

State Urban Development Agency

"ILGUS Bhavan", H-C Block, Sector-III, Bidhannagar, Kolkata-700 106, West Bengal

Memo No: SUDA-14012(11)/1/2020-NULM/10225

07/04/2020

MEMORANDUM**Release of fund towards remuneration of Suvasree Sandhu (Saha), Community organizer of Diamond Harbour Municipality**

The fund has been released electronically in favour of the aforementioned ULB as remuneration of Community Organizer of Diamond Harbour Municipality for the period from July, 2019 to June, 2020 under CB&T of NULM. The details of fund released are as follows;

Sl.No	Name of the ULB	Name of the Employee	Designation	Salary per month (In Rs)	Period for which salary to be released	Total amount (In Rs.)
1	Diamond Harbour Municipality	<u>Suvasree Sandhu (Saha)</u>	<u>Community organizer</u>	10000/-	July,2019 to June,2020	120000

- Monthly Statement of Expenditure may please be sent in specified format.
- Utilization Certificate for the fund received from SUDA may please be sent to this office and upload at sudawb.org (E - Service) within 60 days.
- The money receipt in Form-42 may please be sent immediately after receipt of the fund.
- Professional Tax has to be deducted from the monthly salary of the Community Organizer as per rule.
- Payment of remuneration to be released on the basis of actual attendance.



Finance Officer, SUDA