

# রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-311/2016/2594

31.01.2017

তারিখ .....

ক্রমিক নং .....

From: Additional Director,  
 & Financial Adviser, SUDA

To: The Chairman,  
 Board of Administrator  
 Raiganj Municipality

### MEMORANDUM

**Sub: Release of funds to Raiganj Municipality for procurement/ installation of Mobile Toilet Vans, Big Plastic Container Vats and Portable Toilests with Mission Nirmal Bangla under Swachh Bharat Mission(U)**

Sir,

I am to invite a reference to the above subject and to state that total fund of Rs. 84,12,810.00 (Rupees Eighty Four Lakh twelve thousand eight hundred ten) only is hereby electronically released as detailed below in favour of Raiganj Municipality for procurement/installation of Mobile Toilets Vans, Big Plastic Container Vats for garbage disposal and Portable Toilests with Mission Nirmal Bangla under Swachh Bharat Mission(U) against your proposal vide Memo No. 214/RM/G dated 28.09.2016.

Sl.	Name of Payee	Amount in Rs.	Bank Details
01.	Raiganj Municipality	84,12,810.00	State Bank Of India, Raiganj Branch, A/C No: - 35537037000, IFS Code. SBIN0000162.

- Vetted estimate from MED is enclosed as reference.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

The release is also subject to the following conditions:

- 1) The fund should be utilized only for the purpose for which it is released and for no other purpose.
- 2) Works for the released amount should be executed strictly as per scheme Guidelines.
- 3) Monthly report of Physical and Financial progress should be sent to SUDA and MED by the 7<sup>th</sup> of the following month.
- 4) The amount released herein should be kept in the dedicated Bank Account for SBM maintained by the ULB.
- 5) A subsidiary Cash Book should be maintained for keeping accounts (deposits and withdrawals) of funds.
- 6) Money receipt in Form 42 may be sent immediately after receipt of the online transfer.
- 7) Appropriate amounts should be sub allotted to the concerned ULBs

Encl: As stated

Yours faithfully,



Additional Director  
& Financial Adviser, SUDA

31/01/17

SUDA-311/2016/2594/1(4)

31.01.2017

Copy Forwarded for information to:

1. Secretary, UD & MA Deptts, Govt. of West Bengal.
2. Sri B.N.Kar, Addl. Dir., SBM and Addl. Dir., ILGUS.
3. Chief Engineer, M.E. Directorate.
4. Cashier, SUDA.

Additional Director  
& Financial Adviser, SUDA

Encl.

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUPERINTENDING ENGINEER, CENTRAL CIRCLE  
MUNICIPAL ENGINEERING DIRECTORATE  
"MUNICIPAL COMMERCIAL COMPLEX" 2<sup>ND</sup> FLOOR, N.S. ROAD  
MALDA- 732101.

Phone / Fax - 03512-223702, e-mail : medsecentral@yahoo.in

Memo No : ME/SE(CC)/

V-3/2008

Dated: 11/11/2016.

From:- The Superintending Engineer  
Central Circle  
M.E. Directorate.

To :- The Executive Engineer  
Dinajpur Division  
M.E. Directorate..

Sub:- Vetting of estimate for Mobile Toilet Van (10 seater), Big Plastic Container Vat (1100 liters & 600 liters ) & portable Toilet for Development of Raiganj Municipality.

Ref. MED/DJP/<sup>224</sup>V-3/2016 dt. 10.11.2016.

Sir,

With reference to the above, the undersigned is to forward the estimate ( in quadruplicate) for the above work duly being vetted from this end. The vetted amount is Rs. 84,12,810.00 including 5% VAT as per schedule under the West Bengal VAT Act 2003 against schedule C. This is for your necessary action please.

Yours faithfully,

*sdf*  
Superintending Engineer  
Central Circle  
M.E. Directorate.

Encl: As stated.

Memo No : ME/SE(CC)/

V-3/2008

Dated: 11/11/2016.

Copy forwarded for information to :-

1. The Chairman, Board of Administrator, Raiganj Municipality.
2. The Additional Chief Engineer, North, M.E. Directorate.

*[Signature]*  
Superintending Engineer  
Central Circle  
M.E. Directorate.

