

CHAPTER 5

5. FINDINGS OF THE SURVEY

The following is the table that displays the total number of homeless people found in each of the ULBs in alphabetical order, the population according to 2011 Census in the corresponding municipalities and their areas in sq.km.

SL.NO.	ULBs	AREA IN SQ.KM	POPULATION (2011 CENSUS)	NUMBER OF HOMELESS FOUND AS PER DEFINITION OF NIT
1	Alipurduar	9.36	65,232	5
2	Arambagh	34.75	66,175	58
3	Asansol MC	215.44	5,63,917	73
4	Ashoknagar-Kalyangarh	16.5	1,21,592	11
5	Baduria	22.43	52,493	21
6	Baidyabati	11.48	1,21,110	56
7	Balurghat	8.56	1,51,299	13
8	Bankura	19.06	1,37,386	45
9	Bansberia	9.06	1,03,920	184
10	Baranagar	7.12	2,45,213	82
11	Barasat	34.5	2,78,435	44
12	Barddhaman	48	3,14,265	25
13	Barrackpore	11.65	1,52,783	48
14	Baruipur	9.5	53,128	21
15	Basirhat	22.01	1,25,254	2
16	Beharampore	31.42	1,95,223	20
17	Beldanga	3.98	29,205	13
18	Bhadreswar	8.28	1,01,477	90
19	Bhatpara	31.84	3,85,831	30

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SL.NO.	ULBs	AREA IN SQ.KM	POPULATION (2011 CENSUS)	NUMBER OF HOMELESS FOUND AS PER DEFINITION OF NIT
20	Bidhannagar	11.09	2,15,514	0
21	Birnagar	5.52	30,799	10
22	Bishnupur	22.01	67,783	15
23	Bolpur	13.13	80,210	32
24	Bongaon	24.7	1,08,864	58
25	Budge Budge	9.06	76,837	22
26	Buniadpur	DATA NOT AVAILABLE	32,315	0
27	Chakdah	15.36	95,203	2
28	Champdany	6.5	1,11,251	31
29	Chandannagore MC	20	1,66,867	27
30	Chandrakona	16.58	23,629	1
31	Contai	14.25	92,226	48
32	Coochbehar	8.19	77,935	3
33	Cooper's camp	1.5	17,755	24
34	Dainhat	10.42	24,397	24
35	Dalkhola	15.95	36,930	7
36	Dankuni	19.5	94,936	11
37	Darjeeling	10.57	1,18,805	6
38	Dhulian	6.25	95,706	30
39	Dhupguri	14.55	44,719	12
40	Diamond Harbour	10.24	41,802	9
41	Dinhata	4.55	36,124	3
42	Domkal	89.86	1,21,727	31
43	Dubrajpur	16.83	38,041	32

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SL.NO.	ULBs	AREA IN SQ.KM	POPULATION (2011 CENSUS)	NUMBER OF HOMELESS FOUND AS PER DEFINITION OF NIT
44	Dum Dum	9.73	1,14,786	20
45	Durgapur	154.2	5,66,517	33
46	Egra	17.21	30,148	6
47	English Bazar	13.25	2,05,521	57
48	Gangarampur	10.29	56,217	1
49	Garulia	6.49	85,336	64
50	Gayeshpur	23	58,998	0
51	Ghatal	DATA NOT AVAILABLE	54,591	18
52	Gobardanga	10.5	45,377	1
53	Gushkara	21.5	35,388	20
54	Habra	21.82	1,47,221	5
55	Haldia	109.65	2,10,194	7
56	Haldibari	10	14,404	2
57	Halisahar	8.29	1,24,939	6
58	Haringhata	DATA NOT AVAILABLE	2,31,068	0
59	Hooghly Chinsura	17.29	1,77,833	23
60	Howrah MC	63.55	10,77,075	303
61	Islampur	10.21	54,340	2
62	Jalpaiguri	12.97	1,07,341	3
63	Jangipur	8.2	88,165	25
64	Jaynagar-Mazilpur	5.81	25,922	17
65	Jhalda	8.65	19,544	1
66	Jhargram	17.04	53,158	5
67	Jiagan-Azimganj	11.5	51,790	40

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SL.NO.	ULBs	AREA IN SQ.KM	POPULATION (2011 CENSUS)	NUMBER OF HOMELESS FOUND AS PER DEFINITION OF NIT
68	Kaliaganj	8.99	53,530	14
69	Kalimpong	8.67	49,403	8
70	Kalna	10	56,722	0
71	Kalyani	29.14	1,00,575	124
72	Kamarhati	10.9	3,30,211	3
73	Kanchrapara	9.06	1,29,425	18
74	Kandi	12.97	55,632	64
75	Katwa	7.93	81,615	32
76	Kharagpur	90.65	2,07,604	58
77	Kharar	10.26	12,118	0
78	Khardah	6.87	1,08,496	1
79	Khirpai	11.65	16,384	43
80	Konnogar	4.69	76,172	0
81	Krishnanagar	15.96	1,53,062	16
82	Kurseong	5.05	42,446	2
83	Madhyamgram	21.5	1,96,127	2
84	Maheshtala	42	4,48,317	17
85	Mal Bazar	7.5	25,218	21
86	Mathabhanga	3.71	23,890	7
87	Medinipur	18.36	1,69,264	23
88	Mekliganj	3.88	9,127	2
89	Memari	14.68	41,451	14
90	Mirik	6.5	11,363	1
91	Murshidabad	12.95	44,019	13
92	Nabadwip	11.66	1,25,543	20

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SL.NO.	ULBs	AREA IN SQ.KM	POPULATION (2011 CENSUS)	NUMBER OF HOMELESS FOUND AS PER DEFINITION OF NIT
93	Naihati	11.55	2,18,194	34
94	Nalhati	12	41,534	28
95	New Barrackpur	16.89	76,846	16
96	North Barrackpur	12.22	1,32,806	6
97	North Dum Dum	26.45	2,49,142	32
98	Old Malda	9.58	84,012	0
99	Panihati	19.38	3,77,347	15
100	Panskura	19.77	57,932	14
101	Pujali	8.28	37,047	6
102	Purulia	13.93	1,21,067	19
103	Raghunathpur	12.95	25,561	6
104	Raiganj	8.99	1,83,612	71
105	Rajpur-Sonarpur	55	4,24,368	17
106	Ramjibanpur	10.24	19,611	3
107	Rampurhat	16.32	57,833	18
108	Ranaghat	7.72	75,365	11
109	Rishra	6.76	1,24,577	51
110	Sainthia	10	44,601	21
111	Santipur	25.88	1,51,777	7
112	Serampore	14.5	1,81,842	18
113	Siliguri MC	41.9	5,13,264	177
114	Sonamukhi	11.65	29,085	11
115	South DumDum	15.47	4,03,316	12
116	Suri	9.47	67,864	27
117	Taherpur	4.75	38,039	15

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SL.NO.	ULBs	AREA IN SQ.KM	POPULATION (2011 CENSUS)	NUMBER OF HOMELESS FOUND AS PER DEFINITION OF NIT
118	Taki	12.97	38,263	17
119	Tamralipta	10.42	65,312	11
120	Tarakeswar	3.9	30,947	31
121	Titagarh	3.24	1,16,520	21
122	Tufanganj	2.49	20,998	1
123	Uluberia	33	2,32,290	29
124	Uttarpara Kotrung	20.81	1,59,147	12

Source: <http://www.citypopulation.de/php/india-westbengal.php>
<http://www.wbdma.gov.in>

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As per definition of NIT, the total number of homeless people in 2018 is 3,307 according to the survey.

ANNEXURE II

FORM NO	NAME OF ELB	WARD NO	NAME OF STREET/LOCATION	NEAREST LOCATION	FULL NAME OF THE RESPONDENT	FATHER/MOTHER'S NAME	WHETHER WILLING TO AVAIL OF	WHETHER STAYS IN STATIC	FULL NAME	RELATIONSHIP WITH RESPONDENT	AGE	SEX	PERSONALLY DISABLED	EDUCATIONAL QUALIFICATION	OCCUPATION	MONTHLY INCOME
1377	GARULIA	4	SONGRANDSHYAMNAGAR	SASHANGHAT	RAJESHIDAS	DURABUDAS	YES	STATIC	PABRICITAS	WIFE	35	F	NO	ILLITERATE	BEGGAR	2000
1378	GARULIA	4	SONGRANDSHYAMNAGAR	SASHANGHAT	RAJESHIDAS	DURABUDAS	YES	STATIC	PHARI	DAUGHTER	13	F	NO	ILLITERATE		
1379	GARULIA	4	SONGRANDSHYAMNAGAR	SASHANGHAT	RAJESHIDAS	DURABUDAS	YES	STATIC	MANU	SON	30	M	NO	ILLITERATE		
1380	GARULIA	4	SONGRANDSHYAMNAGAR	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MAN	SELF	7	M	NO	ILLITERATE	BEGGAR	1000
1381	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	CHANDIDAS	SON/IN-LAW	35	M	NO	ILLITERATE		4000
1382	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	OPAK	DAUGHTER	33	M	NO	ILLITERATE		
1383	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	ARTI	DAUGHTER	13	F	NO	ILLITERATE		
1384	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	DURGA	DAUGHTER	9	F	NO	ILLITERATE		
1385	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	SUNITA	DAUGHTER	14	F	NO	ILLITERATE		
1386	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	SAHAJIDAS	SON	49	M	NO	ILLITERATE		3000
1387	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	BAJAJIDAS	SELF	69	M	NO	ILLITERATE		
1388	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	BAJAJIDAS	FATHER	58	F	NO	ILLITERATE		
1389	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	SAWTE	DAUGHTER	14	F	NO	ILLITERATE		
1390	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MOHUNIN	DAUGHTER	11	F	NO	ILLITERATE		4500
1391	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	RIHRI	SELF	41	M	NO	ILLITERATE		
1392	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MOZALAM	WIFE	33	F	NO	ILLITERATE		3000
1393	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	WALIMA	WIFE	21	M	NO	ILLITERATE		
1394	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	RUSTAM	WIFE	21	M	NO	ILLITERATE		
1395	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	FEH	DAUGHTER/IN-LAW	35	F	NO	ILLITERATE		
1396	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	KALLU	WIFE	2	M	NO	ILLITERATE		
1397	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	RIJAZ	WIFE	34	M	NO	ILLITERATE		5000
1398	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	SIHAYYA	WIFE	28	F	NO	ILLITERATE		
1399	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	HAZIN	WIFE	6	M	NO	ILLITERATE		
1400	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MOSSEL	WIFE	2	F	NO	ILLITERATE		4500
1401	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MOHUN	WIFE	2	F	NO	ILLITERATE		
1402	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MOHUN	WIFE	2	F	NO	ILLITERATE		
1403	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MOHUN	WIFE	2	F	NO	ILLITERATE		
1404	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MOHUN	WIFE	2	F	NO	ILLITERATE		
1405	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MOHUN	WIFE	2	F	NO	ILLITERATE		
1406	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MOHUN	WIFE	2	F	NO	ILLITERATE		
1407	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES	STATIC	MOHUN	WIFE	2	F	NO	ILLITERATE		
1408	GARULIA	4	RAJLATIONROAD	SASHANGHAT	CHANDIDAS	GORBADAS	YES</									

Request for Proposal (RFP)

for

Engagement of Agency / Firm

for

**CONDUCTING GIS BASED SURVEY OF
URBAN HOMELESS POPULATION IN
124 URBAN LOCAL BODIES
IN THE STATE OF WEST BENGAL**

**WEST BENGAL STATE URBAN LIVELIHOODS MISSION
STATE URBAN DEVELOPMENT AGENCY**

Department of UD&MA, Government of WEST BENGAL

Last date for submission of RFP 20.02.2018

BID NOTIFICATION - REQUEST FOR PROPOSAL

**STATE URBAN DEVELOPMENT AGENCY, ILGUS BHAVAN, HC BLOCK, SETOR-
III, SALT LAKE- 700106**

Abbreviations

Authority	UD & MA Department, Govt. of West Bengal
Agency / Firm	Refers to experienced Registered Proprietorship / Private Limited / NGO / Registered Society who deliver required services. Applicant, Agency, Firm and Service Provider are used interchangeably throughout the document
BID	Proposal submitted by Bidder for qualification in response to this document
ULB	Urban Local Body
SUH	Shelter for Urban Homeless
Currency	Indian Rupees (INR)
Date Format	DD/MM/YYYY
Financial Year	1-month period – commencing from 20 the February, 2018 and ending on the 20 th March, 2018
MSP	Refers to Master Service Provider – Successful Applicants / Bidders who have been awarded the project for end-to-end implementation of the project scope
PDD	Proposal Due Date / Bid Closing Date
Project Scope	The scope of following services in response to this document at the sites as designated by the Authority from time to time 1. GIS Based Survey of Urban Homeless in 124 ULBs (Excluding KMC) 2. Resource Mapping 3. Reporting 4. Sharing
QA / QC	Quality Assurance / Quality Control
Tendering Agency	STATE URBAN DEVELOPMENT AGENCY (SUDA) UD & MA Department, Govt. of West Bengal
BPL	Below Poverty Line
MD	Mission Director
SUDA	STATE URBAN DEVELOPMENT AGENCY
AMD	Additional Mission Director
Gol	Government of India

LoA	Letter of Award
MoA	Memorandum of Agreement
PD	Project Director
PO	Project Officer
RFP	Request for Proposal
DAY- NULM	Deendayal Antyodaya Yojana- National Urban Livelihoods Mission
SHGs	Self Help Groups
SMMU	State Mission Management Unit
SMM	State Mission Manager
CMMU	City Mission Management Unit
CMM	City Mission Manager
ALF	Area Level Federation
CLF	City Level Federation
PBG	Performance Bank Guarantee
SUDA	State Urban Development Agency
WBSULM	West Bengal State Urban Livelihoods Mission

SECTION - A
Invitation for the proposal

“Engagement of Agency / Firm for conducting GIS based Survey of Urban Homeless Population in 124 Urban Local Bodies in West Bengal”

STATE URBAN DEVELOPMENT AGENCY (SUDA), under Urban Development & Municipal Affairs Department, Government of West Bengal, intends to engage an agency / firm with requisite experience and capabilities for conducting GIS based Survey of Urban Homeless Population in 124 Urban Local Bodies in the State of West Bengal State.

Accordingly, SUDA invites Request for Proposal (RFP) from interested Agencies / Firms for the same. Eligibilities for the intending bidders have requisite experience for the 'GIS Based Survey of Urban Homeless Population'.

1.	Name of Works :		Engagement of Agency to identify homeless persons in 124 ULB in the State of West Bengal.
2.	Location of Work:		Within the jurisdiction of the Municipal towns of West Bengal approved under NULM Programme. List of Municipal towns approved under this project is given in Section -D/Annexure -I
3.	Amount to be quoted		It shall be inclusive of remuneration of all personnel, mobility charges, travelling expenses, all incidental expenses and maintenance cost together with profit and all taxes and duties to be levied for this purpose. The quoted amount shall be for a span of two years. Note: After implementation of GST, any changes in taxes and duties will subsequently be adjusted in the bill. Rate should be quoted as per prevailing norms. Any upward/downward revision for imposition of GST will be considered in due course, if applicable in this context. 

4.	Eligibility to participate in the Quotation and minimum 50% marks will have to be scored for eligibility of opening Financial Proposal.		a. Should have experience in Govt. sector like Municipal Corporation, Govt. Office, and Public sector Department, have given preference & should have adequate technical man power to survey Urban Homeless population. b. Should be registered Firm / Society under the Companies Act or Registration of Societies Act at least five years from date of issue of RFP. c. Should have valid registrations such as Permanent Account Number (PAN) of the Income Tax Department, GSTIN Number, Registration No. of the Agency/ Firm/ Society. d. Should have at least 3 years 'of experiences in urban issues, municipal functionary, Management of Homeless Shelters for Urban Homeless. e. Agencies with ISO (9001-2008) are preferred
5.	Earnest Money and Security Deposit		Rs.50,000.00 (Rupees fifty thousand) only as an initial Earnest Money Deposit shall be paid by selecting from either of the following payment modes (refer Finance Order no. 3975-F(Y) dated 28/07/2016): i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway. ii) RTGS/NEFT in case of offline payment through bank account in any bank. This amount will be converted to security deposit for the successful bidder. Balance Earnest Money beyond Rs.50,000.00/- (if any, to fulfill 2 % of amount offered) shall be deposited by the successful Quotationer prior to acceptance of tender. The EMD for the successful Quotationer will be converted to Security Deposit and additional amount of 8% will be deducted towards SD from each monthly invoice. Such deducted amount will be refunded after necessary certification by the competent Authority on expiry of 4 months from the month of invoice on which it was deducted.

