

Empanelment for SQM, AMRUT
State Mission Directorate
AMRUT, West Bengal

Notice No. 628/UD&MA/AMRUT2.0/P-147/2023

Dated 10.11.2023

State Mission Director, AMRUT, West Bengal, under Department of Urban Development and Municipal Affairs, Government of West Bengal proposes to empanel Senior Civil/ Electrical/ Mechanical/ Environmental Engineers, retired from Central/State Government Departments/ Organizations, PSUs and serving/retired faculty members of Government Engineering Colleges/NITs/Government Research Institutes, etc. who have worked / consulted in the field of water supply/Sewerage/Water body Rejuvenation and Green Space Development, to work as State Quality Monitors, AMRUT.

The SQM, AMRUT shall be required to carry out field inspection of the water supply/Sewerage/Water body Rejuvenation and Green Space development projects spread over all the districts in the State of West Bengal, in a span of 10-12 days in a month and also to impart knowledge in the training programs organized by the AMRUT Cell.

The details of eligibility and selection criteria, application format, guidelines for inspection, honorarium and other facilities admissible to the SQM, AMRUT may be seen in Annexure I, II, III(a), III(b), IV and V.

The application shall be sent only through e-mail on amrut.wb@gmail.com. The interested candidates should send their duly recommended application, complete with all documents in one consolidated pdf file (not more than 10MB size) in the prescribed format so as to reach us by **15th December 2023**, the last date of application.

In case of delay in getting the application recommended by the recommending authority as mentioned the selection criteria, the advanced copy of the application must be received by **15th December 2023**. In such case, the recommendation of the recommending authority must reach AMRUT Cell on the aforesaid mail, latest by **30th December, 2023**. Applications received after the last date of application (15.12.2023) shall not be considered.

For details, please visit the website www.wburbanservices.gov.in and /or www.sudawb.org

Advertisement No.– 628 UD&MA/AMRUT2.0/P-147/2023

Dated 10.11.2023

Empanelment of State Quality Monitors, AMRUT (SQMs, AMRUT) for inspection of water supply/Sewerage/Water body Rejuvenation / Green Space development projects under State Mission Directorate, AMRUT.

The Ministry of Housing & Urban Affairs has launched the Atal Mission for Rejuvenation and Urban Transformation 2.0 (AMRUT 2.0) scheme on 1st October, 2021 for a period of 5 years from financial year 2021-22 to the financial year 2025-26 with aims to develop water secure cities in the State of West Bengal. Objectives of the Mission are to address water needs, rejuvenate water bodies and protecting them from getting polluted, better manage aquifers, reuse of treated wastewater thereby promoting a circular economy of water, as well as provide 100% coverage of sewerage and septage and creation of green spaces within urban areas. This scheme in the State of West Bengal is implemented by Municipal Engineering Directorate/ Kolkata Municipal Development Authority or respective ULBs as per CPHEEO norms and technical specifications vetted by respective Authorities and approved in State Level Technical Committee.

Now State Mission Directorate, AMRUT proposes to empanel Civil/ Electrical/ Mechanical/ Environmental Engineers, retired from Central/ State Government Departments/ Organizations, Public sector undertakings (PSUs) and serving/ retired faculty members of Government engineering colleges/IITs/NITs/Government research institutes, etc. who have worked/ consulted in the field of water supply/Sewerage/Water body Rejuvenation and Green Space Development, to work as State Quality Monitors, AMRUT.

The SQM, AMRUT shall be required to carry out field inspection of the water supply/Sewerage/Water body Rejuvenation / Green Space development projects spread over all the districts in the State of West Bengal, in a span of 10-12 days in a month and also to impart knowledge in the training programs organized by the AMRUT Cell.

The details of eligibility and selection criteria, application format, guidelines for inspection, honorarium and other facilities admissible to SQMs, AMRUT etc. may be seen at [www. www.wburbanservices.gov.in](http://www.wburbanservices.gov.in) under advertisement/circular tab, in vacancies section.

The application shall be sent only through e-mail on amrut.wb@gmail.com. Interested candidates should send their duly recommended application, complete with all documents in one consolidated pdf file (not more than 10 MB size) in the prescribed format so as to reach by **15th December 2023**, the last date of application.