Superintending Engineer  
Central Circle (Malda)  
M.E. Directorate

**Estimate of Mobile Toilet Van(10 Seater), Big Plastic Container Vats(1100litres & 660litres) & Potable Toilets.**

Sl.No.	Description of Item	Quantity (Nos.)	Rate	Amount
1	Mobile Toilet Van (10 seater) (Specification: 5 male+ 5 female toilet with 1800 litres Sludge tank & 1800 litres Water tank capacity)	4.00	746800.00 ✓	2987200.00 ✓
2	Big Plastic Container Vats 1100 litres	50.00	43000.00 ✓	2150000.00 ✓
	660 litres	75.00	29000.00 ✓	2175000.00 ✓
3	Potable Toilet	50.00	14000.00 ✓	700000.00 ✓
<b>Total=</b>				<b>8012200.00 ✓</b>
<b>Add</b> VAT(14.5%)= (+)				<b>1161769.00</b> 400610
<b>Grand Total=</b>				<b>9173969.00</b>

*Add VAT @ 5% as per schedule under the WB VAT ACT 2003 against Schedule C, Page 9 to 22*

8412810

(Rupees Ninety-one Lakhs Seventy-three Thousand Nine Hundred and Sixty-nine only)

*Rupees eighty four Lakhs twelve thousand eight hundred ten only.*

Approved

*B. K. Ghosh*  
11/11/16  
Sub-Assistant Engineer  
S.E. (Central Circle)  
M.E. D. O. Malda  
Govt. of West Bengal

*[Signature]*  
30/9/16  
Signature of  
Sub-Assistant Engineer  
Raiganj Municipality

*[Signature]*  
30/9/16  
Signature of  
Executive Officer  
Raiganj Municipality

*[Signature]*  
Signature of  
Chairman  
Board of Administrators  
Raiganj Municipality

**MAY BE VETTED**

*May be Vetted*  
*[Signature]*  
29/11/16

*[Signature]*  
29/11/16  
Sub-Assistant Engineer  
Raiganj Sub-Division  
M.E. Directorate

*May be vetted*  
*[Signature]*  
11/11/16  
Assistant Engineer  
S.E. Central Circle  
M.E. D. O. Malda  
Govt. of West Bengal

*[Signature]*  
9/11/16  
Executive Engineer  
Dinajpur Division  
M. E. Directorate  
Govt. of West Bengal

**Vetted**  
*[Signature]*  
11/11/16  
Superintending Engineer  
Central Circle, Malda  
M. E. Directorate  
Govt. of West Bengal

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015/2495

25.01.2017

ক্রমিক নং .....

তারিখ .....

From: Additional Director,  
 & Financial Adviser, SUDA

✓ To: The District Magistrate,  
 Cooch Behar

**MEMORANDUM**

**Sub: Release of fund to the District Magistrate, Cooch Behar for construction of IHHL in convergence with Mission Nirmal Bangla under Swachh Bharat Mission(U)**

Sir,

I am to invite a reference to the above subject and to state that total fund of Rs. 4,94,30,000.00 (Rupees Four Crore Ninety-four Lakh Thirty Thousand) only is hereby electronically released in favour of District Magistrate, Cooch Behar in the A/C No:- 32145268401 of State Bank of India of Cooch Behar Branch for construction of IHHL in convergence with Mission Nirmal Bangla under Swachh Bharat Mission(U) with the objective of declaring the ULBs ODF. Fund has been released on the basis of following data.

SL. NO.	Name of Municipality	Total Household	No. of Households with insantiary Latrine/ without Latrine
1	Cooch Behar	21203	1366
2	Tufanganj	5426	918
3	Mathabhanga	5538	1296
4	Dinhata	8689	1044
5	Haldibari	3435	866
6	Mekliganj	3247	696
<b>TOTAL</b>		<b>47538</b>	<b>6186</b>

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

In this connection kindly find the table prepage the provisional number of IHHL units to be constructed in the Urban Local Bodies of the District ULB wise as per findings of the comprehensive house to house survey for identification of insanitary latrine/no latrine facilities. However the actual number will be as per field executions. The model plan for the latrine unit as prepared by Municipal Engineering Directorate at an estimated cost of Rs. 10,990/- has been decided to be adopted in the program. A copy of plan and estimate of the model design of the latrine is enclosed herewith. The implementation of the program may be undertaken under the overall co-ordination of the District Magistrates and the respective ULBs. The work may be executed preferably through sanitary mart or such other self-help groups (as was done in the case of Nadia) or through the ULBs or otherwise as may be decided by the respective District Administration.

