

Kolkata SARAS Mela 2007 is slated to be organised from 22.09.07 to 14.10.07 at Salt Lake Karunamoyee mela grounds. The feedback received from SJSRY participants at the last SARAS was encouraging. Apart from a business generation of around Rs. 2.5 Lakhs, the mela gave them an opportunity to get an idea about various crafts from all over India. This year the fair promises even better business prospects since it is going to be organised during the pre-puja days when the multitude in Kolkata are in a shopping spree.

Hence we propose to participate in Kolkata SARAS 2007. We may book a stall space of 1500 sq. ft. at the mela/fair. As per information received from the Panchayat & Rural Development Department, the financial implications are likely to be similar as in the previous year, but their department will soon officially communicate the exact details regarding the same.

A draft request, addressed to O.S.D. & Ex-officio Dy. Secretary, Panchayat & Rural Development Department, to book space in the fair, is placed for your kind perusal and approval.

Prithviraj Nath
Prithviraj Nath
Marketing Survey Officer

Director

MSO

Chinmoy
20/9/07

A letter has been drafted to inform the ULBs about the upcoming SARAS Mela. They have been requested to inform respective TCA & DWCAs for participation in the fair.

Draft placed for your kind perusal & approval.

Prithviraj
05.09.07

Chinmoy
09/07

Director

MSO

Sharadiya SARAS Mela 2007 is slated to be organised from 22.09.07 to 14.10.07 at Salt Lake Karunamoyee mela grounds. The feedback received from SJSRY participants at the last SARAS was encouraging. Apart from a business generation of around Rs. 2.5 Lakhs, the mela gave them an opportunity to get an idea about various crafts from all over India. This year the fair promises even better business prospects since it is going to be organised during the pre-puja days when the multitude in Kolkata are in a shopping spree.

Hence we propose to participate in Sharadiya SARAS Mela 2007. If approved, we may book seven (7) stalls in total @Rs. 15, 000 per stall. Of these seven stalls, six stalls will be for non-food products of the SJSRY beneficiaries and one will be in the food court in the fair. The total financial involvement will be Rs. 1, 05, 000.

Placed for your kind perusal and approval.

Prithviraj Nath
Prithviraj Nath
Marketing Survey Officer

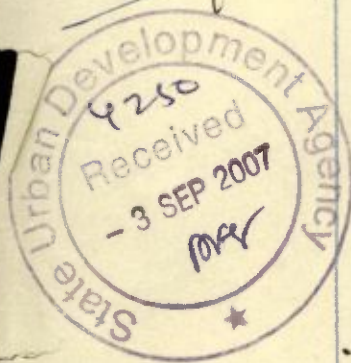
30.08.07.

Director

May kindly be approved.

Whim
30/8/07

sd
1/9/07



MSD
3/9/07

P. Anand, M.A. Deptt
Chairman, SUDA

S.O. No. SUDA-234/2007/162
dated 30.8.07

A letter to the Nodal Officer, Sharadiya SARAS Mela, 2007, has been drafted to book Seven (7) Stalls for participants from different VLBs in the fair.

Placed for your kind perusal and approval.

Prabha

24.09.07

Chikan
22/9/07

A.

Sharadiya SARAS Mela and the exhibition at Gaganendra Pradarsanashala are scheduled between 29th September to 14th October and 7th October to 14th October respectively. Participants from different ULBs will be participating in both the events. If approved, the participants may be put up in ILGVS Hostel. A letter to that effect has been drafted addressed to the Jt. Director, ILGVS.

Placed for your kind perusal & approval.

B.

The participants, as mentioned above, may also be provided food during their period of stay provided the same is approved. M/s Jana Enterprise may be engaged to supply the food/tiffin requirements. Food expenses for each participants will include the following.

a) Bed Tea: Rs 1.50

b) Breakfast: Rs 6.00

c) Lunch (with fish): Rs 23.00

d) Dinner (with egg): Rs 15.00

C.

A car may be hired for the period between 6th October to 15th October 2007 for the purpose of fairs/exhibitions scheduled during this period. This will help in smooth execution of the events.

Placed for your kind perusal and approval.

remaining days, one vehicle be hired
provided no office vehicle is available
on those days.

Unim
4/10/07

MSD

For the Inaugural ceremony of the
exhibition at Gaganendra Pradarshanshale on
the 7th of October 2007, the Self Help & Self
Employment Department has requested us to
arrange for participation by ~~hundred~~
STSRY beneficiaries. Letters have been drawn
to the Chairpersons of Kamarhati & B.
Municipality requesting them to arrange
Same.

Placed for your kind perusal &

OS.

As directed, office vehicles (WB19D/234
WB23A/6549, WB19B/6495 & WB23A/6054)

on holidays for the purpose of comm
of the exhibition^{held} at Gaganendra Pradar
06.10.07 to 14.10.07, as per schedule given

06.10.07 - WB19D/2349, WB23A/6549

07.10.07 - WB19D/2349, WB23A/6549, WB

10.10.07 - WB23A/6549, WB19B/64

13.10.07 - WB23A/6549, WB23A/605

14.10.07 - WB23A/6549, WB23A/60

your kind approval

has been

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Sharadiya SARAS Mela 2007, was organised by the D.R.D. Cell, North 24 Parganas Zilla Parishad between 22.09.07 to 14.10.07. SUDA had booked seven (7) stalls in total, as approved by Principal Secretary, M.A & U.D. Department & Chairman SUDA (Approval on N.S.P.2), for participation by S.T.S.R. & beneficiaries from different ULBs.

D.R.D. Cell, North 24 Parganas Zilla Parishad has placed a request for payment towards the rent of the stalls booked by SUDA. (Flag marked 'R'). Order copy (Flag marked 'O') is also attached.

If approved, payment amounting to Rs. 1,05,000/- (Rupees One Lakh five thousand Only) may kindly be released. Cheque is to be drawn in favour of Project Director, DRY, North 24 Parganas Zilla Parishad. Necessary certificate endorsed on the body of the bill.

Placed for your kind perusal and approval.

Director.

[Signature]
07.11.07.

Approved
him
7/11/07

CCA
2
19/11/07

N.S.P (5) may please be perused.
Kamarkhati & Barrackpore Municipality were requested to arrange for participation by S.T.S.R.Y. beneficiaries in the inaugural ceremony of the exhibition held at Gaganendra Pradarshan-shala between 07.10.07 to 14.10.07.

Kamarkhati Municipality has raised a bill towards the same (Flag marked 'K'). Copy of the billers sent to the Chairpersons of both the above mentioned Municipalities have been attached (Flag Marked 'L').

If approved, payment amounting to Rs. 5645/- (Rupees Five Thousand Six hundred forty five Only) may kindly be released to Kamarkhati Municipality. Necessary certifications endorsed on the bill.

Placed for your kind perusal & approval.

[Signature]
07.11.07

approved.
[Signature]
07/11/07

Director.

PO

CC

19/11/07

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NOTE SHEET

SUDA

As per notes and orders prepage and NSP, 6

2 NSP-2

Two cheques as detailed below have been prepared and are placed herewith for signature of Director, SUDA and Jt. Secretary, MA Dept. Pay orders are endorsed on the body of the bills for sig of Director/F.O., SUDA please.

In favour of	Purpose	Amount (Rs.)	SBS CH No. & Dt.
1. Project Director, District Rural Development Cell, North 24 Parganas Zilla Parishad,	For payment of rental charges of 7 (seven) nos. of stalls from 29th Sept, 07 to 14th Oct, 07 at the Sharadiya SARAS Mela, 07 held at the Central Park, Salt Lake	105000/-	160757 dt-19.11.07
2. Chairman, Kamarchati Municipality	Reimbursement of Expenses in connection with participation of beneficiaries of Kamarchati Municipality at Gaganendra Pradarsanshala (Sisim Mancha) on 7.10.07	5645/-	160758 dt-19.11.07

F.O.
1.10
17.11.07

19/11/07

Approval of the Pr. Secy. ref. participation
at SARAS Mela may pl. be seen at
resp 02 ante. Kamarchati and Barrackpore
Municipalities participated in the Exhibition
held at Kolkata Information Centre as per
decision of the meeting taken by the HLC,
Self Employment & Self-help groups.
Cheques may pl. be signed.

Jt. Secy, MA Dept.

Dir.
SUDA.

19/11/07

20/11/07

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NOTE SHEET

SUDA

As per notes and orders prepage and

To intimate the concerned recipient, F/o's
O/c are put up for signature of Director, SUDA pl.

1.12.07

19/12/07
Chin

(A)

N.S.P (8) may please be perused.
Barrackpore municipality had supplied the
items mentioned in the bill raised by them at
the exhibition held between 7th October to
14th October 2007 at Gaganendra Pradarsanahale.
A sum of Rs 2800/- (Rupees Two Thousand Eight
Hundred Only) may be released to Barrackpore
Municipality, if approved.

19.12.07.

(B)

Jana Enterprise had supplied the food
requirements for participants of SARAS Mela &
Exhibition at Gaganendra Pradarsanahale.
They have raised a bill (Bill No. JE/1029/SUDA/07-08)
towards the same. They have supplied food as
per rates approved (N.S.P 4 item B).

If approved, payment amounting to
Rs 17929.50/- (Rupees Seventeen Thousand Nine Hundred
twenty nine and fifty Paise) may please be
released to M/s Jana Enterprise.

Necessary Certifications are endorsed
on the body of the bill.

19.12.07.

(A) & (B) are placed for approval please

19/12/07
Chin

Finance Officer

Dir, SUDA
19/12/07

As per notes and orders at NSP-08 bottom & prepage

PNB Cheques as detailed below have been prepared and placed herewith for signature of Director, SUDA and Jt. Secretary, MA Deptt please. Pay order is endorsed on the body of the bill for signature of F.O./Director, SUDA please.

C.P. No.	In favour of	Bill No.	Amount (Rs.)	PNB Ch. No. & Dt
30	Barrackpore Municipality	CDS-149/BKP dated 13.11.2007	2,800/-	652167 dt. 31.12.07
31	Jana Enterprise	JE/1027/SUDA/07-08 dated 28.10.2007	17,930/-	652168 dt. 31.12.07

F.O. 1.ken
20.12.07

~~Dir, SUDA~~
~~Jt. Secy, MA Deptt.~~
~~Dir, SUDA~~

20/12/07
31/12/07
01/01/08

Sub: Participation in 4th Regional "SARAS" mela to be held from 4th Dec to 14th Dec'08

Memo Ref. No. 7982-RD/SGSY/20M-20/05(Part-I) dt.17.11.2008 of
Department of Panchayat & Rural Development, Govt. of West Bengal

The 4th Regional "SARAS" mela, 2008 under the auspices of Department of Panchayat & Rural Development, Govt. of West Bengal is to be held at Bidhannagar Mela Ground, Central Park, Salt Lake, Kolkata from 4th Dec to 14th Dec, 2008.

DWCUA / Thrift & Credit Group (TCG) members, formed under SJSRY have regularly been participating in the "SARAS" mela since its inception. By and large, the overall experience of the mela has been encouraging. There has been stimulating growth in sales which reflects growing appreciation of mela visitors to the products of SJSRY participants. Growing sales have gone a long way to raise the level of confidence and self-belief of the SJSRY members. 'SARAS' provides a ready platform to the TCG/ DWCUA members to interact with a large number of SHG members coming from all over India, appreciate their products and try to emulate them if possible so as to make their own products more acceptable in the market. Participation in SARAS, 2008 will not only provide an opportunity to sell products but will enrich this learning process.

