

WEST BENGAL STATE URBAN LIVELIHOOD MISSION

(Under Municipal Affairs Department, Government of West Bengal)

"ইলগাস ভবন", এইচ-সি ব্লক, সেকটর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA-363/2019/8880

Date:28/01/2020

MEMORANDUM

Release of fund in respect of A&OE of DAY-NULM

Funds are hereby released electronically in favour of ULBs mentioned in next pages in respect of A&OE as per memo no. SUDA-363/2019/6358 dated. 09.09.2019 of DAY-NULM.

- ☞ The monthly statement of expenditure may please be sent in the specified format.
- ☞ Utilisation Certificate of the funds received from SUDA may please be sent to this office and uploaded at sudawb.org →e-services positively within 60 days.
- ☞ The Money receipt in Form 42 may please be sent immediately after receipt of the fund.
- ☞ No Fund should be utilized for any purpose other than for which the amount is released.


Finance Officer, SUDA

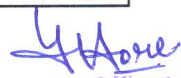
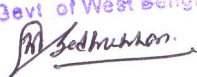


দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

Tel: 2358-6403/6421/5767, Fax: 2358-5800, E-Mail: wbsulm@gmail.com


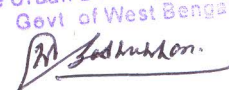
-02-
RELEASE OF FUND IN RESPECT OF A&OE UNDER NULM

SI	Name of Payee	Component	Amount (In Rs.)
1	Baranagar Municipality	A&OE OF NULM	12025
2	Dum Dum Municipality	A&OE OF NULM	28313
3	KANCHRAPARA MUNICIPALITY	A&OE OF NULM	13688
4	Midnapore Municipality	A&OE OF NULM	24255
5	Serampore Municipality	A&OE OF NULM	23995
6	BADURIA MUNICIPALITY	A&OE OF NULM	11813
7	Old Malda Municipality	A&OE OF NULM	13219
8	COOPERS CAMP N.A.A	A&OE OF NULM	8250
9	Kalyani Municipality	A&OE OF NULM	20997
10	BUDGE BUDGE MUNICIPALITY	A&OE OF NULM	17822
11	GHATAL MUNICIPALITY	A&OE OF NULM	25350
12	Dinhata Municipality	A&OE OF NULM	6875
13	Bidhannagar Municipal Corporation	A&OE OF NULM	17457
14	Bolpur Municipality	A&OE OF NULM	20838
15	TAKI MUNICIPALITY	A&OE OF NULM	6875
16	Bongaon Municipality	A&OE OF NULM	17559
17	KALIYAGANJ MUNICIPALITY	A&OE OF NULM	9375
18	Asansol Municipal Corporation	A&OE OF NULM	25108
19	RAMPURHAT MUNICIPALITY	A&OE OF NULM	11344
20	Dalkhola Municipality	A&OE OF NULM	11000
21	Barrackpore Municipality	A&OE OF NULM	10519
22	Burdwan Municipality	A&OE OF NULM	29143
23	Champdany Municipality	A&OE OF NULM	11855
24	BISHNUPUR MUNICIPALITY	A&OE OF NULM	16898
25	Islampur Municipality	A&OE OF NULM	19703
26	RAGHUNATHPUR MUNICIPALITY	A&OE OF NULM	8250
27	MAL MUNICIPALITY	A&OE OF NULM	13478
28	CHAKDAHA MUNICIPALITY	A&OE OF NULM	19163
29	Kharagpur Municipality	A&OE OF NULM	37190
30	KONNAGAR MUNICIPALITY	A&OE OF NULM	16969
31	North Barrackpore Municipality	A&OE OF NULM	17302
32	Purulia Municipality	A&OE OF NULM	19041
33	TAHERPUR N.A.A	A&OE OF NULM	8523
34	Kalimpong Municipality	A&OE OF NULM	9063
35	Nalhati Municipality	A&OE OF NULM	8368
36	Contai Municipality	A&OE OF NULM	37430
37	Berhampore Municipality	A&OE OF NULM	15038
38	Tamralipta Municipality	A&OE OF NULM	14950
39	CHANDRAKONA MUNICIPALITY	A&OE OF NULM	10406
40	TARAKESWAR MUNICIPALITY	A&OE OF NULM	7141
41	HALDIBARI MUNICIPALITY	A&OE OF NULM	11750
42	Basirhat Municipality	A&OE OF NULM	10078


