

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচসি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-67/2006(Pt. – IV)/16/4377(73)

Date : 01.10.2021

MEMORANDUM

Funds are hereby released electronically in favour of Urban Local Bodies towards **Honorarium / Salaries** for the month of **September & October, 2021 and November, 2021 (50% of their entitlement)** (arrear if any) **including Puja Bonus** for Health Workers for the year 2020-21, **Rent** for the month of **October to December, 2021** (arrear if any), **Contingency** for the month of **October to December, 2021** (arrear if any) and **Terminal Benefit (upto 31.08.2021)** as per details shown in the following page for implementation of Community Based Primary Health Care Services (CBPHCS) and HHW Scheme. Puja Bonus will be released in accordance with the order issued by Finance Department (Audit Branch) vide GO No. 1491-F(P<sub>2</sub>) dt. 6<sup>th</sup> May, 2021.

Statement of Expenditure (SOE) and Utilization Certificate (UC) of the fund received from SUDA uploaded within 05<sup>th</sup> of every month after utilization of fund at [www.sudawb.org](http://www.sudawb.org) → e-service positively.

Enclo. : As stated.

*Chandhan 01.10.2021*  
Jt. Secretary, UD & MA Dept.  
&  
Addl. Director, SUDA

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408



Sl. No.	ULBs	Honorarium / Salaries	Rent	Contingency	Puja Bonus for the year 2020-21	Terminal Benefit (Upto 31.08.21)	Total	Payee Treasury Code	Operator Code of Payee	Scheme ID of the Payee Operator
		[For the month of September & October, 2021 and November, 2021 (50% of their entitlement) including arrear if any]	(For the month of October to December, 2021 including arrear if any)	(For the month of October to December, 2021 including arrear if any)						
1	Arambag	556,325	-	-	85,891	-	642,216	HGC	14	22119
2	Ashokenagar Kalyangarh	578,199	7,400	-	178,885	-	764,484	NPA	11	22093
3	Baduria	545,075	6,000	22,848	97,989	-	671,912	NPE	4	22155
4	Bangaon	689,685	-	-	161,380	-	851,065	NPF	2	22289
5	Bankura	607,230	-	-	141,671	-	748,901	BAA	26	22192
6	Basirhat	557,575	-	19,946	181,447	-	758,968	NPE	3	22155
7	Beldanga	385,157	-	-	60,203	-	445,360	MUA	20	22184
8	Berhampur	518,391	-	-	169,224	-	687,615	MUA	18	22184
9	Birnagar	469,200	-	67,115	78,953	-	615,268	NAD	21	22099
10	Bishnupur	492,380	1,300	-	113,897	300,000	907,577	BAB	10	22024
11	Bolpur	402,665	-	-	99,762	-	502,427	BRB	2	22479
12	Chakdah	381,700	-	-	103,674	-	485,374	NAC	15	22068
13	Chandrakona	291,700	6,000	20,380	72,015	-	390,095	MIC	9	22339
14	Contai	362,500	-	-	107,370	-	469,870	MIB	2	22387
15	Cooch Behar	439,925	-	-	83,565	300,000	823,490	COA	12	22525
16	Coopers Camp	469,838	-	9,380	76,515	-	555,733	NAD	23	22099
17	Dainhat	340,075	-	-	83,453	-	423,528	BUG	7	22003
18	Dalkhola	313,320	-	-	78,953	-	392,273	UDA	23	22049
19	Dhulian	376,000	7,000	-	33,943	-	416,943	MUC	10	22245
20	Dhupguri	348,500	-	-	90,020	-	438,520	JAA	57	22134
