop on DAY-NULM. A tentative agenda of the workshop is enclosed. You may kindly make necessary arrangements for informing the above mentioned ALF and ensure their attendance for acceptance of awards during the event.

Account Section: 2358 6408

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Further, the ULBs may settle the amount of claim of TA/ DA of ALFs for attending the award distribution ceremony as per their existing norms/ rules and the Ministry will reimburse the amount to States/ UTs subsequently. The amount may be transferred to the concerned ALFs through DBT mode.

For the ceremony, two representatives, preferably the President and Secretary of the ALF/ CLF representatives should be accompanied by a CMMU expert. All participants must carry an ID certificate with photo signed by the Municipal Commissioner or equivalent officer.

The participation from your ULB may be confirmed at e-mail addresses by 12<sup>th</sup> February 2019 :

wbsulm@gmail.com smm.smid@gmail.com

Yours faithfully

Director, SUDA &
Mission Director, WBSULM

#### **IMMMEDIATE**

#### K-12012(9)/3/2019-UPA-II-UD (E-9059083)

Government of India
Ministry of Housing and Urban Affairs
(UPA-II)

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Nirman Bhawan, New Delhi Dated the 09.02.2019

To.

The Mission Director (NULM), West Bengal.

Subject:-Swachhata Excellence Award on Friday, the 15<sup>th</sup> Feb, 2019– Award distribution ceremony at Vigyan Bhawan, New Delhi- reg.

#### Sir/Madam,

1 am directed to say that an Award distribution ceremony on Swachhata Excellence Award 2018-19 is being organized by the Ministry of Housing and Urban Affairs on Friday, February 15, 2019 at Hall No. 5, Vigyan Bhawan, New Delhi.

2. In this regard, the Ministry is grateful for having received proposals/ entries from your State/UT for the awards with due recommendations as per laid down guidelines. The entries have been scrutinized further in this Ministry with requisite verification of their respective credentials as a result of which the following ALF/CLF from your State/UT have been finally selected for conferment of award:-

Sr. No.	District	ALFs	CLFs
1	Purba Medinipur	Contai Palli Shree	-
2	Parganas	Shimultala Chandrika	- Audit

3. The awards will be distributed by Hon'ble Minister, Housing and Urban Affairs in the National Workshop on DAY-NULM. A tentative agenda of the workshop is enclosed. You may kindly make necessary arrangements for informing the above mentioned ALF/CLF and ensure their attendance for acceptance of awards during the event. Further, the States/UTs may settle the amount of claim of TA/DA of ALFs/CLFs for attending the award distribution ceremony as per their existing norms/rules and the Ministry will reimburse the amount to States/UTs subsequently. The amount may be transferred to the concerned ALFs and CLFs through DBT mode.

- 4. For the ceremony, two representatives, preferably the President and Secretary of the ALFs/CLFs may be advised to participate. The ALF/CLF representatives should be accompanied by a CMMU expert. All participants must carry an ID certificate with photo signed by the Municipal Commissioner or equivalent officer.
- 5. It is also requested that to witness the distribution of awards and contribute on the agenda items, you may kindly make it convenient to attend the workshop along with the Mission Managers of State Mission Management Unit (SMMU), concerned with SM&ID and the issues being discussed in the event to take advantage of the panel discussion. The participation from your state may be confirmed at e-mail addresses:

dir-nulm@nic.in sousd12345@gmail.com hemant.nulmsmid@gmail.com

Encl:- Agenda of the event.

Yours faithfully

(Y. S. Awana)

Doman \_

Deputy Secretary to the Government of India

Tel No.: 011-23062923

## National Workshop on DAY-NULIVI

## TENTATIVE AGENDA

Date: 15/02/2019 Venue: Vigyan Shavan

TNAUGURALSESSION	
10:00 AM to 10:00 AM	Registration :
10:00AM to 10:05 AM	Lighting Lamp / Inauguration by Hon'ble Minister, HUA
10:05 AM to 10:10 AM	Welcome Address by Shri Sanjay Kumar, JS & MD (DAY-NULM)
10:10 AM to 10:25 AM	Address by Hon'ble Minister, Housing & Urban Affairs
10:25 AM to 10:30 AM	Release of DAY-NULM resource materials by Hon'ble Minister, Housing & Urban Affairs  • U-Learn platform for video tutorials and other learning materials for DAY-NULM functionaries  • The Critical Role of SHGs Community Based Organizations in the Swachh Bharat Mission Compendium on leading practices  • Financial Literacy module for sanitation workers
10:30 AM to 10:45 AM	Distribution of Swachhata Excellence Awards
10:45 AM to 11:15 AM	
11:15 AM to 11:45 PM	Distribution of Swachhata Excellence Awards continues
11:45AM to 12:00 PM	Context Setting by Secretary, Housing & Urban Affairs

Panel Discus	sion I
12:00 AM to 01:00 PM	Scope of Sanitation Based Livelihoods
	Moderator:
	Mr. Muthu Krishnan - Mission Director, Maharashtra
	Panel speakers (Approx. 12 minutes each):
	<ul> <li>Growing FSSM sector as an opportunity for urban livelihoods [Ms. Manvita Baradi Director, UMC]</li> </ul>
	<ul> <li>Award of sanitation contracts to SHGs and ALFs –Experience sharing by Chhattisgarh [Mission Director (SULM), Chhattisgarh]</li> </ul>
	• RPL for sanitation workers and ALF sanitation sub-committees – experience from 3 pilot cities in Odisha [Ms. Anupama Tripathi, TSU, DAY-NULM]
	• Experience sharing by Award Winning ULB Commissioners (5 min each)

01:00 PM to 02:00 PM

Panel Discussion II

Deliberations on Future Directions for SMID

Moderator:

Mr. Chhinathattayya - Mission Director - AP MEPMA

Panel speakers (Approx. 12 minutes each):

- Programmatic changes to promote livelihoods of the urban poor-role of Kudumbashree [Mission Director, DAY-NULM, Kerala]
- Facilitating access to market for women micro-entrepreneurs [Ms. Sanchita Mitra, Director, Self Employed Women's Association
- Training and capacity building for SHGs on informal sector trades [Dr. Rajendra Joshi, Director, SAATH Charitable Trust, Ahmedabad]
- Empowering community-based organizations to have a voice in urban governance Ms. Juhi Jain, Programme Lead, CFAR; and Ms. Bijal Bramhabatt, Director, Mahila Housing Trust, Ahmedabad]
- Developing City Livelihoods Centers (CLCs) as a node for livelihoods promotion

[Mission Director, DAY-NULM, Rajasthan]

03.35 PM

03.30 PM to | Vote of Thanks

Shri Niraj Kumar, Director, Housing & Urban Affairs



Director SULM <wbsulm@gmail.com>

#### Conduct Workshop by ALF on Health Related Issues

2 messages

Tue, Jan 29, 2019 at 12:02 PM Director SULM <wbsulm@gmail.com> To: Bishnupur Municipality <sulm.Bishnupur@gmail.com>, Bolpur Municipality <sulm.bolpur@gmail.com>, Budge Budge Municipality <sulm.budgebudge@gmail.com>, Buniyadpur Municipality <sulm.buniyadpur@gmail.com>, chairman birnagarmunicipality <sulm.birnagar@gmail.com>, Chandrakona Municipality <sulm.chandrakona@gmail.com>, Contai ULB <sulm.contai@gmail.com>, Dainhat Municipality <sulm.dainhat@gmail.com>, Dhuliyan Municipality NULM <sulm.dhuliyan@gmail.com>, DINHATA SULM <sulm.dinhata@gmail.com>, Domkal Municipality <sulm.domkol@gmail.com>, Dubrajpur Municipality <sulm.dubrajpur@gmail.com>, Ghatal ULB <sulm.ghatal@gmail.com>, Gobardanga Municipality <sulm.gobardanga@gmail.com>, Gushkara Municipality <sulm.gobardanga@gmail.com>, Gushkara Municipality <sulm.ghatal@gmail.com>, Jhargram Municipality <sulm.Jhargram@gmail.com>, joynagar mazilpur Municipality <sulm.joynagarmozilpur@gmail.com>, Kaliagunj Municipality <sulm.kaliaganj@gmail.com>, Kalna Municipality <sulm.kalna@gmail.com>, Kandi Municipality <sulm.kandi@gmail.com>, Kandi Municipality <kandimunicipality1869@gmail.com>, Kharar Municipality <sulm.kharar@gmail.com>, K1URAN KUMAR <sulm.kalimpong@gmail.com>, Kurseong Municipality <sulm.kurseong@gmail.com>, Mekliganj Municipality <sulm.mekliganj@gmail.com>, Memari Municipality <sulm.memari@gmail.com>, OLD Malda <sulmoldmalda@gmail.com>, Prabir kr Saha <sulm.mathabhanga@gmail.com>, Pujali ULB <sulm.pujali@gmail.com>, Pujali ULB <pujalimunicipality@yahoo.co.in>, Pujali ULB <siddikislam3@gmail.com>, Raghunathpur Municipality <sulm.raghunathpur@gmail.com>, Ramjibanpur Municipality <sulm.Ramjibanpur@gmail.com>, Rampurhat <sulm.rampurhat1@gmail.com>, "S.K. 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Director SUDA Sutanu Prasad Kar <wbsudadir@gmail.com>, "Ashis Kr. Saha" <ashis.wbcs2001@gmail.com>, cphosuda@gmail.com, "smm.smid" gmail.com>

the attachment.

2 attachments

ALF GUIDELINE.pdf

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Tue, Jan 29, 2019 at 12:02 PM

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ALF is working for elimination of Open Defecation (OD) in their neighborhood,





ALF members identifying OD spots and do the necessary activates

ALF is conducting CT/PT awareness drive in their neighborhood





ALF members generating awareness by spreading leaflets and field visiting.