It is further informed that the progress of construction of IHHL starting from applications by the beneficiaries to completion of the units are required to be uploaded in the Govt. of India's portal under SBM. The uploading may be done by CSC e-Governance Services India Ltd. (a special purpose vehicle company constituted by Dept. of Information Technology, Govt. of India and entrusted to look after the CSC scheme across the country) or by the respective ULBs.

The District Administrations will also be required to identify the households where there is no suitable space for construction of IHHL. On receiving a feedback from the Districts proposals for construction of Community Toilets in close proximity of the identified households will be prepared and submitted to the UD & MA Dept. for reference to Finance Department for the required additional State share. Simultaneously the concerned ULBs will be required to identify suitable lands for construction of Community Toilets.

It has further been decided that the following fund sharing pattern will be adopted in implementation of the program:

GOI share	:	Rs. 4000
Matching State share	:	Rs. 1333
ULB contribution	:	Rs. 2000
Beneficiary's contribution	:	Rs. 1000
Additional State share	:	Rs. 2657
<b>Total</b>		<b>Rs. 10,990</b>

Commitments from the ULBs should be obtained by the District Magistrates regarding payment of ULBs share and beneficiary's share.

The release is also subject to the following conditions:

- 1) The fund should be utilized only for the purpose for which it is released and for no other purpose.
- 2) Works for the released amount should be executed strictly as per scheme Guidelines.
- 3) Monthly report of Physical and Financial progress should be sent to SUDA and MED by the 7<sup>th</sup> of the following month.
- 4) The amount released herein should be kept in the dedicated Bank Account for SBM maintained by the ULB.
- 5) A subsidiary Cash Book should be maintained for keeping accounts (deposits and withdrawals) of funds.
- 6) Money receipt in Form 42 may be sent immediately after receipt of the online transfer.
- 7) Appropriate amounts should be sub allotted to the concerned ULBs

Yours faithfully,

*W. Sengupta*  
27/01/17

Additional Director  
& Financial Adviser, SUDA

Encl: As stated

SUDA-22/2015/2495/1(4)

24.01.2017

Copy Forwarded for information to:

1. Secretary, UD & MA Dept, Govt. of West Bengal.
2. Sri B.N.Kar, Addl. Dir., SBM and Addl. Dir., ILGUS.
3. Chief Engineer, M.E. Directorate.
4. Cashier, SUDA.

Additional Director  
& Financial Adviser, SUDA

SUDA-22/2015/2495/1(6)

24.01.2017

Copy with copies of the enclosures forwarded for information and necessary action to:

1. The Chairman, Cooch Behar/Tufanganj/Mathabhanga/Dinhata/Haldibari/Mekliganj Municipality.

Additional Director  
& Financial Adviser, SUDA

Ex-8

**Abstract of Cost Estimate of Individual Household Latrine with GCI Sheet Wall, Roof & Door and Double leach pit of circular ferro-cement/ concrete rings.**

Sl. No.	Description of Item	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	1st Class Bricks	85.00	Each	8.50	722.50
2	Cement (Reputed brand with ISI mark)	3.00	Bag	370.00	1110.00
3	1/2" Stone Chips	5.00	C.ft.	43.00	215.00
1	Sand (Coarse)	15.00	C.ft.	32.00	480.00
2	Steel (using 8 mm rod) for 2 pit covers	2.50	kg	55.00	137.50
3	Jhama bats (PWD SOR-Wage for Breaking)	3.00	C.ft.	40.00	120.00
4	GCI sheet (of thickness 0.18 mm) for door of height 5'-0" (cutting piece from sheet of full height 10'-0"; 7 pieces in bundle @ Rs. 2,100/-)	1.00	Piece	475.00	475.00
5	GCI sheet (of thickness 0.25 mm) for roof & wall of height 5'-0" & width 2'-8" (cutting piece from sheet of height 10'-0"; 7 pieces in bundle @ Rs. 2,450/-)	3.00	Piece	535.00	1605.00
6	PVC pipe (4" dia, 2'-0" long) with 'Y' junction	1.00	Set	200.00	200.00
7	Washer, Nut-bolt, Black anneated wire (for binding GI wire if ferro cement rings used), Hinges, Sikols P sheet etc.	LS	LS	LS	100.00
8	Ceramic rural pan / trap with foot rest	1.00	Set	500.00	500.00
9	Double leach pit lining with circular ferro-cement/ concrete rings in each pit	1.00	Set	LS	1000.00
10	Timber batten for door and roof (local heart wood)	LS	LS	LS	500.00
11	Display Board	LS	LS	LS	100.00
12	Transportation cost of all Materials	LS	LS	LS	400.00
13	Skilled labour for Masonary work	4.00	MD	326.00	1304.00
14	Supervisor (to be engaged for every 6 IHHL's vide Memo No. 301 (20)/Comm-P & RD/P/NREGA/18E-01/06 (part-I) dated 08.10.2013 of P & RDD, Government of West Bengal.	0.20	MD	300.00	60.00
15	Un-skilled labour for masonary work	8.00	MD	245.00	1960.00
				<b>GRAND TOTAL = RS.</b>	<b>10989.00</b>
				<b>SAY = RS.</b>	<b>10989.00</b>
<b>(Rupees Ten Thousand Nine Hundred &amp; Eighty Nine Only)</b>					
N.B.--This estimate is prepared on the basis of PWD (WII) Schedule of Rates for building works (effective from 01st July, 2014) and Local justified marked rate:					