21	Diamond Harbour	378,825	12,000	47,805	94,520	-	533,150	SPC	12	22267
22	Dinhata	503,500	5,000	22,703	90,020	-	621,223	COC	5	22239
23	Dubrajpur	503,500	-	-	90,020	-	593,520	BRA	24	22050
24	Egra	495,075	-	-	83,453	-	578,528	PMD	3	22196
25	Gangarampur	556,325	-	4,584	101,458	-	662,367	DDC	5	22036
26	Ghatal	545,075	-	-	97,989	-	643,064	MIC	6	22339
27	Gobardanga	519,200	2,000	10,368	93,489	-	625,057	NPA	10	22093
28	Guskara	352,950	2,000	-	90,020	-	444,970	BUA	18	22362
29	Habra	672,250	-	60,000	186,323	-	918,573	NPA	9	22093
30	Haldia	786,351	-	-	198,797	-	985,148	MID	20	22013
31	Haldibari	111,759	-	-	68,546	-	180,305	COE	3	22224
32	Islampur	514,750	6,000	-	90,020	-	610,770	UDA	7	22049
33	Asansol (Jamuria)	527,236	-	-	143,369	-	670,605	BUD	1	22260
34	Jangipur	314,000	2,000	60,000	70,704	-	446,704	MUC	9	22245
35	Jaynagar Mazilpur	495,075	-	-	83,453	-	578,528	SPD	7	22181
36	Jhalda	472,575	-	-	76,515	-	549,090	PUC	1	22031
37	Jhargram	349,265	-	120,000	96,958	-	566,223	MIE	9	22106
38	Jiaganj Azimganj	314,665	-	30,300	99,020	-	443,985	MUE	9	22312
39	Kaliaganj	442,673	12,000	-	85,516	-	540,189	UDB	14	22207
40	Kalimpong	301,250	-	-	89,365	-	390,615	DAC	4	22140
41	Kalna	372,997	-	-	93,934	-	466,931	BUF	7	22994
42	Kandi	246,750	-	-	66,484	-	313,234	MUD	11	22535
43	Katwa	593,500	-	-	108,397	-	701,897	BUG	6	22003
44	Kharar	411,656	-	-	65,448	-	477,104	MIC	7	22339
45	Kharpai	433,825	6,000	60,000	65,448	-	565,273	MIC	8	22339
46	Krishnagar	384,489	-	28,263	155,971	-	568,723	NAA	13	22149
47	Kurseong	496,490	12,000	-	94,896	-	603,386	DAB	11	22527
48	Mal	113,125	-	-	84,603	-	197,728	JAD	4	22214
49	Mathabhanga	406,575	-	-	67,515	-	474,090	COD	14	22133
50	Medinipur	621,850	-	-	181,702	-	803,552	MIA	14	22304
51	Mekhliganj	211,375	-	60,000	52,979	-	324,354	COE	2	22224
52	Memari	231,124	-	-	67,145	-	298,269	BUA	19	22362
53	Mirik	391,647	3,000	28,651	57,479	-	480,777	DAF	1	22454
54	Murshidabad	310,268	-	-	73,504	-	383,772	MUE	7	22312
55	Nabadwip	588,958	-	-	187,354	-	776,312	NAA	3	22149
56	Nalhati	478,825	1,600	-	99,020	-	579,445	BRC	11	22086
57	Old Malda	393,488	-	15,490	103,892	-	512,870	MDB	3	22176
58	Panskura	104,432	-	-	77,438	-	181,870	MIG	26	22069
59	Purulia	458,375	-	-	137,614	-	595,989	PUA	20	22377
60	Raghuathpur	233,875	-	26,725	66,855	-	327,455	PUB	7	22112
61	Ramjibanpur	461,325	9,000	55,945	73,046	-	599,316	MIC	10	22339
62	Rampurhat	519,200	-	-	81,489	-	600,689	BRC	10	22086
63	Ranaghat	564,075	-	-	95,927	-	660,002	NAD	19	22099
64	Asansol (Raniganj)	635,125	-	-	153,782	-	788,907	BUD	1	22260
65	Sainthia	348,500	-	-	90,020	-	438,520	BRA	26	22050
66	Santipur	590,796	19,000	-	206,766	-	816,562	NAD	20	22099
67	Sonamukhi	399,575	-	54,027	82,422	-	536,024	BAA	28	22192
68	Suri	317,055	-	-	88,240	-	405,295	BRA	22	22050
69	Taherpur	328,825	-	-	79,984	-	408,809	NAD	22	22099
70	Taki	506,325	-	11,106	86,922	-	604,353	NPE	5	22155
71	Tamluk	313,699	-	-	104,900	-	418,599	MIG	36	22039
72	Tarakeswar	495,075	6,000	-	83,453	-	584,528	HGD	7	22081
73	Tufanganj	472,575	-	-	76,515	-	549,090	COF	4	22280