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6.Date and Time Schedule :-

Sl. No.	Particulars	Date and Time
a)	Date of uploading of N.I.Q. and Quotation Documents online) (Publishing Date)	30.01.2018 at 3:00 PM
b)	Documents download start date	31.01.2018 at 5:00 PM
c)	Date of Pre Bid Meeting with the intending Quotationers in the office of the Director, State Urban Development Agency, ILGUS BHavan, H-C Block, Sector- III, Saltlake City, Kolkata-700106.	07.02.2018 at 11:30 AM
d)	Quotation submission start date (On line)	31.01.2018 at 10:00 AM
e)	Quotation Submission closing (On line)	20.02.2018 at 5:00 PM
f)	Quotation Opening (On line)	23.02.2018 at 11:00 AM
g)	Date of uploading list for Technically Qualified Quotationers (online)	To be notified later.
h)	Date and Place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Quotationers.
i)	Date of uploading of list of Bidders along with the offer rates through (on line),	To be notified later.
j)	Also if necessary for further negotiation through offline for final rate.	To be notified later.
k)	Performance Bank Guarantee value	10 % of the Project Value
m)	Performance Bank Guarantee validity	90 days beyond Project period
7.	Period for signing contract	Within 15 days from date of receipt of letter of Notification of Award.
	Project Period / Survey period	Within 1 Month from date of Signing the contract.
	Address at which proposal in response to RFP notice is to be submitted	The Director, SUDA Address: ILGUS BHAVAN, H-C Block, Sector- III, Salt Lake, Kolkata- 700106.
8.	Site inspection & general information	Intending Quotationers are required to inspect 124 Urban Local Bodies to location and infrastructure facilities. They are to make a careful study with regard to availability of all relevant factors as might affect their rates and prices. They are also required to be acquainted with relevant IS specifications, CPHEEO manuals, Clauses & Sub Clauses of the Quotation documents and to have fully acquainted with all details of work front. They should make a careful study of Homeless Survey Section -D .
9.	Quotation documents	A full set of Quotation documents consists of 2 Parts. These are;
		I) FORM -1, FORM-2, FORM-3, FORM-4, FORM-5
		II) FORM-6 containing Price Schedule (.xls sheet)

10.	Validity of Quotation	A Quotation submitted shall remain valid for a period of 90 calendar days from the date of publication of Quotations. Any extension of this validity period if required will be subject to concurrence of the Quotationers.
11.	Withdrawal of Quotation	A Quotation once submitted shall not be withdrawn within the validity period . If any Quotationer withdraws his/her Quotation within the validity period then Earnest Money as deposited by him/her will be forfeited.
12.	Acceptance of Quotation	Director, SUDA will accept the Quotation. He does not bind himself to accept otherwise the lowest Quotation and reserves to himself/herself the right to reject any or all of the Quotations received without assigning any reason thereof.
13.	Intimation	The successful Quotationer will be notified in writing of the acceptance of his Quotation. The Quotationer then becomes the "Consultant" and he shall forthwith take steps to execute Formal Contract Agreement as per prescribed format with the Director, SUDA and fulfill all his obligations as required by the Contract.
14.	Payment	Payment shall be made by the competent Authority on monthly pro-rata basis on recommendation of the Director, SUDA. All deductions towards taxes, levies and Security Deposit as mentioned in Sl. No. 6 shall be made from the bill.
15.	Influence	Any attempt to exercise undue influence in the matter of acceptance of Quotation is strictly prohibited and any Quotationer who resorts to this will render his Quotation liable to rejection. There shall be no provision of Arbitration for bid related issues.
16.	Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on behalf of and for the Bidder.	
17.	Quotation Acceptance Authority is the Director, SUDA	
18.	No conditional/ incomplete Quotation shall be entertained.	
19.	Intending Quotationer may download the Quotation document from the website http://wbtender.gov.in indirectly by the help of Digital Signature Certificate.	
20.	Technical & Financial Quotation both will be submitted concurrently duly digitally signed in the Website http://wbtender.gov.in . Quotation documents are to be downloaded from website & submission of Technical /Financial Quotation as per Schedule.	

21.	The Quotationer, at the Quotationer's own responsibility and risk, is encouraged to visit and examine the towns as per Section -D/Annexure-I and its surroundings and obtain all information that may be necessary for the Quotation. The cost of visiting the site shall be at the Quotationer's own expense.
22.	The intending Quotationers shall clearly understand that whatever may be the outcome of the present invitation of Quotations, no cost of Quotation shall be reimbursable by the Director, SUDA reserves the right to reject any application for Quotation and to accept or reject any offered Quotation without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Quotationer at any stage of Quotation.
23.	During scrutiny, if it is found that the credential or any other papers found incorrect/manufactured/fabricated, that Quotationer will not be allowed to participate in the Quotation and that application will be out rightly rejected without any prejudice. In that case, his/her Earnest Money shall be forfeited by the quotation inviting Authority.
24.	Before issuance of the work order, the Quotation inviting authority may verify the credential & other documents with the original of the successful Quotationer if found necessary. After verification, if it is found that such documents submitted by the Quotationer is either false or fabricated, in that case, L.O.A. / work order will not be issued in favour of the Quotationer under any circumstances.
25.	Consultant shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
26.	Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any Quotation for and on behalf of such company or firm, invariably upload a copy of power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such Quotation.
27.	No claim for idle labour will be entertained under any circumstances what so ever.
28.	In case of bundh/strike /holiday etc. falls on the schedule dates as mentioned above, the same will be treated on the next working day on the same time.
29.	After finalization of bid, the successful bidder shall have to furnish detailed break up of quoted price showing salary/remuneration of all personnel engaged by him per month and other expenditures in a nutshell.

SECTION – B

SCHEME SHELTER FOR URBAN HOMELESS (SUH)

1. INTRODUCTION

SUDA is the State Level Nodal Agency for implementing

- National Urban Livelihoods Mission

SUDA as per the guidelines issued by Ministry of Housing and Urban Affairs, Government of India is implementing “Shelter for Urban Homeless” component by providing shelter with all essential services to the Urban Homeless in 125 Urban Local Bodies in West Bengal State under NULM.

To assess the actual number of homeless, no. of shelters required for Homeless in each Urban Local Body, and for rehabilitation of homeless, it is proposed to conduct a GIS based survey of homeless in 124 Urban Local Bodies (excluding Kolkata Corporation) in West Bengal State.

Definition of Homeless Persons

Persons who do not have a house, either self-owned or rented, but instead live and sleep on pavements, at parks, railway stations, bus stations and places of worship, outside shops and factories, at constructions sites, under bridges, in Hume pipes, on dividers, road junctions and all other similar places under the open sky or places unfit for human habitation. This also includes people who live in temporary structures without walls, under plastic sheets or thatched roofs on pavements, parks or other Common Places.

Guiding Principles/ guidelines

National Urban Livelihoods Mission (NULM) aims at providing permanent shelter equipped with all essential services to the urban homeless in a phased manner under the Scheme of Shelter for Urban Homeless (SUH).

The National Urban Housing & Habitat Policy (NUHHP), 2007 aims at Promoting sustainable development of habitat in the country with a view to ensure equitable supply of land, shelter and services at affordable prices to all sections of the society. However, the most vulnerable of these are the urban homeless.

The Urban homeless persons contribute to the economy of the cities and thus the Nation as cheap labour in the informal sector; yet they live with no shelter or social security protection. The urban homeless survive with many challenges like no access to elementary public services such as health, education, food, water and sanitation.

2. PROJECT AREA:

The present assignment covers 124 ULBs spread across 22 districts of West Bengal State excluding.

Selected Agency / Firm / NGO will be allotted for conducting GIS based survey of homeless persons based on their eligibility and capacity.

3.1 Objectives of the Survey:

Survey would ensure four objectives, to

- i. Provide planners a detailed mapping of concentration areas of homeless populations in each city / town;
- ii. Establish the demographic profile of homeless populations in city / town;
- iii. Identify official resources such as land and vacant buildings that can be deployed to provide the required infrastructure for shelters in appropriate location in each city/town; and
- iv. Establish the location and type of shelters needed in each city/town by gauging the specific needs of the beneficiaries

3.2 GIS based Survey of Homeless persons may be divided into three phases:

a. Planning phase

- Each Urban Local Body may be divided into smaller, more compact Zones / Ward clusters, in line within the administrative set-up of the ULB.
- Teams may be deployed depending on size and population of the Zones / ward clusters.
- Additional student volunteers can be added to each team to assist and learn from the process.

- Necessary Mobile application software to be developed, duly approved by SUDA.
- Standard questionnaire format will be developed for entire state and agency would follow same for collection of information
- Real time web based dashboard to be provided to SUDA authorities to view real time progress of survey and geospatial information of the each application on the Map
- A Quality assessment team for correction of errors on data to be deployed and each filled form though online to be verified
- Representative from each Urban Local Bodies will be present with Team at the time conducting the survey.
- Local Police Station, Social Welfare Department, Hospital, Civil Society and other Govt. line Departments must be informed through the concerned ULB in advance about the date and time of the survey.

A Plan for survey of homeless population in each Urban Local Body should be prepared in consultation with the Municipal Commissioner of the concerned ULB, which includes the following details:

1. Identification of areas with concentration of homeless based on earlier surveys or any other source of information
2. Division of ULB into zones/ ward clusters in which data would be collected
3. Ensure availability of required number of Tablets / I pads / Smart Phones (@ 2 tablets / I pads / Smart Phones per team) and other accessories before conducting the survey
4. List of interview questions to be prepared for guiding the focus group discussions as per the guidelines
5. Content and format of reports to be submitted to be finalized as per requirement time to time.
6. Timelines to be fixed within which survey would be completed
7. List of partners to be finalized who would be assisting in the qualitative as well as quantitative collection of data
8. Hiring of Car for Mobility of Team.

Prior to the survey, the teams should be trained and oriented on:

1. Purpose of the survey;
2. The profiles and problems of the homeless;
3. Participatory research methods;
4. Data entry of homeless persons through Mobile application using tablets;

5. Expected outcomes;
6. Ethical responsibilities;

Orientation material can be provided a couple of days prior to starting the survey, as material to be ready before the training sessions. The training should include the surveyors, data entry operators, analysis team, plus volunteers, if any.

b. Field Survey: Mapping and Need assessment

The field survey will commence only after the trained survey teams are in place. The field survey should begin **from 8.00 PM to at least 2.00 AM**, because homeless people can usually be identified and contacted at this time. In addition, to cover homeless persons who work during the night, surveys should also be planned for a couple of days during the daytime, i.e. 10.00 AM to 4.00 PM. Before this a preliminary visit should be done within the ULB.

The steps to be followed during the survey

1. Identifying the areas with concentration of homeless population,
2. Profiling the homeless populations in these areas in terms of gender, age, education, occupation, marital status, number of children, history of illness etc. persons with disability should be categorized separately.
3. Identifying the aspirations of the homeless for a shelter and also the deterrents preventing the homeless from using the existing shelters, if any

Broadly identifying the possible buildings and locations where new shelters can be built and duly display on the map by geo tagging them.

Need assessment of the homeless persons should be done using Focus Group Discussion (FGD) method so as to elicit the best possible responses from them.

In FGD, questions should be asked based on an indicative list / format focusing on the following core areas;

- i. What is roughly the total population of the homeless cluster including women and children?
- ii. What is the predominant age and gender profile of the homeless population in the cluster?
- iii. What are the predominant occupations undertaken by this homeless cluster?
- iv. Do they have any special needs and challenges, such as disability, leprosy, TB, high drug use etc?
- v. Have the majority of homeless residents been at this location for more than one year, or less?
- vi. Do they have access to any shelter? If so, the experience of using such shelters by the homeless
- vii. If the government sets up a shelter for them, would they welcome it; oppose it;

or be indifferent? Ask for reasons.

viii. If they were to have a shelter, what would they seek from it in terms of location; facilities; and management?

ix. Are there any resources available in the vicinity where these shelters could be built? The resource could be in the form of land or building.

This information should be recorded and collated by each team. To ensure faster survey results, data entry should be done in parallel with the survey along with photograph and Geo tagging of each homeless person.

The following deliverables are expected out of this process at this stage:

1. Map should indicate the locations of all the scattered as well as clusters of homeless people.
2. Collated survey results
3. Determination of shelter locations, types, number of shelters required in an area, plus available resources in terms of land and building.
4. Finalized resource mapping questionnaire for the next stage of resource

mapping.

c. Resource Mapping

The next step is to conduct a resource mapping exercise. The resources that this phase of the survey seeks to identify in consultation with the Municipal Authorities of concerned ULB are

- a) Existing shelters;
- b) Unutilized or underutilized government buildings that can be possibly redeployed as shelters after suitable refurbishing; and
- c) Vacant lands that are suitable potential sites for new shelter buildings.

At the end of this process, the following deliverable are expected:

1. Field resource mapping survey of all the identified potential buildings and shelter locations
2. Determination of the feasibility of the identified buildings and locations for building/ upgrading shelters, along with government agencies
3. Collating results and submitting to concerned urban bodies at the city level
4. Discussions on recommendations to be put forth in the report.

d. Reporting and Sharing

Once the results of locations are established, the next step is development and finalization of a comprehensive city plan for homeless shelters. This should include sites for homeless shelters and services, types of shelters, converging on homeless

concentration areas and aspirations with available resources, buildings and land. This should be done in a participatory manner, with the involvement of Municipal Authorities, homeless communities and collectives, schools of social work and architecture, CBOs, NSS and college students etc.

At the end of this stage, the following deliverables are expected:

1. Analysis and inferences including homeless concentration areas, profiles, needs and aspirations of homeless populations in each concentration area
2. Preparation of Report with the following minimum arenas:
 - a. Location of shelters with geospatial information
 - b. Types of shelters (working single men; single women and their dependents; special needs shelters such as for drug users, those recovering from grave illnesses, the aged, disabled and infirm)
 - c. Capacity of each shelter
 - d. Facilities and Services to be provided at the shelters
 - e. Resource mapping of needs against existing resources
 - f. Submission of the data set for the project.
 - g. Analysis report on clustered homeless requirements and suggestions for establishment of Shelters based on the need in area/zone & Municipality

3.3. The Agency shall be responsible for:-

Task-1: Proper Plan for the Survey

Task-2: Develop necessary mobile application software, Web based dashboard and make available required number of Tablets / I Pads / Smart Phones and other accessories

Task -3: Provide required Manpower, Constitute survey teams and provide training.

Task -4: Field Survey with GPS enabled tabs / I Pads / Smart Phones through mobile application: Mapping and Need assessment

Task-5: Resource Mapping

Task-6: Reporting and sharing (Submission of reports - Weekly/Monthly or as per the instructions)

Task-7: Other Ancillary works of the Agency

3.4 Deliverables by the Agency:

1. Preparation & submission of **Operation plan report** within 7 days of issue of work order.

2. Real time web based dashboard to be provided to SUDA authorities to view real time progress of survey and geospatial information of the each application on the Map
3. Weekly/ Monthly submission of reports on survey of homeless, ULB wise progress, etc as per requirement of SUDA authorities.
4. Any other Report required by the competent Authority.
5. Completion of survey before 1 month from date of signing of contract.

4. INFORMATION TO THE AGENCY

The Bidders are invited to submit Technical and Financial proposals as per the given formats in separate sealed covers for required work.

The selection would be based on the **Quality-cum-Cost Based Selection (QCBS)** procedure, subject to the Technical Proposal is in substantive compliance with the RFP requirements.

