

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-414/2008(Pt.III)/ ১১৭

04.03.2016

ক্রমিক নং

তারিখ

MEMORANDUM**CONTINGENCY TOWARDS ADMINISTRATIVE EXPENSES FOR
IMPLEMENTATION OF NSAP**

Fund is hereby released electronically in favour of Municipalities / N.A.A. / Corporations as contingency towards administrative expenses for implementation of NSAP which may be incurred on the following activities-

1. Information, Education and Communication – awareness generation activities viz. preparation and dissemination of IEC material, community mobilization, use of media, printing of application forms of schemes under NSAP, Household contact campaigns, process of Aadhaar seeding, other important document collection.
 2. Honorarium @Rs.5/- per beneficiary to the field functionary for recognition / verification / collection of useful documents from the NSAP beneficiaries.
 3. Training of Nodal Officers, Officials of PRIs viz. Training need assessment, Development of training modules and materials, organization of training programmes, current impact assessment of trainings, exposure visits, use of distance education method.
 4. Quality supervision viz. monitoring, annual verification, conducting evaluation study & impact assessment study, social audit.
 5. Setting up of grievance redressal system viz. helplines at ULB level.
 6. Management Information System viz. collection of data, electronic processing, report generation, transmission.
 7. Operation expenses viz. expenses on Bank/Post Office charges, charges relating to business correspondence by Bank, use of common service center.
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 9. Stationery related to computational process/MIS.
 10. One time augmentation of computational facilities at the ULB level and one time expenses for almirah for record-keeping and functional furniture.
- ✓ **The Money Receipt in Form 42** may kindly be sent immediately after receiving the fund through electronic transfer.
- ✓ **Utilisation Certificate of the funds since received from SUDA** may please be sent to this office in GFR-19A positively.

Waseemullah
 Additional Director
 & Financial Adviser, SUDA
 04/03/16


MWU
 1/3/16

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Sl. No.	ULBs Name	Total Fund Received during the Financial Year	Total Expenditure during the Financial Year	Percentage of Fund Utilized as on	Fund hereby released as "Conntingencies" on the basis of additional requirement as claimed by the ULBs	Memo no. & Dated	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	
1	BOLPUR	336663	336663	100.00	495560	NIL	12-02-16
2	JOYNAGAR MAZILPUR	70841	70841	100.00	143626	J.M.M/NSAP/413	26-11-15
3	GUSHKARA	93820	93820	100.00	165730	NIL	15-02-16
4	OLD MALDA	149975	149975	100.00	180000	680/OMM/2015-16	16-02-16
5	DUMDUM	48405	48405	100.00	214273	NIL	NIL
6	DIAMOND HARBOUR	415461	398117	95.83	175000	83/NSAP/DHM/16	15-02-16
7	MEMARI	99750	99750	100.00	228890	220/NSAP/XIII/13	25-02-16
8	BAIDYABATI	111088	111054	99.97	457255	NIL	NIL
9	DUBRAJPUR	260512	260512	100.00	192928	256/DM/2016	10-02-16
10	PUJALI	68565	68565	100.00	230100	338/P.M/GENL-	23-02-16
11	HALDIA	238809	238770	99.98	120000	NIL	13-01-16


 Additional Director
 & Financial Adviser, SUDA

M.M.M
 4/3/16



SUDA-414/2008(Pt.III)/514/1(17)

04.03.2016

Copy for information to:

1. The Chairman / Mayor / Municipal Commissioner / Administrator, Baidyabati / Bolpur / Diamond Harbour / Dubrajpur / Dum Dum / Gushkara / Haldia / Joynagar Mozilpur / Memari / Old Malda / Pujali Municipality / Municipal Corporation / NAA. He / She is requested to verify the respective Bank Account of the ULB in respect of IGNOAPS that the sanctioned amount has duly been credited. In case of any discrepancy, He / She is requested to report the same immediately to SUDA.
2. P.S. to Pr. Secretary, M.A. Dept., Govt. of West Bengal;
3. Joint Secretary, M.A. Dept., Govt. of West Bengal;
4. Joint Secretary, P & RD Dept., Govt. of West Bengal;
5. Director of Local Bodies;
6. Computer Programmer, SUDA

Additional Director
04/03/16.
Additional Director
& Financial Adviser, SUDA

MKM
4/3/16