*[Signature]*  
27/12/15

*[Signature]*  
28/12/15

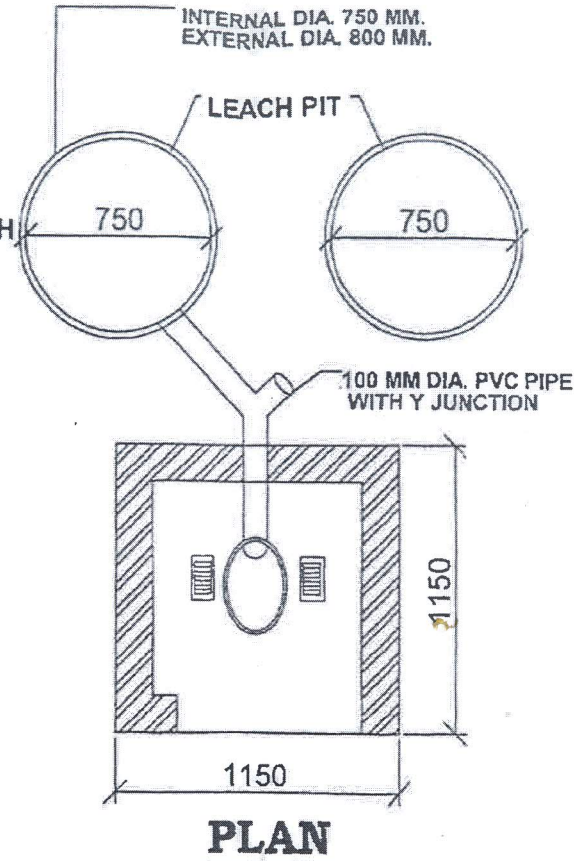
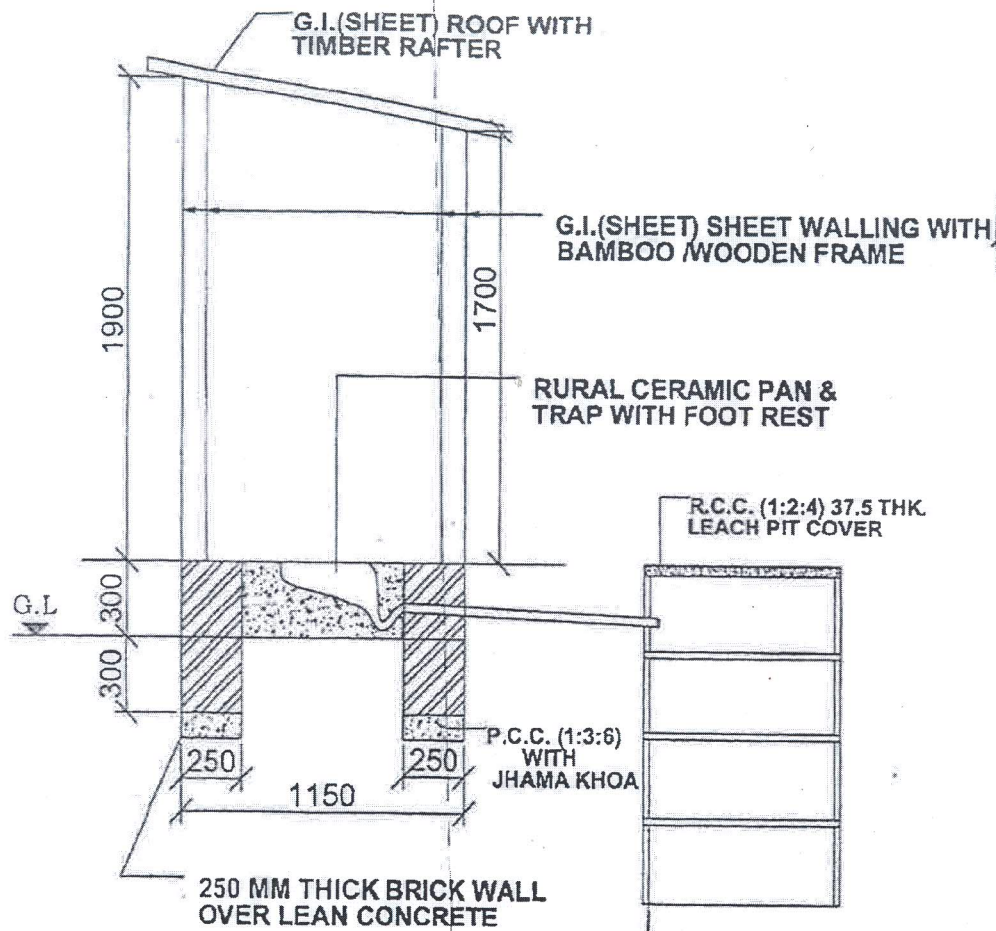
*[Signature]*  
28/12/15

