

RAGHUNATHPUR MUNICIPALITYMadan Mohan Barat
Chairperson

P.O. - Raghunathpur, Dist-Purulia

Ref-RM/Civil/ELE/NIT/361

Date-03/10/2020

NOTICE INVITING TENDER FOR SUPPLY OF ELECTRICAL ITEMS(3rd Call)

Raghunathpur Municipality, Raghunathpur: Dist.-Purulia invites tender in single bid systems from OEM/authorized distributors/authorized dealers/Firms for the following:

TECHNICAL SPECIFICATION (Schedule of Requirement)

Sl. No.	Description of items	Minimum requirement	Remarks(Require make)
1	L.E.D. Lamp 20W	500 Nos	Reputed Brand with Minimum One year Warranty
2	L.E.D. Lamp 15W	250 Nos	Reputed Brand with Minimum One year Warranty
3	L.E.D. Lamp 12W	250 Nos	Reputed Brand with Minimum One year Warranty
4	Pointed Holder	500 Nos.	Good Quality
5	Aluminium Wire	10 Coil	4mm single core (Reputed Brand)
6	Main Wire	10 Coil	6mm Reputed Brand
7	Cut Out	50 Pcs.	63Amp Reputed Brand
8	Cut Out	30 Pcs.	100Amp Reputed Brand
9	Cut Out	20 Pcs.	200Amp Reputed Brand
10	Bati	400 Pcs.	Big Size (Reputed Brand)
11	PVC Tape	2 Box.	Good Quality (Reputed Brand)
12	10mm 2Way	10 Coil	(Reputed Brand)

The Tender Document can be downloaded from <https://raghunathpurmunicipality.in> or UD&MA Department website <http://www.wburbanservices.gov.in> or Purulia District website or available from the office of the Chairperson, Raghunathpur Municipality, At & PO- Raghunathpur, Dist.-Purulia, Pin-723133.

The bid will be received by dropping in a sealed box kept at the office of the Chairperson, Raghunathpur Municipality, Raghunathpur, Dist.-Purulia from 11.00 am to 2.00 pm on all working days from 03rd Oct'2020 to 12th Oct'2020. The tender will be opened on 13th Oct'2020 at 12.00 noon at the office chamber of the Chairperson, Raghunathpur Municipality and at the time of opening the bidders may present. The opening date may be changed due to unforeseen reason if so arises.

Critical Dates of Tender

Sl.no.	Particulars	Date	Time
1	Date & Time of Publication/Download of Tender	03.10.2020	2.00 P.M.
2	Bid Submission Start Date & Time	03.10.2020	After 2.00 P.M.
3	Bid Submission Close Date & Time	12.10.2020	2.00 P.M.
4	Opening of Bids	13.10.2020	12.00 Noon

TENDER FEE & EARNEST MONEY DEPOSIT DETAILS

1. Tender Fee of Rs. 1,000/- (Rupees One thousand Only) in the form of DD from Nationalized/scheduled bank in favour of Chairperson, Raghunathpur Municipality payable at Raghunathpur, should be submitted.
2. EMD of Rs.5,000/- (Rupees five thousand Only) in the form of DD from Nationalized/scheduled bank in favour of Chairperson, Raghunathpur Municipality payable at Raghunathpur, should be submitted.
3. EMD of all unsuccessful bidders. (If any) will be returned after finalization of the tender. EMD of the successful bidder will be returned only after successful completion of the order.
4. The amount of EMD (if any) is liable to be forfeited, if the tenderer withdraws from the offer after submission of the tender or after the acceptance of the offer and fails to complete the order.
5. No interest will be paid on the EMD (if any) deposited / remitted

ELIGIBILITY CRITERIA

1. Firm Incorporation Certificate/Trade Licence issued by Municipalities or Panchayats, PAN details, GST details, current IT return, P.Tax return are to be provided.
2. The Bidder should give self-declaration certificate for acceptance of all terms & conditions of tender documents. A duly completed certificate to this effect is to be submitted as per the Annexure-I.
3. The firm should be neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered/pending against the firm or its owner / partners anywhere in India. A duly completed certificate to this effect is to be submitted as per Annexure-II
4. The bidder should attach list of Purchase Order / Work Order where the similar type of work executed during the last three years from the date of publication of tender. The details of the same along with supporting document w.r.t. satisfactory execution of work from clients are to be submitted.
5. The bidder should be OEM / Authorized Dealer / Authorized Distributor/Firm of the Items. A duly completed valid certificate(s) to this effect is to be submitted.