Date : 01.10.2021

Memo No. ... SUDA-67/2006(Pt.-IV)/16/4377(73)/1(2)

- CC: 1. The Mayor / Chairman, ..... Municipal Corporation / Municipality  
2. The Administrator, ..... Municipal Corporation / Municipality

*Charan* 01.10.2021

Jt. Secretary, UD & MA Dept.  
&  
Addl. Director, SUDA



No. 1491-F(P<sub>2</sub>)

Dated, the 6<sup>th</sup> May, 2021.

**MEMORANDUM**

**Subject : Grant of Ad-hoc Bonus to the State Government Employees and some other categories of Employees for the year 2020-2021.**

The undersigned is directed by order of the Governor to say that the Governor is pleased to decide that the State Government employees who are not covered by any of the productivity linked Bonus Scheme and whose revised emoluments did not exceed Rs.36,000/- pr month as on 31<sup>st</sup> March, 2021 will be entitled to ad-hoc bonus for the accounting year 2020-2021 at the rate of Rs.4,500/- per head. The upper eligibility ceiling of Rs.36,000/- p.m. as on 31<sup>st</sup> March, 2021 will be applicable irrespective of whether the emoluments are drawn in the pre-revised or revised structure of pay or on fixed/consolidated contract pay.

2. The benefit will be admissible subject to the following terms and conditions:-

i) Ad-hoc Bonus admissible under this order will be worked out on the basis of emoluments as admissible on 31.03.2021. For the employees drawing pay and allowances in terms of the West Bengal Services (Revision of Pay and Allowance) Rules, 2019 in term 'revised emoluments' in this order will mean the pay drawn in the applicable Level in the Pay Matrix in the revised pay structure, dearness allowance and includes the non-practising allowance, if any, but will not include any other pay and other allowance such as house rent allowance, medical allowance, compensatory allowance, etc.

For those who are drawing pay and allowances in the un-revised pay structure under WBS (ROPA) Rules, 2009 the term 'emoluments' will mean and include basic pay (pay in the Pay Band plus Grade Pay), dearness allowance, deputation (duty) allowance, Steno allowance but will not include specialist pay and other allowances such as house rent allowance, medical allowance, compensatory allowance, etc. For those who are drawing remuneration on contract basis, the term 'revised emoluments' will mean the consolidated contract pay drawn by them.

ii) The employees whose revised emoluments on 31.03.2021 exceeded Rs.36,000/- p.m. but during the year 2020-2021 their emoluments at least for six months were less than Rs.36,000/- p.m. i.e., the said emoluments exceeded the eligibility ceiling of Rs.36,000/- p.m. on account of promotion, drawal of increment, implementation of C.A. Scheme, enhancement of dearness allowance and revision of pay etc. after remaining less than Rs.36,000/- p.m. at least six months, will be entitled to ad-hoc bonus of Rs.4,500/- per head under this order.

iii) The employees who were in service on 31.03.2021 and rendered at least six months continuous service during the year 2020-2021 will be eligible for payment of ad-hoc bonus under this order.

Pro-rata payment will be admissible in such cases to the eligible employees for periods of continuous service during the year ranging from six months to full year, the eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months). A fraction of 15 days or more should be counted as one month.

iv) The amount of ad-hoc bonus on pro-rata payment as admissible under 2 (iii) above will have to be calculated according to the following formula:-

$$\text{Emoluments as on 31}^{\text{st}} \text{ March, 2021} \times \frac{\text{Eligibility period in number of months}}{12}$$

= The amount of ad-hoc bonus, subject to maximum amount of Rs.4,500/- only.