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Municipality <sulm.Bishnupur@gmail.com>, Bolpur Municipality <sulm.bolpur@gmail.com>, Budge Budge Municipality dge@gmail.com>, Buniyadpur Municipality <sulm.buniyadpur@gmail.com>, chairman birnagarmunicipality <sulm.birnagar@gmail.com> dunicipality <sulm.chandrakona@gmail.com>, Contai ULB <sulm.contai@gmail.com>, Dainhat Municipality <sulm.dainhat@gmail.com>, Dhuliyan Multiplication of the sulm. down of the sulm. do dubrajpur@gmail.com>, Ghatal ULB <sulm.ghatal@gmail.com>, Gobardanga Municipality <sulm.gobardanga@gmail.com>, Gushkara Gushkara@gmail.com>, Islampur Municipality <sulm.lslampur@gmail.com>, Jhargram Municipality <sulm.Jhargram@gmail.com>, joynagar ty <sulm.joynagarmozilpur@gmail.com>, Kaliagunj Municipality <sulm.kaliaganj@gmail.com>, Kalna Municipality <sulm.kalna@gmail.com>, Kulm.kalna@gmail.com>, Kulm. salimpong@gmail.com>, Kurseong Municipality <sulm.kurseong@gmail.com>, Mekliganj Municipality <sulm.mekliganj@gmail.com>, Memari wilden.memari@gmail.com>, OLD Malda <sulmoldmalda@gmail.com>, Prabir kr Saha <sulm.mathabhanga@gmail.com>, Pujali ULB mail.com>, Pujali ULB <pujalimunicipality@yahoo.co.in>, Pujali ULB <siddikislam3@gmail.com>, Raghunathpur Municipality
pur@gmail.com>, Ramjibanpur Municipality <sulm.Ramjibanpur@gmail.com>, Rampurhat <sulm.rampurhat1@gmail.com>, "S.K. Sarkar" mail.com>, Kamjioanpur wunicipality <sulm.Kamjioanpur@gmail.com>, Kampurnat <sulm.rampurnat @gmail.com>, Sarkar (sulm.sainthia@gmail.com>, Sarkar (sulm.sainthia@gmail.com>, Sarkar (sulm.sainthia@gmail.com>, Sainthia Municipality <sulm.sainthia@gmail.com>, Sanjit Kurrar Bandyopadhyay <sulm.konnagar@gmail.com>, Sonamukhi (sulm.sainthia@gmail.com>, "sulm.arambagh@gmail.com" <sulm.arambagh@gmail.com" <sulm.arambagh@gmail.com" <sulm.baruipur@gmail.com", "sulm.baruipur@gmail.com", "sulm.baruipur@gmail.com", "sulm.coperscamp@gmail.com", "sulm.dalkhola@gmail.com" <sulm.dalkhola@gmail.com" <sulm.dalkhola@gmail.com" <sulm.dalkhola@gmail.com", "sulm.dalkhola@gmail.com", " gmail.com/, sulm.cooperscamp@gmail.com/ sulm.cooperscamp@gmail.com/, sulm.dnail.com/, sulm.dnail.com/ sulm.dnail.com/, sulm.dnail.com/, sulm.dnail.com/, sulm.dnail.com/, sulm.dnail.com/, sulm.garampore@gmail.com/, sulm.garampore@gmail.com/, sulm.garulia@gmail.com/, sulm.garulia@gmail.com/, sulm.garulia@gmail.com/, sulm.garulia@gmail.com/, sulm.garulia@gmail.com/, sulm.garulia@gmail.com/, sulm.garulia@gmail.com/, sulm.garulia@gmail.com/, sulm.garulia@gmail.com/, sulm.haldibari@gmail.com/, sulm.haldibari@gmail.com/, sulm.garulia@gmail.com/, sulm.haldibari@gmail.com/, sulm.garulia@gmail.com/, sulm.haldibari@gmail.com/, sulm.garulia@gmail.com/, sulm.garulia@gmail.com @gmail.com>, "sulm.Jangipur" <sulm.jangipur@gmail.com>, "sulm.jhalda@gmail.com" <sulm.jhalda@gmail.com>,

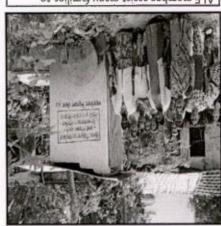
ganj@gmail.com" <sulm.jhalda@gmail.com>, "sulm.khirpai@gmail.com" <sulm.khirpai@gmail.com>, "sulm.mal@gmail.com" com>, "sulm.murshidabad@gmail.com" <sulm.murshidabad@gmail.com>, "sulm.nalhati1@gmail.com" <sulm.nalhati1@gmail.com> pur@gmail.com" <sulm.newbarrackpur@gmail.com>, "sulm.panskura@gmail.com" <sulm.panskura@gmail.com>, "sulm.ranaghat@gmail.com" gmail.com>, "sulm.taherpur@gmail.com" <sulm.taherpur@gmail.com>, "sulm.tarakeswar" <sulm.tarakeswar@gmail.com>, mail.com" <sulm.tufangunj@gmail.com>, Taki Municipality <sulm.taki1@gmail.com>, Alipurduar Municipality <sulm.alipurduar@gmail.com>, a.asansol@gmail.com>, Ashokenagar Municipality <sulm.akm@gmail.com>, Balurghat Municipality <sulm.balurghat@gmail.com>, Bankura bankura@gmail.com>, Bansberia Municipality <sulm.bansberia@gmail.com>, Baranagar Municipality <sulm.baranagar@gmail.com>, ipality <sulm.bhadreswar@gmail.com>, Bhatpara Municipality <sulm.bhatpara@gmail.com>, Bidhannagar MC <sulm.bidhannagar@gmail.com>, pality <sulm.champdany@gmail.com>, Chandernagore MC <sulm.chandernagore@gmail.com>, Cmm purulia Sumit Bakshi ail.com>, Coochbehar Municipality <sulm.coochbehar@gmail.com>, Durgapur MC <sulm.durgapur@gmail.com>, English Bazar Municipality @gmail.com>, Habra CMMU <sulm.habra@gmail.com>, Haldia Municipality <sulm.haldia@gmail.com>, JALPAIGURI CLC MANAGER City sulm.jalpaiguri@gmail.com>, Kalyani Municipality <sulm.kalyani@gmail.com>, Kamarhati Municipality <sulm.kamarhati@gmail.com>, sulm.jaipaigun@gmail.com>, Kaiyani wunicipality \sulm.krishnanagar@gmail.com>, Madhyamgram Municipality \sulm.krishnanagar@gmail.com>, Madhyamgram Municipality dant@gmail.com>, Maheshtala Municipality <sulm.maheshtala@gmail.com>, Medinipur Municipality <sulm.medinipur@gmail.com>, Nabadwip \_nabadwip@gmail.com>, Naihati Municipality <sulm.naihati@gmail.com>, North Barrackpore Municipality <sulm.northbarrackpore@gmail.com>, Inicipality <sulm.northdumdum@gmail.com>, Raiganj Municipality <sulm.raiganj@gmail.com>, Rajpur Sonarpur Municipality 
our@gmail.com>, Santipur Municipality <sulm.santipur@gmail.com>, Serampore Municipality <sulm.serampore@gmail.com>, siliguri MC ail.com>, South DumDum Municipality <sulm.southdumdum@gmail.com>, SULM Kharagpur Municipality <sulm.kharagpur@gmail.com>, gmail.com" <sulm.baidyabati@gmail.com>, "sulm.barasat@gmail.com" <sulm.barasat@gmail.com>, "sulm.barrackpore" @gmail.com>, "sulm.basirhat@gmail.com" <sulm.basirhat@gmail.com>, "sulm.berhampore" <sulm.berhampore@gmail.com>, e@gmail.com>, "sulm.basirhat@gmail.com" <sulm.basirhat@gmail.com>, "sulm.berhampore" <sulm.berhampore@gmail.com>,
mail.com" <sulm.burdwan@gmail.com>, "sulm.chinsura@gmail.com" <sulm.chinsura@gmail.com>, "sulm.darjeeling@gmail.com"

gmail.com>, "sulm.dumdum@gmail.com" <sulm.dumdum@gmail.com>, "sulm.halisahar" <sulm.halisahar@gmail.com>, "sulm.chinsura@gmail.com>, "sulm.halisahar@gmail.com>, "sulm.khardah@gmail.com>, "sulm.khardah@gmail.com>, "sulm.khardah@gmail.com>, "sulm.suri@gmail.com>, sulm.suri@gmail.com>, "sulm.suri@gmail.com>, "sulm.suri@gmail.com>, sulm.suri@gmail.com>, "sulm.suri@gmail.com>, sulm.suri@gmail.com>, sulm.suri@gma

# Program :- Open Defecation (AOO)

# Awareness and motivation regarding

construction of IHHLs and usage of toilets



ALF member assist many families to construct new hygienic toilets in our locality



ALF members creating awareness for not using unhygienic toilets.

mail.com>, Uttarpara Municipality <sulm.uttarpara@gmail.com> \ Sutanu Prasad Kar <wbsudadir@gmail.com>, "Ashis Kr. Saha" <ashis.wbcs2001@gmail.com>, cphosuda@gmail.com, "smm.smid" ||L.com>

2019 12:02:10 +0530 Workshop by ALF on Health Related Issues

achment

cated ----

Production of alternatives for single-use plastics, such as cloth bags, paper bags, cutlery from natural materials etc



ALF member making paper thonga.

## Door to Door waste collection





ALF members collecting segregated waste from door to door



## রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

# SUDA-17/2015/1805

णातिच .... 28.01. 2019

From: Director, SUDA &

Mission Director, WBSULM

To: The Chairperson, ...... Municipality

The Commissioner / Executive Officer, ......Municipal Corporation

Sir/ Madam

It was planned in the Review Meeting with CMMU Personnel in SUDA on 08.01.2019 & 11.01.2019 to organize workshop with SHG Members on different issues pertaining to Social Mobilization .

According to the published report of National Family and Health Survey -4 (NFHS-4), full immunization coverage of children aged 12-23 months in the urban area of West Bengal is almost 10% lower as compared to rural area of the state (77% vs 87%). Rounding of the figure (to 75%) in the urban area implies that one in every four children is not being fully immunized against the Vaccine Preventable Diseases.

As such it will be effective if ALFs under your jurisdiction organize workshop with SHG Members on "Immunization of Mother and Child and allied health Issues" in the coming month with aim to initiate an awareness drive on the particular issue. Each ALF will organise at least two such workshop in February 2019 with 40 -50 SHG members in their jurisdiction.

The programmes will be properly documented along with relevant pictures and report to be emailed to the undersigned (<a href="wbsudadir@gmail.com">wbsudadir@gmail.com</a>) & official email id (<a href="wbsulm@gmail.com">wbsulm@gmail.com</a>) of WBSULM .

A detailed guideline is enclosed for ready reference.

Yours faithfully

Director, SUDA

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Mission Director, WBSULM

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com

Account Section: 2358 6408

Memo No. SUDA-17/2015/1805/2

Date: 28.01.2019

Copy forwarded to for information and necessary action:-

- 1. The Secretary, PHP and MD, National Health Mission, Dept of Health and Family Welfare
- 2. Senior PS to the Principal Secretary, Dept of UD & MA

Director, SUDA

2

Mission Director, WBSULM

## Guideline for the Workshop conducted by Area Level federation ( ALF ) under National Urban Livelihood Mission ( NULM)

According to the published report of National Family and Health Survey -4 (NFHS-4), full immunization coverage of children aged 12-23 months in the urban area of West Bengal is almost 10% lower as compared to rural area of the state (77% vs 87%). Rounding of the figure (to 75%) in the urban area implies that one in every four children are not being fully immunized against the Vaccine Preventable Diseases.

To bridge the gap mobilization for urban mothers towards accessing immunization and other reproductive and child health services, community needs to be informed and aware about the services and their role in prevention of various diseases.