The proposal will form part of the contract with the selected Agency/ NGO/ Firm. The Technical Proposal should be submitted along with a refundable EMD of **Rs. 50,000/-** in form of DD drawn in favour of "**Director, SUDA**".

The selected bidder shall provide professional, objective, and impartial advice and at all times hold SUDA's interest paramount.

The Technical and Financial proposals to be submitted by the Bidders should be firm and valid for a period of 90 days from the last date of submission of the proposal.

Bidders may request clarifications on the RFP document within 7 calendar days from the date of issue of this RFP. Any request for clarification must be sent in writing or by E-Mail to Director, SUDA.

At any time before the submission of Proposals, SUDA may amend the RFP by issuing an addendum. The addendum shall be a part of the original RFP and shall be uploaded in the SUDA website.

The proposal (**Technical and Financial**) shall contain no interlineations or overwriting, except as necessary to correct errors made by the bidders themselves. The person who signed the proposal must initial such corrections. Submission letters for Technical qualification, Technical and Financial proposals should respectively be in the prescribed formats.

An authorized representative of the bidders shall sign all pages of the Technical and Financial Proposals. The authorization shall be in the form of a written power of attorney accompanying the Proposal or in any other form demonstrating that the

representative has been duly authorized to sign.

The Agency / NGO/ Firm will submit Manpower/ Professionals available with them along with the proposal.

4.1. ESSENTIAL CRITERIA for the Agency/ Institution/NGO/Firm

- f. An Agency/ NGO/ Firm must not have been blacklisted or placed under funding restriction by any Ministry or Department of the Government of India or CAPART or by a State Government (or its agency).
- g. The Agency/ NGO/ Firm must have successfully completed at least one urban survey projects in any Municipal or government sectors
- c. The Agency/ NGO/ Firm must not have any govt affiliation in any form neither the Head of the Agency/ NGO, nor any employee of the Agency, should be either a Govt. /Semi Govt. employee or the employee of any Govt.-undertaking in any (casually/ contractually directly or indirectly) form.
- d. The Agency/ NGO/ Firm should not be directly / indirectly related to any employee of SUDA, UD & MA Department.
- e. The Agency/ NGO/ Firm must not have any political affiliation in any form: The head of the Agency/ NGO/ Firm and its employees must not be relative of any elected representatives such as MPs, MLAs, Councillors or ULBs, elected representatives of Panchayat Raj Institutions.
- f. The Agency/ NGO/ Firm must submit only the audited financial statements/reports as the evidence of turnover. Please note that this proof of turnover must be part of the technical proposal and not the financial proposal.
- g. Resolution of Executive/ Governing committee meeting authorizing the person to sign tender document.

4.2. Financial Criteria:

Min. annual average turnover of the Applicant (lead partner in case of consortium) shall be **INR 20.00 Lakhs** or more during the last 3 financial years i.e., 2014-15, 2015-16 and 2016-17. The bidders need to provide audited statements to support their claim.

Note:

- a. Bidder must submit a Proof of registration of the legal entity.
- b. Audited Balance Sheets of the last three financial years must be submitted in support, without which the bid may not be considered. The calculation sheet for average annual turnover shall be certified by a Chartered Accountant).

- c. Bidder must submit copy of work orders and its completion certificates of Assignments issued by the concerned authority earlier.

5. PREPARATION OF TECHNICAL PROPOSAL:

The proposal document may be submitted with each page numbered and an index of pages identifying the information contained. The proposal prepared by the Agency/ Firm shall be provided in the following Model Response

The technical proposal should explain the followings strictly in the same order:

- a. Cover letter in prescribed format (Form -1)
- b. Name & Introduction of the Agency (In case of consortium mention both the agencies with details of Lead partner):
- c. Bidder / Agency Profile (Form - 2)
- d. Executive summary of the proposal (1 - 2 pages maximum)
- e. Profile and background of the Agency / Firm explaining its previous experience, expertise in general, previous achievements, human resource and other technical expertise that makes your Agency / Firm most competent to participate in the RFP process (2 pages maximum)
- f. The detail of the similar experience in other Government Projects (2 - 3 pages maximum)
- g. Financial Standing / Annual Turnover and last 3 years turnover details (Form 4)
- h. EMD/ Tender Fee Details
- i. Clear plan & methodology for taking up the survey (1 - 2 pages maximum)
- j. Details of the staff deploying for managing work

Documents in support of the above may be furnished with page numbers indicate in the index. Please use separate sheets wherever necessary

6. FINANCIAL PROPOSAL:

- ✓ The financial proposals shall contain proposed pricing for 124 ULBs indicating price for each 50000 population for 124 ULBs as per census 2011. It is the responsibility of the Agency / Firm to find out the area of each town and probable time to take up survey, probability of homeless numbers find in each municipality, mobilizing man power as mentioned in this RFP in each municipality and other required costing analysis completely before quoting the price. Details of municipalities are mentioned in Annexure – I for your reference

- a) Covering letter in prescribed form
- b) A proposal submitted with an adjustable price, quotation will be treated as non-responsive and will be rejected.
- c) The Proposal may however contain discounts, if any, offered by the Agency/ Firm.
- d) All prices and other information like discount etc having bearing on the price shall be written both in figures and words in the offer form. If there is discrepancy between the price/ information quoted in words and figures, the price/ information in words would be treated as final.
- e) Price quotes shall include any necessary service to be provided by the selected proposer (even if such services are not expressly enumerated) in order to ensure a satisfactory fulfillment of the contract, as well as any other expenses incurred by the selected proposer, e.g. travel, equipment, accommodation, daily subsistence, telecommunication, postal charges, contingencies, etc.
- f) In no case may the selected proposer invoke a hiatus or an oversight in the description of the work components in the proposal documents or claim inadequate explanations for seeking any price increase or any release from contractual liabilities.

7. BID EVALUATION METHODOLOGY

Evaluation of the Technical and financial proposals will be based on **Quality cum Cost Based Selection (QCBS)** mode.

7.1 The technical proposal shall be evaluated in two phases.

- a) In the first phase the Technical Proposals shall be evaluated on the basis of minimum eligibility criteria as mentioned above. *Table Bid evaluation sheet.*
- b) In the second phase the Financial Proposals shall be evaluated on the lowest quoted rate.

7.2 Opening of Financial Proposal

The financial proposals of the top five bidders (after technical evaluation) shall be opened.

7.3 Engagement

One firm/ agency may get maximum 124 ULBs based on their eligibility and capacity who is L1. However maximum 1 bidder will be engaged. In case the L1 does not take up the bid, L2 would be allotted the job.

SUDA reserves the right to ask L2, L3 in that order to match L1 rates in case SUDA decides to allot the job to more than one bidder at a time. This will be at the total discretion of SUDA depending on the requirement.

L1 bidder or the successful bidder(s) shall sign a contract, primarily for fair trade practices in all dealings with SUDA, incorporating RFP terms, delivery mechanism and penalties for default. The incidental expenses of execution of agreement shall be borne by the successful bidder. The conditions stipulated in the contract shall be strictly adhered to and violation of any of these conditions will entail termination of the contract without prejudice to the rights of the SUDA.

8. NO COMMITMENT:

This RFP does not commit the SUDA to award a contract or to pay any costs incurred in the preparations or submission of proposals, or costs incurred in making necessary studies for the preparation thereof or to procure or contract for services or supplies. The SUDA reserves the right to reject any or all proposals received in response to this RFP and to negotiate with any of the bidders or other firms in any manner deemed to be in the best interest of the SUDA.

The SUDA reserves the right to negotiate and award only a portion of the requirements; to negotiate and award separate or multiple contracts for the elements covered by this RFP in any combination it may deem appropriate, at its sole discretion to add new considerations, information or requirements at any stage of the development, delivery, deployment process, including during negotiations with bidders; and reject proposal of any bidder that has previously failed to perform properly or in a timely manner contracts of a similar nature, or of a bidder that, in the opinion of the SUDA, is not in a position or is not sufficiently qualified to perform the contract.

This RFP contains no contractual proposal of any kind; any proposal submitted will be regarded as a proposal by the bidder and not as an acceptance by the bidder of any proposal by the SUDA. No contractual relationship will exist except pursuant to a written contract document signed by the authorized competent official of the SUDA and by the successful bidder(s) chosen by the SUDA.

9. SIGNING OF AGREEMENT

The selected firms will have to sign a Contract Agreement on non-judicial stamp paper of adequate denomination with SUDA within 7 days from Issuance of Letter of Award.

10. DEFAULT OF SERVICE

Deviation and/ or Refusal and/ or non-Performance towards in any of the obligations described in the Scope of Services, SUDA would reserve the right to forfeit the

selected firm and would also have the right to terminate the agreement with the selected firm.

11. VALIDITY OF BID

Proposal shall remain valid for 90 days from the last date of submission of Proposal. A Proposal valid for a shorter period shall be rejected as non-responsive.

12. RIGHT TO REJECT ANY OR ALL PROPOSALS

Notwithstanding anything contained in this invitation document, SUDA reserves the right to accept or reject any Proposal and to Process and reject all proposals, at any time without any liability or any obligation for such acceptance rejection or annulment, and without assigning any reasons thereof.

SUDA also, reserves the right to reject any Proposal if:

- a. at any time, a material misrepresentation is made or uncovered, or
- b. the firm does not submit sufficient information as being asked for

13. LANGUAGE

The Proposal and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the formats provided in this invitation document

14. PENALTY

SUDA shall deduct 1% of the work order value at each stage for delay of submission of reports beyond 3 weeks

15. LATE SUBMISSION

Proposal received after the deadline for submission prescribed by SUDA will not be entertained and be rejected.

16. MODIFICATIONS AND WITHDRAWAL OF PROPOSALS

No modifications to the Proposals shall be allowed once it is received by SUDA.

17. FRAUD AND CORRUPT PRACTICES

The Bidders and their respective officers, employees, agents and advisers shall

observe the highest standard of ethics during the Bidding Process. Notwithstanding anything to the contrary contained herein, the SUDA may reject a Bid without being liable in any manner whatsoever to the Bidder if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process.

The following terms shall have the meaning hereinafter respectively assigned to them:

- a) "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Bidding Process
- b) "fraudulent practice" means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the Bidding Process ;
- c) "Coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the Bidding Process;
- d) "undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by the SUDA with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; and
- e) "restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Bidding Process

18. ACKNOWLEDGEMENT BY THE BIDDER

It shall be deemed that by submitting the Proposal, the bidder has:

- a. made a complete and careful examination of the RFP, general condition of contract, submission formalities and evaluation mechanism;
- b. received all relevant information requested from SUDA;
- c. acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in this invitation document or furnished by or on behalf of SUDA;
- d. satisfied itself about all matters, things and information necessary and required for submitting the proposal and performance of all of its obligations there under;
- e. acknowledged that it does not have a conflict of interest with any other Agencies/ Firm; and
- f. Agreed to be bound by the undertaking provided by it under and in terms hereof.

19. FORFEIT OF BID SECURITY:

Bid security amount will be forfeited if the bidder withdraws his bid before bid validity period or withdraws from the empanelling process after submitting his willingness to work at the lowest rates (Frozen Rates) or fails to enter into agreement with the allotted ULBs after empanelment.

The bid security amount will be returned to the empanelled consultant only after entering into agreement with all the allotted ULBs. The bid security amount of the bidders who do not accept to work at the lowest rates (Frozen Rates) and who are not technically qualified will be returned after completion of empanelment process.

20. ENQUIRIES & CLARIFICATIONS

Enquiries, if any, shall be addressed to:

DIRECTOR
STATE URBAN DEVELOPMENT AGENCY
SECTOR- III, SALT LAKE, KOLKATA- 700106

All clarifications that are received on or before the date mentioned above will be addressed by SUDA in Pre-bid Meeting. SUDA shall aggregate and consider all such clarifications, without specifying the source of clarifications. Only in case of clarifications and suggestions that are considered positively requiring modifications to RFP, response will be communicated to all the Bidders who are present for the pre-bid meeting and entered their contact details in the 'Attendance Register for Pre-Bid Meeting'. No communications or reply will be sent to the concerned or all Bidders in case of repetition of clarifications.

SECTION - C

FORM-1

FORMAT OF THE COVERING LETTER

(The Covering Letter is to be submitted by the Bidder in Cover-1 of the Bid - Printed on their respective Letter Heads)

Date:

Place:

To

DIRECTOR,
STATE URBAN DEVELOPMENT AGENCY,
SECTOR- III, SALT LAKE,
KOLKATA- 700106

Dear Sir,

Sub: **Empanelment for "GIS based survey of urban homeless population in West Bengal (Excluding Kolkata)"**

Please find enclosed one (1) Original + one (1) Copy of our Bid in respect of the Empanelment for implementing the **"GIS based survey of urban homeless population in West Bengal (excluding Kolkata)"** in response to the Request for Proposal (RFP) Document issued by the STATE URBAN DEVELOPMENT AGENCY (SUDA), Department of Urban Development & Municipal Affairs, Govt. of West Bengal, dated_____.

We hereby confirm that:

1. The Bid is being submitted by _____(name of the Agency / Firm / NGO) who is the Bidder, in accordance with the conditions stipulated in the RFP.
2. We have examined in detail and have understood the terms and conditions stipulated in the RFP Document issued by SUDA and in any subsequent communication sent by SUDA. We agree and undertake to abide by all these terms and conditions. Our Bid is consistent with all the requirements of submission as stated in the RFP or in any of the subsequent communications from SUDA.

3. The information submitted in our Bid is complete, is strictly as per the requirements as stipulated in the RFP, and is correct to the best of our knowledge and understanding. We
would be solely responsible for any errors or omissions in our Bid. We acknowledge that the SUDA will be relying on the information provided in the Bid and the documents accompanying such Bid for empanelment of Bidders for the aforesaid programme, and we certify that all information provided in the Application and in Forms 1 to 6 is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Bid are true copies of their respective originals.
4. We acknowledge the right of the SUDA to reject our Bid without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
5. We satisfy the legal requirements and meet all the eligibility criteria laid down in the RFP. We certify that we have not been blacklisted by any public authority for breach on our part
6. This bid is unconditional and we hereby undertake to abide by the terms and conditions of the RFP.
7. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in Clause 17 of the RFP document,

In witness thereof, we submit this Bid under and in accordance with the terms of the RFP document

For and on behalf of:

(Company Seal)

Signature :

Name :

Designation :

(Authorized Representative and Signatory)

FORM-2**DÉTAILS OF THE AGENCY / FIRM / NGO**

Agency / Firm / NGO Name	
Date of Inception	
Type of legal entity (Proprietor, Partnership, Pvt Ltd, Society etc)	
Name of Registering Authority	
Registration Number	
Whether any Legal/Arbitration /proceeding is instituted against or the Agency has lodged any claim in connection with works carried out by us	
Corporate office Address	
Name of the top executive with designation:	
*Certifications:	
*Awards & Recognitions:	
Telephone Number(s)	

E-mail Address	
GSTIN No:	
Sales Tax Number:	
PAN Number:	

For and on behalf of:

(Company Seal)

Signature :

Name :

Designation :

(Authorized Representative and Signatory)

FORM-3**LEGAL CONSTITUTION & NUMBER OF YEARS OF EXISTENCE**

Legal Constitution of Agency / Firm / NGO:

(Eligibility Criteria)

(Private Limited / Proprietorship/ Society etc.,)

1. Status / Constitution of the Firm:

2. Name of Registering Authority

3. Registration No.:

4. Date of Registration:

5. Place of Registration:

For and on behalf of:

(Company Seal)

Signature

:

Name

:

Designation

:

(Authorized Representative and Signatory)

Note: Please provide copy of the registration certificate from the appropriate Registering Authority as given below:

Entity	Sub-standing Documents Required
Proprietorship Firm	• Certificate of the Proprietorship duly certified by a Chartered Accountant. • Copy of trade license / sales tax registration / IT registration
Provider ship Firm	• Registered Provider ship Deed / Certificate of the Provider ship duly certified by a Chartered Accountant
Private Limited Company	• Registration of Certificate and Memorandum & Articles of Association
Society/ Trust / Association	• Registration certificate & Bylaws of Society / Trust / Association

FORM-4**FINANCIAL STANDING - ANNUAL TURNOVER**

Certificate from the Statutory Auditor regarding Annual Turnover of the Bidder in the immediately preceding **3 Financial Years**

Based on its books of accounts and other published information authenticated by it, this is to certify that _____ (name of the Agency / Firm / NGO) had, over the last three Financial Years, an **Average** annual Total Turnover of Rs. _____ Lakhs, as per year-wise details noted below:

Financial year ending 31 st March	Total Turnover (in Rs. Lakhs)
2014-15	
2015-16	
2016-17	

Name of the audit firm/ Chartered Accountant:

Seal of the audit firm:

(Signature, name and designation and registration Number of the Chartered accountant)

Date:

Note:

Please provide certified copies of Audited Financial Statements of the firm for the immediately preceding three financial years. In the case of Printed annual reports certification is not required.