In case of delay in getting the application recommended by the recommending authority as mentioned in the selection criteria, the advance copy of the application MUST be received by 15th December 2023. In such case, the recommendation of the recommending authority must reach AMRUT Cell on the aforesaid mail, latest by 30th December, 2023. Applications received after the last date of application (15.12.2023) shall not be considered. SMD, AMRUT shall not be responsible for any delay in receipt of application due to network, connectivity issue or any other reasons.

The SQMs, AMRUT shall be empanelled separately for inspection of water supply projects, Sewerage projects, Water body Rejuvenation and Green Space development projects. The selection criteria for empanelment as SQMs, AMRUT are given at Annexure-I. The application format for empanelment is given as Annexure-II. The format of recommendation is enclosed as Annexure-III (a) and Annexure-III(b). Upon selection, the provisionally empanelled SQMs, AMRUT is required to sign a code of conduct given at Annexure-IV. Details of honorarium and other facilities as currently payable/available to SQMs, AMRUT and guidelines of inspection are given at Annexure-V.

[Handwritten Signature]
10/11/23

KABIR NARAYAN KAR, WB
STATE MISSION DIRECTOR
WEST BENGAL

Advertisement No.— : 628 / UD&MA/AMRUT2.0/P-147/2023

dated 10.11.2023

Selection criteria for empanelment of State Quality Monitors (SQMs)

Criteria No. 1 - The candidate should be a Graduate in Civil Engineering from a recognized University.

Criteria No.2

(i) –For inspection of Water Supply Projects- The candidate should have retired from the post not below the level of Superintending Engineer or equivalent from a Govt. organization, Central/State public sector undertakings (PSUs) or their subordinate offices. Serving and retired faculty members of Government engineering colleges/ IITs/NITs/ Government research institutes, who have worked/ consulted in the field Water supply can also apply.

(ii) – For inspection of Sewerage projects - The candidate should have retired from the post not below the level of Superintending Engineer or equivalent from a Govt. organization, Central/ State Public sector undertakings (PSUs) or their subordinate offices. Serving and retired faculty members of Government engineering colleges / IITs/NITs/ Government research institutes, who have worked/ consulted in the field of Sewerage projects/works can also apply.

(iii) – For inspection of Water body Rejuvenation and Green Space Development projects - The candidate should have retired from the post not below the level of Superintending Engineer or equivalent from a Govt. organization, Central/ State Public sector undertakings (PSUs) or their subordinate offices. Serving and retired faculty members of Government engineering colleges / IITs/NITs/ Government research institutes, who have worked/ consulted in the related field can also apply.

Criteria No.3 - No applicant would be allowed to work as SQM, AMRUT after completing the age of 70 years, therefore, the applicant should not have attained the age of 67 years on the last date of application so that the applicant is able to work as SQM, AMRUT for approximately 3 years, subject to satisfactory performance.

Criteria No. 4 - A candidate who has not worked with any organization cumulatively for 3 years after retirement shall not be eligible. This will be applicable only to those candidates who apply after 5 years of their retirement.

Criteria No.5(i) – For Inspection of Water Supply Projects - The candidate (retired Government engineer) should possess the experience of working in the field of construction of Water Supply for at least 5 years in last 10 years before his retirement from Government service. Also, in last 5 years, he should have worked at least for 2 years

in the field of Water Supply (any field out of planning and designing, execution or management of construction or maintenance of any component related to Water Supply schemes). The serving and retired faculty members of Government Engineering colleges/ IITs/ NITs/ Government research institutes, should possess minimum 10 years experience in the field of planning/ design/ supervision/ execution/consultancy of construction and maintenance of water supply scheme.

(ii) – For inspection of Sewerage Projects- The candidate (retired Government engineer) should possess the experience of working in the Sewerage sector (any field out of planning / design / execution) for at least 10 years, out of which at least 5 years should be in execution of sewerage projects. Faculty members (serving / retired) of Government engineering colleges/ IITs/ NITs/ Government research institutes should have minimum 10 years of experience of design/supervision consultancy of Sewerage Projects.

(iii) – For inspection of Water body Rejuvenation and Green Space Development Projects- The candidate (retired Government engineer) should possess the experience of working in the related sector (any field out of planning / design / execution) for at least 10 years. Faculty members (serving / retired) of Government engineering colleges/ IITs/ NITs/ Government research institutes should have minimum 10 years of experience of design/supervision consultancy of related Projects.