With this objective a programme has been planned at ULB level to orient the community mobilizers –towards behaviour change communication of the community towards a healthy and productive lifestyle practices, improving access and utilization of existing immunization and other MCH and public health services.

The programme may be conducted in accordance with the following specifications:

SL No.	Topic	Resource person from the ULB	Approximate Time	
1	Reproductive child health/ immunization	HO/FTMO/PTMO/SI		
2	HIV screening & prevention	HO/FTMO/PTMO, DAPCU from District H & FW	90 to 120 mins for all the	
3	Nutrition myths & facts / ICDS Services/ Mid day meal	HO/ Head Teacher /CDPO / ICDS Supervisor	topics together.	
4	Major childhood illnesses - prevention & management.	НО/FTMO/PTMO		

- Each ALF will organise at least two such workshop in February 2019 with 40 -50 SHG members.
- b) ALF will organize one workshop of maximum 2 hours where one or more subject expert (as listed above) will discuss through lecture/ interactive session/ audio visual presentation.
  Interactive sessions will include a quiz programme with simple questions and a small token prize as feasible. A question set will be provided by SUDA as a prototype.
- c) All the topics mentioned above must be covered within stipulated time.
- d) ULB should use standardized training material provided by SUDA.
- e) Standardized e- flipbooks/slides will be prepared by SUDA (NULM and Health wing) and circulated to them via email and will be uploaded in the SUDA website.
- f) Application of audiovisual tool should be emphasized for better learning.

## নগর স্বাস্থ্য

২) স্বাস্থ্য বলতে কি বোঝায়?

স্বাস্থ্য বলতে বোঝায় শারীরিক, মানসিক, সামাজিক এবং আধ্যাত্মিক ক্ষেত্রে সম্পূর্ন সুস্থ থাকা। রোগ বা অক্ষমতার অনুপস্থিতিই কিন্তু স্বাস্থ্য নয়।

- ৩) নগর স্বাস্থ্য বলতে যা বোঝায় -
  - সুস্থ মাতৃত্ব ও সুস্থ শিশু
  - পরিকার ও নিরাপদ পরিবেশ
  - গৃহজাত ও জৈবিক বর্জ্য পদার্থের সঠিক
  - নিরাপদ পানীয় জলের ব্যবস্থা
  - শৌচাগার
  - নিজম্ব পরিচ্ছন্নতা
  - স্বাস্থ্য পরিষেবার সুলভতা ও সঠিক ব্যবহার

### मा-एत यो जाना প্রয়োজন :-

### গর্ভাবস্থার সময় :-

- i. গর্ভবতী হয়েছে প্রমান হলে নিকটবতী স্বাস্থ্য কেন্দ্রে নিজের নাম নথিভুক্তকরণ করতে হবে।
  - ii. গর্ভাবস্থায় চার বার স্বাস্থ্য পরীক্ষা করানো বাধ্যতামূলক।
- iii.এই স্বাস্থ্য পরীক্ষার মধ্যে উল্লেখযোগ্য হল ওজন, রক্তচাপ, রক্তের হিমোগ্লোবিন এবং মূত্রের

অ্যলবুমিন।

্রি এক মাসের ব্যবধানে দুটি টিটেনাস ইঞ্জেকশন অত্যন্ত জরুরী কর্তব্য। এটা মা ও বাচ্চা উভয়কেই টিটেনাস থেকে রক্ষা করে। দিনে একটি করে আয়রন এবং ফোলিক অ্যাসিড ট্যাবলেট, রক্তাম্পতা (অ্যানিমিয়া) ও জন্মকালীন কম ওজনের বাচ্চা (লো বার্থ ওয়েট) হওয়া প্রতিরোধ করে।

রাত্রে ৮ ঘন্টা এবং দিনে ২ ঘন্টা ঘুম খুবই জরুরী।

## ☆ প্রাত্যহিক ঘরের কাজ করা যাবে কিন্তু ভারী জিনিস তোলা চলবে না।

- পরিবারের সদস্যদের উচিৎ গর্ভবতী নারীকে আনন্দ ও যত্নের মধ্যে রাখা।
- বাচ্চার জন্ম যেন অবশ্যই কোনো হাসপাতালে হয়। সরাকারি হাসপাতালের সুবিধা নেওয়া উচিৎ।
- 🖈 গর্ভাবস্থায় পুষ্টিকর খাদ্য ভুন ও শিশুর বিকাশের জন্য আবশ্যক।
- ্রি ক্যালসিয়াম / ভিটামিন / প্রোটিন দুধ ও দুগ্ধজাত খাবার, ছানা বা পনির, মাখন ইত্যাদি।
- 🗘 আয়রন ও ফোলিক অ্যাসিড সবুজ শাকসব্জি যেমন পালংশাক ইত্যাদি
- 🖈 ভিটামিন, প্রোটিন, শর্করা ভাত, ডাল, টাটকা ফল।
  - > নিরামিষভোজীদের জন্য সয়াবিন, বাদাম, ছোলা ও অন্যান্য ডাল
  - > আমিষভোজীদের জন্য ডিম, মাছ, মুরগীর মাংস

#### নবজাতকের যত্ন :-

 বিসিজি, পোলিও এবং হেপাটাইটিস বি - এর জন্মের ডোজ দেওয়া অত্যন্ত জরুরী

- জনোর সাথে সাথে কলোস্ট্রাম বা মায়ের প্রথম হলুদ রঙের ঘন দুধ বাচ্চাকে
  দেওয়া দরকার এবং প্রথম ৬ মাস বাচ্চাকে শুধুমাত্র মায়ের দুধই খাওয়াতে হবে।
  এমনকি পানীয় জল বা মধুও দেওয়া চলবে না। ডাক্তারের পরামর্শ মতো ওষুধ
  দিতে বাধা নেই।

## গর্ভনিরোধক এবং জন্ম নিয়ন্ত্রণ :-

- পরিপূর্ন বয়সের আগেই বিবাহ, গর্ভধারণ এবং মাতৃত্ব মা ও বাচ্চা উভয়েরই স্বাস্থ্য - এর জন্য ক্ষতিকারক
- প্রথম ও দ্বিতীয় সন্তানের মধ্যে ২ থেকে ৫ বছরের ব্যবধান রাখতে হবে।
- নবদম্পতিকে গর্ভ নিয়ন্ত্রণের অস্থায়ী পদ্ধতিগুলি যেমন :- ওরাল পিল, কভোম,
   আই ইউ সি ডি (কপার টি) ইত্যাদি সম্বন্ধে সঠিক তথ্য দিতে হবে।
- যদি দম্পতির পরিবার সম্পূর্ন হয়ে গিয়ে থাকে, তবে গর্ভনিয়য়্রণের স্থায়ী পদ্ধতিগুলি যেমন - টিউবেকটিসি, নন স্ক্যালপেল ভ্যাসেকটিমি ইত্যাদি গ্রহণ করার প্রস্তাব দেওয়া যেতে পারে।

## শিশুকে টীকা দেওয়া :-

- জন্মের পরেই শিশুকে বি.সি.জি., পোলিও এবং হেপাটাইটিস বি এর বার্থডোজ দেওয়া বাধ্যতামূলক।
- মা ও বাচ্চার প্রতিরোধক কার্ড (এম সি পি সি) অনুযায়ী মা কে বাচ্চা সহ
  নিকতবর্তী উপস্বাস্থ্য কেন্দ্রে টীকা প্রদানের জন্য নিয়মিত নিয়ে য়েতে হবে।

- টীকা শিশুকে অনেক রোগ থেকে রক্ষা করে এবং এই সকল রোগে শিশুর মৃত্যু পর্যন্ত হতে পারে। তাই টীকাদানের সঠিক সময়েই (বাচ্চার বয়স অনুযায়ী) শিশুকে টীকা দিতে হবে। এক্ষেত্রে কখনোই দেরী করা যাবে না এমনকি শিশুটি অসুস্থ থাকলেও না।
- যদি শিশু অসুস্থ থাকে, তবে ডাক্তারের পরামর্শ নিয়ে জানতে হবে টীকা দেরী
   করে দেওয়া যাবে কি না। নিজে থেকে সিদ্ধান্ত নেওয়া উচিৎ নয়।

### টীকার তালিকা

বাচ্চার বয়স	টীকার নাম	
জনোর সময়	বিসিজি, হেপাটাইটিস বি ০, ওপিডি ০	
দেড় মাস বা ছ সপ্তাহ	পেন্টাভ্যালেন্ট ১, ওপিডি ১, এফ. আই. পি. ডি. ১	
আড়াই মাস বা দশ সপ্তাহ	পেন্টাভ্যালেন্ট ২, ওপিডি ২	
সাড়ে তিন মাস বা চোদ্দ সপ্তাহ	পেন্টাভ্যালেন্ট ৩, ওপিডি ৩, এফ আই প ডি ২	
৯ থেকে ১২ মাস	হাম, রুবেলা ১, জে ই ১, ভিটামিন এ - প্রথম ডোজ	
১৬ থেকে ২৪ মাস	ডি পি টি বুস্টার, ও পি ডি বুস্টার, এম আর ২, জে ই ২, ভিটামিন এ - দ্বিতীয় ডোজ - এরপর ৬ মাস অন্তর একটি করে ডোজ ৯ টি ডোজ পর্যন্ত।	
৫ থেকে ৬ বছর	ডি পি টি বুস্টার ২	
১০ বছর	টি টি	

### ১২) - ১৪) মা ও শিশুর এইচ আই ভি প্রতিরোধ

- এইচ আই ভি আক্রান্ত মা এর থেকে শিশুতে এই ভাইরাস সংক্রামিত
   থতে পারে তিনটি উপায়ে -
- ১) গর্ভাবস্থায়
- ২) প্রসবের সময় এই সময় ঝুঁকি সব থেকে বেশী
- ৩) মায়ের দুধের মাধ্যমে
  - প্রতিটি গর্ভবতী মা এর উচিৎ নিজের এইচ আই ভি পরীক্ষা করানো, যাতে এইচ আই ভি আক্রান্ত জানা গেলে মা থেকে শিশুতে এই আই ভি সংক্রমন রোধ করার চেষ্টা করা যায়। মা ও শিশু এইচ আই ভি আক্রান্ত হলে চিকিৎসা করা যায়।
  - সমস্ত পুর এলাকার প্রাথমিক স্বাস্থ্যকেন্দ্রগুলো রক্তের এইচ আই ভি টেন্ট করার ব্যবস্থা চলছে। মায়ের এইচ আই ভি ধরা পড়লে, নিকটবর্তী এ আর টি (ART) সেন্টারের পরামর্শমতো সারাজীবন ওয়ুধ খেতে হবে। এতে এই রোগ নিয়য়্রণে থাকবে।
  - এইচ আই ভি আক্রান্ত মায়েরা শিশুকে প্রথম ৬ মাস শুধুমাত্র বুকের দুছ খাওয়াবেন। ৬ মাসের মধ্যে কোনো বাইরের খাবার এমনকি জল বা মধুও দেওয়া চলবে না। ৬ মাস পর থেকে অন্যান্য খাবের শুরু করা যেতে পারে।

