

# WEST BENGAL STATE URBAN LIVELIHOOD MISSION

(Under Municipal Affairs Department, Government of West Bengal)

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA- 94/2014(pt-1) / 786

Date: 23/07/2018

## MEMORANDUM

**Release of fund in respect of Fund for fresh Training of SHGs by master trainers, SM&ID, IEC, CLC, Financial Literacy Camp, RF to SHGs of SM&ID, RF to ALF of SM&ID under DAY-NULM**

Funds are hereby released electronically in favour of the Corporations / Municipalities / N.A.A in respect of Fund for fresh Training of SHGs by master trainers, SM&ID, IEC, CLC, Financial Literacy Camp, RF to SHGs of SM&ID, and RF to ALF of SM&ID under DAY-NULM.

- ☞ The monthly statement of expenditure may please be sent in the specified format.
- ☞ Utilisation Certificate may please be sent immediately after release of the cumulative funds under mentioned component.
- ☞ The Money receipt in Form 42 may please be sent immediately after receipt of the fund.
- ☞ No Fund should be utilized for any purpose other than for which the amount is released.

  
Finance Officer, SUDA

*M. S. Suman.*  
23.07.2018

দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

Tel: 2358-6403/6421/5767, Fax: 2358-5800, E-Mail: [wbsulm@gmail.com](mailto:wbsulm@gmail.com)

**1. Basic Orientation Training (BOT) for the members of the SHGs:** - the members of the SHGs are the participants of Basic Orientation Training and each batch of the training should consist of maximum 40 trainees. The training Expenses is mentioned below;

I. Folder, Reading materials and stationery (Pen, Pencil, eraser & Sharpener):- Rs.100/- Per Trainee (Max Limit)

II. **Lunch & Tea and Snacks:** - Rs.210/- For 3 Days (Max Limit)

III. **Mobility Support:** - Rs.50 per Trainee for 3 Days (Max Limit)

IV. **Contingency Support:** - Rs.2000/- (Includes Venue Charges, Public Address system and others) (Max Limit)

V. **Resource fees and Conveyance:** - Rs.250/- pre session/Resource Person (Maximum Two session by one Resource Person per Day)

VI. If Resource person/s of the training is directly linked with the NULM programme (Like CPO/EO, CMMs/APO/Cos/ Accountant) then he/she is not entitled for the resource fee.

VII. The fund cannot be used for the purpose of Refresher Training.

VIII. Conduct the BOT training as per availability of fund on training head at ULB level.

**2. SM&ID fund:** - The fund may be used for the SHG and SHG related expenses like registration of ALF & CLF, Review meeting with RO/ALFs/CLF, Audit and Renewal Expenditure for ALF and CLF, SHG Grading Camp, taskforce meeting etc. The fund should not be used for the purpose of orientation programme for NULM programme.

**3. Information Education and Communication:** - IEC fund may be used for the purpose of IEC activity only. The fund cannot be used for the purpose of Orientation Programme.

**4. CLC Fund:** - The Fund May be used for meeting the expenses related to CLC only.

**5. Financial Literacy Camp:** - **Financial Literacy Camp:** - The financial Literacy Camp may be organised at word level. The LDM of the District, DCOs of different Banks and bank Branch Managers should be the main speaker of the programme and maximum of 100 SHG members (focus on the SHGs who have linked with formal bank Credit from bank branches.) will be the participants. The amount of Rs. 50/- per member may be used for programme expenses. Financial Literacy programme should not be merged with any other programmes.

**6. Revolving fund to the SHGs:** - The ULBs may release the amount of RF @ Rs 10,000/ Per SHG to their saving bank account (who has reached at the age of at least 3 Months from the date of formation).

**7. Revolving fund to the ALFs:** - As per Claim and MIS report RF may be released for ALF who have registered under society registration act and opened their saving bank account in a bank branch.

