

## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ  
 “ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-7/99(Pt. V)/ 1702

09.10.2013

ক্রমিক নং.....

তারিখ.....

**MEMORANDUM****SJSRY (Vocational Training )**

Funds are hereby released in favour of different Municipality/ Municipalities, as per details in Page-2, for implementation of STEP-UP component of SJSRY by the respective municipalities, as per Revised SJSRY guidelines. The expenditure towards the component should be incurred by the Municipality as per prescribed revised SJSRY guidelines.

Payment to the respective trainor agency/ies should be made in phases and strictly as per the revised SJSRY guidelines and/or specific payment milestone mentioned in the Memorandum Of Understanding executed by SUDA and / or Municipality with the respective trainor agency/agencies, if any.

The final instalment of payment would be made to trainor agency/ies after the trainer agencies/trainer submit a report from the municipality stating that training has been successfully completed. Prior to making final payment to the trainor / trainor agencies, Municipality should ensure placement of at least 75% of the trainees by the concerned trainor / trainor agencies. On receipt of utilization of the released amount, further releases in the programme would be made.

The training courses are required to be regularly monitored by the ULB and the observations are to be recorded at the training centre for Trainers' future guidance.

The cost of tool kits, as per revised guidelines, is not be admissible for the successful trainees in all the training courses. Tools/kits would be provided to the successful trainees in those trades only, where tools/kits are considered vital for pursuing income-generating activities in the post-training phase. The ULB is requested to place demand for such funds immediately before completion of any training course as per format given in Page-2.

Name of Trade	No. of Trainees enrolled	Number of Trainees successfully completed training	Name of Trainer / Training Agency	Quantum of fund required (subject to maximum of Rs.600/- per successful Trainee)

It is requested to inform this office alongwith particulars in proforma No. I & II under this office No. 119-98/1651(122) dt. 4.2.2000 after completion of the programme to enable further release of fund from this end.

Besides the above, the progress achieved on these training programmes should also be indicated in the prescribed **INTEGRATED PROGRESS REPORT** in page no.8, which is required to be sent to SUDA from your end.

The money receipt in Form 42 may kindly be sent immediately after receiving the Fund.

Sl. No	Name of Payee	Vocational Training (Rs.)	Ref. No. & Date
1.	Barasat Municipality	749243.00	106-BM/53/2013-14 Dt. 19.08.13
2.	Bongaon Municipality	687500.00	B.M. 921 Dt. 15.06.13
3.	Maheshtala Municipality	140450.00	301/XIII/MM/SJSRY/103 Dt. 8.7.13
4.	North Dum Dum Municipality	394692.00	NDDM/SJSRY/2691 Dt. 31.07.13
5.	Kanchrapara Municipality	389186.00	1443 Dt. 06/07/13 & 2097 Dt. 30.7.13
6.	Budge Budge Municipality	147473.00	B/B/M/1205 Dt. 26.08.13
7.	Jhargram Municipality	106200.00	1284/SJSRY Dt. 12.07.13
8.	Dum Dum Municipality	119383.00	230/DDM/GRN/13 Dt. 01.08.13

09/10/13  
Finance Officer, SUDA

1.10  
09-10-13

**SUDA-7/99(Pt. V)/1702/1(12)****09.10.2013**

Copy for information to :

1. The Chairman, Barasat/Bongaon/Maheshtala/North Dum Dum/ Kanchrapara/Budge Budge/Jhargram/Dum Dum Municipality. He/she is requested to verify the respective Bank Account of the ULB in respect of SJSRY that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA. It may kindly be ensured that all money receipt against previous release by SUDA have been submitted. **Status Report on Vocational Training and Page 8 of MIS and MIS as on 31st March,2013 and MONTHLY PROGRESS REPORT (MPR) from 01.04.2013 to 31.08.2013 are also required.**
2. The Project Officer, DUDA, North 24-Parganas/ South 24-Parganas /Paschim Midnapore District.
3. Adviser-SJSRY/ Cashier/ Programme Coordinator.

09/10/13  
Finance Officer, SUDA

*[Signature]*  
09.10.13



## রাজ্য নগর উন্নয়ন সংস্থা

## STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ

“ILGUS BHAVAN”, H-C Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

SUDA-7/99(Pt. V)/ 1722

23.10.2013

ক্রমিক নং.....

তারিখ.....