FORM -5

FINANCIAL PROPOSAL SUBMISSION LETTER

(The Covering Letter is to be submitted by the Bidder in Cover-2 of the Bid - Printed on their respective Letter Heads)

[Location, Date]

To: [Name and address of employer]

Dear Sir,

We, the undersigned, offer to provide the GIS based Survey of Homeless in accordance with your Request for Proposal dated [insert date] and our Technical Proposal. Our attached financial Proposal is for the sum of [insert amount(s) in words and figures). This amount is exclusive of GST and is subject to deduction of income tax at source. We hereby confirm that the financial proposal is unconditional and we acknowledge that any condition attached to financial proposal shall result in reject of our financial proposal.

Our financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in

We understand you are not bound to accept any Proposal you receive.

For and on behalf of:

(Company Seal)

Signature

:

Name

:

Designation

:

(Authorized Representative and Signatory)

FORM -6**FINANCIAL PROPOSAL FORM**

(To be placed in Cover-2 along with the covering letter of Financial proposal)

(Amount in Rupees)

Sl. No	ULB Name	Amount (Excluding GST)	GST in Rs	Total Amount (including GST)
1.				
2.				
3.				
4.				
	TOTAL			

For and on behalf of:

(Company Seal)

Signature :

Name :

Designation :

(Authorized Representative and Signatory)

SECTION - D

ANNEXURE-I

DISTRICT WISE ULBs

124 ULBs

Sl. No.	Name of the ULBs	District	Sl. No.	Name of the ULBs	District
1	Alipurduar	Alipurduar	22	Mathabhanga	Cooch Behar
2	Bankura	Bankura	23	Mekliganj	Cooch Behar
3	Bishnupur	Bankura	24	Tufanganj	Cooch Behar
4	Sonamukhi	Bankura	25	Balurghat	Dakshin Dinajpur
5	Asansol MC	Bardhaman	26	Buniadpur	Dakshin Dinajpur
6	Burdwan	Bardhaman	27	Gangarampore	Dakshin Dinajpur
7	Dainhat	Bardhaman	28	Darjeeling	Darjeeling
8	Durgapur	Bardhaman	29	Kalimpong	Darjeeling
9	Gushkara	Bardhaman	30	Kurseong	Darjeeling
10	Kalna	Bardhaman	31	Mirik	Darjeeling
11	Katwa	Bardhaman	32	Siliguri	Darjeeling
12	Memari	Bardhaman	33	Arambagh	Hooghly
13	Bolpur	Birbhum	34	Baidyabati	Hooghly
14	Dubrajpur	Birbhum	35	Bansberia	Hooghly
15	Nalhati	Birbhum	36	Bhadreswar	Hooghly
16	Rampurhat	Birbhum	37	Champdany	Hooghly
17	Sainthia	Birbhum	38	Chandannagar MC	Hooghly
18	Suri	Birbhum	39	Dankuni	Hooghly
19	Cooch Behar	Cooch Behar	40	Hooghly Chinsurah	Hooghly
20	Dinhata	Cooch Behar	41	Konnagar	Hooghly
21	Haldibari	Cooch Behar	42	Rishra	Hooghly

Sl. No.	Name of the ULBs	District	Sl. No.	Name of the ULBs	District
43	Serampore	Hooghly	64	Gayeshpur	Nadia
44	Tarakeswar	Hooghly	65	Haringhata	Nadia
45	Uttarpara Kotrung	Hooghly	66	Kalyani	Nadia
46	Howrah MC	Howrah	67	Krishnanagar	Nadia
47	Uluberia	Howrah	68	Nabadwip	Nadia
48	Dhupguri	Jalpaiguri	69	Ranaghat	Nadia
49	Mal	Jalpaiguri	70	Santipur	Nadia
50	Jalpaiguri	Jalpaiguri	71	Taherpur	Nadia
51	English Bazar	Malda	72	Ashokenagar Kalyangarh	North 24 Parganas
52	Old Malda	Malda	73	Baranagar	North 24 Parganas
53	Beldanga	Murshidabad	74	Barasat	North 24 Parganas
54	Berhampore	Murshidabad	75	Barrackpore	North 24 Parganas
55	Dhulian	Murshidabad	76	Basirhat	North 24 Parganas
56	Domkol	Murshidabad	77	Bhatpara	North 24 Parganas
57	Jangipur	Murshidabad	78	Bidhannagar MC	North 24 Parganas
58	Jiaganj-Azimganj	Murshidabad	79	Bongaon	North 24 Parganas
59	Kandi	Murshidabad	80	Dum Dum	North 24 Parganas
60	Murshidabad	Murshidabad	81	Habra	North 24 Parganas
61	Birnagar	Nadia	82	Halisahar	North 24 Parganas
62	Chakdah	Nadia	83	Kamarhati	North 24 Parganas
63	Cooper's Camp	Nadia	84	Kanchrapara	North 24 Parganas

SL. No.	Name of the ULBs	District	SL. No.	Name of the ULBs	District
85	Khardah	North 24 Parganas	105	Ramjibanpur	Paschim Medinipur
86	Madhyamgram	North 24 Parganas	106	Contai	Purba Medinipur
87	Naihati	North 24 Parganas	107	Egra	Purba Medinipur
88	North Barrackpore	North 24 Parganas	108	Haldia	Purba Medinipur
89	North Dum Dum	North 24 Parganas	109	Panskura	Purba Medinipur
90	Panihati	North 24 Parganas	110	Tamralipta	Purba Medinipur
91	South Dum Dum	North 24 Parganas	111	Jhalda	Purulia
92	Titagarh	North 24 Parganas	112	Purulia	Purulia
93	Baduria	North 24-Parganas	113	Raghunathpur	Purulia
94	Garulia	North 24-Parganas	114	Maheshtala	South 24 Parganas
95	Gobardanga	North 24-Parganas	115	Rajpur Sonarpur	South 24 Parganas
96	New Barrackpur	North 24-Parganas	116	Baruipur	South 24-Parganas
97	Taki	North 24-Parganas	117	Budge Budge	South 24-Parganas
98	Chandrakona	Paschim Medinipur	118	Diamond Harbour	South 24-Parganas
99	Ghatal	Paschim Medinipur	119	Jainagar-Mazilpur	South 24-Parganas
100	Jhargram	Paschim Medinipur	120	Pujali	South 24-Parganas
101	Kharagpur	Paschim Medinipur	121	Dalkhola	Uttar Dinajpur
102	Kharar	Paschim Medinipur	122	Islampur	Uttar Dinajpur
103	Khirpai	Paschim Medinipur	123	Kaliaganj	Uttar Dinajpur
104	Midnapore	Paschim Medinipur	124	Raiganj	Uttar Dinajpur

***** End of RFP document *****



রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- 285/2017/1498

তারিখ ..20.02.2018.....

CORRIGENDUM

SUB: Extension of Bid Submission Closing Date (Online)

Name of the Work: CONDUCTING GIS BASED SURVEY OF URBAN HOMELES
POPULATION IN 124 URBAN LOCAL BODIES IN THE STATE OF WEST BENGAL

Tender Reference No. SUDA-285/2017-1381 dated: 29.01.2018

Tender ID No : 2018_MAD_151659_1 Dated: 29.01.2018

It is notified that due to some unavoidable circumstances the last date of bid documents of above-mentioned tender is extended up to **05.03.2018, 17.00 Hours**. Tender opening date for technical proposal will be opened on **07.03.2018 from 17.00 Hours**.

For detailed information please visit website www.wbtenders.gov.in
& www.wbdma.gov.in

Director, SUDA
& Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



West Bengal Tenders

eProcurement System of Government of West Bengal

Tender Details

Date : 29-Jan-2018 04:34 PM

Print

Basic Details

Organisation Chain	MUNICIPAL AFFAIRS DEPARTMENT SUDA		
Tender Reference Number	SUDA-285/2017-1381		
Tender ID	2018_MAD_151659_1		
Tender Type	Open Tender	Form of contract	Item Rate
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Online	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Payment Instruments

Online Bankers	S.No	Bank Name
	1	ICICI BANK
	2	ICICI NEFT/RTGS

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual /Technical	.pdf	RFP
		.pdf	ALL FORMS
2	Finance	.xls	BOQ

Other Important Documents

S.No	Category	Sub Category	Sub Category Description	Format/File
1	CERTIFICATES	CERTIFICATES	VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX, LABOUR LICENCE	
2	CERTIFICATES	GST Registration Certificate	GST Registration Certificate	
3	COMPANY DETAILS	COMPANY DETAILS 1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA, TRADE LICENCE, COMPANY REGISTRATION CERTIFICATE	
4	COMPANY DETAILS	COMPANY DETAILS 2	COMPANY DETAILS 2	
5	CREDENTIAL	CREDENTIAL 1	CREDENTIAL 1	
6	DECLARATION	DECLARATION FILE 1	DECLARATION FILE 1	
7	FINANCIAL INFO	P/L AND BALANCE SHEET 2014-15	P/L AND BALANCE SHEET 2014-15	
8	FINANCIAL INFO	P/L AND BALANCE SHEET 2015-16	P/L AND BALANCE SHEET 2015-16	
9	FINANCIAL INFO	P/L AND BALANCE SHEET 2016-2017	P/L AND BALANCE SHEET 2016-2017	

Tender Fee Details, [Total Fee in ₹ - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	50,000	EMD Exemption Allowed	No
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	ONLINE	EMD Payable At	ONLINE

Work /Item(s)

Title	SUDA-285/2017-1381				
Work Description	CONDUCTING GIS BASED SURVEY OF URBAN HOMELESS POPULATION IN 124 URBAN LOCAL BODIES IN THE STATE OF WEST BENGAL				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor	NA				
Tender Value in ₹	0.00	Product Category	Other Services	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	30
Location	124 URBAN LOCAL BODIES	Pincode	700106	Pre Bid Meeting Place	office of the Director, SUDA
Pre Bid Meeting Address	ILGUS BHavan, H-C Block, Sector- III, Saltlake City, Kolkata-700106	Pre Bid Meeting Date	07-Feb-2018 11:30 AM	Bid Opening Place	office of the Director, SUDA

Critical Dates

Publish Date	29-Jan-2018 05:00 PM	Bid Opening Date	23-Feb-2018 11:00 AM
Document Download / Sale Start Date	30-Jan-2018 05:00 PM	Document Download / Sale End Date	20-Feb-2018 05:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	30-Jan-2018 05:00 PM	Bid Submission End Date	20-Feb-2018 05:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	RFP	218.70	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_268949.xls	BOQ	275.00

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Bid Opener Designation
1.	dipaknaskarju@gmail.com	DIPAK NASKAR	EXECUTIVE ENGINEER
2.	ashis.wbcs2001@gmail.com	ASHIS KUMAR SAHA	DEPUTY DIRECTOR
3.	asif.wbaas@gmail.com	MD ASIF SARDAR	Finance Officer

Tender Inviting Authority

Name	Director, SUDA
Address	ILGUS BHavan, H-C Block, Sector- III, Saltlake City, Kolkata-700106

Tender Creator Details

Created By	ASHIS KUMAR SAHA
Designation	DEPUTY DIRECTOR
Created Date	29-Jan-2018 04:20 PM



রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- 285/2017/1498

তারিখ ..20.02.2018.....

CORRIGENDUM

SUB: Extension of Bid Submission Closing Date (Online)

**Name of the Work: CONDUCTING GIS BASED SURVEY OF URBAN HOMELES
POPULATION IN 124 URBAN LOCAL BODIES IN THE STATE OF WEST BENGAL**

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It is notified that due to some unavoidable circumstances the last date of bid documents of above-mentioned tender is extended up to **05.03.2018, 17.00 Hours**. Tender opening date for technical proposal will be opened on **07.03.2018 from 12.00 Hours**.

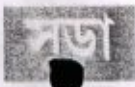
For detailed information please visit website www.wbtenders.gov.in
& www.wbdma.gov.in

**Director, SUDA
& Mission Director, WBSULM**

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



রাজ্য নগর উন্নয়ন সংস্থা

SUDA

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA- 285/2017/1498

তারিখ 20.02.2018

CORRIGENDUM

SUB: Extension of Bid Submission Closing Date (Online)

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& www.wbdma.gov.in

Director, SUDA
& Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

DRAFT

**From: Director, SUDA
& Mission Director, WBSULM**

**To: Municipal Commissioner,
Kolkata Municipal Corporation**

Sub: GIS based Third Party Systematic survey for identification of urban homeless.

Sir,

In reference to the letter memo no. **M-13/23/2017-UPA SECTION MHUPA (EFS 9026963) dated: 15.11.2017** from Deputy Secretary to Govt. of India it is requested to conduct a Third Party Systematic Survey for identification of Urban Homeless at the ULB level.

In connection with above you are requested to conduct a separate **GIS based Third Party Systematic Survey** to identify the homeless population in Kolkata Municipal Corporation area through engagement of Agency. This survey may be carried out on an urgent basis and same may be completed by **31.03.2018**.

Further this is to inform that Hon'ble Supreme Court has passed an order on 08.11.2017 during the hearing of W.P.(C) 55 of 2003 with 572 of 2003 that there was a huge mismatch of figures regarding the number of homeless between the final report submitted by the Committee on shelters constituted as per the direction of Hon'ble Supreme Court and figure quoted by some States in their affidavits filed before Hon'ble Supreme Court. The Committee constituted as per order dated 11.11.2016 of Hon'ble Supreme Court has sought directions from Hon'ble Supreme Court on the following:

"The Committee has directed the States visited by them to conduct a survey for obtaining the number of urban homeless in the State as a whole and city-wise and the survey is to be conducted by a third party. It has been seen that the states have conducted their own survey which is not authentic as different figures have been given at different stages and even some States have gone to the extent of reducing the number of urban homeless to absolve themselves from constructing new shelters. So direction are sought that the States are directed to conduct an independent survey to be validated with SECC which is under public domain."