Finance Officer  
State Urban Development Agency  
Govt of West Bengal

*R. Adhikari*  
23.07.2018

Sl. No	Name of the ULBs	Fund for fresh Training of SHGs by master trainers	SM&ID	IEC	CLC	Financial Literacy Camp	SM&ID RF to SHGs	SM&ID RF to ALF	Total
1	Alipurduar	100000	30000	20000		20000			170000
2	Arambagh Municipality		30000	10000		10000	700000		750000
3	Ashokenagar Kalyangarh		30000	20000	100000	20000			170000
4	Baduria Municipality		30000	10000		10000			50000
5	Baidyabati		30000	20000	200000	20000			270000
6	Balurghat	140000	30000	10000		20000			200000
7	Bankura	200000	30000	20000		20000			270000
8	Bansberia			20000	300000	20000			340000
9	Barasat	200000	30000	20000		20000			270000
10	Barrackpore	200000	30000	20000		20000			270000
11	Baruipur Municipality	100000	20000	10000		10000			140000
12	Basirhat		30000	10000		10000			50000
13	Beldanga Municipality			10000		10000			20000
14	Berhampore			10000		10000			20000
15	Bhadreswar		30000	10000		10000			50000
16	Bhatpara	200000		20000		20000			240000
17	Birnagar Municipality		30000	10000	200000	10000			250000
18	Bishnupur Municipality		30000	20000		20000			70000
19	Bolpur Municipality	100000	30000	20000		20000			170000
20	Bongaon	200000	30000	20000		20000			270000
21	Budge Budge Municipality		30000	10000		20000			60000
22	Buniyadpur		30000	10000		10000			50000
23	Burdwan	200000	30000	20000	200000	20000	2010000	1300000	3780000
24	Chakdah Municipality		30000	10000	200000	20000			260000
25	Champdany		30000	10000		10000			50000
26	Chandannagar MC		30000	20000		20000			70000
27	Chandrakona Municipality	100000	20000	10000		10000			140000
28	Contai Municipality	200000	30000	20000		20000		1250000	1520000
29	Cooch Behar		30000	10000	200000	20000			260000
30	Dainhat Municipality	100000	20000	10000		20000			150000
31	Dalkhola Municipality	100000	20000	10000		20000			150000
32	Dankuni Municipality	100000	30000	20000	100000	20000			270000
33	Dhulian Municipality	100000	30000	10000		20000			160000
34	Dhupguri Municipality	100000	20000	10000	100000	20000			250000
35	Dinhata Municipality	100000	20000	10000		10000			140000
36	Domkol Municipality		20000	10000		20000			50000
37	Dubrajpur Municipality		20000	10000		20000			50000
38	Dum Dum	140000	30000	20000	300000	20000			510000
39	Durgapur MC					20000			20000
40	Egra Municipality	100000	30000	20000		20000			170000
41	English Bazar		30000	20000		10000			60000

Finance Officer  
State Urban Development Agency  
Govt of West Bengal

*P. S. S. Suman*  
23.07.2018.

Sl. No	Name of the ULBs	Fund for fresh Training of SHGs by master trainers	SM&ID	IEC	CLC	Financial Literacy Camp	SM&ID RF to SHGs	SM&ID RF to ALF	Total
42	Gangarampore Municipality			20000		10000			30000
43	Garulia Municipality		30000	20000					50000
44	Gayeshpur Municipality	100000	30000	20000		20000			170000
45	Ghatal Municipality	100000	30000	20000		20000			170000
46	Gobardanga Municipality	100000	30000	20000		10000			160000
47	Gushkara Municipality	100000	30000	20000		20000			170000
48	Habra	100000	30000	20000	200000	20000			370000
49	Haldia		30000	20000		10000			60000
50	Haldibari Municipality	100000	30000	20000		20000			170000
51	Halisahar	100000	30000	20000	200000	20000			370000
52	Haringhata Municipality	100000	30000	20000		20000			170000
53	Hooghly Chinsurah	200000	30000	20000		20000			270000
54	Howrah		30000	20000					50000
55	Islampur Municipality	200000	30000	20000	200000	20000	1000000	500000	1970000
56	Jalpaiguri		30000	20000		20000			70000
57	Jangipur Municipality	200000	30000	20000		20000			270000
58	Jhargram Municipality	200000	30000	20000		20000			270000
59	Jiaganj-Azimganj Municipality	140000	30000	20000	200000	20000			410000
60	Joynagar-Mazilpur Municipality	100000	30000	20000	200000				350000
61	Kaliaganj Municipality	100000	30000	20000	100000	20000			270000
62	Kalimpong Municipality		30000	20000		10000			60000
63	Kalna Municipality	100000	30000	20000		20000	400000		570000
64	Kalyani	100000	30000	20000		20000			170000
65	Kamarhati		30000	20000		20000			70000
66	Kanchrapara		30000	10000					40000
67	Kandi Municipality		30000	10000		10000			50000
68	Katwa Municipality		30000	10000		10000			50000
69	Kharagpur	200000	30000	20000		20000			270000
70	Kharar Municipality	100000	30000	10000		10000			150000
71	Khardah		30000						30000
72	Khirpai Municipality		30000	20000		20000			70000
73	Kolkata MC		30000	20000		20000			70000
74	Konnagar Municipality	100000	30000	10000		10000			150000
75	Krishnanagar	100000	30000	20000		20000			170000
76	Kurseong Municipality		30000		200000	10000			240000
77	Madhyamgram	200000	30000	20000		20000			270000
78	Maheshtala	100000	30000	20000		20000			170000
79	Mal Municipality	200000	30000	20000	200000	20000	1000000		1470000
80	Mathabhanga Municipality	140000	30000	20000		20000			210000
81	Medinipur		30000	20000		20000			70000
82	Mekliganj Municipality	100000	30000	10000		20000			160000