## প্রথম বাচ্চার জন্মের পর দম্পতিকে পরিবার পরিকল্পনা সম্পর্কে পরামর্শ দেওয়া হবে।

▶ এইচ আই ভি - এর সংক্রমন - এর পদ্ধতিগুলি জানতে হবে। এইচ
আই ভি সাধারণ স্পর্শ - এর মাধ্যমে ছড়ায় না। ঝুঁকিপূর্ণ জীবনযাপন
করলে ইহা যৌন সংসর্গের মাধ্যমে সংক্রামিত হয়। এছাড়া রক্তের মাধ্যমে
বা ব্যবহৃত সূচ - এর মধ্যে দিয়ে মা থেকে শিশুতে সরাসরি সংক্রামিত
হতে পারে।

🕨 সুরক্ষিত যৌন সম্বন্ধ এইচ আই ভি প্রতিরোধের জন্য অত্যন্ত গুরুত্বপূর্ন।

### যক্ষ্মা বা ট্রিবারকিউলোসিস

- ইহা মাইকোব্যাকটেরিয়াস নামক ব্যাকটেরিয়ার দ্বারা গঠিত রোগ, যা প্রধানত ফুসফুসকে আক্রমন করে। তবে দেহের অন্যান্য অঙ্গেঁ যেমন অস্থি, মস্তিক্ষ, কিডনি, অন্ত্র - তেও এই রোগ হতে পারে।
- রোগীর কাশি, কফ, হাঁচি ইত্যাদিএর থেকে বাতাসের মধ্যে দিয়ে এই জীবাণু সুস্থ মানুষের শরীরে সংক্রমণ ঘটায়।
- ঘনবসতিপূর্ন, অপরিচ্ছন্ন এলাকায় এই রোগের দুত বিস্তার ঘটে। অপুষ্টি, এই আই ভি সংক্রমণ এবং রোগ প্রতিরোধ ক্ষমতা কমে যাওয়ার অন্যান্য অবস্থায় এই রোগের বিস্তার ঘটে।
- সময়য়তা শিশুকে বি সি জি র টীকা দিলে, শিশুরা যক্ষ্মার প্রাণঘাতী প্রকোপ থেকে রক্ষা পায়।

### হাম

- শিশুদের জ্বরের সঙ্গেঁ গায়ে গুটি বা rash বেরোলে এবং কাশি ও অন্যান্য উপসর্গ থাকলে হাম সন্দেহ করা যেতে পারে। সেক্ষেত্রে শিশুকে দেরী না করে নিকটবর্তী স্বাস্থ্য কেন্দ্রে নিয়ে যেতে হবে।
- হাম কখনও জটিল হয়ে য়েতে পারে অন্যান্য ব্যাকটেরিয়ার সংক্রমণ এর ফলে এবং এর ফলে শিশুর মৃত্যুও হতে পারে।
- শিশুকে হাম থেকে রক্ষা করতে হলে মিসিলস্ বা এম আর টিকার দুটি ডোজ অবশ্যই দেওয়ান।

- প্রথম ডোজ শিশুর ৯ থেকে ১২ মাস বয়সের মধ্যে
- দ্বিতীয় ডোজ শিশুর ১৬ থেকে ২৪ মাস বয়সের মধ্যে

### णात्यतियाः :-

- ২-৩ বারের বেশি তরল মলত্যাগ করলে ডায়েরিয়া সন্দেহ করা যেতে
   পারে।
- 🕨 ইহা প্রধাণত দূষিত জল বা খাবার থেকে সংক্রামিত হয়।
- ডায়েরিয়ার বিপদ সঙ্কেত :-
  - শরীর এ আদ্রতার অভাব বা ডিহাইড্রেশনের লক্ষণ
  - ১০৩ ডিগ্রী বা বেশী জ্বর
  - ২৪ ঘন্টা ধরে ডায়েরিয়া
  - মলের সঙ্গেঁ রক্ত বা পুজাঁ বেরোনো।
- এক্ষেত্রে নিকটবর্তী স্বাস্থ্যকেন্দ্রে ডাক্তার এর পরামর্শ নিন। শিশুকে নিয়মিত ও আর এস দ্রবণ বা নুন চিনির জল খাওয়ান।
- > বুকের দুধ খাওয়ানো বন্ধ করা চলবে না

### ভিটামিন 'এ'

- ভিটামিন 'এ' চোখ, ত্বক ও শ্বাসনালীর স্বাস্থ্যের জন্য খুবই প্রয়োজনীয়
- > শিশুকে ভিটামিন 'এ' এর ৯ টি ডোজ দেওয়া আবশ্যক
- প্রথমটি ৯ মাসে হামের টীকার সঙ্গেঁ, দ্বিতীয়টি ডি পি টি বুস্টারের সঙ্গেঁ, তাপর প্রতি ৬ মাসের ব্যবধানে একটি করে শিশুর ৫ বছর বয়স পর্যন্ত।

- প্রতিরোধ ডোজ ১ লাখ আই ইউ (১ মিলি) ১ বছর বয়সের নিচে।
   ২ লাখ আই ইউ (২ মিলি) ১ বছর বয়সের ওপরে।
- ➤ চিকিৎসার ডোজ প্রথম ডোজ সঙ্গেঁ সঙ্গেঁ - দ্বিতীয় ডোজ চার সপ্তাহ পরে।

### ডেকুঁ - প্রতিরোধ ও নিয়ন্ত্রণ

- ডেঙ্গুঁ একটি ভাইরাসঘটিত রোগ যা এডিস মশার কামড়ের মাধ্যমে ছড়ায়। মশার কামড় প্রধাণত ভোর থেকে শুরু করে গোধূলি বেলা বা বিকালের শেষ পর্যন্ত হয়ে থাকে।
- এই মশা জমা জলে ডিম পাড়ে, টায়ার, ফুলের টব, নারকেল খোলা, ভাড়েঁর খোলা, প্লাস্টিক কাপ, ড্রাম ইত্যাদিতে পরিত্যক্ত জল বা বর্ষার জল জমলে - এরা মশার আঁতুরঘরে পরিনত হয়।
- জল জমিয়ে রাখার পাত্র ঢাকা দিয়ে রাখতে হবে এবং তিন-চার দিনের ব্যবধানে তা পরিক্ষার করতে হবে।
- 🕨 বাড়ির চারপাশের পরিবেশ পরিচ্ছন রাখতে হবে।
- বাড়ির সংলগ্ন ড্রেন পরিক্ষার রাখতে হবে। বদ্ধ ড্রেনে কেরোসিন তেল বা পোড়া মোবিল ঢেলে দিলে মশার লার্ভা নাশ করা যাবে।
- ফুল হাতে জাম প্যান্ট / কাপড় ব্যবহার করলে নিজেকে মশার কামড়
   থেকে সুরক্ষিত রাখা যাবে।
- 🕨 দিনে এবং রাতে দুবেলাই মশারির মধ্যে ঘুমোনো অত্যন্ত জরুরী।

ডেঙ্গুঁ রোগের উপসর্গগুলি হলো :-

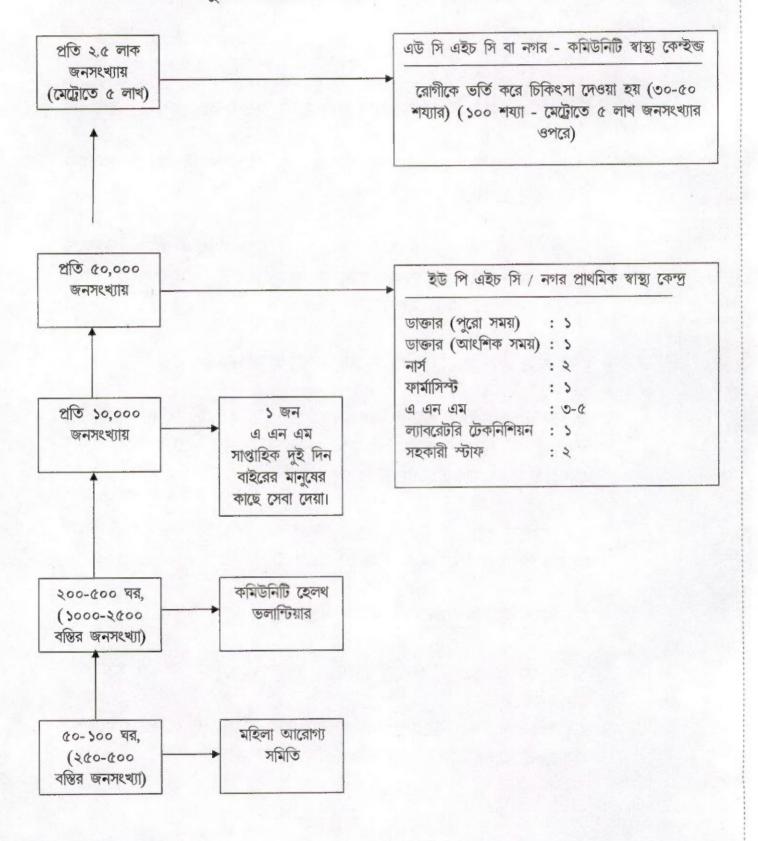
> প্রবল জুর, সাথে মাথাব্যথা, চোখের পিছনে ব্যথা

- > অস্থিসন্ধি বা গাঁটে ব্যথা
- > খিদে কমে যাওয়া ও বমি বমি ভাব
- > দাগ বা Rash সাধারণত পিঠে ও বুকে
- 🕨 মাড়ি ও অন্যান্য অঙ্গেঁর মিউকাস পর্দা থেকে রক্তক্ষরণ হওয়া।
- > উপরোক্ত লক্ষণগুলির মধ্যে কোনটি থাকলে অবিলম্বে নিকটবর্তী প্রাথমিক স্বাস্থ্যকেন্দ্রে যোগাযোগ করতে হবে।
- > ডাক্তারের পরামর্শমতো এলাইজা পদ্ধতিতে রক্তের ডেক্সুঁ পরীক্ষা করতে হবে। এছাড়া নিয়মিত রক্তের প্লেটলেট, হিমাটোক্রিট ইত্যাদি পরীক্ষা করে রোগের প্রকোপের দিকে নজর রাখতে হবে।
- 🕨 প্রচুর জল এবং অন্যান্য পানীয় গ্রহণ করতে হবে।
- অ্যাসপিরিন জাতীয় ব্যথার ওষুধ ডেঙ্গুতে একেবারেই নিষিদ্ধ, এছাড়াও চিকিৎসকের পরামর্শ ছাড়া, ওষুধের দোকান থেকে নিজের মতো কোন ওষুধ কিনে না খাওয়াই বাঞ্ছনীয়।
- মনে রাখতে হবে যে ডেঙ্গুঁর মতো মশাবাহিত রোগের সময়য়ত চিকিৎসা করালে অধিকাংশ ক্ষেত্রেই পুরোপুরি সেরে যায়।