Technical Criteria

1. Bidders should comply the minimum specification of the tendered item in all respect. The bidder is to complete the same in all respect and submit accordingly.

FINANCIAL BID DETAILS

1. Financial bid i.e. BOQ given with tender to be submitted after filling all relevant information. The priced BOQ should be submitted strictly as per the Annexure-III failing which the offer is liable for rejection. Kindly quote your offer on FOR the Raghunathpur Municipality (inclusive of all taxes and charges). Vendor should quote prices in BOQ only, offers indicating rates anywhere else shall be liable for rejection.

AVAILABILITY OF TENDER

The tender document can be downloaded from <https://raghunathpurmunicipality.in> <http://www.wburbanservices.gov.in> or Purulia District website or available from the office of the Chairperson, Raghunathpur Municipality, At & PO- Raghunathpur, Dist.-Purulia, Pin-723133.

EVALUATION

Based on results of the Technical evaluation the Municipality evaluates the Commercial Bid of those Bidders who qualify in the Technical evaluation. The Commercial Bid with the lowest price will be the highest evaluated bid.

PAYMENT TERMS

a) No advance payment will be made in any case. Bills in Duplicate should be sent and the payment shall be released generally within 30 days, only after it is ensured that the items / quality of the items supplied are to the entire satisfaction of the Municipality and completed the entire work within the stipulated delivery schedule. If any item is found defective, or not of the desired quality etc., the same should be replaced by the bidder(s) immediately for which no extra payment shall be made.

b) No part payment will be made against the part supply. In case of the undelivered items till due date of supply, the penalty of 10% of the cost of undelivered item will be imposed and deducted from the bill of the item supplied or recovered from the EMD.

c) Bill in duplicate along with receipted challan is to be furnished to the office of the Chairperson for payment.

d) Usual Tax will be deducted from payment made as per relevant Rules of Government

WARRANTY OF QUALITY AND QUANTITY

The awardee shall give warranty that all items are as per specification(s), conforming to the specified design and there are no defects in the process of manufacturing, packaging, transportation and delivery. Upon receipt of notice from the Municipality for defective material, the firm shall within 7days of receipt of the notice, replace the defective material, free of cost at the destination. The firm shall take over the defective material at the time of their replacement. No claim whatsoever shall lie on the Municipality for the replaced goods thereafter. If the firm fails to replace the defective goods within a reasonable period, the Municipality may proceed to take such remedial actions as DELIVERY SCHEDULE The successful bidder should execute the order within 30daysat designated locations of the Municipality from the receipt of the purchase order. In case of any damage found, the item(s) should be replaced within 7days at Raghunathpur Municipality. The bidder has to make own arrangement for unloading of the items.

DELIVERY SCHEDULE

The successful bidder should execute the order within 30day sat designated locations of the Municipality from the receipt of the purchase order. In case of any damage found, the item(s) should be replaced within 7days at Raghunathpur Municipality. The bidder has to make own arrangement for unloading of the items. ay be necessary, at the bidder's risk and expense.

In case of delay in supply /replacement by the stipulated date, the Municipality reserves the right of imposing penalty @0.5% per week on the value of the supplied items subject to maximum 10% of the cost of supplied items.

LIVERY SCHEDULE

The successful bidder should execute the order within 30 days at designated locations of the Municipality from the receipt of the purchase order. In case of any damage found, the item(s) should be replaced within 7 days at the Municipality. The bidder has to make own arrangement for unloading of the items.

