

A 50 bedded shelter unit at Jalpaiguri Municipality under the Scheme Shelter for Urban Homeless (SUM) with an amount of Rs 122.03 Lakh (including 3% DPR preparation cost) was approved by Project Sanction Committee (PSC) in its Fourth meeting held on 16.12.2015. Fund with an amount of Rs. 48.81 Lakh was released in favour of the concerned ULB, as 1st installment on 21.09.15.

It may be noted that, record (MPP) is available in our office it has been noticed the physical progress of the work is 40%... This office has not received the Utilization certificate of the released amount, till now.

In this connection ~~to~~ a letter may be sent to chairman, Jalpaiguri Municipality regarding the submission of Utilization Certificate of 1st installment. at the earliest.

Draft for the same is placed for your kind perusal.

Draft placed seeking O/c from Jalpaiguri Municipality for the fund of Shelter for Urban Homeless may be signed.

SP  
20.12.2016

20/12

20/12/16

SP (Kor)

Draft

SP (Kor)

Sub: Release of fund (2 nd Installment) in favour of Jalpaiguri Municipality for Shelter for Urban Homeless (SUH) under DAY-NULM

A 50 bedded Shelter unit under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM at Jalpaiguri Municipality was approved by PSC in its 4<sup>th</sup> meeting with an approved cost Rs. 118.58 Lakh. Out of this Rs. 118.58 Lakh, the cost of Civil construction including S & P and internal electrification is Rs. 105.52 Lakh, Furniture and Utensils Rs. 8.71 Lakh, Service Connection (WBSEDCL) Rs. 0.5 Lakh, Rs. 0.40 Lakh for Firefighting arrangement, Rs. 3.45 Lakh for contingency (3%).

The funding pattern of central & state shares is 60:40 as per office memorandum no. 24011/4/2015-UPA FTS: 13207. As per the pattern central share is Rs. 71.15 Lakh & the state share is Rs. 47.43 Lakh. So far an amount of Rs. 48.81 Lakh (1 st installment) was released in favour Jalpaiguri Municipality in adhoc basis.

Now, the Municipality has completed 85 % works. Utilization Certificate of Rs. 48.81 Lakh is submitted to SUDA in GFR 19A duly signed by the Chairman, Jalpaiguri Municipality and authenticated by Executive Engineer, Jalpaiguri Division, MED as per prevailing norms.

As per present fund release norms fund should be released in three installments of 40%, 40% and 20%. Therefore Central Share in accordance with the above norms will be Rs. 28.45 Lakh (1 st), Rs. 28.45 Lakh (2<sup>nd</sup>) and Rs 14.23 Lakh (3 rd) and State share will be Rs. 18.98 Lakh (1 st), Rs. 18.98 Lakh (2 nd) and Rs. 9.49 Lakh (3 rd). As per record it is noticed that 1 st installment was released as per previous norms of an amount of Rs. 48.81 Lakh (Central Share: Rs. 36.61 Lakh & Rs.12.20 Lakh) in favour Jalpaiguri Municipality on 21.09.2015.

Now it is proposed to release of an amount of Rs. 46.05 Lakh (Central Share Rs. 20.31 Lakh and State Share Rs. 25.74 Lakh) as 2 nd installment in favour of the Jalpaiguri Municipality for the settlement of the Bill.

This is for your kind perusal.

J.D.  
SUDA

S.B.  
10/10/17

BSM  
10/10/17

In view of the note above 'X' may be approved

am  
11/4/17

FA is requested to offer his views.

SODA  
11/4/17

~~Reader process is found~~

UC is submitted <sup>by</sup> the Jalpaiguri Municipality.

So, there is no bar to release the amount of Rs. 46.05 lakh in favour of the said Municipality.

Smiles  
11/4/17

Director  
SUDA

BA

Director/SUDA  
X

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NOTE SHEET

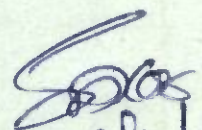
SUDA

Notes prepage may kindly be perused.

The opinion of FA has been obtained.

"X" prepage may be Considered for approval, Submitted.

Secretary  
UDMA Dept.

  
12/4/17


U.O.No. SUDA: 84/2017

Dated: 12/4/17

F.No.: 328/2015

may be approved,


release of Rs. 46.05 lacs to Talpaiguri UCB.

