

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নংSUDA-414/2008(Pt.III)/ 1798

তারিখ20.....10.2016

MEMORANDUM**CONTINGENCY TOWARDS ADMINISTRATIVE EXPENSES FOR IMPLEMENTATION OF NSAP**

Fund is hereby released electronically in favour of Municipalities / N.A.A. / Corporations as contingency towards administrative expenses for implementation of NSAP which may be incurred on the following activities-

1. Information, Education and Communication – awareness generation activities viz. preparation and dissemination of IEC material, community mobilization, use of media, printing of application forms of schemes under NSAP, Household contact campaigns, process of Aadhaar seeding, other important document collection.
 2. Honorarium @Rs.5/- per beneficiary to the field functionary for recognition / verification / collection of useful documents from the NSAP beneficiaries.
 3. Training of Nodal Officers, Officials of PRIs viz. Training need assessment, Development of training modules and materials, organization of training programmes, current impact assessment of trainings, exposure visits, use of distance education method.
 4. Quality supervision viz. monitoring, annual verification, conducting evaluation study & impact assessment study, social audit.
 5. Setting up of grievance redressal system viz. helplines at ULB level.
 6. Management Information System viz. collection of data, electronic processing, report generation, transmission.
 7. Operation expenses viz. expenses on Bank/Post Office charges, charges relating to business correspondence by Bank, use of common service center.
 8. Stationery related to computational process/MIS.
 9. One time augmentation of computational facilities at the ULB level and one time expenses for almirah for record-keeping and functional furniture.
- ✓ **The Money Receipt in Form 42** may kindly be sent immediately after receiving the fund through electronic transfer.
 - ✓ **Utilisation Certificate of the funds since received from SUDA** may please be sent to this office in GFR-19A positively.

W. S. Gupta
20/10/16

Additional Director
& Financial Adviser, SUDA

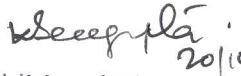
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20/10/16

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Sl. No.	ULBs Name	Total Fund Received during the Financial Year	Total Expenditure during the Financial Year	Percentage of Fund Utilized as on	Fund hereby released as "Contingency" on the basis of additional requirement as claimed by the ULBs	Memo No. & Dated	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	
1	KALIYAGANJ	16099	16000	99.39	850000	1286/NSAP/16	31-08-16
2	RAGHUNATHPUR	318875	318875	100.00	557840	RM/X-24/323	06-08-16
3	NAIHATI	195724	195724	100.00	421140	1725/MC-11	10-09-16
4	KHIRPAI	304255	304255	100.00	150000	351/KM/16	07-09-16
5	TAMRALIPTA	373300	373300	100.00	257730	598	01-09-16
6	BARUIPUR	107054	107054	100.00	14897	478/BM/SUDA/16	23-08-16
7	DANKUNI	372035	372035	100.00	187500	DKM/2016-17	28-09-16


 20/10/16
 Additional Director
 & Financial Adviser, SUDA


 20/10/16

SUDA-414/2008(Pt.III)/ 1796/1(12)

20 .10.2016

Copy for information to:

1. The Chairman / Mayor / Municipal Commissioner / Administrator, Baruipur / Dankuni / Kaliyagnaj / Khirpai / Naihati / Raghunathpur / Tamralipta Municipality / Municipal Corporation / NAA. He / She is requested to verify the respective Bank Account of the UI.B in respect of IGNOAPS that the sanctioned amount has duly been credited. In case of any discrepancy, He / She is requested to report the same immediately to SUDA.
2. P.S. to Pr. Secretary, M.A. Dept., Govt. of West Bengal;
3. Joint Secretary, M.A. Dept., Govt. of West Bengal;
4. Joint Secretary, P & RD Dept., Govt. of West Bengal;
5. Director of Local Bodies;
6. Computer Programmer, SUDA

Shreeprakash
Additional Director
& Financial Adviser, SUDA
20/10/16.

MMW
20/10/16