### ন্যাশনাল আরবান হেলথ মিশন বা রাষ্ট্রীয় নগর স্বাস্থ্য মিশন

- ১ লা মে ২০১৩ সালে রাষ্ট্রীয় স্বাস্থ্য মিশন এর মধ্যে এই প্রকলপ -এর সূচনা হয়।
- এই প্রকলপ এর উদ্দেশ্য হল নগরাঞ্চলের দরিদ্র ও অপেক্ষাকৃত দুর্বল
  মানুষদের বিশেষ বিশেষ প্রয়োজনগুলোর ব্যবস্থা নেওয়া।

### দরিদ্র ও দুর্বল মানুষরা মূল লক্ষ্য হলেও এই প্রকল্পের মধ্যে নগরাঞ্চলের সমস্ত মানুষকে আবশ্যিক স্বাস্থ্য সেবা প্রদান করার ব্যবস্থা রয়েছে



## স্বাস্থ্য সম্বন্ধীয় কয়েকটি ভুল ধারণা ও সঠিক তথ্য

ভুল ধারণা	সঠিক তথ্য
১) মায়ের প্রথম ঘন হলদে দুধ বা কলোস্ট্রাস ফেলে দিতে হয়। ইহা শিশুর জন্য ক্ষতিকর।	কলোস্ট্রাস শিশুর পুষ্টির জন্য খুবই উপকারী। ইহা শিশুকে দেওয়া আবশ্যক।
২) প্রথম ৬ মাস শিশুকে মায়ের দুধের সঙ্গেঁ জল ও মধু দেওয়া দরকার।	প্রথম ৬ মাস শিশু শুধু মায়ের দুধ খাবে, কোনো জল বা মধু দেওয়া চলবে না। তবে চিকিৎসকদের পরামর্শ মতো ওষুধ দেওয়া যাবে।
৩) শিশুকে একবার টীকা দিতে গিয়ে জ্বর এলে আর পরের টীকাগুলি দেওয়ার দরকার নেই।	শিশুকে টীকা দিলে হাল্কা জ্বর, ব্যথা হতে পারে, - এর জন্য পরবর্তী টীকা দিতে কোনো বাধা নেই। শিশুর হাল্কা অসুখ থাকলেও ডাক্তারের পরামর্শমতো টীকা দেওয়া যেতে পারে।
<ul><li>৪) শিশু যতদিন পর্যন্ত মায়ের দুধ পান</li><li>করে তত ভাল</li></ul>	৬ মাস বয়সের পর থেকে শিশুকে মায়ের দুধের সাথে অন্যান্য খাবার খাওয়ানো শুরু করা - পুষ্টিকর সহজপাচ্য ভাত, ডাল, সবজি, ফল ইত্যাদি।
<ul> <li>শশুর ভায়েরিয়া হলে মায়ের দুধ বা</li> <li>অন্যান্য খাবার বন্ধ রাখা উচিৎ</li> </ul>	মায়ের দুধ বন্ধ রাখা যাবে না, সহজপাচ্য পুষ্টিকর খাবার অসুখের মধ্যেও দিতে হবে।
৬) ডেঙ্গুঁ ও অন্যান্য মশাবাহিত রোগ নিয়ন্ত্রন পুরসভা বা সরকারের দায়িত্ব, এতে সাধারণ মানুষের কোনো ভূমিকা নেই।	ডেঙ্গুঁ ও মশাবাহিত রোগ নিয়ন্ত্রণে সবচেয়ে বড় ভূমিকা সাধারণ মানুষের। চারপাশকে পরিচ্ছন্ন রাখা, জল জমতে না দেওয়া মানুষেরই নাগরিক কর্তব্য।
৭) রাত্রে মশারির মধ্যে ঘুমোলেই ডেঙ্গুঁ মশার থেকে রক্ষা পাওয়া যাবে।	ডেঙ্গরুঁ মশা মূলতঃ দিনের বেলা এবং বিকালে কামড়ায়। রাত্রে মশারি টানিয়ে ম্যালেরিয়া মশার কামড় থেকে রক্ষা পাওয়া যেতে পারে, ডেঙ্গুঁর নয়।
৮) ডেঙ্গুঁতে জ্বর সেরে গেলে আর স্বাস্থ্যকেন্দ্রে যাওয়ার দরকার নেই	ডেঙ্গুঁর ক্ষেত্রে জ্বর কমে যাওয়ার পরই নানান জটিল উপসর্গ দেখা দিয়ে থাকে -

৯) এইচ আই ভি ছোঁয়াচে বা নিঃশ্বাসের মাধ্যমে হয়। ১০) এইচ আই ভি - এর কোনো চিকিৎসা নেই।	অনুচক্রিকার হ্রাস, রক্তচাপ কমে যাওয়া - তাই জ্বর কমে গেলেও কছুদিন স্বাস্থ্যকেন্দ্রের নজরদারীতে থাকা উচিৎ। এইচ আই ভি শুধুমাত্র কয়েকটি ঝুঁকিপূর্ন ব্যবহার এবং রক্তের মাধ্যমে সংক্রামিত হয়, মশা, ছোঁয়া বা নিঃশ্বাসের মাধ্যমে না। ডায়াবেটিস, উচ্চরক্তচাপ ইত্যাদিএর মতো সারা জীবন নিয়মিত ওমুদ খেলে ( অ্যালট রেট্রোভাইরাল) এইচ আই ভি নিয়য়্রণে থাকে। ঝুঁকিহীন জীবনযাত্রা ও পুষ্টিকর খাদ্যও রোগ প্রতিরোধ ক্ষমতা বাড়াতে সাহায্য করে।
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#### Guideline for the Workshop conducted by Area Level federation ( ALF ) under National **Urban Livelihood Mission (NULM)**

According to the published report of National Family and Health Survey -4 (NFHS-4), full immunization coverage of children aged 12-23 months in the urban area of West Bengal is almost 10% lower as compared to rural area of the state (77% vs 87%). Rounding of the figure (to 75%) in the urban area implies that one in every four children are not being fully immunized against the Vaccine Preventable Diseases.

To bridge the gap mobilization for urban mothers towards accessing immunization and other reproductive and child health services, community needs to be informed and aware about the services and their role in prevention of various diseases.

With this objective a programme has been planned at ULB level to orient the community mobilizers of NULM and NUHM such as ALF on various, health and other related issues, so that they can led towards behaviour change communication of the community towards a healthy and productive lifestyle practices, improving access and utilization of existing immunization and other MCH and public health services.

The programme may be conducted in accordance to the following specifications:

SL No.	Topic	Resource person from the ULB	Approximate Time
1	Reproductive child health/ immunization	HO/FTMO/PTMO/SI	
2	Vector borne disease ( Dengue) & Environmental hygiene.	HO/FTMO/PTMO/SI	
3	HIV screening & prevention	HO/FTMO/PTMO, DAPCU from District H & FW	
4	Nutrition myths & facts / ICDS Services/ Mid day meal	HO/ Head Teacher /CDPO / ICDS Supervisor	90 to 120 mins for all 6 topics together.
5	Major childhood illnesses - prevention & management.	но/гтмо/ртмо	
6	NUHM service delivery	HO/ FTMO/PTMO	ne community. These

Each ULB will identify two ALFs they will act as peer educator to the community. These groups must be functional for more than one year. Each ALF will organize one workship

b) Every week ULB will organize one session of maximum 2 hours where only one subject feb 2019 with expert (as listed above) will discuss through lecture/interactive session/audio visual presentation. All the topics mentioned above must be covered within stipulated time.

c) Resource persons will be invited by the ULBs as listed above. There will a fixed amount for honorarium of resource person per session.

d) ULB should use standardized training material provided by SUDA and flipbooks (when available) on relevant topics may be distributed to them after the session.

e) Standardized e- flipbooks will be prepared by SUDA (NULM and Health wing) and circulated to them via email and will be uploaded in the SUDA website.

- f) ULBs may download them and print as per their requirement. An additional fund for printing may be provided to the ULBs over and above the budget for the programme.
- g) Application of audiovisual tool should be emphasized for better learning.
- h) Cross learning technique across different groups may also be used.
- i) The programmes will be properly documented along with relevant pictures.

Tentative Expenditure details under the IEC component under NULM (May be incurred of each batch of the workshop)

- 1. Snack Rs 50 per head @ 50 participants
- 2. Contingency support 1500 (venue charge, miking etc)
- Resource fee and conveyance Rs 300/ per session ( Not applicable for officials and staff associated with NUHM , NULM or any other ULB Level Govt . Programme including regular staff of ULB )
- 4. Printing material for ALF only Rs 500/- (one time)

Total expenditure of each workshop should not exceed Rs 5000/-



# Guideline for the Workshop conducted by Area Level federation ( ALF ) under National Urban Livelihood Mission ( NULM)

According to the published report of National Family and Health Survey -4 (NFHS-4), full immunization coverage of children aged 12-23 months in the urban area of West Bengal is almost 10% lower as compared to rural area of the state (77% vs 87%). Rounding of the figure (to 75%) in the urban area implies that one in every four children are not being fully immunized against the Vaccine Preventable Diseases.

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2	Vector borne disease ( Dengue) & Environmental hygiene.	HO/FTMO/PTMO/SI	
3	HIV screening & prevention	HO/FTMO/PTMO, DAPCU from District H & FW	400 - ins for all 6
4	Nutrition myths & facts / ICDS Services/ Mid day meal	HO/ Head Teacher /CDPO / ICDS Supervisor	90 to 120 mins for all 6 topics together.
5	Major childhood illnesses - prevention & management.	HO/FTMO/PTMO	
6	NUHM service delivery	HO/ FTMO/PTMO	

- Each ALF will organise at least two such workshop in February 2019 with 40 -50 SHG members.
- b) WE will organize one workshop of maximum 2 hours where one or more subject expert (as listed above) will discuss through lecture/ interactive session/ audio visual presentation.
- c) All the topics mentioned above must be covered within stipulated time.
- d) ULB should use standardized training material provided by SUDA.
- e) Standardized e- flipbooks/slides will be prepared by SUDA (NULM and Health wing) and circulated to them via email and will be uploaded in the SUDA website.
- f) Application of audiovisual tool should be emphasized for better learning.
- g) Cross learning technique across different groups may also be used.
- h) The programmes will be properly documented along with relevant pictures.



