



K.G. Apartment 48/63 K.J. Sanyal Road  
Opp: Kanya Sikshalaya Girls' School Malda West Bengal- 732101  
IFSC Code : IBKL0000449

PAY

रुपये RUPEES

खाता नं.  
A/C No.

0448104000028769

Payable at Par at All IDBI Bank Branches

1109340211 7322591021 04480011 31

The instrument is valid for the use mentioned herein only.

संकेत

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THE  
JOURNAL  
OF  
THE  
ROYAL  
ANTHROPOLOGICAL  
INSTITUTE  
OF GREAT  
BRITAIN  
AND IRELAND  
PART 1  
1901

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Address:

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**Government of West Bengal  
Office of the District Magistrate & Collector  
Malda**

E-Mail ID: [dcshmmalda@gmail.com](mailto:dcshmmalda@gmail.com)

Telephone: 03512-252381

**Memo No. 290/MZP-17/MNB-1/151**

**Dated, Malda, the 28<sup>th</sup> October, 2017**

**From:** The District Magistrate  
Malda

**To:** The Director  
SUDA  
ILGUS Bhaban, HC Block, Sector- III  
Salt Lake, Kolkata - 700 106

**Sub:** Proposal for sanction of fund for construction of Toilets at Municipal Areas of Malda

Sir

In reference to the above subject this is for your kind information that the Rural areas of Malda District has completed its target of constructing toilets at all Toilet less households and the District is planning for arranging ODF Malda programme in November, 2017. In this context it is also required to cover all toilet less households of the 2 Municipal areas of the District. The household survey has already been completed by both the municipalities and as per that survey report, the following requirements have been placed by the Chairman of these two municipalities:

Name of Municipalities	Total nos of Toilet less Households	Total nos of Households having Insanitary Latrines where new constructions are required	Total Nos of Community Toilets required (4 Seater Community Toilets)
English Bazar Municipality	3650	3665	43 Nos Community Toilet (Each will be 4 seater)
Old Malda Municipality	1873	6187	25 Nos Community Toilet (Each will be 4 seater)
Total	5523	9852	68

The letter submitted by the Chairman of both the Municipalities are attached herewith for your kind perusal. Therefore you are hereby requested to accord sanction for constructing toilets as per above noted numbers and sanction fund accordingly.

Encl: As stated

Yours sincerely

District Magistrate  
Malda

**Memo No. 290/1(2)/MZP-17/MNB-1/151**

**Dated, Malda, the 28<sup>th</sup> October, 2017**

**Copy forwarded for information to:**

1. The Chairman, English Bazar Municipality
2. The Chairman, Old Malda Municipality

District Magistrate  
Malda



AIN



CA to DM  
15.9.17



11/00/2017/15052

23

# OFFICE OF THE MUNICIPAL COUNCILLORS

ENGLISHBAZAR MUNICIPALITY, MALDA.

Netaji Subhas Road, Malda. Pin-732101

E-mail : englishbazar municipality@gmail.com ■ website : www.englishbazar municipality.com ■ Office : (EPABX) : 03512-252029 ■ Fax : 03512-253329

Memo No. 1645 / (III) 17 / 17.18

Date. 14.09.2017

To  
The District Magistrate,  
Malda.

REF  
6671  
SEP 2017

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he send a copy to  
NA Section. 113  
put up.  
10/9/17

Sub:- Report regarding installation of Community Toilets.

In reference to the above, this is for your information that report regarding Community Toilets in this Municipality stands as follows.

Sanitation Cell

1.	Total Number of existing Community Toilets= 25 nos.	Ward Number where Community Toilets existed = 2,6,7,8,9, 10, 12, 13, 14,17,20,21,22,23 & 24.
2.	Total Number of Proposed Community Toilets =43 nos.	To be installed within this Municipal Area.
3.	Total Number of House hold having Latrines= 31,939 nos.	Existed within this Municipal Area covering all wards.
4.	Number of House hold insanitary Latrine=3665 nos.	Covering more or less all wards.
5.	Number of House hold having no Latrine=3650 nos.	Covering more or less all wards.

Estimate for requirement of fund for installation of 43 Numbers of Community Toilets is being placed to you very shortly.

Chairman  
Englishbazar Municipality, Malda.

Memo No. 1645 / (III) 17 / 17.18 / (6) Dated. 14.09.2017

Copy forwarded for information & taking necessary action to:

1. The Vice-Chairman, Englishbazar Municipality, Malda.
2. The CIC, Conservancy Section (01-29), Englishbazar Municipality, Malda.
3. The Sub-Assistant Engineer-(I),(II) & (III), Englishbazar Municipality, Malda.
4. The Executive Officer, Englishbazar Municipality, Malda.
5. The Finance Officer, Englishbazar Municipality, Malda.
6. The In-Charge, General Section, Englishbazar Municipality, Malda

Chairman  
Englishbazar Municipality, Malda





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**OFFICE OF THE  
COUNCILLORS OLD MALDA MUNICIPALITY  
P.O.: OLD MALDA, DIST.-MALDA**

Email: oldmaldamunicipality@gmail.com, Website: [www.omm.org.in](http://www.omm.org.in) , Ph- 03512-260235 Fax- 03512-260036

Memo No: 1488/OMM/2017

Date: 24/4 /2017

To  
The Director  
State Urban Development Agency(SUDA)

Sub:- Requirement of fund for construction of Latrine to the beneficiaries having no Latrine as well as insanitary Latrine under Old Mlada Municipality.

Ref:- Meeting discussion with the ADM(ZP),Malda held on 21/4/2017 with regard to declaration of open Defecation Free (ODF),District,Malda,reg.

Sir,

Pursuance to the meeting discussion held with the ADM(ZP),Malda on 21/4/2017,the Malda district is going to be declared as Open Defecation Free District on 2<sup>nd</sup> Oct,2017 by the Chief Minister Govt. of West Bengal.

Keeping in mind to this issue I would like to inform you that there one a large No of families having No Latrine as well as insanitary latrine belong to the ULB as per the House to House survey report corresponded earlier from this end. With a view to contract new latrine and upgradation of insanitary latrine the Fund is urgently required for the purposes.

The details of requirement are as follows.

Sl No	Particular of Claim	No. of Families	Rate Per family for contribution of latrine	Rupees
1	Family having No Latrine	1873	10989X1873	20582397
2	Family having insanitary latrine	6187	10989X6186	67977954

Grand Total= 88560351

(Rupees Eight Crore Eighty five lakh Sixty thousand three hundred fifty one only )

The details of House to House survey are furnished hereunder-

- Copy of submission of survey report.
- Copy of resolution of Town Level Committee held on 07.08.2015 regarding approval of survey report.
- Copy of preparation of city sanitation plan under Swachh Bharat Mission(Urban) vide this office memo No. 2066/OMM/2015-16 date-16.12.15.
- Copy of Final submission of Insanitary Latrine & No latrine list after disposal of claim objection alongwith copy of resolution of the Town level committee held on 17.02.2016.



400

Considering the urgency of the issue declaration of ODF District. I would therefore like to request your honour to please look after the matter. So that we can achieve the going in this respect. Awaiting for your kind information at the earliest.

Thanking you.

c/c

Your's faithfully

Chairman

Old Malda Municipality,

Date 24/4/2017

Memo No. 1488/2/OMM/2017

Copy forwarded for information with request for taking necessary action to-

- ✓ 1. The District Magistrate, Malda,
2. The ADM(ZP), Malda.

Chairman

Old Malda Municipality,

Typed & Signed  
24/04/17





OFFICE OF THE  
COUNCILLORS OLD MALDA MUNICIPALITY  
P.O.: OLD MALDA, DIST.-MALDA

409

Email: oldmaldamunicipality@gmail.com, Website: www.omm.org.in, Ph- 03512-260235 Fax- 03512-260036

Memo No: 4250/OMM/2017-18

7246  
18 OCT 2017

Date: 13 / 10 / 2017

To  
The District Magistrate,  
Malda.

MALDA ZILLA PARISHAD  
MALDA.

**Sub:- Submission of 25 Nos. Pin point with Location map for construction of community Latrine on ODF issue under Old Malda Municipality.**

**Ref:- Meeting discussion with the District Magistrate Malda on 07/10/2017 at 4.00 p.m.**

Sir,

With reference to the above I am to submit herewith the list of 25 Nos. pin point with location map for construction of community Latrine on open Defecation Free issue under Old Malda Municipality.

This is for favour of your information and taking necessary action please.

Your's faithfully

Enclo:-As stated

Memo No 4250/01/OMM/2017-18

Copy to-

1. The Addl. District Magistrate, Malda & Addl. Executive officer, Malda Zilla Parishad, Malda.

*sd/-*  
Chairman  
Old Malda Municipality,  
Date 13 / 10 / 2017

*[Signature]*  
Chairman  
Old Malda Municipality,

*De*  
*Pr put up.*

*18/10/17*





OK

408



# রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-22/2015/735

তারিখ 11.09.2017

From: Additional Director &  
Financial Advisor, SUDA

To: District Magistrate, Alipurduar

### MEMORANDUM

Sub: Release of fund to District Magistrate, Alipurduar for construction of IHHL with the objective of declaring the ULBs in the District ODF under SBM (U)

Madam/Sir,

In continuation Alipurduar vide Memo No. 28/MA/17 dated 25.08.2017 amounts shown in here under statement are being released in favour of District Magistrate, Alipurduar for construction of 4779 IHHL, 80 nos. of community Toilet, 20 nos. of Public Toilet, capacity Building & IEC under SBM (U). The amounts released represent the central and matching state shares as well as the Additional state shares.

