

ক্রমিক নং ...SUDA-414/2008(PL.III)/ 1595

তারিখ 19.09.2016

MEMORANDUM**CONTINGENCY TOWARDS ADMINISTRATIVE EXPENSES FOR
IMPLEMENTATION OF NSAP**

Fund is hereby released electronically in favour of Municipalities / N.A.A. / Corporations as contingency towards administrative expenses for implementation of NSAP which may be incurred on the following activities-

1. Information, Education and Communication – awareness generation activities viz. preparation and dissemination of IEC material, community mobilization, use of media, printing of application forms of schemes under NSAP, Household contact campaigns, process of Aadhaar seeding, other important document collection.
 2. Honorarium @Rs.5/- per beneficiary to the field functionary for recognition / verification / collection of useful documents from the NSAP beneficiaries.
 3. Training of Nodal Officers, Officials of PRIs viz. Training need assessment, Development of training modules and materials, organization of training programmes, current impact assessment of trainings, exposure visits, use of distance education method.
 4. Quality supervision viz. monitoring, annual verification, conducting evaluation study & impact assessment study, social audit.
 5. Setting up of grievance redressal system viz. helplines at ULB level.
 6. Management Information System viz. collection of data, electronic processing, report generation, transmission.
 7. Operation expenses viz. expenses on Bank/Post Office charges, charges relating to business correspondence by Bank, use of common service center.
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 9. Stationery related to computational process/MIS.
 10. One time augmentation of computational facilities at the ULB level and one time expenses for almirah for record-keeping and functional furniture.
- ✓ **The Money Receipt in Form 42** may kindly be sent immediately after receiving the fund through electronic transfer.
- ✓ **Utilisation Certificate of the funds since received from SUDA** may please be sent to this office in GFR-19A positively.

W. S. Gupta
21/9/16

Additional Director
& Financial Adviser, SUDA

MMU
19/9/16

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Sl. No.	ULBs Name	Total Fund Received during the Financial Year	Total Expenditure during the Financial Year	Percentage of Fund Utilized as on	Fund hereby released as "Contingency" on the basis of additional requirement as claimed by the ULBs	Memo No. & Dated	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	
1	BIRNAGAR	103661	99802	96.28	327840	549	19-07-16
2	GOBARDANGA	183500	183500	100.00	493000	232/UC-Contingency/GM/16	08-07-16
3	JHARGRAM	103189	103189	100.00	98000	947/1G-25	11-05-16
4	BOLPUR	495560	495560	100.00	585000	618/BM/2016-17	09-08-16
5	SAINTHIA	304255	304255	100.00	426000	3078/SM/2016	09-08-16
6	RISHRA	393000	393000	100.00	398300	721/IX	17-08-16
7	SURI	250000	250000	100.00	460000	1023/SM	17-08-16
8	JIAGANJ AZIMGANJ	352436	352436	100.00	311000	NILL	13-01-16
9	DUBRAJPUR	260512	260512	100.00	346000	1268/DM/2016	17-08-16
10	GUSHKARA	165730	165000	99.56	258000	1022/G.M	10-08-16
11	BHATPARA	300000	300000	100.00	335000	1-27/DR-1/2203	05-08-16
12	PUJALI	296175	296175	100.00	129520	970/P.M/Genl-VII/16	19-07-16
13	BASIRHAT	394000	394000	100.00	539300	611	05-08-16
14	BIDHANNAGAR MC	142000	142000	100.00	570000	BMC/G5/2016/2041	28-07-16

W. S. Sengupta
21/09/16

Additional Director
& Financial Adviser, SUDA

MMU
19/9/16

Copy for information to:

1. The Chairman / Mayor / Municipal Commissioner / Administrator, Basirhat / Bhatpara / Bidhannagar / Birnagar / Bolpur / Dubrajpur / Gobardanga / Guskara / Jhargram / Jagannj Azimgang / Pujali / Rishra / Sainthia / Suri Municipality / Municipal Corporation / NAA. He / She is requested to verify the respective Bank Account of the ULB in respect of IGNOAPS that the sanctioned amount has duly been credited. In case of any discrepancy, He / She is requested to report the same immediately to SUDA.
2. P.S. to Pr. Secretary, M.A. Dept., Govt. of West Bengal;
3. Joint Secretary, M.A. Dept., Govt. of West Bengal;
4. Joint Secretary, P & RD Dept., Govt. of West Bengal;
5. Director of Local Bodies;
6. Computer Programmer, SUDA

K. Sengupta
21/09/16.
Additional Director
& Financial Adviser, SUDA

MMU
19/9/16