Tentative Expenditure details under the IEC Component under NULM (May be incurred of each batch of the workshop)

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- 2. Contingency support 1500 (venue charge, miking etc)
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- 4. Printing material for ALF only Rs 500/- (one time)

Total expenditure of each workshop should not exceed Rs 5000/-

Memo No. Date:

Copy forwarded to for information and necessary action:-

1. The Secretary, PHP and MD, National Health Mission, Dept of Health and Family Welfare

- 2. Director of Health Service, DHFW
- 3. Senior PS to the Principal Secretary, Dept of UD & MA

Director, SUDA & Mission Director, WBSULM



## রাজ্য নগর উন্নয়ন সংস্থা



### STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং			তারিখ
	From:	Director, SUDA & Mission Director, WBSULM	
	To:	The Chairperson, Municipality	
		The Commissioner / Executive Officer,Municipal Corp	poration
	Sir/ M		
	to org	s planned in the Review Meeting with CMMU Personnel in SUDA on 08 ganize workshop with SHG Members on different issues pertaining to So	
	immu 10% l the u	rding to the published report of National Family and Health Suunization coverage of children aged 12-23 months in the urban area of lower as compared to rural area of the state (77% vs 87%). Rounding surban area implies that one in every four children is not being fully time Preventable Diseases.	of the figure (to 75%) in
		nunization of Mother and Child and allied health Issues " in the communization of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and allied health Issues " in the communication of Mother and Child and Issues " in the communication of Mother and Child and Issues " in the communication of Mother and Child and Issues " in the communication of Mother and Child and Issues " in the communication of Mother and Child and Issues " in the communication of Mother and Issues" in the communication of Mother and Issues " in the communication of Mother and Issues " in the communication of Mother and Issues" in the communication of Mother and Issues " in the communica	p with SHG Members on ng month, Each ALF will with the thitials a aim to thitials a am the purhimlar issue. and report to be emailed mail.com) of WBSULM.
	to th	further details you may refer to the guideline enclosed.  A detailed guide line is enclosed.	for ready reference.
			ours faithfully
			Director, SUDA
			&

& Mission Director, WBSULM

Memo No. Date:

Copy forwarded to for information and necessary action:-

1. The Secretary, PHP and MD, National Health Mission, Dept of Health and Family Welfare

- 2. Director of Health Service, DHFW
- 3. Senior PS to the Principal Secretary, Dept of UD & MA

Director, SUDA & Mission Director, WBSULM



### রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং	2) In a recent findings it has come
То	to hatice that According to diears.
The Commissioner / Exec	. I as a same we
Municipa	Corporation arganine workshop with SHG members in "Immunicating of mother and child in
The Chairperson	on "Immunication of mother and
Municipality	the coming month.  planned in the review meeting  Of was described in the review meeting  cmmu personnel in SUDA on theopood society  we are the first in subation of the cocian  we are to be the different issues personing to cocian
	1 It was decreased in the thouse sources
Sir/Madam with	CMMU personnel uns SODA
This is to inform you t	nat a series of workshop on different appects of health and livelihood issues
will be orgainzed in your health.	JLB through the ALFs of NULM programme and relevant personnel of

In this regard you are requested to facilitate the programme as per the following specifications: -

- Selected ALF in the ULB will convene the programme and be the responsible person.
- Resource person for the selected issues will only take the sessions. ULB will plan the programme as per the availability of resource person as specified.
- CLC space/ training hall may be utilized as the venue.
- 4. ULB will organize the programme as per the guideline enclosed
- 5. All topics mentioned in the guideline should be covered in each session
- 6. Total cost for the each workshop will not exceed Rs. 5000/- including documentation.
- 7. ULB shall the complete latest by 28.02.2019

For further details you may refer to the guideline enclosed.

A programme plan with dates and the final programme reports are expected to be emailed to the undersigned (wbsudadir@gmail.com).

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com

Yours faithfully

Director, SUDA

Memo No.

Date:

Copy forwarded to for information and necessary action:-

- 1. The Secretary, PHP and MD, National Health Mission, Dept of Health and Family Welfare
- 2. Director of Health Service, DHFW
- 3. Senior PS to the Principal Secretary, Dept of UD & MA



### রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবন্ধ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নংSUDA-	তারিখ
From: Director, SUDA & Mission Director, WBSULM	

Sub: Advisory on formation of informal sanitation workers' SHGs and allocation of targets by ULBs.

Sir/ Madam.

: The Mayor/ Chairperson,

In our State, there are certain occupations prevalent in many cities wherein the conditions of work are particularly hazardous, for the life and health of workers, construction labours, cycle-rickshaw pullers, and many others involving manual labour in harsh conditions with serious health consequences. Particularly with respect to manual scavengers, rag pickers and other informal sanitation workers, there is an urgent need to ensure that DAY-NULM benefits are made available and a pathway out of poverty is provided. ULBs are advised to ensure that these communities are brought into the fold of DAY-NULM.

SHGs should be formed keeping an annual target with informal sanitation workers and other engaged at vulnerable occupations on the following guidelines:-

- Assistant Project Officers (APOs)/ Community Organizers (COs) and/ or Resource
  Organisations (ROs) will be dedicated to working with vulnerable occupation groups.
- 2. The details of SHGs of informal sanitation workers and other vulnerable occupation groups will be entered in the DAY-NULM MIS. A drop-down menu is available in the MIS for entering the sector of livelihoods activity of SHGs, with an additional drop-down menu for sub-sectors within sanitation work. These details may be updated promptly for all groups of sanitation workers.

দ্রভাষ ঃ ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স ঃ ২৩৫৮ ৫৮০০

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com

 SHGs of informal sanitation workers and other vulnerable occupation groups may include male members as per the revised Social Mobilization and Institutional Development (SMID) guidelines.

4. The groups must be federated into registered Area Level Federations (ALFs) following the usual processes as per the DAY-NULM guidelines.

5. ULBs may offer the benefits available to vulnerable occupation groups in convergence with other welfare programs of the Central and State Government Departments.

It is, therefore, requested that necessary action may kindly be taken at the earliest.

Yours faithfully,

Director, SUDA &
Mission Director, WBSULM

# ULB-wise Target of Informal Sanitation workers's (Occupationally Vulnerable Section) SHG under DAY-NULM for the year of 2018-19

SI. No.	Name of the ULBs	District	SHG - Informal Sanitation workers
1	Alipurduar	Alipurduar	5
2	Bankura	Bankura	10
3	Bishnupur	Bankura	3
4	Sonamukhi	Bankura	3
5	Asansol MC	Barddhaman	10
6	Burdwan	Barddhaman	10
7	Dainhat	Barddhaman	3
8	Durgapur	Barddhaman	15
9	Gushkara	Barddhaman	3
10	Kalna	Barddhaman	3
11	Katwa	Barddhaman	3
12	Memari	Barddhaman	3
13	Bolpur	Birbhum	3
14	Dubrajpur	Birbhum	5
15	Nalhati	Birbhum	2
16	Rampurhat	Birbhum	3
17	Sainthia	Birbhum	3
18	Suri	Birbhum	3
19	Cooch Behar	Cooch Behar	5
20	Dinhata	Cooch Behar	5
21	Haldibari	Cooch Behar	3
22	Mathabhanga	Cooch Behar	2
23	Mekliganj	Cooch Behar	5
24	Tufanganj	Cooch Behar	3
25	Balurghat	Dakshin Dinajpur	3
26	Buniadpur	Dakshin Dinajpur	2
27	Gangarampore	Dakshin Dinajpur	3
28	Darjeeling	Darjeeling	3
29	Kalimpong	Darjeeling	3
30	Kurseong	Darjeeling	3

# ULB-wise Target of Informal Sanitation workers's (Occupationally Vulnerable Section) SHG under DAY-NULM for the year of 2018-19

Sl. No.	Name of the ULBs	District	SHG - Informal Sanitation workers
31	Mirik	Darjeeling	3
32	Siliguri	Darjeeling	10
33	Arambagh	Hooghly	5
34	Baidyabati	Hooghly	10
35	Bansberia	Hooghly	5
36	Bhadreswar	Hooghly	2
37	Champdany	Hooghly	7
38	Chandannagar MC	Hooghly	5
39	Dankuni	Hooghly	3
40	Hooghly Chinsurah	Hooghly	10
41	Konnagar	Hooghly	2
42	Rishra	Hooghly	5
43	Serampore	Hooghly	5
44	Tarakeswar	Hooghly	3
45	Uttarpara Kotrung	Hooghly	5
46	Howrah MC	Howrah	20
47	Uluberia	Howrah	10
48	Dhupguri	Jalpaiguri	3
49	Mal	Jalpaiguri	5
50	Jalpaiguri	Jalpaiguri	10
51	Kolkata	Kolkata	20
52	English Bazar	Malda	5
53	Old Malda	Malda	3
54	Beldanga	Murshidabad	3
55	Berhampore	Murshidabad	3
56	Dhulian	Murshidabad	3
57	Domkol	Murshidabad	3
58	Jangipur	Murshidabad	3
59	Jiaganj-Azimganj	Murshidabad	3
60	Kandi	Murshidabad	3

# <u>ULB-wise Target of Informal Sanitation workers's (Occupationally Vulnerable Section) SHG under DAY-NULM for the year of 2018-19</u>

SI. No.	Name of the ULBs	District	SHG - Informal Sanitation workers
61	Murshidabad	Murshidabad	5
62	Birnagar	Nadia	2
63	Chakdah	Nadia	3
64	Cooper's Camp	Nadia	3
65	Gayeshpur	Nadia	3
66	Haringhata	Nadia	3
67	Kalyani	Nadia	5
68	Krishnanagar	Nadia	5
69	Nabadwip	Nadia	5
70	Ranaghat	Nadia	4
71	Santipur	Nadia	5
72	Taherpur	Nadia	3
73	Ashokenagar Kalyangarh	North 24 Parganas	5
74	Baranagar	North 24 Parganas	5
75	Barasat	North 24 Parganas	10
76	Barrackpore	North 24 Parganas	3
77	Basirhat	North 24 Parganas	3
78	Bhatpara	North 24 Parganas	5
79	Bidhannagar MC	North 24 Parganas	15
80	Bongaon	North 24 Parganas	10
81	Dum Dum	North 24 Parganas	5
82	Habra	North 24 Parganas	7
83	Halisahar	North 24 Parganas	10
84	Kamarhati	North 24 Parganas	5
85	Kanchrapara	North 24 Parganas	3
86	Khardah	North 24 Parganas	3
87	Madhyamgram	North 24 Parganas	5
88	Naihati	North 24 Parganas	3
89	North Barrackpore	North 24 Parganas	5
90	North Dum Dum	North 24 Parganas	5

# <u>ULB-wise Target of Informal Sanitation workers's (Occupationally Vulnerable Section) SHG under DAY-NULM for the year of 2018-19</u>