Criteria No. 6: Recommending Authority:

(i)- The candidate, who has retired from Government/ PSU, should have been recommended by the concerned State Government or by Government of India organization or administrative head of the PSUs, as applicable, clearly indicating that his integrity is not questionable.

(ii)- For serving & retired faculty members of State Government engineering colleges/ State Government research institutes/IITs/NITs/research institutes of Central Government, the candidature should be recommended by the head of the institute. While recommending, the head of the institute should also certify that the candidate has high ethical standards and his/her integrity is not questionable.

Criteria No.7 - The candidate should be willing to work as State Quality Monitor, AMRUT with high ethical standards and sign the code of conduct.

Criteria No. 8- The reporting is to be done through web & mobile based applications. The candidate, therefore, should have working knowledge of computers and smart phones or be willing to learn the same in requisite period.

Advertisement No.: UD&MA/AMRUT2.0/P-147/2023 dated .2023

The application should be mailed to

Amrut.wb@gmail.com

latest by 15th December 2023.

Application for Empanelment as State Quality Monitor, AMRUT



(recent passport size coloured photograph of candidate to be pasted in the box)

1. Name:

(as per service records):

2. Date of Birth:

Date/ Month/ Year

(in words)

3. (i) Date of Retirement from Govt. Service:

Date/ Month/ Year

(in case of retired officer)

(ii) Date of Regular Appointment in Academic/Research Institute: ...

Date/ Month/ Year

(in case of working officials)

4. Communication Address :

5. Contact Information:

(a) Residence based phone:

(b) Mobile No(s):

(c) e-mail Id. (in CAPITALLETTERS):

6. Educational & Professional Qualifications:

(as per Selection Criteria No. 1)

Sl. No.	Degree *	Year of Passing	Subject/ Discipline/ Specialization	University	Remarks
1.	Bachelors Degree				
2.	Masters Degree				
3.	Doctoral Degree				
4.	Other Degree				
5.					
6.					

*Enclose copy of Certificates

7. PAN number –

Enclose copy

8. Employment record of last 10years of Government service:

(as per Selection Criteria No.5)

Sl. No.	Organisation/ Department	Post Held / Level **	Duration		Details of work experience
			From	To	

** SE / Addl. CE / CE / E-in-C / Secretary / Professor / Associate Professor

9. Employment record post retirement

Sl. No.	Organisation	Position held	Duration		Details of work experience
			From	To	

10. Field of Specialization / Special Interest (if any):

11. Post from which retired: (as per Selection Criteria No.2)

12. Other Details (Membership of professional bodies, authorship of technical papers, consultancies, etc.)(May attach extra sheet if needed)

13. Application made for Inspection of: (Check any ONEBOX)

Water Supply Projects:

Sewerage Projects:

Water body Rejuvenation and Green Space Development Projects:

Please attach the list of Water Supply/Sewerage/Water body and Green Space Development works associated with:

14. Whether any departmental enquiries / corruption cases initiated against the candidate, during service period: (Yes/No)

If yes, - results of the same:

15. Whether the recommendation of the concerned State Govt. /Govt. of India organization enclosed: (as per Selection Criteria No. 6): (Yes/No)

If no, whether it will be provided by 30th December 2023? (Yes/No)

16. Willingness to work as SQM, AMRUT:

(a) The undersigned is maintaining good health and is willing to take up field inspection assignments and other office works as State Quality Monitor, AMRUT.

(b) I understand that I may be assigned to carry out field inspections in any town within West Bengal in accordance with the Guidelines.

Declaration: I hereby declare that the details furnished above are true and correct to the best of my knowledge.

In case any of the above information is found to be false or misleading or misrepresenting, I am aware that I may be held liable for it and my empanelment as SQM,AMRUT may be immediately cancelled and necessary action, as deemed fit, may be taken against me.

Date:

Place:

Signature.....

Name of applicant:.....

Recommendation for Empanelment as State Quality Monitor, AMRUT
(For retired Government/ PSU engineers)

(On the letter head of the recommending authority. It should have full name, designation, address and telephone number of the signatory, so that it can be verified)

Date.....

