

ক্রমিক নং
SUDA-13/2013(Pt. I)/ 241তারিখ
09.02.2016**MEMORANDUM****SJSRY (Vocational Training)**

Fund is hereby electronically released in favour of Gobardanga Municipality, as per details in Page-2, for implementation of STEP-UP component of SJSRY by the respective municipalities, as per Revised SJSRY guidelines. The expenditure towards the component should be incurred by the Municipality as per prescribed revised SJSRY guidelines.

Payment to the respective trainor agency/ies should be made in phases and strictly as per the revised SJSRY guidelines and/or specific payment milestone mentioned in the Memorandum Of Understanding executed by SUDA and / or Municipality with the respective trainor agency/agencies, if any.

The final instalment of payment would be made to trainor agency/ies after the trainer agencies/trainer submit a report from the municipality stating that training has been successfully completed. Prior to making final payment to the trainor / trainor agencies, Municipality should ensure placement of at least 75% of the trainees by the concerned trainer / trainer agencies. On receipt of utilization of the released amount, further releases in the programme would be made.

The training courses are required to be regularly monitored by the ULB and the observations are to be recorded at the training centre for Trainers' future guidance.

The progress achieved on these training programmes should be indicated in the prescribed PROGRESS REPORT which is required to be sent to SUDA from your end.

The money receipt in Form 42 may kindly be sent immediately after receiving the Fund.

[Signature]
Finance Officer & Ex-Officio
Joint Director (Finance), SUDA
[Signature]
09-02-16

Sl. No.	Name of Payee	Vocational Training (Rs.)	Ref. No. & Date
1.	Serampur Municipality	11,86,000/-	1) UP-410/Misc-20 Dt. 08.07.2015

09/02/16
Finance Officer & Ex-Officio
Joint Director (Finance), SUDA
1.1.09.02.16
09.02.2016

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Copy for information to :

1. The Chairman, Serampur Municipality. He/she is requested to verify the respective Bank Account of the ULB in respect of SJSRY that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA. It may kindly be ensured that all money receipt against previous release by SUDA have been submitted. Status Report on Vocational Training and Page 8 of MIS and MIS as on 31st March,2013 and MONTHLY PROGRESS REPORT (MPR) from 01.04.2013 to 31.03.2014 are also required.

3. Joint Director(SD)/Adviser-SJSRY / Programme Coordinator/ Cashier.

09/02/16
Finance Officer & Ex-Officio
Joint Director (Finance), SUDA
1.1.09.02.16
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