Yours faithfully,



**Director, SUDA
& Mission Director, WBSULM**

DRAFT

Request for Proposal (RFP)

for

Engagement of Agency / Firm

for

**CONDUCTING GIS BASED SURVEY OF
URBAN HOMELESS POPULATION IN
124 URBAN LOCAL BODIES
IN THE STATE OF WEST BENGAL**

**WEST BENGAL STATE URBAN LIVELIHOODS MISSION
STATE URBAN DEVELOPMENT AGENCY**

Department of UD&MA, Government of WEST BENGAL

Last date for submission of RFP 21.02.2018

BID NOTIFICATION - REQUEST FOR PROPOSAL

**STATE URBAN DEVELOPMENT AGENCY, ILGUS BHAVAN, HC BLOCK, SETOR-
III, SALT LAKE- 700106**

Abbreviations

Authority	UD & MA Department, Govt. of West Bengal
Agency / Firm	Refers to experienced Registered Proprietorship / Private Limited / NGO / Registered Society who deliver required services. Applicant, Agency, Firm and Service Provider are used interchangeably throughout the document
BID	Proposal submitted by Bidder for qualification in response to this document
ULB	Urban Local Body
SUH	Shelter for Urban Homeless
Currency	Indian Rupees (INR)
Date Format	DD/MM/YYYY
Financial Year	1-month period – commencing from 1 st day of March, 2018 and ending on the 31 st March, 2018
MSP	Refers to Master Service Provider – Successful Applicants / Bidders who have been awarded the project for end-to-end implementation of the project scope
PDD	Proposal Due Date / Bid Closing Date
Project Scope	The scope of following services in response to this document at the sites as designated by the Authority from time to time 1. GIS Based Survey of Urban Homeless in 124 ULBs (Excluding KMC) 2. Resource Mapping 3. Reporting 4. Sharing
QA / QC	Quality Assurance / Quality Control
Tendering Agency	STATE URBAN DEVELOPMENT AGENCY (SUDA) UD & MA Department, Govt. of West Bengal
BPL	Below Poverty Line
MD	Mission Director
SUDA	STATE URBAN DEVELOPMENT AGENCY
AMD	Additional Mission Director
Gol	Government of India

LoA	Letter of Award
MoA	Memorandum of Agreement
PD	Project Director
PO	Project Officer
RFP	Request for Proposal
DAY- NULM	Deendayal Antyodaya Yojana- National Urban Livelihoods Mission
SHGs	Self Help Groups
SMMU	State Mission Management Unit
SMM	State Mission Manager
CMMU	City Mission Management Unit
CMM	City Mission Manager
ALF	Area Level Federation
CLF	City Level Federation
PBG	Performance Bank Guarantee
SUDA	State Urban Development Agency
WBSULM	West Bengal State Urban Livelihoods Mission

SECTION - A
Invitation for the proposal

“Engagement of Agency / Firm for conducting GIS based Survey of Urban Homeless Population in 124 Urban Local Bodies in West Bengal”

STATE URBAN DEVELOPMENT AGENCY (SUDA), under Urban Development & Municipal Affairs Department, Government of West Bengal, **intends to engage an agency / firm with requisite experience and capabilities for conducting GIS based Survey of Urban Homeless Population in 124 Urban Local Bodies in the State of West Bengal State.**

Accordingly, SUDA invites Request for Proposal (RFP) from interested Agencies / Firms for the same. Eligibilities for the intending bidders have requisite experience for the 'GIS Based Survey of Urban Homeless Population'.

1.	Name of Works :		Engagement of Agency to identify homeless persons in 124 ULB in the State of West Bengal.
2.	Location of Work:		Within the jurisdiction of the Municipal towns of West Bengal approved under NULM Programme. List of Municipal towns approved under this project is given in Section -D/Annexure -I
3.	Amount to be quoted		It shall be inclusive of remuneration of all personnel, mobility charges, travelling expenses, all incidental expenses and maintenance cost together with profit and all taxes and duties to be levied for this purpose. The quoted amount shall be for a span of two years. Note: After implementation of GST, any changes in taxes and duties will subsequently be adjusted in the bill. Rate should be quoted as per prevailing norms. Any upward/downward revision for imposition of GST will be considered in due course, if applicable in this context.

4.	Eligibility to participate in the Quotation and minimum 50% marks will have to be scored for eligibility of opening Financial Proposal.	a. Should have experience in Govt. sector like Municipal Corporation, Govt. Office, and Public sector Department, have given preference & should have adequate technical man power to survey Urban Homeless population. b. Should be registered Firm / Society under the Companies Act or Registration of Societies Act at least five years from date of issue of RFP. c. Should have valid registrations such as Permanent Account Number (PAN) of the Income Tax Department, GSTIN Number, Registration No. of the Agency/ Firm/ Society. d. Should have at least 3 years 'of experiences in urban issues, municipal functionary, Management of Homeless Shelters for Urban Homeless. e. Agencies with ISO (9001-2008) are preferred
5.	Earnest Money and Security Deposit	Rs.50,000.00 (Rupees fifty thousand) only as an initial Earnest Money Deposit shall be paid by selecting from either of the following payment modes (refer Finance Order no. 3975-F(Y) dated 28/07/2016): i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway. ii) RTGS/NEFT in case of offline payment through bank account in any bank. This amount will be converted to security deposit for the successful bidder. Balance Earnest Money beyond Rs.50,000.00/- (if any, to fulfill 2 % of amount offered) shall be deposited by the successful Quotationer prior to acceptance of tender. The EMD for the successful Quotationer will be converted to Security Deposit and additional amount of 8% will be deducted towards SD from each monthly invoice. Such deducted amount will be refunded after necessary certification by the competent Authority on expiry of 4 months from the month of invoice on which it was deducted.

6.Date and Time Schedule :-

Sl. No.	Particulars	Date and Time
a)	Date of uploading of N.I.Q. and Quotation Documents online) (Publishing Date)	30.01.2018 at 3:00 PM
b)	Documents download start date	30.01.2018 at 5:00 PM
c)	Date of Pre Bid Meeting with the intending Quotationers in the office of the Director, State Urban Development Agency, ILGUS BHavan, H-C Block, Sector- III, Saltlake City, Kolkata-700106.	07.02.2018 at 11:30 AM
d)	Quotation submission start date (On line)	31.01.2018 at 10:00 AM
e)	Quotation Submission closing (On line)	21.02.2018 at 5:00 PM
f)	Quotation Opening (On line)	24.02.2018 at 11:00 AM
g)	Date of uploading list for Technically Qualified Quotationers (online)	To be notified later.
h)	Date and Place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Quotationers.
i)	Date of uploading of list of Bidders along with the offer rates through (on line),	To be notified later.
j)	Also if necessary for further negotiation through offline for final rate.	To be notified later.
k)	Performance Bank Guarantee value	5 % of the Project Value
m)	Performance Bank Guarantee validity	90 days beyond Project period
7.	Period for signing contract	Within 15 days from date of receipt of letter of Notification of Award.
	Project Period / Survey period	Within 1 Month from date of Signing the contract.
	Address at which proposal in response to RFP notice is to be submitted	The Director, SUDA Address: ILGUS BHAVAN, H-C Block, Sector- III, Salt Lake, Kolkata- 700106.
8.	Site inspection & general information	Intending Quotationers are required to inspect 124 Urban Local Bodies to location and infrastructure facilities. They are to make a careful study with regard to availability of all relevant factors as might affect their rates and prices. They are also required to be acquainted with relevant IS specifications, CPHEEO manuals, Clauses & Sub Clauses of the Quotation documents and to have fully acquainted with all details of work front. They should make a careful study of Homeless Survey Section -D .
9.	Quotation documents	I) A full set of Quotation documents consists of 2 Parts. These are; FORM -1, FORM-2, FORM-3,FORM-4, FORM-5
		II) FORM-6 containing Price Schedule (.xls sheet)

10.	Validity of Quotation	A Quotation submitted shall remain valid for a period of 90 calendar days from the date of publication of Quotations. Any extension of this validity period if required will be subject to concurrence of the Quotationers.
11.	Withdrawal of Quotation	A Quotation once submitted shall not be withdrawn within the validity period . If any Quotationer withdraws his/her Quotation within the validity period then Earnest Money as deposited by him/her will be forfeited.
12.	Acceptance of Quotation	Director, SUDA will accept the Quotation. He does not bind himself to accept otherwise the lowest Quotation and reserves to himself/herself the right to reject any or all of the Quotations received without assigning any reason thereof.
13.	Intimation	The successful Quotationer will be notified in writing of the acceptance of his Quotation. The Quotationer then becomes the "Consultant" and he shall forthwith take steps to execute Formal Contract Agreement as per prescribed format with the Director, SUDA and fulfill all his obligations as required by the Contract.
14.	Payment	Payment shall be made by the competent Authority on monthly pro-rata basis on recommendation of the Director, SUDA. All deductions towards taxes, levies and Security Deposit as mentioned in Sl. No. 6 shall be made from the bill.
15.	Influence	Any attempt to exercise undue influence in the matter of acceptance of Quotation is strictly prohibited and any Quotationer who resorts to this will render his Quotation liable to rejection. There shall be no provision of Arbitration for bid related issues.
16.	Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on behalf of and for the Bidder.	
17.	Quotation Acceptance Authority is the Director, SUDA	
18.	No conditional/ incomplete Quotation shall be entertained.	
19.	Intending Quotationer may download the Quotation document from the website http://wbdma.gov.in indirectly by the help of Digital Signature Certificate.	
20.	Technical & Financial Quotation both will be submitted concurrently duly digitally signed in the Website http://wbdma.gov.in . Quotation documents are to be downloaded from website & submission of Technical /Financial Quotation as per Schedule.	

21.	The Quotationer, at the Quotationer's own responsibility and risk, is encouraged to visit and examine the towns as per Section -D/Annexure-I and its surroundings and obtain all information that may be necessary for the Quotation. The cost of visiting the site shall be at the Quotationer's own expense.
22.	The intending Quotationers shall clearly understand that whatever may be the outcome of the present invitation of Quotations, no cost of Quotation shall be reimbursable by the Director, SUDA reserves the right to reject any application for Quotation and to accept or reject any offered Quotation without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Quotationer at any stage of Quotation.
23.	During scrutiny, if it is found that the credential or any other papers found incorrect/manufactured/fabricated, that Quotationer will not be allowed to participate in the Quotation and that application will be out rightly rejected without any prejudice. In that case, his/her Earnest Money shall be forfeited by the quotation inviting Authority.
24.	Before issuance of the work order, the Quotation inviting authority may verify the credential & other documents with the original of the successful Quotationer if found necessary. After verification, if it is found that such documents submitted by the Quotationer is either false or fabricated, in that case, L.O.A. / work order will not be issued in favour of the Quotationer under any circumstances.
25.	Consultant shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
26.	Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any Quotation for and on behalf of such company or firm, invariably upload a copy of power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such Quotation.
27.	No claim for idle labour will be entertained under any circumstances what so ever.
28.	In case of bundh/strike /holiday etc. falls on the schedule dates as mentioned above, the same will be treated on the next working day on the same time.
29.	After finalization of bid, the successful bidder shall have to furnish detailed break up of quoted price showing salary/remuneration of all personnel engaged by him per month and other expenditures in a nutshell.

SECTION – B

SCHEME SHELTER FOR URBAN HOMELESS (SUH)

1. INTRODUCTION

SUDA is the State Level Nodal Agency for implementing

- National Urban Livelihoods Mission

SUDA as per the guidelines issued by Ministry of Housing and Urban Affairs, Government of India is implementing “Shelter for Urban Homeless” component by providing shelter with all essential services to the Urban Homeless in 125 Urban Local Bodies in West Bengal State under NULM.

To assess the actual number of homeless, no. of shelters required for Homeless in each Urban Local Body, and for rehabilitation of homeless, it is proposed to conduct a GIS based survey of homeless in 124 Urban Local Bodies (excluding Kolkata Corporation) in West Bengal State.

Definition of Homeless Persons

Persons who do not have a house, either self-owned or rented, but instead live and sleep on pavements, at parks, railway stations, bus stations and places of worship, outside shops and factories, at constructions sites, under bridges, in Hume pipes, on dividers, road junctions and all other similar places under the open sky or places unfit for human habitation. This also includes people who live in temporary structures without walls, under plastic sheets or thatched roofs on pavements, parks or other Common Places.

Guiding Principles/ guidelines

National Urban Livelihoods Mission (NULM) aims at providing permanent shelter equipped with all essential services to the urban homeless in a phased manner under the Scheme of Shelter for Urban Homeless (SUH).

The National Urban Housing & Habitat Policy (NUHHP), 2007 aims at Promoting sustainable development of habitat in the country with a view to ensure equitable supply of land, shelter and services at affordable prices to all sections of the society. However, the most vulnerable of these are the urban homeless.

The Urban homeless persons contribute to the economy of the cities and thus the Nation as cheap labour in the informal sector; yet they live with no shelter or social security protection. The urban homeless survive with many challenges like no access to elementary public services such as health, education, food, water and sanitation.

2. PROJECT AREA:

The present assignment covers 124 ULBs spread across 22 districts of West Bengal State excluding.

Each selected Agency / Firm / NGO will be allotted for conducting GIS based survey of homeless persons based on their eligibility and capacity.

3.1 Objectives of the Survey:

Survey would ensure four objectives, to

- i. Provide planners a detailed mapping of concentration areas of homeless populations in each city / town;
- ii. Establish the demographic profile of homeless populations in city / town;
- iii. Identify official resources such as land and vacant buildings that can be deployed to provide the required infrastructure for shelters in appropriate location in each city/town; and
- iv. Establish the location and type of shelters needed in each city/town by gauging the specific needs of the beneficiaries

3.2 GIS based Survey of Homeless persons may be divided into three phases:

a. Planning phase

- Each Urban Local Body may be divided into smaller, more compact Zones / Ward clusters, in line within the administrative set-up of the ULB.
- Teams may be deployed depending on size and population of the Zones / ward clusters.
- Each team may comprise of around four persons for the field survey.

- These persons may include NGO representatives, members of Self Help Group, Area Level Federation etc.
- In addition, a team of two Data Entry Operators and Analysis Specialists should be attached to each team, totaling up to seven people per team.
- Additional student volunteers can be added to each team to assist and learn from the process.
- Necessary Mobile application software to be developed, duly approved by SUDA.
- Standard questionnaire format will be developed for entire state and agency would follow same for collection of information
- Real time web based dashboard to be provided to SUDA authorities to view real time progress of survey and geospatial information of the each application on the Map
- A Quality assessment team for correction of errors on data to be deployed and each filled form though online to be verified
- Representative from each Urban Local Bodies will be present with Team at the time conducting the survey.
- Local Police Station, Social Welfare Department, Hospital, Civil Society and other Govt. line Departments must be informed through the concerned ULB in advance about the date and time of the survey.

A Plan for survey of homeless population in each Urban Local Body should be prepared in consultation with the Municipal Commissioner of the concerned ULB, which includes the following details:

1. Identification of areas with concentration of homeless based on earlier surveys or any other source of information
2. Division of ULB into zones/ ward clusters in which data would be collected
3. Ensure availability of required number of Tablets / I pads / Smart Phones (@ 2 tablets / I pads / Smart Phones per team) and other accessories before conducting the survey
4. List of interview questions to be prepared for guiding the focus group discussions as per the guidelines
5. Content and format of reports to be submitted to be finalized as per requirement time to time.
6. Timelines to be fixed within which survey would be completed
7. List of partners to be finalized who would be assisting in the qualitative as well as quantitative collection of data
8. Hiring of Car for Mobility of Team.

4. Discussions on recommendations to be put forth in the report.

d. Reporting and Sharing

Once the results of locations are established, the next step is development and finalization of a comprehensive city plan for homeless shelters. This should include sites for homeless shelters and services, types of shelters, converging on homeless concentration areas and aspirations with available resources, buildings and land. This should be done in a participatory manner, with the involvement of Municipal Authorities, homeless communities and collectives, schools of social work and architecture, CBOs, NSS and college students etc.

At the end of this stage, the following deliverables are expected:

1. Analysis and inferences including homeless concentration areas, profiles, needs and aspirations of homeless populations in each concentration area
2. Preparation of Report with the following minimum arenas:
 - a. Location of shelters with geospatial information
 - b. Types of shelters (working single men; single women and their dependents; special needs shelters such as for drug users, those recovering from grave illnesses, the aged, disabled and infirm)
 - c. Capacity of each shelter
 - d. Facilities and Services to be provided at the shelters
 - e. Resource mapping of needs against existing resources
 - f. Submission of the data set for the project.
 - g. Analysis report on clustered homeless requirements and suggestions for establishment of Shelters based on the need in area/zone & Municipality

3.3. The Agency shall be responsible for:-

Task-1: Proper Plan for the Survey

Task-2: Develop necessary mobile application software, Web based dashboard and make available required number of Tablets / I Pads / Smart Phones and other accessories

Task -3: Provide required Manpower, Constitute survey teams and provide training.