The District Administration is requested to place appropriate funds at the disposal of the ULBs to enable them to continue the pace of construction of IHHL.

Sl. No.	Central Share	State Share	Addt. State Share	Total (Rs. In lakh)	Name of Payee	Bank Details
IHHL	191.16	63.72	126.96	381.84	The District Magistrate, Alipurduar	HDFC Bank Ltd, Alipurduar Branch, A/C No:- 50100140810236 IFS Code:- HDFC0002463
Ct-pan & urinal	142.66	47.55	166.44	356.65		
Pt-pan & urinal	36.32	12.10	42.38	90.80		
Capacity Building	1.87	0.63		2.50		
IEC	11.25	3.75		15.00		

Yours faithfully,

Encl: As stated

Additional Director &  
Financial Advisor, SUDA.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



In this connection kindly find enclosed herewith the provisional number of IHHL units to be constructed in the Urban Local Bodies of the District ULB wise as per findings of the comprehensive house to house survey for identification of insanitary latrine/no latrine facilities. However the actual number will be as per field executions. The model plan for the latrine unit as prepared by Municipal Engineering Directorate at an estimated cost of Rs. 10,990/- has been decided to be adopted in the program. A copy of plan and estimate of the model design of the latrine is enclosed herewith. The implementation of the program may be undertaken under the overall co ordination of the District Magistrate and the respective ULBs. The work may be executed preferably through sanitary mart or such other self help groups (as was done in the case of Nadia) or through the ULBs or otherwise as may be decided by the respective District Administration.

It is further informed that the progress of construction of IHHL starting from applications by the beneficiaries to completion of the units are required to be uploaded in the Govt. of India's portal under SBM. The uploading may be done by CSC e-Governance Services India Ltd. (a special purpose vehicle company constituted by Dept. of Information Technology, Govt. of India and entrusted to look after the CSC scheme across the country) or by the respective ULBs.

The District Administrations will also be required to identify the households where there is no suitable space for construction of IHHL. On receiving a feedback from the Districts proposals for construction of Community Toilets in close proximity of the identified households will be prepared and submitted to the MA Dept. for reference to Finance Department for the required additional State share. Simultaneously the concerned ULBs will be required to identify suitable lands for construction of Community Toilets.

It has further been decided that the following fund sharing pattern will be adopted for construction of IHHL.

GOI share	Rs. 4000
Matching State share	Rs. 1333
ULB contribution	Rs. 2000
Beneficiary's contribution	Rs. 1000
Additional State share	Rs. 2657
<b>Total</b>	<b>Rs. 10,990</b>

Commitments from the ULBs should be obtained by the District Magistrates regarding payment of ULBs share and beneficiary's share.



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The release of fund is also subject to the following conditions:

- 1) The fund should be utilized only for the purpose for which it is released and for no other purpose.
- 2) Works for the released amount should be executed strictly as per scheme Guidelines.
- 3) Monthly report of Physical and Financial progress should be sent to SUDA and MED by the 7<sup>th</sup> of the following month.
- 4) The amount released herein should be kept in the dedicated Bank Account for SBM maintained by the ULBs.
- 5) A subsidiary Cash Book should be maintained for keeping accounts (deposits and withdrawals) of funds.
- 6) Money receipt in Form 42 may be sent immediately after receipt of the online transfer.
- 7) Appropriate amounts should be sub allotted to the concerned ULBs.

Additional Director  
& Financial Advisor, SUDA.

SUDA-22/2015 / 735/1(4)

21.09.2017

Copy Forwarded for kind information of:

1. Secretary, UD & MA Dept, Govt. of West Bengal.
2. Sri B.N.KAR, Addl. Dir. SBM and Addl. Dir. ILGUS.
3. Chief Engineer, M.E. Directorate.
4. Cashier, SUDA.

Additional Director  
& Financial Advisor, SUDA.



**Abstract of Cost Estimate of Individual Household Latrine with GCI Sheet Wall, Kent & Double (each pit of circular ferro-cement/ concrete rings).**

Sr. No.	Description of Item	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	1st Class Brick	85.00	nos	8.50	722.50
2	Cement (Reputed brand with ISI mark)	3.50	bags	320.00	1120.00
3	1 1/2" Stone Chips	5.00	cu m	43.00	215.00
4	Sand (Coarse)	15.00	cu m	32.00	480.00
5	Steel (ising 8 mm rod) for 2 pit covers	2.70	kg	55.00	132.50
6	Phone bars (PWD COR-Wage for breaking)	4.00	nos	40.00	120.00
7	GCI sheet (of thickness 0.10 mm) for door of height 5'-0" (cutting piece from sheet of full height 10'-0"; 2 pieces in bundle @ Rs. 2,100/-)	1.00	Piece	475.00	475.00
8	GCI sheet (of thickness 0.25 mm) for roof & wall of height 5'-0" & width 2'-0" (cutting piece from sheet of height 10'-0" & width 4'-0"; 2 pieces in bundle @ Rs. 2,400/-)	1.00	Piece	535.00	535.00
9	MS angle iron 2"x4" (for wall & roof)	1.00	kg	200.00	200.00
10	Washer for bolts, black painted wire (for binding) & 10 different types used in finger, wooden sheet etc.	1.5	LS	1.5	100.00
11	Ceramic roof pan / trap with foot rest	1.00	Set	500.00	500.00
12	Double level pit lining with circular ferro-cement / concrete rings in each pit	1.00	Set	1.5	1000.00
13	Timber head for door and roof of latrine	1.5	nos	1.5	500.00
14	Display Board	1.5	LS	1.5	100.00
15	Transportation cost of all Materials	1.5	LS	1.5	400.00
16	Skilled labour for Masonry work	4.00	MD	326.00	1304.00
17	Supervisor for engaged for every 6 hrs (MD) @ Rs. 300/- per day (200/- Comm. @ 66.67%)	0.50	MD	300.00	150.00
18	Unskilled labour for masonry work	5.00	MD	245.00	1225.00
GRAND TOTAL = RS.					10989.00
SAV = RS.					10989.00

(Rupees Ten Thousand Nine Hundred & Eighty Nine Only)

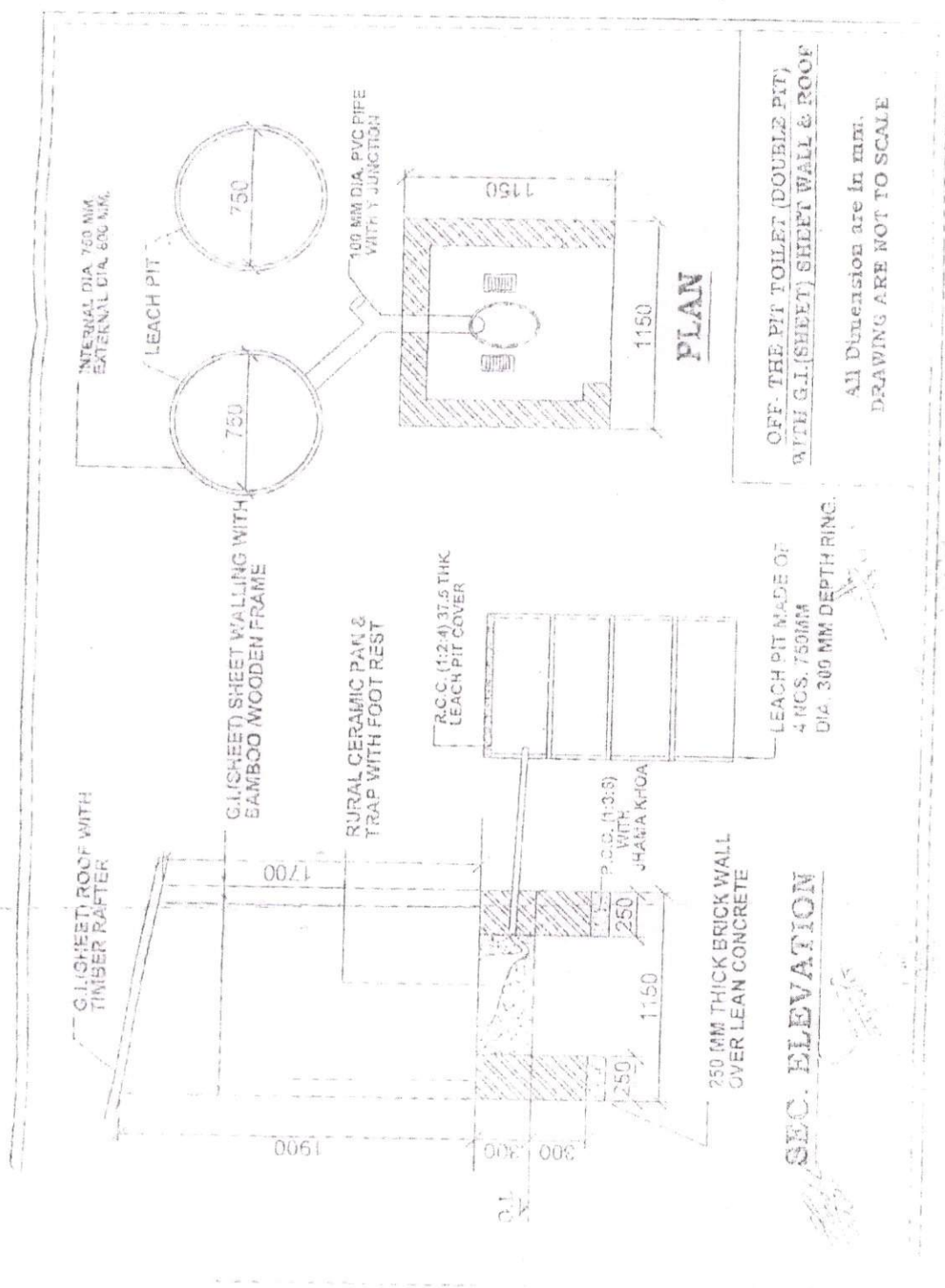
N.B. - This estimate is prepared on the basis of PWD (1940) Schedule of Rates for building works (effective from 1st July 2016) and 1% profit (as marked)