Finance Officer  
State Urban Development Agency  
Govt of West Bengal

*[Signature]*  
23.04.2018

Sl. No	Name of the ULBs	Fund for fresh Training of SHGs by master trainers	SM&ID	IEC	CLC	Financial Literacy Camp	SM&ID RF to SHGs	SM&ID RF to ALF	Total
83	Memari Municipality	100000	30000	10000		20000			160000
84	Mirik Municipality		30000			20000			50000
85	Murshidabad Municipality		30000	10000	200000	20000			260000
86	Nabadwip	100000	30000	20000		20000			170000
87	Naihati	100000	30000	10000		10000			150000
88	Nalhati Municipality		30000	20000		20000			70000
89	New Barrackpur Municipality		30000	20000		20000			70000
90	North Barrackpore		30000	20000		20000			70000
91	North Dum Dum	200000	30000	20000		20000		1100000	1370000
92	Old Malda Municipality	60000	30000		200000	10000			300000
93	Panihati		30000	20000		20000			70000
94	Panskura Municipality	100000	30000	20000		20000			170000
95	Pujali Municipality		30000			10000			40000
96	Purulia	200000	30000	20000		20000			270000
97	Raghunathpur Municipality	100000	30000	20000		10000			160000
98	Raiganj		30000	20000		20000			70000
99	Rajpur Sonarpur	140000	30000	20000		20000		550000	760000
100	Ramjibanpur Municipality	100000	30000	10000		20000	550000		710000
101	Rampurhat Municipality		30000	10000		20000			60000
102	Ranaghat Municipality	200000	30000	20000	300000	20000			570000
103	Rishra		30000						30000
104	Sainthia Municipality		30000	20000		20000			70000
105	Santipur	140000	30000	20000	200000	20000			410000
106	Serampore	100000	30000	20000	200000	20000	500000		870000
107	Siliguri MC	200000	30000	20000		30000			280000
108	Sonamukhi Municipality	140000	30000	10000		20000			200000
109	South Dum Dum		30000	20000		20000			70000
110	Suri	200000	30000	20000	200000	20000			470000
111	Taherpur Municipality		30000		100000	20000			150000
112	Tamluk	200000	30000	20000		20000			270000
113	Tarakeswar Municipality	100000	30000	10000		10000			150000
114	Titagarh		30000	10000					40000
115	Tufanganj Municipality	100000	30000	10000		10000			150000
116	Uluberia	200000	50000	20000		20000			290000
117	Uttarpara Kotrung	100000	30000	20000		20000			170000

Finance Officer  
State Urban Development Agency  
Govt of West Bengal

*[Signature]*  
23.01.2018

SUDA-94/2014(pt-1)/~~786~~/1(4).

23.07.2018

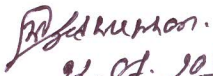
Copy for information to:

1. The Mayor/chairperson, Alipurduar / Arambagh / Ashokenagar Kalyangarh / Baduria / Balurghat / Bankura / Bansberia / Barasat / Barrackpore / Baruipur / Basirhat / Beldanga / Berhampore / Bhadreswar / Bhatpara / Birnagar / Bishnupur / Bolpur / Bongaon / Budge Budge / Buniyadpur / Burdwan / Chakdah / Champdany / Chandannagar / Chandrakona / Contai / Cooch Behar / Dainhat / Dalkhola / Dankuni / Dhulian / Dhupguri / Dainhat / Domkal / Dubrajpur / Dum Dum / Durgapur / Egra / English Bazar / Gangarampore / Garulia / Gayeshpur / Ghatal / Gobardanga / Gushkara / Habra / Haldia / Haldibari / Halisahar / Haringhata / Hooghly Chinsurah / Howrah / Islampur / Jalpaiguri / Jangipur / Jhargram / Jiaganj-Azimganj / Joynagar-Mozilpur / Kaliaganj / Kalimpong / Kalna / Kalyani / Kamarhati / Kanchrapara / Kandi / Katwa / Kharagpur / Kharar / Khardah / Khirpai / Kolkata / Konnagar / Krishnanagar / Kurseong / Madhyamgram / Maheshtala / Mal / Mathabhanga / Medinipur / Mekliganj / Memari / Mirik / Murshidabad / Nabadwip / Naihati / Nalhati / New Barrackpore / North Barrackpore / Old Malda / Panihati / Panskura / Pujali / Purulia / Raghunathpur / Raiganj / Rajpur Sonarpur / Ramjibanpur / Rampurhat / Ranaghat / Rishra / Sainthia / Santipur / Serampore / Siliguri / Sonamukhi / South Dum Dum / Suri / Taherpur / Tamluk / Tarakeswar / Titagarh / Tufanganj / Uluberia / Uttarpara Kotrung MC/Municipality/N.A.A.

He/she is requested to verify the respective Bank Account of the ULB in respect of NULM that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA.

2. Deputy Director (DD), SUDA.
3. F.O., SUDA.
4. Cashier, SUDA.

  
Finance Office, SUDA

  
23.07.2018.