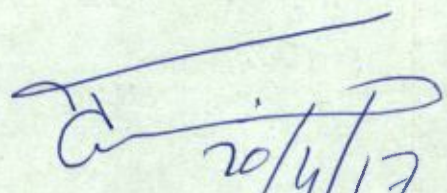
  
14.04.17

HMIC ~~MAEUD~~

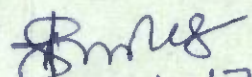
U.O. NO. 109 17/04/2017

~~UDMA~~

FA 

  
20/4/17

C.C.A

  
2.4.17

As per notes and orders at pre page

As approved by Secretary UD&MA Department and Director, SUDA at page-03, to release the fund to Jalpaiguri Municipality in respect of construction of shelter for urban homeless under NULM, a Transfer Advice amounting to Rs 46,05,000.00 (Fourty six lakh five thousand) only is prepared and placed herewith for signature of Addl. Director & FA SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

Fo. SUDA

*Dr. Subhman.*  
21.04.2017

Signed.

*21.04.17*

Signed.  
*21/4/17*

FA/S

Addl. Director

Fo. SUDA

Two sets of memorandum of A/H (NULM) has been prepared and placed herewith for signature of Finance Officer, SUDA please.

*Dr. Subhman.*  
26.04.2017

Signed.

*26.04.17*

Sub: Operation & Maintenance of 50 bedded Shelter unit under the scheme Shelter for Urban Homeless under DAY-NULM

A 50 bedded shelter unit was sanctioned in favour of Jalpaiguri Municipality with a approved project cost of Rs. 118.58 Lakh. As per report available at this office that construction of the shelter unit is completed and it was inaugurated on 14.03.2018. Fund to the tune of Rs. 94.86 Lakh was released in favour of concerned ULB and Utilization Certificate to the tune of Rs. 71.85 Lakh was submitted by the concerned ULB. Now it is required to functional the shelter unit as per guidelines. In this connection a copy of Guidelines for Operation & Maintenance of SUH along with the code of conduct & draft MoU for engagement of agency and composition of shelter Management Committee may be forwarded to the concerned ULB for information and necessary action.

A draft letter for the said communication is placed herewith for your kind perusal.

Deputy  
Director  
SUDA

proposal 'x' may be approved & draft-  
letter may kindly be signed

S.D.  
28.3.18

28/3/18

Ag. Dir.

U.O.No.SUDA: 231/18

Dated: 28-03-18

dt. 30/3/2018

Director  
SUDA

28/3/18

28/3/18

**সুডা**

## NOTE SHEET

**SUDA**

**Sub: Regarding additional works of 50 bedded four storied building for Shelter for Urban Homeless at Jalpaiguri Municipality under NULM.**

A letter vide no. 486/UDMA-13014(13)/4/2018-BDG-MA-SEC-Dept. of UDMA has received by this office from Special Secretary to the Government of West Bengal regarding additional works of 50 bedded four storied building for Shelter for Urban Homeless. From the letter it appears that Chairman, Jalpaiguri Municipality submitted a vetting estimate for allotment of fund of Rs.26,98,054.00 for 50 bedded shelter unit. It may be mentioned that the 50 bedded shelter was sanctioned by Project Sanction Committee of SUH with a approved Project Cost of Rs. 118.58 Lakh in favour of Jalpaiguri Municipality. Fund to the tune of Rs. 94.86 Lakh was released in favour of the concerned ULB. Out of which Utilization Certificate to the tune of Rs. 71.85 Lakh was submitted by the ULB. Construction of the 50 bedded shelter unit is completed. Now the above proposal was submitted by the ULB with a vetted estimate. From the proposal it is not clear that the additional amount is required in which purpose of construction work or it is beyond the sanctioned amount of Rs. 118.58 Lakh and if any additional work was done in this shelter unit then the purpose of this additional works and is it relevant to the construction of SUH.

In this context a letter may be sent to the Chairman, Jalpaiguri Municipality to submit the detailed proposal showing the cause of additional amount requirement for the construction purpose (excess work).

A draft letter is submitted herewith for your kind perusal.

*Additional  
Director, NBSULM  
Deputy  
Director  
SUDA*

*S.D.  
29/04/18*

*If approved letter may be sent to the  
Concerned Municipality, in the above noted  
context.*

*Director  
SUDA*

*In  
24/4/2018*

*S.D.  
24/4/18*

*DD*

*Forward*

**Sub: Release of fund (final instalment) for Shelter for Urbane Homeless (SUH) under DAY-NULM in favour of Jalpaiguri Municipality.**

A 50 bedded shelter unit under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM at Jalpaiguri Municipality Rs. 118.58 Lakh (excluding DPR preparation cost) was approved by Project Sanction Committee (PSC) in its 4 th meeting. Out of this Rs. 118.58 Lakh, cost of civil construction including S & P and internal electrification is Rs. 105.52 Lakh, Furniture and Utensils Rs. 8.71 Lakh, service connection (WBSEDCL) Rs. 0.5 Lakh, Rs. 0.40 Lakh for fire fighting arrangement, Rs. 3.45 Lakh for contingency (3%).

The funding pattern of Central & State shares is 60:40. The Central share is Rs. 71.15 Lakh & State share is Rs. 47.43 Lakh. So far to the tune of Rs. 48.81 Lakh (1 st instalment) and Rs. 46.05 Lakh (2<sup>nd</sup> instalment) were released in two phases in favour of the Jalpaiguri Municipality.

Now, the Municipality has completed the construction of shelter unit in full and it is functional. Utilization Certificate of Rs. 94.86 Lakh was received by this office in GFR 19A duly signed by the Chairman, Jalpaiguri Municipality and authenticated by Executive Engineer, Jalpaiguri Division, MED as per prevailing norms. A requisition of fund of Rs. 20.26 Lakh has been submitted by the concerned ULB.

Now it is proposed to release rest amount of **Rs. 20.26 Lakh** (excluding contingency cost)) as final instalment in favour of the Jalpaiguri Municipality for the settlement of the bills as per prevailing norms.

Submitted for your kind perusal.

Deputy  
Director  
SUDA

SR  
04.06/18

04/06/18

'A' may be approved by  
May be considered.

5/6/18

6/6/2018

U.O.No.SUDA: 345/18

Dated: 05-06-18

File: 328/2015

Director  
SUDA

Principal  
Secretary  
UDMA Dept.

Sir, SUDA

DS/FO

14/6/18

14/6/18

CCA

14.06.18

U.O.No.SUDA: 354/18

Dated: 06-06-18

File: 328/2015

Suman

for per note and order of the page

As approved by Mr. Secretary of UD and MA Dept. and Director  
SUDA at page 4 of, to release the fund to  
Talpaiguri municipality in respect of final instal-  
ment of construction of shelter for urban  
homeless under NULM, a transfer advice  
amounting to Rs. 20,26,000.00 (Twenty lakh  
Twenty six thousand) only is prepared and  
placed herewith for signature of Finance  
Officer, SUDA and Director, SUDA please for  
onward transmission to State Bank of India,  
Salt Lake MC+I Branch for electronic transfer  
of fund.

Prepared by:  
15.06.2018.

Directy SUDA

Signed

Date 18-06-18

FO.

18/6/18

FO, SUDA

Memorandum regarding final instalment of SUT has been  
prepared and placed herewith for signature of FO, SUDA  
please.

Prepared by:  
20.06.2018.

Signed

Date 20-06-18

**Sub: Release of fund 1 st instalment for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Jalpaiguri Municipality**

It may be mentioned that a shelter unit was constructed at Jalpaiguri Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since July, 2018 and operation & maintenance is made by the concerned ULB. At present number of inmates in the shelter unit is 18 nos.

It may be further mentioned that a letter vide memo No. 1558/M dated: 02.07.2018 was received from Chairman, Jalpaiguri Municipality regarding Operation & Maintenance cost of SUH, Jalpaiguri (ASROY). A fund requisition for 3 months (July, 2018 to September, 2018) was submitted by the ULB as following.

**Claim of fund for operationalization of the shelter for Urban Homeless of Jalpaiguri Municipality for 3 Months**

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
<b>1.</b>	<b>Quarterly Maintenance cost of Shelter</b>				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of plumbing & Electrical work	3	Months	500.00	1500.00
<b>2.</b>	<b>Quarterly Servicing Cost</b>				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
<b>3.</b>	<b>Staff Salary</b>				
(i)	Manager (full time)	3	Months	10000.00	30000.00
(ii)	Caregivers: 2nos.	3x 2 heads	Months	5000.00	30000.00
(iii)	One Security	3		5000.00	15000.00
<b>Total= Rs.100500.00</b>					

It has been observed that the requisition of an amount of **Rs.100500.00** (for 3 months) was submitted for O & M cost of shelter. Now based on the Operational & Maintenance guidelines of SUH an amount **Rs.100500.00 (Rupees One Lakh five hundred only)** may be released as 1 st instalment) in favour of Jalpaiguri Municipality as Operation and Maintenance cost for the period (July, 2018 to September, 2018) of shelter.

Submitted for your kind perusal and approval.

Deputy  
Director  
SUDA

Add. Director  
Director  
SUDA

Proposal "X" may be approved

SR  
04.07.18

W 04/7/18  
4/2/18

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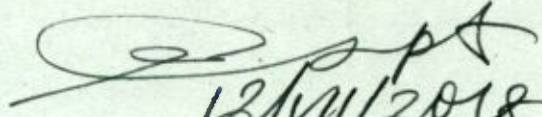
NOTE SHEET

SUDA

"X" prepage may kindly be  
Considered for approval.

Principal  
Secretary  
UDMA Dept.

~~8/7/18~~  
8/7/18

  
12/11/2018.

Sir, SUDA

DD

put up today

  
20/7/18

File No. ....  
Dated .....  
U.O. No. SUDA 421/2018  
Dated 09-07-18  
File No. 328/2015  
SUDA.

~~70~~

Kalya

Pl. procen

23.08.18

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-10, to transfer the fund to jalpaiguri Municipality in respect of 1<sup>st</sup> instalment of O&M cost under SUH of DAY-NULM, a transfer Advice amounting to Rs. 1,00,500.00 (one lakh five hundred) only have been prepared and placed herewith for signature of Finance Officer, SUDA and Director, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

~~FO SUDA~~

Pr. Secretary.  
23.04.2018.

Signed.

23.04.18

Director, SUDA

23/04/18

~~FO SUDA~~

memorandum per to report.

Pr. Secretary.  
25.04.2018.

Signed.

25.04.18

Sub: Release of fund (2 nd instalment of 1 st Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Jalpaiguri Municipality

It may be mentioned that a shelter unit is functional at Jalpaiguri Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since July, 2018 and operation & maintenance is providing by the concerned ULB. At present number of inmates in the shelter unit is 10 nos as per report submitted by ULB.

It may be further mentioned that a letter vide memo No. 3574/m dated: 28.11.2018 has been received from Chairman, Jalpaiguri Municipality regarding Operation & Maintenance cost of SUH, Jalpaiguri (ASRAY). Concerned ULB has submitted the Utilization Certificate of O& M cost of 1 st instalment to the tune of Rs. 100500.00 (copy enclosed). Also a fund requisition for 3 months (Oct 2018 to Dec, 2018) has received by this office as following.

Claim of fund for operationalization of the shelter for Urban Homeless of Jalpaiguri Municipality for 3 Months

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
<u>1.</u>	<b>Quarterly Maintenance cost of Shelter</b>				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of plumbing & Electrical work	3	Months	500.00	1500.00
<u>2.</u>	<b>Quarterly Servicing Cost</b>				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
<u>3</u>	Staff salary (Manager, Caregivers)	3	Months		75000.00
Total=					Rs.100500.00

It has been observed that the requisition of an amount of Rs.100500.00 (for 3 months) is submitted for O & M cost of shelter (copy enclosed in C.P. side). Now based on the Operational & Maintenance guidelines of SUH an amount Rs.100500.00 (Rupees One Lakh five hundred only) may be released as 2 nd instalment)in favour of Jalpaiguri Municipality as Operation and Maintenance cost for the period (Oct, 2018 to Dec, 2018) of shelter.

Submitted for your kind perusal and approval.

Joint Director  
NULM  
SUDA

Proposal "A" may be approved

32.12.18

Asst. Director  
NULM (S. Div)

U.O. No. SUDA 765

Dated 05-12-18

File No. Sum - 328/2015  
Director, SUDA

O & M Cost may be released as per entitlement. Apart from UC of previous instalment, an additional report may also be obtained regarding functioning of SUH, as explained in Coechebhar file in 5/14/18

Notes from pre-page.

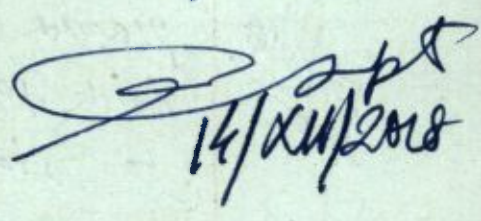
O & M cost to the tune of Rs 100500/-  
for SUT under Talpaiguri municipality  
may be released i. f. o the UCB  
concerned, if approved.

Pr. Secretary  
UD & MA Dept.

sd/- 12/12/18

U.O. No. SUDA: 792  
Dated 14/12/2018

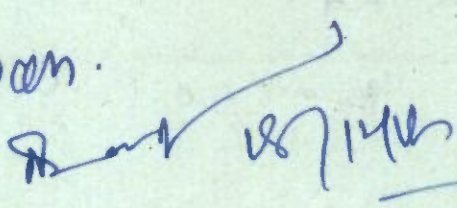
Director, SUDA

  
14/12/2018

sd/- 18/12

F/O

CCO

M. pram.  
  
18/12/18

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## NOTE SHEET

SUDA

As per notes and orders at the page

As approved by. pr. secretary of UD and MA Dept. and Director, SUDA at page-13, to transfer the fund to Jalpaiguri municipality in respect of work on cost of SUT under NULM, a transfer advice amounting to Rs. 1,00,500.00 (one lakh five hundred) only have been prepared and placed herewith for signature of FO SUDA and FO SUDA please for onward transmission to State Bank of India, Salt Lake Sec-1, Branch for electronic transfer of funds.

Pr. Secretary.

20.12.2018.

Signed.

Bar 20.12.18

20/12/18

Memorandum regarding operation and maintenance cost of SUT under NAT-NULM has been prepared and placed herewith for signature of FO, SUDA please.

Pr. Secretary.

26.12.2018.

Signed.

Bar 26.12.18

**Sub: Release of fund (3 rd instalment of 1 st Year) for Operation & Maintenance of Shelter unit under the scheme Shelter for Urban Homeless (SUH) under Jalpaiguri Municipality**

It may be mentioned that a shelter unit is functional at Jalpaiguri Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 30.04.2018 and operation & maintenance is providing by the concerned ULB. At present number of inmates in the shelter unit is 10 nos as per report submitted by ULB.

It may be further mentioned that a letter vide memo No. 118/M dated: 12.04.2019 has been received from Executive Officer Jalpaiguri Municipality regarding Operation & Maintenance cost of SUH, Jalpaiguri. Concerned ULB has submitted the Utilization Certificate of O& M cost of 2 nd instalment of 1 st year to the tune of Rs. 100500.00 (copy enclosed). Also a fund requisition for 3 months (Jan, 2019 to March, 2019) has received by this office as following.

**Claim of fund for operation & maintenance of the shelter for Urban Homeless of Jalpaiguri Municipality for 3 Months**

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
<b>1.</b>	<b>Quarterly Maintenance cost of Shelter</b>				
(i)	Electricity Charges	3	Months	5000.00	15000.00
(ii)	Maintenance of plumbing & Electrical work	3	Months	500.00	1500.00
<b>2.</b>	<b>Quarterly Servicing Cost</b>				
(i)	Sweeping Charges	3	Months	3000.00	9000.00
<b>3</b>	Salary of 1 manager	3	Months	10000.00	30000.00
<b>4</b>	Staff salary (Security, Caregivers)	3	Months		45000.00
					<b>Total= Rs.100500.00</b>

It has been observed that the requisition of an amount of **Rs.100500.00** (for 3 months) is submitted for O & M cost of shelter (copy enclosed in C.P. side). As O & M cost has been utilized in full, now based on the Operational & Maintenance guidelines of SUH an amount **Rs.100500.00 (Rupees One Lakh five hundred only)** may be released as 3 rd instalment of 1 st year in favour of Jalpaiguri Municipality as Operation and Maintenance cost for the period (Jan, 2019 to March, 2019) of shelter.

Submitted for your kind perusal and approval.

Joint  
Director  
SUDA

S.D.  
16.04  
19

Fund proposed at 'A' for O&M of Jalpaiguri SUH may be released if approved

ANDINULM

16/4/19

Notes NSP-15 may kindly be seen.

O&M charges for the SUH under Jalpaiguri Municipality amounting to Rs.1,00,500/- (Rupees one lakh five hundred) only as a third installment for the first year may be approved.

Payment up to March, 2019 ~~may be~~ disbursed to Jalpaiguri Municipality.

Director, SUDA

Chandhan  
AMD  
16.04.19

Pr. Secretary

UD & MA Dept

U.O. No. SUDA 229

Dated 18.04.19

File No. 328/2015

Director, SUDA

SP/19

SP 17/4/19

18/IV/2019.

SP 23/4

28/4/19

Accty/NULM

Pl. procn. 24.4.19

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-16, to transfer the fund in respect of O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 1,00,500.00 (One lakh five hundred) only have been prepared and placed herewith for signature of Finance Officer, SUDA and Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

*[Signature]*  
24.04.2019.

Signed.

*[Signature]*  
24.04.19

*[Signature]*  
24/4/19

*[Signature]*  
FO (PAS)  
21

**Sub: Proposal for construction of Boundary Wall of SUH at Jalpaiguri Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM**

A letter vide no. SUDA/23/2014(MPR)/4468(35) dated: 04.07.2019 was sent from this office to the ULBs where SUH is completed/ under construction regarding submission of Proposal for construction of Boundary Wall of SUH under DAY-NULM.

In response to this letter Jalpaiguri Municipality sent the proposal (vide letter no. 1536/m dated: 31.07.2019) for construction of Boundary Wall of SUH at Jalpaiguri (Copy placed in the C.P. side mark as 'x'). It appears from the proposal that plan & estimate of 124.9mtr length boundary wall of SUH duly vetted by Executive Engineer, Jalpaiguri Division, MED and it complies with the cost provision of Boundary Wall as proposed from this office i.e. Rs.10552/meter and the estimated amount is **Rs. 1105135.00** (including cess & GST). This estimate is prepared as per the currents PWD SoR. The undersigned checked the estimate and it is found ok.

Now these proposals may be forwarded to the competent authority for necessary approval.

If approved, fund may be released in favour of concerned ULB for the aforesaid work in two instalments i.e. 50%, 50% from the SUH component head under DAY-NULM. 1 st instalment may be released after completion of tender process and after issuing the Work Order for the aforesaid work. Utilization Certificate for this purpose may be collected from the concerned ULB in GFR 12C format and 2 nd instalment will be released after receiving of UC (70%) of previous instalment.

Submitted for your kind perusal.

*All Mission  
Director NULM*

*S/D  
02-08/19*

FO *Plen opin.*

*Shankar  
02/08/19*

AND  
NULM

*As proposed, the funds may be released, subject to timely submission of UCs by the concerned ULBs.*

*Yashore  
02/08/19*

Principal Secretary has approved for the construction of boundary wall in file no.SUDA-317/2016 at the identified perimeter of the SUH wherever required. Financial Adviser has examined the model estimate and concurred to it (flagged 'A'). We have now received 1 (one) estimate for construction of boundary wall of the SUH at Jalpaiguri.

The estimate cost for the boundary wall for Jalpaiguri SUH measuring 124.9 meters is ₹ 1105135 (₹ eleven lakh five thousand one hundred & thirty five) only. The estimate duly vetted by Executive Engineer, Jalpaiguri Division, MED and has been duly checked by the State Mission Manager, SUH and found to be in conformity with the model estimate of ₹ 10,552 per meter.

The fund may be released in 2 (two) equal installments to the implementing agency. 1<sup>st</sup> installment may be released after completion of the tender process, issuance of work order and commencement of physical work on the ground, to be confirmed by the implementing agency. The 2<sup>nd</sup> installment may be released after completion of the entire boundary wall.

It may kindly consider to approve the proposal for construction of boundary wall at SUH Jalpaiguri at an aggregate amount of ₹ 1105135 (₹ eleven lakh five thousand one hundred & thirty five) only.

Director

Chaudhury  
AMD 02/08/19

Proposal at 'x' may be approved considering funds lying with SUDA under NULM.

Pr. Secretary  
UD & MA Dept.

U.O. No. SUDA. 415

Dated. 9.8.19

File No. 328/15)

Director, SUDA

Def - 1/8/19

13/VIII/2019

Def 16/8/19

Chaudhury  
17.08.19

As approved above, now a letter of administrative approval & financial sanction for construction of boundary wall at SUH at Jalpaiguri may be given to concerned ULB for necessary.

Submitted for your kind perusal.

Sd/- SMH

Signed Chaudhury  
17/08/19Sd/-  
17/08/19

A.M.D.