To,
The State Mission Director,
AMRUT, West Bengal,
Department of Urban Development and Municipal Affairs,
Government of West Bengal,

Subject: Recommendation for Empanelment as State Quality Monitor, AMRUT (SQM,AMRUT).

Sir,

Shri.(name of the candidate), was a regular employee of the(name of the State Government department/ Government of India organization /PSU) and has retired from the active service on(date of retirement).

2. Shri (name of candidate) has high ethical standards and his/ her integrity is beyond doubt. No penalty related to corrupt practices was imposed on him during his active Government service and no departmental enquiry is pending against him.

3. This department/ organization has no objection for his empanelment as State Quality Monitor, AMRUT (SQM,AMRUT).

Yours sincerely,

Signature of the recommending authority

(name, designation, phone, address)

Recommendation for Empanelment as State Quality Monitor, AMRUT

(For serving/ retired faculty members)

(On the letter head of the recommending authority. It should have full name, designation, address and telephone number of the signatory, so that it can be verified)

Date .11.2023

To,
The State Mission Director,
AMRUT, West Bengal,
Department of Urban Development and Municipal Affairs,
Government of West Bengal,

Subject: Recommendation for Empanelment as State Quality Monitor, AMRUT (SQM,AMRUT).

Sir,

Shri.(name of the candidate), is a regular/ retired faculty member of this of the(name of the State government engineering college/State government research institute/IITs/ NITs/ research institute of central government) and has joined this institute as regular employee on(date of joining the institute). He retired on (date of retirement, if applicable).

2. Shri (name of candidate) has high ethical standards and his/her integrity is beyond doubt. No penalty related to corrupt practices has been imposed on him during his active government service and no departmental enquiry is pending against him.

3. This institute/ organization has no objection for his empanelment as State Quality Monitor, AMRUT (SQM,AMRUT).

Yours sincerely,

Signature of the recommending authority
(name, designation, phone, address)

619806/2021/Dir(F&A)

FOR INFORMATION - NOT TO BE SUBMITTED ALONG WITH THE APPLICATION
(to be signed and submitted after selection as SQM,AMRUT)

Annexure-IV

Code of Conduct for State Quality Monitors, AMRUT (SQMs,AMRUT), Engaged by State Mission Director, AMRUT, West Bengal, Department of Urban Development and Municipal Affairs, Government of West Bengal,

Introduction

The purpose of Code of Conduct is to ensure an ethical conduct in the third party inspection of works under Atal Mission for Rejuvenation and Urban Transformation 2.0 (AMRUT 2.0) schemes in West Bengal.

Under the second tier of quality management mechanism operational for the programme, the inspection of works by State Quality Monitors, AMRUT (SQMs,AMRUT) is an independent assessment of quality of works executed in under this programme. The objective of second tier of quality management mechanism is to independently verify that the quality of works executed by agencies confirms to the prescribed Standards and to see whether the prescribed quality management mechanism in the scheme is effective. The role of this tier is also to provide guidance to the State implementation machinery and the field engineers rather than 'fault finding', as such; the basic duty of the SQM,AMRUT is to inspect the works as per the prescribed CPHEEO norms and standard guidelines and prepare inspection report giving clearly his findings and suggestions for improvement. High ethical conduct is expected of the person who is engaged as State Quality Monitor, AMRUT.

A code of conduct is necessary and appropriate for the State Quality Monitors, AMRUT because of the trust placed in the independent quality management system. The Code of Conduct extends beyond the definition of independent quality monitoring to include two essential components:

1. Principles that are relevant to the profession and practice of independent quality monitoring of works;
2. Rules of Conduct that describe behavioral norms expected of Independent Quality Monitors. These rules are an aid to interpreting the Principles into practical applications and are intended to guide the ethical conduct of State Quality Monitors, AMRUT.

Applicability

This Code of Conduct applies to both individuals and entities that provide independent quality monitoring services under Atal Mission for Rejuvenation and Urban Transformation 2.0 (AMRUT 2.0) schemes in West Bengal.

Principles

State Quality Monitors, AMRUT are expected to apply and uphold the following principles:

Integrity

The integrity of State Quality Monitors, AMRUT establishes trust and thus provides the basis for reliance on their judgment.