Task -4: Field Survey with GPS enabled tabs / I Pads / Smart Phones through mobile application: Mapping and Need assessment

Task-5: Resource Mapping

Task-6: Reporting and sharing (Submission of reports - Weekly/Monthly or as per the instructions)

Task-7: Other Ancillary works of the Agency

3.4 Deliverables by the Agency:

1. Preparation & submission of **Operation plan report** within 7 days of issue of work order.
2. Real time web based dashboard to be provided to SUDA authorities to view real time progress of survey and geospatial information of the each application on the Map
3. Weekly/ Monthly submission of reports on survey of homeless, ULB wise progress, etc as per requirement of SUDA authorities.
4. Any other Report required by the competent Authority.
5. Completion of survey before 3 months from date of signing of contract.

4. INFORMATION TO THE AGENCY

The Bidders are invited to submit Technical and Financial proposals as per the given formats in separate sealed covers for required work.

The selection would be based on the **Quality-cum-Cost Based Selection (QCBS)** procedure, subject to the Technical Proposal is in substantive compliance with the RFP requirements.

The proposal will form part of the contract with the selected Agency/ NGO/ Firm. The Technical Proposal should be submitted along with a refundable EMD of **Rs. 50,000/-** in form of DD drawn in favour of "**Director, SUDA**".

The selected bidder shall provide professional, objective, and impartial advice and at all times hold SUDA's interest paramount.

The Technical and Financial proposals to be submitted by the Bidders should be firm and valid for a period of 90 days from the last date of submission of the proposal.

Bidders may request clarifications on the RFP document within 7 calendar days from the date of issue of this RFP. Any request for clarification must be sent in writing or by E-Mail to Director, SUDA.

At any time before the submission of Proposals, SUDA may amend the RFP by issuing an addendum. The addendum shall be a part of the original RFP and shall be uploaded in the SUDA website.

The proposal (**Technical and Financial**) shall contain no interlineations or overwriting, except as necessary to correct errors made by the bidders themselves.

The person who signed the proposal must initial such corrections. Submission letters for Technical qualification, Technical and Financial proposals should respectively be in the prescribed formats.

An authorized representative of the bidders shall sign all pages of the Technical and Financial Proposals. The authorization shall be in the form of a written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been duly authorized to sign.

The Agency / NGO/ Firm will submit Manpower/ Professionals available with them along with the proposal.

4.1. ESSENTIAL CRITERIA for the Agency/ Institution/NGO/Firm

- f. An Agency/ NGO/ Firm must not have been blacklisted or placed under funding restriction by any Ministry or Department of the Government of India or CAPART or by a State Government (or its agency).
- g. The Agency/ NGO/ Firm must have successfully completed at least one urban survey projects in any Municipal or government sectors
- c. The Agency/ NGO/ Firm must not have any govt affiliation in any form neither the Head of the Agency/ NGO, nor any employee of the Agency, should be either a Govt. /Semi Govt. employee or the employee of any Govt.-undertaking in any (casually/ contractually directly or indirectly) form.
- d. The Agency/ NGO/ Firm should not be directly / indirectly related to any employee of SUDA, UD & MA Department.
- e. The Agency/ NGO/ Firm must not have any political affiliation in any form: The head of the Agency/ NGO/ Firm and its employees must not be relative of any elected representatives such as MPs, MLAs, Councillors or ULBs, elected representatives of Panchayat Raj Institutions.
- f. The Agency/ NGO/ Firm must submit only the audited financial statements/reports as the evidence of turnover. Please note that this proof of turnover must be part of the technical proposal and not the financial proposal.
- g. Resolution of Executive/ Governing committee meeting authorizing the person to sign tender document.

4.2. Financial Criteria:

Min. annual average turnover of the Applicant (lead partner in case of consortium) shall be **INR 30.00 Lakhs** or more during the last 3 financial years i.e., 2014-15, 2015-16 and 2016-17. The bidders need to provide audited statements to support their claim.

Note:

- a. Bidder must submit a Proof of registration of the legal entity.
- b. Audited Balance Sheets of the last three financial years must be submitted in support, without which the bid may not be considered. The calculation sheet for average annual turnover shall be certified by a Chartered Accountant).
- c. Bidder must submit copy of work orders and its completion certificates of Assignments issued by the concerned authority earlier.

5. PREPARATION OF TECHNICAL PROPOSAL:

The proposal document may be submitted with each page numbered and an index of pages identifying the information contained. The proposal prepared by the Agency/ Firm shall be provided in the following Model Response

The technical proposal should explain the followings strictly in the same order:

- a. Cover letter in prescribed format (Form -1)
- b. Name & Introduction of the Agency (In case of consortium mention both the agencies with details of Lead partner):
- c. Bidder / Agency Profile (Form - 2)
- d. Executive summary of the proposal (1 - 2 pages maximum)
- e. Profile and background of the Agency / Firm explaining its previous experience, expertise in general, previous achievements, human resource and other technical expertise that makes your Agency / Firm most competent to participate in the RFP process (2 pages maximum)
- f. The detail of the similar experience in other Government Projects (2 - 3 pages maximum)
- g. Financial Standing / Annual Turnover and last 3 years turnover details (Form 4)
- h. EMD/ Tender Fee Details
- i. Clear plan & methodology for taking up the survey (1 - 2 pages maximum)
- j. Details of the staff deploying for managing work

Documents in support of the above may be furnished with page numbers indicate in the index. Please use separate sheets wherever necessary

6. FINANCIAL PROPOSAL:

The financial proposals shall contain proposed pricing for 124 ULBs indicating price for each 50000 population for 124 ULBs as per census 2011. It is the responsibility of the Agency / Firm to find out the area of each town and probable time to take up survey, probability of homeless numbers find in each municipality, mobilizing man power as mentioned in this RFP in each municipality and other required costing analysis completely before quoting the price. Details of municipalities are mentioned in Annexure – I for your reference

- a) Covering letter in prescribed forma
- b) A proposal submitted with an adjustable price, quotation will be treated as non-responsive and will be rejected.
- c) The Proposal may however contain discounts, if any, offered by the Agency/ Firm.
- d) All prices and other information like discount etc having bearing on the price shall be written both in figures and words in the offer form. If there is discrepancy between the price/ information quoted in words and figures, the price/ information in words would be treated as final.
- e) Price quotes shall include any necessary service to be provided by the selected proposer (even if such services are not expressly enumerated) in order to ensure a satisfactory fulfillment of the contract, as well as any other expenses incurred by the selected proposer, e.g. travel, equipment, accommodation, daily subsistence, telecommunication, postal charges, contingencies, etc.
- f) In no case may the selected proposer invoke a hiatus or an oversight in the description of the work components in the proposal documents or claim inadequate explanations for seeking any price increase or any release from contractual liabilities.

7. BID EVALUATION METHODOLOGY

Evaluation of the Technical and financial proposals will be based on **Quality cum Cost Based Selection (QCBS)** mode.

7.1 The technical proposal shall be evaluated in two phases.

- a) In the first phase the Technical Proposals shall be evaluated on the basis of minimum eligibility criteria as mentioned above.
- b) In the second phase the Financial Proposals shall be evaluated on the lowest quoted rate.

7.2 Opening of Financial Proposal

The financial proposals of the top five bidders (after technical evaluation) shall be opened.

7.3 Engagement

One firm/ agency may get maximum 124 ULBs based on their eligibility and capacity who is L1. However maximum 1 bidder will be engaged. In case the L1 does not take up the bid, L2 would be allotted the job.

SUDA reserves the right to ask L2, L3 in that order to match L1 rates in case SUDA decides to allot the job to more than one bidder at a time. This will be at the total discretion of SUDA depending on the requirement.

L1 bidder or the successful bidder(s) shall sign a contract, primarily for fair trade practices in all dealings with SUDA, incorporating RFP terms, delivery mechanism and penalties for default. The incidental expenses of execution of agreement shall be borne by the successful bidder. The conditions stipulated in the contract shall be strictly adhered to and violation of any of these conditions will entail termination of the contract without prejudice to the rights of the SUDA.

8. NO COMMITMENT:

This RFP does not commit the SUDA to award a contract or to pay any costs incurred in the preparations or submission of proposals, or costs incurred in making necessary studies for the preparation thereof or to procure or contract for services or supplies. The SUDA reserves the right to reject any or all proposals received in response to this RFP and to negotiate with any of the bidders or other firms in any manner deemed to be in the best interest of the SUDA.

The SUDA reserves the right to negotiate and award only a portion of the requirements; to negotiate and award separate or multiple contracts for the elements covered by this RFP in any combination it may deem appropriate, at its sole discretion to add new considerations, information or requirements at any stage of the development, delivery, deployment process, including during negotiations with bidders; and reject proposal of any bidder that has previously failed to perform properly or in a timely manner contracts of a similar nature, or of a bidder that, in the opinion of the SUDA, is not in a position or is not sufficiently qualified to perform the contract.

This RFP contains no contractual proposal of any kind; any proposal submitted will be regarded as a proposal by the bidder and not as an acceptance by the bidder of any proposal by the SUDA. No contractual relationship will exist except pursuant to a written contract document signed by the authorized competent official of the SUDA and by the successful bidder(s) chosen by the SUDA.

9. SIGNING OF AGREEMENT

The selected firms will have to sign a Contract Agreement on non-judicial stamp paper of adequate denomination with SUDA within 7 days from Issuance of Letter of Award.

10. DEFAULT OF SERVICE

Deviation and/ or Refusal and/ or non-Performance towards in any of the obligations described in the Scope of Services, SUDA would reserve the right to forfeit the selected firm and would also have the right to terminate the agreement with the selected firm.

11. VALIDITY OF BID

Proposal shall remain valid for 90 days from the last date of submission of Proposal. A Proposal valid for a shorter period shall be rejected as non-responsive.

12. RIGHT TO REJECT ANY OR ALL PROPOSALS

Notwithstanding anything contained in this invitation document, SUDA reserves the right to accept or reject any Proposal and to Process and reject all proposals, at any time without any liability or any obligation for such acceptance rejection or annulment, and without assigning any reasons thereof.

SUDA also, reserves the right to reject any Proposal if:

- a. at any time, a material misrepresentation is made or uncovered, or
- b. the firm does not submit sufficient information as being asked for

13. LANGUAGE

The Proposal and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the formats provided in this invitation document

14. PENALTY

SUDA shall deduct 1% of the work order value at each stage for delay of submission of reports beyond 3 weeks

15. LATE SUBMISSION

Proposal received after the deadline for submission prescribed by SUDA will not be entertained and be rejected.

16. MODIFICATIONS AND WITHDRAWAL OF PROPOSALS

No modifications to the Proposals shall be allowed once it is received by SUDA.

17. FRAUD AND CORRUPT PRACTICES

The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Bidding Process. Notwithstanding anything to the contrary contained herein, the SUDA may reject a Bid without being liable in any manner whatsoever to the Bidder if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process.

The following terms shall have the meaning hereinafter respectively assigned to them:

- a) "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Bidding Process
- b) "fraudulent practice" means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the Bidding Process ;
- c) "Coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the Bidding Process;
- d) "undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by the SUDA with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; and
- e) "restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Bidding Process

18. ACKNOWLEDGEMENT BY THE BIDDER

It shall be deemed that by submitting the Proposal, the bidder has:

- a. made a complete and careful examination of the RFP, general condition of contract, submission formalities and evaluation mechanism;
- b. received all relevant information requested from SUDA;
- c. acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in this invitation document or furnished by or on behalf of SUDA;
- d. satisfied itself about all matters, things and information necessary and required for submitting the proposal and performance of all of its obligations there under;
- e. acknowledged that it does not have a conflict of interest with any other Agencies/ Firm; and
- f. Agreed to be bound by the undertaking provided by it under and in terms hereof.

19. FORFEIT OF BID SECURITY:

Bid security amount will be forfeited if the bidder withdraws his bid before bid validity period or withdraws from the empanelling process after submitting his willingness to work at the lowest rates (Frozen Rates) or fails to enter into agreement with the allotted ULBs after empanelment.

The bid security amount will be returned to the empanelled consultant only after entering into agreement with all the allotted ULBs. The bid security amount of the bidders who do not accept to work at the lowest rates (Frozen Rates) and who are not technically qualified will be returned after completion of empanelment process.

20. ENQUIRIES & CLARIFICATIONS

Enquiries, if any, shall be addressed to:

DIRECTOR
STATE URBAN DEVELOPMENT AGENCY
SECTOR- III, SALT LAKE, KOLKATA- 700106

All clarifications that are received on or before the date mentioned above will be addressed by SUDA in Pre-bid Meeting. SUDA shall aggregate and consider all such clarifications, without specifying the source of clarifications. Only in case of clarifications and suggestions that are considered positively requiring modifications to RFP, response will be communicated to all the Bidders who are present for the pre-bid meeting and entered their contact details in the 'Attendance Register for Pre-Bid Meeting'. No communications or reply will be sent to the concerned or all Bidders in case of repetition of clarifications.

SECTION - C

FORM-1

FORMAT OF THE COVERING LETTER

(The Covering Letter is to be submitted by the Bidder in Cover-1 of the Bid - Printed on their respective Letter Heads)

Date:

Place:

To

DIRECTOR,
STATE URBAN DEVELOPMENT AGENCY,
SECTOR- III, SALT LAKE,
KOLKATA- 700106

Dear Sir,

Sub: Empanelment for "GIS based survey of urban homeless population in West Bengal (Excluding Kolkata)"

Please find enclosed one (1) Original + one (1) Copy of our Bid in respect of the Empanelment for implementing the **"GIS based survey of urban homeless population in West Bengal (excluding Kolkata)"** in response to the Request for Proposal (RFP) Document issued by the STATE URBAN DEVELOPMENT AGENCY (SUDA), Department of Urban Development & Municipal Affairs, Govt. of West Bengal, dated _____.

We hereby confirm that:

1. The Bid is being submitted by _____ (name of the Agency / Firm / NGO) who is the Bidder, in accordance with the conditions stipulated in the RFP.
2. We have examined in detail and have understood the terms and conditions stipulated in the RFP Document issued by SUDA and in any subsequent communication sent by SUDA. We agree and undertake to abide by all these terms and conditions. Our Bid is consistent with all the requirements of submission as stated in the RFP or in any of the subsequent communications from SUDA.

3. The information submitted in our Bid is complete, is strictly as per the requirements as stipulated in the RFP, and is correct to the best of our knowledge and understanding. We

would be solely responsible for any errors or omissions in our Bid. We acknowledge that the SUDA will be relying on the information provided in the Bid and the documents accompanying such Bid for empanelment of Bidders for the aforesaid programme, and we certify that all information provided in the Application and in Forms 1 to 6 is true and correct; nothing has been omitted which renders such information

misleading; and all documents accompanying such Bid are true copies of their respective originals.

4. We acknowledge the right of the SUDA to reject our Bid without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
5. We satisfy the legal requirements and meet all the eligibility criteria laid down in the RFP. We certify that we have not been blacklisted by any public authority for breach on our part
6. This bid is unconditional and we hereby undertake to abide by the terms and conditions of the RFP.
7. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in Clause 17 of the RFP document,

In witness thereof, we submit this Bid under and in accordance with the terms of the RFP document

For and on behalf of:

(Company Seal)

Signature :

Name :

Designation :

(Authorized Representative and Signatory)

FORM-2**DÉTAILS OF THE AGENCY / FIRM / NGO**

Agency / Firm / NGO Name	
Date of Inception	
Type of legal entity (Proprietor, Partnership, Pvt Ltd, Society etc)	
Name of Registering Authority	
Registration Number	
Whether any Legal/Arbitration /proceeding is instituted against or the Agency has lodged any claim in connection with works carried out by us	
Corporate office Address	
Name of the top executive with designation:	
*Certifications:	
*Awards & Recognitions:	
Telephone Number(s)	

E-mail Address	
GSTIN No:	
Sales Tax Number:	
PAN Number:	

For and on behalf of:

(Company Seal)

Signature :

Name :

Designation :

(Authorized Representative and Signatory)

FORM-3**LEGAL CONSTITUTION & NUMBER OF YEARS OF EXISTENCE**

Legal Constitution of Agency / Firm / NGO:

(Eligibility Criteria)

(Private Limited / Proprietorship/ Society etc.,)

1. Status / Constitution of the Firm:

2. Name of Registering Authority

3. Registration No.:

4. Date of Registration:

5. Place of Registration:

For **and on behalf of:**

(Company Seal)

Signature

:

Name

:

Designation

:

(Authorized Representative and Signatory)

Note: Please provide copy of the registration certificate from the appropriate Registering Authority as given below:

Entity	Sub-standing Documents Required
Proprietorship Firm	• Certificate of the Proprietorship duly certified by a Chartered Accountant. • Copy of trade license / sales tax registration / IT registration
Provider ship Firm	• Registered Provider ship Deed / Certificate of the Provider ship duly certified by a Chartered Accountant
Private Limited Company	• Registration of Certificate and Memorandum & Articles of Association
Society/ Trust / Association	• Registration certificate & Bylaws of Society / Trust / Association

FORM-4**FINANCIAL STANDING - ANNUAL TURNOVER**

Certificate from the Statutory Auditor regarding Annual Turnover of the Bidder in the immediately preceding **3 Financial Years**

Based on its books of accounts and other published information authenticated by it, this is to certify that _____ (name of the Agency / Firm / NGO) had, over the last three Financial Years, an **Average** annual Total Turnover of Rs. _____ Lakhs, as per year-wise details noted below:

Financial year ending 31 st March	Total Turnover (in Rs. Lakhs)
2014-15	
2015-16	
2016-17	

Name of the audit firm/ Chartered Accountant:

Seal of the audit firm:

(Signature, name and designation and registration Number of the Chartered accountant)

Date:

Note:

Please provide certified copies of Audited Financial Statements of the firm for the immediately preceding three financial years. In the case of Printed annual reports certification is not required.