*[Signature]*  
27/7/16

*[Signature]*  
27/7/16



AOB







# রাজ্য নগর উন্নয়ন সংস্থা

SUDA

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-12/2015/735

তারিখ 21.09.2017

From: Additional Director &  
Financial Advisor, SUDA

To: District Magistrate, Alipurduar

### MEMORANDUM

Sub: Release of fund to District Magistrate, Alipurduar for construction of IHHL with the objective of declaring the ULBs in the District ODF under SBM (U)

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Capacity Building	1.87	0.63		2.50		
IEC	11.25	3.75		15.00		

Yours faithfully,

Encl: As stated

Additional Director &  
Financial Advisor, SUDA.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

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Additional State share	:	Rs. 2657
<b>Total</b>		<b>Rs. 10,990</b>

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402

-3-

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- 4) The amount released herein should be kept in the dedicated Bank Account for SBM maintained by the ULBs.
- 5) A subsidiary Cash Book should be maintained for keeping accounts (deposits and withdrawals) of funds.
- 6) Money receipt in Form 42 may be sent immediately after receipt of the online transfer.
- 7) Appropriate amounts should be sub allotted to the concerned ULBs.



Additional Director  
& Financial Advisor, SUDA.

SUDA-22/2015 / 735 / 1 (4)

21.09.2017

Copy Forwarded for kind information of:

1. Secretary, UD & MA Dept, Govt. of West Bengal.
2. Sri B.N.KAR, Addl. Dir. SBM and Addl. Dir. ILGUS.
3. Chief Engineer, M.E. Directorate.
4. Cashier, SUDA.



Additional Director  
& Financial Advisor, SUDA.

**Abstract of Cost Estimate of Individual Household Latrine with GCI Sheet Wall, Roof & Door and Double leach pit of circular ferro-cement/ concrete rings.**

Sl. No.	Description of Item	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	1st Class Bricks	85.00	nos	8.50	722.50
2	Cement (Reputed brand with ISI mark)	3.00	bags	370.00	1110.00
3	1 1/2" Stone Chips	5.00	cu m	43.00	215.00
4	Sand (Quarry)	15.00	cu m	32.00	480.00
5	Steel (using B-mn rod) for 2 pit covers	2.50	kg	55.00	137.50
6	Johnny bats (PWD SOR-Wage for breaking)	3.00	Lt.	40.00	120.00
7	GCI sheet (of thickness 0.10 mm) for door of height 5'-0" (cutting piece from sheet of full height 10'-0", 7 pieces in bundle @ Rs. 2,100/-)	1.00	Piece	475.00	475.00
8	GCI sheet (of thickness 0.25 mm) for roof & wall of height 5'-0" & width 2'-6" (cutting piece from sheet of height 10'-0" & 7 pieces in bundle @ Rs. 2,450/-)	3.00	Piece	535.00	1605.00
9	4" Pipe (4" dia. 7'-0" long) with 2 junction	1.00	Set	200.00	200.00
10	Washer, Nut Bolt, Black oriented wire (for bunding or wire of ferro cement rings used) 10kg, Sikul's P sheet etc.	LS	LS	LS	100.00
11	Ceramic rural pan / trap with foot rest	1.00	Set	500.00	500.00
12	Double leach pit lining with circular ferro-cement / concrete rings in each pit	1.00	Set	LS	1000.00
13	Timber batten for door and roof (local heart wood)	LS	LS	LS	500.00
14	Display Board	LS	LS	LS	100.00
15	Transportation cost of all Materials	LS	LS	LS	400.00
16	Skilled labour for Masonry work	4.00	MD	326.00	1304.00
17	Supervisor to be engaged for every 6 HHs side (Order No. 761 (20)/Comm-P & R/P/NRI/GA/LPS 01/06 (part) dated 02.10.2011 of P. & R.D. Government of West Bengal)	0.20	MD	300.00	60.00
18	Unskilled labour for masonry work	5.00	MD	245.00	1225.00
<b>GRAND TOTAL = RS.</b>					<b>10989.00</b>
<b>SAY = RS.</b>					<b>10989.00</b>
<b>(Rupees Ten Thousand Nine Hundred &amp; Eighty Nine Only)</b>					

Note: This estimate is prepared on the basis of PWD (RRD) schedule of rates for masonry work published from 1st July 2011 and latest price in the market.

*[Signature]*  
9/12/15

*[Signature]*  
9/12/15

*[Signature]*



400



## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/ 731

20.09.2017

ক্রমিক নং .....

তারিখ .....

From : Director, SUDA

To : The Branch Manager,  
Axis Bank Ltd.,  
Salt Lake, Sector-II Branch,  
BJ-110, Sector-II,  
Salt Lake City, Kolkata - 700 091.

Sub : Electronic Transfer of Fund debiting this office  
Current Account No.916010072244925.

Swachh Bharat Mission (SBM)

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given below debiting the amount from this office Savings Account No.916010072244925 lying with your branch in respect of Swachh Bharat Mission (SBM).

Sl.	Name of Payee	Amount in Rs.	Bank Details
01.	The District Magistrate, Alipurduar	8,46,81,110.00	HDFC Bank Ltd., Alipurduar Branch, A/C No.50100140810236 IFS Code.HDFC0002463
(Rupees Eight Crore Forty Six Lakh Eighty One Thousand One Hundred Ten only)			



(Amalendu Sekhar Naskar)  
Addl. Director & F.A.  
SUDA




(Sutanu Prasad Kar)  
Director  
SUDA

20-09-17





# রাজ্য নগর উন্নয়ন সংস্থা



## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/

20.09.2017

ক্রমিক নং .....

তারিখ .....

From : Director, SUDA

To : The Branch Manager,  
Axis Bank Ltd.,  
Salt Lake, Sector-II Branch,  
BJ-110, Sector-II,  
Salt Lake City, Kolkata - 700 091.

**Sub : Electronic Transfer of Fund debiting this office  
Current Account No.916010072244925.**

### Swachh Bharat Mission (SBM)

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given below debiting the amount from this office Savings Account No.916010072244925 lying with your branch in respect of Swachh Bharat Mission (SBM).

Sl.	Name of Payee	Amount in Rs.	Bank Details
01.	The District Magistrate, Alipurduar	8,46,81,110.00	HDFC Bank Ltd., Alipurduar Branch, A/C No.50100140810236 IFS Code.HDFC0002463
(Rupees Eight Crore Forty Six Lakh Eighty One Thousand One Hundred Ten only)			

(Amalendu Sekhar Naskar)  
Addl. Director & F.A.  
SUDA

(Sutanu Prasad Kar)  
Director  
SUDA

  
20-09-17

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

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HDFC BANK LTD, 1ST FLOOR, MAHARAJA PATTI,  
DIST. JALPAIGURI, ALIPURDUAR-726121, WEST BENGAL  
RTGS / NEFT IFSC: HDFC0002453

Weekly Holiday on SUNDAY						
D	D	M	M	Y	Y	Y
Valid for 3 months only						

Pay To *Nimai Gope Sarkar and 6 (Six) others*

Or Bearer

Rupees *Forty Three Thousand one Hundred and Ninety Five* only.

अदा करें

₹ *Rs. 43,195/-*

A/c No.