Sub: Release of fund (4 th instalment of 1 st year & 1 st instalment of 2 nd year) for Operation & Maintenance of Shelter under the scheme Shelter for Urban Homeless (SUH) under Jalpaiguri Municipality

It may be mentioned that a shelter unit was constructed at Jalpaiguri Municipality under the scheme Shelter for Urban Homeless (SUH) under DAY-NULM. This unit is functional since 30.04.2018 and the ULB itself functioning the shelter unit. At present 14 inmates are present in the shelter as per report submitted by the ULB

It may be further mentioned that letters vide memo No. 1269/JM dated: 10.07.2019 & vide memo no. 2369/JM dated: 25.09.2019 have been received from Chairman, Jalpaiguri Municipality regarding requisition of cost of O & M of SUH, Jalpaiguri. Utilization certificate of 3 rd instalment is received in full (copy enclosed in C.P. side). Also fund requisitions for 6 months (April 2018 to June, 2019 & July, 2019 to September), 2019 have been submitted by the concerned ULB. The requisitions are submitted as following:

**Claim of fund for operation & maintenance of the shelter for Urban Homeless of Jalpaiguri Municipality for 6 Months**

Sl. No	Item	Quantity	Unit	Rate in Rs.	Amount In Rs.
1.	<b>Quarterly maintenance cost</b>	6			
(i)	Electricity Charges	6	months	5000.00	30000.00
	Maintenance of plumbing & electrical work	6		500.00	3000.00
2.	<b>Quarterly Servicing Cost</b>	6			
(i)	Sweeping Charges	6	Months	3000.00	18000.00
3.	<b>Staff Salary</b>	6			
(i)	Manager (full time)	6	Months	10000.00	60000.00
(ii)	Caregivers & Security : 3 nos.	6 X 3 nos	Months	5000.00	90000.00
<b>Total= Rs.201000.00</b>					

It has been observed that the requisition of total amount of (Rs. 100500.00 + Rs. 100500.00 =Rs. 2,01,000.00) for 6 months has been submitted to this end. As per approved DPR of SUH annual O & M cost is Rs. 600000.00/year. Based on the provision of O & M cost, an amount Rs. 2,01,000.00 (Rupees Two lakh one thousand only) may be released in favour of Jalpaiguri Municipality as Operation and Maintenance cost (April 2018 to June, 2019 & July, 2019 to September) of shelter.

Submitted for your kind perusal.

Addl. Mission  
Director, NULM

SR  
30.09/19

Notes at page-20/N may kindly be seen.

X | O&M charges for the SUH at Jalpaiguri Municipality amounting to ₹2,01,000 (rupees Two lakh One thousand) only may be released as 4<sup>th</sup> installment for the 1<sup>st</sup> year and 1<sup>st</sup> installment of 2<sup>nd</sup> year may be approved.

Payment upto June, 2019 has been disbursed by Jalpaiguri Municipality. Utilisation of the fund released as 3<sup>rd</sup> installment has been submitted by the ULB.

Director, SUDA

Chandran  
6/10/19  
AMD

Pr. Secretary  
UD & MA Dept.

X - may be approved.

U.O. No. SUDA...527

Dated...16.10.19

File No. SUDA-328/2015

Director, SUDA

DDP 16/10/19

17/10/2019

DDP 21/10/19

Chandran  
22/10/19

AD (SC)

PO  
Acet (NUL)

H. process  
Y. Hone  
11.11.19.

As per notes and orders at pre page

As approved by Pr. Secretary of UD&MA Dept. & Director, SUDA at page-21, to transfer the fund in respect of O&M cost of SUH under NULM, a transfer Advice amounting to Rs. 2,01,000.00 (Two lakh one thousand) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

For SUDA  
Director, SUDA  
&  
FO (PAS)

M. Sedhukhan.  
11.11.2019.

Y. Aore  
11/11/19

13/11/19

13/11/19

FO

As per notes and orders from E-File No. SUDA-14012(14)/2/2020-NULM SEC(SUDA)-SUDA (Computer No. 252855)

As approved by Pr. Secretary of UD & MA Dept & Director, SUDA, to transfer the fund in respect of O&M cost of SUH of NULM, a transfer Advice amounting to Rs. 1,00,500.00 (One lakh five hundred) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

For SUDA  
Director, SUDA

2  
B/MS

Dr. Subraman  
07.01.2020

Y. Gore  
17/01/2020

17/1/2020

PO

17/1/2020

of the same placed in the file.