FORM -5

FINANCIAL PROPOSAL SUBMISSION LETTER

(The Covering Letter is to be submitted by the Bidder in Cover-2 of the Bid - Printed on their respective Letter Heads)

[Location, Date]

To: [Name and address of employer]

Dear Sir,

We, the undersigned, offer to provide the GIS based Survey of Homeless in accordance with your Request for Proposal dated [insert date] and our Technical Proposal. Our attached financial Proposal is for the sum of [insert amount(s) in words and figures). This amount is exclusive of GST and is subject to deduction of income tax at source. We hereby confirm that the financial proposal is unconditional and we acknowledge that any condition attached to financial proposal shall result in reject of our financial proposal.

Our financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in

We understand you are not bound to accept any Proposal you receive.

For and on behalf of:

(Company Seal)

Signature :

Name :

Designation :

(Authorized Representative and Signatory)

FORM -6**FINANCIAL PROPOSAL FORM**

(To be placed in Cover-2 along with the covering letter of Financial proposal)

(Amount in Rupees)

Sl. No	ULB Name	Amount (Excluding GST)	GST in Rs	Total Amount (including GST)
1.				
2.				
3.				
4.				
	TOTAL			

For and on behalf of:

(Company Seal)

Signature :

Name :

Designation :

(Authorized Representative and Signatory)

SECTION - D

ANNEXURE-I

DISTRICT WISE ULBs

124 ULBs

Sl. No.	Name of the ULBs	District	Sl. No.	Name of the ULBs	District
1	Alipurduar	Alipurduar	22	Mathabhanga	Cooch Behar
2	Bankura	Bankura	23	Mekliganj	Cooch Behar
3	Bishnupur	Bankura	24	Tufanganj	Cooch Behar
4	Sonamukhi	Bankura	25	Balurghat	Dakshin Dinajpur
5	Asansol MC	Barddhaman	26	Buniadpur	Dakshin Dinajpur
6	Burdwan	Barddhaman	27	Gangarampore	Dakshin Dinajpur
7	Dainhat	Barddhaman	28	Darjeeling	Darjeeling
8	Durgapur	Barddhaman	29	Kalimpong	Darjeeling
9	Gushkara	Barddhaman	30	Kurseong	Darjeeling
10	Kalna	Barddhaman	31	Mirik	Darjeeling
11	Katwa	Barddhaman	32	Siliguri	Darjeeling
12	Memari	Barddhaman	33	Arambagh	Hooghly
13	Bolpur	Birbhum	34	Baidyabati	Hooghly
14	Dubrajpur	Birbhum	35	Bansberia	Hooghly
15	Nalhati	Birbhum	36	Bhadreswar	Hooghly
16	Rampurhat	Birbhum	37	Champdany	Hooghly
17	Sainthia	Birbhum	38	Chandannagar MC	Hooghly
18	Suri	Birbhum	39	Dankuni	Hooghly
19	Cooch Behar	Cooch Behar	40	Hooghly Chinsurah	Hooghly
20	Dinhata	Cooch Behar	41	Konnagar	Hooghly
21	Haldibari	Cooch Behar	42	Rishra	Hooghly

Sl. No.	Name of the ULBs	District	Sl. No.	Name of the ULBs	District
43	Serampore	Hooghly	64	Gayeshpur	Nadia
44	Tarakeswar	Hooghly	65	Haringhata	Nadia
45	Uttarpara Kotrung	Hooghly	66	Kalyani	Nadia
46	Howrah MC	Howrah	67	Krishnanagar	Nadia
47	Uluberia	Howrah	68	Nabadwip	Nadia
48	Dhupguri	Jalpaiguri	69	Ranaghat	Nadia
49	Mal	Jalpaiguri	70	Santipur	Nadia
50	Jalpaiguri	Jalpaiguri	71	Taherpur	Nadia
51	English Bazar	Malda	72	Ashokenagar Kalyangarh	North 24 Parganas
52	Old Malda	Malda	73	Baranagar	North 24 Parganas
53	Beldanga	Murshidabad	74	Barasat	North 24 Parganas
54	Berhampore	Murshidabad	75	Barrackpore	North 24 Parganas
55	Dhulian	Murshidabad	76	Basirhat	North 24 Parganas
56	Domkol	Murshidabad	77	Bhatpara	North 24 Parganas
57	Jangipur	Murshidabad	78	Bidhannagar MC	North 24 Parganas
58	Jiaganj-Azimganj	Murshidabad	79	Bongaon	North 24 Parganas
59	Kandi	Murshidabad	80	Dum Dum	North 24 Parganas
60	Murshidabad	Murshidabad	81	Habra	North 24 Parganas
61	Birnagar	Nadia	82	Halisahar	North 24 Parganas
62	Chakdah	Nadia	83	Kamarhati	North 24 Parganas
63	Cooper's Camp	Nadia	84	Kanchrapara	North 24 Parganas

Sl. No.	Name of the ULBs	District	Sl. No.	Name of the ULBs	District
85	Khardah	North 24 Parganas	105	Ramjibanpur	Paschim Medinipur
86	Madhyamgram	North 24 Parganas	106	Contai	Purba Medinipur
87	Naihati	North 24 Parganas	107	Egra	Purba Medinipur
88	North Barrackpore	North 24 Parganas	108	Haldia	Purba Medinipur
89	North Dum Dum	North 24 Parganas	109	Panskura	Purba Medinipur
90	Panihati	North 24 Parganas	110	Tamralipta	Purba Medinipur
91	South Dum Dum	North 24 Parganas	111	Jhalda	Purulia
92	Titagarh	North 24 Parganas	112	Purulia	Purulia
93	Baduria	North 24-Parganas	113	Raghunathpur	Purulia
94	Garulia	North 24-Parganas	114	Maheshtala	South 24 Parganas
95	Gobardanga	North 24-Parganas	115	Rajpur Sonarpur	South 24 Parganas
96	New Barrackpur	North 24-Parganas	116	Baruipur	South 24-Parganas
97	Taki	North 24-Parganas	117	Budge Budge	South 24-Parganas
98	Chandrakona	Paschim Medinipur	118	Diamond Harbour	South 24-Parganas
99	Ghatal	Paschim Medinipur	119	Jainagar-Mazilpur	South 24-Parganas
100	Jhargram	Paschim Medinipur	120	Pujali	South 24-Parganas
101	Kharagpur	Paschim Medinipur	121	Dalkhola	Uttar Dinajpur
102	Kharar	Paschim Medinipur	122	Islampur	Uttar Dinajpur
103	Khirpai	Paschim Medinipur	123	Kaliaganj	Uttar Dinajpur
104	Midnapore	Paschim Medinipur	124	Raiganj	Uttar Dinajpur

***** End of RFP document *****

ULB Wise Financial Provision for Survey

Sl No.	Name of ULB/ Town	Total population	No. of homeless Population as per survey 2014	Amount Required (Rs.)
1	Alipurduar	65232	16	20000.00
2	Arambag	66175	53	20000.00
3	Asansol	1152443	150	230488.00
4	Ashokenagar Kalyangarh	121592	26	30000.00
5	Baduria	52493	0	20000.00
6	Baidyabati	121110	503	30000.00
7	Balurghat	151416	22	40000.00
8	Bankura	137386	24	30000.00
9	Bansberia	103920	9	30000.00
10	Baranagar	245213	809	50000.00
11	Barasat	278435	24	60000.00
12	Barddhaman	314265	230	70000.00
13	Barrackpore	152783	87	40000.00
14	Baruipur	53128	56	20000.00
15	Basirhat	125254	16	30000.00
16	Beldanga	29205	18	10000.00
17	Berhampore	195223	20	40000.00
18	Bhadreswar	101477	18	30000.00
19	Bhatpara	383762	335	80000.00
20	Bidhannagar	618358	78	123671.00
21	Birnagar	30799	37	10000.00
22	Bishnupur	67783	31	20000.00
23	Bolpur	80210	76	20000.00
24	Bongaon	108864	27	30000.00
25	Budge Budge	76837	12	20000.00
26	Buniadpur	31964		10000.00
27	Chakdaha	95203	16	20000.00
28	Champdani	111251	53	30000.00
29	Chandannagar	166867	39	40000.00
30	Chandrakona	23629	5	10000.00
31	Contai	92226	41	20000.00
32	Cooper's Camp	18843	3	10000.00
33	Dainhat	24397	19	10000.00
34	Dalkhola	36930	31	10000.00
35	Dankuni	94936	16	20000.00
36	Darjiling	118805	7	30000.00
37	Dhulian	95706	4	20000.00
38	Dhupguri	44719	9	10000.00
39	Diamond Harbour	41802	14	10000.00
40	Dinhata	36124	0	10000.00
41	Domkol	121727		30000.00
42	Dubrajpur	38041	11	10000.00
43	Dum Dum	114786	2	30000.00

44	Durgapur	566517	57	113303.00
45	Egra	30148	2	10000.00
46	English Bazar	205521	105	50000.00
47	Gangarampur	56217	3	20000.00
48	Garulia	85336	34	20000.00
49	Gayespur	58998	7	20000.00
50	Ghatal	54591	24	20000.00
51	Gobardanga	45377	8	10000.00
52	Guskara	35388	4	10000.00
53	Habra	147221	29	30000.00
54	Haldia	200827	160	50000.00
55	Haldibari	14404	7	10000.00
56	Halisahar	124939	8	30000.00
57	Haringhata	45953		10000.00
58	Howrah	1370448	468	274089.00
59	Hugli-Chinsurah	177259	33	40000.00
60	Islampur	54340	37	20000.00
61	Jalpaiguri	107341	19	30000.00
62	Jangipur	88165	13	20000.00
63	Jaynagar Mazilpur	25922	11	10000.00
64	Jhalda	19544	2	10000.00
65	Jhargram	61712	19	20000.00
66	Jiaganj-Azimganj	51790	31	20000.00
67	Kaliaganj	53530	25	20000.00
68	Kalimpong	49403	18	10000.00
69	Kalna	56722	1	20000.00
70	Kalyani	100575	108	30000.00
71	Kamarhati	330211	124	70000.00
72	Kanchrapara	120345	52	30000.00
73	Kandi	55632	10	20000.00
74	Katwa	81615	19	20000.00
75	Kharagpur	207604	27	50000.00
76	Kharar	12118	5	10000.00
77	Khardah	108496	23	30000.00
78	Khirpai	16384	1	10000.00
79	Koch Bihar	77935	26	20000.00
80	Kolkata	4496694	39468 (as per 2011 survey)	900000.00
81	Konnagar	76172	21	20000.00
82	Krishnanagar	153062	50	40000.00
83	Kurseong	42446	19	10000.00
84	Madhyamgram	196127	12	40000.00
85	Maheshtala	448317	33	90000.00
86	Mal	25218	53	10000.00
87	Mathabhanga	23890	20	10000.00
88	Medinipur	169264	31	40000.00
89	Mekliganj	9127	0	10000.00
90	Memari	41451	18	10000.00
91	Mirik (NA)	11513	3	10000.00
92	Murshidabad	44019	4	10000.00

93	Nabadwip	125543	100	30000.00
94	Naihati	217900	67	50000.00
95	Nalhati	41534	119	10000.00
96	New Barrackpore	76846	18	20000.00
97	North Barrackpore	132806	30	30000.00
98	North DumDum	249142	94	50000.00
99	Old Malda	84012	0	20000.00
100	Panihati	377347	46	80000.00
101	Panskura	57932	11	20000.00
102	Pujali	37047	3	10000.00
103	Puruliya	121067	104	30000.00
104	Raghunathpur	25561	4	10000.00
105	Raiganj	183612	36	40000.00
106	Rajpur Sonarpur	424368	20	90000.00
107	Ramjibanpur	19611	3	10000.00
108	Rampurhat	57833	13	20000.00
109	Ranaghat	75365	90	20000.00
110	Rishra	124577	13	30000.00
111	Sainthia	44601	123	10000.00
112	Santipur	151777	15	40000.00
113	Serampore	181842	65	40000.00
114	Siliguri	513264	336	102652.00
115	Sonamukhi	29085	3	10000.00
116	South DumDum	403316	173	90000.00
117	Suri	67864	6	20000.00
118	Taherpur	20894	3	10000.00
119	Taki	38263	51	10000.00
120	Tamralipta	65306	31	20000.00
121	Tarakeswar	30947	78	10000.00
122	Titagarh	116541	19	30000.00
123	Tufanganj	20998	7	10000.00
124	Uluberia	222240	110	50000.00
125	Uttarpara Kotrung	159147	92	40000.00
Total				4884203.00

SAY Rs. 48.84 Lakh

Government of India
Ministry of Housing and Urban Affairs
(UPA Division)

Nirman Bhawan, New Delhi
Dated: 15.11.2017

To

The Principal Secretary (UD)
All States/UTs

27 NOV 2017

Additional Director
State Urban Development Agency
Municipal Affairs Deptt.
Govt. of West Bengal

Subject: Third party systematic survey for identification of urban homeless- regarding.

Sir/Madam,

I am directed to refer to the report submitted by the Committee constituted as per orders dated 11.11.2016 of Hon'ble Supreme Court which has referred to the number of homeless persons in various States/UTs as per census survey 2011 and the availability of capacity of shelters. Further, in connection with the survey and identification of urban homeless the Committee has sought directions from Hon'ble Court on the following:

("The Committee has directed the States visited by them to conduct a survey for obtaining the number of urban homeless in the State as a whole and city-wise and the survey is to be conducted by a third party. It has been seen that the states have conducted their own survey which is not authentic as different figures have been given at different stages and even some States have gone to the extent of reducing the number of urban homeless to absolve themselves from constructing new shelters. So direction are sought that the States are directed to conduct an independent survey to be validated with SECC which is under public domain and the Committee is impressed by the factors to be taken into consideration for carrying out the survey which has been designed by the State of Telengana."

2. This Ministry, in its Para- wise comments submitted to Hon'ble Supreme Court on the report of the Committee has also agreed for conducting a survey by a third party.

3. It is to inform that Hon'ble Supreme Court vide its order dated 08.11.2017 (copy enclosed) passed during hearing of the W.P. (C) 55 of 2003 with W.P. (C) 572 of 2003 has observed that there was a huge mis-match of figures regarding the number of urban homeless between the final report submitted by the Committee on Shelters, constituted as per the directions Hon'ble Supreme Court and the figures quoted by some States in their affidavits filed before Hon'ble Supreme Court.

4. In view of the above, it is requested that a third party systematic survey for identification of urban homeless at the ULBs level may be carried out on a urgent basis and the same may be completed by 31st March, 2018 positively so that actual number of identification of urban homeless figures in the State/UT could be validated. A report on the outcome of the third party survey of urban homeless in your State/UT (ULB- wise) may kindly also be furnished to this Ministry.