2015  
28 Dec 15  
of W B  
28 Dec 15

2015  
28 Dec 15  
of W B  
28 Dec 15



Energy



LEACH PIT MADE OF 4 NOS. 750MM DIA. 300 MM DEPTH RING.

**OFF- THE PIT TOILET (DOUBLE PIT) WITH G.I.(SHEET) SHEET WALL & ROOF**

All Dimension are in mm.  
DRAWING ARE NOT TO SCALE

*Handwritten signatures and dates:*  
03/12/15  
Assistant Engineer  
Chief Engineer  
Dept. of Municipal  
City of ...

*Handwritten signature and date:*  
03/12/15  
Chief Engineer  
M F Directorate  
Dept. of Municipal  
City of ...

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-22/2015 (pt.I)/ 2456

18.01.2017

ক্রমিক নং .....

তারিখ .....

**From: Addl. Director  
& Financial Advisor, SUDA**

**To: The Additional Executive Officer,  
Hooghly Zilla Parishad**

**MEMORANDUM**

**Sub: Placement of funds at the disposal of District Administration, Hooghly for IEC activities under Swachh Bharat Mission**

Madam/Sir,

I am to invite a reference to the above subject and to state that funds as stated herein below are being released to Zilla Parishad, Hooghly District for undertaking IEC activities under Swachh Bharat Mission.

Sl no.	District	Rs. In lakh		
		central share	state share	Total
1	Hooghly	20.475	6.825	27.30
<b>Grand Total</b>		<b>20.475</b>	<b>6.825</b>	<b>27.30</b>

Under public Awareness and IEC, the activities the District Administration can undertake include:

- Town level public Awareness workshop for sensitizing people
- Banners and hoardings at appropriate locations
- Leaflets for distribution on SBM objectives
- Quiz competition in schools and colleges
- Programs involving senior citizens
- Road shows and Tablo
- Advertisement in local cable Tv channel
- Advertisement in local print media
- Innovative mechanism encouraging use of toilets and discouraging open defecation
- Workshops for sanitary marts
- School children awareness events
- Folk group sensitization events
- Technology sensitization session for Municipal Engineers
- Activities under Theme Based Cleanliness drive

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০


Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

The release is also subject to the following conditions:

- 1) The fund should be utilized only for the purpose for which it is released and for no other purpose.
- 2) Works for the released amount should be executed strictly as per scheme Guidelines.
- 3) Monthly report of Physical and Financial progress should be sent to SUDA and MED by the 7<sup>th</sup> of the following month.
- 4) The amount released herein should be kept in the dedicated Bank Account for SBM maintained by the ULB.
- 5) A subsidiary Cash Book should be maintained for keeping accounts (Deposits and Withdrawals) of funds.
- 6) Money receipt Form 42 may be sent immediately after receipt of the online transfer.