Objectivity

State Quality Monitors, AMRUT exhibit the highest level of professional objectivity in gathering, evaluating and communicating information about the activity or process being examined. State Quality Monitors, AMRUT make a balanced assessment of all the relevant circumstances and are not unduly influenced by their own interests or by others in forming judgments

Confidentiality

State Quality Monitors, AMRUT respect the value and ownership of information they receive and do not disclose information without appropriate authority unless there is a legal or professional obligation to do so.

Competency

State Quality Monitors, AMRUT apply the knowledge, skills and experience needed in the performance of independent quality monitoring services.

Rules of Conduct

1. Integrity

State Quality Monitors, AMRUT:

- 1.1. Shall perform their work with honesty, diligence and responsibility.
- 1.2. Shall observe the law and make disclosures expected by the law and the profession.
- 1.3. Shall not knowingly be a party to any illegal activity or engage in an act that brings discredit to the profession or to the organization for which the SQM, AMRUT is working.
- 1.4. Shall respect and contribute to the legitimate and ethical objectives of the organization for which SQM, AMRUT is working.
- 1.5. Shall not take Spouse/Close relations during inspection visits.

2. Objectivity

State Quality Monitors, AMRUT:

- 2.1. Shall not participate in any activity or relationship that may impair or be presumed to impair their unbiased assessment. This participation includes those activities or relationships that may be in conflict with the interests of the organization and the programme for which the SQM, AMRUT is working.
- 2.2 Shall not accept anything that may impair or be presumed to impair their professional judgment.
- 2.3 Shall disclose all material facts known to them that, if not disclosed, may distort the reporting of activities under review.
- 2.4 Shall endeavor in guiding the executing machinery on correct technical procedures in Rural Road building.

3. Confidentiality

State Quality Monitors, AMRUT:

- 3.1 Shall be prudent in the use and protection of information acquired in the course of their duties.
- 3.2 Shall not use information for any personal gain or in any manner that would be contrary to the law or detrimental to the legitimate and ethical objectives of the organization or the programme for which the SQM, AMRUT is working.

4. Competency

State Quality Monitors, AMRUT:

- 4.1. Shall perform independent quality monitoring in accordance with the norms of CPHEEO and standard Guidelines issued from time to time in respective fields,
- 4.2 Shall continually improve their proficiency and the effectiveness and quality of their services.

The upper age limit for working as SQM, AMRUT shall be up to the age of 67 years subject to satisfactory performance and good conduct.

I am aware that as SQM, AMRUT, I may be assigned the duty for inspection of AMRUT projects in any town/city of West Bengal and I will abide by it. I am also aware that empanelment as SQM, AMRUT not necessarily means that I shall be assigned duty every month.

I, hereby give my acceptance to the Code of Conduct to work as State Quality Monitor, AMRUT.

Signature.....

Name.....

Address.....

Advertisement No.- 628/UD&MA/AMRUT2.0/P-147/2023

dated 10.11.2023

Details of Honorium and other facilities, as currently payable/available to SQMs, AMRUT and guidelines of inspections

The State Quality Monitor for AMRUT Project under West Bengal would be expected to carry out inspection to a specified AMRUT Project as indicated in his engagement letter by the AMRUT Cell, mentioning specific duration of such inspection.

In the engagement letter honorarium of Rs.5000/- per day of visit shall be considered with other facilities e.g. transportation, food and lodging arranged by AMRUT Directorate.

The SQM, AMRUT would collect samples of materials used under cooperation and assistance of the officers of First Tier i.e. supervising officers of Division level or ULB, for testing in field laboratories or for certain cases in independent laboratories. He shall check the approved drawing and design for any Project under Turnkey/E.P.C. mode for verification of the service Conformity mentioned in D.P.R. He shall also go through the Quality Control Register maintained for the project.

For each inspection, the SQM shall submit an inspection report to the State AMRUT Cell and to the Engineer-in-Charge of the First Tier, in details, preferably in prescribed format, mentioning overall quality of the project – 'Satisfactory' / 'To be improved' / 'Unsatisfactory'.

For all 'To be improved' / 'Unsatisfactory' work, necessary satisfactory action taken report as verified in next and consecutive SQM inspection may be considered as mandatory for further release of fund.

The State AMRUT Cell shall draw up programmes for inspection of SQMs in such a way that every large project work may be inspected by SQMs at least three times. The first two inspections of every work may be carried out during the execution of the work and the last inspection should be carried out on the completion of the work or at finishing stage.