

OFFICE OF THE COUNCILLORS OF
RAGHUNATHPUR MUNICIPALITY

Madan Mohan Barat

Chairperson

P.O. – RAGHUNATHPUR, Dist.- PURULIA

Email: - raghunathpur.ulb@gmail.com

Memo No. RM/X-24/ 153

Date- 10/07/2020

NOTICE INVITING QUOTATION (for Bleaching powder and Phenyl Liquid)

Sealed quotations are invited from reputed/bonafide suppliers having legal papers for supply of **Bleaching powder and Phenyl Liquid** for official uses of Raghunathpur Municipality.

The last date for receiving quotation is 22/07/2020 upto 1.00 PM.

The quotation will be opened on 23/07/2020 at 12.00 noon by the Chairperson in his chamber. The participants or their authorised representatives may remain present at the time of opening bids. The authority reserves the right to accept or reject any quotation without causing any reasons thereof. The quotation is received in the following format for the following articles.

TERMS and CONDITIONS:-

1. Rate for each item shall be quoted on letter head as prescribed format in both words and figures. Rate must be strictly quoted in terms of unit to reduce the ambiguity of rate, for example unit specified in terms of piece should be rated in terms of piece but not in terms of boxes / any other units.
2. The price quoted in the list of the articles shall be inclusive of all charges including delivery.
3. The bidders shall sign at each page of the quotation documents and all its annexure.
4. Each bidder shall submit only one quotation.
5. The detail description of **Bleaching powder and Phenyl Liquid** is noted in Annexure-I.
6. The Bid in Annexure-I is to be submitted under sealed cover subscribing on the envelope as quotation for Articles for the year 2020 vide NIQ no. RM/x-24/153 date 11-7-2020 and addressed to the Chairperson, Raghunathpur Municipality, At & PO- Raghunathpur, Dist.-Purulia, Pin-723133
7. Quotation is valid up to 31/12/2020 from the date of work order subject to extension at the direction of the Authority.
8. Earnest money of Rs.1000/- in terms of DD on Nationalised/Commercial Bank required to be submitted in favour of the Chairperson, Raghunathpur Municipality payable at Raghunathpur. The quotation without earnest money deposited will be rejected. Exemption of EMD will be allowed only to eligible organisations/societies i.e., organisations/societies producing valid documents/order in support of the exemption.
9. Procurement in phase shall be made as and when required by the office.. The supply of materials shall have to be delivered within seven days from the date of issue of supply order from time to time as per specification.
10. Bill in duplicate along with receipted challan is to be furnished to the office of the Chairperson for payment. No advance payment shall be made.
11. Invoice shall be raised by the supplier only after supply of items/articles as per specification of the authority. The authority after through scrutiny shall release payment if found appropriate. In case the amount/quantity/specification etc stated in the invoice found to be inappropriate, the authority reserves the right to reject the same and release the payment accordingly.
12. The intending bidders shall furnish copies of current PAN card, Last IT Return, GST Registration certificate, P.Tax registration, Trade Licence issued by Municipality or Panchayats, Bank accounts

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detail and Earnest Money Deposit amounting Rs.1000/- (rupee one thousand only) shall be enclosed with the Bid. The EMD shall be released immediately to the unsuccessful Bidders.

13. Usual Tax will be deducted from payment made as per relevant Rules of Government.
14. The Authority reserves the right to accept or reject any or all bids in full or in parts whatsoever without assigning any reason thereof.

M. Barat
Chairperson

Raghunathpur Municipality

Memo no. *RM/x-24/153(13)*

Date *11-7-2020*

Copy forwarded for information and necessary action to:

1. The Joint Secretary to the Government of West Bengal, UD&MA Department, MA Branch, Salt Lake , Kolkata with a request to arrange to publish in the Departmental website
2. The Director , SUDA, ILGUS Bhavan, Salt lake, Kol-71 with a request to arrange to publish in the Departmental website
3. The District Magistrate, Purulia
4. Sri Puspendu Chakraborty, Software Manager, IT Cell, SUDA, ILGUS Bhavan, HC Block, Sector-III, Kolkata-106 with a request to publish in the Departmental website
5. The Sub Divisional Officer, Raghunathpur
6. The Chairperson, Purulia Municipality
7. The B.D.O. (All), under Raghunathpur Sub Division.
8. The District Information & Cultural Officer, Purulia
9. The Sub Divisional Information and Cultural Officer, Raghunathpur Sub Division for publication.
10. District Informatic Officer, NIC, Puruliawith a request to publish in the District website
11. The Member (All), Tender Committee, Raghunathpur Municipality
12. IT Co-ordinator, Raghunathpur Municipality for publishing in the Municipality web site.
13. Office Notice Board


Executive Officer

Raghunathpur Municipality

ANNEXURE-A

Memo No.

Date

Specification : Bleaching powder and Phenyl Liquid

Sl. No.	Description of items	Accounting Unit/Size Pack	Minimum Requirement	Rate per unit including GST & etc.	
				Figure	Words
1	Black disinfectant fluid Phenyl	Litre	400 litre		
2	Bleaching powder _ Not Less than 30% w/v available Chlorine	25 kg/Pack	10 quintal		

Declaration: I/we declare that the above mentioned information is correct in all aspect and I/we abide by the terms and conditions of the quotation vide memo no. RM/A-24/153 date 11-7-2020 If the information is found incorrect or false at any stage of the bid ,my bid/candidature may be liable for rejection.

Signature of Bidder