

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নংSUDA-414/2008(Pt.III)/428

তারিখ16.10.2015.....

MEMORANDUM**CONTINGENCY TOWARDS ADMINISTRATIVE EXPENSES FOR
IMPLEMENTATION OF NSAP**

Fund is hereby released electronically in favour of Municipalities / N.A.A. / Corporations as contingency towards administrative expenses for implementation of NSAP which may be incurred on the following activities-

1. Information, Education and Communication – awareness generation activities viz. preparation and dissemination of IEC material, community mobilization, use of media, printing of application forms of schemes under NSAP, Household contact campaigns, process of Aadhaar seeding, other important document collection.
 2. Honorarium @Rs.5/- per beneficiary to the field functionary for recognition / verification / collection of useful documents from the NSAP beneficiaries.
 3. Training of Nodal Officers, Officials of PRIs viz. Training need assessment, Development of training modules and materials, organization of training programmes, current impact assessment of trainings, exposure visits, use of distance education method.
 4. Quality supervision viz. monitoring, annual verification, conducting evaluation study & impact assessment study, social audit.
 5. Setting up of grievance redressal system viz. helplines at ULB level.
 6. Management Information System viz. collection of data, electronic processing, report generation, transmission.
 7. Operation expenses viz. expenses on Bank/Post Office charges, charges relating to business correspondence by Bank, use of common service center.
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 9. Stationery related to computational process/MIS.
 10. One time augmentation of computational facilities at the ULB level and one time expenses for almirah for record-keeping and functional furniture.
- ✓ **The Money Receipt in Form 42** may kindly be sent immediately after receiving the fund through electronic transfer.
- ✓ **Utilisation Certificate of the funds since received from SUDA** may please be sent to this office in GFR-19A positively.


 Finance Officer &

Ex-Officio Jt. Director, Finance

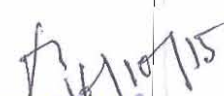

 MMU
16/10/15

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Sl. No.	ULBs Name	Total Fund Received during the Financial Year	Total Expenditure during the Financial Year	Percentage of Fund Utilized as on	Fund hereby released as "Contingency" on the basis of additional requirement as claimed by the ULBs	Memo no. & Dated	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	
1	BELDANGA	65084	64975	99.83	114311	1412/I-38/15/En	28/7/15
2	BHATPARA	175447	173355	98.81	120968	I-27/DR-1/2669	11/9/15
3	BIRNAGAR	88109	84250	95.62	15552	671	31/7/15
4	COOPERS CAMP	131937	131205	99.45	170000	286/CCNAA	20/8/15
5	HARINGHATA	0	0	0.00	175000	106/HM/15	25/7/15
6	JHALDA	52802	52802	100.00	141000	-	-
7	JIAGANJ AZIMGANJ	352390	352390	100.00	339000	NIL	30/7/15
8	KANDI	178982	178982	100.00	230000	NIL	30/7/15
9	KONNAGAR	31681	31681	100.00	252000	Admn/28/NSAP/926	11/9/15
10	KURSEONG	20486	12000	58.58	100000	NIL	10/8/15
11	RANAGHAT	250276	213617	85.35	225264	NIL	31/8/15
12	SAINTHIA	226255	226000	99.89	304000	2220/SM/2015	29/7/15
13	SURI	359234	359211	99.99	250000	850/SM	31/8/15
14	TUFANGANJ	44644	44644	100.00	600355	1014	31/7/15


 Finance Officer &
 Ex-Officio Joint Director, Finance
 STATE URBAN DEVELOPMENT AGENCY
 MUMU
 10/10/15

SUDA-414/2008(Pt.III)/1428(19) .**15.10.2015**

Copy for information to:

1. The Chairman / Mayor / Municipal Commissioner / Administrator, Beldanga / Bhatpara / Birmagar / Coopers Camp / Haringhata / Jhalda / Jiaganj Azimganj / Kandi / Konnagar / Kurseong / Ranaghat / Sainthia / Suri / Tufanganj Municipality / N.A.A. / Municipal Corporation. He / She is requested to verify the respective Bank Account of the ULB in respect of IGNOAPS that the sanctioned amount has duly been credited. In case of any discrepancy, He / She is requested to report the same immediately to SUDA.
2. P.S. to Pr. Secretary, M.A. Dept., Govt. of West Bengal;
3. Joint Secretary, M.A. Dept., Govt. of West Bengal;
4. Joint Secretary, P & RD Dept., Govt. of West Bengal;
5. Director of Local Bodies;
6. Computer Programmer, SUDA

12/10/15
**Finance Officer &
Ex-Officio Jt. Director, Finance**

*MKKU
16/10/15*