 Finance Officer
 State Urban Development Agency
 Govt. of West Bengal


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RELEASE OF FUND IN RESPECT OF A&OE UNDER NULM

SI	Name of Payee	Component	Amount (In Rs.)
43	Madhyamgram Municipality	A&OE OF NULM	19012
44	North Dum Dum Municipality	A&OE OF NULM	34396
45	South Dum Dum Municipality	A&OE OF NULM	16330
46	KATWA MUNICIPALITY	A&OE OF NULM	14063
47	Balurghat Municipality	A&OE OF NULM	14450
48	Chandernagore Municipal Corporation	A&OE OF NULM	18371
49	Cooch Behar Municipality	A&OE OF NULM	19049
50	Haldia Municipality	A&OE OF NULM	36072
51	Nabadwip Municipality	A&OE OF NULM	21651
52	Bankura Municipality	A&OE OF NULM	22726
53	Krishnagar Municipality	A&OE OF NULM	12977
54	BARUIPUR MUNICIPALITY	A&OE OF NULM	19181
55	Bansberia Municipality	A&OE OF NULM	16725
56	Barasat Municipality	A&OE OF NULM	30682
57	Habra Municipality	A&OE OF NULM	21088
58	Suri Municipality	A&OE OF NULM	16566
59	Arambag Municipality	A&OE OF NULM	19631
60	GAYESHPUR MUNICIPALITY	A&OE OF NULM	13745
61	GANGARAMPUR MUNICIPALITY	A&OE OF NULM	11452
62	Jiaganj Azimganj Municipality	A&OE OF NULM	15394
63	DUBRAJPUR MUNICIPALITY	A&OE OF NULM	12425
64	MEMARI MUNICIPALITY	A&OE OF NULM	11669
65	DAINHAT MUNICIPALITY	A&OE OF NULM	12625
66	Titagarh Municipality	A&OE OF NULM	10883
67	DHULIYAN MUNICIPALITY	A&OE OF NULM	17791
68	Ashokenagar Kalyangarh Municipality	A&OE OF NULM	24790
69	Hooghly Chinsurah Municipality	A&OE OF NULM	27413
70	Jalpaiguri Municipality	A&OE OF NULM	33297
71	Siliguri Municipal Corporation	A&OE OF NULM	18456
72	Uluberia Municipality	A&OE OF NULM	23440
73	Baidyabati Municipality	A&OE OF NULM	16642
74	Bhadreswar Municipality	A&OE OF NULM	14141
75	Bhatpara Municipality	A&OE OF NULM	20276
76	Kamarhati Municipality	A&OE OF NULM	44313
77	Khardah Municipality	A&OE OF NULM	12225
78	Jangipur Municipality	A&OE OF NULM	17241
79	PANSKURA MUNICIPALITY	A&OE OF NULM	11419
80	RAMJIBANPUR MUNICIPALITY	A&OE OF NULM	7625
81	DHUPGURI MUNICIPALITY	A&OE OF NULM	10694
82	NEW BARRACKPORE Municipality	A&OE OF NULM	27893
83	Egra Municipality	A&OE OF NULM	14981
84	SONAMUKHI MUNICIPALITY	A&OE OF NULM	9417
85	JAYNAGAR MAZILPUR MUNICIPALITY	A&OE OF NULM	8525
86	Maheshtala Municipality	A&OE OF NULM	26458


 Finance Officer
 State Urban Development Agency
 Govt. of West Bengal


Enc. 11

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রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-363/2019/৫৩৫৪

০৭.07.2019

ক্রমিক নং

তারিখ

From : Director, SUDA
& Mission Director, WBSULM

To : (1) Commissioner,
Kolkata Municipal Corporation.
(2) Chairperson/ Administrator/ Executive Officer,
(All ULBs).

Sub : Guidelines of devolution of A&OE fund

Sir/ Madam,

It has been under consideration for some time now based on the proposals/ suggestions received from the ULBs to devolve funds on account of Administrative & Office Expenses (A&OE) for the City Mission Management Unit (CMMU) under the DAY-NULM programme. It has been decided after due diligence that funds would be devolved on account of A&OE to the ULBs with an upper limit based on population of the ULB and actual release of funds will be indexed to a weightage of 75% on performance of ULB under different activities of DAY-NULM and 25% weightage will be attributed to the human resource in position at the CMMU.

The funds under A&OE is to be utilised only for the following purposes.

- (1) Expenses incurred on account of travel (both for local travel to Banks, training centres, Group meetings and travel to the State headquarter to attend different meetings/ trainings/ workshops etc). The entitlement will be guided as per order no. dated (copy annexed for reference).
- (2) Expenditure on account of office stationery, computer peripherals, computer stationery and computer accessories for the CMMU only.
- (3) Expenditure on account of registration of ALF and CLF and CLC under the Societies Registration Act and yearly renewal.
- (4) Repair of office furniture for the CMMU.
- (5) Charges for internet connection of the CMMU.
- (6) Refreshment expenses for meetings organised by the CMMU at the ULB.

No other item of expenditure apart from the items mentioned at (1) to (6) is permissible.

All concerned are being informed.

