

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal

Memo No.: SUDA-15014(17)/19/2022-ENGG SEC(SUDA)-SUDA/8504

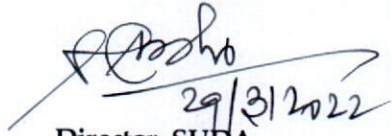
Date: ২৭.০৩.২২

Notice Inviting Tender for 'Design, drawing and preparation of estimates of the units required for processing of municipal solid waste for implementation of SWM programme engaging SHGs' under State Urban Development Agency (SUDA) in West Bengal through sealed bid

The Director, for and on behalf of the State Urban Development Agency (SUDA), Government of West Bengal, invites sealed bid from reputed Agencies/Organisations having experience in similar nature of works in last 5 (five) years, for 'Design, drawing and preparation of estimates of the units required for processing of municipal solid waste for implementation of SWM programme engaging SHGs' the following work as follows:

Sl. No.	Name of the work	Estimated Amount	Earnest Money	Time of Completion	Location
1.	Design, drawing and preparation of estimates of the units required for processing of municipal solid waste for implementation of SWM programme engaging SHGs	Per Square meter rate to be quoted	Rs.4,000/- (Rupees four Thousand Only)	15 (Fifteen) Days	State Urban Development Agency (SUDA), HC Block, Sector-III, Bidhannagar, Kolkata-106, WB

- Intending eligible bidders may obtain bid documents free of cost, from the office of the Director, SUDA, Kolkata on any working day between 10.00 AM to 5.00 PM up to 07.04.2022. The bid document may also be downloaded from our website <https://www.sudawb.org/>.
- Technical & Financial documents in the prescribed format (enclosed herewith) sealed in separate covers and marked with Technical - (Part- I) & Financial (Part - II) bids /quotations should reach the office of the State Urban Development Agency (SUDA), HC Block, Sector-III, Kolkata-700106 within 2:00 PM on 08.04.2022 and will be opened on the same day in the office at 3.00 pm.
- For any clarifications Bidder may contact Shri. Sutirtha Chatterjee (94328 03552).


29/3/2022
Director, SUDA

দুরভাষ: ২৩৫৮ ৬৪০৩/৬৪২ ১/৫৭৬৭, ফ্যাক্স : ২৩৫৮ ৫৮০০

Tel: 2358-6403/6421/5767, Fax: 2358-5800, E-Mail: wbsudadir@gmail.com

TERMS & CONDITIONS

1. Qualification Conditions:

- a. Intending tenderers should produce credentials of a similar nature of at least one (1) completed work with the minimum value of Rs.0.80 lakh during 5(five) years prior to the date of issue of the NIT.
- b. MOU / Joint Venture/ sub-contract in any form will not be allowed or provided in this contract.
- c. Bidder shall provide all relevant records required i.e. Income Tax Return Certificate/PAN, GST. Certificate and other taxes (whichever applied).

2. Bid Price:

- a. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account. The rate should be quoted both in figures and in words.
 - b. The rate should be quoted including all taxes. No price escalation will be entertained.
3. The bidder shall submit the quotation with his own letterhead duly signed and with an official seal. Each bidder shall submit only one quotation.

Earnest Money: Earnest Money to be deposited in Technical Bid envelope in form of Demand Draft in favour of 'State Urban Dev Agency W B (SUDA)' of any Nationalized Bank payable at Kolkata.

Security Deposit: For the successful bidder the 2% earnest money will be adjusted to the security deposit and the balance 8% of the bill amount will be deducted from each bill and the same will be released after 1 month of completion of the work on demand by the successful bidder.

4. Submission of Quotations/Bid:

A. Each bidder should submit sealed quotations (in two separate part i.e. **Technical (Part-I)** and **Financial (Part - II)** in separate two sealed envelopes-i) mentioning on the Envelop Technical part (Part -I) and NIT No & name of Bidder and ii) mentioning on the Envelop **Financial Part (II)** and NIT No. & Name of Bidder Both envelop will be covered by a third envelope on the Third Envelop on which NIT No, Name of Work, Name of Bidder to be mentioned.