24/01/2020 1:46 PM

NETAI GHORAI  
(CASHIER(ACCT)(SUDA))

**Note No. #7**

As fund has been released and memorandum uploaded, hard copy of the file is hereby returned.

31/01/2020 11:43 AM

GOUTAM HORE  
(FO(ACCT)(SUDA))

**Note No. #8**

**Sub: Release of fund (1 st installment) for construction of Boundary Wall at SUH-Jalpaiguri under the scheme shelter for Urban Homeless (SUH) under DAY-NULM at Jalpaiguri Municipality**

It may be mentioned that a proposal for construction of 134 mtr Boundary Wall of SUH at Jalpaiguri Municipality was sanctioned with a sanctioned cost of **Rs. 1105135.00** in favour of Jalpaiguri Municipality on 17.08.2019 (copy placed in the C.P. side for your kind perusal). As per administrative approval 50% fund (1 st installment) will be released after issuance of work order for the aforesaid work.

Now the ULB has completed the Tender process and placed the work order for the aforementioned work. A copy of work order is placed in the c.p. side for ready reference. Concerned ULB has sent a requisition for fund for 1 st installment i.e. 50% for construction of Boundary Wall (Copy placed in the C.P. side for your kind perusal). Concerned ULB has claimed 50 % of **Rs. 1062416.18** (Tender Amount) copy placed in the C.P. side). In this context as per administrative approval, now 50% of Tender Amount of Boundary Wall of SUH i.e. **Rs. 531208.00** (Central Share: 318724.80 & State Share: 212483.20) may be released in favour of Jalpaiguri Municipality for construction of Boundary Wall of SUH.

Submitted for your kind perusal.

04/02/2020 5:07 PM

SOUMEN DE  
(SMM-WBSULM(NULM)(SUDA))

**Note No. #9**

Note#8 may kindly be seen.

In terms of the Administrative approval and financial sanction accorded for the project to construct a boundary wall at SUH Jalpaiguri, the tender process has since been closed and work order issued, we may now release an amount of **`5,31,208 ( Five lakh Thirty One thousand Two hundred & Ninety**

**Eight) only** as 50% of the total project cost of ` 1062416.18.

The construction of the boundary wall already has the approval of the Principal Secretary.

Approval may be accorded.

05/02/2020 12:57 PM

JOLY CHAUDHURI  
(AD DIR(SUDA))

**Note No. #10**

Proposal at note 9 may kindly be approved.

21/02/2020 11:42 AM

DEBARATI DATTA GUPTA  
(DIR(SUDA))

**Note No. #11**

24/02/2020 2:56 PM

SUBRATA GUPTA  
(PRSECY(UDMA))

**Note No. #12**

Approved

25/02/2020 5:21 PM

FIRHAD HAKIM  
(MIC(UDMA))

**Note No. #13**

27/02/2020 2:02 PM

SUBRATA GUPTA  
(PRSECY(UDMA))

**Note No. #14**

28/02/2020 5:29 PM

DEBARATI DATTA GUPTA  
(DIR(SUDA))

**Note No. #15**

Approval at Note#12.

The fund be released and memorandum uploaded on 02.03.2020.

29/02/2020 12:40 PM

JOLY CHAUDHURI  
(AD DIR(SUDA))

**Note No. #16**

Please process.

02/03/2020 5:37 PM

GOUTAM HORE  
(FO(ACCT)(SUDA))

As per notes and orders from E-File No. SUDA-14012(14)/2/2020-NULM SEC(SUDA)-SUDA (Computer No. 252855)

As approved by Pr. Secretary of UD & MA Dept & Director, SUDA, to transfer the fund in respect of construction of boundary wall cost under SUH of NULM, a transfer Advice amounting to Rs. 5,31,208.00 (five lakh thirty one thousand two hundred eight) only have been prepared and placed herewith for signature of Director, SUDA & Finance Officer, SUDA please for onward transmission to state Bank Of India, Salt lake Sec-1 Branch for electronic transfer of funds.

*Pr. Secy  
Director, SUDA  
&  
FO (PAS)*

*M. Sedhukhan.  
03.03.2020*

*Y. Hone.  
03.03.20.*

FO

*3/3/2020*

*SPK 2/3*

*Pr. Secy*

*memorandum put to signed.*

*M. Sedhukhan.  
04.03.2020*

*Y. Hone.  
04/03/20.*