50100140810236

Brn: 2463 Pdt: 960  
SB A/c

Payable at post through clearing/transfer at all branches of HDFC BANK LTD

Add. District Magistrate  
Alipurdwar

Authorized Signatories  
Alipurdwar (Please sign above / print full name)

For THE DISTRICT MAGISTRATE ALIPURDUAR

FILED

⑈0000003⑈ 736240051⑈ 004923⑈ 31



MINIMUM BALANCE TO BE MAINTAINED IN SAVINGS BANK ACCOUNT			
	With cheque facility	Without cheque facility	Charges will be Levied for non maintenance of minimum balance as per circulars in force
Rural & Semi-Urban branches	Rs. 500/-	Rs. 100/-	
Other branches	Rs. 1000/-	Rs. 500/-	
Pensioner's S.B. Account	Rs. 250/-	Rs. 5/-	



इण्डियन ओवरसीज बैंक

Indian Overseas Bank [3066]ALIPURDUAR

F69-A (EH) (011686) 20,00 000 Bk6 x 16P Fernun 05/14

MICR : IFSC:IOBA0003066 TEL:03564-257006

eMAIL : iob3066@iob.in

Account No : 3066010000000010 Opened On : 19/12/2015

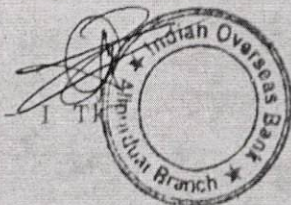
Scheme Cd : SB-PUB CustomerId : 43949160

Nomination : Not Available OperatedBy : Any 2 Partners/ Dire

ALIPURDUAR MUNICIPALITY UNDER S B M

ALIPURDUAR

APD ALIPURDUAR RLY.JNC. (CT) Tn ALIPURDUAR  
JALPAIGURI - 736123 WEST BENGAL



प्रबन्धक Manager



Phone: 255580, 258707  
Fax - 03564 - 256134  
Email - [chairmanapdm@gmail.com](mailto:chairmanapdm@gmail.com)

## OFFICE OF THE MUNICIPAL COUNCILLORS, ALIPURDUAR

Memo No. 1006/AL

From : *Ashis Ch. Dutta.*  
Chairman.

P.O. ALIPURDUAR COURT  
Dist. Alipurduar, Pin : 736122  
Date: 21.12.2015

To

The Director, SUDA  
ILGUS BHAVAN,  
H-C Block, Sector - III,  
Bidhannagar,  
Kolkata - 700106.

Sir,

Please find the Bank Account details of Alipurduar Municipality for implementation of SBM.

01.	Title of the Account	SBM, ALIPURDUAR MUNICIPALITY
02.	Name of the Bank	INDIAN OVERSEAS BANK
03.	Name of the Branch	ALIPURDUAR
04.	Account Number	306601000000010
05.	RTGS / NEFT / IFSC Code	IFSC CODE - IOBA0003066

Thanking you,

Yours sincerely,



Chairman  
Alipurduar Municipality.





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Government of West Bengal  
Office of the District Magistrate  
Alipurduar  
[Municipality Affairs]

Memo no: 28 / MA / 17

Dated: 25.8.2017

To  
The Director,  
State Urban Development Agency (SUDA)  
Sector-III, Salt Lake,  
Kolkata-700106.

**Sub : Re-submission of proposal for financial requirement for implementation of Swachh Bharat Mission (SBM)- Mission Nirmal Bangla (Urban), in the Alipurduar Municipal Area.**

**Reference: Our office memo no: 23/MA/File-2/2017, dated 03/07/2017.**

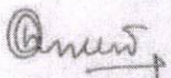
Sir,

Enclosed please find herewith proposal for financial requirement submitted by the Chairman, Alipurduar Municipality for implementation of Swachh Bharat Mission- Mission Nirmal Bangla (Urban) in Alipurduar Municipality for your kind information and taking necessary action from your end.

This is to mention here that, this proposal was already send to your office vide our memo no 23/MA/File-2/2017, dated 03/07/2017.

Thanking you

Enclo: As stated.

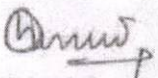
  
District Magistrate  
Alipurduar

Memo no: 28 /1(2)/MA/2017

Dated: 25.8.2017

Copy forwarded for information to the:

1. Chairman, Alipurduar Municipality
2. Sub-Divisional, Alipurduar.

  
District Magistrate  
Alipurduar



394

Phone: 03564-255580/258707  
Fax: 03564-256134  
Email: [cho-panip50@gmail.com](mailto:cho-panip50@gmail.com)

# OFFICE OF THE MUNICIPAL COUNCILLORS, ALIPURDUAR

Memo No. 239/SBM

P.O. ALIPURDUAR COHRI  
Dist. Alipurdwar, Pin: 736122

From: Rash Ch. Dutta  
Chairman

**District Magistrate**  
**Alipurdwar**  
(General Section)

08.05.2017

*o/c Municipal  
Apur  
Pls put to  
p*

Docket No. 2690  
Date 19-6-17



*Adun by*

The District Magistrate,  
Alipurdwar.

Subject: Regarding implementation of Swachh Bharat Mission (SBM)-Mission Nirmal Bangla (Urban) in the Municipal Area.

Reference: Letter of this office vide memo no. 1380/SBM, dated: 28.03.2016 & your office memo no. 405/G, dated: 13.05.2016.

Sir,

As per the instruction received under the above referred letter of your office, the sources of State Urban Development Agency (SUDA) confirmed this office that **Swachh Bharat Mission (SBM)-Mission Nirmal Bangla (Urban)** has already been introduced in this State. For getting fund under this mission for this urban area from the FY 2015-16 to 2017-18 (Total Amount: Rs. 20,00,41,377.00/-) a separate proposal mentioning component wise fund requirement is prepared and sent attached herewith for your kind approval and further actions.

I thank you in anticipation.

Sincerely yours,

*[Signature]*  
Chairman  
Alipurdwar Municipality  
**Chairman**  
Alipurdwar Municipality

Memo No. \_\_\_\_\_ dated: \_\_\_\_\_

Copies forwarded for information to:

- 1) The Director, State Urban Development Agency, II G & B Bhawan, Sector- III, Bidhan Nagar, Kolkata-700106;
- 2) The Secretary, Urban Development & Municipal Affairs Department, Pura Prashasti Bhawan, DD-3, Sector-I, Salt Lake City, Kolkata-700064.

*[Signature]*  
Chairman  
Alipurdwar Municipality

Enclosures:

- 1) Copy of Proposed Financial Requisition;
- 2) Copy of Details of Central, State & Other Shares for Construction of Individual House Hold Latrine (IHHL) under Swachh Bharat Mission- Mission Nirmal Bangla (Urban);
- 3) Detailed Estimate for Community Latrine and Public Toilet (Pay and use) under SBM-Mission Nirmal Bangla (Urban).

Additional District Magistrate  
Alipurdwar  
Confidential Section

Docket No. 3570  
Date 22/6/2017



### Proposed Financial Requirements

	Funding [As per the funding pattern in the SBM Under Guidelines]	Rate per Unit (in Rs.)	No. of Units Proposed to be constructed	Time Period	Total Amount (in Rs.)
A	Construction of new individual household latrines (IHHL)	7,990.00	4,779	2015-19 (5 Years)	38,184,210.00
B	Construction of Community toilets [NORM: 1 seat/25 women and 1 seat/ 35 men]	445,824.00	80	2015-19 (5 Years)	35,665,920.00
C	Construction of Public Toilets [NORM: 1 seat/ 50 women and 1 seat/ 100 men up to specific numbers*]	454,049.00	20	2015-19 (5 Years)	9,080,980.00
		Rate per Capita (in Rs.)	Population	Time Period	Total Amount (in Rs.)
D	Solid Waste Management (based on per capita cost)	265.50	65232	2015-19 (5 Years)	86,595,480.00
	Total Allocation				169,526,590.00
E	Capacity Building & A&OE (3 % of the Total Central Allocation)				5,085,798.00
F	Public Awareness & IEC (15 % of the Total Central Allocation)				25,428,989.00
	Total				200,041,377.00

- 1) Community Toilets: Total Number of Toilet Pan required = 400 & Total Number of Urinal required = 240.  
 2) Public Toilets: Total Number of Toilet Pan required = 100 & Total Number of Urinal required = 60.

*Chairman*  
**Chairman**  
**Alipurduar Municipality**

*District Magistrate*  
**District Magistrate**  
**ALIPURDUAR**



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**SUDA****রাজ্য নগর উন্নয়ন সংস্থা****STATE URBAN DEVELOPMENT AGENCY**

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/ 577

31.08.17

ক্রমিক নং .....

তারিখ .....

From: Finance Officer, SUDA

To: The District Magistrate, Uttar Dinajpur

**MEMORANDUM**

Sub: Release of fund to District Magistrate, Uttar Dinajpur for construction of IHHL of Islampur Municipality with the objective of declaring the ULBs in the District ODF under SBM

Madam/Sir,

In continuation Uttar Dinajpur vide Memo No. 166/MA/XVI/2014/03 dated 16.08.2017 amounts shown is here under statement are being released in favour of the District Magistrate, Uttar Dinajpur for construction of 2008 nos. IHHL of Islampur Municipality. The amounts released represent the central and matching state shares as well as the Additional state shares.

The District Administration is requested to place appropriate funds at the disposal of the ULBs to enable them to continue the pace of construction of IHHL.