B. The following documents will form the Technical Part (Part -I) of the bid (Photocopy duly self-attested to be compulsorily enclosed)

- i. Establishment Registration Certificate, Current Trade Licence, GST, PAN / TAN
- ii. Return of Income Tax last 3 Financial Year (2018-19, 2019-20 & 2020-21)
- iii. Certification of authorization of the company.
- iv. Credential Certificate in form of Work order or Completion Certificate as mentioned in 1 (a).
- v. A Declaration to be submitted by mentioning
 - a) Detailing of firm
 - b) The documents submitted by the bidder is true and correct
 - c) Mentioning no debarments/penalized from any Govt./Semi Govt/undertaking Govt Deptt/statutory body/ have been imposed to the bidder.
- vi. Earnest Money (EMD)
- vii. Filled up **Annexure-A**.

C. The **Financial part (Part - II)** of the bid shall consists of only Rate/Price in Performa supplied with the BOQ on the company's /Firm's letter pad. All the columns and requisite information must be filled in the prescribed format along with filled up **Annexure-B**.

5. Validity of Tender:

The tender shall remain valid for a period not less than 60 days after the deadline date specified for submission.

দূরভাষ: ২৩৫৮ ৬৪০৩/৬৪২ ১/৫৭৬৭, ফ্যাক্স : ২৩৫৮৫৮০০

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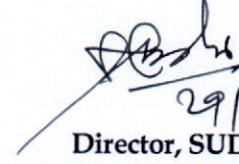
6. Award of Contract:

- Award of contract will be on the basis of the lowest evaluated price for which the bidder must quote the rate for the mentioned item.
- Notwithstanding the above, the tender inviting authority reserves the right to accept or reject any quotations and cancel the bidding process and reject all quotations at any time prior to the award of the contract.
 - The bidder whose bid is accepted will be notified of the award of the contract by the inviting authority.

7. Other Terms & Conditions:

- Director, SUDA reserves the right to propose/postpone/cancel the bid, the bidder will have to abide by the decision.
- Payment shall be made after the successful completion of the work.
- Quotation/ bid may be submitted on the printed letterhead of the bidder in the prescribed format.
- Successful bidder will have to enter into an agreement with Director, SUDA for timely execution of the work.
- No payment will be made for any damages.

We look forward to receiving your tender and thank you for your interest in this project.

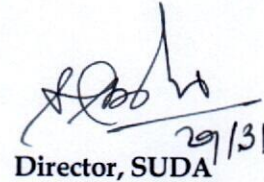

29/3/2022
Director, SUDA

Memo No. SUDA-15014(17)/19/2022-ENGG SEC(SUDA)-SUDA/ 8504(6)

Date: 29. 03. 22

Copy forwarded for information to:

- Addl. Director, SUDA
- FA, SUDA
- FO, SUDA
- PS to Principal Secretary, UD & MA Deptt., Govt. of West Bengal
- Notice Board, SUDA
- HA, SUDA is requested to make arrangements for wide circulation


29/3/2022
Director, SUDA

Annexure: A
PRO-FORMA FOR TECHNICAL BID (PART - I)

Sl. No.	Particulars	To be filled in by the Bidder
a.	Name of the Agency	
b.	Detailed office address of the Agency with Office Telephone Number and Mobile Number and name of the contact person	
c.	PAN/TAN Number (copy to be enclosed)	
d.	GST Registration Number (copy to be enclosed)	
e.	IT returns for the last three FY (2018-19, 2019-20, 2020-21) filed by the agency (copy to be enclosed)	
f.	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a declaration is to be attached in this regard.)	
g.	Credential / Experience Certificate (Copies of Completion certificate / Work Order to be attached)	

All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.

Place:

Signature of the Bidder

Date:

Office Seal

Annexure-B
FORMAT OF FINANCIAL BID (Part - II)

Name of the Firm: _____

Quotation for Design, drawing and estimates of the units required for processing of municipal solid waste for implementation of SWM programme engaging SHGs

Sl. No.	Name of the work	Quoted amount To be quoted by the bidder (Inclusive of all taxes except GST) in Rs.	GST in %ag	Total Quoted Amount (inclusive of all taxes & GST) in Rs.
1.	Design, drawing and estimates of the units required for processing of municipal solid waste for implementation of SWM programme engaging SHGs	Rs. Per Square meter %	Rs.
2.	For Vetting	Rs. per set %	Rs.
Grand Total				Rs.