SI. No.	Name of the ULBs	District	SHG - Informal Sanitation workers
91	Panihati	North 24 Parganas	3
92	South Dum Dum	North 24 Parganas	5
93	Titagarh	North 24 Parganas	3
94	Baduria	North 24-Parganas	5
95	Garulia	North 24-Parganas	3
96	Gobardanga	North 24-Parganas	3
97	New Barrackpur	North 24-Parganas	5
98	Taki	North 24-Parganas	3
99	Chandrakona	Paschim Medinipur	3
100	Ghatal	Paschim Medinipur	5
101	Jhargram	Paschim Medinipur	5
102	Kharagpur	Paschim Medinipur	4
103	Kharar	Paschim Medinipur	2
104	Khirpai	Paschim Medinipur	3
105	Midnapore	Paschim Medinipur	3
106	Ramjibanpur	Paschim Medinipur	3
107	Contai	Purba Medinipur	5
108	Egra	Purba Medinipur	5
109	Haldia	Purba Medinipur	2
110	Panskura	Purba Medinipur	3
111	Tamralipta	Purba Medinipur	5
112	Jhalda	Purulia	3
113	Purulia	Purulia	5
114	Raghunathpur	Purulia	3
115	Maheshtala	South 24 Parganas	5
116	Rajpur Sonarpur	South 24 Parganas	5
117	Baruipur	South 24-Parganas	3
118	Budge Budge	South 24-Parganas	5
119	Diamond Harbour	South 24-Parganas	2
120	Jainagar-Mazilpur	South 24-Parganas	3

# <u>ULB-wise Target of Informal Sanitation workers's (Occupationally Vulnerable Section) SHG under DAY-NULM for the year of 2018-19</u>

SI.	Name of the ULBs	District		
110.			SHG - Informal Sanitation workers	
121	Pujali	South 24-Parganas	2	
122	Dalkhola	Uttar Dinajpur	3	
123	Islampur	Uttar Dinajpur	7	
124	Kaliaganj	Uttar Dinajpur	3	
125	Raiganj	Uttar Dinajpur	2	



### রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্ৰমিক নং	তারিখ12.2018
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From: Director, SUDA &

Mission Director, WBSULM

To : The Mayor/ Chairperson,

...... Municipal Corporation / Municipality / NAA

Sub: Advisory on formation of informal sanitation workers' SHGs and allocation of targets by U9LBs.

Sir/ Madam,

In our State, there are certain occupations prevalent in many cities wherein the conditions of work are particularly hazardous, threatening the life and health of workers, construction labour cycle-rickshaw pullers, and many others involving manual labour in harsh conditions with serious health consequences. Particularly with respect to manual scavengers, rag pickers and other informal sanitation workers, there is an urgent need to ensure that DAY-NULM benefits are made available and a pathway out of poverty is provided. ULBs are advised to ensure that these communities are brought into the fold of DAY-NULM.

SHGs of informal sanitation workers and other vulnerable occupations may be formed as per the following guidelines:-

- Assistant Project Officers (APOs)/ Community Organizers (COs) and/ or Resource Organisations (ROs) will be dedicated to working with vulnerable occupation groups.
- 2. The details of SHGs of informal sanitation workers and other vulnerable occupation groups will be entered in the DAY-NULM MIS. A drop-down menu is available in the MIS for entering the sector of livelihoods activity of SHGs, with an additional drop-down menu for sub-sectors within sanitation work. These details may be updated promptly for all groups of sanitation workers.

দ্রভাষ ঃ ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স ঃ ২৩৫৮ ৫৮০০

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com

- SHGs of informal sanitation workers and other vulnerable occupation groups may include male members as per the revised Social Mobilization and Institutional Development (SMID) guidelines.
- 4. The groups must be federated into registered Area Level Federations (ALFs) following the usual processes as per the DAY-NULM guidelines.
- 5. ULBs may offer the benefits available to vulnerable occupation groups in convergence with other welfare programs of the Central and State Government Departments.

It is, therefore, requested that necessary action may kindly be taken at the earliest.

Yours faithfully,

Director, SUDA

&

Mission Director, WBSULM



Director SULM <wbsulm@gmail.com>

#### Assessment of Entries of ULBs /ALFs/CLFs for Swachhata Excellence Award

Director SULM <wbsulm@gmail.com> Wed, Dec 26, 2018 at 1:31 PM To: sulm.rishra@gmail.com, Contai ULB <sulm.contai@gmail.com>, Bongaon Municipality <sulm.bongaon@gmail.com>, Naihati Municipality <sulm.naihati@gmail.com>, Kalyani Municipality <sulm.kalyani@gmail.com>

Sir/Madm

Kindly find the attached file.

Regards Soma Parui Das SMM, SM & ID, WBSULM





### রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



''ইলগাস ভবন'', এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

क्रिक नः SUDA-17/2015/1584

णातिच 26.12.2018

From:

Joint Director, SUDA

To

The Chairperson,

Rishra / Contai / Bongaon / Naihati / Kalyani - Municipality

## Assessment of Entries of ULBs / ALFs / CLFs for Swachhata Exellence Award

Sir / Madam,

NULM Division under Ministry of Housing and Poverty Alleviation (UPA Division), Govt. of India has appointed Quality Council of India (QCI) to conduct the assessment of Swachhata Excellence Award for ALFs / CLFs of your ULB. So you are requested to extent your coordination and support to the QCI Team.

Yours faithfully

Joint Director, SUDA

To Minist

K-12012(6)/2/2018-PI (E - 9045646)

Government of India

Ministry of Housing & Urban Poverty Alleviation

(UPA Division)

Nirman Bhavan, New Delhi Dated: 20th December, 2018

The Mission Director (SULM) All States/UTs

Sub: Assessment of entries of ULBs/Area Level Federations/Self Help Groups/City Level Federations from States/UTs for Swachhata Excellence Award under Deendayal Antyodaya Yojana-National Urban Livelihoods Mission (DAY-NULM) - regarding.

Sir,

I am directed to refer to the above-mentioned subject and to say that NULM Division of the Ministry has appointed "Quality Council of India (QCI)" to conduct the assessment for Swachhata Excellence Awards for Area Level Federations, City Level Federations and Urban Local Bodies.

2. For the aforesald purpose, QCI representative will visit to the concerned ALFs, CLFs and ULBs of the State/UT. It is requested to extend your coordination and support to the QCI team.

( Diller

(Y, S, Awana)
Deputy Secretary to the Govt of India
Tel.No.2306 2923

## Other Activities

Health Camp Organized PY ALF

Garbage collection





## ULB-wise Target of SM&ID component under DAY-NULM for the year of 2018-19

	Name of the ULBs	District	Target for 2018-2019						
Sl. No.			SHG Formation	ALF Formation	CLF Formation	Financial Literacy Camp	City Livelihood Centre (CLC)		
1	Alipurduar	Alipurduar	50	0	1	2	0		
2	Bankura	Bankura	50	2	1	2	0		
3	Bishnupur	Bankura	30	1	0	2	1		
4	Sonamukhi	Bankura	30	0	1	2	0		
5	Asansol MC	Barddhaman	100	10	0	4	0		
6	Burdwan	Barddhaman	100	0	0	2	0		
7	Dainhat	Barddhaman	30	, 1	0	2	0		
8	Durgapur	Barddhaman	150	10	0	2	1		
9	Gushkara	Barddhaman	30	0	0	2	0		
10	Kalna	Barddhaman	30	2	0	2	1		
11	Katwa	Barddhaman	30	1	0	2	1		
12	Memari	Barddhaman	30	2	0	2	1		
13	Bolpur	Birbhum	30	2	0	2	0		
14	Dubrajpur	Birbhum	50	5	0	2	1		
15	Nalhati	Birbhum	20	1	0	2	1		
16	Rampurhat	Birbhum	30	1	0	2	1		
17	Sainthia	Birbhum	30	2	0	2	1		
18	Suri	Birbhum	30	1	0	2	0		
19	a Inte	Cooch Behar	50	3	0	4	0		
20		Cooch Behar	50	2	0	2	0		
21	Haldibari	Cooch Behar	30	1	0	2	0		
22	Mathabhanga	Cooch Behar	20	1	0	2	1		
23		Cooch Behar	50	1	0	2	1		
24	- 2	Cooch Behar	30	1	0	2	0		
25		Dakshin	30	1	1	2			
26		Dakshin	20	3	0	2	1		
27		Dakshin	30	1	0	2	0		
28	- 1 11	Darjeeling	30	1	0	2	0		
29		Darjeeling	30	3	0	2	0		
30		Darjeeling	30	2	0	2	1		
3		Darjeeling	30	1	/ 0	2	1		

32	Siliguri	Darjeeling	100	5	0	2	0
33	Arambagh	Hooghly	50	3	0	2	0
34	Baidyabati	Hooghly	100	5	0	2	0
35	Bansberia	Hooghly	50	1	1	2	0
36	Bhadreswar	Hooghly	20	3	0	2	0
37	Champdany	Hooghly	70	7	0	2	1
38	Chandannagar	Hooghly	50	5	0	2	1
39	Dankuni	Hooghly	30	1	0	2	0
40	Hooghly	Hooghly	50	2	0	2	0
41	Konnagar	Hooghly	20	5	0	2	1
42	Rishra	Hooghly	40	2	0	2	1
43	Serampore	Hooghly	50	1	0	2	0
44	Tarakeswar	Hooghly	30	2	0	2	1
45	Uttarpara	Hooghly	25	2	0	4	0
46	Howrah MC	Howrah	200	20	0	2	1
47	Uluberia	Howrah	100	2	0	4	0
48	Dhupguri	Jalpaiguri	15	0	1	2	0
49	Mal	Jalpaiguri	20	0	1	2	0
50	Jalpaiguri	Jalpaiguri	50	0	1	2	0
51	Kolkata	Kolkata	200	0	1	2	1
52	English Bazar	Malda	50	2	0	2	0
53	Old Malda	Malda	30	0	1	2	0
54	Beldanga	Murshidabad	30	0	1	2	0
55	Berhampore	Murshidabad	50	0	1	2	0
56	Dhulian	Murshidabad	30	1	0	2	1
57	Domkol	Murshidabad	30	0	1	2	1
58	Jangipur	Murshidabad	30	0	0	2	1
59	Jiaganj-	Murshidabad	30	0	1	2	0
60	Kandi	Murshidabad	30	2	0	2	1
61	Murshidabad	Murshidabad	50	1	1	2	0
62	Birnagar	Nadia	20	0	1	2	0
63	Chakdah	Nadia	30	2	1	2	1
64	Cooper's Camp	Nadia	30	0	0	2	0
65	Gayeshpur	Nadia	30	2	0	2	0
66	Haringhata	Nadia	30	2	0	2	1
67	Kalyani	Nadia	20	2	0	2	0
68	Krishnanagar	Nadia	50	1	1	2	0
69	Nabadwip	Nadia	50	3	0	2	0
70	Ranaghat	Nadia	40	2	0	2	0