Yours faithfully,

Director, SUDA

&

Mission Director, WBSULM

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Encl-2

-05-



রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং SUDA-16/2015/1145

Order

তারিখ 19/12/2017

The National Level Flagship Mission, DAY-NULM (formerly known as NULM) has already been implemented in our State by the West Bengal State Urban Livelihood Mission (WBSULM).

For implementation of DAY-NULM Programme smoothly and successfully, different categories of Human Resources (State Mission Managers, City Mission Managers, APOs, COs and Support Staff of both SMMU and CMMU etc.) have already been engaged both at State Level and at City Level. They have to travel frequently in different places within this State or other State for attending workshop, meeting, seminar etc.

Under the aforesaid circumstances, the Personnel of WBSULM (SMMU & CMMU) have been divided into four categories and their respective entitlement of mode of travel, food & lodging, allowances of road journeys including leave rules are provided as follows :-

Category of Personnel	Mode of Travel	Food	Lodging	Allowances of Road Journey
Category I : Mission Director	By Air/ Rail – AC 1 st Class	Actual expenses subject to maximum of Rs.500/- per day subject to production of cash receipts	Actual expenses subject to maximum of Rs.2500/- / per day subject to production of cash receipts	Actual fare of Taxi (Hired Vehicle)
Category II : Addl./ Joint Mission Director, State Mission Managers, OSD, CPO	By Air/ Rail – AC II Tier	Actual expenses subject to maximum of Rs.500/- per day subject to production of cash receipts	Actual expenses subject to maximum of Rs.2500/- / per day subject to production of cash receipts	Actual fare of Taxi (Hired Vehicle)
Category III : City Mission Manager, Other staff of State Mission Management Unit, APO	By Rail – AC III Tier	Actual expenses subject to maximum of Rs.300/- per day subject to production of cash receipts	Actual expenses subject to maximum of Rs.1500/- / per day subject to production of cash receipts	Actual fare of Taxi (Hired Vehicle)/ Auto Rickshaw
Category IV : CO, Other support staff of SMMU and CMMU	By Rail – Sleeper Class	Actual expenses subject to maximum of Rs.200/- per day subject to production of cash receipts	Actual expenses subject to maximum of Rs.1000/- / per day subject to production of cash receipts	Actual fare of Taxi (Hired Vehicle)/ Auto Rickshaw

Food, lodging and transport charges are not applicable when support is provided by ULBs or any other Authority.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408


সুডা

SUDA

Entitlement of Leave:

- Casual Leave: 14 days within the contract year, to be taken as per need with the approval of the authority. (Applicable for both contractual/agency provided Human Resources)
- Earned Leave: 30 days within the contract year to be taken with prior approval of the authority
- Medical Leave: 10 days within the contract period
- Maternity Leave- As applicable to State Govt. Employees


This process will be followed for all staff engaged under WBSULM.


Director, SUDA

&
Mission Director, WBSULM

Copy Forwarded for Information and Necessary Action:

1. Additional Director, SUDA
2. Financial Adviser & Additional Director, SUDA
3. Commissioner,Municipal Corporation
4. Executive Officer,Municipality/NAA


Director, SUDA

&
Mission Director, WBSULM

SUDA-363/2019/8880/1(86)

28.01.2020

Copy for information to:

The Mayor / Chairman / Administrator / Executive Officer of Baranagar / Dum Dum / Kanchrapara / Midnapore / Serampore / Baduria / Old Malda / Coopers Camp / Kalyani / Budge Budge / Ghatal / Dinhata / Bidhannagar / Bolpur / Taki / Bongaon / Kaliyaganj / Asansol / Rampurhat / Dalkhola / Barrackpore / Burdwan / Champdany / Bishnupur / Islampur / Raghunathpur / Mal / Chakdaha / Kharagpur / Konnagar / North Barrackpore / Purulia / Taherpur / Kalimpong / Nalhati / Contai / Berhampore / Tamralipta / Chandrakona / Tarakeswar / Haldibari / Basirhat / Madhyamgram / North Dum Dum / South Dum Dum / Katwa / Balurghat / Chandernagore / Cooch Behar / Haldia / Nabadwip / Bankura / Krishnagar / Baruipur / Bansberia / Barasat / Habra / Suri / Arambagh / Gayeshpur / Gangarampur / Jiaganj Azimganj / Dubrajpur / Memari / Dainhat / Titagarh / Dhuliyani / Ashokenagar Kalyangarh / Hooghly Chinsurah / Jalpaiguri / Siliguri / Uluberia / Baidyabati / Bhadreswar / Bhatpara / Kamarhati / Khardaha / Jangipur / Panskura / Ramjibanpur / Dhupguri / New Barrackpore / Egra / Sonamukhi / Jaynagar Mazilpur / Maheshtala MC/Municipality/N.A.A.

He/she is requested to verify the respective Account of NULM of ULBs that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA.

2. SMM, FI&ME, NULM.


Finance Officer, SUDA