1. I/We agree to execute the above-mentioned work in accordance with technical specifications & term and conditions as mentioned in the tender for a total contract price of **Rs..... (in Rupees)** including taxes, within **15 (fifteen) days** of the issue of the work order.
2. I/We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Designation:

Address:

Contact No.:

Date:

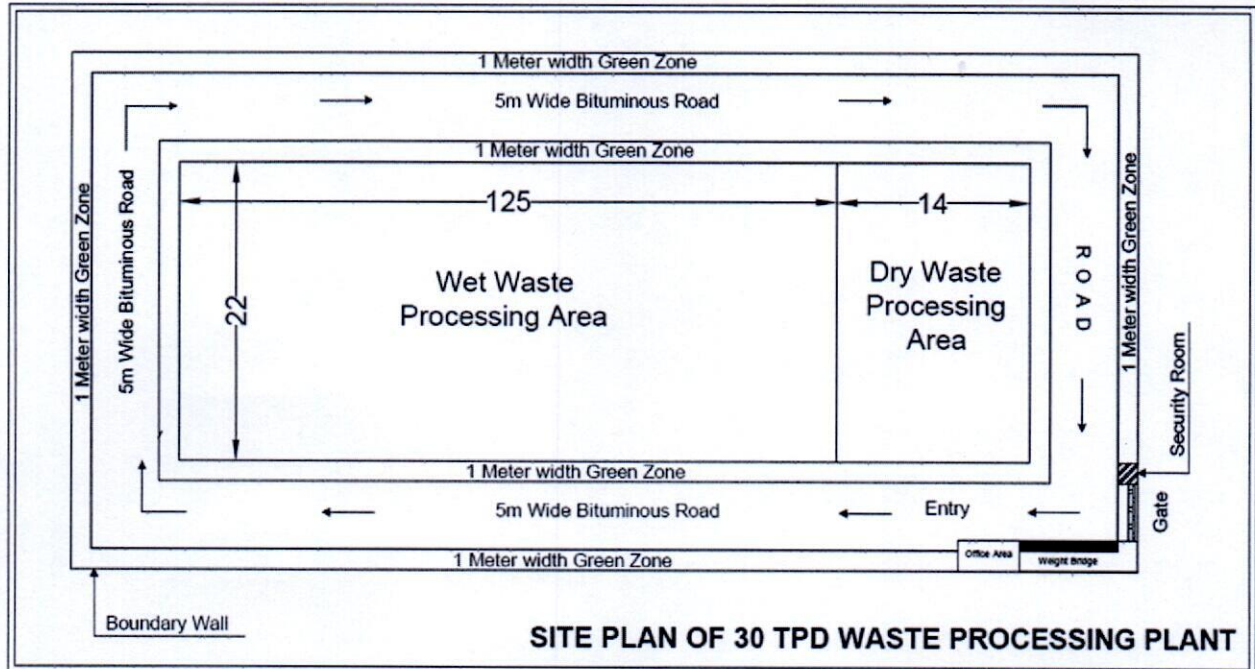
Annexure - C

Scope of Work

Technical Specification:

- Preparation and submission of Layout plan showing Wet waste plant, Dry waste plant, Weigh Bridge, Security room, Internal room, Boundary wall, Green space, etc
- Preparation and submission of detailed design drawings, estimates of steel truss taking consideration of all the parameters, civil structure, Weigh Bridge, Security room, internal room, Boundary wall including all type of finish and decorative works.
- Design and drawing should be done following latest software applications and unit of measurement and dimension shall be in SI unit.
- Separate sets of design, drawing, estimate (at least 3 sets) needs to be prepared for a separate quantity of waste to be processed at different ULBs and to be submitted in both hard & soft copy.
- The design, drawing, estimates etc that are to be submitted by the consultant shall be placed before the Hon'ble members of State level Task Force for Solid Waste Management for their valuable suggestions and approval. After getting approved by the committee the payment to the agency to be released.
- The selection of consultants may be done following prevailing Govt. rules and regulations.
- The selected agency may be made responsible to obtain the necessary vetting of the scheme from any Govt. Institutions/Organisations etc. if needed, for which an additional amount shall be made available as per the claim.
- Model drawing, design and estimate to set up a composite unit of both wet and dry waste processing unit for three types depending upon quantity to be processed vis-a-vis availability of land. Subsequent vetting of such schemes drawn up by the selected agency from Govt. Organizations/ Institutions may be under the scope of work of that outsourced agency.
- Staad file in PDF version that used for design and editable AutoCAD File to be submitted by Pen drive / any online drive link.
- Necessary correction to be made in design in drawing as per recommendation of the SLTF.

Sample Site Plan



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