In view of the above, SUDA proposes to participate in "SARAS", 2008 mela in which it proposes to book 5 stalls @Rs.15000/- each entailing a total cost of Rs.75000/-(Rs.seventy five thousand only).

Submitted for kind perusal & approval.

[Signature]
Director

[Signature]
Advisor, SUDA 27.11.08

Proposal at 'A' may kindly be approved.

[Signature]
27/11/08

[Signature]
Secretary, M. Deptt.
Chairman, SUDA

[Signature]
Dir (SUDA)

[Signature]
28/11/08

[Signature]
28/11/08

AO

Confirmation letter of participation, which is to be sent to Project Director, SHC, North 24 Parganas is hereby filled up & put up for signature please. *[Signature]*

Notes prepage :

A letter drafted for the meta-participating ULBs is put up for perusal & signature, if approved.

~~Director~~
~~Office~~

Cm
2/12/08

Chair
3/12/08

11. communicate notice & timings to different meta participating ULBs.

pc

Cm
3.12.08

All letters have been communicated through Fax and proceed for issue.

~~Ap.~~

~~John~~
03/12/08

See The arrangement made so far in regard to the participation in the 4th SARAS MELA to be held at Central Park, Karunagar, Ground for the period from 4.12.08 to 14.12.08. All concerned have duly been informed through Fax and by post also.

Now arrangement of vehicle and accommodation for the artisans participating in the mela needs to be made immediately. Programme Co-ordinator pl. put up with suggestion as is done earlier. 3/12/08

P.O.

For SARAS Mela participants accommodation arrangement has been made in ILHUS Hostel. as directed by Director, SUDA. Jan a Enterprise will provide supply food for the participants from 4th to 14th Dec. The rates of our required food menu have fixed up as per their ^{approved} ~~given~~ tender rate. For mobility support of the participants

from ILGUS Hotel to Mela ground and back to SUDRA at evening will be given by ~~three~~ three office cars as decided by Director, SUDRA. The Numbers and name of the Drivers are as follows.

No. of Car.	Name of Driver.
1. WB-23A 6054	Sri Santanu Dutta.
2. WB-23A 6549	Sri Sambhu Dutta.
3. WB. 19 D 3487	SK Vikky.

In contrary it may be discussed that from 4th to 14th Dec. 08. there are five holidays i.e. 6/12 - Saturday, 7/12 - Sunday and 9th is holiday. So, for mobility support minimum two vehicles are required on those days for completion of Mela work.

For
04.12.08.

See the further action made in this regard. Regarding the mobility support specially for the holidays may kindly be approved for deployment of the above vehicles.

For 4.12.08
Approved.
4/12/08

Director SUDRA
05/12/08

Son.
P.C.
02/12/08

Memo No. 1477/sm.dtt-08/12/08. of SURI Municipality.

Subj.: Participation in regional 'SARAS' Mela at Kolkata.

The aforesaid letter is placed in file.

For
12/12

As advised 'Jana Enterprise' had supplied food for the participants of 'SARAS Mela' from 4th Dec' to 15th Dec' 08 and raised the above bill.

It is to mention^{with} that the bill has checked and verified the approved rate, no. of participants (ILAU hostel register) and found correct. The approved rate chart copy, details of boarders (date wise) from ILAU register are placed for better understanding. The bill may be approved and passed for payment.

Submitted for your kind perusal.

The bill of Rs. 6019/- in duplicate has been placed by Jana Enterprise for the meal charge + Tiffin charge for the participants of SARAS Mela for the period from 04.12.08 to 15.12.08 as per approved rate. Total no of heads for the entire period comes to 92 heads. Hence per capita expenditure comes to Rs 65/- (approx) which seems to be reasonable. Hence the bill may be passed for payment.

20/03/09

Certificate reg. currier delivery is wanting.

20/03/09

Necessary certificate has duly been furnished at the body of the bill.

Submitted for perusal.

23/03

approved.

23/03/09

23/03/09

A/O.

Director (SUDA)

P.C.

A/O.

Director (SUDA)

to

CA

As per notes & orders at prepage

As approved by Director, SUDA at prepage, to release the payment in favour of Jana Enterprise, an account payee PNB cheque for Rs.5,895/- (Rupees Five Thousand Eight Hundred Ninety Five) only as detailed below is prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please

Pay order endorsed on the body of the bill is for signature of F.O., SUDA please.

Name of the Payee	Purpose of Payment	Gross (Rs.)	TDS (Rs.)	Net (Rs.)	PNB Ch. No. & Date
Jana Enterprise	Supply of Breakfast, Lunch, Dinner, Tea, Biscuits etc. among the participants of different ULBs, who have come to Bidhannagar (Salt Lake) to participate in Saras Mela during the period from 04.12.2008 to 15.12.2008 against Bill No.JE/2070/SUDA/08-09 dt. 22.12.2008.	6,019/-	124/-	5,895/-	674209 dt. 23.03.09

F.O.

Signature
23.03.09Dir. SUDA
Jt. Secy M.A. DepttDes. 1
SUDASignature
23/3/09V/min
23/3/09Signature
24/03/08

Sub : Participation at the 'Regional SARAS Mela' 2009' in Kolkata

As in the past, this year too Panchayat & Rural Development Department proposes to organise Regional SARAS Mela'2009 from 18th – 30th December 2009 at Central Park, Bidhannagar as per communication received from them through their office Memo No.8019/SJSRY/20M-20/05(Pt.I) dated 07.12.2009.

SUDA is a regular participant at the Saras Mela. 'Saras Mela' has been a fair success thus far. The unique feature of SARAS is its pan-Indian character. The Mela attracts large number of visitors from far and near. In SARAS'2008, fourteen ULBs participated and together, notched up an aggregate sales of Rs.3.35 lakhs. This year the number of participants is expected to go up to twenty. In all possibility, therefore the aggregate sales this year are expected to be higher.

The pan-Indian character of SARAS also helps SHG/ TCG/ DWCUA members to learn the finer tricks of business as well. It provides them opportunity to interact with members of different other SHGs; compare their own products with other participants; develop an urge for bettering quality of their own products and most importantly of all, get more acquainted to ground level realities & fix prices of their products at competitive levels.

In view of the benefits likely to accrue, SUDA proposes to book six stalls at SARAS'2009. Panchayat & Rural Development Department has fixed hiring charges for each stall at Rs.30000/-, which implies that there will be a total outgo of Rs.1, 80,000/- on account of stall hiring charges at SARAS mela.

Approval may kindly be given to the above.

SUDA, in the meanwhile, is also approaching Panchayat & Rural Development Department for suitable reduction in the hiring charges of the stalls.

Director

[Signature]
10.12.09

Notes above in connection with participation of SUDA in SARAS Mela organised by Panchayat & Rural Development Dept. may kindly be seen. In pursuance of telephonic approval of Secretary on

9.12.09, SUDA has already communicated its willingness to participate in the Mela to PVRD Department.

In view of the above, post-facto approval may kindly be accorded.

Union
10/12/09

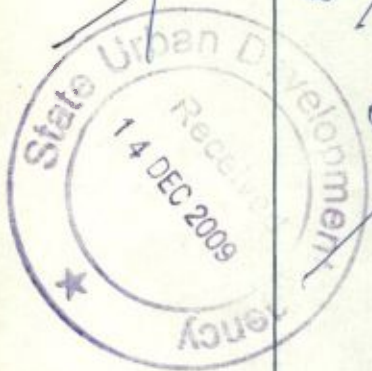
12/12/09

U.O.No: 248/2009
Dt. 11-12-2009

Secretary,
H.A. Duper
Chairman, SUDA.

Director SUDA

14/12



Following ULBs may be invited at SARAS, 2009

Name of ULBs

Allotted period at SARAS

1. Utharpur. Koling
2. Barakpore
3. Madhyamgram
4. Sonmukhi
5. Bolpur
6. Memari
7. Chakrabarti
8. Barnipur
9. Kamarkhola
10. Baranagar
11. Champdary
12. Konnagar
13. Gushkhara

18th Dec. 09 — 24th Dec. 09

Room prepage:

<u>Name of U.B.n</u>	<u>Allotted period</u>
1. Diligai MC	25 th Dec. 09 - 30 th Dec. 2009
2. Tangipur	
3. Haldia	
4. New Barrackpore	
5. Raipur	
6. Bolpur	
7. Pujali	
8. Bridge Bridge	
9. Khirpai	
10. Bansberia	
11. Old Nalda	
12. Tanyagar - Mazilpur	

Food-stall

South Zone Zone } all days of the Meta
Kumarhatti;

A letter for participation at 'Smas 2009'
is drafted & put up for signature.

~~Director~~
Director

P.C Pl. to the nodal.

Co
15.12.09

Co
15.12.09
(Signature)
15/12/09

NOTE SHEET

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SUDA

Ref: Project Director, DRDC, North 24 Parganas
being the Nodal officer of SARAS Mela 2009
placed a bill
vide no V-25/2009-10/2528/2/DRDC dated
08.01.2010 for participation of SUDA.

It appears from the above memo of P.D. DRDC, that they have placed a claim of Rs 1,20,000/- (one lakh twenty thousand) for 6 stalls @ Rs 20,000/- per stall allotted in favour of SUDA for last SARAS Mela 2009 being the nodal agency of the Mela. It also revealed that necessary approval was recorded in no SP 21, one letter vide memo no SUDA-201/97 (Pt. I)/2036 dated 09.12.2009 was issued from SUDA I/O, P.D. DRDC North 24 Parganas for booking of 6 stall (out of which 01 is food stall) from one letter issued by Smt S. Banerjee Jr. Secy of P + RD and State Co-ordinator of SARAS Mela vide no 8019/SBSY/20-M-20/05 (Pt. I) dated 07.12.2009 it appears that stall rent has been fixed at Rs 30,000/- per stall. In the bill submitted by P.D. DRDC it is Rs 20,000/- per stall. From verification of sale report of SARAS it appears that total sale proceeds comes to Rs. 3,78,120/- Hence the bill for Rs 1,20,000/- for rent of 6 stall may be approved for payment as prayed for by P.D. DRDC North 24 Parganas.

Director
(SUDA)

24/03/10

It is understood that the original letter regarding claim is lying with Adviser (Sh. J. Pal). The official of DRDC who met me 5-day requested for speedy disposal. F.O. may pl. obtain the original letter from Adviser and proceed for payment.

The original letter has been received today by post. As desired, no payment be released.

14/3/10

24/3/10

- 24 -
NOTE SHEET

SUDA

As per notes & orders at NSP-20, 21, 22 and & prepage

Joint Secretary, Department of Panchayats & Rural Development vide her Memo. bearing No.8019/SGSY 20M-20/05 (Pt.-I) dated 07.12.2008 requested Director, SUDA to participate in the "SARAS MELA" organised by District Rural Development Cell, North 24 Parganas Zilla Parishad scheduled to be held during the period from 18.12.2009 to 30.12.2009 at the Bidhannagar Mela Ground, Central Park, Salt Lake, Kolkata.

Accordingly, like previous years, SUDA showed its willingness to participate in the aforesaid Mela vide its Memo bearing no.SUDA-201/97 (Pt.-I)/2036 dated 09.12.2009 and booked 05 (five) nos. of stalls in the general category wherein various articles produced and marketed by SHGs/TCGs under SJSRY would be displayed and 01 (one) food stall for sale of tea snacks etc.

