

WEST BENGAL STATE URBAN LIVELIHOOD MISSION

(Under Municipal Affairs Department, Government of West Bengal)

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 94/2014/866

Date: 28/08/2018

MEMORANDUM

Release of fund in respect of Fund for fresh Training of SHGs by master trainers, CLC, SM&ID RO, RF to SHGs of SM&ID, RF to ALF of SM&ID, Printing of Books Account of group of SM&ID under DAY-NULM

Funds are hereby released electronically in favour of the Corporations / Municipalities in respect of Fund for fresh Training of SHGs by master trainers, CLC, SM&ID RO, RF to SHGs of SM&ID, and RF to ALF of SM&ID, Printing of Books Account of group of SM&ID under DAY-NULM.

- ☞ The monthly statement of expenditure may please be sent in the specified format.
- ☞ Utilisation Certificate may please be sent immediately after release of the cumulative funds under mentioned component.
- ☞ The Money receipt in Form 42 may please be sent immediately after receipt of the fund.
- ☞ No Fund should be utilized for any purpose other than for which the amount is released.

Finance Officer, SUDA

Prasidh Kumar
28.08.2018

দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

Tel: 2358-6403/6421/5767, Fax: 2358-5800, E-Mail: wbsulm@gmail.com

For successful implementation of NULM programme at ULB level we may release fund under different sub components under NULM to those ULBs who have submitted the utilisation certificate. The details are given below.

1. Revolving fund to the SHGs: - The ULBs may release the amount of RF @ Rs 10,000/ Per SHG to their saving bank account (who has reached at the age of at least 3 Months from the date of formation).

2. Revolving fund to the ALFs: - As per Claim and MIS report RF may be released for ALF who have registered under society registration act and opened their saving bank account in a bank branch.

3. Fund for Resource Organisation:- first Instalment The amount @ Rs.2500/- Per SHG may be released to the RO after reviewing the activities like Formation of SHGs; Opening of savings Bank account of the SHGs, RF released to the savings bank account of SHGs & ALF and link the SHGs with the ALF.

Second Instalment The amount @ Rs.2500/- Per SHG may be released to the RO after reviewing the activities like SHG and members of the SHGs and other details data entry in the MIS portal, Bank Credit Linkage of the SHGs and update the same information in the MIS portal. The ALF must follow the rules like Regular Meeting (At least one meeting in a month), Regular lending to the member SHGs, Regular Repayment of Loan, Regular Book Keeping (for maintenance of ALF accounts) and Regular monitoring of the activities of the SHGs (Mainly *Panchasutra*).

Third Instalment The amount @ Rs.2500/- Per SHG may be released to the RO after reviewing the activities like management of fund of the SHGs including the fund of the Cash Credit Account, disbursement of Cash Credit loan amount to the members of the SHGs, *Panchasutra* must be well maintained by the SHGs. The ALF must follow the rules like Regular Meeting (At least one meeting in a month), Regular lending to the member SHGs, Regular Repayment of Loan, Regular Book Keeping (for maintenance of ALF accounts) and Regular monitoring of the activities of the SHGs (Mainly *Panchasutra*).

Finance Officer
State Urban Development Agency
Govt. of West Bengal

[Signature]
28.08.2018.

4. Printing of Books account of the SHGs and Federations: - The fund @ Rs. 69100/- for 100 Groups may be allotted to the ULBs for printing of Books of account of the SHGs and ALF in the prescribed format.

For ALF Cash Book, general Ledger, Meeting resolution Book and Loan ledger, Pass book of the groups are required only.

5. Basic Orientation Training (BOT) for the members of the SHGs: - the members of the SHGs are the participants of Basic Orientation Training and each batch of the training should consist of maximum 40 trainees. The training Expenses is mentioned below;

- I. Folder, Reading materials and stationery (Pen, Pencil, eraser & Sharpener) :- Rs.100/- Per Trainee (Max Limit)
- II. Lunch & Tea and Snacks:- Rs.210/- For 3 Days (Max Limit)
- III. Mobility Support :- Rs.50 Per Trainee for 3 Days (Max Limit)
- IV. Contingency Support :- Rs.2000/-(Includes Venue Charges, Public Address system and others) (Max Limit)
- V. Resource fees and Conveyance:- Rs.250/- pre session/Resource Person (Maximum Two session by one Resource Person Per Day)
- VI. If Resource person/s of the training is directly linked with the NULM programme (Like CPO/EO, CMMs/APO/Cos/ Accountant) then he/she is not entitled for the resource fee.

6. CLC Fund: - The Fund May be used for meeting the expenses related to CLC only.

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Finance Officer
State Urban Development Agency
Govt of West Bengal

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28.08.2018

Sl. No.	Name of the ULB	SM&ID RF to SHGs	SM&ID RF to ALF	SM&ID RO	SM&ID Printing of Books account of groups (Rs. 69100/- for 100 Groups)	Fund for fresh Training of SHGs by master trainers	CLC	Total
1	Ashoknagar Kalyangrah	1500000						1500000
2	Bansberia	710000	1050000					1760000
3	Barasat	1500000						1500000
4	Barrackpore	500000						500000
5	Baruipur	500000						500000
6	Burdwan				207300			207300
7	Dhulian	900000						900000
8	Durgapur	800000						800000
9	Egra	250000	600000				300000	1150000
10	Gayeshpur	800000						800000
11	Ghatal	1000000	700000	250000	69100			2019100
12	Halisahar	500000						500000
13	Jangipur	600000						600000
14	Kalyani		650000					650000
15	Kharagpur	1000000						1000000
16	Naihati	400000						400000
17	New Barrackpur					240000	300000	540000
18	North Dum Dum	700000						700000
19	panskura	400000				200000		600000
20	Serampore				69100			69100
21	Rishra	700000						700000
22	Sonamukhi	500000						500000
23	Uluberia			500000				500000
24	Santipur	600000	100000					700000
25	Kharar	200000						200000
26	Beldanga	200000	600000					800000
Total		14260000	3700000	750000	345500	440000	600000	20095500

Finance Officer
State Urban Development Agency
Govt of West Bengal

M. S. Mukherjee
28.08.2018

SUDA-94/2014/866/1(29)

28.08.2018

Copy for information to:

1. The Mayor/chairperson, Ashokenagar Kalyangarh / Bansberia / Barasat / Barrackpore / Baruipur / Burdwan / Dhulian / Durgapur / Egra / Gayeshpur / Ghatal / Halisahar / Jangipur / Kalyani / Kharagpur / Naihati / New Barrackpur / North Dum Dum / Panskura / Serampore / Rishra / Sonamukhi / Uluberia / Kharar / Santipur / Beldanga MC/Municipality.

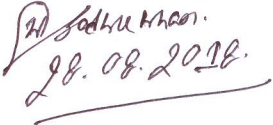
He/she is requested to verify the respective Bank Account of the ULB in respect of NULM that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA.

2. Deputy Director (DD), SUDA.

3. F.O., SUDA.

4. Cashier, SUDA.


Finance Office, SUDA


28.08.2018