Sl.	ULB & District Name	Central Share (Rs)	Matching State Share (Rs)	Addt. State Share (Rs)	Total (in Rs.)	Name of Payee	Bank Details
1.	Islampur Municipality of Uttar Dinajpur District	8032000	2677333	5334587	16043920	District Magistrate, Uttar Dinajpur District	State Bank Of India, Karnojora Branch, A/C No:- 11193903792 IFS Code:- SBIN0001654

Yours faithfully,

Enclo: As stated

Finance Officer, SUDA.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



In this connection kindly find enclosed herewith the provisional number of IHHL units to be constructed in the Urban Local Bodies of the District ULB wise as per findings of the comprehensive house to house survey for identification of insanitary latrine/no latrine facilities. However the actual number will be as per field executions. The model plan for the latrine unit as prepared by Municipal Engineering Directorate at an estimated cost of Rs. 10,990/- has been decided to be adopted in the program. A copy of plan and estimate of the model design of the latrine is enclosed herewith. The implementation of the program may be undertaken under the overall co-ordination of the District Magistrates and the respective ULBs. The work may be executed preferably through sanitary mart or such other self-help groups (as was done in the case of Nadia) or through the ULBs or otherwise as may be decided by the respective District Administration.

It is further informed that the progress of construction of IHHL starting from applications by the beneficiaries to completion of the units are required to be uploaded in the Govt. of India's portal under SBM. The uploading may be done by CSC e-Governance Services India Ltd. (a special purpose vehicle company constituted by Dept. of Information Technology, Govt. of India and entrusted to look after the CSC scheme across the country) or by the respective ULBs.

The District Administrations will also be required to identify the households where there is no suitable space for construction of IHHL. On receiving a feedback from the Districts proposals for construction of Community Toilets in close proximity of the identified households will be prepared and submitted to the MA Dept. for reference to Finance Department for the required additional State share. Simultaneously the concerned ULBs will be required to identify suitable lands for construction of Community Toilets.

It has further been decided that the following fund sharing pattern will be adopted in implementation of the program:

GOI share	:	Rs. 4000
Matching State share	:	Rs. 1333
ULB contribution	:	Rs. 2000
Beneficiary's contribution	:	Rs. 1000
Additional State share	:	Rs. 2657
<b>Total</b>		<b>Rs. 10,990</b>

Commitments from the ULBs should be obtained by the District Magistrates regarding payment of ULBs share and beneficiary's share.



The release of fund is also subject to the following conditions:

- 1) The fund should be utilized only for the purpose for which it is released and for no other purpose.
- 2) Works for the released amount should be executed strictly as per scheme Guidelines.
- 3) Monthly report of Physical and Financial progress should be sent to SUDA and MED by the 7<sup>th</sup> of the following month.
- 4) The amount released herein should be kept in the dedicated Bank Account for SBM maintained by the ULBs.
- 5) A subsidiary Cash Book should be maintained for keeping accounts (deposits and withdrawals) of funds.
- 6) Money receipt in Form 42 may be sent immediately after receipt of the online transfer.
- 7) Appropriate amounts should be sub allotted to the concerned ULBs.

Finance Officer, SUDA.

SUDA-22/2015 / 577/1(4)

31.08.2017

Copy Forwarded for kind information of:

1. Secretary, UD & MA Dept, Govt. of West Bengal.
2. Sri B.N.KAR, Addl. Dir. SBM and Addl. Dir. ILGUS.
3. Chief Engineer, M.E. Directorate.
4. Cashier, SUDA.

Finance Officer, SUDA.



Page 1

**Abstract of Cost Estimate of Individual Household Latrine with GCI Sheet Wall, Roof & Door and Double leach pit of circular ferro-cement/ concrete rings.**

Sl. No.	Description of Item	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	1st Class Bricks	8500	Lakh	25.50	2167.50
2	Cement (Reputed brand with ISI mark)	3.00	Bag	370.00	1110.00
3	1/4" Stone Chips	5.00	Cu	43.00	215.00
1	Sand (Coarse)	15.00	Cu	32.00	480.00
2	Steel (using B.I.R.M. rod) for 2 pit covers	2.50	kg	55.00	137.50
3	Thamra hats (PWD B.O.R. Wage for dressing)	1.00	Cu	40.00	170.00
4	GCI sheet (of thickness 0.10 mm) for door of height 5'-0" (cutting piece from sheet of full height 10'-0", 7 pieces in bundle @ Rs. 2,100/-)	1.00	Piece	225.00	225.00
5	GCI sheet (of thickness 0.25 mm) for roof & wall of height 5'-0" & width 2'-8" (cutting piece from sheet of height 10'-0" 7 pieces in bundle @ Rs. 2,450/-)	1.00	Piece	1600.00	1600.00
6	PVC pipe (4" dia, 2'-0" long) with T-junction	1.00	Set	200.00	200.00
7	Washer, Nut-bolt, Black annealed wire (for blading GI wire 9/16" ferro cement rings used), Hinges, Sikols P sheet etc.	LS	LS	LS	100.00
8	Ceramic rural pan / trap with toilet rest	1.00	Set	500.00	500.00
9	Double leach pit lining with circular ferro-cement/ concrete rings in each pit	1.00	Set	LS	1000.00
10	Timber batten for door and roof (local heart wood)	LS	LS	LS	500.00
11	Display Board	LS	LS	LS	100.00
12	Transportation cost of all Materials	LS	LS	LS	830.00
13	Skilled labour for Masonary work	1.00	MD	326.00	326.00
14	Supervisor (to be engaged for every 6 BHHL's vide Memo No. 301 (20)/Comm-P & RD/P/NREGA/10F-01/06 (para 1) dated 08.10.2012 of P & RD, Government of West Bengal.	0.1	MD	500.00	50.00
15	Un-skilled labour for masonary work	8.00	MD	245.00	1960.00
<b>GRAND TOTAL = RS.</b>					<b>10989.00</b>
<b>SAV = RS.</b>					<b>10989.00</b>

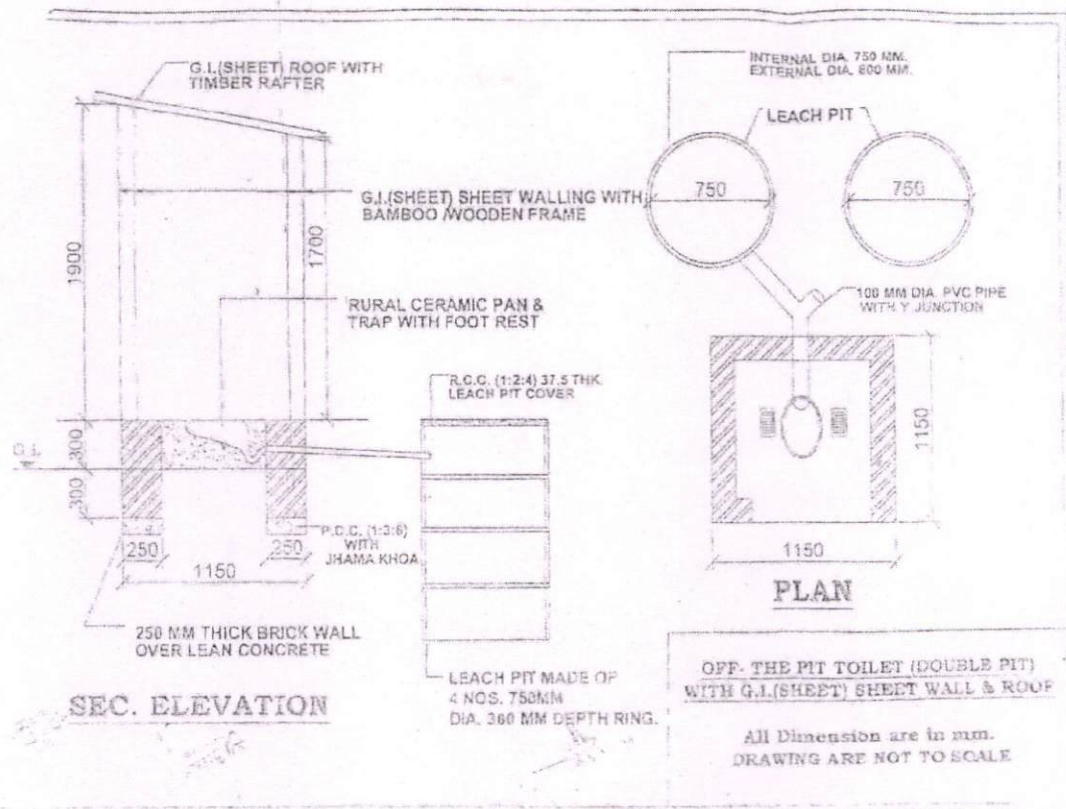
**(Rupees Ten Thousand Nine Hundred & Eighty Nine Only)**

N.B.-This estimate is prepared on the basis of PWD (WB) Schedule of Rates for building works (effective from 01.01.2014) and local published market rate.

*22/11/15*

*10/11/15*

Eno. 2





## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/ 577

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31.08.17

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It is further informed that the progress of construction of IHHL starting from applications by the beneficiaries to completion of the units are required to be uploaded in the Govt. of India's portal under SBM. The uploading may be done by CSC e-Governance Services India Ltd. (a special purpose vehicle company constituted by Dept. of Information Technology, Govt. of India and entrusted to look after the CSC scheme across the country) or by the respective ULBs.

The District Administrations will also be required to identify the households where there is no suitable space for construction of IHHL. On receiving a feedback from the Districts proposals for construction of Community Toilets in close proximity of the identified households will be prepared and submitted to the MA Dept. for reference to Finance Department for the required additional State share. Simultaneously the concerned ULBs will be required to identify suitable lands for construction of Community Toilets.