Now, after completion the said Mela, Project Director, DRD Cell North 24 Parganas Zilla Parishad vide his Memo bearing no.V-25/2009-10/[12528/2] DRDC dated 08.01.2010 requested Director SUDA to release the payment of Rs.1,20,000/- (Rupees One Lakh Twenty Thousand) only towards rent of 06 (six) Nos. of stalls at the Mela.

Now to release the payment, an account payee PNB cheque as detailed below has been prepared and is placed herewith for signature of Director, SUDA and Special Secretary, M.A. Department please.

Pay order endorsed on the body of the Memo. No.V-25/2009-10/[12528/2]DRDC dated 08.01.2010 of D.R.D.C., North 24 Parganas Zilla Parishad is for signature of Director, SUDA please.

Name of the Payee	Purpose of Payment	Amount (in Rs.)	PNB Ch. No. & Dt.
Project Director, DRDC, North 24 Parganas Zilla Parishad	Release of payment in connection with hiring charges of 06 (six) nos. of stalls at the "SARAS MELA" held during the period from 18.12.09 to 30.12.10 at the Bidhannagar Mela Ground, Central Park, Salt Lake, Kolkata vide their Memo No.V-25/2009-10/[12528/2]DRDC dated 08.01.2010 against this office Memo. Bearing No. SUDA-201/97 (Pt.-I)/2036 dated 09.12.2009.	1,20,000/-	572469 dt. 01.04.10

Dir. SUDA
Spl. Secy. M.A. Dept.
30-03-10
Dis. SUDA

20/03/10
31/3/10
31/03/10

Sub: Participation in 6th Regional "SARAS" mela at Kolkata to be held from 9th December to 20th December 2010

Memo No. 6373 / RD / SGSY / 20M-20/05(pt-II) dated. 11.10.10 of Department of Panchayet & Rural Development, Govt. of West Bengal.

Joint Secretary, P&RD Deptt. Govt. of West Bengal has informed that the 6th Regional "SARAS" mela, at Kolkata under the P&RD Deptt. Govt. of West Bengal is to be held at Bidhannagar Mela Ground, Central Park, Salt Lake from 9th to 20th December 2010.

Like in previous years UWSP/ DWCUA and Thrift and Credit Group members may participate in the fair to display and sale of their products. We may book few stalls in the fair. Stall rent is yet to be received from the P& RD Department. If our participation is approved we may communicate our willingness of participation.

Submitted

Following information may pl. be furnished.

- i) How many stalls were booked last year?
- ii) How much was the rent per stall?
- iii) How many U.B.s participated last year & how many are expected to participate this year?
- iv) What was the quantum of sale proceeds last year?

b/c

Gm
9.11.10

[File no - 234/2007]

11-11-2010

19/1/2010

~~Chairman, SDA~~

book six shall

10/11/10

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Sub

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SUDA

As per notes and order at prepage

Required information are stated as follows;

1. Six numbers of stalls were booked at last year "SARAS" fair.
2. Hiring charges of each stall was of Rs. 30,000/-
3. 25 nos. ULBs were invited in two phases to participate in the fair. This year we may invite 20 ULBs for participation.
4. Last year the total sale of UWSP & TCG products was of Rs. 3,73,120/-

Admission

Submitted

B. S. S.
09/11/10Notes above:

Regional SARAS Kolkata, a National Fair for SHGs organized by Panchayat & Rural Development department, GoWB is an annual event. As per communication received from the concerned department, the 6th Regional SARAS will be held from 9th December, 2010 to 20th December, 2010 at the Bidhannagar Mela Ground, Central Park, Salt Lake.

SUDA is a regular participant at the aforesaid fair. Last year, six stalls were booked by SUDA at the fair to exhibit and sell various products of SJSRY groups. TCG/UWSP (DWCUA) group members from 25 ULBs participated at the Fair last year and together, notched up sales aggregating Rs. 3.31 lacs. The absolute sale figure on the face of it might not appear very attractive but what is encouraging is that sale figure has been showing a rising trend on year on year basis. The benefits of the mela are not restricted to sales alone. The supplementary benefits for the SHG members include a learning opportunity and experience sharing for the SHG members. SJSRY members have always shown a very keen interest to participate in the SARAS.

Considering the benefits that the Fair provides, this year too, six stalls may be booked for the SJSRY SHGs at the Regional SARAS, 2010 – five under the general category and one in the food pavilion.

Put up for approval.

Director

Co
10.11.10
We may participate in Regional SARAS Kolkata sponsored by Ministry of Rural Development, Govt and

Memorandum [5998]/I/XVIII/2010-11/DRDC dt. 19.1.11 of
PD, DRDC North 24 Pgs. Zilla Panchayat.

PD, DRDC, North 24 Pgs. has submitted a bill for
'Payment of Stall rent' regarding SARAS 2010. The claim amount
is Rs. 1,20,000/- (@ Rs. 20,000/- per stall for 6 numbers of Stalls).

It is stated that the rate charged is at par with the previous
year. And it is certified that all stalls were properly manned by the
TCA/DWCRA (UNSP) group members of several Municipal Corporation and
Municipalities' SSSRY programme. As per report on sale sent by
the URBs, ~~the sale amount~~ ^{the sale amount} reaches 2.32 lac. ~~at the~~ ^{at the} The same is
yet to be received from the URBs.

Thus the bill may be released to PD, DRDC, North 24 Panchayat,
Zilla Panchayat if approved.

App.

The payment of stall rent of six stalls as per
previous year rate will an amount of Rs. 20,000
per stall comes to Rs. 1,20,000/- as claimed by
the project. Director, DRDC North 24 Panchayat
being the nodal officer of SARAS Mela '10
which took place at Central Park Bithamla
for the period from 9.12.2010 to 20.12.2010.
SUDA has participated in the SARAS Mela '10
with the active involvement of Group Members.
The sale report is yet to reach from
some participating URBs.

Hence as per rate an amount

of Rs. 1,20,000/- may be paid for payment
to P.D. DRDC, North 24 Panchayat.

Director
(SUDA)

FF

27/1/11

25/01/2011

'X' - may be approved

27/01/11

Approved.

(Signature)
27/1/11

Director

FF

27/1/11

CCA

27/1/11

27/1/11

As per notes & orders at prepage

As approved by Director, SUDA at prepage, to release the payment in favour of Project Director, DRDC, North 24 Parganas Zilla Parishad, an account payee SBI cheque as detailed below has been prepared and is placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay order endorsed on the body of the Memo. No.[5998]/I/XVIII/2010-11/DRDC dated 19.01.2011 of D.R.D.C., North 24 Parganas Zilla Parishad is for signature of Director, SUDA please.

Name of the Payee	Purpose of Payment	Amount (in Rs.)	SBI Ch. No. & Dt.
Project Director, DRDC, North 24 Parganas Zilla Parishad	Release of payment in connection with hiring charges of 06 (six) nos. of stalls at the "SARAS MELA" held during the period from 09.12.2010 to 20.12.2010 at the Bidhannagar Mela Ground, Central Park, Salt Lake, Kolkata vide their Memo No.[5998]/I/XVIII/2010-11/DRDC dated 19.01.2011.	1,20,000/-	169667 dt. 01.02.11

F.O.

01-02-11

May please be signed.

for order

May please be signed.

for order

10/2/11

Director SUDA

Sub: Reimbursement of bill to Mukha Ruchi UWSP Group,
South Dum Dum Municipality.

Mukha Ruchi UWSP(DWCUA) group has submitted a bill of Rs. 8400/- for reimbursement.

In this context it is to state that Regional "SARAS" mela 2010 was held on and from 9th to 20th December, 2010 at Central Park, Salt Lake, Kolkata. To attend the fair participants(TCG/UWSP(DWCUA) group members) from 13 distant ULBs had to stay at ILGUS hostel during 9th to 16th Dec'2010. Because of defunct Canteen facility the "Mukha Ruchi UWSP(DWCUA) group" under South Dum Dum Municipality was called for to provide food to the resident participants of the SARAS mela. Menu and rate was also negotiated with them as they mentioned in their bill.

A certificate is given in this regard on the body of the bill. Aforesaid bill is put up for your perusal and approval. If approved the bill amounting Rs. 8400/- may be passed for payment.

The 'Mukha Ruchi UWSP Group' of Nagerbazar C/o South Dum Dum Municipality was called to provide the food to the participants of the SARAS Mela 2010 for the period from 9th to 20th December 2010 at Central Park, Bichkanaganj. The bill has been certified by programme co-ordinator for payment. The original NSP 24 to NSP 26 is not traceable in the file which was sent to Secretary M.A. Deptt for approval. But the bill is genuine and hence payment of Rs. 8,400/- may be approved in favour of "Mukha Ruchi UWSP Group"

For
16/03/11

16/03/2011

*Director
(SUDA)*

F.O.P.I.

02/12/14

.CCA

14/03/11

16/03/11

As per notes and orders at prepage

As approved by Director, SUDA and Secretary, M.A. Department / Chairman, SUDA at prepage, to refund the un-utilised advance earlier received from CMU –KUSP, an account payee SBI cheque as detailed below has been prepared and placed herewith for signature for Director, SUDA and Joint Secretary, M.A. Department please.

Name of the Payee	Purpose of Payment	Cheque Amount	SBI Ch. No. & Dt.
Mukha Ruchi UWSP Group	Release of Payment for supply of Breakfast, Lunch & Dinner among the DWCUA Group members stayed at ILGUS Hostel during the period from 09.12.2010 to 16.12.2010 in connection with their participation at "SARAS MELA", 2010 against Bill No.SUDA-01 dated 11.02.2011.	8,400/-	169673 dt. 17.03.11

Fib.

[Signature]
17-03-2011

May please be signed.

[Signature]
17/03/11

[Signature]
17/3/11

[Signature]
17/3/11

[Signature]
Jr. Secy. M.A. Dept.
17-03-2011

[Signature]
Director SUDA

PUD (flagged-A) may kindly be seen.

P&RD has informed that 7th Saras Mela will be held at the Bidhannagar Mela Ground, Central Park, Salt Lake for the period from 10.02.2012 to 20.02.2012.

Saras Mela being a popular event all SHGs look forward to participate in it as melas are usually encouraging.

During last year SUDA booked 5 stalls & quantum of sales aggregate Rs.2,79,953/- with large no. of SHG expressing keen interest to participate in the fair. This year more fund is available under SJSRY, hence it is proposed that 10 stalls with an area of 200 sq. ft. each may be booked for participation of double no. of SJSRY members in this year. Out of the 10 stalls 8 stalls with an area of 1600 sq. ft. in a pavilion may be booked for display and sale of general products. 2 stalls booked as food stalls. This will enroll a total cost of Rs.6,00,000/- @ Rs.30,000/- per stall.

Placed for approval.

[Signature]
30.01.12

O.S.D & A.O., SUDA

[Signature]
(SUDA)

Proposal at 'A' for participation in
Saras Mela organised by P&RD Deptt.
may kindly be approved.

Chairman,
SUDA

[Signature]
Director SUDA

[Signature]
30/1/2012
[Signature]

U/O no- 261/2012
dt- 30-01-12

Sa.
A2/12

[Signature]
8/1/12

Sub : Bill for participating SARAS, 2011-12

Memo No. 2763/III-22/DRDC dt. 21.02.12 of PD, DRDC,
North 24 Parganas Zilla Parishad.