71 S	antipur	Nadia	40	3	1	2	0
72 T	aherpur	Nadia	30	1	1	2	0
73 A	shokenagar	North 24	50	1	0	2	0
74 B	aranagar	North 24	30	2	0	2	0
75 B	arasat	North 24	50	2	0	2	0
76 B	Barrackpore	North 24	30	2	0	2	0
77 B	asirhat	North 24	40	2	0	2	0
78 B	hatpara	North 24	50	3	0	2	0
79 B	idhannagar	North 24	150	5	0	2	1
80 B	Songaon	North 24	30	3	1	4	0
81 D	um Dum	North 24	20	3	0	2	0
82 H	labra	North 24	40	0	1	2	0
83 H	lalisahar	North 24	70	1	0	2	1
84 K	amarhati	North 24	40	1	0	2	0
	anchrapara	North 24	30	5	0	2	0
	Chardah	North 24	30	2	0	2	1
	1adhyamgram	North 24	50	0	1	2	0
	laihati	North 24	30	1	0	2	0
	lorth	North 24	30	2	0	2	0
	lorth Dum	North 24	30	3	1	2	0
	anihati	North 24	30	1	0	2	1
	outh Dum	North 24	30	5	0	2	1
	itagarh	North 24	30	2	0	2	1
	Saduria	North 24-	50	3	0	2	0
-	iarulia	North 24-	30	1	0	2	0
10	iobardanga	North 24-	30	2	0	2	0
	lew Barrackpur	North 24-	50	4	0	2	0
	aki	North 24-	30	1	0	2	1
, ,	handrakona	Paschim	30	2	0	2	0
	ihatal	Paschim	50	2	0	2	1
	nargram	Paschim	50	3	1	2	1
	haragpur	Paschim	40	1	0	2	0
	harar	Paschim	20	1	0	2	1
	hirpai	Paschim	30	1	0	2	1
	1idnapore	Paschim	30	0	1	2	0
-	amjibanpur	Paschim	30	1	0	2	1
	ontai	Purba	30	0	1	2	0
	gra	Purba	30	1	1	2	0
	laldia	Purba	20	3	0	2	0

	Total		5240	260	21	262	45
125	Raiganj	Uttar Dinajpur	20	10	0	2	0
124	Kaliaganj	Uttar Dinajpur	30	1	0	2	0
123	Islampur	Uttar Dinajpur	50	2	0	2	0
122	Dalkhola	Uttar Dinajpur	30	1	0	2	0
121	Pujali	South 24-	20	1	0	2	0
120	Jainagar-	South 24-	30	2	0	2	0
119	Diamond	South 24-	20	1	0	2	0
118	Budge Budge	South 24-	50	2	0	2	1
117	Baruipur	South 24-	30	3	0	2	1
116	Rajpur Sonarpur	South 24	30	0	1	2	0
115	Maheshtala	South 24	40	4	0	2	0
114	Raghunathpur	Purulia	30	2	0	4	1
113	Purulia	Purulia	50	1	0	2	0
112	Jhalda	Purulia	30	2	0	2	1
111	Tamralipta	amralipta Purba		1	0	2	0
110	Panskura	Purba	30	3	0	2	1

<u>Note:-</u> Under Sub component of SM&ID Component - "Building Community Institutions – Self Help Groups and their Fedarations" ... Formations of Self Help Groups and their Fedarations will be counted after Account opening of SHGs, ALFs and CLFs

K-12012(14)/7/2017-UPA II (9023741)

Government of India
Ministry of Housing and Urban Affairs
NULM Division

215B, Nirman Bhawan, New Delhi, dtd.27<sup>th</sup> September 2018

To, The Mission Directors, SULM All States/UTs

## Subject: Advisory on formation of informal sanitation workers' SHGs and allocation of targets by States

I am directed to refer to the subject cited above and to say that there are certain occupations prevalent in Indian cities wherein the conditions of work are particularly hazardous, threatening the life and health of workers. These vulnerable occupations include sanitation sector workers, construction labour, cycle-rickshaw pullers, and many others involving manual labour in harsh conditions with serious health consequences. Particularly with respect to manual scavengers, rag pickers and other informal sanitation workers, there is an urgent need to ensure that DAY-NULM benefits are made available and a pathway out of poverty is provided. States are advised to ensure that these communities are brought into the fold of DAY-NULM.

- 2. SHGs of informal sanitation workers and other vulnerable occupations may be formed as per the following guidelines -
  - States are advised to allocate targets for formation and support to SHGs of informal sanitation workers and other vulnerable occupation groups, with the minimum target being 10% of the State's annual group formation target. ULB wise targets may be fixed by States as per the local population engaged in vulnerable occupations.

 Target allocation would be done annually, with the aim to cover 100% of the population of informal sanitation workers and the urban poor in other vulnerable occupations in all ULBs where DAY-NULM is active, by 2022.

 Appropriate number of Community Organizers (CO) and/or Resource Organizations (ROs) may be dedicated to working with vulnerable occupation groups

4. The details of SHGs of informal sanitation workers and other vulnerable occupation groups may be entered in the DAY-NULM MIS. A drop-down menu is available in the MIS for entering the sector of livelihoods activity of SHGs, with an additional drop-down menu for sub-sectors within sanitation work. These details may be updated promptly for all groups of sanitation workers.

5. SHGs of informal sanitation workers and other vulnerable occupation groups may include male members as per the revised Social Mobilization and Institutional Development (SMID)

guidelines.

6. The groups must be federated into registered Area Level Federations (ALFs) following the usual processes as per the DAY-NULM guidelines. ULBs may decide the minimum number of groups for an ALF based on local conditions.

7. States may offer the benefits available to vulnerable occupation groups in convergence with other welfare programs of the central

and state government departments.

It is, therefore, requested that necessary action may kindly be taken at the earliest.

Your sincerely,

(Niraj Kumar) Director(NULM) Tel:011-23062850



### রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

		SUDA-	37/	2016	130	7
ক্রামক	न१					-

তারিখ <u>21 %</u> 2018 21-05 · 13

From: Director, SUDA &

Mission Director, WBSULM

To: The Mayor/ Chairperson,

## $\underline{Sub: Some\ changes\ in\ the\ new\ operational\ guidelines\ of\ SM\&ID\ component\ under\ DAY-}{NULM}$

Sir/ Madam,

Some changes have been made in the new operational guidelines of SM&ID component under DAY-NULM, which are detailed below for taking necessary action at your end.

#### 1. Area Level Federation (ALF):

- a. An ALF will be formed with all SHGs covering an area of a Ward or Slum or such other geographical unit with a minimum of 2 members per SHG. But in case of ALFs which have already been formed after due formalities, such ALFs will remain as it is.
- b. In case of a small Ward, if it is not possible to form ALF with 10 SHGs, then ALF may be formed taking the consequent two Wards.

#### 2.. City Level Federation (CLF):

- a. The ALFs formed in the above manner will come together to form a CLF.
- b. Each ULB will have atleast one CLF. The CLFs should be registered as Societies.
- c. Bigger cities may have more than 1 (one) CLF based on the size and population.

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d. For formation of more than 1 (one) CLF, bigger cities should submit the proposal to the Mission Director, WBSULM. On receipt of the decision from WBSULM, bigger cities may form more than 1 (one) CLF.

#### 3. Some other major changes:

- a. Activities based Male Groups may be formed with the members who belong to vulnerable occupational section. Vulnerable occupational section includes Rag Pickers, Domestic Workers, Coolies, Vendors, Construction Labourers, Garment Workers, Riksha Pullers, Sanitation Workers etc.
- b. In Hilly Tracts/ Regions and Predominently tribal dominated areas, where communities are dispersed, smaller groups of less than 10 members may also be formed.
- c. Differently abled persons and transgender people may be allowed to form groups with minimum 5 members.

Yours faithfully,

Director, SUDA

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Mission Director, WBSULM



### রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ "ILGUS BHAVAN", H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং .SUDA-17/2015/11/10(125)

তারিখ .30.1[2018

From: Director, SUDA &

Mission Director, WBSULM

To

1. Commissioner,

2. Chairperson,

3. Executive Officer.

Sub: Involvement of SHGs/ ALFs/ CLFs in various activities of Mission Nirmal Bangla and Solid Waste Management Projects

Sir Madam,

The objectives of the NULM are to reduce poverty and vulnerability of the urban poor households by enabling them to access sustainable self-employment and skilled wage employment opportunities.

The Mission Nirmal Bangla (MNB) has created livelihoods opportunities through construction of Individual Households Latrines, Community and Public toilets in urban areas. The sanitation value chain so created needs skilled manpower for O&M, transport, treatment & disposal of waste.

Community Based Organisations like SHGs, Registered Area Level Federations (ALF) and Registered City Level Federations (CLF) may be engaged in various activities under Mission Nirmal Bangla (MNB) and Solid Waste Management (SWM).

These activities may be:-

- 1. Behavior Change Communication (BCC) to mobilize the community at every level.
- 2. ODF status measurement.
- 3. Monitoring of segregation of waste at Source.
- 4. Various activities of SWM like collection of biodegrable waster, recyclable material, composite wastes etc. and its management.

In this connection you are requested to engage SHGs, Registered Area Level Federation (ALF) and Registered City Level Federations (CLF) in above mentioned activities.

I sincerely hope, it would help in enhancing the effectiveness and outreach of NULM in skill development and promote employment generation in the sanitation sector.

Yours faithfully,

Director, SUDA

8

Mission Director, WBSULM

SUDA-17/2015/

.2018

Copy to :-

- i) PS to Hon'ble MIC, MA & UD Deptt. for kind perusal of MIC.
- iii) Sr. PA to Secretary, MA Deptt. for kind perusal of Secretary.

Director, SUDA & Mission Director, WBSULM



### রাজ্য নগর উন্নয়ন সংস্থা STATE URBAN DEVELOPMENT AGENCY



**''ইলগাস ভবন''**, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ **''ILGUS BHAVAN",** H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্ষিক নং .		•••••		তারিখ
From	: Dir	rector,	SUDA &	
	Mis	ssion I	Pirector, WBSULM	8
	To	:	<ol> <li>Commissioner,</li> <li>Chairperson ,</li> </ol>	
			3. Executive Officer,	
				rporation / Municipality
			(125 ULBs under NULM)	

Sub:- Involvement of SHGs/ALFs / CLFs in various activities of Mission Nirmal

Bangla + SBM and SWM Solid Waste management - projects

The objectives of the NULM are to reduce poverty and vulnerability of the urban poor households by enabling them to access sustainable self-employment and skilled wage employment opportunities.

The Mission Nirmal Bangla (MNB) / SBM has created tremendous livelihoods opportunities through construction of Individual Households Latrines, Community and Public toilets in urban areas. The sanitation value chain so created needs skilled manpower for O&M, transport, treatment & disposal of waste.

Community Based Organizations like SHGs , Registered Area Level Federation (ALF) and Registered City Level Federations (CLF) may engaged in various activities of Mission Nirmal Bangla (MNB)/SBM and SWM . These activities may be –

- 1. Behavior Change Communication (BCC) to mobilize the community at every level.
- 2. ODF status measurement

Tel: 2358 6403/5767, Fax: 2358 5800, E-mail: wbsudadir@gmail.com