It has further been decided that the following fund sharing pattern will be adopted in implementation of the program:

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Additional State share	:	Rs. 2657
<b>Total</b>		<b>Rs. 10,990</b>

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- 7) Appropriate amounts should be sub allotted to the concerned ULBs.

Finance Officer, SUDA.

SUDA-22/2015 / 577/1(4)

31.08.2017

Copy Forwarded for kind information of:

1. Secretary, UD & MA Dept, Govt. of West Bengal.
2. Sri B.N.KAR, Addl. Dir. SBM and Addl. Dir. ILGUS.
3. Chief Engineer, M.E. Directorate.
4. Cashier, SUDA.

Finance Officer, SUDA.

**Abstract of Cost Estimate of Individual Household Latrine with GCI Sheet Wall, Roof & Door and Double leach pit of circular ferro-cement/ concrete rings.**

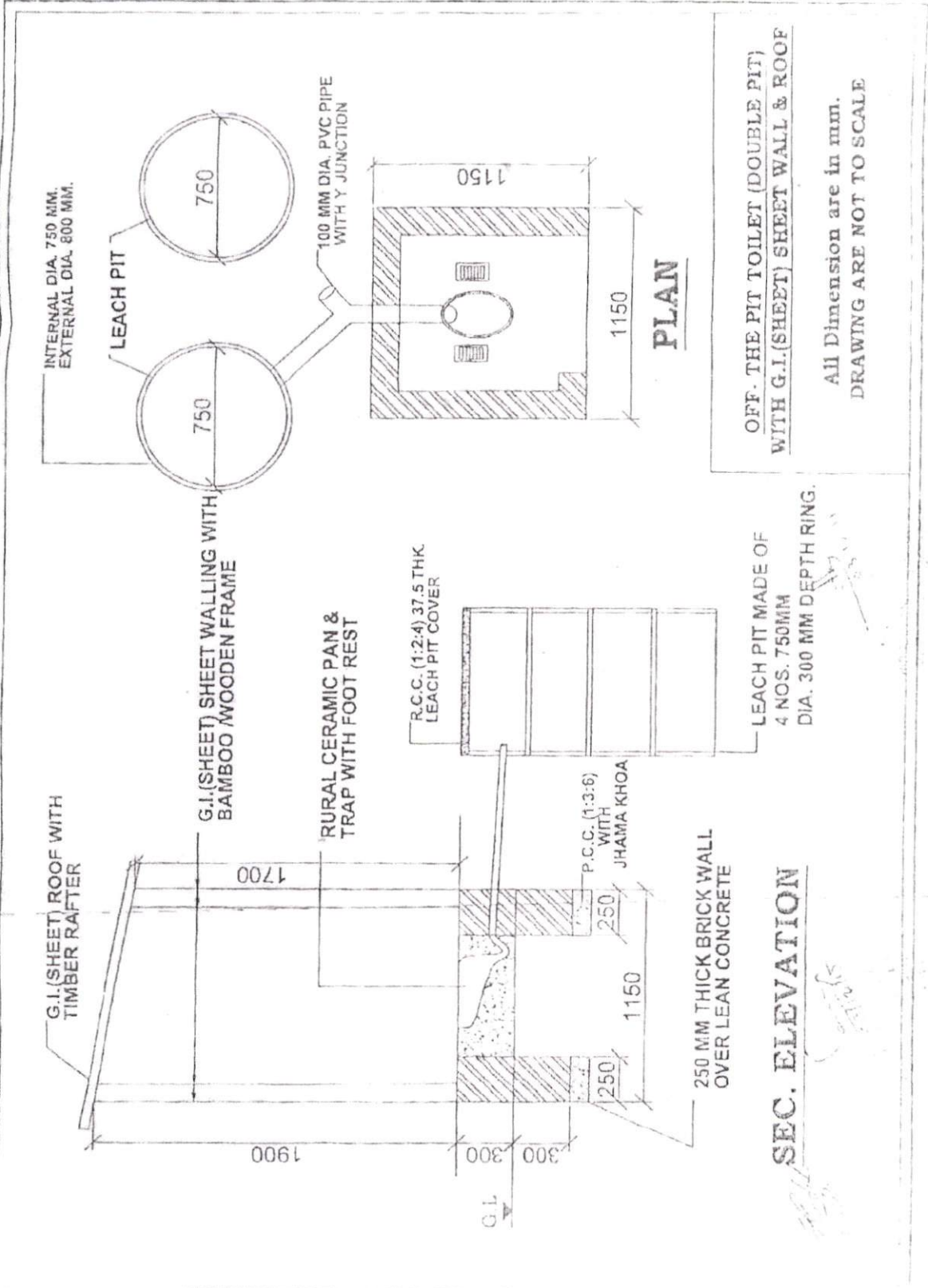
Sl. No.	Description of Item	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	1st Class Bricks	85.00	Each	8.50	722.50
2	Cement (Reputed brand with ISI mark)	3.00	Bag	370.00	1110.00
3	1 1/2" Stone Chips	5.00	C ft	43.00	215.00
1	Sand (Coarse)	15.00	C ft	32.00	480.00
2	Steel (using 8 mm rod) for 2 pit covers	2.50	kg	55.00	137.50
3	Jhama bats (PWD SOR-Wage for Breaking)	3.00	C ft	40.00	120.00
4	GCI sheet (of thickness 0.10 mm) for door of height 5'-0" (cutting piece from sheet of full height 10'-0"; 7 pieces in bundle @ Rs. 2,100/-)	1.00	Piece	475.00	475.00
5	GCI sheet (of thickness 0.25 mm) for roof & wall of height 5'-0" & width 2'-8" (cutting piece from sheet of height 10'-0"; 7 pieces in bundle @ Rs. 2,450/-)	3.00	Piece	545.00	1635.00
6	PVC pipe (4" dia, 2'-0" long) with 'Y' junction	1.00	Set	200.00	200.00
7	Washer, Nut-bolt, Black annealed wire (for binding Gi wire 9if ferro cement rings used), Hinges, Sikols P sheet etc.	LS	LS	LS	100.00
8	Ceramic rural pan / trap with foot rest	1.00	Set	500.00	500.00
9	Double leach pit lining with circular ferro-cement/ concrete rings in each pit	1.00	Set	LS	1000.00
10	Timber batten for door and roof (local heart wood)	LS	LS	LS	500.00
11	Display Board	LS	LS	LS	100.00
12	Transportation cost of all Materials	LS	LS	LS	400.00
13	Skilled labour for Masonary work	4.00	MD	326.00	1304.00
14	Supervisor (to be engaged for every 6 HHHL's vide Memo No. 301 (20)/Comm-P & RD/P/NREGA/1UE-01/06 (part-I) dated 08.10.2013 of P & RDD, Government of West Bengal.	0.25	MD	300.00	60.00
15	Un-skilled labour for masonary work	8.00	MD	245.00	1960.00
				GRAND TOTAL = RS.	10989.00
				SAY = RS.	10989.00
<b>(Rupees Ten Thousand Nine Hundred &amp; Eighty Nine Only)</b>					
N.B.- This estimate is prepared on the basis of PWD (WH) Schedule of Rates for building works (effective from 01st July, 2014) and fixed notified market rate.					

29/12/15

10/1/16



Eno. 2



OFF. THE PIT TOILET (DOUBLE PIT)  
WITH G.I. (SHEET) SHEET WALL & ROOF

All Dimension are in mm.  
DRAWING ARE NOT TO SCALE

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/ 559

29.08.2017

ক্রমিক নং .....

তারিখ .....

From : Additional Director Financial Adviser, SUDA

To : The Branch Manager,  
 Axis Bank Ltd.,  
 Salt Lake, Sector-II Branch,  
 BJ-110, Sector-II,  
 Salt Lake City, Kolkata - 700 091.

Sub : Electronic Transfer of Fund debiting this office  
 Current Account No.916010072244925.

Swachh Bharat Mission (SBM)

Sir,

You are requested to kindly arrange for electronic transfer of funds as per details given below debiting the amount from this office Savings Account No.916010072244925 lying with your branch in respect of Swachh Bharat Mission (SBM).

Sl.	Name of Payee	Amount in Rs.	Bank Details
01.	District Magistrate, Uttar Dinajpur District	1,60,43,920.00	State Bank of India, Karnajora Branch, A/C No.11193903792 IFS Code.SBIN0001654
(Rupees One Crore Sixty Lakh Forty Three Thousand Nine Hundred Twenty only)			

(Md Asif Sardar)  
 Finance Officer  
 SUDA

(Amalendu Sekhar Naskar)  
 Addl. Director & F.A.  
 SUDA



Received  
 30/8/17  
 22-08-17

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/ 559

29.08.2017

ক্রমিক নং .....

তারিখ .....

From : Additional Director Financial Adviser, SUDA

To : The Branch Manager,  
Axis Bank Ltd.,  
Salt Lake, Sector-II Branch,  
BJ-110, Sector-II,  
Salt Lake City, Kolkata - 700 091.Sub : Electronic Transfer of Fund debiting this office  
Current Account No.916010072244925.

## Swachh Bharat Mission (SBM)

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You are requested to kindly arrange for electronic transfer of funds as per details given below debiting the amount from this office Savings Account No.916010072244925 lying with your branch in respect of Swachh Bharat Mission (SBM).

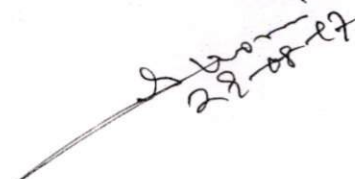
Sl.	Name of Payee	Amount in Rs.	Bank Details
01.	District Magistrate, Uttar Dinajpur District	1,60,43,920.00	State Bank of India, Karnajora Branch, A/C No.11193903792 IFS Code.SBIN0001654
(Rupees One Crore Sixty Lakh Forty Three Thousand Nine Hundred Twenty only)			



(Md Asif Sardar)  
Finance Officer  
SUDA



(Amalendu Sekhar Naskar)  
Addl. Director & F.A.  
SUDA



দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

380

Government of West Bengal  
Office of the District Magistrate, Uttar Dinajpur  
Raiganj at Karnajora  
(Municipal Affairs Section)

Memo No. 166 / MA/XVI/2014/03

Dated : 16 / 08 / 2017

From : The District Magistrate,  
Uttar Dinajpur, Raiganj.

To : The Director,  
State Urban Development Agency,  
Ilug Bhavan, H-C Block, Sector-III,  
Bidhannagar, Kolkata- 700106,  
West Bengal.

Sub : Sanction and release of fund for construction of Sanitary Latrine for the beneficiaries with in the Islampur Municipal area.

Ref : Letter no. 105/IM/2017 dated 28.07.2017 of the Chairman, Islampur Municipality and letter no. SUDA-56/2014/1069 dated 17.12.2014 of the Director, SUDA.

Sir,

Enclosed please find here with a copy of letter no. 105/IM/2017 dated 28.07.2017 of the Chairman, Islampur Municipality along with its enclosures in connection with comprehensive house to house survey report for identification of no latrine facility within the Islampur Municipal area for your kind perusal. It was revealed from the said survey report that total 2008 nos. house holds have no sanitary latrines and they are accustomed with open defecation. In this regard, the Chairman, Islampur Municipality has sent a proposal to this end for sanction and release of fund for construction of Sanitary Latrines with in the Islampur Municipal area.

Considering the above, you are requested to kindly do the needful.

Encl : As stated.

Yours faithfully,

*[Signature]*  
District Magistrate  
Uttar Dinajpur

Memo No. /1(2)/ MA/ XVI/2014/03

Dated : / 08 / 2017

Copy forwarded for information to:-

1. The Chairman, Islampur Municipality, Uttar Dinajpur.
2. CA to ADM(G), Uttar Dinajpur.

*[Signature]*  
District Magistrate,  
Uttar Dinajpur





U.O. No. 1303/ADM(G)/C

Dated 04-8-2017

# ISLAMPUR MUNICIPALITY

P.O. - ISLAMPUR, DIST. - UTTAR DINAJPUR

Email: islampurmunicipality@gmail.com

Addl. District Magistrate (G)

Uttar Dinajpur

Ph.: 255153, 258071 (O)

256954 (R) 9434145062 (M)

Dated: 28/07/17

U.O. No. 2305/C Dated 03/8/17

Name.....

From:

The Chairman  
Islampur Municipality  
Islampur, Uttar Dinajpur

To:

The District Magistrate,  
Uttar Dinajpur, Karnajhora,  
Raiganj, Uttar Dinajpur.

District Magistrate  
Uttar Dinajpur

## Sub: Prayer for sanction & release of fund for construction of Sanitary Latrine for the Beneficiaries at Islampur Municipality

Ref: Letter No. SUDA-56/2014/069, Dt-17.12.2014 of the Director SUDA

Sir,

With reference to the above, this is to inform you that a comprehensive House to House survey was completed on 20.02.2015 and it was revealed that total 662 household having insanitary latrin and total 1981 household having no latrin within Islampur Municipal area. Govt. has fixed a motto for stopping open defecation and build up Nirmal Bangla & Swach Bharat.

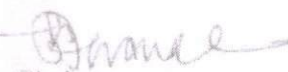
In this connection, this is to request you to kindly arrange to sanction & release required fund for construction of 2008 nos of sanitary latrin within Islampur Municipality to stop open defecation.

An early action in this regard is solicited.

Thanking you,

Encl: Status of survey.

Yours Faithfully

  
Chairman

Islampur Municipality  
Islampur, Uttar Dinajpur

DIA PM-  
28/8/17

378



OFFICE OF THE  
ISLAMPUR MUNICIPALITY

P.O. - ISLAMPUR; DIST. - UTTAR DINAJPUR  
Email : islampurmunicipality@gmail.com

S.T.D. : 03526  
Ph. : 255153, 258071 (O)

Memo No. 157 /IM/2015

Date: 21.02.2015



From:

The Executive Officer  
Islampur Municipality  
Islampur, Uttar Dinajpur.

To:

The Director  
SUDA, ILGUS Bhavan, Salt Lake,  
Sec-iii, HC-Block, Bidhannagar, Kol-106

Sub: Comprehensive House to House Survey for identification of Insanitary  
Latrines facility in the Islampur Municipality


Sir,

I would like to forward herewith the Comprehensive House to House Survey Forms along with all relevant documents for identification of Insanitary Latrines facility in the Islampur Municipality for your kind perusal and taking necessary action from your end.

Thanking you,

Encl: As stated.

Yours faithfully

  
Executive Officer 21/2/15

Islampur Municipality  
Islampur, Uttar Dinajpur



377

COMPREHENSIVE HOUSE TO HOUSE SURVEY FOR IDENTIFICATION OF  
INSANITARY LATRINE/NO LATRINE FACILITY

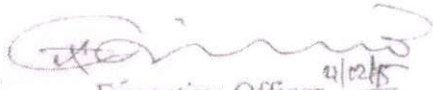
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**REPORT** as on 20/2/2015

A. Present Status on Survey: Completed

B.

1	TOTAL NUMBER OF HOUSEHOLDS AS PER CENSUS-2011	11515 ✓
2	ESTIMATED NUMBER OF HOUSEHOLDS TO BE SURVEYED	12514 ✓
3	TOTAL NUMBER OF HOUSEHOLD SURVEYED WITH REFERENCE TO FORM A	1265 ✓
4	TOTAL NUMBER OF HOUSEHOLDS HAVING INSANITARY LATRINE WITH REFERENCE TO FORM B	662 ✓
5	TOTAL NUMBER OF HOUSEHOLDS WITHOUT LATRINE FACILITY WITH REFERENCE TO FORM C	1981 ✓
6	TENTATIVE DATE OF SUBMISSION OF SURVEY FORMS TO SUDA	23.02.2015

  
Executive Officer 4/2/15  
Islampur Municipality  
Islampur, Uttar Dinajpur

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/ 568

ক্রমিক নং .....

তারিখ 09.08.17

From: Finance Officer, SUDA  
 To: The District Magistrate, Uttar Dinajpur

MEMORANDUM

Sub: Release of fund to District Magistrate, Uttar Dinajpur for construction of IHHL of Raiganj & Dalkhola Municipality with the objective of declaring the ULBs in the District ODF under SBM

Madam/Sir,

In continuation Uttar Dinajpur vide Memo No. 153/MA/XVI/2014/01 dated 10.07.2017 & Vide Memo No. 159/MA/XVI/2014/01 dated 26.07.2017, amounts shown is here under statement are being released in favour of the District Magistrate, Uttar Dinajpur for construction of 7894 nos. IHHL of Raiganj Municipality & 2373 nos. IHHL of Dalkhola Municipality. The amounts released represent the central and matching state shares as well as the Additional state shares.

The District Administration is requested to place appropriate funds at the disposal of the ULBs to enable them to continue the pace of construction of IHHL.

Sl.	ULB & District Name	Central Share (Rs)	Matching State Share (Rs)	Addt. State Share (Rs)	Total (in Rs.)	Name of Payee	Bank Details
1.	Raiganj Municipality of Uttar Dinajpur District	31576000	10525333	20971727	63073060	District Magistrate, Uttar Dinajpur District	State Bank Of India, Karnojora Branch, A/C No:- 11193903792 IFS Code:- SBIN0001654
2.	Dalkhola Municipality of Uttar Dinajpur District	9492000	3164000	6304270	18960270	District Magistrate, Uttar Dinajpur District	State Bank Of India, Karnojora Branch, A/C No:- 11193903792 IFS Code:- SBIN0001654

Yours faithfully,

Enclo: As stated

  
 Finance Officer, SUDA.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



In this connection kindly find enclosed herewith the provisional number of IHHL units to be constructed in the Urban Local Bodies of the District ULB wise as per findings of the comprehensive house to house survey for identification of insanitary latrine/no latrine facilities. However the actual number will be as per field executions. The model plan for the latrine unit as prepared by Municipal Engineering Directorate at an estimated cost of Rs. 10,990/- has been decided to be adopted in the program. A copy of plan and estimate of the model design of the latrine is enclosed herewith. The implementation of the program may be undertaken under the overall co-ordination of the District Magistrates and the respective ULBs. The work may be executed preferably through sanitary mart or such other self-help groups (as was done in the case of Nadia) or through the ULBs or otherwise as may be decided by the respective District Administration.

It is further informed that the progress of construction of IHHL starting from applications by the beneficiaries to completion of the units are required to be uploaded in the Govt. of India's portal under SBM. The uploading may be done by CSC e-Governance Services India Ltd. (a special purpose vehicle company constituted by Dept. of Information Technology, Govt. of India and entrusted to look after the CSC scheme across the country) or by the respective ULBs.

The District Administrations will also be required to identify the households where there is no suitable space for construction of IHHL. On receiving a feedback from the Districts proposals for construction of Community Toilets in close proximity of the identified households will be prepared and submitted to the MA Dept. for reference to Finance Department for the required additional State share. Simultaneously the concerned ULBs will be required to identify suitable lands for construction of Community Toilets.

It has further been decided that the following fund sharing pattern will be adopted in implementation of the program:

GOI share	:	Rs. 4000
Matching State share	:	Rs. 1333
ULB contribution	:	Rs. 2000
Beneficiary's contribution	:	Rs. 1000
Additional State share	:	Rs. 2657
<b>Total</b>		<b>Rs. 10,990</b>

Com mitments from the ULBs should be obtained by the District Magistrates regarding payment of ULBs share and beneficiary's share.



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-3-

The release of fund is also subject to the following conditions:

- 1) The fund should be utilized only for the purpose for which it is released and for no other purpose.
- 2) Works for the released amount should be executed strictly as per scheme Guidelines.
- 3) Monthly report of Physical and Financial progress should be sent to SUDA and MED by the 7<sup>th</sup> of the following month.
- 4) The amount released herein should be kept in the dedicated Bank Account for SBM maintained by the ULBs.
- 5) A subsidiary Cash Book should be maintained for keeping accounts (deposits and withdrawals) of funds.
- 6) Money receipt in Form 42 may be sent immediately after receipt of the online transfer.
- 7) Appropriate amounts should be sub allotted to the concerned ULBs.

Finance Officer, SUDA.

SUDA-22/2015 / 568/1(4)

09.08.2017

Copy Forwarded for kind information of:

1. Secretary, UD & MA Dept, Govt. of West Bengal.
2. Sri B.N.KAR, Addl. Dir. SBM and Addl. Dir. ILGUS.
3. Chief Engineer, M.E. Directorate.
4. Cashier, SUDA.

Finance Officer, SUDA.



373

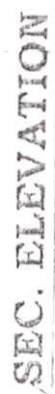
Page 1

**Abstract of Cost Estimate of Individual Household Latrine with GCI Sheet Wall, Roof & Door and Double leach pit of circular ferro-cement/ concrete rings.**

Sl. No.	Description of Item	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	1st Class Bricks	85.00	Each	8.50	722.50
2	Cement (Reputed brand with ISI mark)	3.00	Bag	370.00	1110.00
3	1/2" Stone Chips	5.00	C.ft.	43.00	215.00
1	Sand (Coarse)	15.00	C.ft.	32.00	480.00
2	Steel (using 8 mm rod) for 2 pit covers	2.50	kg	55.00	137.50
3	Jhama bats (PWD SOR-Wage for Breaking)	3.00	C.ft.	40.00	120.00
4	GCI sheet (of thickness 0.18 mm) for door of height 5'-0" (cutting piece from sheet of full height 10'-0"; 7 pieces in bundle @ Rs. 2,100/-)	1.00	Piece	475.00	475.00
5	GCI sheet (of thickness 0.25 mm) for roof & wall of height 5'-0" & width 2'-8" 9 cutting piece from sheet of height 10'-0"; 7 pieces in bundle @ Rs. 2,450/-)	3.00	Piece	535.00	1605.00
6	PVC pipe (4" dia, 2'-0" long) with 'Y' junction	1.00	Set	200.00	200.00
7	Washer, Nut-bolt, Black annealed wire (for binding GI wire 9 if ferro cement rings used), Hinges, Sikols P sheet etc.	LS	LS	LS	100.00
8	Ceramic rural pan / trap with foot rest	1.00	Set	500.00	500.00
9	Double leach pit lining with circular ferro-cement/ concrete rings in each pit	1.00	Set	LS	1000.00
10	Timber batten for door and roof (local heart wood)	LS	LS	LS	500.00
11	Display Board	LS	LS	LS	100.00
12	Transportation cost of all Materials	LS	LS	LS	400.00
13	Skilled labour for Masonary work	4.00	MD	326.00	1304.00
14	Supervisor (to be engaged for every 6 HHHL's vide Memo No. 301 (20)/Comm-P & RD/P/NREGA/1UE-01/06 (part-I) dated 08.10.2013 of P & RDD, Government of West Bengal.	0.20	MD	300.00	60.00
15	Un-skilled labour for masonary work	8.00	MD	215.00	1720.00
				<b>GRAND TOTAL = RS.</b>	<b>10989.00</b>
				<b>SAY = RS.</b>	<b>10989.00</b>
<b>(Rupees Ten Thousand Nine Hundred &amp; Elghty Nine Only)</b>					
N.B.-This estimate is prepared on the basis of PWD (WB) Schedule of Rates for building works (effective from 01st July, 2014) and Local notified market rate.					

2/12/15

12/12/15







# রাজ্য নগর উন্নয়ন সংস্থা

SUDA

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/ 568

ক্রমিক নং .....

তারিখ 09.08.17

From: Finance Officer, SUDA

To: The District Magistrate, Uttar Dinajpur

### MEMORANDUM

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Yours faithfully,

Enclo: As stated

Finance Officer, SUDA.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

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ULB contribution	:	Rs. 2000
Beneficiary's contribution	:	Rs. 1000
Additional State share	:	Rs. 2657
<b>Total</b>		<b>Rs. 10,990</b>

Commitments from the ULBs should be obtained by the District Magistrates regarding payment of ULBs share and beneficiary's share.





-3-

The release of fund is also subject to the following conditions:

- 1) The fund should be utilized only for the purpose for which it is released and for no other purpose.
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Finance Officer, SUDA.

SUDA-22/2015 / 568/1(4)

09.08.2017

Copy Forwarded for kind information of:

1. Secretary, UD & MA Dept, Govt. of West Bengal.
2. Sri B.N.KAR, Addl. Dir. SBM and Addl. Dir. ILGUS.
3. Chief Engineer, M.E. Directorate.
4. Cashier, SUDA.

Finance Officer, SUDA.

Page 1

Abstract of Cost Estimate of Individual Household Latrine with GCI Sheet Wall, Roof & Door and Double leach pit of circular ferro-cement/ concrete rings.

Sl. No.	Description of Item	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	1st Class Bricks	95.00	Saga	8.50	722.50
2	Cement (Reputed brand with ISI mark)	1.00	Bag	47.00	47.00
3	1 1/2" Stone Chips	5.00	Cu	43.00	215.00
4	Sand (Coarse)	15.00	Cu	32.00	480.00
5	Steel (Using B.I. brand) for pit covers	2.50	kg	55.00	137.50
6	Thamabati (PWD Gov. Wage for Binding)	3.00	Cu	40.00	120.00
7	GCI sheet (of thickness 0.10 mm) for door of height 5'-0" cutting piece from sheet of full height 10'-0", 7 pieces in bundle @ Rs. 2,100/-	1.00	Piece	475.00	475.00
8	GCI sheet (of thickness 0.25 mm) for roof & wall of height 5'-0" & width 2'-8" 9 cutting piece from sheet of full height 10'-0", 7 pieces in bundle @ Rs. 2,450/-	3.00	Piece	545.00	1635.00
9	PVC pipe 1 1/2" dia. 7'-0" long with Y-junction	1.00	Set	200.00	200.00
10	Washer, Nut-bolt, Black annealed wire (for binding GCI wire diff ferro cement rings used), (Bages, Sikols P sheet etc.	1.00	LS	1.00	100.00
11	Ceramic rural pan / trap with four rest	1.00	Set	500.00	500.00
12	Double leach pit lining with circular ferro cement/ concrete rings in each pit	1.00	Set	100.00	100.00
13	Timber batten for door and roof (local heart wood)	1.00	LS	500.00	500.00
14	Display Board	1.00	LS	100.00	100.00
15	Transportation cost of all Materials	1.00	LS	400.00	400.00
16	Skilled labour for Masonary work	1.00	MD	126.00	126.00
17	Supervisor (to be engaged for every 5 HHs vide Memo No. 101 (201)/Comm-P & RD/P/RRGA/1/UP-G1-06 (part I) dated 08.10.2011 of P & RD, Government of West Bengal.	1.00	MD	200.00	200.00
18	Unskilled labour for masonary work	8.00	MD	295.00	2360.00
GRAND TOTAL = 100					10989.00
SAY = 100					10989.00
(Rupees Ten Thousand Nine Hundred & Eighty Nine Only)					
N.B. - This estimate is prepared on the basis of PWD (WB) Schedule of Rate 1997 having valid (the two items 1 to 10 & 20) and local material market rate.					