Under above reference the concerned authority has submitted the bill for stall rent amounting Rs. 6 Lakh. for release of fund.

In contrary, it is to mention here that SARAS Mela 2011-12, was conducted by P&RD Department at Bidhanagar Mela Ground, Central Park, Salt Lake during 10th to 20th February 2012. SUDA had booked stalls as approved by Principal Secretary, MA Department for display and sale of TCG & UWSP(DWCUA) products of different ULBs.

SUDA had invited 20 ULBs to participate in the Mela for better coverage of participation and sale of TCG & UWSP(DWCUA) products. Out of 20 ULBs only 18 were attended and the total sale comes to Rs. 9,19,429/-.

The above bill is put up and submitted for release of payment.

09/03/12

Rs. 6 Lakh was claimed by the nodal officer of SARAS Mela 12 and accordingly the file was processed. Approval has also been recorded for booking of 10 stalls (including 2 nos food stalls having 200 sqft area of each stall. Hence 2000 sqft were allotted in favour of SUDA.

A letter of request for considering the stall rent @ Rs 20,000/- in lieu of Rs 30,000/- each to OSD + EO Dy Secy P & RD Deptt. Now they have agreed to our proposal. Hence the stall rent will be Rs 4 lakh in place of Rs 6 lakh as demanded earlier. The total sale in the Mela is Rs 9,19,429/-.

Hence an amount of Rs. 4 lakhs may be approved for payment in favour of the project Director, DRDC North 24 Parganas ZP, the Nodal Agency for Kolkata SARAS 2012.

Disg. (SUDA)

X

09/03/12

X - as proposed. A draft of intimation to PD Secy + P&RD Deptt. W 9/3/12

AO

NOTE SHEET

SUDA

As per order in the pre-page below
a letter addressed to the Dy Secy (P+R) Deptt. Wt.
a copy to the P.D. North 24 Parganas Z.P. is
put up for signature in anticipation of approval

F.O. SUDA may also be requested to
issue the ~~D/C~~ ^{D/C payee charges} amounting to Rs. 4,00,000/- (four
lacs) only in favour of the project Director
D.R.D.C. North 24 Parganas Z.P. under the Nodal
officer of Kolkata SARAS 2012.

Director
(SUDA)

AD

O.I. NO- 303

Dt. 13/03/12

13/03/12

14/4/12

As per order in the pre-page below marked 'X'
an amount of Rs 4 lacs may be paid to the
D.D. DRDC, North 24 Parganas Z.P. as
share rent of SARAS 2012 by D/C payee
charge.

F.O. Pl.

15/3/12

COA

M. Loke u.s.

16/04/12

As per notes & orders at NSP-32 and prepage

As approved by Director, SUDA at prepage, to release the payment in favour of Project Director, DRDC, North 24 Parganas Zilla Parishad, an account payee SBI cheque as detailed below has been prepared and is placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay order endorsed on the body of the Memo. No.2763/III-22/DRDC dated 21.02.2012 of Project Director, D.R.D.C., North 24 Parganas Zilla Parishad is for signature of Director, SUDA please.

Name of the Payee	Purpose of Payment	Amount (in Rs.)	SBI Ch. No. & Dt.
Project Director, DRDC, North 24 Parganas Zilla Parishad	Release of payment in connection with hiring charges of 10 (Ten) nos. of stalls at the "SARAS MELA" held during the period from 10.02.2012 to 20.02.2012 at the Bidhannagar Mela Ground, Central Park, Salt Lake, Kolkata vide their Memo No.2763/III-22/DRDC dated 21.02.2012	4,00,000/-	169697 dt. 15.03.12

Ab.

15-03-12

May please be signed.

15-03-12

15/3/12

15/3/12

Dir. SUDA
Jt Secy. M.A. Dept.

Sub: Participation in 8th Regional 'SARAS' mela.

Ref. : 255/RD/SGSY/20M-20/2005(Pt.-III) dt. 10/01/2013 of Sri P.Roy,
Joint Secretary to the Govt. of West Bengal, Deptt. of P&RD.

Under above reference, Joint Secretary, P&RD Deptt. Govt. of West Bengal has informed that the 8th Regional 'SARAS' mela, is to be held at Bidhannagar Mela Ground, Central Park, Salt Lake from 14th to 25th February, 2013.

Like in previous years we may participate in the fair to display and sale of products manufactured by UWSP(DWCUA) / T&C Groups.

This year rent of stall fixed as Rs. 40,000/- and it is proposed that they may allot 15 stalls(including 2 food stalls) in the fair. The cost of stall rent comes to 6 lakhs.

Previous year SUDA had booked 8 stalls with an area of 1600 Sq. ft. for general stalls where 15 nos. of ULBs were accommodated and 2 stalls were booked for Food Stalls. After negotiation with the department an amount of Rs. 4 lakhs was released for stall rent instead of Rs. 6 lakhs claimed. Last year total sale of UWSP (DWCUA) / T&C Groups comes to Rs. 9,19,429/- as reported.

This year we may book proposed nos. of stalls (13 stalls, preferable in a Pavilion and 2 food stalls in Food Court) for participation of 15 ULBs in the fair and the rate may be negotiated with P & RD Department like previous year.

Submitted for approval.

[Signature]
28/01/13

"8th Regional Fair", being organized under the aegis of P&RD Deptt., Govt. from 14th February to 25th February, 2013 is an annual event. Being a popular event, the fair provides ready opportunity to the SHG members to sell their products. Subsequently, they all eagerly look forward to participate at the said fair, with best of their products. In view of it, ~~10~~¹⁵ stalls may be booked at the fair for display & sale of products produced by TCG/UWSP members under SGSRY. Out

[Signature]
28/01/13

Notes prepage :

of the proposed (15) stalls, 13 stalls may be booked under the non-food category & the rest two (2) may be booked in the food court. For participation at the fair, it is proposed that 15-20 ULBs, ~~may be invited~~ which have a fair degree of concentration of quality SHGs may be invited.

Rent per stall has been fixed at ₹40000/- which implies that total rent for the stalls booked would be ₹6,00,000/-.

Considering the marketing opportunity at the SARAS, 15 stalls, as allotted by P&RD Deptt. may be booked.

H. Dir.

Gm
29.1.13

Seen.

Observations

- (1) The opportunity to ~~utilize~~ ^{participate in} the role for ~~displaying~~ display & sale of ~~our own~~ ^{the products produced by our TCG/UNSP members under ISIRY programme} should be utilised to the full.
- (2) For better management & coordination each ~~stall~~ stall should be allotted to a single municipality. In that way we can accommodate at the most 15 ULBs.
- (3) While selecting the ULBs emphasis should be given on the quality & novelty of the products being produced by the group members.

the logistical arrangement to be provided to the participants should also be considered in the course of the selection process.

- (4) Though the stall rent has ^{been} pegged at Rs 40,000/- per stall, we may negotiate like the previous year to restrict the total rent within Rs 1.00 lakh.

Put up for perusal & further instruction

[Signature]
30.1.13

PI discuss.

[Signature]
31/1/13

Discussed. the proposal to participate in the Mela along with the names of the ULBs who are to be selected is to be sent to the Department for formal approval. In view of the the names of the ULBs may be suggested keeping in view the past track record, quality of the products to be exhibited, concentration of the groups etc.

[Signature]
31/1/13

[Signature]
P.C. C.
5/2/13

As per notes and order in pre-page:

Keeping in view the past records, quality and novelty of the TCG/UWSP(DWCUA) products, product sale report in various fairs the following ULBs are recommended for participation in **SARAS Mela, 2013**, being organized by P&RD Deptt. Govt. of West Bengal. The following list is suggestive only. Only 15 ULBs are to be invited in 15 allotted stalls for better management and co ordination

Name of the ULBs proposed to be invited in SARAS Mela.

- | | |
|----------------|-----------------------------|
| 1. Bolpur | 9. Uluberia |
| 2. Suri | 10. Baranagar |
| 3. Sonamukhi | 11. Barrackpore |
| 4. Guskara | 12. Madhyamgram |
| 5. Siliguri MC | 13. Taki |
| 6. Jangipur | 14. South Dum Dum |
| 7. Bansberia | (Food Stall) |
| 8. Tamluk | 15. Barrackpore(Food Stall) |

In the above list the participants (2 of each ULB) from the distant ULBs (shown in Sl. 1 to 9) have to stay in Kolkata during the Fair period(14th to 25th Feb,2013). So as to ensure their participation some logistic support may be provided from this office i.e. Staying facility in ILGUS Hostel, fooding arrangement, mobility support by office vehicle like previous years.

If agreed with the above, the following steps will have to be taken care of for participation in SARAS Mela 2013.

- * Booking of 15 stalls(including 2 food stalls) with confirmation from P&RD Deptt. Govt. of West Bengal.
- * Issuance of invitation letter to the ULBs.
- * Booking of 18 rooms in ILGUS Hostel .
- * Food arrangements for the participants of the distant ULBs in office canteen or any suitable agency.
- * Allotment of duty roster of the office vehicles for to and fro mobility support to the resident participants.

Submitted.

[Signature]
06/02/13

A & B above may be approved.

[Signature]
6.2.13

[Signature]
H. Bir

As proposed at 'A' and 'B' pre page.

Pending approval of the proposal at 'A', our confirmation to participate in the Mela in the proposed scale may be intimated to P& RD Department for preparatory work. Also Joint Director, ILGUS may be informed before hand for arrangement of accommodation of the participants.

Letter to the ULBs may be issued after approval of the list at 'A'.

DX
SD

At discuss. WJ

Banerjee
6.2.13

Discussed. Considering the fact that the Model Code of Conduct(MCC) for the bye elections slated to be held on 23rd February, 2013 is in force, the ULBs falling within the respective districts may be kept out from participation to avoid any confusion and controversy. Accordingly the list at 'A' pre page is slightly emended and the revised list of ULBs is proposed hereunder.

'X'

- | | |
|--------------------|--------------------------------|
| 1. Dum Dum | 9. Uluberia |
| 2. New Barrackpur | 10 Baranagar |
| 3. Rajpur Sonarpur | 11 Barrackpur |
| 4. Sonamukhi | 12 Madhyamgram |
| 5. Siliguri MC | 13 Taki |
| 6. Guskara | 14 South Dum Dum (Food Stall) |
| 7. Bansberia | 15 Barrackpur (Food Stall) |
| 8. Tamluk | |

Put up for perusal and approval of the list at 'C' above.

DX

Banerjee
6.2.13

Note from nsp-35 ante may kindly be perused.

The Panchayat & Rural Development Department, Govt. of West Bengal, is organising 8th Regional 'SARAS Mela' to be held at Bidhannagar Central Park from 14-25 February, 2013. Like previous year, we may participate in the above fair to display and sale of products manufactured by UWSP (DWCUA)/ TCGs under SJSRY. Considering the marketing opportunity at 'SARAS', 15 stalls as allotted by P&RD Deptt., may be booked for 15 nos. of ULBs (list of ULBs may be seen at 'X' at nsp-39).

If considered, the stall rent for 15 stalls at the rate of Rs.40000/- per stall may be paid out of SJSRY fund, if approved.

Chairman, SUDA

WT 6/2/2013
Director, SUDA

U.O. No. SUDA: 97/13

Dated 06-02-13

File - 231/2013

MIC

WT 13/2/13

WT, SUDA

WT 14/2/13

Letters to the ULBs regarding participation at 'SARAS 2013' have been drafted and ~~sent~~ sent to ~~be~~ signed by Joint Director SUDA. P&RD Department has also been informed regarding booking of 15 stalls in favour of SUDA, W.B.

Submitted for your perusal.

WT 14/02/13

WT 14/2/13

WT Director

WT PE

Sub: Accommodation for the participants of distant ULBs in SARAS Mela, 13

For accommodation of the participants of distant ULBs in SARAS Mela, 13 we may request PD, DRDC, South 24 Parganas.

As per telephonic discussion held with the PD, DRDC, South 24 Parganas and Jt. Director, SUDA on accommodation of the participants, a draft is prepared and put up for signature if approved.

Submitted.

[Signature]
12/02/13

Seen. May be signed.

[Signature]
12.2.13

[Signature]
14/2/13

[Signature]
JD

Sub: Stall Rent Bill of 'SARAS Mela-2013.

Memo No. nil [1778]/III-53/2012-13/DRDC dt.14.3.13 of PD,D.R.D.Cell,
North 24 Parganas Zilla Parishad.

Under above reference the concerned authority of 'SARAS Mela' has submitted a bill for stall rent amounting Rs. 4.5 lakh.

As approved by Hon'ble MIC, M.A & U.D. Department, Govt. of West Bengal, 15 stalls (including two food stalls) were booked in SARAS Mela, 2013 by this office vide memo no. SUDA-237/2007/248 dt. 13.02.2013(flag-X). The total rent of the stalls was fixed against commonly agreed rent amounting Rs. 4 Lakhs.

It is certified that of TCG members of twelve ULBs were participated in the stated fair. As reported, the total sale of TCG/UWSP(DWCUA) products was Rs. 6,14,573/-.

Hence, an amount of Rs. 4 Lakhs may be approved for payment in favour of PD, DRD Cell, North 24 Parganas Zilla Parishad, the nodal agency for SARAS Mela.

Submitted.

p.u.d - 2

Sub: Reimbursement of bill to 'South Dum Dum Matri Bhojan DWCUA Group' of South Dum Dum Municipality.

'South Dum Dum Matri Bhojan DWCUA Group' of South Dum Dum Municipality has submitted a bill of Rs. 2240/- for reimbursement.

In this context it is to state that Regional 'SARAS Mela' 2013 was held on and from 14th to 25th January, 2013 at Centreal Park, Salt Lake, Kolkata. To attend the fair participants i.e.(TCG/DWCUA) group members from distant ULBs had to stay at 'Yuva Bharati Krirangan', Salt Lake under supervision of P& RD Deptt. Govt. of West Bengal. There was no provision of food supply to the resident participants of the said fair. Therefore the aforesaid DWCUA group was requested

to supply food after negotiation of rates mentioned in the bill submitted by them for the resident participants of SUDA for seven days.

A certificate is given on the body of the bill. The bill is put up for perusal and post facto approval of Director, SUDA. If approved, the bill amounting Rs. 2240/- may be passed for payment.

Submitted.

FA
28/03/13

Two proposals for payment has been placed for approval as below:

- {
- ① Stall rent of 15 stalls allotted to SUDA in SARAS Mela 2013 Rs. 4 Lakhs
 - ② Reimbursement bill of Soak-Dum Dum Matsi Bhojan DWCUA Group for supply of food packets for participants of SARAS Mela as arranged by SUDA. Rs. 2240/=

The above payment of Rs 4,00,000/- may be approved if P.D. DRD Cell, North 24 Parganas Zilla Parishad being the nodal officer of SARAS Mela 2013

Also an amount of Rs 2240/- may be approved for payment if Soak-Dum Dum Matsi Bhojan DWCUA Group for supply of food.

26/3/2013

Director
(SUDA)

FA

FA may pl. fine.

26/3/13

Proposal at 'x' ^{above} ~~approved~~ may please be approved. If approved, the prospective expenditure may be booked against the I. E. C. Component of SSRY.

Director

28/3

28/03/13

28/3/13

28/3/13

28/3/13

As per notes and orders at NSP-42 and prepage

As approved by Director, SUDA at prepage, to release the payment in favour of Project Director, DRD Cell, North 24 Parganas Zilla Parishad and South Dum Dum Matri Bhojan DWCUA Group, 02 nos. of account payee SBI cheques as detailed below have been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay orders endorsed on the body of the Bills are for signature of Director, SUDA / F.O., SUDA please.

Name of the Payee	Purpose of Payment	Amount (in Rs.)	SBI Ch. No. & Dt.
Project Director, DRD Cell, North 24 Parganas Zilla Parishad	Release of payment in connection with hiring charges of 15 (fifteen) nos. of stalls at the "SARAS MELA" held during the period from 14.02.2013 to 25.02.2013 at the Bidhannagar Mela Ground, Central Park, Salt Lake, Kolkata vide their Memo No.[1778]/III-53/2012-13/DRDC dated 14.03.2013 against this office Memo. No. SUDA-237/2007/248 dated 13.02.2013.	4,00,000/-	067487 dt. 28.03.13
South Dum Dum Matri Bhojan DWCUA Group	Release of payments for supply of Food packets among the participants belonging from different DWCUA / Self-Help Group who have represented different stalls of SUDA at the "SARAS MELA" held during the period from 14.02.2013 to 25.02.2013 at the Bidhannagar Mela Ground, Central Park, Salt Lake, Kolkata.	2,240/-	067488 dt. 28.03.13

F/O
28-03-13

Dir SUDA
28-03-13

May please see signed.

28/03/13

28/3/13

28/3/13

Sub : Participation in 9th Regional 'SARAS' mela.

Ref. :651/WBSRLM/PROG/6P-05/2012 dt. 28/10/2013 of West Bengal

State Rural Livelihood Mission(WBSRLM)

Mission Director & Chief Executive Officer, WBSRLM has invited SUDA in 9th Regional 'SARAS' Mela for participation. It is to be held at **Bidhannagar Mela Ground, Central Park, Salt Lake from 12th to 25th December, 2013.**

Like in previous years we may participate in the fair to display and sale of products manufactured by Thrift & Credit Groups(SHG) and UWSP(DWCUA) Groups under SJSRY programme for hand holding support. In 8th SARAS the sale of SHG products comes to Rs. 6,14,573/- as reported.

The committee has proposed that they may allot around 10 stalls at the rate of Rs. 30,000/- per stall fixed for this year.

Previous year 15 nos. of stalls(including 2 food stalls) were allotted for us. To accommodate more ULB's participation in the fair we may book **15 stalls (including 2 food stalls) in 9th SARAS Mela.** The cost of stall rent comes to Rs. 4,50,000/- (15 X Rs. 30,000/-)

Submitted for approval.

Keeping in view the past records, quality and novelty of the TCG/UWSP(DWCUA) products, product sale report in various fairs the following ULBs are proposed for participation in fair.

Name of the ULB

- | | | |
|------------------|---------------------|-------------------|
| 1. Bolpur | 8. Baranagar | 14. South Dum Dum |
| 2. English Bazar | 9. Dum Dum | (Food Stall) |
| 3. Uluberia | 10. Barasat | 15. Barrackpore |
| 4. Siliguri MC | 11. Budge Budge | (Food Stall) |
| 5. Sonamukhi | 12. Rajpur Sonarpur | |
| 6. Barrackpore | 13. Kanchrapara | |
| 7. Madhyamgram | | |

Name of the ULBs in wait list

- | | |
|--------------------|-----------------|
| 1. New Barrackpore | 5. Raghunathpur |
| 2. Taki | 6. Raiganj |
| 3. Tamluk | 7. Jangipur |
| 4. Krishnagar | 8. Konnagar |

If approved, the ULBs will be informed for participation. The ULB/s from the wait list to be invited in the fair if the selected ULB/s will not attend the fair.

Put up and submitted.

[Signature]
18/11/13

From prepage:

Total cost of participation at the 9th Regional Jambas scheduled to be held at Bidharanga ~~banda~~ Mela Ground from 12th - 25th December, 2013 amounting to Rs. 4.50 lakhs may be approved alongwith the list of (15) participating ULBs.

TE. Dir

21/11/13

Seen.
The list of ULBs ~~as~~ mentioned under 'x' ~~at~~ ~~proposed~~ & the wait list under 'y' at prepage may be approved.

The ULBs may be intimated well in advance to enable them to take necessary preparation for participation.

22/11/13

Note from pre-page (MSP-45) may kindly be perused.
As proposed at 'x' & 'y' pre-page the ULBs mentioned therein may kindly be allowed to participate in 'Saras' Mela to be held from December 12-25th at Bidharanga, K. Mela organised by Panchayat & RD Dept. If considered, still rent for 15 nos. & still amounting to Rs. 4,50,000/- (mentioned at A pre-page) may be paid out of RSP & SUDA.

Chairman, SUDA

28/11/13

O. No. SUDA: 473/B
dated 27-11-13

DIR/SUDA

28/11/13

Sub: Participation in 9th Regional 'SARAS' mela, 2013

To participate in 9th Regional 'SARAS' mela, 2013 the respective file has been moved to our department for approval.

The fair is scheduled to be held from 12th Dec.13. So that, well in advance we may proceed for the arrangement of accommodation of the participants from distant ULBs in SARAS Mela, 2013. In this regard PD, DRDC, South- 24 Parganas may be requested to take necessary arrangements to accommodate 12 female participants.

Draft is put up for signature if approved.

Director

PC

For
04/12/13

W. M. M. M.

Sub: Participation in 9th Regional 'SARAS' mela, 2013

As approved by Hon'ble MIC M.A. & U.D. Department, Govt. of West Bengal, proposed 15 nos. of stalls(including 2 food stalls) in mela premises to be booked and accordingly the selected ULBs to be invited for participation.

The drafts of Stall Booking and Invitation letters of the ULBs are put up for approval. If approved, the letters may be signed by Director, SUDA.

Director

For
04/12/13

Seen. Draft approved. Pl put up P/C

For
04.12.13

Revised drafts are put up for signature of Director, SUDA, if approved.

For
04/12/13

Seen. The letter may be seen & signed

For
04.12.13

W. M. M. M.

p.u.d - 1

Sub: Stall Rent Bill of 'SARAS Mela-2013.

**Memo No. [789]/SARAS-2013-14/DRDC dt. 2.1.14 North of DRD Cell,
24 Parganas Zilla Parishad.**

Under above reference the concerned authority of 'SARAS Mela' has submitted a bill for stall rent amounting Rs. 4.5 lakh.

As approved by Hon'ble MIC, M.A & U.D. Department, Govt. of West Bengal, in nsp-46 of this file 15 stalls (including two food stalls) were booked in SARAS Mela, 2013 by this office. The total rent of the stalls was fixed against Rs. 4.5 Lakhs.

It is certified that of TCG members of fifteen ULBs were participated in the stated fair. Sale report of nine ULBs is Rs. 6,05,467/-. Some ULBs will be submitted the sale report shortly.

Hence, an amount of Rs. 4.5 Lakhs may be approved for payment in favour of PD, DRD Cell, North 24 Parganas Zilla Parishad, the nodal agency for SARAS Mela.

Submitted.

p.u.d - 2

Sub: Reimbursement of bill to 'South Dum Dum Matri Bhojan DWCUA Group' of South Dum Dum Municipality.

