

পৌরপ্রশাসকমন্ডলীরকার্য্যালয় নবদ্বীপ পৌরসভা, পো:- নবদ্বীপ, জেলা - নদীয়া

# OFFICE OF THE BOARD OF ADMINISTRATORS NABADWIP MUNICIPALITY NABADWIP, NADIA

Memo No.: 24/NULM/NM/2020-21

Date: 20.01.2021

From: The Executive Officer, Nabadwip Municipality, Nabadwip, Nadia.

To
The Director
SUDA, "ILGUS BHAVAN"
H-C Block, Sector – III, Bidhannagar,
Kolkata – 700106,
West Bengal.

মহাশয়,

আপনাদের নির্দেশানুসারে, নবদ্বীপ পৌরসভার DAY- N.U.L.M দপ্তর কর্তৃক প্রকাশিত বিঞ্জাপন নং 20/NULM/NM/2020-21**তারিখ-**19.01.2021 অনুসারে আপনাকে বিশেষভাবে অবগত করা হচ্ছে যে, নবদ্বীপ পৌরসভার N.U.L.M দপ্তরে বিঞ্জাপনে উল্লেখিত পদ গুলিতে নিয়োগ করা হবে।

তাই আপনার নিকট আমার বিনীত অনুরোধ, এই পত্রটির সঙ্গে সংযুক্ত করা, উপরে উল্লেখিত নং, বিঞ্জাপনটি আপনার দপ্তরের ওয়েবসাইট-এর মাধ্যমে প্রচার করে বাধিত করবেন।

ধন্যবাদান্তে

Estd. 1869
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Nabadwip

কার্যনির্বাহী আধিকারীক নবদ্বীপ পৌরসভা Executive Officer Nabadwip Municipality

## Nabadwip Municipality (Dist-Nadia, W.B)

Advertisement No:- 20/NULM/ N.M/2020-21

Date:-19.01.2021

Applications as prescribed here-in-after are invited for the post of Community Organizers, the criteria for the posts, the terms & conditions related with this advertisement are as follows.

		Educational Qualification-10+2 in any discipline  Experience:-03 to 05 years experience in working with community on social development
1	Community	Other Qualification-
-	Community Organizers	Proficiency in MS Office(Word, Excel, Power Point etc)is preferable.
		Age:-18-40 years as on 01.01.2021
		Remuneration:-Rs 10,000/- per month
		No of post-02(Two)

- 1) Contractual monthly remuneration for the post of Community Organizers will be 10,000 (Ten thousands only) engagement period of maximum one year with subsequent renewal based on
- 2) The upper age limit of the above posts will be  $18-40\ \text{years}$  as on 01.01.2021.
- 3) Viva Voice & Computer test will be taken for preparation of panel of selected candidates.
- 4) Scheduled of interview date will be intimated in due time.
- 5) Experience Certificate of 03 to 05 years in working with community on social development is
- 6) Applications along with covering letter, filled up prescribed format & self attested testimonials/certificates addressed to the Chairperson, Nabadwip Municipality, Netaji Subhash Road, P.O & P.S-Nabadwip, Dist-Nadia, Pin-741302, should reach within 5:00 PM of 04.02.2021 (Thursday), failing which no application will be entertained.
- 7) Applications may be submitted either by hand or by ordinary post in hard copy only. 8) No TA/DA for Interview is admissible
- 9) Applications will be received from 21.01.2021 to 04.02.2021 on all working days during office hours.

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Chairperson Nabadwip Municipality

Chairperson Nabadwip Municipality

#### **APPLICATION FORM**

To The Chairperson Nabadwip Municipality Netaji Subhas Road Nabadwip, Nadia, Pin. 741302

Photo passport size photograph to be pasted with full signature

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8) Academic Qualification:

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9)	Additional Qualification (if any):
10	) Present Occupation (if any):
a.	Designation
b.	Name & address of Employer/
	Organization

### 11) Experience:

SI.No.	Name of the	Name	chestal region deleter.		Whether the	Nature	Experience
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/	12)	Language	Known
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Reading	Writing	Speaking
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#### 13) Check List of documents:

SI.	Documents	Y/N	No. of documents enclosed (Photo Copies)
1.	Proof of age		
2.	Proof of Academic qualification		
3.	Proof of working experience		
4.	Copies of recent passport Size Photographs		
5.	No objection from present employer, if applicable		

**Declaration:** I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. The conditions are acceptable to me and I fulfil these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required. If any Information/ details found to be incorrect/ false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment my engagement likely to be terminated.

Date:		
Place:		
		<b>Full Signature of the Candidate</b>