Encl: As above.

Yours faithfully,

(Y.S. Awana)

Deputy Secretary to Govt of India
Tel: 011-23062923

Copy to:

Mission Director- DAY-NULM
All States/UTs

ITEM NO.2

COURT NO.4

SECTION PIL-W

S U P R E M E C O U R T O F I N D I A
R E C O R D O F P R O C E E D I N G S

Writ Petition(s) (Civil) No(s) .55/2003

E.R. KUMAR & ANR.

Petitioner(s)

VERSUS

UNION OF INDIA & ORS.

Respondent(s)

(WITH APPLN. (S) FOR IMPLEADMENT)

WITH

W.P. (C) No. 572/2003 (PIL-W)

(WITH APPLN. (S) FOR INTERIM DIRECTIONS)

Date : 08-11-2017 These matters were called on for hearing today.

CORAM :

HON'BLE MR. JUSTICE MADAN B. LOKUR

HON'BLE MR. JUSTICE DEEPAK GUPTA

For Petitioner(s) Mr. E.R. Kumar,
Petitioner-in-person
Ms. S. Lakshmi Iyer, Adv.
Ms. Raveena Rai, Adv.
Ms. Aishwarya Dash, Adv.

Mr. Prashant Bhushan, AOR
Mr. Amiy Shukla, Adv.
Mr. Shakti Vardhan, adv.
Ms. Amita Joseph, Adv.
Mr. O. Kuttan, Adv.

For Respondent(s)
Union of India

MR. A.N.S. Nadkarni, ASG
Ms. V. Mohana, Adv.
Ms. Sunita Sharma, Adv.
Ms. Rashmi Malhotra, Adv.
Mr. R.R. Rajesh, Adv.
Ms. Rukhmini Bobde, Adv.
Mr. Salvador Santosh Rebello, Adv.
Ms. Sneha Prabhu Tendulkar, Adv.
Ms. Nivedita Nair, Adv.
Mr. Abhishek Bhardwaj, Adv.
Mr. Ashvek Gosavi, Adv.
Ms. Mayuri Chawla, Adv.
Mr. B.V. Balaramdas, Adv.
Ms. Anil Katiyar, Adv.
Mr. M.K. Maroria, Adv.

	Mr. Raj Bahadur, Adv.
For States of Andhra Pradesh	Mr. Guntur Prabhakar, Adv. Ms. Prerna Singh, Adv.
Arunachal Pradesh	Mr. Anil Shrivastav, AOR Mr. Rituraj Biswas, Adv.
Assam	Mr. Shuvodeep Roy, Adv.
Bihar	Mr. M. Shoeb Alam, Adv. Ms. Fauzia Shakil, Adv. Mr. Ujjwal Singh, Adv. Mr. Mojahid Karim Khan, Adv.
Chhattisgarh	Mr. Jugal Kishore Gilda, Adv. Gen. Mr. Aniruddh P. Mayee, Adv. Mr. Chirag Jain, Adv.
Gujarat	Ms. Hemantika Wahi, AOR Ms. Shodhika Sharma, Adv.
Haryana	Mr. Dinesh Chander Yadav, AAG Mr. Puneet Sheoran, Adv. Mr. Sanjay Kumar Visen, Adv.
H.P.	Mr. D.K. Thakur, AAG Mr. V.K. Sharma, Adv.
J&K	Mr. M. Shoeb Alam, Adv. Ms. Fauzia Shakil, Adv. Mr. Ujjwal Singh, Adv. Mr. Mojahid Karim Khan, Adv.
Jharkhand	Mr. Tapesk Kumar Singh, AOR Mohd. Waquas, Adv. Mr. Aditya Pratap Singh, Adv. Mr. Gopal Prasad, AOR Mr. Jayesh Gaurav, Adv.
Karnataka	Mr. V.N. Raghupathy, AOR Mr. Parikshit P. Angadi, Adv. Md. Apzal Ansari, Adv.
Kerala	Mr. Nishe Rajen Shonker, Adv. Ms. Anu K. Joy, Adv.
Madhya Pradesh	Mr. Naveen Sharma, Adv. Mr. Saurabh Mishra, AOR

Maharashtra	Mr. Kunal Cheema, Adv. Mr. Nishant R. Katneshwarkar, Adv.
Manipur	Mr. Sapam Biswajit Meitei, Adv. Mr. Naresh Kumar Gaur, Adv. Mr. M.N. Singh, Adv. Mr. Ashok Kumar Singh, AOR
Mizoram	Mr. Shikhar Garg, Adv. Mr. Ganesh Bapu, Adv. Mr. P.V. Yogeswaran, Adv.
Nagaland	Mrs. K. Enatoli Sema, Adv. Mr. Edward Belho, Adv. Mr. Amit Kumar Singh, Adv. Mr. K. Luikang Michael, Adv. Mr. Z.H. Isaac Haiding, Adv.
Odisha	Mr. Shibashish Mishra, Adv. Ms. Sylona Mohapatra, Adv.
Punjab	Ms. Ranjeeta Rohatgi, Adv. Ms. Samten Doma, Adv.
Rajasthan	Mr. S.S. Shamschery, Adv. Mr. Amit Sharma, Adv. Mr. Ankit Raj, Adv. Ms. Indira Bhakar, Adv. Ms. Ruchi Kohli, Adv.
Sikkim	Ms. Aruna Mathur, Adv. Mr. Avneesh Arputham, Adv. Ms. Anuradha Arputham, Adv. Ms. Simran Jeet, Adv. for M/s Arputham Aruna & Co.
Tamil Nadu	Mr. M. Yogesh Kanna, Adv.
Tripura	Mr. Gopal Singh, Adv. Mr. Rituraj Biswas, Adv.
Uttar Pradesh	Mr. Ratnakar Dash, Sr. Adv. Mr. Rajeev Kumar Dubey, Adv. Mr. Kamendra Mishra, Adv.
West Bengal	Mr. A.K. Ganguli, Sr. Adv. Mr. Chanchal Kr. Ganguli, AOR Mr. Raja Chatterjee, Adv. Mr. Runa Bhuyan, Adv. Mr. Piyush Sachdev, Adv.
Uttarakhand	Mr. Jatinder Kumar Bhatia, AOR

A&N Islands

Mr. Ashutosh K. Sharma, Adv.

Mr. Bhupesh Narula, Adv.

Mr. K.V. Jagdishvaran, Adv.

Mrs. G. Indira, AOR

Puducherry

Mr. Kunal Verma, Adv.

Mrs. Yugandhara Pawar Jha, Adv.

Mr. Piyush Bhardwaj, Adv.

Mr. V.G. Pragasam, Adv.

Mr. S. Prabu Ramasubramanian, Adv.

Mr. S. Manuraj, Adv.

Mr. Rajvinder Singh, Adv.

Mr. Hitesh Kumar Sharma, Adv.

Mr. T.V. Talwar, Adv.

Ms. Uttara Babbar, AOR

Ms. Akanksha Choudhary, Adv.

Ms. Bhavana Duhoon, Adv.

Mr. P. Venkat Reddy, Adv.

Mr. Prashant Tyagi, Adv.

for Venkat Palwai Law Ass.

Mr. Adarsh Upadhyay, AOR

Mr. Aruneshwar Gupta, AOR

Mr. Kamendra Mishra, AOR

Mr. Sunil Fernandes, AOR

Ms. Kaveeta Wadia, AOR

Ms. Pragati Neekhara, AOR

Ms. A. Subhashini, Adv.

Mr. Avijit Bhattacharjee, AOR

Mr. B. S. Banthia, AOR

Mr. B. Vinodh Kanna, Adv.

Mr. A. Sriram, Adv.

UPON hearing the counsel the Court made the following
O R D E R

We have gone through the Report of the Committee appointed by this Court.

Haryana

It is stated that on 10th October, 2014 an affidavit was filed by the State of Haryana to the effect that there are 6107 urban homeless and that the administrative approvals for construction of shelters have been issued for the towns of Hisar, Yamunanagar, Kurukshetra and Rewari.

In the affidavit filed in this Court on 5th November, 2017, it is again stated that there are only 6107 urban homeless in the State. There is nothing to indicate what steps have been taken by the State of Haryana over the last three years to reduce the number of homeless.

We may also note that the Committee appointed by this Court in fact noted that there are about 23,789 urban homeless in the State of Haryana. There is obviously a huge mis-match of figures which is totally unexplained.

We have also seen Annexure R-1 annexed to the affidavit filed by the State of Haryana which gives the impression that all sorts of Committees have been constituted, but no meeting has been held at least since 2014 by almost every such Committee.

In fact, out of 26 Committees, only 4 of them have had meetings from the date of constitution of the

Committees in 2014/2015. It is quite obvious that the State of Haryana has very little concern for the urban homeless given the disclosures in the affidavit.

We would like the Chief Secretary of the State of Haryana to explain to us what is proposed to be done, if anything at all, for the urban homeless in Haryana.

The Chief Secretary should appear in Court on 23rd November, 2017.

Uttar Pradesh and West Bengal

We have also gone through the affidavits filed by the States of Uttar Pradesh and West Bengal.

All that we can say after going through the affidavits filed by these States and after hearing learned counsel representing the States that we are presented with a very dismal and distressing state of affairs with regard to urban homeless. None of these States seem to have any clue of what is going on and what should be done to mitigate the hardship faced by the urban homeless.

Learned counsel for the State of Uttar Pradesh and learned counsel for the State of West Bengal say that they will personally look into all the issues. They have been given a questionnaire by Mr. Prashant Bhushan and they say that they would try and get information on the basis of this questionnaire within a period of ten days or so.

During the course of hearing, it appears to us that since these three States which were selected randomly have achieved nothing towards implementation of the National Urban Livelihood Mission (NULM), some alternative solution may have to be found out.

The Union of India may also have to look into the matter on how to implement the Mission effectively so that crores of rupees that are sanctioned are not frittered away on issues that have no concern directly or indirectly with the NULM.

We have also suggested to learned counsel for the parties to advise us and assist us on the feasibility of setting up of independent impartial committees or Committees since it appears that under the NULM the existing Committees do not seem to be achieving any positive results.

Learned Additional Solicitor General says that he will assist us in this matter and will discuss the matter with senior officers of the Government of India and get back to us.

List the matter on 23rd November, 2017.

(SANJAY KUMAR-I)
AR-CUM-PS

(KAILASH CHANDER)
COURT MASTER

No. N-13/23/2017 08A-I

Director, State Urban
Development Agency, Govt. of
West Bengal, HC Block,
Sector - 3, Salt Lake, ILGUS
Bhawan, Bidhan Nagar
Kolkata - 700106

प्रेषक:-
विकास मंत्रालय
निर्माण मवन
दिल्ली-110011

UD/05/2018/00297

File No. M-13/23/2017-UPA I SECTION-MHUPA (EFS- 9026963)

Government of India

Ministry of Housing and Urban Affairs

(UPA Division)

Nirman Bhawan, New Delhi

Dated: 15.11.2017

Secy
UD&MA
25/1/18



DEPARTMENT OF URBAN DEVELOPMENT
AND MUNICIPAL AFFAIRS
GOVT. OF W.B.
DT. 26-1-18
DAIRY NO. 357

DD
Dir SU2A
Sourav Ray
20/11

To

The Principal Secretary (UD)
All States/UTs

Subject: Third party systematic survey for identification of urban homeless- regarding.

Sir/Madam,

I am directed to refer to the report submitted by the Committee constituted as per orders dated 11.11.2016 of Hon'ble Supreme Court which has referred to the number of homeless persons in various States/UTs as per census survey 2011 and the availability of capacity of shelters. Further, in connection with the survey and identification of urban homeless the Committee has sought directions from Hon'ble Court on the following:

"The Committee has directed the States visited by them to conduct a survey for obtaining the number of urban homeless in the State as a whole and city-wise and the survey is to be conducted by a third party. It has been seen that the states have conducted their own survey which is not authentic as different figures have been given at different stages and even some States have gone to the extent of reducing the number of urban homeless to absolve themselves from constructing new shelters. So direction are sought that the States are directed to conduct an independent survey to be validated with SECC which is under public domain and the Committee is impressed by the factors to be taken into consideration for carrying out the survey which has been designed by the State of Telengana."

2. This Ministry, in its Para- wise comments submitted to Hon'ble Supreme Court on the report of the Committee has also agreed for conducting a survey by a third party.
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Encl: As above.

Yours faithfully,

(Y.S. Awana)

Deputy Secretary to Govt of India
Tel: 011-23062923

Copy to:
Mission Director- DAY-NULM
All States/UTs

ITEM NO.2

COURT NO.4

SECTION PIL-W

S U P R E M E C O U R T O F I N D I A
R E C O R D O F P R O C E E D I N G S

Writ Petition(s) (Civil) No(s).55/2003

E.R. KUMAR & ANR.

Petitioner(s)

VERSUS

UNION OF INDIA & ORS.

Respondent(s)

(WITH APPLN. (S) FOR IMPLEADMENT)

WITH

W.P.(C) No. 572/2003 (PIL-W)

(WITH APPLN. (S) FOR INTERIM DIRECTIONS)

Date : 08-11-2017 These matters were called on for hearing today.

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HON'BLE MR. JUSTICE DEEPAK GUPTA

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UPON hearing the counsel the Court made the following
O R D E R

We have gone through the Report of the Committee appointed by this Court.

Haryana

It is stated that on 10th October, 2014 an affidavit was filed by the State of Haryana to the effect that there are 6107 urban homeless and that the administrative approvals for construction of shelters have been issued for the towns of Hisar, Yamunanagar, Kurukshetra and Rewari.

In the affidavit filed in this Court on 5th November, 2017, it is again stated that there are only 6107 urban homeless in the State. There is nothing to indicate what steps have been taken by the State of Haryana over the last three years to reduce the number of homeless.

We may also note that the Committee appointed by this Court in fact noted that there are about 23,789 urban homeless in the State of Haryana. There is obviously a huge mis-match of figures which is totally unexplained.

We have also seen Annexure R-1 annexed to the affidavit filed by the State of Haryana which gives the impression that all sorts of Committees have been constituted, but no meeting has been held at least since 2014 by almost every such Committee.

In fact, out of 26 Committees, only 4 of them have had meetings from the date of constitution of the

Committees in 2014/2015. It is quite obvious that the State of Haryana has very little concern for the urban homeless given the disclosures in the affidavit.

We would like the Chief Secretary of the State of Haryana to explain to us what is proposed to be done, if anything at all, for the urban homeless in Haryana.

The Chief Secretary should appear in Court on 23rd November, 2017.

Uttar Pradesh and West Bengal

We have also gone through the affidavits filed by the States of Uttar Pradesh and West Bengal.

All that we can say after going through the affidavits filed by these States and after hearing learned counsel representing the States that we are presented with a very dismal and distressing state of affairs with regard to urban homeless. None of these States seem to have any clue of what is going on and what should be done to mitigate the hardship faced by the urban homeless.

Learned counsel for the State of Uttar Pradesh and learned counsel for the State of West Bengal say that they will personally look into all the issues. They have been given a questionnaire by Mr. Prashant Bhushan and they say that they would try and get information on the basis of this questionnaire within a period of ten days or so.

During the course of hearing, it appears to us that since these three States which were selected randomly have achieved nothing towards implementation of the National Urban Livelihood Mission (NULM), some alternative solution may have to be found out.

The Union of India may also have to look into the matter on how to implement the Mission effectively so that crores of rupees that are sanctioned are not frittered away on issues that have no concern directly or indirectly with the NULM.

We have also suggested to learned counsel for the parties to advise us and assist us on the feasibility of setting up of independent impartial committees or Committees since it appears that under the NULM the existing Committees do not seem to be achieving any positive results.

Learned Additional Solicitor General says that he will assist us in this matter and will discuss the matter with senior officers of the Government of India and get back to us.

List the matter on 23rd November, 2017.

(SANJAY KUMAR-I)
AR-CUM-PS

(KAILASH CHANDER)
COURT MASTER