'South Dum Dum Matri Bhojan DWCUA Group' of South Dum Dum Municipality has submitted a bill of Rs. 8820/- for reimbursement.

In this context it is to state that Regional 'SARAS Mela' 2013 was held on and from 12th to 25th December, 2013 at Centreal Park, Salt Lake, Kolkata. To attend the fair participants i.e.(TCG/DWCUA) group members from distant ULBs had to stay at 'Haz House', Kolkata under supervision of P& RD Deptt. Govt. of

Contd.. 49

সুডা

West Bengal. There was no provision of food supply to the resident participants of the said fair. Therefore the aforesaid DWCUA group was requested to supply food after negotiation of rates mentioned in the bill submitted by them for the resident participants of SUDA for seven days.

A certificate is given on the body of the bill. The bill is put up for perusal and post facto approval of Director, SUDA. If approved, the bill amounting Rs. 8820/- may be passed for payment.

Submitted.

for
20/02/14

Observations made in 'A' & 'B' above may kindly be seen.

In terms of approval given by Honble MLC in NSP-46, a sum of ₹4.50 lacs (Rs. four lacs fifty thousand) only may be released in favour of North 24 Parganas Zilla Parishad, DRD Cell, Barasat towards stall rent at 9th Joras Mela held during 12th - 25th December, 2013 at Bishanagar Mela Ground, Salt Lake.

Besides the stall rent at Joras, a sum of ₹8820/- (Rs. eight thousand eight hundred twenty) only may further be released in favour of "South Dum Dum Metro: Bhojan DWCUA Group" for supply of meal/tiffin to the mela participants since, as stated in para. B above, no arrangement for meal/tiffin was made by the mela organizers.

F.A

~~Handwritten signature~~

Go
21/2/14

৫৫.

Forgoing notes

Proposal - 'A' -

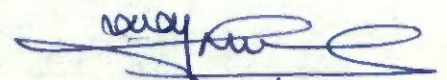
Advisor (SSSR) has proposed to release ₹4.5 lakhs in favour of - D.R.D. Cell 24th (North) on account of stall charge in 'SARAS Mela' held during the period 12th - 25th Dec 2014 at central park, Sall Lake. As the proposed expenditure ^{has been approved} by the Honble M.I.C. at n.s.p. 46 ante the payment may be released.

Proposal - 'B' -

In view of the fact the fair authority had not taken responsibility to provide meal to the participants, 'South Dumdum Mathi Bhoyan DWCUA' was requested to provide meal packages to the participants during the fair, likewise previous year.

The DWCUA group has submitted a bill for ₹8,820/- (~~at~~ eight-thousand eight-hundred twenty) toward the charge of supplying meal packets which may please be approved as post-facto so that the amount could be released.

Director.


21/2/14

WT
24/2/14

FA
F.O.
(W)
21/2

CCA
24/02/14

As per notes and orders at NSP-49 and prepage

As approved by Director, SUDA at prepage, to release the payment in favour of **01. North 24 Parganas Zilla Parishad, DRD Cell, Barasat** and **02. South Dum Dum Matri Bhojan DWCUA Group**, a transfer advice as detailed below has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay order endorsed on the body of the bill is for signature of Director, SUDA / F.O. & Ex-Officio J.D., Finance please.

Name of the Payee	Purpose of Payment	Gross Amt. (in Rs.)
North 24 Parganas Zilla Parishad, DRD Cell, Barasat	Release of payment for participation charges in Kolkata Saras Mela, 2013-14 held at Bidhannagar Mela Ground, Salt Lake, Kolkata during the period from 12.12.2013 to 25.12.2013 vide Memo. No.798/SARAS-2013-14/DRDC dated 02.01.2014 against this office order no.SUDA-234/2007/1946 dated 04.12.2013.	4,50,000/-
South Dum Dum Matri Bhojan DWCUA Group	Release of payment for supply of Breakfast, Lunch & Dinner among the participants during the period from 13.12.2013 to 22.12.2013 on the occasion of Kolkata Saras Mela, 2013-14 held at Bidhannagar Mela Ground, Salt Lake, Kolkata during the period from 12.12.2013 to 25.12.2013 vide Memo. No.Nil dated 31.12.2013.	8,820/-
Total		4,58,820/-

F.O. &
Ex-Officio J.D., Fin.

Pay order and Transfer advice
for Rs 4,58,820/- may be signed,

24/02/14

Dir. SUDA
Jt. Secy. M.A. Dept.

24/02/14

Sub : Participation in 10th Regional 'SARAS' mela.

Ref. :757/WBSRLM/PROG/6P-05/2012 dt. 05/11/2014 of West Bengal
State Rural Livelihood Mission(WBSRLM)

Mission Director & Chief Executive Officer, WBSRLM has invited SUDA in 10th Regional 'SARAS' Mela for participation. The fair is scheduled to be held on and from 31st January to 12th February, 2015 at Bidhannagar Mela Ground, Central Park, Salt Lake, Kolkata.

Like in previous years we may participate in the fair to display and sale of products manufactured by SHG group members under NULM programme for their hand holding support. In 9th SARAS the sale of SHG products comes to Rs. 6,05,467/-, as reported.

The committee has proposed that they may allot around 10 stalls at the rate of Rs. 35,000/- per stall fixed for this year.

To accommodate more ULBs' participation a request had given by the undersigned to the concerned Department to increase the number of stalls in the fair. PD & Addl. District Mission Director of District Rural Development Cell/ District Mission Management Unit, North 24 Parganas has confirmed over telephone that they have increased the number of stalls from 10 to 14(12 General Stall & 2 Food Stall).

In present context we may book 14 stalls (including 2 food stalls) in 10th SARAS Mela. The cost of stall rent comes to Rs. 4,90,000/-(14 X Rs. 35,000/-)

Keeping in view the past records, quality and novelty of the SHG products, product sale report in various fairs the following ULBs are proposed for participation in fair.

Name of the ULB

- | | | |
|------------------|----------------------|---------------------|
| 1. Baranagar ✓ | 7. English Bazar | 13. South Dum Dum ✓ |
| 2. Bansberia | 8. Madhyamgram ✓ | (Food Stall) |
| 3. Barasat ✓ | 9. Rajpur-Sonarpur ✓ | 14. Barrackpore ✓ |
| 4. Barrackpore ✓ | 10. Santipur | (Food Stall) |
| 5. Dum Dum ✓ | 11. Siliguri MC | |
| 6. Kanchrapara ✓ | 12. Uluberia | |

If approved, Stall booking and other formalities to be performed accordingly.

Put up and submitted.

[Signature]
07/01/15

[Signature]

NOTE SHEET

SUDA

10th Regional SARAS Mela under the PPRD Deptt will be held at Coastal park, Bidhanagar for the period from 31.01.15 to 12.02.15 and we have been invited to participate in the Mela line previous occasions.

The rate per stall has been fixed at Rs. 35,000/- and the stalls have been allotted in our favour. The total cost comes to Rs. 4,90,000/- which may be approved.

The UBs have been selected on the basis of performance and they will participate in the Fair. SHGs of the concerned UBs will participate in the Fair along with their group products for display and sale. The name of the UBs has been marked as 'X' in the pre-page which may kindly be approved.

27/01/15

Proposal above may kindly be perused. Like previous year, we may participate in SARAS Mela to be held at Bidhanagar from January 31st to 12th Feb, 15 as requested by Mission Director, WBRLM (PPRD Deptt). If considered, proposal at A' (pre-page) for booking the no. of stalls and participation of SHG groups of UBs (details at X pre-page) may be approved. Cost of stall amounting to Rs. 4,90,000/- may be borne out of fund of SUDA (SSRY/NUCL), if appt.

Principal Secretary
M. A. D. M.
& Chairman, SUDA

WT
8/1/2015

me
9/1/15

U.O. No. SUDA: 21/15

Dated: 9.1.15

Rtr-201/2007

DIR/SUDA

SD (S)

AD

P.C.

PC for rest formalities is approved by HMIC.

PC

Memo.
28/1/15

Sub: Participation in 10th Regional 'SARAS' mela, 2015

As approved by Hon'ble MIC M.A. & U.D. Department, Govt. of West Bengal, proposed 14 nos. of stalls (including 2 food stalls) in mela premises to be booked and accordingly the selected ULBs to be invited for participation.

The drafts of Stall Booking and Invitation letters of the ULBs are put up for approval. If approved, the letters may be signed by Director, SUDA.

21/01/15

As per approval of the Hon'ble MIC M.A. & U.D. Department Govt. of West-Bengal on 16.1.15 vide u.s.p. 53 it is the time to inform the selected ULBs for their information and timely participation in the 'SARAS Mela 2015' with their products well ahead the commencement. At the same time the intimation may be sent to the Mission Director & Chief Executive, WBSRLM with a copy to the project Director, ORD Cell, North 24 parganas, ZP being Nodal Officer of the mela regarding our participation and booking of 14 no of stalls including 02 no food stalls in favour of State Urban Dev. Agency. Please letters may kindly be signed if approved.

21.1.15

21/1/15

Director
(SUDA)

He/LP
Pl. issue
G2 21/1/15

Sub : Participation in 10th Regional 'SARAS' mela.

Ref. :1119/WBSRLM/PROG/6P-05/2012 dt. 05/10/2014 of West Bengal
State Rural Livelihood Mission(WBSRLM)

Mission Director & Chief Executive Officer, WBSRLM has invited SUDA in 11th Regional 'SARAS' Mela for participation. The fair is scheduled to be held on and from 10th December to 27th December, 2015 at Bidhannagar Mela Ground, Central Park, Salt Lake, Kolkata.

Like in previous years we may participate in the fair to promote SHG activity and also sale of products manufactured by SHG group members under NULM programme.

The committee has proposed that they may allot around 10 stalls at the rate of Rs. 35,000/- per stall fixed for this year.

To accommodate more ULBs' participation we may request to Smt. Rumela Dey, PD & Addl. District Mission Director of District Rural Development Cell/ District Mission Management Unit, North 24 Parganas Department to increase the number of stalls in the fair. The no of stalls may be increased to 14 instead of 10 including 2 food stalls.

If agreed and approved by the concerned department we may book **14 stalls (including 2 food stalls) in 11th SARAS Mela**. The cost of stall rent comes to Rs. 4,90,000/- (14 X Rs. 35,000/-)

Keeping in view the past records, quality and novelty of the SHG products, product sale report in various fairs the following ULBs are proposed for participation in fair.

Name of the ULB

- | | | |
|----------------|--------------------|-------------------|
| 1. Baranagar | 7. English Bazar | 13. South Dum Dum |
| 2. Bansberia | 8. Madhyamgram | (Food Stall) |
| 3. Barasat | 9. Rajpur-Sonarpur | 14. Barrackpore |
| 4. Barrackpore | 10. Santipur | (Food Stall) |
| 5. Dum Dum | 11. Siliguri MC | |
| 6. Kanchrapara | 12. Uluberia | |

If approved, Stall booking and other formalities to be performed accordingly.

Put up and submitted.

Subh
05/11/15

*As per my recommendation our recommendation is as follows attached or
Note above may kindly be perused. Following previous
convention we may request WBSRLM to allot 14 stalls. Accordingly
proposed above may kindly be approved.*

Director

(Signature)
3/11/15

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SUDA

Note pre-page.
Like previous year, we may participate in SARAS Mela to be held at Bidhanagar from 10th to 27th December as requested by Mission Director, WBSRLM (PERO Dept.). If considered, proposal at 'A' pre-page for booking of 14 no. of stalls and participation of SMC Group of VUBs mentioned at 'x' pre-page may be approved. The cost of stall rent amounting to Rs. 4,90,000/- may be borne out of NRCM fund, if approved.