MEMORANDUM**SJSRY (Vocational Training )**

Funds are hereby released in favour of different Municipality/ Municipalities, as per details in Page-2, for implementation of STEP-UP component of SJSRY by the respective municipalities, as per Revised SJSRY guidelines. The expenditure towards the component should be incurred by the Municipality as per prescribed revised SJSRY guidelines.

Payment to the respective trainor agency/ies should be made in phases and strictly as per the revised SJSRY guidelines and/or specific payment milestone mentioned in the Memorandum Of Understanding executed by SUDA and / or Municipality with the respective trainor agency/agencies, if any.

The final instalment of payment would be made to trainor agency/ies after the trainer agencies/trainer submit a report from the municipality stating that training has been successfully completed. Prior to making final payment to the trainor / trainor agencies, Municipality should ensure placement of at least 75% of the trainees by the concerned trainor / trainor agencies. On receipt of utilization of the released amount, further releases in the programme would be made.

The training courses are required to be regularly monitored by the ULB and the observations are to be recorded at the training centre for Trainers' future guidance.

The cost of tool kits, as per revised guidelines, is not be admissible for the successful trainees in all the training courses. Tools/kits would be provided to the successful trainees in those trades only, where tools/kits are considered vital for pursuing income-generating activities in the post-training phase. The ULB is requested to place demand for such funds immediately before completion of any training course as per format given in Page-2.

দূরভাষ : ২৩৫৮ ৬৪০৩ / ৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel : 2358 6403/5767, Fax : 2358 5800, E-mail : wbsudadir@gmail.com

Account Section : 2358 6408

Name of Trade	No. of Trainees enrolled	Number of Trainees successfully completed training	Name of Trainor / Training Agency	Quantum of fund required (subject to maximum of Rs.600/- per successful Trainee)

It is requested to inform this office alongwith particulars in proforma No. I & II under this office No. 119-98/1651(122) dt. 4.2.2000 after completion of the programme to enable further release of fund from this end.

Besides the above, the progress achieved on these training programmes should also be indicated in the prescribed INTEGRATED PROGRESS REPORT in page no.8, which is required to be sent to SUDA from your end.

The money receipt in Form 42 may kindly be sent immediately after receiving the Fund.

Sl. No	Name of Payee	Vocational Training (Rs.)	Ref. No. & Date
1.	Baruipur Municipality	232000.00	1. 234/BM/SUDA/BPO/13 Dt. 21. 6.13 2. 415/BM/SUDA/BPO/13 Dt. 5.9.13
2.	Contai Municipality	57868.00	CM-877.GEN-482(1) Dt. 25.08.13
3.	Naihati Municipality	229227.00	696/me-11 /Dt. 10.06.3
4.	Gayeshpur Municipality	384000.00	1. GM/GL/SJSRY/296/13 Dt. 17.05.13 2. GM/GL/SJSRY/295/13 Dt. 17.05.13
5.	Rishra Municipality	112500.00	240/XI Dt. 08.05.2013
6.	Sainthia Municipality	121193.00	1. 6626/SM/2012 Dt. 15.12.2012 2. 1611/SM/2013 Dt. 28.06.2013
7.	Khardah Municipality	50000.00	KDHM/552/13 Dt. 09.07.2013
8.	Baranagar Municipality	100000.00	232 Dt. 15.07.13
9.	Islampur Municipality	365170.00	29/L.M/2012 Dt. 9.1.2013
10.	Nalhati Municipality	20030.00	718/1/Nal/Muni Dt. 29.08.2013

  
 Finance Officer, SUDA  
 23.10.13

SUDA-7/99(Pt. V)/ 1722 (15)

23.10.2013

Copy for information to :

1. The Chairman, Baruipur/Cotai/Naihati/Gayeshpur/Rishra/ Sainthia/ Khardah/Baranagar/Islampur/Nalhati Municipality. He/she is requested to verify the respective Bank Account of the ULB in respect of SJSRY that the sanctioned amount has duly been credited. For any discrepancy, he/she is requested to report the same immediately to SUDA. It may kindly be ensured that all money receipt against previous release by SUDA have been submitted. Status Report on Vocational Training and Page 8 of MIS and MIS as on 31st March,2013 and MONTHLY PROGRESS REPORT (MPR) from 01.04.2013 to 30.09.2013 are also required.
2. The Project Officer, DUDA, North 24-Parganas/ South 24-Parganas /Purba Midnapore/Hooghly/Birbhum\Uttar Dinajpur District.
3. Adviser-SJSRY/ Cashier/ Programme Coordinator.

23/10/13  
Finance Officer, SUDA/s/ew  
23-10-13