Yours faithfully,

  
18/01/17  
Additional Director &  
Financial Advisor, SUDA.

SUDA-22/2015 (pt.I)/ 2450/1 (4)

Copy forwarded for information to:

- 1) Secretary, MA & UD Department, Government of West Bengal
- 2) Director, SUDA.
- 3) Chief Engineer, ME Directorate
- 4) Additional M.D, SBM.

Date: 18.01.2017

  
18/01/17  
Additional Director &  
Financial Advisor, SUDA.

রাজ্য নগর উন্নয়ন সংস্থা  
STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ  
“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

ক্রমিক নং ..... SUDA/22/2015(pt-II)/2358

তারিখ ..... 06.01.2017

From: Additional Director &  
Financial Advisor, SUDA.

To: Commissioner/Executive Officer  
Birnagar / Domkal Municipality

**Sub: Release of funds against the cost of movable compactor/s to be supplied by the lowest bidder M/S HYVA (India) Pvt. Ltd. as per their lowest quoted rate**

Madam/Sir,

Funds are now being released in connection with cost of movable compactor under **Swachh Bharat Mission** in favour of Birnagar / Domkal Municipality. Cost of compactor/s to be supplied to your ULB by M/S HYVA (India) Pvt. Ltd.

sl	Name of Payee	Total Amount (in Rs.)	Bank Details
1.	Birnagar Municipality	1965651	UCO Bank, Birnagar Branch, A/C No: - 25040110092583, IFS Code: - UCBA0002504.
2.	Domkal Municipality	711967	United Bank Of India, Bartanbad Branch, A/C No: - 1302050013350, IFS Code: - UTBI0BBDE61.

You are requested to make necessary payment to M/S HYVA (India) Pvt. Ltd. against invoice raised by them following the terms and conditions spelt out in the clause “Terms of Payment” a copy of which was sent to you earlier. For your ready reference relevant points from the clause “Terms of Payment” are reproduced below:

**1) Payment terms:**

- All payments will be made by the respective Municipal Authority.
- Bank Guarantee towards performance security @ 10% of contract price of compactors to be deposited which shall be retained by respective Urban Local Body for the entire warranty period of 36 months.
- 80% of contract price of Compactor after receipt of equipment/vehicles at respective Municipal garage.
- 10% of contract price after trial run & commissioning & training of Municipal personnel.
- 5% of the contract price after successful and satisfactory O&M of one year.
- 5% of the contract price after successful and satisfactory O&M of another two years.

N.B. – Withheld contract price for O&M i.e. 5%+5%=10% may be considered by the authority for release subject to receipt of bank guarantee of equivalent amount valid up to completion of O&M period.

**2) Other conditions:**

- a) There shall be complete integrated free warranty for an initial period of 36 months.
- b) Supply should be completed preferably within 60 days and not beyond 120 days from the date of issue of LOI/Work Order.
- c) Delay fine: 0.3% Penalty for delay beyond contract delivery period will be chargeable on pro rata basis per day for the number of day of delay on undelivered quantity.
- d) Price should be for respective Zone, inclusive of all taxes & duties, freight, final registration, comprehensive insurance, trial run & training.
- e) Delivery to be made to respective Municipality garage.

You are also requested to see that the compactor is made functional immediately after it is delivered to your ULB by the supplier.

The release is also subject to the following conditions:

- The fund should be utilised only for the purpose for which it is released.
- Works for the released amount should be executed strictly as per scheme Guidelines.
- The amount released herein should be kept in the dedicated Bank Account for SBM maintained by the ULB.
- A subsidiary Cash Book should be maintained for keeping accounts (deposits and withdrawals) of funds.
- Money receipt in Form 42 may be sent immediately after receipt of the online transfer.

Yours faithfully,

  
06/01/17


Additional Director &  
Financial Advisor, SUDA.

**SUDA-22/2015 (pt.II)/2358/1(4)**

**Date: 06.01.2017**

Copy forwarded for information to:

- 1) Secretary, MA & UD Department, Government of West Bengal
- 2) Director, SUDA.
- 3) Chief Engineer, ME Directorate
- 4) Additional M.D, SBM.

  
06/01/17  
Additional Director &  
Financial Advisor, SUDA.