WJ
8/11/15

Principal Secretary
M.A. Dept
Chairman, SUDA

me
16/11/15

U.O.No.SUDA: 402/15

Dated: 09.15.15

Ref: 234/2007

DX

18/11/15

~~DR/SUDA~~

FA

JD(SD)
A.O.

20/11/15

Pl. put up with draft request letter and arrange others as approve by HMIC.

PC (SODA)

29/11/15

As per approval of the Hon'ble MLC,
MA + UD Deptt, Govt. of West Bengal in the
pre-page below it is now time to inform the
State Mission Director, WBSDL that we are
participating in the Mela and 14 nos of stalls
at the approved rate may be reserved for SUDA.
At the same time the selected UBs may also
be informed for their timely participation
in the fair along with their best products
and other accessories.

Two drafts on the subject
have been prepared and placed for signature
in anticipation of approval.

26/4/15

WT
26/4/15

Director
(SUDA)

~~17~~
C.P.
26/4/15

To attend the '10th SRRAS Mela, 2015' the list of
SUA members are required.

A draft is put up mentioning the list of participants of the
SUA is put up for signature if approved.

26/4/15

WT
26/4/15

Director

PL

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NOTE SHEET

SUDA

Sub: Post facto approval of supplying food at Saras Mela

Ref. Letter dt. 04/01/2016 of South Dum Dum Matri Bhojan DWCUA Group

South Dum Dum Matri Bhojan DWCUA Group has raised a bill amounting Rs. 9670/- for supplying food items to the resident SHG members of some ULBs who had participated in 10th Regional Saras Mela.

It is pertinent to mention here that the Mela Committee had provided lodging facility only to the participants of Saras Mela. Like in previous year after taking verbal permission from Director SUDA the DWCUA group of erstwhile SJSRY programme was directed to provide food for the participants of distant ULBs participated in the fair during the period from 11/12/2015 to 27/12/2015.

The bill placed for post facto approval and release of payment to South Dum Dum Matri Bhojan DWCUA Group.

Done
03/03/16

As proposed above. Food items were supplied by South Dum Dum Matri Bhojan DWCUA Group to the participating ULB members in SARAS Mela 2015. A bill amounting to Rs 9670/- has been raised by the DWCUA Group.

An amount of Rs 9670/- may be approved for payment to South Dum Dum Matri Bhojan DWCUA Group.

02/3/16

Director (SUDA)

A

FA PI.

02/3/16

cashier

WJ

02/3/16

As per notes and orders at prepage

As approved by Director, SUDA at prepage, to release the payment in favour of "South Dum Dum Matri Bhojan DWCUA Group", an account payee SBI cheque as detailed below has been prepared and placed herewith for signature of Director, SUDA and Joint Secretary, M.A. Department please.

Pay order endorsed on the body of the Bill is for signature of Additional Director & Financial Adviser, SUDA please.

Name of the Payee	Purpose of payment	Gross (in Rs.)	TDS (in Rs.)	Net (in Rs.)	SBI Ch. No. & Dt.
South Dum Dum Matri Bhojan DWCUA Group	Release of payment for supply of foods (Lunch & Dinner) among the SHG members participated in Saras Mela, 2015 during the period from 10.12.2015 and 27.12.2015 against Tax Bill No.29 and 30 dated 04.01.2016.	9,670/-	-	9,670/-	835594 dt. 04.03.16

Additional Director &
Financial Adviser

Cheque may pl. be signed.

by
04/03/16

WT
04/03/16

by
4/3/16

Sub : Participation in 12th Kolkata SARAS, 2016

Ref. : 4150/WBSRLM/PROG./6P-05/2012 dt. 16/11/2016 of West Bengal
State Rural Livelihood Mission(WBSRLM)

State Mission Director & Chief Executive Officer, WBSRLM has invited SUDA in 12th Kolkata SARAS,2016 fair for participation. The fair is scheduled to be held on and from 16th December to 25th December, 2015 at Bidhannagar Mela Ground, Central Park, Salt Lake, Kolkata. The Department may tentatively reserved 10(ten) stalls for SUDA in anticipation of our confirmation.

A) Like in previous years, to participate in the fair a confirmation letter may be communicated to WBSRLM well in advance with permission from Department if necessary.

A draft is put up for approval.

B) For hand holding support to the SHGs under DAY-NULM and to participate in the fair following preparation may be taken by this office.

a) Keeping in view of quality and novelty of the SHG marketable products Ten ULBs to be shorted out. Assistance may be taken from the State Manager SMID to short out the present growing SHGs with their marketable products. Accordingly the ULB will be invited in the fair.

For reference, the list of participant ULBs in previous year SARAS fair are noted hereunder;

Santipur, Barrackpore, Barasat, Rajpur-Sonarpur, Madhyamgram, Baranagar, English Bazar, Dum Dum, Uluberia, Siliguri(invited but not attended).

b) The name of two SHG participants of each ULBs have to received by this office in advance for their registration in fair. It is very essential for manning a stall.

c) Free accommodation of the SHG members is usually provided by the Fair Committee. The SHG participant from the distant ULB may stay at selected place of the committee with SHG participants of other places.

For free accommodations of ULBs' participation we may request to Smt. Rumela Dey, PD & Addl. District Mission Director of District Rural Development Cell/ District Mission Management Unit, North 24 Parganas Department.

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NOTE SHEET

SUDA

d) Further, we may request to PD & Addl. District Mission Director of District Rural Development Cell/ District Mission Management Unit, North 24 Parganas Department to provide 2 food stalls at food Park of Kolkata SARAS, 2016.

If they allow, we may accommodate a) Barrackpore and b) South Dum Dum Municipality for marketing of their famous food products, i.e. Pitha & Fast Food items.

e) Fair committee will not provide food to the participants in the fair. Last few years this office had assigned 'South Dum Dum Matri Bhojan DWCUA Group' of South Dum Dum Municipality to provide food (two times) to the ULBs' SHG participant during mela.

If agreed and approved they may be informed accordingly.

Put up and submitted.

24/11/16

Regarding participation in Kolkata SARAS, 2016. Proposals as made in point (a) to (e) at above and prepage may be approved by MA Dept.

24/11/16

Proposal above may kindly be approved for participation of SHGs of different ULBs in 12th Kolkata SARAS, 2016 fair organised by P&R Deptt at Central Park, Bidhan Nagar from 16th to 25th December, 2016.

24/11/2016

May be agreed.

24.11.16

28/11/16

Secretary, MA Deptt
& Chairman, SUDA

U/O No/902/2016

24-11-16

RE 234/2007

HMK/MA/201
Dis/SUDA

Sub: Bill for supplying of food at Saras Mela

Letter dt. 10/01/2017 of South Dum Dum Matri Bhojan DWCUA

Group under South Dum Dum Municipality.

South Dum Dum Matri Bhojan DWCUA Group has raised a food bill amounting Rs. 9040/- for some urban SHG participants in Kolkata Saras, 2016.

As approved by Hon'ble MIC in NSP-61, para-e the South Dum Dum Matri Bhojan DWCUA Group under South Dum Dum Municipality was informed to supply food items to the resident SHG participants of some distant ULBs participated in Kolkata Saras, 2016.

The bill of South Dum Dum Matri Bhojan DWCUA Group is put up for release of payment.

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NOTE SHEET

SUDA

Sub: Participation in 12th Regional 'SARAS' mela, 2015

As approved by Hon'ble MIC M.A. & U.D. Department, Govt. of West Bengal, the allotted stalls in mela premises to be booked and accordingly the selected ULBs to be invited for participation.

The drafts of Stall Booking and Invitation letters of the ULBs are put up for approval. If approved, the letters may be signed by Director, SUDA.

Draft on participation in SARAS KOLKATA
may be approved & signed.

5/12/16

5/12/16

5/12/16

5/12/16

It Dis (SD)

Sub: Bill for supplying of food at Saras Mela

Letter dt. 10/01/2017 of South Dum Dum Matri Bhojan DWCUA

Group under South Dum Dum Municipality.

South Dum Dum Matri Bhojan DWCUA Group has raised a food bill amounting Rs. 9040/- for some urban SHG participants in Kolkata Saras, 2016,

As approved by Hon'ble MIC in NSP-61, para-e the South Dum Dum Matri Bhojan DWCUA Group under South Dum Dum Municipality was informed to supply food items to the resident SHG participants of some distant ULBs participated in Kolkata Saras, 2016.

The bill of South Dum Dum Matri Bhojan DWCUA Group is put up for release of payment.

J. B. (S. D.)

22/02/17.

as proposed above.

21/2

2/8/17

2/8/17

PP.

CCA

07.03.17

As per notes and orders at prepage

As approved by Director, SUDA at prepage, to release the payment in favour of "South Dum Dum Matri Bhojan DWCUA Group" as detailed below, 01 (One) no. of Transfer Advice from SBI has been prepared and placed herewith for signature of Director, SUDA and Finance Officer, SUDA please.

Pay order endorsed on the body of the bill is for signature of Finance Officer, SUDA please.

Name of the Payees	Purpose of payment	Billed (Amt.)
South Dum Dum Matri Bhojan DWCUA Group	Release of payment for supply of foods (Lunch & Dinner) among the SHG members participated in Saras Mela, 2016 during the period from 16.12.2016 to 25.12.2016 held at Central Park, Salt Lake, Kolkata vide Tax Bill No.09, dated 10.01.2017 against this office order no.SUDA-234/2007/2157, dated 05.12.2016.	9,040/-
(Rupees Nine Thousand Forty only)		

Finance Officer
State Urban Development Agency

[Signature]
08/03/17

Director, SUDA

Signed.

[Signature]
08-03-17

[Signature]
09/03/17

NOTE SHEET

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SUDA

Sub : Participation in 13th Regional Kolkata SARAS, 2017

Ref. : 1327/WBSRLM/PROG./6P-05/2012(Pt.-II) dt. 24/10/2017 of
West Bengal State Rural Livelihoods Mission(WBSRLM)

State Mission Director & Chief Executive Officer, WBSRLM has invited SUDA in 13th Kolkata SARAS, 2017 fair for participation. The fair is scheduled to be held on and from 24th November to 4th December, 2017 at Mela Ground, Central Park, Salt Lake(Near Karunamoyee Bus Stand), Kolkata. The Department has reserved tentatively 15(Fifteen) stalls for SUDA in anticipation of our confirmation.

The department also requested to depute one Nodal Officer on behalf of this office to liaison fair participation activities.

Like in previous years this office may participate in the fair. If approved, a confirmation letter to be communicated to WBSRLM well in advance with permission from Department if necessary.

Keeping in view of quality and novelty of the SHG marketable products twenty ULBs to be shorted out. Assistance may be taken from the State Manager SMID to short out the present growing SHGs with their marketable products. Accordingly the ULB will be invited in the fair. This office may request WBSRLM to reserve at least two food stalls at food park of the mela premises if fast food marketing SHGs are interested to participate in the fair.

This office has also to select a Nodal Officer, as they mentioned in their letter.

Put up and submitted for approval.

[Signature]
03/11/2017

Like previous years we may participate in SARAS mela-2017 organised by WBSRLM, PERD Dept.