Contd....P/2

v) The casual workers who have put in work at least for 120 days and the employees on consolidated pay in the year 2020-2021 will also be entitled to ad-hoc bonus under this order according to the following formula:-

Total amount of salary/wages earned during the year 2020-2021

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= The amount of ad-hoc bonus, subject to maximum amount of Rs.4,500/- only.

The salary/wages in these cases should have the same meaning as 'revised emoluments' as defined in Para 2(i) above.

**3. The disbursement of Ad-hoc Bonus sanctioned hereinabove should be made in case of Muslim State Government Employees before the Festival Id-UI-fitre and in case of other State Government employees (other than Muslim State Government employees) such disbursement should be made between 27<sup>th</sup> September, 2021 to 5<sup>th</sup> October, 2021.**

**In case of failure, the disbursement should be made as early as possible before the Festival of Id-UI-Fitre/Durga Puja.**

4. The charge in respect of payment of d-hoc bonus under this order will be debitible to the detailed head viz., "Ad-hoc Bonus" the opening of which was sanctioned under the 'Salary' head sub-ordinate to all Major, Minor and sub-heads in the Revenue Expenditure section of the State Budget in terms of Para 9 of this Department's Order No.4611-F dt. 22.04.1988 and necessary fund for this purpose have been provided under the above detailed heads in the budget grant available for 2021-2022.

5. The Governor is further pleased to direct that the benefit of ad-hoc bonus sanctioned under this order will also be available to the different categories of employees who had been allowed the same in the last year in accordance with Finance Department's Memo No.1722-F(P2) dt. 13.05.2020 by issue of Government Orders by various Departments in this connection. As done in the last year, orders for grant of ad-hoc bonus in respect of the employees of Statutory Bodies/Local Bodies/State aided Non-Government Educational Institutions and such other categories of employees of various establishments, who were allowed ad-hoc bonus/ex-gratia at par with the State Government employees or at the rate not more than the rate as approved by the Government in the last year, should be issued by the Departments concerned without referring the file to Finance Department, Group 'P2'.

6. Clarifications issued in previous years in respect of various points raised in connection with admissibility and drawal of ad-hoc bonus would continue to apply.

Sd/- M. Pant  
Principal Secretary to the  
Government of West Bengal.

-:: (3) ::-

No. 1491 /1(400)-F(P2).

Dated, the 6<sup>th</sup> May, 2021.

Copy forwarded for information and necessary action to :-

- 1) The Principal Accountant General (A & E), West Bengal,  
Treasury Buildings, Kolkata-700 001.
- 2) The Director of Treasuries & Accounts, West Bengal, New India Assurance Buildings,  
4, Lyons Range, Kolkata - 700 001.
- 3) The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I,  
81/2/2, Phears Lane, Kolkata-700 012.
- 4) The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II,  
P-1, Hyde Lane, Jawahar Buildings, Kolkata-700 073.
- 5) The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex,  
Sector -1, Bidhan Nagar, , Salt Lake, Kolkata-700 064.
- 6) The Assistant Secretary & D.D.O., Finance Department, Accounts Branch, Nabanna, Howrah.
- 7) The District Magistrate / Judge,  
.....  
.....
- 8) The Sub-Divisional Officer,, .....  
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- 9) The Treasury Officer, .....  
.....
- 10) The .....  
.....Department/Directorate.
- 11) The Commissioner,, .....  
.....
- 12) The Principal Industrial Training Institute,.....  
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- 13) The Superintendent of police, .....  
.....
- 14) The Superintending Engineer/Ex. Engineer, .....  
.....
- 15) Shri Sumit Mitra, Network Administrator, Finance Department.  
— for uploading in the Finance Department's Website.

  
Commissioner  
Finance Department  
Government of West Bengal.