Other Conditions

1. The bidder has to submit the relevant & readable files only as indicated in the tender documents. In case of any irrelevant or non-readable files, the bid may be rejected.
2. The Municipality reserves the right to accept or reject any or all the tenders in part or in full or may cancel the tender, without assigning any reason thereof.
3. The Municipality reserves the right to relax / amend / withdraw any of the terms and conditions contained in the Tender Document without assigning any reason thereof. Any inquiry after submission of the quotation will not be entertained.
4. The Municipality reserves the right to modify/change/delete/add any further terms and conditions prior to issue of purchase order.
5. The Municipality reserves the right to place repeat order upto 100% of the quantities within a period of 12 months from the date of successful completion of purchase order at the same rates and terms subject to the condition that there is no downward trend in prices.
6. In case the bidders/successful bidder(s) are found in breach of any condition(s) at any stage of the tender, Earnest Money shall be forfeited.
7. Conditional tenders will not be considered in any case.
8. In case of doubt in material, the expenditure on testing of equipment will be borne by the tenderer.
9. The Municipality reserves the right to place the order to overall lowest bidder or split the order to more than one bidder at the respective lowest price.
10. Each bidder shall submit only one quotation.
11. The Authority reserves the right to accept or reject any or all bids in full or in parts whatsoever without assigning any reason thereof.

Madhu Mohan Ban
Chairperson
Board of Administrators
Raghunathpur Municipality
Raghunathpur, Dist - Purulia

**Board of Administrators
Raghunathpur Municipality**

Memo No.- RM/Civil/ELE/NIT/361

Date- 03.10.2020

Copy forwarded for information and necessary action to:

1. The Joint Secretary to the Government of West Bengal, UD&MA Department, MA Branch,
2. The Director, SUDA, Illgus Bhaban, HC-Block, Salt Lake, Kol-106
3. The Chief Engineer, M.E.D. Die. Bikash Bhavan, Salt Lake, Kolkata-91
4. **The Add. Chief Engineer(South)**, M.E.D, Bikash Bhavan, Salt Lake, Kol. - 91.
5. The Superintending Engineer, **South Circle, M.E.Directorate, Kharagpur.**
6. The Executive Engineer, M.E.D., Purulia Division, Purulia.
7. The District Magistrate, **Purulia District, Purulia.**
8. **S.D.O., Raghunathpur**
9. **The District Engineer, Purulia Zilla Parishad.**
10. The Asstt. Engineer, Raghunathpur Municipality,
11. The Executive Officer, Raghunathpur Municipality.
12. The Councillors, Concerned ward, Raghunathpur Municipality.
13. Head Clerk/ Accountant, Raghunathpur Municipality.
14. **Office Notice Board .**
15. One copy in respective File.

ANNEXURE – I

Undertaking

To
The Chairperson,
Raghunathpur Municipality

Ref : -NIT No. RM/Civil/WS/NIT/361, Dated- 03.10.2020

Notice Inviting Tender for Supply of SUPPLYOF ELECTRICAL ITEMS(3rd Call)

Sir,

1. I /we hereby submit our bid for Supply of Water Supply (House Connection) Items.
2. I/ We are enclosed herewith the following in favour of Raghunathpur Municipality towards EMD.
3. I / We hereby reconfirm and declare that I / We have carefully read, understood & complying the above referred tender document including instructions, terms & conditions, scope of work, schedule of quantities, Penalty clause and all the contents stated therein.
4. I /we shall abide by all conditions set forth therein.

Thanking you

Yours faithfully,

(Authorized Signatory with Seal)

ANNEXURE –II

CERTIFICATE

(To be provided on letter head of the firm)

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Authorized Signatory

Name: Place:

Designation:

Contact No

ANNEXURE –III

FINANCIAL BID Rate (Inclusive of charges exclusive of Tax)

Sl	Item Name	Unit	Rate(Inclusive of charges exclusive of Tax) per unit	Tax Percent	Tax Amount	Rate(Inclusive of all taxes & charges) per unit	Total Amount(Inclusive of all taxes & Charges per unit
1	L.E.D. Lamp 20W						
2	L.E.D. Lamp 15W						
3	L.E.D. Lamp 12W						
4	Pointed Holder						
5	Aluminium Wire						
6	Main Wire						
7	Cut Out						
8	Cut Out						
9	Cut Out						
10	Bati						
11	PVC Tape						
12	10mm 2Way						

Place:

Date :

Authorized Signatory:

Name:

Contact No.

Designation: