

Office of the Bongaon Municipality

BONGAON, NORTH 24 PARGANAS.

Sri Gopal Seth (Ex-MLA)
Chairperson

BOARD OF ADMINISTRATORS
BONGAON MUNICIPALITY

M. : 9564219492 // 9333345338

e-mail : gopalsethxmla@gmail.com



Memo No. : **B.M. 3861**

Dated : **13.12.21**

To

The Director,
SUDA, "ILGUS BHAVAN", H.C. Block-III,
Bidhannagar, Kolkata-106

Sub: Notification of vacancy for the post of Health Officer of Bongaon Municipality.

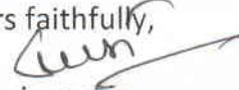
Sir,

With reference to the above undersigned is sending the above-noted notification for the post of Health Officer of Bongaon Municipality.

You are requested kindly to take necessary action for uploading the notification in the departmental website for wide circulation.

Thanking you.

Yours faithfully,


Chairperson
Board of Administrators
Bongaon Municipality

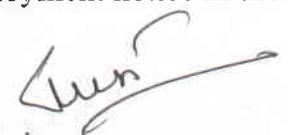
Enclo : As stated above.

Memo No.- **B.M- 3861/1(7)**

Date- **13.12.21**

Copy to-

1. The Principal Secretary, UD&MA Department, Govt. of West Bengal, NAGARAYAN, Nagarayan, DF-8, Sector-I, Salt Lake, Kolkata -700064, for his kind information.
2. The District Magistrate, North24Parganas, for his kind information and necessary action.
3. The C.M.O.H., North24Parganas, for his kind information and necessary action.
4. The Executive Officer, Bongaon Municipality, for information and necessary action.
5. The Finance Officer of the Bongaon Municipality, for information and necessary action.
6. Receiving Clerk, Bongaon Municipality is directed to hang this employment notice on the Office Notice Board.
7. I.T. Coordinator, Bongaon Municipality is directed to upload this employment notice in the office website (www.bongaonmunicipality.org)


Chairperson
Board of Administrators
Bongaon Municipality

**BONGAON MUNICIPALITY
EMPLOYMENT NOTICE**



Advertisement No.- BM/ 3859
Closing Date- 27.12.2021

Dated- 13.12.21

Applications are invited from bonafide Indian Citizen for the following post of Bongaon Municipality.

Sl. No.	Name of the Post	No. of Post
1.	Health Officer	01

For further details please visit our Website at www.bongaonmunicipality.org / Office Notice Board.

- The Health Officer will be engaged on Contractual initially for a period of 1(One) year.
- The applicants must have medical qualifications included in the 1st or 2nd schedule or part-2 of the 3rd schedule of Indian Medical Council Act -1956 and registration as Medical Practitioner of West Bengal with desirable qualifications of 2years practicing experience.
- Contractual remuneration of the Health Officer will be Rs. 62000/- (Rupees Sixty Two thousand only) per month. Subsequent renewal will be made after every one year based on satisfactory performance and appraisal with approval of the concerned department.
- The upper age limit will be not more than 62 years as on 01.04.2021. The candidates, who are presently working in any organization under Government of West Bengal / Private Hospital, may apply for the said post subject to condition that they have to submit NOC from the concerned authority.
- Applications must be submitted physically or through email (chairmanbm@gmail.com) and the application format will be available in the Bongaon Municipality Website (Please visit www.bongaonmunicipality.org).
- The eligible Candidates will be invited for an interview to be conducted by the Selection Committee.

Please see application format in next page.....


Sri Gopal Seth (Ex-MLA)
Chairperson
Board of Administrators
BONGAON MUNICIPALITY

APPLICATION FORMAT

APPLICATION FOR THE POST OF HEALTH OFFICER OF BONGAON MUNICIPALITY

Advertisement No.- BM/
Closing Date- 27.12.2021 at 5 p.m.

Dated-

To
The Chairperson
Board of Administrators
Bongaon Municipality
Bongaon, North 24 Parganas
Pin – 743235

Sir,

I beg to apply for the post of **HEALTH OFFICER** in your office and to submit the following particulars as per prescribed format:-

1. Full Name(in block letter)
2. Name of the Father / Husband
3. Date of Birth (according to Christian era):
4. Age as on 01.04.2021 :
5. Sex (Male / Female) :
6. Nationality :
7. Religion :
8. a) i) Address (Permanent) with Mob: No. (WhatsApp No.) :
.....
.....
ii) E-Mail Address -
b) Address (Present) :

Contd. in next page

9. Educational Qualification

Name of Examination	Year of Passing	Subject	Marks Obtained	Percentage (%)	Division/Class	Name of the Board/ University

10. Experience and other Proficiency (Please specify with copy of supporting documents) :
11. Whether the candidate is presently working in any organization under Government of West Bengal/ Private Institution (Please specify with copy of supporting documents) :

Declaration

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature for the above recruitment is liable to be cancelled forthwith.

Yours faithfully

Full signature of the candidate

Documents to be attached with the application

- Two copies of recent passport size photograph- one to be pasted on the application and one additional to be enclosed.
- Self attested copies of certificates and work statements showing age (Madhyamik pass certificate issued by concerned Board) and educational qualification (issued by concerned Board & University). All original certificates will be checked at the time of interview.
- Age will be reckoned as on 01.04.2021
- Two self addressed envelope (4"x9") should be enclosed with the application.

****Last date for receiving application is 27.12.2021 at 5 p.m. Application received after the closing date will not be entertained.**