Submitted for approval.
06/11/17

[Signature]
Director

P. T. O.

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NOTE SHEET

SUDA

Secretary
UDMA Deptt.

"X" prepage may be considered
for approval.

9/11/17

We may participate in SARAS
MELA 2017 of BARD.

40.11.2017

U.O. No. SUDA: 599/17

Dated: 10.11.17

(File: 234/2007)

Urban Development Deptt.
U/O No. 424
10.11.17

HMIC MAQUD

Dr. SUDA

15/11/17

Sub: Participation in 13th Regional 'SARAS' mela, 2017

As approved by Hon'ble MIC U.D & M.A. Department, Govt. of West Bengal in NSP-66 the allotted stalls in mela premises to be booked and following ULBs ^{may be} have selected for participation.

- | | |
|----------------------------|-------------------------------|
| 1. Bolpur (Residential) | 10. Hooghly-Chinsurah |
| 2. Old Malda (Residential) | 11. Kolkata MC |
| 3. Santipur (Residential) | 12. Madhyamgram |
| 4. Sonamukhi (Residential) | 13. Naihati |
| 5. Uluberia (Residential) | 14. North Barrackpore |
| 6. Barakpore | 15. Rajpur-Sonarpur |
| 7. Baranagar | |
| 8. Barasat | 1. South Dum Dum (Food Stall) |
| 9. Dum Dum | 2. Barrackpore (Food Stall) |

Fair committee will not provide food to the participants in the fair. Since long time 'South Dum Dum Matri Bhojan DWCUA Group' of South Dum Dum Municipality had assigned by this office to provide food packets (two times) to the resident SHG participant during mela period. It may be approved further.

The drafts of Stall Booking and Invitation letters of the ULBs are put up for approval.

17/11/2017

may be approved.

May be considered for approval.

17/11/17

20/11/17

20.11.2017

U.O. No. SUDA: 616/2017

Dated: 20-11-17

Ashok Das

Dr. SUDH

17/11/17

PC

Sub: Bill for supplying of food at SARAS Mela, 2017

Letter dt. 21/12/2017 of South Dum Dum Matri Bhojan DWCUA Group under South Dum Dum Municipality.

South Dum Dum Matri Bhojan DWCUA Group has raised a food bill amounting Rs. 12,300/- for resident SHG participants of distant ULBs in Regional SARAS mela, 2017.

As approved by Secretary, UD & MA in NSP-67 the South Dum Dum Matri Bhojan DWCUA Group under South Dum Dum Municipality was informed to supply food items.

The bill of South Dum Dum Matri Bhojan DWCUA Group is put up for release of payment.

File
18/01/18

Put up today.
Plz put up with work order
as asked at "X"

24/1/18

From the above,

South Dum Dum Matri Bhojan DWCUA Group belongs to SHG since erstwhile SSRY. They were assigned for supplying food to the resident participants of the ULB in SARAS Mela since long years.

Like in previous years no work order was issued to them for supplying food (may see previous note sheets of SARAS Mela).

Further, it is stated that in future the work order must be issued to them, if they appeared for supplying of food.

The file is again submitted for reconsideration. and If approved, the bill amount Rs. 12,300/- may be released in favour of South Dum Dum Matri Bhojan DWCUA group.

22/01/18

21.12.17 SUDA

Tarak S. Dutta

22/01/18 SUDA

As per notes & order pre page.

The work order copy is placed in C.P. side.

The file is resubmitted for release of bill amount
Rs. 12,300/- to 'South Dum Dum Matni Bhogon BWDA West' &
South Dum Dum Municipality.

~~DT. Dir. SUDA~~

~~File~~
26/03/18

~~Dispute~~

~~DD~~

26/3/18

~~28/3/18~~

~~FD~~
~~Trans. Dept.~~

~~CCB~~

~~29.3.18~~

~~28/3/18~~

As per notes and orders at prepage

As approved by Director, SUDA at prepage, 02 nos. of bill of **South Dum Dum Matri Bhojan Dwua Group** totalling to Rs.(8,100/-+4,200/-)=**12,300/-** (Rupees Twelve Thousand Three Hundred) only have been received by this office for payment towards supply of food to the stalls of different Self Help Groups from 24th November, 2017 to 4th December, 2017 at SARAS Mela, 2017 held at Salt Lake Central Park Ground vide bill nos.10 & 12, same dated 21.12.2017 against verbal order of Director, SUDA, 01 no. of Transfer Advice amounting to Rs.**12,300/-** towards submission to SBI, Salt Lake, Sector-I branch has been prepared and placed herewith for signature of Director, SUDA and Finance Officer, SUDA please.

Pay order endorsed on the body of the bill is for signature of Finance Officer, SUDA please.

Finance Officer, SUDA
AND
Director, SUDA

S. Bag
30/03/18

Signed:

Rev 20.02.18

NOTE SHEETSub : Participation in 14th Kolkata SARAS' mela.**SUDA**

Ref. :254/WBSRLM/PROG./6P-05/2012 dt. 12/02/2019 of West Bengal

State Rural Livelihood Mission(WBSRLM)

State Mission Director & Chief Executive Officer, WBSRLM has invited SUDA in 14th Kolkata 'SARAS' Mela for participation. The fair is scheduled to be held on and from 21st February to 5th March, 2019 at Mela Ground, Central Park, Salt Lake, Kolkata. The Department has allotted **only 10 stalls** in the fair.

They have also informed to nominate one nodal officer on behalf of our department to remain present at the mela ground at the time of allocation of stalls.

In 13th Kolkata SARAS, 2017 the SHGs of 16 ULBs participated in fair and sale of SHG products has come to Rs. 2,84,200/-(as reported).

Like in previous years we may participate in the fair to showcase and sell of SHG manufactured products under NULM programme.

A) Till date 15 ULBs willing to participate in SARAS mela and mailed their SHG hand made product list to this office which are put up in CP side. The name of the ULBs are stated hereunder;

**Name of the ULB
(Non-Residential)**

1. Kolkata Municipal Corporation
2. Bidhannagar Municipal Corporation
3. New Barrackpore
4. North Barrackpore
5. North Dum Dum
6. Dum Dum
7. Serampore
8. Naihati
9. Hooghly-Chinsurah
10. Uttarpara-Kotrung

**Name of the ULB
(Residential)**

1. Bolpur
2. Tamralipta
3. Uluberia
4. Sonamukhi
5. Old Malda

To accommodate willing ULBs in the fair following arrangement may be followed.

The ULBs nearer to the fair location may participate the fair in phases. In 1st phase i.e. from 21st to 27th February the ULBs cited in Sl. 1 to 5 (non- residential) to be accommodated in five stalls and in 2nd phase i.e. 28th February to 5th March the ULBs cited in Sl. 5 to 10 (non-residential) to be replaced in first five stalls.

The distant ULBs(residential) cited in 1 to 5(residential) to be participate the total fair period i.e. 21st February to 5th March, 2019 in remaining five stalls.

Proposed participation, in phased manner to be confirmed with the WBSRLM in our confirmation letter of participation.

Out of the above, two food stalls will be manned by the SHG members of Barasat and South Dum Dum Municipality. PD, DRD Cell, Howrah Zilla parishad is separately looking after the Food Park of SARAS mela.

B) Like in previous years for resident SHG members of the distant ULBs two time (lunch & dinner) food packets may be provided. The numbers of SHG members comes to ten(10) in five residential stalls to whom we have to arrange two times food packets.

Last few years the " Matri Bhojan DWCUA group" a SHG of South Dum Dum Municipality had supplied food for resident SHG members in SARAS mela.

This year, aforesaid SHG may be engaged for supplying food for resident SHG members in the Mela.

Put up for approval.

EdA
18/02/19.

Proposal "X" & "Y" may be approved

18/2/19

~~Barasat~~

Proposal for participation of SHG members in SARAS mela organised by WBSRLM may kindly be approved considering details on prepage.

sdh 18/2/19

20/11/2019

Director, SUDA

All drafts related to Kolkata SARAS, 2019 put up for approval. EdA
20/02/19

20/2/19

Jt. Dir. SUDA

Asst. Director
NULM (Joh. Chowdhury)
Director

Pr. Secretary
UD & MA Dept.


20/02/19
F.S. Jha

সুডা

NOTE SHEET

SUDA

order pre-page of pay. sup.
Draft- letter put up for kind signature


20/2/19

~~Director~~

~~20/2/19~~

Order at "Y" prepage may kindly be seen.

It has decided that South Dum Dum Matri Bhojon DWCUA Group will supply food to the resident SHG members of the distant ULBs in Kolkata SARAS, 2019. The number of heads as estimated is 10 from five ULBs.

They have submitted a rate chart of their food (lunch & dinner) for the SHG members participating Kolkata SARAS, 2019 for approval. Rate chart is put up in CP side may kindly be seen.

If approved, a work order may be issued to the SHG of South Dum Dum Municipality.


A draft is put up for approval.

~~For~~
25/02/19.

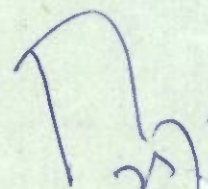
~~J.D.M. SUDA.~~

~~Director~~

who has decided?


25/2/19

25/2


25/2/19

~~70~~

~~7-5-D with~~

In reply to the query in pre-page:

A) The proposal of supplying food to the resident participants of distant ULBs at SARAS mela, 2019 was initiated with the proposal of participation in 14th Kolkata SARAS, 2019 at NSP-72, para-B. It was proposed with the consent of Joint Director, SUDA that "Matri Bhojon DWCUA group(SHG group)" under South Dum Dum Municipality will supply food to the resident participants(10 numbers) in SARAS mela as per their approved rate of lunch and dinner(flagged-X). Accordingly, the proposal was placed and approved by Pr. Secretary, UD & MA Department in NSP-72.

B) A bill dated 22/04/2019 has submitted by the South Dum Dum Matri Bhojon DWCUA Group amounting Rs.16,180/- for supplying food(lunch & dinner) to the resident participants(SHG members) of the ULBs at SARAS mela.

The bill is placed in the file for your perusal and for release of payment.

~~INDIA SWAN.~~

~~7.5.19~~

Pr. Secy

23/05/19

23/5/19

Disputed bill amounting Rs. 16,180/- (Rupees sixteen thousand one hundred and eighty) only proposed at 'A' may be released.

27/5/19

Disputed
JD
7.5.19

Acct. G / P
Pl. process
28/5/19

27/5/19

As per notes and orders at prepage

As approved by Director, SUDA at prepage, 01 no. of bill of **South Dum Dum Matri Bhojan Dwcua Group** amounting to Rs.16,180/- (Rupees Sixteen Thousand One Hundred Eighty only) has been received by this office for payment towards supply of food to the resident participants of the ULB at 14th Regional SARAS, 2019 from 21st February to 5th March, 2019 at Central Park, Salt Lake (Near Karunamoyee Bus Stand) vide bill no.Nil, dated 22.04.2019 against this office order no.SUDA-234/2007/1950(5), dated 20.02.2019, 01 no. of Transfer Advice amounting to Rs.16,180/- onward submission to SBI, Salt Lake, Sector-I branch has been prepared and placed herewith for signature of both Finance Officers, SUDA please.

Pay order endorsed on the body of the bill is for signature of Finance Officer, SUDA please.

Accountant
General

29/05/19

MMW
30/5/19

Finance Officer, SUDA
AND
Finance Officer, SUDA

Sgt. M. S. U

30/5/19